

**Flagler County Board of County Commissioners
FY 2014-2015**

APPROPRIATION SUMMARY-ENTERPRISE AND OTHER OPERATING FUNDS

DEPARTMENT	BUDGET FY 14	BUDGET FY 15	% CHANGE	POSITIONS FY 14	POSITIONS FY 15
Other Operating Funds:					
County Transportation Trust (Fund 102)	2,129,990	2,138,057	0.4%	20.00	1.00
Constitutional Gas Tax (Fund 112)	18,515,615	17,809,435	-3.8%	0.00	0.00
Planning & Zoning-Growth Management (Fund 180)	558,890	707,585	26.6%	6.50	6.80
Building (Fund 181)	925,471	1,075,194	16.2%	6.50	7.20
Emergency Communications E-911 (Fund 302)	1,094,355	1,031,285	-5.8%	2.75	0.15
Total Other Operating Funds	23,224,321	22,761,556		35.75	15.15
Enterprise Funds:					
Airport (Fund 401)	9,298,234	9,339,871	0.4%	6.00	6.00
Solid Waste-Landfills (Fund 402)	3,733,520	3,596,963	-3.7%	2.50	2.50
Residential Solid Waste Collection (Fund 405)	2,112,184	2,152,119	1.9%	0.50	1.50
Utility (Fund 404)	2,153,148	1,311,345	-39.1%	2.50	2.50
Bunnell-Flagler County Utility (Fund 406)	1,153,850	1,325,112	14.8%	9.00	9.00
Total Enterprise Funds	18,450,936	17,725,410		20.50	21.50
Internal Service Fund:					
Health Insurance (Fund 603)	9,637,205	9,202,135	-4.5%	0.70	0.70
Total Internal Service Funds	9,637,205	9,202,135			
Total	51,312,462	49,689,101		56.95	37.35

Road and Bridge

The Public Works Department is comprised of two divisions: Engineering Department and Road and Bridge Department. Through the combined efforts of these divisions, it enables us to contribute significantly to the safety of the County's road and drainage systems for the benefit of Flagler County residents and visitors.

The Road and Bridge Department is responsible for the repair, maintenance and reconstruction of the County's road network, including 95.52 miles of paved roads, 131.7 miles of unpaved roads and 37 bridge structures. Proper maintenance of this infrastructure includes mowing, grading, tree trimming, pavement repair, shoulder rehabilitation, repair and replacement of roadside drainage structures, guardrail maintenance, aquatic vegetation control on 11 retention ponds (along Colbert Lane), as well as 45.3 miles of canals and drainage ditches throughout unincorporated Flagler County. This division also installs and maintains all regulatory signage, in accordance with the guidelines stipulated in the Manual of Uniform Traffic Control Devices. Road and Bridge Maintenance also provides in-house services to various county departments such as the Airport, General Services and Engineering for implementation and completion of projects included in the 5-year Capital Improvement Plan and Emergency Services for fire suppression and storm cleanup efforts as required.

The Road and Bridge Department also plays an important role in the coordination and completion of the clean-up process during and after natural disasters, which also includes extensive reporting to FEMA for reimbursement purposes. Staff is also responsible for administering, tracking, and providing in-house labor and equipment required for the completion of various grant and capital projects related to the construction and maintenance of county roads and facilities.

Primary Functions

- ❖ Develop a paving / resurfacing plan for County roads. Maintain County roads to address safety hazards, while conforming to FDOT standards, including installation of guardrails, widening narrow roads, pothole patching, and removal of debris.
- ❖ Mow and trim 227.22 miles of road right-of-ways (95.52 miles/paved and 131.7 miles/unpaved roads) every eight weeks during the months of April through December.
- ❖ Provide drainage maintenance and Herbicide aquatic vegetation control to 11 retention ponds, along Colbert Lane, as well as 45.3 miles of drainage ditches and canals throughout Flagler County.
- ❖ Assist with fire suppression and clean-up efforts associated with wildfires as well as natural disasters, such as hurricanes, storms, etc. that also result in health, safety and welfare concerns to the residents of Flagler County.
- ❖ Maintain 37 bridge structures in the unincorporated area. Develop a paving/ resurfacing plan for County roads.
- ❖ Provide a rapid response to malfunctions and corrective action work orders for traffic control signals and regulatory signage, under Flagler County's jurisdiction, as set forth by the Manual of Uniform Traffic Control Devices.

**Flagler County Board of County Commissioners
FY 2014-2015**

COUNTY TRANSPORTATION FUND - MAINTENANCE/PROJECTS

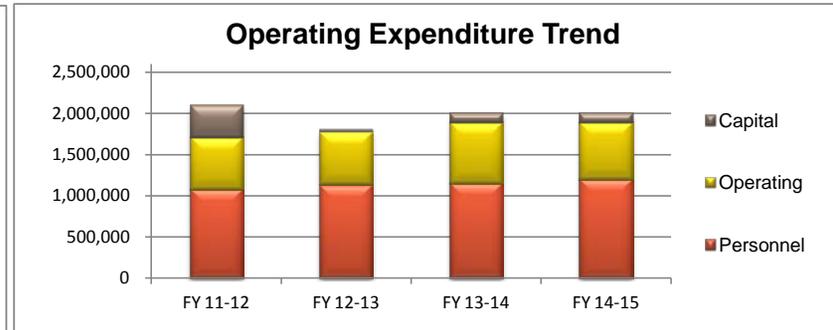
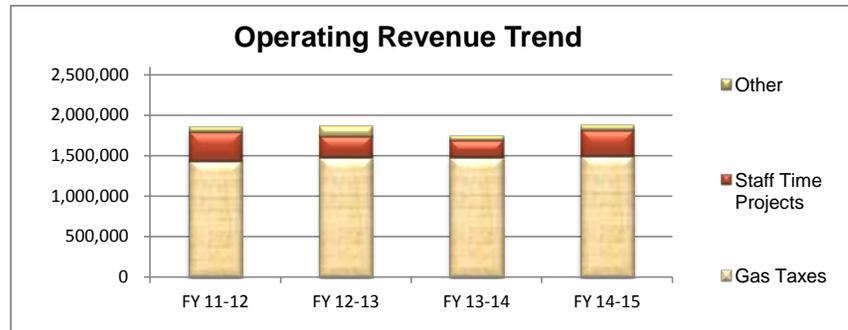
SPECIAL REVENUE FUND

Fund 102	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1420		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Revenues						
312.30-00	Ninth Cent Fuel Tax	345,716	357,506	356,443	353,542	(2,901)	See page 4-9 for explanation
312.40-00	Local Option Fuel Tax	420,454	432,711	434,789	434,789	0	See page 4-9 for explanation
335.42-00	Constitutional Gas Tax	208,546	214,590	214,088	221,747	7,659	See page 4-10 for explanation
335.49-00	Special Fuel/County Tax	457,417	467,948	471,830	488,687	16,857	See page 4-9 for explanation
335.50-00	Motor Fuel Use Tax	3,162	2,188	2,300	2,000	(300)	
341.92-00	Staff Time	358,029	273,081	213,600	320,000	106,400	DNSD, Bimini Grdns roadway maint.
361.10-00	Interest	886	644	696	600	(96)	
364.41-00	Sale of Fixed Assets	4,386	57,783	5,500	5,500	0	
369.90.00	Miscellaneous	11,648	2,734	2,500	2,500	0	
335.49-01	Quarterly Fuel Tax Refund	46,072	48,527	45,000	45,000	0	F.S. s. 206.41 Construction & maint of roads
398.00-00	Less 5% Statutory Reduction	0	0	(87,337)	(93,718)	(6,381)	
	Subtotal Revenues	1,856,316	1,857,712	1,659,409	1,780,647	121,238	
399.00-00	Cash Carry Forward	828,624	586,346	470,581	357,410	(113,171)	
	TOTAL REVENUES	2,684,940	2,444,058	2,129,990	2,138,057	8,067	
	Paved/Unpaved Expenditures						
541.10-12	Regular Salaries	797,914	824,654	803,335	835,094	31,759	Equipment Operator II added for vegetation control
541.10-14	Overtime	1,500	3,680	4,500	4,500	0	reducing contracted services.
541.xx-xx	Employee Benefits	290,552	306,265	352,404	368,204	15,800	
	Total Personnel Expenditures	1,089,966	1,134,599	1,160,239	1,207,798	47,559	
541.31-10	Professional Services	87	825	455	455	0	
541.34-10	Other Contracted Services	78,236	45,429	127,671	44,300	(83,371)	FEC railway crossing rehab \$25K,Traffic signal maint.
40-10,55-01	Travel/Training	0	125	3,825	5,750	1,925	
41-10,41-20	Communications	3,413	2,786	3,640	4,624	984	
541.42-01	Postage Expense	25	14	50	150	100	
541.43-10	Utilities Expense	11,946	12,923	15,180	15,180	0	
541.44-10	Rentals & Leases	31,339	25,739	37,502	36,079	(1,423)	
541.45-20	Vehicle Insurance	21,792	19,522	24,184	24,060	(124)	
541.45-30	Property Insurance	2,384	2,905	3,420	3,420	0	Property insurance for traffic signals
541.46-10	Building/Equip Repairs	4,840	4,445	5,200	125,200	120,000	includes all heavy equipment,mowers, trailers
541.46-20	Vehicle Repair	178,525	200,949	182,074	62,074	(120,000)	vehicles only
541.46-40	Small Tools & Equipment	9,536	3,321	9,900	9,900	0	
541.47-10	Printing & Binding	34	513	1,400	500	(900)	
541.49-10	Other Current Chrgs/Oblig	0	48	0	0	0	
541.49-14	Landfill Tipping Fees	4,206	4,605	4,750	4,750	0	

**Flagler County Board of County Commissioners
FY 2014-2015**

COUNTY TRANSPORTATION FUND

SPECIAL REVENUE FUND



NOTE FOR GRAPH

Sections 206.41(1)(d)-(e), 206.87(1)(b)-(c), 336.021, and 336.025, Florida Statutes Local governments are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The Ninth Cent fuel tax may be used for road and right of way maintenance, equipment maintenance, equipment, drainage, street lighting, traffic signs and engineering.

SERVICE OBJECTIVES:

- 1) Achieve 100% completion of tree debris removal work requests within 48 hours of notification.
- 2) Complete cycle of slope mowing and trimming of County right-of-ways every eight (8) weeks (including all MSTUs) during the months of April through December.
- 3) Provide proactive pothole patching to achieve 90% of roadway pothole patching within 24 hours of discovery.

SUMMARY

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Revenues				
Staff Time Projects	358,029	273,081	213,600	320,000
Gas Taxes	1,435,295	1,474,943	1,479,450	1,500,765
Other	62,992	109,688	53,696	53,600
Less 5% Statutory Reduction	0	0	(87,337)	(93,718)
Cash Carry Forward	828,624	586,346	470,581	357,410
	2,684,940	2,444,058	2,129,990	2,138,057

Expenditures

Personnel	1,089,966	1,134,599	1,160,239	1,207,798
Operating	621,949	644,841	728,899	686,340
Capital	386,682	23,670	117,000	113,884
Reserves	586,343	640,948	123,852	130,035
	2,684,940	2,444,058	2,129,990	2,138,057

MAJOR CAPITAL EQUIPMENT:

2000 NEW HOLLAND TRACTOR	66,700
2009 SCAG VELOCITY PLUS PUSH MOWER	8,000
2009 SCAG VELOCITY PLUS PUSH MOWER	8,000
2004 FORD PICKUP	31,184
TOTAL CAPITAL	113,884

COST: REPLACEMENT VEHICLE:

2015 JOHN DEERE 5100M 4WD UTILITY TRACTOR	66,700
2014 SCAG COMPACT ZERO-TURN RIDING MOWER-52" CUT DECK	8,000
2014 SCAG COMPACT ZERO-TURN RIDING MOWER-52" CUT DECK	8,000
2014 3/4 TON HEAVY DUTY PICKUP, W/TOOL BODY & PIPE RACK	31,184
TOTAL CAPITAL	113,884

**Revenue Description
FY 2014-2015**

Local Option Fuel Taxes

Sec 206.41 (1) (d) – (e), 206.87 (1) (b) – (c), 336.021, and 336.025, F.S.

Brief Overview

County governments are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The first is a tax of 1 cent on every net gallon of motor and diesel fuel sold within a county; this is known as the Ninth-Cent Fuel Tax. The second is a tax of 1 to 6 cents on every net gallon of motor and diesel fuel sold within a county. The proceeds of each may be used to fund transportation expenditures. The third tax is a 1 to 5 cents levy upon every net gallon of motor fuel sold within a county. Diesel fuel is not subject to this tax. Proceeds received from this additional tax may be used for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted local government comprehensive plan.

The Legislature has authorized the statewide equalization of local option tax rates on diesel fuel by requiring that the full 6 cents of the 1 to 6 cents fuel tax as well as the 1 cent Ninth-Cent Fuel Tax be levied on diesel fuel in every county even though the county government may not have imposed either tax on motor fuel or may not be levying the tax on motor fuel at the maximum rate. Consequently, 7 cents worth of local option tax revenue on diesel fuel are distributed to local governments, regardless of whether or not the county government is levying these two taxes on motor fuel at any rate.

Per Flagler County Ordinance Sec. 19-1, effective June 30, 1995, the county imposes a local option gas tax of six cents (\$0.06) per gallon of motor fuel and special fuel sold within the county. The method of distribution is pursuant to the existing interlocal agreement among the cities and the county, and may be amended from time to time.

The following table reflects a distribution formula based on a 50/50 ratio of population and lane miles in accordance with the Interlocal Agreement:

Jurisdiction	Distribution Proportion Based on Population (percentage x 0.5)	Distribution Proportion Based on Lane-Miles (percentage x 0.5)	Total Distribution (percentage)
City of Marineland	0	0	0
City of Beverly Beach	0.15	0.1	0.25%
City of Bunnell	1.4	1.25	2.65%
City of Flagler Beach	2.3	1.8	4.10%
City of Palm Coast	39.4	34.1	73.5%
Unincorporated County	6.8	12.7	19.5%
TOTALS	50	50	100%

Funding for fiscal year 2013-2014 budget is:

Ninth Cent Fuel Tax (Split):

\$353,542 in Public Works (102) 87%
\$ 52,828 in Daytona North (702) 13%
 \$406,370

Local Option Fuel Tax (Split):

\$434,789 in Public Works (102) 97.5%
\$ 10,000 in Daytona North (702) 2.5%
 \$444,789

Flagler County Board of County Commissioners
FY 2014-2015

County Fuel Tax

Sec 206.41(1) and 206.60, F.S.

Brief Overview

The county fuel tax is levied on motor fuel at the rate of 1 cent per gallon. The proceeds are to be used by counties for transportation-related expenses, including the reduction of bond indebtedness incurred for transportation purposes. It is the legislative intent that these proceeds be used for such purposes in order to reduce the burden of county ad valorem taxes. The proceeds are allocated to each county via the same distribution formula used for distributing the constitutional fuel tax.

Authorized Uses

The tax revenues are to be used solely for the acquisition of:

- ❖ Acquisition of rights-of-way.
- ❖ The construction, reconstruction, operation, maintenance, and repair of transportation facilities, roads, bridges, bicycle paths, and pedestrian pathways.
- ❖ The reduction on bonded indebtedness incurred for road and bridge or other transportation purposes.
- ❖ In the event that the powers and duties related to transportation facilities, roads, bridges, bicycle paths, and pedestrian pathways usually exercised by the county's governing body are performed by some other county board, that board shall receive the proceeds.

Funding for fiscal year 2014-2015 budget is:

County Fuel Tax \$488,687 (102) 100%

Constitutional Fuel Tax

Sec 9(c), Article XII, Fla. Const, Sec 206.41(1)(a), 206.45, 206.47, 336.023 & 336.024, F.S.

Brief Overview

Pursuant to the state constitution, a state tax of 2 cents per gallon on motor fuel is levied. The first call on the tax proceeds is to meet the debt service requirements, if any, on local bond issues backed by the tax proceeds. The remaining balance, called the surplus funds, is also used, as necessary, to meet the debt service requirements on local bond issues backed by the surplus funds. Any remaining surplus funds are used for the acquisition, construction, and maintenance of roads.

Authorized Uses

- ❖ Meet debt service requirements.
- ❖ Acquisition and construction.
- ❖ Maintenance of roads that may include the construction and installation of traffic signals, sidewalks, bicycle paths, and landscaping.
- ❖ The funds may be used as matching funds for any federal, state, or private grant specifically related to these purposes.

