Flagler County Board of County Commissioners
Meeting Agenda
August 3, 2020 • 9:00 a.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. Pledge to the Flag and Moment of Silence

2. Additions, Deletions and Modifications to the Agenda

3. Announcements by the Chair

4. Recognitions, Proclamations and Presentations:
   4a) Recognitions: Flagler County Leadership Graduation
   4b) Proclamations: Purple Heart Day – August 7, 2020
   4c) Presentations:
       1) Emergency Management Update (Presented by Jonathan Lord, Emergency Management Director)
       2) CARES Act Funds Update (Presented by E. John Brower, Financial Services Director)
       3) Espanola Schoolhouse Added to the National Register of Historic Places (Presented by Randy Jaye)

5. Community Outreach: This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.

6. Consent: Constitutional Officers:
   6a) Bills and Related Reports: Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
       1) Revenue Collected for June 2020
       2) Disbursement Report for Week Ending July 3, 2020
       3) Disbursement Report for Week Ending July 10, 2020
   6b) Approval of Board Meeting Minutes: Request the Board approve the minutes from the following Meetings:
       1) July 13, 2020 Special Meeting

7. Consent: BOCC Departments:
   7-a) Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency – Hurricane Matthew: Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricane Matthew. (Submitted by Jonathan Lord, Emergency Management Director)
7-b) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency and Emergency Orders Pertaining to COVID-19:** Request the Board ratify the Proclamations Extending the State of Local Emergency and Emergency Orders for COVID-19. *(Submitted by Jonathan Lord, Emergency Management Director)*

7-c) **Resolution Supporting Flagler Central Commerce Parkway:** Request the Board approve a resolution support Flagler Central Commerce Parkway. *(Submitted by Jerry Cameron, County Administrator)*

7-d) **Consideration of the Final Ranking and Contract Award for Request for Proposals (RFP) 20-050P – Debris Monitoring – Cooperative Procurement:** Request the Board approve Solicitation Award 20-050P to Eisman & Russo, Inc., TetraTech, Inc. and Thompson Consulting Services LLC or an initial three (3) year term, with the option to renew for two (2) additional, one (1) year terms if mutually agreed on by both parties at least 30 days prior to contract expiration and authorize the Chair to execute the agreement as approved to form by the County Attorney. *(Submitted by Holly Durrance, Purchasing Manager)*

7-e) **Consideration of the Final Ranking and Contract Award for Request for Proposals (RFP) 20-048P – Financial Recovery Consulting Services – Cooperative Procurement:** Request the Board approve Solicitation Award 20-048P to Ardurra Group, Inc. and Innovative Emergency Management, Inc., for an initial three (3) year term, with the option to renew for (2) additional, one (1) year terms if mutually agreed on by both parties at least 30 days prior to contract expiration and authorize the Chair to execute the agreement as approved to form by the County Attorney. *(Submitted by Holly Durrance, Purchasing Manager)*

7-f) **Consideration of the Final Ranking and Contract Award for Request for Proposals (RFP) 20-051P – Remediation Services – Cooperative Procurement:** Request the Board approve Solicitation Award to Hydradry, Inc. and United Restoration of FL, LLC., for an initial three (3) year term, with the option to renew for (2) additional, one (1) year terms if mutually agreed on by both parties at least 30 days prior to contract expiration and authorize the Chair to execute the agreement as approved to form by the County Attorney. *(Submitted by Holly Durrance, Purchasing Manager)*

7-g) **Consideration of Request for Qualifications RSQ-2034Q, for Professional Services for CEI of Graham Swamp Trail and Pedestrian Bridge over State Road 100 to England, Thims & Miller, Inc.:** Request the Board approve Request for Statement of Qualifications award for 20-034Q, Professional Services for CEI of Graham Swamp Trail and Pedestrian Bridge over State Road 100 to England, Thims & Miller, Inc.. Authorize staff to negotiate a contract with England, Thims & Miller, Inc. and authorize the Chair to execute a contract as approved as to form by the County Attorney and approved by the County Administrator. *(Submitted by Holly Durrance, Purchasing Manager)*

7-h) **Consideration of Approval of a Local Agency Program (LAP) Agreement between the Florida Department of Transportation (FDOT) and Flagler County for the Construction and Construction Engineering and Inspection (CEI) Services for Graham Swamp Multi-Use Trail and Pedestrian Bridge from Lehigh Trail to State Road 100 (SR 100) in the Amount of $9,137,974.00; FDOT Financial Project No. 438635-1-58/65-01:** Request the Board approve the FDOT LAP Agreement in the amount of $9,137,974.00 and adopt the Resolution authorizing the Chairman to execute the Agreement; authorize County Administrator to execute any supplemental amendments, change orders or other project related documents for any contingency within the overall
7-i) **CARES Act Local Government Funding Interlocal Agreements**: Request the Board authorize the Chair execute the Interlocal Agreements Related to the Care Act Funding Distribution with the City of Flagler Beach, City of Bunnell, Flagler County Sheriff’s Office, and the Florida Department of Health-Flagler as approved to form by the County Attorney. (Submitted by Jonathan Lord, Emergency Management Director)

7-j) **Allocation of CARES Act Public Health and Social Services Emergency Funds in the Amount of $84,529.51**: Request the Board approve and accept Allocation of CARES Act Public Health and Social Services Emergency Funds in the Amount of $84,529.51. (Submitted by Joe King, Deputy Fire Chief)

