

DATE: JANUARY 1, 1999

BY LAWS

FLAGLER COUNTY VETERANS ADVISORY COUNCIL

ARTICLE I.

NAME: THE NAME OF THIS ORGANIZATION SHALL BE THE FLAGLER COUNTY VETERANS ADVISORY COUNCIL (VAC)

ARTICLE II.

PURPOSE AND POLICY: A VETERANS ADVISORY COUNCIL IS CREATED FOR THE PURPOSE OF REPRESENTING THE VARIOUS MEMBER SERVICE ORGANIZATIONS AND FOR CARRYING OUT THE DUTIES AND RESPONSIBILITIES OUTLINED IN ITEMS "A" THROUGH "G" OF RESOLUTION 84-20. MEMBERSHIP SHALL BE VOLUNTARY.

ARTICLE III.

MEMBERSHIP:

SECTION 1. MEMBERSHIP OF THIS COUNCIL SHALL CONSIST OF TWO (2) REPRESENTATIVES, DESIGNATED AS SENIOR MEMBER, AND ALTERNATE, AS APPOINTED BY THE RESPECTIVE COMMANDERS OF EACH OF THE FOLLOWING CURRENT VETERANS' MEMBER ORGANIZATIONS:

VFW POST 5213
VFW POST 8696
AMERICAN LEGION POST 115
DISABLED AMERICAN VETERANS, CHAPTER #86
MILITARY ORDER OF ~~WORLD WARS~~ *People Heart*
JEWISH WAR VETERANS OF THE U.S. POST 300
TROA, FLAGLER COUNTY CHAPTER
ITALIAN AMERICAN WAR VETERANS
EX POW/MIA
MARINE CORPS LEAGUE

AS AN EXAMPLE OTHER ORGANIZATIONS SUCH AS THE U.S. COAST GUARD AUXILIARY MAY BE FAVORABLY CONSIDERED FOR MEMBERSHIP. A MEMBER ORGANIZATION MAY WITHDRAW ITS MEMBERSHIP BY WRITTEN REQUEST AND BE REINSTATED BY A MAJORITY VOTE.

SECTION II: THE SENIOR MEMBERS, APPOINTED AS OUTLINED IN SECTION I ABOVE, WILL EACH SERVE A TERM OF TWO (2) YEARS. THE TERMS WILL COMMENCE ON JANUARY 1 OF EACH YEAR.

SECTION III: SENIOR MEMBERS WHO CANNOT COMPLETE THEIR TERM OF OFFICE WILL BE REPLACED BY THEIR DESIGNATED ALTERNATE MEMBER. THE PARENT ORGANIZATION INVOLVED WILL THEN APPOINT A NEW ALTERNATE MEMBER.

SECTION IV: COMMANDERS OF PARTICIPATING VETERANS ORGANIZATIONS WILL PROVIDE NAMES OF NEWLY APPOINTED SENIOR MEMBERS AND ALTERNATE MEMBERS TO THE FLAGLER COUNTY VETERANS SERVICE OFFICER, NOT LATER THAN THE 5TH OF JANUARY OF EACH YEAR. NOTICE OF REPLACEMENT, SENIOR AND/OR ALTERNATE, SHALL BE MADE WITHIN THIRTY (30) DAYS OF THE VACANCY BEING KNOWN.

SECTION V: SENIOR AND ALTERNATE MEMBERS MAY BE RE-APPOINTED TO THE COUNCIL. ALL MEMBERS MUST BE RESIDENTS OF FLAGLER COUNTY.

SECTION VI: A SERVICE ORGANIZATION MAY, AT ITS DISCRETION, REPLACE A DESIGNATED REPRESENTATIVE. THIS WILL BE ACCOMPLISHED BY WRITTEN NOTIFICATION TO THE SENIOR ADVISOR.

SECTION VII: A MEMBER MAY BE REMOVED FOR GOOD AND SUFFICIENT CAUSE BY A TWO-THIRDS (2/3) VOTE OF THE COUNCIL. PRIOR TO SUCH ACTION, THE MEMBER WILL BE PERMITTED TO BE HEARD IN HIS OWN DEFENSE. GOOD AND SUFFICIENT CAUSES INCLUDE MALFEASANCE, MISFEASANCE, MISCONDUCT, AND/OR MALICIOUS CONDUCT.

ARTICLE IV.