Funding for fiscal year 2014-2015 budget is:

Constitutional Fuel Tax (Split):

\$886,989 in Const. Fuel Tax (112) 80%
\$221,747 in County Transportation Trust (102) 20%
\$1,108,736

**Flagler County Board of County Commissioners
FY 2014-2015**

CONSTITUTIONAL GAS TAX FUND

SPECIAL REVENUE FUND

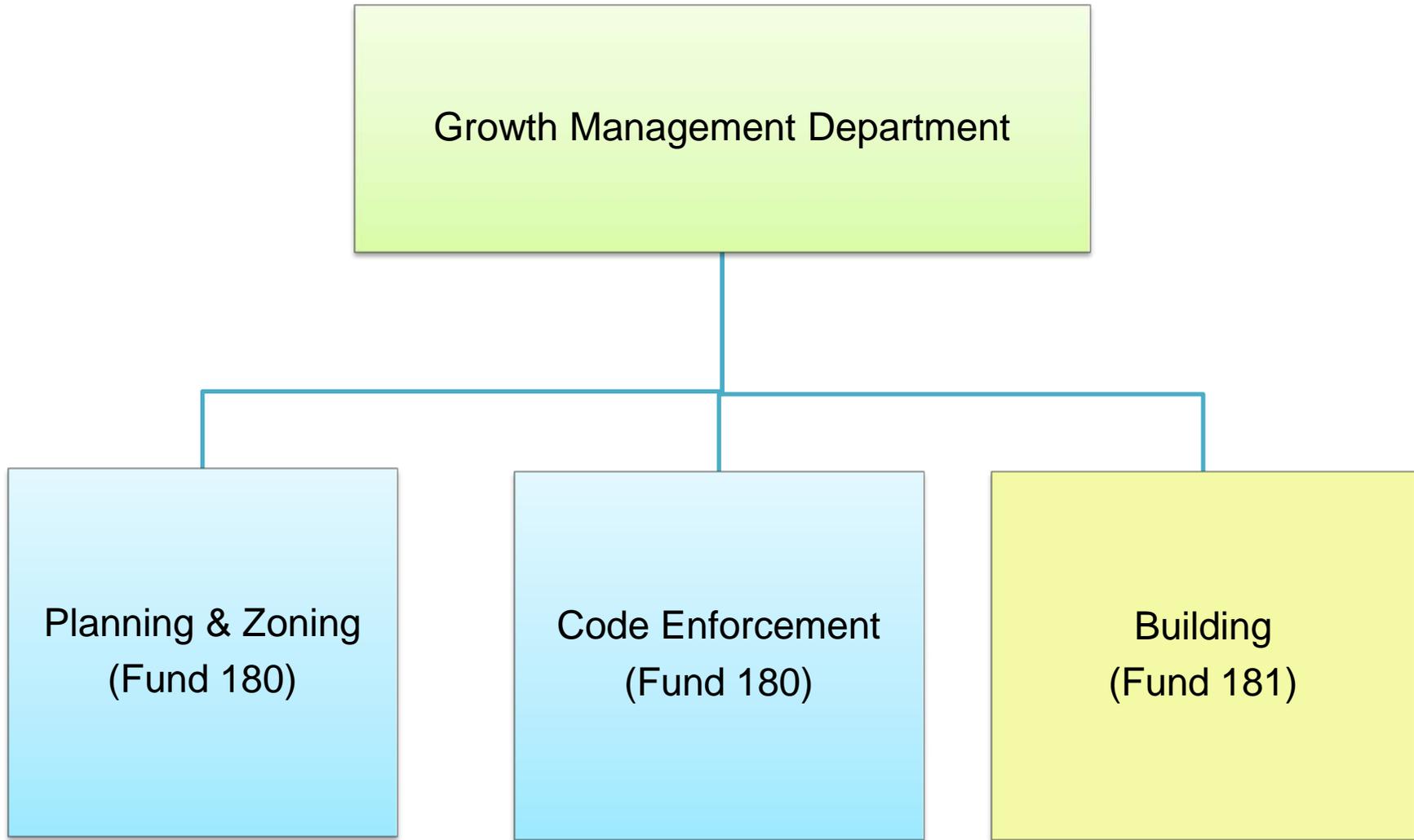
Fund 112	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/(-)	COMMENTS
Dept 1450/4600/5000							
	Revenues						
335.43-00	Constitutional Gas Tax	834,182	858,359	856,352	886,989	30,637	80% split of total \$1,070,440
361.10-00	Interest	5,538	5,181	5,000	5,000	0	minus \$498K match for P#480640
398.00-00	Less 5% Statutory Reduction	0	0	(43,067)	(44,599)	(1,532)	
399.00-00	Cash Carry Forward	0	0	2,424,751	1,800,314	(624,437)	
	TOTAL REVENUES	839,720	863,540	3,243,036	2,647,704	(595,332)	
Dept 1450							
	Expenses						
541.31-10	Professional Services	3,610	1,569	3,100	3,100	0	
541.49-14	Landfill Tipping Fees	20,867	0	0	0	0	
541.49-18	Bank Analysis Fees	113	306	500	500	0	
541.53-10	Road Materials & Supplies	110,107	11,231	0	0	0	
	Total Operating Expenses	134,697	13,106	3,600	3,600	0	
541.63-10	US1 Signage for Princess Place Reserve	0	0	0	40,000	40,000	
541.63-10	CR 305 Box Culvert	0	0	0	62,330	62,330	
541.63-10	SR100 Landscaping Belle Terre Pkwy to US 1	0	0	0	48,634	48,634	
541.63-77	Engineering Staff Time Capital Projects	56,318	93,777	285,468	171,787	(113,681)	
541.63-78	Public Works Staff Time Capital Projects	57,676	46,751	24,500	2,000	(22,500)	
541.34-10	SR A1A Landscaping	0	0	20,000	0	(20,000)	
541.63-10	CR305 Bridge #734082 Post Design	2,188	4,657	88,526	0	(88,526)	
541.63-10	Marineland Acres Drainage	0	316,172	200,000	0	(200,000)	
541.63-10	SR 100 Sidewalk Belle Terre to Bunnell	0	0	20,000	0	(20,000)	
541.63-10	SR100 Sidewalk Bulldog to Roberts	0	0	20,000	0	(20,000)	
541.63-10	CR 305 Bridge #734086 Design	0	16,357	15,431	0	(15,431)	
	Total Capital Projects	116,182	477,714	673,925	324,751	(349,174)	
	TOTAL CIP - Roads	250,879	490,820	677,525	328,351	(349,174)	
Dept 4600							
581-91-10	Interfund Transfers	0	493,907	0	0	0	
	Total Interfund Transfers	0	493,907	0	0	0	
Dept 5000							
587.98-50	Reserve for Future Capital Outlay	0	0	2,067,511	2,319,353	251,842	
	Total Reserves	0	0	2,067,511	2,319,353	251,842	

**Flagler County Board of County Commissioners
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CONSTITUTIONAL GAS TAX - GRANT PROJECTS							SPECIAL REVENUE FUND
Fund 112	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8XXX		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Revenues						
331.27-09	FDOT CR305 Box Cuverts	0	60,000	605,000	473,384	(131,616)	Project #075403
331.49-21	FDOT Bunnell Elementary Trails AKA "Art to Park"	0	0	1,938,000	1,841,000	(97,000)	Project #075525
334.49-29	FDOT A1A Matanzas Shore Landscape Median	0	0	285,000	285,000	0	Project #401713
334.49-22	FDOT/SCOP CR302 Resurf (CR305 to SR100)	9,530	23,500	1,259,633	1,190,415	(69,218)	Project #446590
334.49-24	FDOT John Anderson Hwy Resurfacing	0	45,360	1,570,333	1,400,333	(170,000)	Project #480640
331.27-10	FDOT Roberts Rd Ped/Bike Path	0	68,000	357,000	250,000	(107,000)	Project #535576
331.49-21	FDOT SR 100 Landscaping Median Belle Terr to US1	0	0	587,790	437,790	(150,000)	Project #550713
332.01-01	FDOT CR305 Widening & Resurf Br #734008	0	0	131,000	1,187,474	1,056,474	Project #402590
334.41-36	FDOT Airport South Entrance Rd - Phase II	0	0	0	600,000	600,000	Project #050265
332.01-01	FDOT CR305 Resurfacing fr Br #734086 to SR100	0	0	16,000	2,301,684	2,285,684	Project #402591
332.01-01	FDOT CR 13 Resurf Fr CR205 to US1	0	0	242,948	242,740	(208)	Project #425590
332.01-01	FDOT CR305 Bridge 734086 Construction	0	0	5,300,000	2,745,545	(2,554,455)	Project #440656
332.01-01	FDOT CR 2009 fr Lake Disston to CR305	0	0	0	384,000	384,000	Project TBD
332.01-01	FDOT Old Kings rd south fr SR100 to Dixie	0	0	0	1,156,000	1,156,000	Project TBD
332.01-01	FDOT CR205 Resurfacing from SR100 to CR13	0	0	250,000	200,000	(50,000)	Project #441590
331.27-11	FDOT CR3045 Bridge 734082	0	990,308	802,188	0	(802,188)	Project #440655
334.49-16	FDO SR 100 Sidewalk to Roberts Rd	61,349	345,912	400,000	0	(400,000)	Project #514141
331.27-12	FDOT US 1 Sidewalk Construction	0	0	199,367	0	(199,367)	Project #517141
334.49-18	FDOT SR100 Sidelwalk Belle Terre to Bunnell	25,344	155,970	63,360	0	(63,360)	Project #541521
334.49-20	FDOT Old Kings Turn Lane	51,000	285,683	297,500	0	(297,500)	Project #541522
334.49-19	FDOT SR 100 Sidewalk BT to Bunnell	34,100	315,231	417,800	0	(417,800)	Project #541523
334.49-17	FDOT SR100 Sidewalk Ph2&3 Roberts Rd	3,000	7,000	549,660	0	(549,660)	Project #541524
331.49-17	FDOT SR 5 US 1 Sidewalk	34,867	323,339	0	0	0	Complete
331.49-20	FDOT Princess Pl Bridge 734090	616,011	3,009	0	0	0	Project #310082 Complete
334.49-15	FDOT - SCOP CR305 Widening & Resurf	779,201	0	0	0	0	Project #402600 Complete
334.49-13	FDOT SR 100 Sidewalks	4,900	0	0	0	0	Project #513141 Complete
399-00-00	Constitutional Gas Tax	0	0	0	466,366	466,366	
	Total Grant Revenues	1,619,302	2,623,312	15,272,579	15,161,731	(110,848)	

**Flagler County Board of County Commissioners
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CONSTITUTIONAL GAS TAX - GRANT PROJECTS		SPECIAL REVENUE FUND					
Fund 112	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 8XXX		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	COMMENTS
	Expenditures						
8242-541.63-10	CR 305 Box Culverts	0	60,000	5,000	473,384	468,384	Project #075403
8251-541.63-XX	Bunnell Elementary Trails	0	0	1,938,000	1,841,000	(97,000)	Project #075525
8257-541-34-10	SR A1A Landscaping Design	0	0	85,000	320,000	235,000	Project #401713
8247-541.63-XX	CR 302 Resurfacing from CR 305 to SR 100	11,367	29,162	1,259,633	1,200,415	(59,218)	Project #446590
8250-541.63-XX	John Anderson Hwy SR100	0	45,360	2,068,333	1,870,333	(198,000)	Project #480640
8244-541.63-63	Roberts Rd Pedestrian/Bicycle Path	0	68,000	357,000	250,000	(107,000)	Project #535576
8246-541.63-08	SR100 Landscaping Belle Terre Pky to US1	0	0	587,790	389,156	(198,634)	Project #550713
8263-541.63-10	Airport South Entrance Rd - Phase II	0	0	0	600,000	600,000	Project #050265 fr FD 401 rollover
8999-587.98-15	SR A1A Landscaping Design	0	0	200,000	0	(200,000)	Project #401713
8999-587.98-15	CR 305 Widening & Resurfacing Bridge #734008	0	0	131,000	1,187,474	1,056,474	Project #402590
8999-587.98-15	CR 305 Resurfacing from Bridge #734086 to SR100	0	0	16,000	2,301,684	2,285,684	Project #402591
8999-587.98-15	CR 13 Resurf Fr CR205 to US1	0	0	242,948	242,740	(208)	Project #425590
8999-587.98-15	CR 305 Bridge 734086 Construction	0	0	5,300,000	2,745,545	(2,554,455)	Project #440656
8999-587.98-15	FDOT CR 2009 fr Lake Disston to CR305	0	0	0	384,000	384,000	Project TBD
8999-587.98-15	FDOT Old Kings rd south fr SR100 to Dixie	0	0	0	1,156,000	1,156,000	Project TBD
8999-587.98-15	CR205 Resurfacing from SR100 to CR13	0	0	250,000	200,000	(50,000)	Project #441590
8999-587.98-15	CR 305 Box Culverts Design	0	0	600,000	0	(600,000)	Project #075403
8245-541-63-70	CR 305 Bridge 734082	0	990,308	802,188	0	(802,188)	Project #440655
8230-541.63-XX	SR 100 Sidewalks Ph.2&3 to Roberts Road	61,349	345,912	400,000	0	(400,000)	Project #514141
8220-541.63-XX	US1 Sidewalk Improvement Construction	53,652	332,649	199,367	0	(199,367)	Project #517141
8236-541.XX-XX	Old Kings Rd Sidewalk from SR100 to O.K. Elem.	25,344	155,970	63,360	0	(63,360)	Project #541521
8238-541.63-10	Old Kings Rd Turn Lanes Into Old Kings Elementary	51,000	285,683	297,500	0	(297,500)	Project #541522
8237-541.XX-XX	SR 100 Sidewalk Belle Terre to Bunnell	34,100	315,231	417,800	0	(417,800)	Project #541523
8235-541.XX-XX	Matanzas Wds Sidewalk US1 to Bird of Paradise	3,340	7,000	549,660	0	(549,660)	Project #541524
8907-541.63-55	Styles Creek Bridge Princess Place	616,011	9,124	0	0	0	Project #310082 Complete
8229-541.XX-XX	CR 305 Widening & Resurfacing	781,259	1,387	0	0	0	Project #402600 Complete
8903-541.63-10	CR 305 Bridge #734083	5,104	0	0	0	0	Project #440654 Complete
8223-541.63-XX	SR100 Sidewalks Ph.1-Belle Terre to Bulldog	7,089	0	0	0	0	Project #513141 Complete
	Total Grant Project Expenditures	1,649,615	2,645,786	15,770,579	15,161,731	(608,848)	
	TOTAL FUND REVENUES	2,459,022	3,486,852	18,515,615	17,809,435	(706,180)	
	TOTAL FUND EXPENDITURES	1,900,494	3,630,513	18,515,615	17,809,435	(706,180)	



Director:
SallySherman
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4081

Growth Management

The Growth Management Budget is comprised of the Planning, Development Engineering and Central Permitting divisions. The Department is responsible for the management and operation of Building, Code Enforcement, Development Engineering, Planning and Central Permitting.

The Administration section provides management and oversight of the department and has direct responsibility for coordination of the division budgets, overseeing and auditing revenue and expenditures. Administration is also responsible for the operation of several Board of County Commissioner Advisory Boards and Committees. These committees are generally community volunteer groups who take their positions very seriously. The Growth Management Department takes responsibility for Contractor Review Board, Technical Review Committee, Planning and Development Board, Land Development Code Advisory Committee and any other board or committee as assigned by the Board of County Commissioners.

One section of Growth Management, Central Permitting, is dedicated to excellent customer service and is primarily responsible for routing, tracking and issuing building and development permits. Central Permitting was created in 2000 and was designed to be a centralized intake and information area for the Building, Planning, Development Engineering and Code Enforcement divisions of the County. The goal of the Central Permitting Section is to provide timelier permit issuance while providing a user friendly and efficient experience for the applicant.

The Development Engineering Division provides technical and professional support to the Growth Management Department consistent with good engineering principles and the requirements of the Flagler County Code pertaining to engineering and surveying. This division has responsibility for day to day activities

with respect to access to and utilization of the County rights-of-way by citizens, developers and utility companies.

The Planning and Zoning Division is an important link when communicating with land developers, property owners and citizens the standards and procedures for developing land in unincorporated Flagler County. These considerations are outlined in Flagler County's Comprehensive Plan and Land Development Code.

The Planning Division responds to inquiries about the development potential of properties and provides zoning verifications. The Divisions also assists applicants in pursuing land use approvals, changes, and amendments, including site plan reviews. Staff prepares technical reports and analyses for land use, zoning, site plans and other land development applications for presentation to a staff level Technical Review Committee, the Planning & Development Board and the Board of County Commissioners.

The majority of the essential functions of the Planning and Zoning Divisions are mandated by the State as part of Florida's coordinated growth management program.

Primary Functions

- ❖ Accept complete permit, land development and right-of-way applications, route and track plan reviews, collect fees and issue permits.
- ❖ Processes and schedules applications for review and approval by appropriate boards.
- ❖ Responsible for overseeing the operation of four (4) advisory boards and committees.
- ❖ Provides plan review and inspections to assure that all construction related activities in Flagler County including

Growth Management

residential and commercial developments, right-of-way improvements, utility installations, driveway permits, and site plans are constructed in accordance with the approved plans and to County, State and Federal Regulations.