7-k) **Hunter's Ridge Conservation Area Borrow Pit Agreement**: The Board: 1) authorize the Chairman to sign the letter agreement and the Second Amendment to the Conservation Park Area Agreement; and 2) accept the $10,000 payment. (Submitted by Adam Mengel, Planning Director)

7-l) **Consideration of Flagler County Contract No. 19-008Q, which establishes the Scope of Services and Compensation for GAI Consultants, Inc. for Construction Administration Services during the Rehabilitation of Runway 6-24 for the Flagler Executive Airport in the Amount of $402,550.00**: Request the Board approve the Flagler County Contract No. 19-008Q for GAI Consultants, Inc. authorizing the Chairman to execute the agreement and authorize the County Administrator to execute all necessary documents associated with accepting and implementing said agreement, including any amendments and extensions approved as to form by the County Attorney. (Submitted by Roy Sieger, Airport Director)

7-m) **Consideration of the Agreement for Construction of Runway 6-24 Rehabilitation, which establishes the Scope of Services and Compensation for Halifax Paving, Inc. for the Construction Services to Rehabilitation of Runway 6-24 for the Flagler Executive Airport in the Amount of $8,139,652.24**: Request the Board approve the Agreement for Construction of Runway 6-24 Rehabilitation for Halifax Paving, Inc. authorizing the Chairman to execute the agreement and authorize the County Administrator to execute all necessary documents associated with accepting and implementing said agreement, including any amendments and extensions approved as to form by the County Attorney. (Submitted by Roy Sieger, Airport Director)

7-n) **Consideration of Work Authorization No. WA-5, which establishes the Scope of Services and Compensation for Hoyle, Tanner & Associates, Inc. under Flagler County Contract RSQ 18-026Q to conduct Construction Observation Services during the Rehabilitation of Runway 6-24 for the Flagler Executive Airport in the Amount of $202,400**: Request the Board approve the Work Authorization No. WA-5 under Flagler County Contract RSQ #18-026Q for Hoyle, Tanner & Associates, Inc., authorizing the Chairman to execute the agreement and authorize the County Administrator to execute all necessary documents associated with accepting and implementing said agreement, including any amendments and extensions approved as to form by the County Attorney. (Submitted by Roy Sieger, Airport Director)

7-o) **Consideration of a Space/Use Agreement between Flagler County and the Department of Health – Flagler for Office Space in a County facility located at 120 Airport Road, Suite 2, Flagler Executive Airport**: Request the Board approve the Space/Use Agreement for the County facility located at 120 Airport Road, Suite 2, Flagler
Executive Airport to the Department of Health-Flagler. (Submitted by Roy Sieger, Airport Director)

7-p) Consideration of a Grant Year (GY) 2020-21 Contract #Z020-FCBCC, Alzheimer’s Disease Initiative (ADI) between Northeast Florida Area Agency on Aging, d/b/a ElderSource, and Flagler County Board of County Commissioners in the Amount of $141,096.29: Request the Board approve the ADI contract in the amount of $141,096.29 between Flagler County and ElderSource and authorize the County Administrator to execute all necessary documents associated with accepting and implementing said contract, including any amendments approved as to form by the County Attorney. (Submitted by Joyce Bishop, Health and Human Services Director)

7-q) Consideration of Grant Year 2020-21 Contract #C020FCBCC, Community Care for the Elderly between Northeast Florida Area Agency on Aging, d/b/a ElderSource, and Flagler County Board of County Commissioners in the Amount of $192,667.00: Request the Board approve the CCE Contract in the amount of $192,667.00 between Flagler County and ElderSource and authorize the County Administrator to execute all necessary documents associated with accepting and implementing said contract, including any amendments approved as to form by the County Attorney. (Submitted by Joyce Bishop, Health and Human Services Director)

7-r) Consideration of Coronavirus Relief Fund (CRF) Subrecipient Agreement between Florida Housing Finance Corporation and Flagler County Board of County Commissioners as part of the State Housing Initiatives Partnership (SHIP) Program in the Amount of $440,765.00: Request the Board approve the CRF Subrecipient Agreement in the amount of $440,765 between Flagler County and Florida Housing Finance Corporation and authorize the County Administrator to execute all necessary documents associated with accepting and implementing said Agreement, including any amendments approved as to form by the County Attorney. (Submitted by Joyce Bishop, Health and Human Services Director)

8. General Business: Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.

8-a) FY 21 Tentative Budget – Annual Discussion with Constitutional Officers: Request the Board have a budget discussion with any of the Constitutional Officers that have chosen to appear before you for this purpose. (Submitted by E. John Brower, Financial Services Director)

8-b) Consideration of a Purchase Agreement for Land along Commerce Parkway of Approximately +/-4.8 Acres of Land Adjacent to the Government Services Complex to be used for a Public Library: Request the Board approve the purchase agreement for the Bunnell Library parcel and authorize the County Administrator to execute any instruments necessary to effectuate the purchase, as approved to legal form by the County Attorney. Additionally, request the Board include a motion stating that if the Property is sold revenue will be returned to the Library Passport Revenue account. (Submitted by Tim Telfer, Resiliency and Resource Stewardship Manager)

8-c) Potential Future Visitor and Business Location Discussion (Submitted by Amy Lukasik, Tourism Director)
9. Public Hearings: None

10. Additional Reports and Comments:
   10-a) County Administrator Report/Comments
   10-b) County Attorney Report/Comments
   10-c) Community Outreach: This thirty-minute time period has been allocated for public comment for items not of the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.
   10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.