SECTION I: THE OFFICERS OF THIS ORGANIZATION SHALL BE:
SENIOR ADVISOR
DEPUTY SENIOR ADVISOR

***SECTION II:** ALL TERMS OF OFFICE SHALL BE FOR ONE (1) YEAR. THE DEPUTY SENIOR ADVISOR WILL ACCEDE TO THE POST OF SENIOR ADVISOR AT THE TERMINATION OF THE SENIOR ADVISOR'S TENURE. A NEW DEPUTY SENIOR ADVISOR WILL BE ELECTED BY THE COUNCIL EACH YEAR. SUCH ELECTIONS WILL BE HELD WITH THE FOLLOWING PROVISIONS:

A. THE DEPUTY SENIOR ADVISOR WILL BE ELECTED IN A STRICT ROTATION OF REPRESENTATIVES OF THE PARENT ORGANIZATIONS AS ESTABLISHED BY COUNCIL VOTE.

B. THE DEPUTY SENIOR ADVISOR WILL ALWAYS BE ELECTED IN THE FIRST YEAR OF A TERM.

ARTICLE V.

DUTIES OF OFFICERS:

SECTION I: THE SENIOR ADVISOR SHALL PRESIDE AT ALL MEETINGS OF THE COUNCIL; SHALL APPOINT ALL STANDING COMMITTEE CHAIRPERSONS AND SPECIAL COMMITTEES; SHALL GIVE GUIDANCE TO THE COMMITTEE CHAIRPERSON; AND SHALL REPRESENT THE VAC TO THE FLAGLER COUNTY COMMISSION.

SECTION II: THE DEPUTY SENIOR ADVISOR SHALL RENDER ALL POSSIBLE ASSISTANCE TO THE SENIOR ADVISOR IN MATTERS PERTAINING TO THE COUNCIL AND SHALL ASSUME THE OFFICE OF SENIOR ADVISOR IN THE ABSENCE OF, OR INABILITY OF, THAT INDIVIDUAL TO SERVE.

ARTICLE VI.

MEETINGS:

SECTION I: REGULAR MEETINGS OF THE VETERANS ADVISORY COUNCIL SHALL BE HELD MONTHLY, NORMALLY ON THE FIRST MONDAY, AT THE TIME AND PLACE DESIGNATED BY THE SENIOR ADVISOR. MEETINGS IN JULY AND AUGUST WILL BE HELD ONLY AT THE DISCRETION OF THE SENIOR ADVISOR.

SECTION II: MEETINGS MAY BE SCHEDULED ON AN ALTERNATE DATE, PARTICULARLY IN THE EVENT OF A LEGAL HOLIDAY, e.g. LABOR DAY. SPECIAL MEETINGS MAY BE CALLED BY THE SENIOR ADVISOR WITH A ONE WEEK NOTICE TO MEMBERS.

SECTION III: ATTENDANCE OF ONE HALF (½) THE MEMBER VETERANS

ORGANIZATIONS SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF BUSINESS AT A MEETING. A MAJORITY VOTE OF THOSE MEMBERS PRESENT, AT ONE VOTE PER MEMBER ORGANIZATION, SHALL BE NECESSARY TO CARRY A MOTION.

ARTICLE VII.

ADMINISTRATION:

SECTION I: THE VETERANS SERVICE OFFICER OF FLAGLER COUNTY SHALL ACT AS ADMINISTRATOR FOR THE COUNCIL. HE SHALL ASSIST THE SENIOR ADVISOR IN CONSTRUCTING AN AGENDA FOR EACH MEETING; SHALL ACT AS A POINT OF CONTACT WITH THE PUBLIC, VETERANS ORGANIZATIONS AND GOVERNMENTAL AGENCIES; SHALL PROVIDE ADMINISTRATIVE INFRASTRUCTURE FOR THE COUNCIL AND SHALL MAINTAIN A MAILING ADDRESS FOR COUNCIL MEMBERS.

SECTION II: THE VETERANS SERVICE OFFICER (VSO), SHALL KEEP AN ACCURATE RECORD OF ALL COUNCIL MEETINGS; SHALL ATTEND TO CORRESPONDENCE AS APPROPRIATE; SHALL MAINTAIN A ROSTER OF THE MEMBERSHIP WITH MAILING ADDRESSES AND TELEPHONE NUMBERS AND SHALL MAINTAIN THE OFFICIAL COPY OF THE COUNCIL'S BY-LAWS.

SECTION III: THE VETERANS SERVICE OFFICER OF FLAGLER COUNTY WILL BE CONSIDERED AN EX OFFICIO OFFICER (NOT A VOTING MEMBER) OF THE COUNCIL AND WHEREVER POSSIBLE SHALL RENDER SUCH LOGISTICAL SUPPORT AS MAY BE REQUESTED BY THE VAC.