- ❖ Provide guidance to design professionals, contractors and others as to the requirements of Flagler County with respect to developmental infrastructures, roadways and related facilities.
- ❖ Maintain and regularly update the Comprehensive Plan and Land Development Code as necessary to ensure continued consistency and compliance with State law and accepted standard planning principles and practices.
- ❖ Review all land development and building permits for compliance with the Comprehensive Plan goals, objectives, and policies and zoning regulations, including concurrency availability.
- ❖ Inform the public through the public hearing process of land development activities occurring within the unincorporated area of the County and solicit public comment.
- ❖ Work closely with incorporated cities and towns within the County, neighboring jurisdictions, and State and Federal agencies on coordinated, cooperative planning efforts that maximize the public benefit while minimizing the expenditure of public resources.

**Flagler County Board of County Commissioners
FY 2014-2015**

GROWTH MANANGMENTSUMMARY

SPECIAL REVENUE FUND

DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/(-)
Revenues					
Florida Sales Tax 1/2 Cent Revenue (State)	438,992	327,566	195,300	197,626	0
Building Permits	315,316	458,394	300,000	400,000	0
Licenses	80,667	98,031	66,000	76,000	0
Inspections	28,497	41,724	31,700	32,690	0
Review Fees	39,786	69,680	32,000	53,300	0
Fees	123,171	140,087	101,000	121,970	0
Fines and Forfeitures	760	2,323	500	500	0
Cash Carry Forward	743,675	818,965	768,251	921,523	132,819
Miscellaeous Revenue	43,818	53,091	27,300	24,200	0
Less 5% Statutory Reduction	0	0	(37,690)	(45,030)	0
Total Revenues	1,814,682	2,009,861	1,484,361	1,782,779	132,819
Expenditures					
Planning and Zoning/Administration	391,118	358,907	371,654	388,528	16,874
Code Enforcement	118,365	120,027	124,830	123,832	(998)
Building Department	1,082,241	1,164,906	925,471	1,075,194	0
Transfers, Pooled, Reserves	222,958	366,021	62,406	195,225	132,819
Total Expenditures	1,814,682	2,009,861	1,484,361	1,782,779	148,695
Revenues vs. Expenditures	0	0	0	0	0

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Personnel Summary-Positions				
Planning & Zoning/Administration	5.50	4.50	4.50	4.90
Code Enforcement	2.00	2.00	2.00	1.90
Total Positions	7.50	6.50	6.50	6.80

Planning and Zoning

The Planning and Zoning section is an important link when communicating with land developers, property owners and citizens the standards and procedures for developing land in unincorporated Flagler County. These considerations are outlined in Flagler County's Comprehensive Plan and Land Development Code. The Comprehensive Plan is the regulatory source document for future building and expansion in the County, while the County's Land Development Code provides the specific guidance to complete specific land development activities.

The Planning and Zoning section responds to inquiries about the development potential of properties and provides zoning verifications. The section also assists applicants in pursuing land use approvals, changes, and amendments, including site plan reviews. Staff prepares technical reports and analyses for land use, zoning, site plans and other land development applications for presentation to a staff level Technical Review Committee, the Planning & Development Board, and the Board of County Commissioners, as applicable, for their review and decision.

The majority of the essential functions of the Planning and Zoning section are mandated by the State as part of Florida's coordinated growth management program. Therefore, the section works closely with the incorporated cities and towns within the County to accomplish this mission.

Primary Functions

- ❖ Ensure the health, safety, and general welfare of the public through the adoption and enforcement of codes and regulations related to the development of property within unincorporated Flagler County.
- ❖ Maintain and regularly update the Comprehensive Plan and Land Development Code as necessary to ensure continued consistency and compliance with State law and accepted standard planning principles and practices.

- ❖ Review all land development and building permits for compliance with the Comprehensive Plan goals, objectives, and policies and zoning regulations, including concurrency availability.
- ❖ Inform the public through the public hearing process of land development activities occurring within the unincorporated area of the County and solicit public comment.
- ❖ Work closely with incorporated cities and towns within the County, neighboring jurisdictions, and State and Federal agencies on coordinated, cooperative planning efforts that maximize the public benefit while minimizing the expenditure of public resources.
- ❖ Perform environmental protection and preservation activities, including gopher tortoise relocation, wetland permitting, manatee protection, and related functions in coordination with State and Federal agencies.

Major Initiatives

- ❖ Complete rewrite of Current Land Development Code.
- ❖ Developing a number of major ordinances
- ❖ Processing a number of major plan amendments.
- ❖ Administering the increase in development activity and processing various requests for consideration before the Technical Advisory Committee, Planning and Development Board and the Board of County Commissioners.
- ❖ Evaluation applications for streamlining and process improvement.

**Flagler County Board of County Commissioners
FY 2014-2015**

MUNICIPAL SERVICES FUND - PLANNING & ZONING

SPECIAL REVENUE FUND

Fund 180 Dept 1700	DESCRIPTION Revenues	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/(-)	COMMENTS
335.18-01	Sales Tax 1/2 Cent Revenue	192,156	105,605	86,900	98,776	11,876	
335.14-00	Mobile Home Licenses	25,066	26,531	30,000	26,500	(3,500)	
335.15-00	Alcoholic Beverage Licenses	25,478	25,447	20,000	25,000	5,000	
342.51-00	Development Engineering Inspections	0	0	1,000	90	(910)	
341.92-00	Development Engineering Review Fees	37,736	65,570	30,000	50,000	20,000	
329-02-02	ROW Utilization/Permit & Review Fees	8,636	14,665	8,000	12,500	4,500	
341.92-02	Administrative Fee (Impact Fee - Schools)	8,100	13,812	7,000	12,000	5,000	
341.92-03	Administrative Fees (Impact Fee-Trans)	3,746	173	0	0	0	
341.92-04	Administrative Fees (Impact Fee-Parks)	604	32	0	1,000	1,000	
342.50-00	Construction Plan Review (fees subdiv)	7,611	14,390	3,500	10,970	7,470	
342.52-00	Swale Grade Sheet Review Fees	2,050	4,110	2,000	3,300	1,300	
349.01-01	Dev Svc Application Fees	33,931	43,453	30,000	36,000	6,000	
349.01-02	Dev Svcs-Admin-Other Cities	7,659	2,196	2,000	1,500	(500)	
349.02-01	DRI Fees/CDD Fees	8,889	0	0	1,500	1,500	
349.05-00	LUC/Planning Review Fees	27,723	41,162	30,000	32,000	2,000	
369.90-05	Grant/Other Misc Revenue	1,281	1,708	0	0	0	
369.90-09	Planning & Zoning	452	53	500	0	(500)	
398.00-00	Less 5% Statutory Reduction	0	0	(12,545)	(15,557)	(3,012)	
	Sub-Total Revenues	391,118	358,907	238,355	295,579	57,224	
399.00-00	Cash Carry Forward	0	0	133,299	92,949	(40,350)	
	TOTAL REVENUES	391,118	358,907	371,654	388,528	16,874	
	Expenditures						
515.10-12	Regular Salaries	298,006	274,638	272,630	285,596	12,966	
515.xx-xx	Employee Benefits	82,626	74,135	80,279	85,589	5,310	
	Total Personnel Expenditures	380,632	348,773	352,909	371,185	18,276	
515.31-10	Professional Services	2,909	75	0	137	137	
515.41-10	Communications	1,760	1,768	2,400	1,769	(631)	
515.41-30	Postage Expense	641	365	1,125	400	(725)	
515.45-20	Vehicle Insurance	280	276	280	233	(47)	
515.46-20	Vehicle Repair	0	0	790	790	0	
515.46-30	Maintenance Agreements	1,104	906	8,700	9,035	335	
515.46-40	Small Tools and Equipment	0	0	50	50	0	

**Flagler County Board of County Commissioners
FY 2014-2015**

MUNICIPAL SERVICES FUND - PLANNING & ZONING

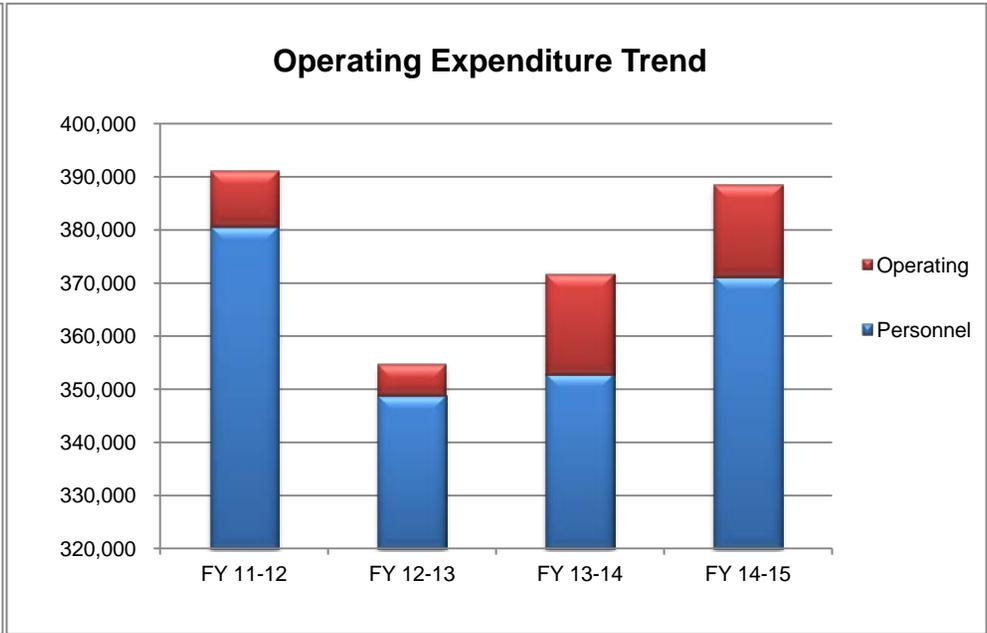
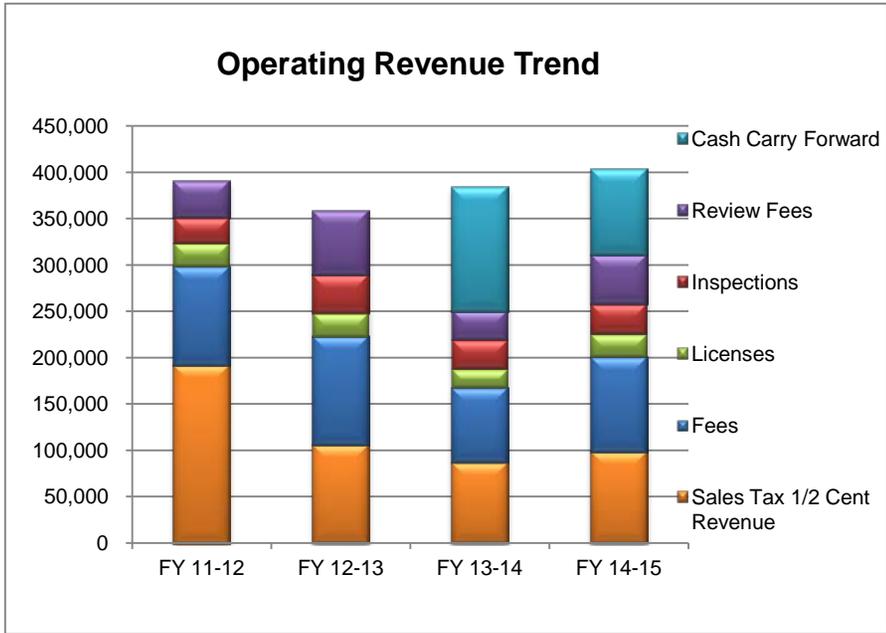
SPECIAL REVENUE FUND

Fund 180	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1700		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Expenditures - Continued						
515.47-10	Printing & Binding	149	106	300	500	200	
515.49-10	Other Current Charges	0	0	100	0	(100)	
515.49-15	Advertising	542	462	1,320	600	(720)	
515-49-18	Miscellaneous	245	299	340	340	0	
515.51-10	Office Supplies	1,744	1,290	1,500	1,500	0	
515.51-11	Office Equipment	86	0	0	100	100	
515.51-20	Data Processing Supplies	0	0	100	100	0	
515.52-10	Gas, Oil, Lubricants	937	190	1,690	1,689	(1)	
515.52-12	Other Operating Expenses	89	137	50	100	50	
	Total Operating Expenditures	10,486	5,874	18,745	17,343	(1,402)	
515.64-10	Equipment	0	4,260	0	0	0	
	Total Capital Expenditures	0	4,260	0	0	0	
	TOTAL EXPENDITURES	391,118	358,907	371,654	388,528	16,874	Overall Expense Increase/Decrease: 4.54%

**Flagler County Board of County Commissioners
FY 2014-2015**

MUNICIPAL SERVICES FUND - PLANNING & ZONING

SPECIAL REVENUE FUND



NOTE FOR GRAPH

1/2 Cent Sales Tax received from the State is the main source of revenue for this division.

SUMMARY

Revenues

Sales Tax 1/2 Cent Revenue	192,156	105,605	86,900	98,776
Fees	105,975	117,013	81,000	101,970
Inspections	27,723	41,162	31,000	32,090
Licenses	25,478	25,447	20,000	25,000
Review Fees	39,786	69,680	32,000	53,300
Cash Carry Forward	0	0	133,299	92,949
Less 5% Statutory Reduction	0	0	(12,545)	(15,557)
	391,118	358,907	371,654	388,528

Expenditures

Personnel	380,632	348,773	352,909	371,185
Operating	10,486	5,874	18,745	17,343
Capital	0	4,260	0	0
	391,118	358,907	371,654	388,528

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Personnel Summary-Positions				
Planning Director	1.00	1.00	1.00	1.00
Development Review Planner III	1.00	1.00	1.00	1.00
Central Permitting Tech	0.50	0.50	0.50	0.50
Land Development Tech	1.00	1.00	0.00	0.00
Development Engineer	1.00	1.00	1.00	1.00
Planner I	1.00	1.00	1.00	1.00
Administrative Assistant	0.00	0.00	0.00	0.40
Total Positions	5.50	5.50	4.50	4.90

Code Enforcement

The Code Enforcement Section is comprised of code enforcement and contractor licenses. The responsibilities of the Code include but are not limited to identifying potentially unsafe structures and coordination with the building inspection personnel in an effort to obtain compliance through repairs or removal. Since 2003, over 138 structures have been removed through Code Enforcement actions.

Florida Statute Chapter 162 authorizes a county, by ordinance to adopt a code enforcement system that gives authority to impose administrative fines and other noncriminal penalties to provide an equitable, expeditious, effective, and inexpensive method of enforcing any codes and ordinances. The intent is to promote, protect, and improve the health, safety, and welfare of the citizens of the county and of this state.

The County Commission adopted a Contractor Licensing Ordinance (2007-10) outlining regulations for specialty trades and licenses not regulated on the state level. Subsequently, a Licensing program was established in July 2007 to provide for and enforce licensing requirements and to administer testing locally for state and local contractor exams. The regulations also allow for Flagler County to reciprocate with most jurisdictions in Florida, meaning that if a specialty contractor is licensed in one county, his or her license is valid in Flagler County as well. The Contractor Review Board reviews complaints received by citizens and participating jurisdictions relating to contractor issues such as unlicensed activities, work abandonment and working outside the scope of licensure.

Primary Functions

- ❖ Monitor abandoned structure demolition projects throughout Flagler County.
- ❖ Communicate with all State, local and federal agencies.
- ❖ Address and seek resolution of code violations to complaints received from various entities.
- ❖ During turtle nesting season, the division patrols approximately 10 miles of Flagler County beaches to maintain turtle lighting compliance.
- ❖ Provide a mechanism for locally licensed and registered contractors to work in Flagler County through the implementation of a licensing program in compliance with the Florida Statutes.
- ❖ Coordinate and notify the proper agencies of licensing violations.
- ❖ Monitor and regulate contractor files to ensure proper licenses and insurances are in compliance with local and state regulation

Top 5 Violations

- ❖ Signs in the Right of Way
- ❖ Unpermitted Work
- ❖ Unsafe Sites and Buildings (abandoned structures)
- ❖ Litter
- ❖ Unlicensed Activity; business, contracting, etc.

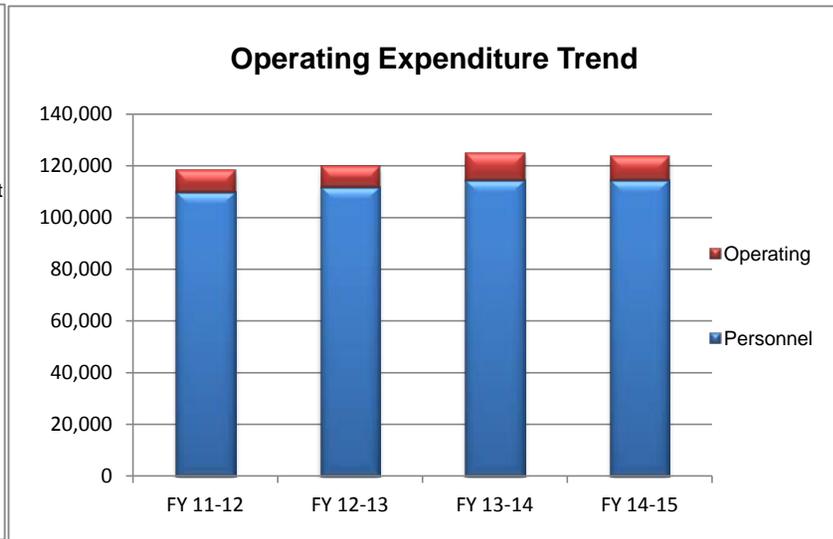
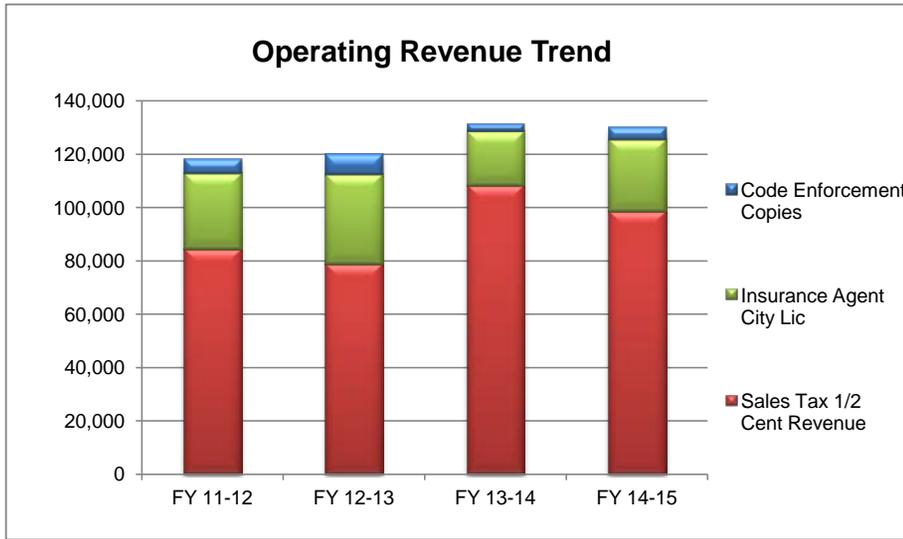
**Flagler County Board of County Commissioners
FY 2014-2015**

MUNICIPAL SERVICES FUND - CODE ENFORCEMENT							SPECIAL REVENUE FUND
Fund 180	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 2001		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Revenues						
335.18-01	Sales Tax 1/2 Cent Revenue	84,826	78,898	108,400	98,850	(9,550)	
335.13-00	Insurance Agent County License	28,194	33,589	20,000	27,000	7,000	
354.00-00	Violation of Local Ordinances	10	20	0	0	0	
369.90-12	Code Enforcement Copies	5,335	7,520	3,000	4,500	1,500	
398.00-00	Less 5% Statutory Reduction	0	0	(6,570)	(6,518)	52	
	Total Revenues	118,365	120,027	124,830	123,832	(998)	
399.00-00	Cash Carry Forward	0	0	0	0	0	
	TOTAL REVENUES	118,365	120,027	124,830	123,832	(998)	
	Expenses						
529.10-12	Regular Salaries	82,218	83,463	83,020	83,622	602	
529.xx-xx	Employee Benefits	27,783	28,500	31,348	30,959	(389)	
	Total Personnel Expenditures	110,001	111,963	114,368	114,581	213	
41-10,41-20	Communications	898	877	1,200	1,200	0	
529.42-01	Postage Expense	989	535	1,000	1,000	0	
529.45-20	Vehicle Insurance	560	552	552	466	(86)	
529.46-20	Vehicle Repair	1,030	1,886	1,250	1,885	635	
529.46-40	Small Tools & Equipment	75	0	100	100	0	
529.47-10	Printing & Binding	0	367	500	500	0	
529.51-10	Office Supplies	83	(42)	150	150	0	
529.52-10	Gas, Oil, Lubricants	4,589	3,540	5,070	3,000	(2,070)	
529.52-12	Other Operating Expenses	0	0	100	100	0	
529.52-20	Clothing & Wearing Apparel	0	235	400	400	0	
529.54-10	Publications/Memberships	70	0	70	0	(70)	
529.54.20	Conference/Seminar Registration	70	114	70	450	380	
	Total Operating Expenditures	8,364	8,064	10,462	9,251	(1,211)	
	TOTAL EXPENSES	118,365	120,027	124,830	123,832	(998)	
MUNICIPAL SERVICES FUND - RESERVES							SPECIAL REVENUE FUND
Fund 180	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 5000		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Revenues						
335.18-01	Sales Tax 1/2 Cent Revenue	162,010	143,063	0	0	0	
	Cash Carry Forward	60,948	222,958	62,406	195,225	132,819	
	TOTAL REVENUES	222,958	366,021	62,406	195,225	132,819	
	Reserves						
	Personal Services Reserve	0	0	12,406	15,000	2,594	
	Reserves	222,958	366,021	50,000	180,225	130,225	
	TOTAL RESERVES	222,958	366,021	62,406	195,225	132,819	

**Flagler County Board of County Commissioners
FY 2014-2015**

MUNICIPAL SERVICES FUND - CODE ENFORCEMENT

SPECIAL REVENUE FUND



NOTE FOR GRAPH

1/2 Cent Sales Tax received from the State is the main source of revenue for this division.

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Personnel Summary-Positions				
Code Enf Sup/Insp	1.00	1.00	1.00	0.95
Code Enf Insp	1.00	1.00	1.00	0.95
Total Positions	2.00	2.00	2.00	1.90

SUMMARY

Revenues

Sales Tax 1/2 Cent Revenue
Insurance Agent City Lic
Violation of Local Ordinances
Code Enforcement Copies
Less 5% Statutory Reduction
Cash Carry Forward

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Sales Tax 1/2 Cent Revenue	84,826	78,898	108,400	98,850
Insurance Agent City Lic	28,194	33,589	20,000	27,000
Violation of Local Ordinances	10	20	0	0
Code Enforcement Copies	5,335	7,520	3,000	4,500
Less 5% Statutory Reduction	0	0	(6,570)	(6,518)
Cash Carry Forward	0	0	0	0
Total	118,365	120,027	124,830	123,832

Expenditures

Personnel
Operating

Personnel	110,001	111,963	114,368	114,581
Operating	8,364	8,064	10,462	9,251
Total	118,365	120,027	124,830	123,832

Building Department

Flagler County Building Section is comprised of permitting and inspection. Building plan review and inspections are supported by a special revenue fund using only permitting, plan review and licensing fees to operate.

The Permitting and Inspections is responsible for code compliant plan reviews and required inspections for construction projects located in unincorporated Flagler County, the Towns of Beverly Beach and Marineland, and Flagler County School Board. In June 2011, the Board of County Commissioner (BOCC)s and the Town of Beverly Beach signed an interlocal agreement that authorizes Flagler County's Building Department to perform plan review and inspections for its jurisdiction. For its efforts, the Building Department retains 90% of the Town of Beverly Beach's assessed building permit fees.

In July 2014, the BOCC and the Town of Marineland entered into an interlocal agreement that provides for building code and fire plans review, planning permit review and engineering and permit and development review services. In December 2008 Flagler County entered into an interlocal agreement to conduct permitting and plan review services for the Flagler County School Board projects. Direct and indirect costs associated with performing these functions are paid in accordance to Florida Statutes.

Primary Functions

- ❖ Conduct code compliant plan review and required inspections to protect the property and the general health, safety and welfare of all citizens who occupy and utilize buildings and structures.
- ❖ Assess potentially dangerous structures and post unsafe notices as deemed appropriate.
- ❖ Communicate with contractors, developers, citizens and design professionals on code related issues.
- ❖ Maintain all permitting records in accordance with Florida Statute Chapter 119 records management law.
- ❖
- ❖ Educate the contractors and public as to the functions of the Building Section, associated codes, ordinances, laws and rules. This is accomplished through monthly Flagler County Homebuilders Association newsletters, mass e-mails, County website and educational videos.

**Flagler County Board of County Commissioners
FY 2014-2015**

BUILDING DEPARTMENT FUND

SPECIAL REVENUE FUND

Fund 181 Dept 2000/5000	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +(-)	COMMENTS
	Revenues						
322.00-00	Building Permit Revenue	315,316	458,394	300,000	400,000	100,000	might increase due to sheriff & jail
322.01-00	Education Fee for Inspectors	17,196	13,361	10,000	10,000	0	.01% of Permit Fee (per Fee Resolution)
322.02-00	Building Permit Fees Other Cities	11,591	24,251	10,000	10,000	0	
322.03-01	Technology Fee	0	9,713	10,000	10,000	0	
329.01-01	Contractor Licenses	26,995	38,995	26,000	24,000	(2,000)	Per Interlocal Agreement
329.02-03	Inspection Fee for School Board	13,573	15,118	10,000	3,000	(7,000)	
342.20-00	Fire Protection Fee	200	150	200	200	0	
349.06-00	Fire Inspection Review	574	412	500	400	(100)	
354.12-01	Unlicensed Contractor Fines	750	2,303	500	500	0	
354.12-02	Unsafe Structure Lien Satisfaction	4,207	2,795	500	500	0	
361.10-00	Interest for Fund	3,255	2,029	3,000	0	(3,000)	
366.01-05	Grant Funding - CBE	1,029	0	0	0	0	
369.30-00	Refund of Prior Year Expenditures	0	75	0	0	0	
369.90-03	Radon Gas	828	1,303	800	500	(300)	
381.00-00	Interfund Transfer	4,000	0	0	5,700	5,700	Unsafe Bldg. Abatement Program
398.00-00	Less 5% Statutory Reduction	0	0	(18,575)	(22,955)	(4,380)	
	Sub-Total Revenues	399,514	568,899	352,925	441,845	88,920	
399.00-00	Cash Carry Forward	682,727	596,007	572,546	633,349	60,803	
	TOTAL FUND REVENUES	1,082,241	1,164,906	925,471	1,075,194	149,723	
	Expenditures						
524.10-12	Regular Salaries	330,173	319,987	366,438	379,023	12,585	reorganized with fund 180
524.xx-xx	Employee Benefits	90,841	86,993	117,428	126,703	9,275	
	Total Personnel Expenditures	421,014	406,980	483,866	505,726	21,860	
31-10,49-18	Professional Services	515	641	340	690	350	
524.34-10	Other Contracted Services	8,380	4,541	4,440	4,600	160	Offsite I.T. storage
524.40-12	Building Department - Education	7,607	3,914	5,000	5,000	0	Per Fee Resolution
524.41-10	Communications Recurring	3,223	1,957	2,700	2,025	(675)	
24..42-01	Postage	677	650	1,000	1,200	200	
24..45-20	Vehicle Insurance	1,121	1,105	1,124	932	(192)	
524.45-60	Other Insurance & Bonds	0	228	0	125	125	
524.46-20	Vehicle Repair	3,157	1,160	2,630	2,630	0	
524.46-30	Maintenance Agreements	27,022	26,396	20,145	20,850	705	sharing development review software maintenance
524.46-40	Small Tools & Equipment	42	0	100	100	0	
524.47-10	Printing & Binding	101	439	300	500	200	
51-10,51-11	Office Supplies	853	1,433	1,800	1,800	0	

**Flagler County Board of County Commissioners
FY 2014-2015**

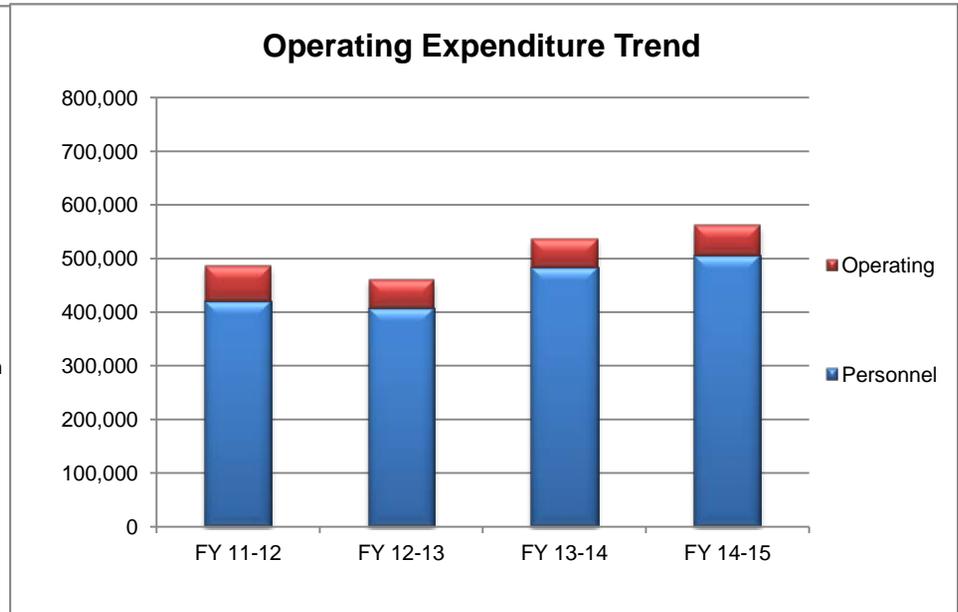
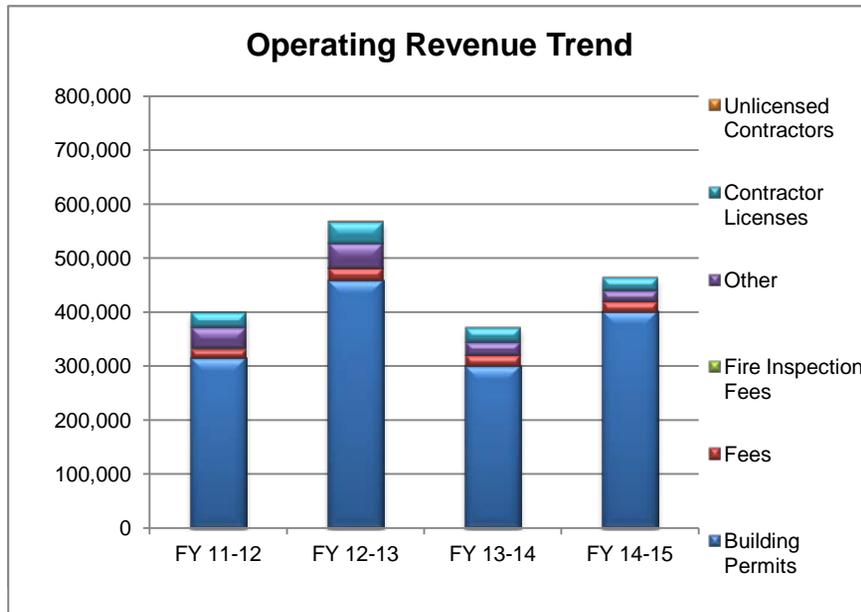
BUILDING DEPARTMENT FUND						SPECIAL REVENUE FUND
						COMMENTS
Fund 181	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
Dept 2000		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+(-)
	Expenditures (Continued)					
51-10,51-11	Office Equipment	55	0	0	700	700
51-20, 52-30	Data Processing Charges	0	0	500	500	0
524.52-10	Gas, Oil, Lubricants	9,603	9,376	11,830	11,830	0
524.52-12	Other Operating Expenses	189	35	100	100	0
524.52-20	Clothing & Wearing Apparel	650	592	800	600	(200)
524.54-10	Publications/Memberships	2,025	1,557	0	2,131	2,131
524.54.21	Employee Education/Training	0	360	0	0	0
	Total Operating Expenditures	65,220	54,384	52,809	56,313	3,504
515.64-10	Equipment	0	4,482	0	0	0
	Total Capital Expenditures	0	4,482	0	0	0
	TOTAL EXPENSES	486,234	465,846	536,675	562,039	25,364

BUILDING FUND - RESERVES						SPECIAL REVENUE FUND
						COMMENTS
Fund 181	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
Dept 5000		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+(-)
587.98-10	Reserves for Contingency	541,263	632,742	307,052	428,337	121,285
587.98-11	Designated for Future Use	54,744	66,318	71,744	74,818	3,074
587.98-41	Personal Services Reserve	0	0	10,000	10,000	0
	Total Reserves	596,007	699,060	388,796	513,155	124,359
	TOTAL FUND EXPENDITURES	1,082,241	1,164,906	925,471	1,075,194	149,723

**Flagler County Board of County Commissioners
FY 2014-2015**

BUILDING DEPARTMENT FUND

SPECIAL REVENUE FUND



NOTE FOR GRAPH

Fees collected for Building permits are the main source of revenue for this division.