ARTICLE VIII.

STANDING COMMITTEES:

SECTION I: THE STANDING COMMITTEES SHALL BE:
PARADES AND CEREMONIES
PUBLIC RELATIONS (VSO)
COMMUNITY AFFAIRS (VSO)
BY - LAWS

SECTION II: CHAIRPERSONS OF THE COMMITTEES SHALL BE APPOINTED BY THE SENIOR ADVISOR WITH THE ADVICE OF THE COUNCIL MEMBERSHIP. THE APPOINTED CHAIRPERSON SHALL APPOINT COMMITTEE MEMBERS AS NECESSARY.

SECTION III: THE PARADES AND CEREMONIES COMMITTEE SHALL EXERCISE THE COORDINATION FUNCTION FOR ALL VETERANS ORGANIZATIONS IN FLAGLER COUNTY. THIS IS TO INCLUDE CONTROL OF A MASTER SCHEDULE OF PARADES AND CEREMONIES AS WELL AS DELEGATION OF PERFORMANCE AND RESPONSIBILITY TO THE VARIOUS VETERANS ORGANIZATIONS.

SECTION IV: THE PUBLIC RELATIONS COMMITTEE SHALL TAKE THOSE ACTIONS NECESSARY TO ACQUAINT THE GENERAL PUBLIC OF FLAGLER COUNTY WITH THE PURPOSES AND ACTIVITIES OF THE COUNCIL. THE CHAIRPERSON SHALL ACT AS THE OFFICIAL VOICE OF THE COUNCIL TO THE MEDIA.

SECTION V: THE COMMUNITY AFFAIRS COMMITTEE SHALL PERFORM THE COORDINATING FUNCTIONS FOR ALL ACTIVITIES UNDERTAKEN BY THE PARENT VETERANS ORGANIZATIONS. THE COMMITTEE WILL INVESTIGATE NEEDS WITHIN THE COMMUNITY AND INITIATE THOSE ACTIVITIES REQUIRING SUPPORT.

SECTION VI: THE BY - LAWS COMMITTEE SHALL DRAFT SUCH CHANGES IN THE BY - LAWS AS APPEAR NECESSARY AND FEASIBLE TO THE COUNCIL, AND AS DIRECTED BY THE COUNCIL.

ARTICLE IX.

INCIDENTAL POLICY PROVISIONS:

SECTION I: ALL REGULAR MEETINGS OF THE COUNCIL SHALL BE OPEN TO THE GENERAL PUBLIC AS WELL AS TO INTERESTED VETERANS.

SECTION II: THE COUNCIL WILL PROVIDE MINUTES OF EACH MEETING TO THE VAC MEMBERS AND TO THE COMMANDERS OF VETERANS ORGANIZATIONS.

SECTION III: THE SENIOR MEMBERS FROM EACH PARTICIPATING VETERANS ORGANIZATION SHALL ACT AS LIAISON TO THE ORGANIZATION.

SECTION IV: SHOULD A BY-LAW BE IN CONFLICT WITH A GOVERNMENTAL LAW OR REGULATION AND/OR A MEMBER ORGANIZATION BY-LAW, IT SHALL BE NULL AND VOID.

ARTICLE X.

THESE BY - LAWS SHALL BE EFFECTIVE – JANUARY 1, 1999

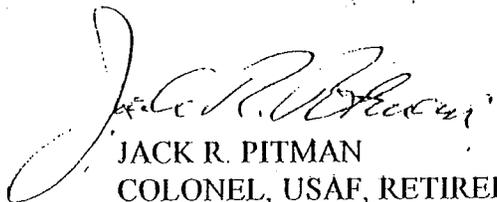
AMENDMENTS:

THESE BY-LAWS MAY BE AMENDED BY A TWO-THIRDS (2/3) VOTE OF THE MEMBERS AT ANY REGULAR MEETING, PURSUANT TO NOTIFICATION OF EACH MEMBER ONE (1) WEEK PRIOR TO THE MEETING.

ARTICLE XI.

PARLIAMENTARY AUTHORITY:

ROBERT'S RULES OF ORDER, REVISED AND NEWLY REVISED, SHALL BE THE PARLIAMENTARY AUTHORITY OF THE COUNCIL, AND SHALL DECIDE ALL MATTERS NOT COVERED IN THE CHARTER AND BY-LAWS.



JACK R. PITMAN
COLONEL, USAF, RETIRED
SENIOR ADVISOR

BY-LAWS REVISED AND APPROVED THIS DATE: *February 3, 1999*

ANNEX I
RESOLUTION 84-20

2/99