SUMMARY

Revenues

Building Permits	315,316	458,394	300,000	400,000
Fees	17,196	23,074	20,000	20,000
Fire Inspection Fees	774	562	700	600
Other	38,483	45,571	24,300	19,700
Contractor Licenses	26,995	38,995	26,000	24,000
Unlicensed Contractors	750	2,303	500	500
Less 5% Statutory Reduction	0	0	(18,575)	(22,955)
Cash Carry Forward	682,727	596,007	572,546	633,349

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Revenues				
Building Permits	315,316	458,394	300,000	400,000
Fees	17,196	23,074	20,000	20,000
Fire Inspection Fees	774	562	700	600
Other	38,483	45,571	24,300	19,700
Contractor Licenses	26,995	38,995	26,000	24,000
Unlicensed Contractors	750	2,303	500	500
Less 5% Statutory Reduction	0	0	(18,575)	(22,955)
Cash Carry Forward	682,727	596,007	572,546	633,349
Total	1,082,241	1,164,906	925,471	1,075,194

Expenditures

Personnel	421,014	406,980	483,866	505,726
Operating	65,220	54,384	52,809	56,313
Capital	0	4,482	0	0
Reserves	596,007	699,060	388,796	513,155
Total	1,082,241	1,164,906	925,471	1,075,194

Personnel Summary-Po	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Chief Building Official	1.00	1.00	1.00	1.00
Chief Building Inspector	1.00	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00	1.00
Building Inspector II	1.00	1.00	1.00	2.00
Central Permitting Techn	0.50	0.50	1.50	1.50
Licensing Manager	1.00	1.00	1.00	0.00
Code Enforcement	0.00	0.00	0.00	0.10
Admin. Assistant	0.00	0.00	0.00	0.60
Total Positions	5.50	5.50	6.50	7.20

Flagler County Airport

Director: Mr. Roy Sieger
201 Airport Road
Palm Coast, FL
(386) 437-0401

Airport

The Flagler County Airport is a county-owned, public use, General Aviation (GA) airport that is operated and maintained under the direction of the Flagler County Board of County Commissioners. The airfield consists of two 5,000 foot long runways and a 3,000 foot water runway. According to Federal Aviation Administration (FAA) operations data, Flagler County Airport is one of the busiest General Aviation airports in Florida with approximately 190,000 takeoff and landings per year.

Flagler County Airport operates as an enterprise fund. All operations of the Airport, including salaries, operating expenses, repairs and major projects are funded by internally generated revenues from sales of fuel, land leases and hangar rentals. The Airport does not receive funding from the County's General Fund. In addition to revenues obtained from airport operations, the Airport receives grant funding for capital improvements, operational and safety related projects and economic development opportunities from the Florida Department of Transportation (FDOT) and the Federal Aviation Administration (FAA).

The Airport's development is guided by the approved Airport Master Plan. Three major development areas remain on the Airport; Airpark Phase A – approximately 7 acres of airside area; Airpark Phase B – approximately 45 acres of airside and 57 acres of landside area; and the Airport Entrance on State Road 100 – approximately 5 acres of landside area.

On-going Airport Projects

- ❖ Construction of the South Entrance Road (Phase II) Project - \$2,094,880 (Funding: \$2,094,880 Enterprise Florida)
- ❖ Design Phase for the Relocation and Extension of Runway 11-29 Project -\$704,010 (Funding: \$598,500.40 FAA / \$99,210 FDOT/\$6,300 Airport Enterprise Fund)
- ❖ Airport Master Plan Update - \$166,580.00 (Funding: \$149,922 FAA/\$13,166 FDOT / \$3,492 Airport Enterprise Fund)

- ❖ Design and Construction of Taxiway E Project - \$2,318,710 (Funding: \$2,318,710 FDOT)
- ❖ Design and Construction for the Rehabilitation of Taxiway C and D Project - \$1,846,820 (Funding: \$1,846,820 FDOT)

Major Airport Tenants

- ❖ Florida Army National Guard
- ❖ Delta Engineering Corporation
- ❖ Enterprise Car Rental
- ❖ Four Star Aviation
- ❖ High Jackers Restaurant
- ❖ Ryan Aviation, Inc.

Major Multi-Tenant Facilities on the Airport

- ❖ Airport Corporate Center
- ❖ Triangle Air Business Park

Primary Functions

- ❖ Full service fueling operations for than 75 home based aircraft and itinerant aircraft, including services after hours.
- ❖ Airfield and facility maintenance including mowing, airfield lighting repair, foreign object debris inspection, routine equipment maintenance, and custodial duties.
- ❖ The monitoring of UNICOM radio traffic and issue of NOTAM's (Notice to Airmen) as necessary.
- ❖ Property management of airport tenants.
- ❖ Maintenance of an Airport Security Plan.
- ❖ Coordination of economic development opportunities in accordance with the Airport Master Plan.
- ❖ Enforcement of FAA policies, applicable laws, operational rules and standards.
- ❖ Administration of Federal and State grant contracts.

**Flagler County Board of County Commissioners
FY 2014-2015**

AIRPORT FUND

ENTERPRISE FUND

Fund 401 Dept 4100	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/-	COMMENTS
	Revenues						
329-02-04	Business Operating Permit	25	1,025	1,000	500	(500)	
344-10-03	Restaurant Rent	13,316	13,709	13,956	14,151	195	
344-10-04	Large Hangar Rent	68,254	70,273	69,507	62,270	(7,237)	
344-10-05	Tie Down Rent	15,110	17,100	16,320	14,040	(2,280)	
344-10-06	Sale of Aviation Fuel	510,019	425,505	475,000	425,000	(50,000)	
344-10-07	Sale of Oil	5,276	5,186	5,520	5,000	(520)	
344-10-08	Land Leases/Rentals	67,075	62,451	54,258	60,000	5,742	
344-10-09	Office Space Rent	83,412	166,075	159,781	90,862	(68,919)	Departure of
344-10-10	Sale of Jet Fuel	458,891	632,161	535,000	600,000	65,000	
344-10-11	T-Hangar Rent	124,548	168,248	188,100	195,960	7,860	Budget is 96% of full occupancy
344-10-12	User Fees	4,795	9,460	7,950	14,100	6,150	
344-10-15	Utilities Reimbursement	21,090	21,876	15,000	20,160	5,160	
361-10-00	Interest	1,335	1,057	0	0	0	
362-04-01	Cell Tower Lease	13,501	15,762	16,206	13,131	(3,075)	
369-96-01	Space Rent Consideration	818	25,423	15,420	16,996	1,576	
xxx-xx-xx	Miscellaneous	12,435	11,818	6,015	3,250	(2,765)	
398-00-00	Less 5% Statutory Reduction	0	0	(78,951)	(75,697)	3,254	
	Sub-Total Revenues	1,399,900	1,647,129	1,500,082	1,459,723	(40,359)	
399-00-00	Cash Carry Forward	0	0	853,177	370,312	(482,865)	
	TOTAL REVENUES	1,399,900	1,647,129	2,353,259	1,830,035	(523,224)	
	Expenditures						
542-10-12	Regular Salaries	205,201	210,110	214,125	229,823	15,698	
542-10-14	Overtime	5,412	4,724	5,000	5,000	0	
542-xx-xx	Employee Benefits	60,197	59,472	94,631	96,944	2,313	
	Total Personnel Expenditures	270,810	274,306	313,756	331,767	18,011	
542-31-10	Professional Services	744	9,750	3,000	5,000	2,000	
542-34-10	Other Contracted Services	14,822	14,325	16,000	15,114	(886)	
542-34-20	Custodial Services (Facilities)	8,000	8,493	8,900	9,900	1,000	
542-40-10	Travel Expense	1,806	2,402	2,500	3,500	1,000	
542-41-xx	Communications	39,605	12,148	6,500	7,220	720	
542-42-01	Postage Expense	302	425	300	300	0	
542-43-10	Utilities Expense	58,785	64,700	56,040	70,320	14,280	
542-44-10	Rentals & Leases	14,326	14,610	13,500	13,620	120	
542-45-10	General Liability Insurance	6,749	5,644	5,500	3,750	(1,750)	

**Flagler County Board of County Commissioners
FY 2014-2015**

AIRPORT FUND

ENTERPRISE FUND

Fund 401 Dept 4100	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/(-)	COMMENTS
	Expenditures (Continued)						
542-45-20	Vehicle Insurance	1,822	1,768	1,883	1,600	(283)	
542-45-30	Property/Casualty Insurance	44,635	52,694	52,000	44,700	(7,300)	
542-46-10	Building/Equipment Repairs	31,062	19,411	10,000	15,000	5,000	
542-46-20	Vehicle Repair	6,700	7,203	4,000	4,000	0	
542-46-30	Maintenance Agreements	4,005	4,058	6,970	7,000	30	
542-46-40	Small Tools & Equipment	1,783	800	1,500	1,000	(500)	
542-47-10	Printing & Binding	0	0	250	200	(50)	
542-48-10	Promotional Activities	11,215	1,443	12,500	10,000	(2,500)	
542-49-10	Other Current Charges	30,803	34,360	30,000	30,000	0	
542-49-15	Advertising	239	0	500	500	0	
542-49-18	Bank Analysis Fees	2,297	1,912	8,000	2,500	(5,500)	
542-51-10	Office Supplies	667	457	750	750	0	
542-51-11	Office Equipment under \$1,000	1,283	167	500	500	0	
542-52-10	Gas, Oil & Lubricants	11,640	11,649	11,450	9,500	(1,950)	
542-52-12	Other Operating Expenses	4,550	5,006	3,500	4,000	500	
542-52-16	Aviation Oil & Jet Fuel (Avgas)	449,938	390,056	440,000	344,000	(96,000)	
542-52-17	Jet Fuel (Jet A)	338,164	455,931	400,000	456,250	56,250	
542-52-20	Clothing & Wearing Apparel	279	422	1,000	1,000	0	
542-52-30	Data Processing Software	20	0	300	300	0	
542-54-10	Publications/Memberships	2,473	2,122	2,495	2,375	(120)	
542-54-20	Conference/Seminar Registration	485	625	1,600	1,600	0	
542-59-10	Depreciation Expense	778,865	728,794	0	0	0	
	Total Operating Expenditures	1,868,064	1,851,375	1,101,438	1,065,499	(35,939)	
542-64-10	Equipment	6,946	0	30,000	0	(30,000)	
	Total Capital Expenditures	6,946	0	30,000	0	(30,000)	
542-71-30	Principal-Corporate Hangar (new)	0	0	110,000	110,000	0	FY11 BOA Loan \$2,800,000 refinanced @ 3.29%
542-72-30	Interest-Corporate Hangar (new)	103,644	99,131	83,059	79,461	(3,598)	FY11 BOA Loan \$2,800,000 refinanced @ 3.29%
542-71-30	Principal-Capt, ES Hangar/Grant Match	0	0	71,663	74,936	3,273	
542-72-30	Interest-Capt, ES Hangar/Grant Match	31,448	29,717	39,716	36,442	(3,274)	
542-73-10	Other Debt Service Costs	6,452	6,452	0	0	0	
	Total Debt Service Expenditures	141,544	135,300	304,438	300,839	(3,599)	
	TOTAL EXPENDITURES	2,287,364	2,260,981	1,749,632	1,698,105	(51,527)	Expense Increase/Decrease: -2.95%

**Flagler County Board of County Commissioners
FY 2014-2015**

AIRPORT FUND- CAPITAL PROJECTS

ENTERPRISE FUND

Fund 401 Dept 8000	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/(-)	COMMENTS
	Revenues						
331.41.16	Master Plan Update	0	87,929	65,861	38,700	(27,161)	Project #050112 FAA 90% rollover
334.41.33	Master Plan Update	0	5,115	8,307	3,440	(4,867)	Project #050112 FDOT 8% rollover
334-41-38	South Entrance Road PH II Utilities	0	0	0	101,300	101,300	Project #050265 FDOT 50%
334.41.36	South Entrance Road Phase II	0	0	2,290,269	0	(2,290,269)	Project #050265 moved to Fund 112
331.41-08	Runway 11-29 Reloc & Ext Design	192,103	11,182	400,716	385,715	(15,001)	Project #050293 FAA 95% rollover
334.41-31	Runway 11-29 Reloc & Ext Design	8,009	471	16,952	90,251	73,299	Project #050293 FDOT 4% rollover
331.41-17	Taxiway H Design	0	0	108,900	7,110	(101,790)	Project #050503 FAA 90% rollover
331.41-17	Taxiway H Design	0	0	9,520	0	(9,520)	Project #050503 FDOT 8%
334.41.37	Taxiway E Construction	0	0	1,350,000	2,170,710	820,710	Project #050505 FDOT 100% rollover
334.49-23	Taxiway C & D Rehab. Design	23,223	74,209	33,439	3,500	(29,939)	Project #050506 FDOT 100% rollover
334.41-32	Taxiway E Rehabilitation	0	104,200	43,800	0	(43,800)	Project #050508 FDOT 100%
334.41-27	Runway 06-24 Construction	0	0	1,114,613	0	(1,114,613)	Project #050681 FDOT 100%
332.01-01	Runway 11-29 Reloc & Ext.Constr	0	0	900,000	900,000	0	Project #050294 FAA 90%
332.01-01	Runway 11-29 Reloc & Ext.Constr	0	0	80,000	80,000	0	Project #050294 FDOT 8%
332.01-01	Taxiway H Construction	0	0	0	1,450,000	1,450,000	Project #050503
332.01-01	Taxiway C & D Rehab Construction	0	0	0	1,700,000	1,700,000	Project #050506 FDOT 100%
332.01-01	Gen'l Aviation Terminal/Admin Bldg Design	0	0	350,000	350,000	0	Project #050630 FDOT 100% rollover
332.01-01	Wildlife Hazard Assessment	0	0	0	90,000	90,000	Project #TBD FAA 90%
332.01-01	Wildlife Hazard Assessment	0	0	0	8,000	8,000	Project #TBD FDOT 8%
334.41-91	Parallel Runway Analysis	0	0	130,000	0	(130,000)	Project #050295 complete
334.41.27	Runway 06 Safety Area Comp	66,988	1,028,134	12,704	0	(12,704)	Project #050681 complete
334-41-26	South Entrance Road Phase I	406,372	438,570	0	0	0	Project #050265 complete
	T-hangar Construction	856,056	222,657	0	0	0	COMPLETE
	Automated Weather Obs. Sys.	87,933	174,498	0	0	0	COMPLETE
	Aircraft Parking Apron	351,746	581,529	0	0	0	COMPLETE
	Total Grant Revenue	1,992,430	2,728,494	6,915,081	7,378,726	463,645	
	Cash Carry Forward	0	0	29,894	131,110	101,216	Grant Matches
	TOTAL PROJECT REVENUE	1,992,430	2,728,494	6,944,975	7,509,836	564,861	

**Flagler County Board of County Commissioners
FY 2014-2015**

AIRPORT FUND- CAPITAL PROJECTS

ENTERPRISE FUND

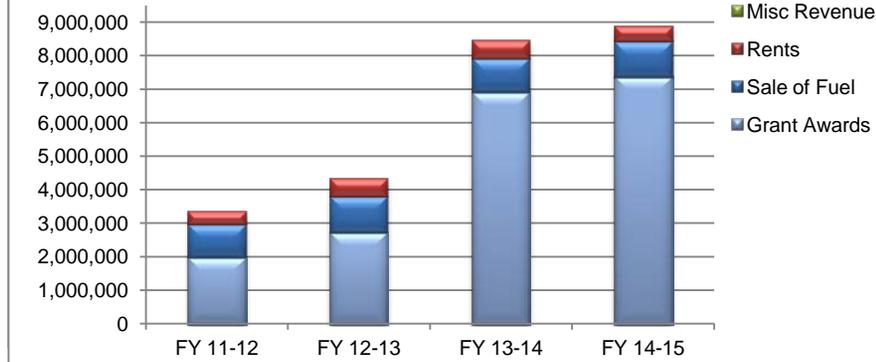
Fund 401 Dept 8000	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/-	COMMENTS
	Expenses						
542.31-10	Master Plan Update	2,000	95,698	74,168	43,000	(31,168)	Project #050112 rollover
542-34-10	South Road Entrance Ph II Utilities	0	0	0	202,700	202,700	Project #050265
542-63-10	South Road Entrance Phase II	0	0	2,290,269	0	(2,290,269)	Project #050265 moved to Fund 112
542.63-10	Runway 11-29 Relocation & Ext.	202,214	11,770	421,806	482,026	60,220	Project #050293 rollover
542.63-57	Taxiway H Design	0	0	121,000	7,900	(113,100)	Project #050503 rollover
542.63-10	Taxiway E Construction	0	0	1,350,000	2,170,710	820,710	Project #050505 rollover
542.31-10	Taxiway C & D Rehabilitation Design	23,223	74,209	33,439	3,500	(29,939)	Project #050506 rollover
587.98-15	Runway 11-29 Relo & Ext Construction	0	0	1,000,000	1,000,000	0	Project #050294
587.98-15	Taxiway H Construction	0	0	0	1,450,000	1,450,000	Project #050503
587.98-15	Taxiway C & D Rehab. Construction	0	0	0	1,700,000	1,700,000	Project #050506
587.98-15	Terminal/Airport Admin Design	0	0	350,000	350,000	0	Project #050630 rollover
587.98-15	Wildlife Hazard Assessment	0	0	0	100,000	100,000	Project # TBD
542.63-10	Runway 6-24 RSA Improvements	83,735	1,035,279	1,130,493	0	(1,130,493)	Project #050681 complete
542.31-10	Parallel Runway Analysis	0	0	130,000	0	(130,000)	Project #050295 complete
542.63-10	Taxiway E Rehabilitation Design	0	104,200	43,800	0	(43,800)	Project #050508
542-34-10	South Road Entrance Phase I	749,552	619,088	0	0	0	Project #050265 complete
	T-Hangar Construction	859,812	234,506	0	0	0	Project #050532 complete
	Aircraft Parking Apron	351,746	581,529	0	0	0	Project #050549 complete
	Automated Weather Obs. Sys.	87,933	174,498	0	0	0	Project #050974 complete
	TOTAL PROJECT EXPENSES	2,360,215	2,930,777	6,944,975	7,509,836	564,861	
Fund 401 Dept 5000	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/-	COMMENTS
	Expenditures						
587-98-10	Insurance Reserve	0	0	0	7,300	7,300	
587-98-41	Personal Services Reserve	0	0	2,975	3,000	25	
587-98-50	Reserve Future Capital	0	0	600,652	121,630	(479,022)	
	Total Reserves	0	0	603,627	131,930	(471,697)	
	TOTAL FUND REVENUES	3,392,330	4,375,623	9,298,234	9,339,871	41,637	
	TOTAL FUND EXPENDITURES	4,647,579	5,191,758	9,298,234	9,339,871	41,637	

**Flagler County Board of County Commissioners
FY 2014-2015**

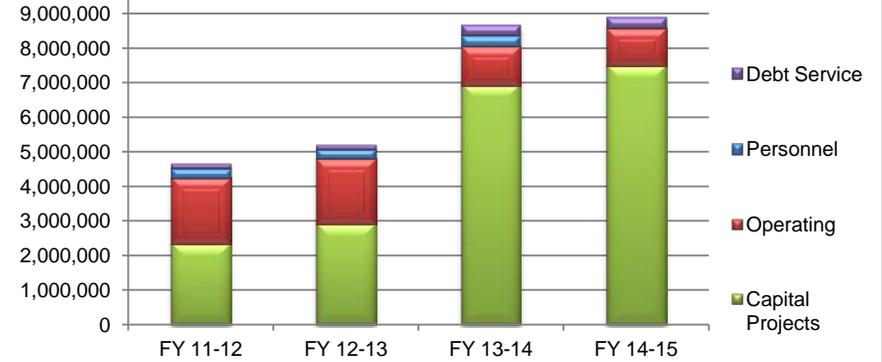
AIRPORT

ENTERPRISE FUND

Operating Revenue Trend



Operating Expenditure Trend



NOTE FOR GRAPH

Fuel sales and rents are the main revenue sources that support the Airport operations.

Capital Projects - Rollover

Master Plan Update	43,000
South Road Entrance Phase II	202,700
Runway 11-29 Relocation & Ext.	482,026
Runway 11-29 Relocation & Ext. Construction	1,000,000
Taxiway H Design	7,900
Taxiway E Construction	2,010,940
Taxiway C & D Rehabilitation Design	3,500
General Aviation Terminal & Admin Bldg	350,000
	<u>4,100,066</u>

Capital Projects - New

Taxiway H Construction	1,450,000
Taxiway C & D Rehab. Design	1,700,000
Wildlife Hazard Assessment	100,000
	<u>3,250,000</u>

Total Capital Projects 7,350,066

SUMMARY

Revenues

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Rents	386,034	539,041	533,548	467,410
Sale of Fuel	968,910	1,057,666	1,010,000	1,025,000
User Fees	4,820	10,485	8,950	14,600
Utilities Reimbursement	21,090	21,876	15,000	20,160
Sale of Oil	5,276	5,186	5,520	5,000
Interest	1,335	1,057	0	0
Miscellaneous	12,435	11,818	6,015	3,250
Grant Awards	1,992,430	2,728,494	6,915,081	7,378,726
Less 5% Statutory Reduction	0	0	(78,951)	(75,697)
Cash Carry Forward	0	0	883,071	501,422
	<u>3,392,330</u>	<u>4,375,623</u>	<u>9,298,234</u>	<u>9,339,871</u>

Expenditures

Personnel	270,810	274,306	313,756	331,767
Operating	1,868,064	1,851,375	1,101,438	1,065,499
Debt Service	141,544	135,300	304,438	300,839
Reserves	0	0	603,627	131,930
Capital Equipment	6,946	0	30,000	0
Capital Projects	2,360,215	2,930,777	6,944,975	7,509,836
	<u>4,647,579</u>	<u>5,191,758</u>	<u>9,298,234</u>	<u>9,339,871</u>

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Airport Director	1.00	1.00	1.00	1.00
Airport Attendant	4.00	4.00	4.00	4.00
Staff Assistant IV	1.00	1.00	1.00	1.00
Total Positions	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>	<u>6.00</u>

**Flagler County Board of County Commissioners
FY 2014-2015**

AIRPORT FUND

ENTERPRISE FUND

Airport CAPT, ES Hangar & Grant Matches - Amortization Schedule

Fund: 401 Airport
 Loan: \$1,440,626
 Rate: 4.43%
 Length: 20 Years
 CAPT, ES hangar & Grant matches
 Bank of America

Account # 401-4100-542

Calculation Period

Fiscal Year	Principal Payment	Interest Payment	Total P&I	BY FISCAL YEAR		TOTAL
				Principal	Interest	
2005	22,348.44	4,786.48	27,134.92			
	12,136.60	15,183.84	27,320.45			
	12,097.98	15,746.04	27,844.03			
	12,061.91	16,125.20	28,187.12	58,644.94	51,841.57	110,486.51
2006	12,198.47	15,645.56	27,844.03			
	12,673.69	15,170.34	27,844.03			
	12,647.05	15,196.98	27,844.03			
	12,623.23	15,055.36	27,678.58	50,142.43	61,068.24	111,210.67
2007	12,766.13	15,077.89	27,844.03			
	13,235.30	14,608.73	27,844.03			
	13,221.19	14,622.84	27,844.03			
	13,210.18	14,474.79	27,684.96	52,432.80	58,784.24	111,217.05
2008	13,359.73	14,641.73	28,001.47			
	13,666.77	14,021.46	27,688.23			
	13,819.81	14,024.21	27,844.03			
	13,822.16	14,021.87	27,844.03	54,668.48	56,709.28	111,377.76
2009	13,978.64	14,016.10	27,994.74			
	14,434.88	13,260.16	27,695.04			
	14,447.53	13,396.50	27,844.03			
	14,463.87	13,380.15	27,844.03	57,324.92	54,052.91	111,377.83
2010	14,627.62	13,647.38	28,275.00			
	15,076.94	12,341.52	27,418.46			
	15,103.91	12,740.12	27,844.03			
	15,134.90	12,709.12	27,844.03	59,943.37	51,438.14	111,381.51
2011	15,306.25	12,946.62	28,252.87			
	15,748.32	11,692.51	27,440.84			
	15,790.28	12,053.75	27,844.03			
	15,836.58	12,268.48	28,105.06	62,681.43	48,961.36	111,642.79
2012	16,015.87	11,828.16	27,844.03			
	16,323.78	11,393.65	27,717.43			
	16,506.58	11,337.45	27,844.03			
	16,568.86	11,152.61	27,721.47	65,415.10	45,711.86	111,126.96
2013	16,756.44	11,208.10	27,964.55			
	17,183.05	10,660.97	27,844.03			
	17,257.02	10,470.67	27,727.69			
	17,336.04	10,507.98	27,844.03	68,532.56	42,847.73	111,380.29

**Flagler County Board of County Commissioners
FY 2014-2015**

AIRPORT FUND

ENTERPRISE FUND

Airport CAPT, ES Hangar & Grant Matches - Amortization Schedule

Fiscal Year	Principal Payment	Interest Payment	Total P&I	BY FISCAL YEAR		TOTAL
				Principal	Interest	
2014	17,532.31	10,423.80	27,956.11			
	17,950.65	9,783.46	27,734.10			
	18,041.73	9,802.30	27,844.03			
	18,138.27	9,705.76	27,844.03	71,662.95	39,715.32	111,378.27
2015	18,343.61	9,603.68	27,947.29			
	18,753.30	8,989.72	27,743.02			
	18,862.29	8,981.74	27,844.03			
	18,977.13	8,866.90	27,844.03	74,936.33	36,442.04	111,378.37
2016	19,191.97	8,934.19	28,126.16			
	19,500.93	8,068.05	27,568.98			
	19,719.30	8,124.72	27,844.03			
	19,853.27	8,164.47	28,017.74	78,265.47	33,291.43	111,556.91
2017	20,078.03	7,766.00	27,844.03			
	20,469.22	7,374.81	27,844.03			
	20,616.49	7,227.54	27,844.03			
	20,770.47	6,996.67	27,767.14	81,934.20	29,365.02	111,299.23
2018	21,005.61	6,838.42	27,844.03			
	21,386.91	6,528.86	27,915.77			
	21,554.66	6,220.26	27,774.91			
	21,729.57	6,048.00	27,777.57	85,676.75	25,635.54	111,312.28
2019	21,975.57	5,932.25	27,907.82			
	22,346.52	5,436.42	27,782.94			
	22,535.68	5,308.35	27,844.03			
	22,732.47	5,111.56	27,844.03	89,590.24	21,788.57	111,378.82
2020	22,989.83	4,906.96	27,896.79			
	23,300.03	4,494.06	27,794.09			
	23,560.95	4,283.08	27,844.03			
	23,780.62	4,063.41	27,844.03	93,631.43	17,747.51	111,378.94
2021	24,049.84	3,917.91	27,967.75			
	24,398.68	3,330.51	27,729.18			
	24,633.61	3,210.42	27,844.03			
	24,877.21	2,966.82	27,844.03	97,959.34	13,425.65	111,384.99
2022	25,158.85	2,772.74	27,931.59			
	25,495.86	2,269.90	27,765.76			
	25,755.27	2,088.76	27,844.03			
	26,023.90	1,859.70	27,883.60	102,433.87	8,991.09	111,424.97
2023	26,318.52	1,525.51	27,844.03			
	26,643.16	1,200.87	27,844.03			
	26,928.16	915.86	27,844.03			
	27,222.96	614.32	27,837.28	107,112.79	4,256.57	111,369.36
2024	27,636.58	204.05	27,840.63	27,636.58	204.05	27,840.63

Flagler County Board of County Commissioners
FY 2014-2015

AIRPORT FUND

\$2,800,000 Flagler County, Florida Taxable Airport Revenue Bonds, Series 2011

<u>Payment Due Date</u>	Beginning Principal Balance	Less: Payments During the Period			Ending Principal Balance
		Principal	Interest	Total	
	\$ 2,800,000.00				\$ 2,800,000.00
August 1, 2011	2,800,000.00	\$ -	\$ 46,034.33	\$ 46,034.33	2,800,000.00
February 1, 2012	2,800,000.00	100,000.00	45,780.00	145,780.00	2,700,000.00
August 1, 2012	2,700,000.00	-	44,145.00	44,145.00	2,700,000.00
February 1, 2013	2,700,000.00	105,000.00	44,145.00	149,145.00	2,595,000.00
August 1, 2013	2,595,000.00	-	42,428.25	42,428.25	2,595,000.00
February 1, 2014	2,595,000.00	110,000.00	42,428.25	152,428.25	2,485,000.00
August 1, 2014	2,485,000.00	-	40,629.75	40,629.75	2,485,000.00
February 1, 2015	2,485,000.00	110,000.00	40,629.75	150,629.75	2,375,000.00
August 1, 2015	2,375,000.00	-	38,831.25	38,831.25	2,375,000.00
February 1, 2016	2,375,000.00	2,375,000.00	38,831.25	2,413,831.25	-
Totals		\$ 2,800,000.00	\$ 423,882.83	\$ 3,223,882.83	

Utilities

The Utilities Division currently oversees the Beverly Beach Water and Wastewater Plant. This is a relatively small utility, servicing 522 customers. The anticipated user population at build out of the system is estimated to be approximately 1,200 customers. The Beverly Beach Water and Wastewater System currently purchases bulk water from the City of Palm Coast and sends its sewage to the Palm Coast Wastewater treatment plant.

The Eagle Lakes Water and Wastewater Plant is a relatively small utility, servicing 7 customers with capacity to serve up to 111 units.

The BOCC has entered into two different Developer's Agreements to accept the Eagle Lakes water and wastewater facilities to serve that development and the Old Kings Road corridor. Additionally, through the 2007 water settlement agreement with the Cities of Flagler Beach and Palm Coast, Flagler County will be the retail water and wastewater provider along the John Anderson Highway corridor.

Primary Functions

- ❖ Perform management and support for the daily operations of the Beverly Beach Wastewater Treatment Plant.
- ❖ Maintain water distribution and wastewater collection systems within the Beverly Beach service area.
- ❖ Maintain five lift stations and three boost pumps within the Beverly Beach system.
- ❖ Perform management and support for the daily operation of the Eagle Lakes Water and Wastewater Treatment Plant.
- ❖ Provide billing and customer service to 529 customers.
- ❖ Provide on-call emergency response to customers of the Beverly Beach and Eagle Lakes systems 24 hours a day, 7 days a week.
- ❖ Ensure compliance with all Florida Department of Environmental Protection rules and procedures relative to the Beverly Beach and Eagle Lakes systems.

**Flagler County Board of County Commissioners
FY 2014-2015**

UTILITIES OPERATING - GENERAL SERVICES

ENTERPRISE FUND

Fund 404 Dept 3101	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/-	COMMENTS
	Revenues						
343.30-00	Water Utility Revenue	362,287	374,558	362,906	390,437	27,531	
343.50-00	Wastewater Revenue	132,811	134,879	135,970	147,908	11,938	
343.60-02	Customer Charges (Development Svcs)	0	11,600	8,100	8,100	0	
343.30-02	Miscellaneous	6,644	8,994	7,464	7,464	0	
363.23-02	Water Impact Fees	(76,693)	2,705	5,560	5,560	0	
363.23-03	Sewer Impact Fees	(67,818)	7,500	5,000	5,000	0	
361.10-00	Interest	1,919	4,882	9,139	9,139	0	
341.92-00	Staff Time	355	3,545	4,150	4,150	0	
398.00-00	5% Statutory Reduction	0	0	(26,914)	(28,888)	(1,974)	
	Subtotal Revenues	359,505	548,663	511,375	548,870	37,495	
	Cash Carry Forward	0	0	641,773	762,475	120,702	
	TOTAL REVENUES	359,505	548,663	1,153,148	1,311,345	158,197	
	Expenses						
533.10-12	Regular Salaries	103,621	99,031	110,509	108,259	(2,250)	
533.10-14	Overtime	1,317	3,662	2,000	2,000	0	
533.10-xx	Employee Benefits	36,683	35,114	41,473	41,558	85	
	Total Personnel Expenses	141,621	137,807	153,982	151,817	(2,165)	
533.31-10	Professional Services	242	1,530	15,000	15,000	0	
533.34-10	Other Contracted Services	37,134	39,315	48,715	52,515	3,800	Testing, monitoring, sewer cleansing, etc.
533.34-20	Governmental Services	0	0	0	1,250	1,250	
533.41-10	Communications	1,910	2,097	2,280	2,280	0	
533.42-01	Postage Expense	2,594	2,758	4,623	4,623	0	
533.43-10	Utilities Expense	95,682	133,625	150,980	150,980	0	
533.44-10	Rentals & Leases	110	2,840	110	590	480	
533.45-10	General Liability Insurance	0	198	0	0	0	
533.45-20	Vehicle Insurance	560	552	560	560	0	
533.45-30	Property/Casualty Insurance	10,142	11,825	11,850	11,850	0	
533.46-10	Bldgng/Equipment Repairs	16,374	20,835	63,100	63,100	0	Eagle Lakes Tank Maintenance/Paint
533.46-20	Vehicle Repair	2,138	2,062	2,400	2,400	0	
533.46-30	Maintenance Agreements	0	0	4,050	4,050	0	
533.46-40	Small Tools & Equipment	1,827	2,204	5,000	5,000	0	
533.47-10	Printing & Binding	1,350	407	1,078	1,078	0	
533.49-10	Other Current Charges	3,890	3,575	3,900	16,400	12,500	*New cust.hook ups/5@ \$2,500
533.49-15	Advertising	46	0	900	900	0	Legal and Employment Ads
533.49-18	Bank Analysis Fees	2,297	2,208	2,600	2,600	0	
533.51-10	Office Supplies	626	1,604	840	840	0	
533.51-11	Office Equipment under \$1,000	17	1,435	100	100	0	
533.52-10	Gas, Oil & Lubricants	9,076	11,481	11,250	11,750	500	

**Flagler County Board of County Commissioners
FY 2014-2015**

UTILITIES OPERATING - GENERAL SERVICES

ENTERPRISE FUND

Fund 404 Dept 3101	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/-	COMMENTS
	Expenses (Continued)						
533.52-12	Other Operating Expenses	9,460	10,087	22,000	22,000	0	Chemicals for Eagle Lakes Plant
533.52-20	Clothing & Wearing Apparel	95	304	680	200	(480)	
533.54-10	Publications/Memberships	102	142	350	350	0	
533.55-01	Travel / Training	1,196	550	950	950	0	
	Total Operating Expenses	196,868	251,634	353,316	371,366	18,050	
533.63-10	Improvements Other than Buildings	0	4,805	0	0	0	
533.64-10	Equipment	10,980	5,490	40,400	11,000	(29,400)	See detail on next page
	Total Capital Outlay	10,980	10,295	40,400	11,000	(29,400)	
533.72-30	Interest on Loan/Lease	0	46,976	0	0	0	
533.72-32	Interest on Advances	3,822	11,185	20,000	20,000	0	Interest on General Fund advance of \$1,880,000
533.72-34	Series 2013 Water/Sewer Bond Interest	0	0	0	113,890	113,890	Interest on Water and Sewer Revenue Bond
533.73-xx	Other Debt Service Costs	0	25,738	0	0	0	
	Total Debt Service	3,822	83,899	20,000	133,890	0	
	TOTAL OPERATING EXPENSES	353,291	483,635	567,698	668,073	(13,515)	

UTILITIES CAPITAL PROJECTS-GENERAL SERVICES

ENTERPRISE FUND

Fund 404 Dept 6000	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/-	COMMENTS
	Revenues						
331.35-01	USDA Grant	0	1,215,068	1,000,000	0	(1,000,000)	
334.39-02	FDEP Grant	705,162	0	0	0	0	
	TOTAL REVENUES	705,162	1,215,068	1,000,000	0	(1,000,000)	
	Expenses						
533.31-10	Professional Services	39,206	0	100,000	0	(100,000)	
533.34-10	Other Contracted Services	0	1,000	0	0	0	
533.49.15	Advertising	97	0	0	0	0	
533.63-XX	Beverly Beach Utilities System Upgrade	720,450	4,407,554	900,000	0	(900,000)	Project #647361 Engineering
	TOTAL CAPITAL PROJECTS	759,753	4,408,554	1,000,000	0	(1,000,000)	See Section 7 Capital Project for details

UTILITIES RESERVES

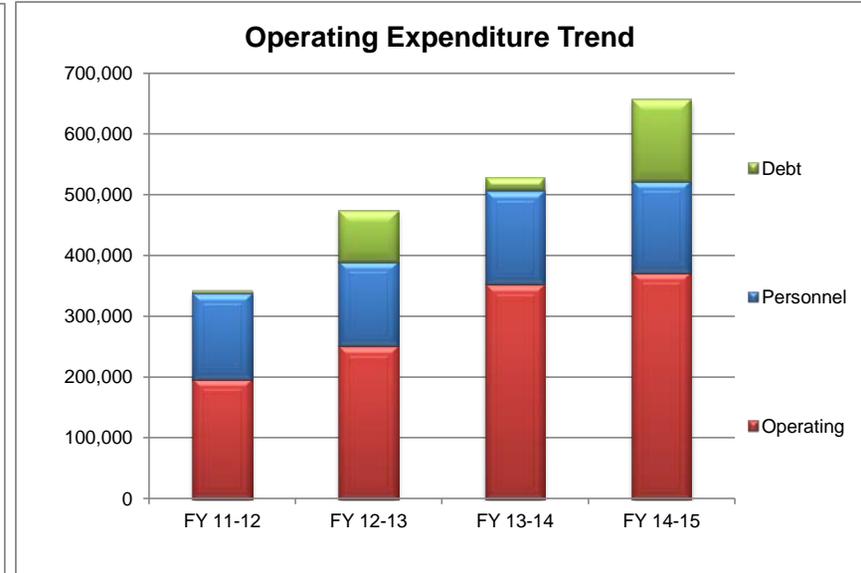
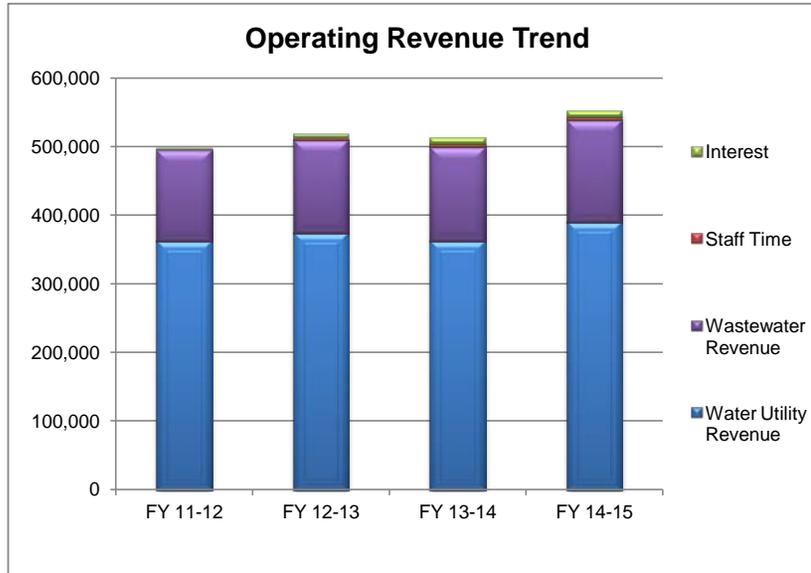
ENTERPRISE FUND

Fund 404 Dept 5000	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/-	COMMENTS
	Expenses						
587.98-41	Personal Services Reserves	0	0	2,000	3,000	1,000	
	Reserve Impact Fee - Future Projects	0	0	0	35,585	35,585	
587.98-40	Reserves - Special Bond Reserve	0	0	0	173,700	173,700	
587.98-50	Reserves - Future Projects	0	0	583,450	430,987	(152,463)	
	TOTAL RESERVES	0	0	585,450	643,272	57,822	
	TOTAL FUND EXPENSES	1,113,044	4,892,189	2,153,235	1,311,345	(955,693)	

**Flagler County Board of County Commissioners
FY 2014-2015**

UTILITIES OPERATING - GENERAL SERVICES

ENTERPRISE FUND



NOTE FOR GRAPH

Fee schedule approved by the Board 2-21-2005.

Capital Equipment:

10 Grinder Pumps	\$ 11,000
Total	11,000

SUMMARY

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Revenues				
Water Utility Revenue	362,287	374,558	362,906	390,437
Wastewater Revenue	132,811	134,879	135,970	147,908
Development Services	0	11,600	8,100	8,100
Water Impact Fees	(76,693)	2,705	5,560	5,560
Sewer Impact Fees	(67,818)	7,500	5,000	5,000
Staff Time	355	3,545	4,150	4,150
Interest	1,919	4,882	9,139	9,139
Grants & Loan	705,162	1,215,068	1,000,000	0
Miscellaneous	6,644	8,994	7,464	7,464
5% Statutory Reduction	0	0	(26,914)	(28,888)
Cash Carry Forward	0	0	641,773	762,475
	1,064,667	1,763,731	2,153,148	1,311,345
Expenses				
Personnel	141,621	137,807	153,982	151,817
Operating	196,868	251,634	353,316	371,366
Capital	10,980	10,295	40,400	11,000
Debt	3,822	83,899	20,000	133,890
Reserves	0	0	585,450	643,272
Grant Project	759,753	4,408,554	1,000,000	0
	1,113,044	4,892,189	2,153,148	1,311,345

Personnel Summary - Positions

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Utility Services Coordinator	1.00	1.00	1.00	1.00
Utility Technician	1.00	1.00	1.00	1.00
Accounting Clerk	0.50	0.50	0.50	0.50
Total Positions	2.50	2.50	2.50	2.50

Bunnell Flagler County Utility

The Bunnell Flagler County Utility (the Utility) was established February 6, 2013 in a Joint Commission Workshop with the City of Bunnell via an interlocal agreement between Flagler County and the City of Bunnell to jointly purchase the investor-owned potable and wastewater utility known as Plantation Bay Utility System. The joint purchase of the 24-acre utility site occurred in September 2013 for \$5.5M plus 150 prepaid connections entitling the seller to make new connections with no capital charge up to 400 additional units with a cap of \$6,000 per Equivalent Residential Connection (ERC). The City of Bunnell received a Department of Environmental Protection (DEP) loan for the acquisition price of \$5.5M. Flagler County obtained a \$3.4M Florida Association of Counties (FAC) loan, allocating \$1.1M for start up costs of the Bunnell Flagler County Utility.

The utility system provides service for approximately 1,500 retail water customers. The wastewater system is projected to increase by the same number of accounts as the water system, as new customers are anticipated to receive both water and wastewater service from the system. Approximately \$5.6M in capital needs have been identified for the System through Fiscal Year Ending September 30, 2018. A Rate Study dated September 2, 2013, projects that current rates will not be sufficient to meet needs and will need to be increased 46% on October 1, 2013 or as soon as possible. It is expected that this increase will go into effect January 2014 for the December 2013 service billings. The current usage charge per 1,000 gallons for water usage residential service is \$3.42 and for wastewater is \$3.73.

The City of Bunnell manages billing for the utility. The finances for the Utility are the administrative responsibility of Flagler County. The City of Bunnell has 9 positions funded by the Utility. The City of Bunnell collects revenues and remits to Flagler County for recording and submits invoices to Flagler County for payment of salaries and other operating expenses of the Utility.

**Flagler County Board of County Commissioners
FY 2014-2015**

BUNNELL FLAGLER COUNTY UTILITY SERVICE - Formerly Plantation Bay Utility

ENTERPRISE FUND

Fund 406 Dept XXXX	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/(-)	COMMENTS
	Revenues						
	Interest	0	120	0	0	0	
	Water and Sewer Revenue	0	0	1,153,850	1,325,112	171,262	
	TOTAL REVENUES	0	120	1,153,850	1,325,112	171,262	
	Flagler County Expenditures- Water						
533.31-10	Salary and Overtime Expense	0	0	390,330	0	(390,330)	
533.31-10	Billing Clerk BCC	0	0	22,250	0	(22,250)	
533.31-10	Professional Services	0	0	7,600	6,100	(1,500)	Auditor and engineering consultants
533.34-10	Contracted Services	0	75	65,263	26,425	(38,838)	
533.40-10	Travel/Training	0	0	2,750	0	(2,750)	CEU Certification training and travel
41-10;41-20	Communications	0	0	4,294	720	(3,574)	Office and cell phones, internet
533.42-01	Postage Expense	0	0	3,300	0	(3,300)	Bill Folder/Equipment Rental
533.43-10	Utilities Expense	0	0	23,094	30,000	6,906	Electric and Water Bills for plant and wells
533.44-10	Rentals & Leases	0	731	3,096	3,150	54	
533.45-30	Property Casualty Insurance	0	0	0	4,700	4,700	
533.46-10	Bldg/Equip Repairs	0	5,603	0	76,100	76,100	
533.46-20	Vehicle Repairs	0	102	0	1,505	1,505	
533.46-30	Maintenance Agreements/Repairs	0	0	47,206	23,062	(24,144)	Equipment/vehcile Maintenance
534.46-40	Small Tools & Equip	0	3,932	0	5,000	5,000	Equipment/vehcile Maintenance
533.47-10	Printing and Binding	0	0	698	700	2	Business Cards signs and notices
533.49-15	Advertising	0	0	1,200	1,000	(200)	Legal Notices
533.49-18	Bank Analysis Fees	0	47	1,620	1,200	(420)	Bank and credit card fees
533.51-10	Office Supplies	0	258	1,200	2,000	800	
533.51-11	Office Equipment	0	27	1,800	1,000	(800)	
533.52-10	Gas Oil& Lubricants	0	0	16,584	10,000	(6,584)	
533.52-12	Other Operating Expenses	0	2,966	77,880	45,140	(32,740)	Chemicals and supplies
533.52-20	Clothing & Wearing Apaprel	0	0	5,442	200	(5,242)	Uniforms/Boots
533.54-10	Publications/Memberships	0	0	3,277	280	(2,997)	Required by FDEP
	Total Operating Expenditures	0	13,741	678,884	238,282	(440,602)	
533.64-10	Equipment	0	20,118	17,483	0	(17,483)	
	Total Equipment	0	20,118	17,483	0	(17,483)	

**Flagler County Board of County Commissioners
FY 2014-2015**

BUNNELL FLAGLER COUNTY UTILITY SERVICE - Formerly Plantation Bay Utility

ENTERPRISE FUND

Fund 406	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept XXXX		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Flagler County Expenditures- Wastewater						
535.31-10	Professional Services	0	0	21,500	20,000	(1,500)	Engineering Consultants/Auditor
535.34-10	Contracted Services	0	12,184	82,119	108,975	26,856	Hauling sludge/FDEP testing/
535.40-10	Travel/Training	0	0	3,500	300	(3,200)	Continuing education credits
41-10;41-20	Communications	0	0	5,528	1,220	(4,308)	
535.43-10	Utilities Expense	0	0	67,650	45,300	(22,350)	Electric and Water Bills
535.44-10	Rentals & Leases	0	0	2,260	2,760	500	Pitney Bowes and tools
535.45-30	Property Casualty Insurance	0	0	0	4,700	4,700	
535.46-10	Bldg/Equip Repairs	0	1,119	0	73,500	73,500	
535.46-20	Vehicle Repairs	0	0	0	1,505	1,505	
535.46-30	Maintenance Agreements/Repairs	0	0	36,634	0	(36,634)	
535.46-40	Small Tools & Equip	0	5,695	0	4,000	4,000	Equipment/vehcile Maintenance
535.47-10	Printing and Binding	0		598	700	102	Legal Notices
535.49-15	Advertising	0		1,200	1,000	(200)	
535.49-18	Bank Analysis Fees	0	47	2,736	1,200	(1,536)	Bank and credit card fees
535.51-10	Office Supplies	0	258	0	2,000	2,000	
535.55-11	Office Equipment	0	27	0	1,000	1,000	
535.52-10	Gas Oil& Lubricants	0		16,209	10,000	(6,209)	
535.52-12	Other Operating Expenses	0	493	91,070	49,850	(41,220)	
535.52-20	Clothing & Wearing Apparel	0	0	1,619	200	(1,419)	Uniforms & Boots
535.54-10	Publications & Memberships	0		3,377	280	(3,097)	
	Total Operating Expenditures	0	19,823	336,000	328,490	(7,510)	
535.64.10	Equipment	0	26,088	17,483	0	(17,483)	
	Total Equipment	0	26,088	17,483	0	(17,483)	

**Flagler County Board of County Commissioners
FY 2014-2015**

BUNNELL FLAGLER COUNTY UTILITY SERVICE

Fund 406	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
Dept 3302		FY 11-12	FY 12-13	FY 13-14	FY 14-15	
	City Of Bunnell Expenditures- Water					
533.31-10	Professional Services	0	28,318	0	300,910	300,910
533.34-10	Other Contracted Services	0	0	0	3,060	3,060
533.40-10	Travel/Training	0	4	0	500	500
4110, 4120	Communications	0	106	0	1,420	1,420
533.42-01	Postage	0	40	0	3,300	3,300
534.44-10	Rentals & Leases	0	236	0	1,400	1,400
533.45-30	Property Casualty Insurance	0	0	0	5,900	5,900
533.49-15	Advertising	0	0	0	300	300
533.51-10	Office Supplies	0	0	0	360	360
533.52-10	Gas, Oil & Lubricants	0	0	0	5,500	5,500
533.52-12	Other Operating Expenses	0	0	0	200	200
533.52-20	Clothing & Wearing Apparel	0	0	0	1,000	1,000
	Total Operating Expenditures	0	28,704	0	323,850	323,850
	City Of Bunnell- Wastewater					
535.31-10	Professional Services	0	28,195	0	300,910	300,910
-535.3410	Other Contracted Services	0	0	0	3,060	3,060
535.40-10	Travel/Training	0	4	0	500	500
4110, 4120	Communications	0	106	0	1,420	1,420
533.42-01	Postage	0	40	0	3,300	3,300
534.44-10	Rentals & Leases	0	236	0	1,400	1,400
535.45-30	Property Casualty Insurance	0	0	0	5,900	5,900
535.49-15	Advertising	0	0	0	300	300
535.51-10	Office Supplies	0	0	0	360	360
535.52-10	Gas, Oil & Lubricants	0	0	0	5,500	5,500
535.52-12	Other Operating Expenses	0	0	0	200	200
533.52-20	Clothing & Wearing Apparel	0	0	0	1,000	1,000
	Total Operating Expenditures	0	28,581	0	323,850	323,850
536-71-30	Principal	0	0	74,000	72,640	(1,360) \$1.1M of Loan Proceeds borrowed Sept 2013
536-72-30	Interest	0	22,606	30,000	38,000	8,000
	Total Debt Service	0	22,606	104,000	110,640	6,640
	TOTAL FUND EXPENDITURES	0	159,781	1,153,850	1,325,112	171,262

**Flagler County Board of County Commissioners
FY 2014-2015**

<u>Personnel Summary-Positions</u>	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Waste Water Treatment Plant Op	0.00	0.00	1.00	1.00
Water Treatment Plant Op	0.00	0.00	1.00	1.00
Director	0.00	0.00	1.00	1.00
Billing Specialist	0.00	0.00	1.00	1.00
Cashier/Clerk	0.00	0.00	1.00	1.00
Meter Reader	0.00	0.00	1.00	1.00
Dual Lic Op	0.00	0.00	1.00	1.00
Admin Asstiant	0.00	0.00	1.00	1.00
Maintenance Technician I	0.00	0.00	1.00	1.00
Total Positions	0.00	0.00	9.00	9.00

City of Bunnell employees



Solid Waste

The Flagler County Solid Waste Division operates as a Household Hazardous Waste Collection Center and provides a safe disposal of hazardous waste for County residents at no charge.

The Solid Waste Division provides for the long-term care and maintenance of the Construction and Demolition Facility and the Old Kings Road Landfill. The Bunnell Landfill no longer requires long-term care or monitoring. The division also performs the necessary site inspections as required by the Department of Environmental Protection's Small Quantity Generator Program. This division is currently funded through a grant from the Florida Department of Environmental Protection (FDEP).

The Flagler County Solid Waste Division office also provides contract management, billing, and collection services for residential solid waste services within the unincorporated areas of Flagler County. Actual solid waste collection is performed by a contracted vendor with the billing process performed by County staff. In January 2008, billing for these services was placed on the tax roll. Solid Waste services provided include collection of residential solid waste twice a week, collection of recyclable materials once a week, and collection of yard trash once a week.

Closed Landfill Facilities

Bunnell Landfill

Opened: 1974

Closed: 1989

Type: Class 3, Furniture and Household Garbage

Old Kings Road Solid Waste Facility

Opened: 1977

Closed: 1991

Type: Class 1, Household Garbage, Yard Waste

Construction and Demolition Debris Facility

Opened: 1991

Closed: 2006

Type: C & D Facility, Yard Waste

Primary Functions

- ❖ Provide long-term care to two closed landfills (approximately 77 acres).
- ❖ Oversee the contractual responsibilities of the engineering service provider related to FDEP long-term care responsibilities.
- ❖ Oversee and maintain a household hazardous waste collection center.
- ❖ Oversee Flagler County's Small Quantity Generators Program.
- ❖ Ensure compliance with all Florida Department of Environmental Protection rules and procedures for County facilities and services.
- ❖ Oversee the contractual obligations of the County Solid Waste Collection provider.
- ❖ Provide customer service to approximately 5,900 residential solid waste accounts participating in the County Solid Waste Collection program.
- ❖ Maintain the current customer database and evaluate eligibility for exemptions of service for the County Solid Waste Collection program.
- ❖ Coordinate with the Property Appraiser and Tax Collector for annual billing of the County Solid Waste Collection program.
- ❖ Provide information to County residents on trash collection and recycling programs.

**Flagler County Board of County Commissioners
FY 2014-2015**

SOLID WASTE - GENERAL SERVICES (Landfills)

ENTERPRISE FUND

Fund 402, 145, 146, 148

DESCRIPTION		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
Revenues							
334.34-10	Consolidated Solid Waste Management Grant	70,588	70,588	90,909	90,909	0	
343.47-00	Recycling Fees	708	2,721	2,000	2,000	0	
361.10-00	Interest	9,642	9,432	9,800	8,200	(1,600)	
398.00-00	Less 5% Statutory Reduction	0	0	(5,135)	(5,055)	80	
Subtotal Revenues		80,938	82,741	97,574	96,054	(1,600)	
399.00-00	Cash Carry Forward - Unrestricted	1,177,718	1,058,588	1,030,145	832,598	(197,547)	
399.00-00	Cash Carry Forward - Restricted Future Capital	1,225,758	1,225,758	1,225,758	1,225,758	0	See Note 1
399.00-00	Cash Carry Forward - Restricted Post Closure	1,341,232	1,458,887	1,380,043	1,442,553	62,510	See Note 2
Total Cash Carry Forward		3,744,708	3,743,233	3,635,946	3,500,909	(135,037)	
TOTAL REVENUES		3,825,646	3,825,974	3,733,520	3,596,963	(136,557)	
3020 Expenditures							
534.10-12	Regular Salaries	94,929	101,960	90,525	90,849	324	
534.10-14	Overtime	669	358	0	0	0	
534.10-xx	Employee Benefits	35,308	39,516	38,658	39,131	473	
Total Personnel Expenditures		130,906	141,834	129,183	129,980	797	
534.31-10	Professional Services	73,398	104,546	228,781	228,781	0	closure maintenance contract/PFM invest fees
534.34-10	Other Contracted Services	21,206	21,551	35,670	35,670	0	Aqua weed control, Household Hazmat pickups
40-10, 54-20	Travel / Conf.&Seminar Reg.	100	50	1,900	1,900	0	
41-10, 41-20	Communications	1,454	1,516	1,760	1,760	0	
534.42-01	Postage Expense	45	450	100	100	0	
534.43-10	Utilities Expense	1,743	1,822	2,112	2,112	0	
534.44-10	Rentals & Leases	370	512	1,340	1,280	(60)	
534.45-20	Vehicle Insurance	1,998	276	280	280	0	
534.45-30	Property/Casualty Insurance	1,620	2,690	1,621	2,171	550	
534.46-10	Building/Equipment Repairs	325	1,360	1,800	1,800	0	
534.46-20	Vehicle Repair	2,073	1,163	4,020	3,760	(260)	
534.46-30	Maintenance Agreements	0	0	800	800	0	
534.46-40	Small Tools & Equip	252	241	700	700	0	
534.47-10	Printing & Binding	1,092	0	0	0	0	
534.48-10	Promotional Activities	2,112	693	3,000	3,000	0	
534.49-15	Advertising	98	98	300	300	0	
534.49-16	Prov closure/ long term care	(160,719)	(129,848)	0	0	0	
534.49-18	Bank Fees	516	465	1,400	1,400	0	
534.51-10	Office Supplies	92	148	300	300	0	
534.51-11	Office Equipment	376	(40)	0	0	0	

**Flagler County Board of County Commissioners
FY 2014-2015**

SOLID WASTE - GENERAL SERVICES (Landfills)

ENTERPRISE FUND

Fund 402, 145, 146, 148

DESCRIPTION		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Expenditures- Continued		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
534.52-10	Gas, Oil & Lubricants	2,580	3,268	3,000	3,600	600	
534.52-12	Other Operating Expenditures	776	467	3,810	3,810	0	
534.52-20	Clothing Wearing Apparel	0	213	0	0	0	
534.54-10	Publications/Memberships	0	175	0	0	0	
Total Operating Expenditures		(48,493)	11,816	292,694	293,524	830	
534.62-10	Buildings	0	0	25,000	0	(25,000)	
	Improvements Other than Building	0	0	0	600,000	600,000	Radio Control Park Project
Total Capital		0	0	25,000	600,000	575,000	
Reserves							
587.98-52	Reserve - Restricted for post closure care	1,458,887	1,526,859	1,513,683	1,312,293	(201,390)	see Note 2 below
	Reserve - Restricted for future capital	1,225,758	1,225,758	1,225,758	1,225,758	0	see Note 1 below
587.98-10	Reserve - Unrestricted	1,058,588	919,707	544,202	32,408	(511,794)	
587.98-41	Personnel Services Reserve	0	0	3,000	3,000	0	
TOTAL RESERVES		3,743,233	3,672,324	3,286,643	2,573,459	(713,184)	
TOTAL FUND EXPENDITURES		3,825,646	3,825,974	3,733,520	3,596,963	(136,557)	

Established to account for the operation, closure and post closure care costs of the Old Kings Road Landfill, the Old Kings Road Construction and Demolition Debris (C&D) facility

The Old Kings Road Landfill, a Class I Landfill, which also accepted yard waste, was opened in 1977 and closed in 1991. The Old Kings Road C&D facility was opened in 1991 and closed in 2006. The Bunnell Landfill, a Class III Landfill, which accepted household garbage and furniture was opened in 1974 and closed in 1989. The County continues to operate the household hazardous waste collection center and the used oil collection center.

Fund 145, 146 and 148 are separate funds created to account for the post closure care costs of each of the three Landfills respectively.

Fund 402 accounts for the hazardous waste collection and grants received. The four funds are combined here as they are for financial reporting.

Note 1:

On December 1, 2000, the County early retired four bond issues. These bonds were retired pursuant to an Interlocal Agreement (the Agreement) between Flagler County and several municipalities. Payment for the retirement of these bonds was made from the Landfill Debt Service Fund and the Landfill Capital Projects Fund in accordance with the Agreement. The Agreement also required the establishment of reserves all of which have been expended except as follows:

Future Landfill Capital Purchases - Land	\$	300,000
Equipment		330,028
Transfer Station		400,000
	\$	1,030,028
		Subtotal

In addition to the reserves from the early retirement of bonds, there are also funds received from Developer and General fund in lieu of land as follows:

DRI Funds for C&D in lieu of land from Plantation Bay	\$	170,000
General Fund Transfer - received for C&D in lieu of land		25,730
	\$	195,730
		Subtotal

\$ 1,225,758 Total Reserve restricted for Future Capital Outlay

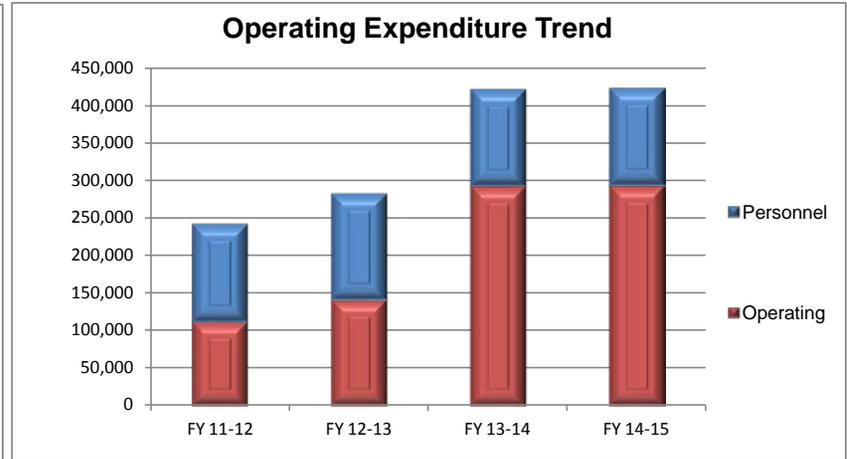
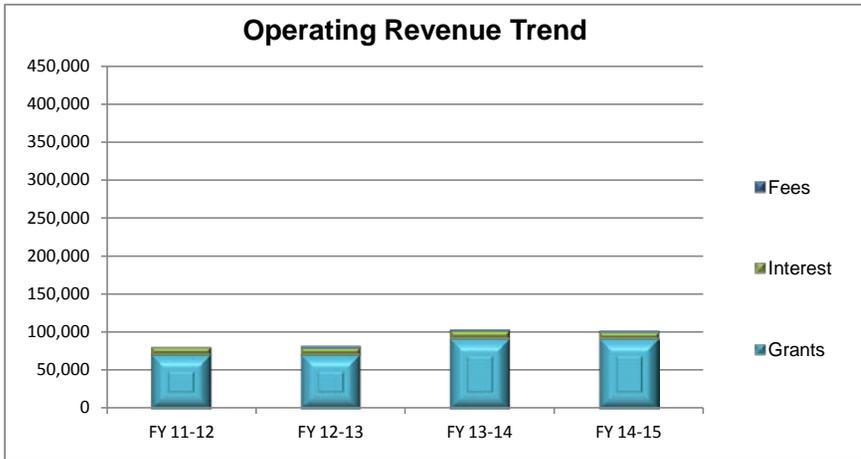
Note 2:

Fund 145 Old King's Road Landfill, Fund 146 Construction and Demolition Debris Landfill and Fund 148 Bunnell Landfill each hold cash in escrow (\$415,855, \$937,682 and \$223,353 respectively). The sum of these escrow accounts less the actuarial liability (\$134, 337) for post closure care which is accrued in Fund 402 is restricted fund balance for post closure care. The final closeout and release of the Bunnell Landfill is expected which will reduce the escrow from restricted to unrestricted.

**Flagler County Board of County Commissioners
FY 2014-2015**

SOLID WASTE - GENERAL SERVICES (Landfills)

ENTERPRISE FUND



NOTE FOR GRAPH

Small County Consolidated Solid Waste Grant in FY10-11, FY11-12, FY12-13 (\$70,588) provided by FDOT.

SUMMARY

Revenues

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Fees	708	2,721	2,000	2,000
Interest	9,642	9,432	9,800	8,200
Grants	70,588	70,588	90,909	90,909
5% Statutory Reduction	0	0	(5,135)	(5,055)
Cash Carry Forward	3,744,708	3,743,233	3,635,946	3,500,909
	3,825,646	3,825,974	3,733,520	3,596,963

Expenditures

Personnel	130,906	141,834	129,183	129,980
Operating	112,226	141,664	292,694	293,524
Provision for Long term care	(160,719)	(129,848)	0	0
Capital	0	0	25,000	600,000
Reserves	3,743,233	3,672,324	3,286,643	2,573,459
	3,825,646	3,825,974	3,733,520	3,596,963

Personnel Summary - Positions

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Solid Waste Inspector	1.00	1.00	1.00	1.00
Household Hazardous Waste Tech	1.00	1.00	1.00	1.00
Accountant	0.50	0.50	0.50	0.50
Total Positions	2.50	2.50	2.50	2.50

**Flagler County Board of County Commissioners
FY 2014-2015**

RESIDENTIAL SOLID WASTE COLLECTION - GENERAL SERVICES

ENTERPRISE FUND

Fund 405	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3101		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Revenues						
313.70-00	Solid Waste Franchise Fees	137,093	128,078	158,456	160,599	2,143	Increase due to additional customers
323.70-01&:	Solid Waste Collection Charges (billed)	16,316	19,718	14,000	14,000	0	
343.40-03	Solid Waste Collection Charges	1,422,800	1,435,786	1,289,723	1,305,681	15,958	
343.20&40-	Recycling Fees	11,963	7,984	14,760	9,180	(5,580)	
343-40.04	Trash Penalties	232	170	428	392	(36)	
361.10-00	Interest	3,153	2,738	3,508	3,508	0	
386.70-00	Tax Collector Excess Fees	9,977	10,480	10,000	10,000	0	
398.00-00	Less 5% Statutory Reduction	0	0	(74,544)	(75,168)	(624)	
	Subtotal Revenues	1,601,534	1,604,954	1,416,331	1,428,192	11,861	
399.00-00	Cash Carry Forward	875,786	1,017,433	695,853	723,927	28,074	
	TOTAL REVENUES	2,477,320	2,622,387	2,112,184	2,152,119	39,935	
	Expenditures						
533.10-12	Regular Salaries	34,179	21,108	16,448	42,721	26,273	Accounting Clerk position added
533.10-xx	Employee Benefits	12,894	9,783	6,692	19,291	12,599	
	Total Personnel Expenses	47,073	30,891	23,140	62,012	38,872	
534.31-10	Professional Services	578	948	750	1,000	250	PFM Investment fees
534.34-10	Contracted Services-Solid Waste	1,370,935	1,280,777	1,289,723	1,305,681	15,958	
534.34-16	Collection Fees- Tax Collector	28,456	28,723	28,517	26,114	(2,403)	
534.34-19	Property Appraiser	11,952	12,282	11,600	13,400	1,800	
4110, 4120	Communications	137	140	180	180	0	
534.42-01	Postage Expense	511	314	500	500	0	
534.46-30	Maintenance Agreements	0	0	5,350	5,350	0	1/2 Naviline Customer Information and
534.49-18	Bank Analysis Fees	245	306	350	350	0	Land Management System from General Fund
534.49-91	Write offs and shortages	0	0	0	0	0	
534.51-10	Office Supplies	0	0	300	300	0	Operating Expense Decrease:
	Total Operating Expenses	1,412,814	1,323,490	1,337,270	1,352,875	15,605	1.17%
581.91-10	Interfund Transfer to General Fund	0	600,000	0	500,000	500,000	Franchise fees transferred to Gen'l Fund
	Total Interfund Transfers	0	600,000	0	500,000	500,000	

RESIDENTIAL SOLID WASTE COLLECTION - GENERAL SERVICES

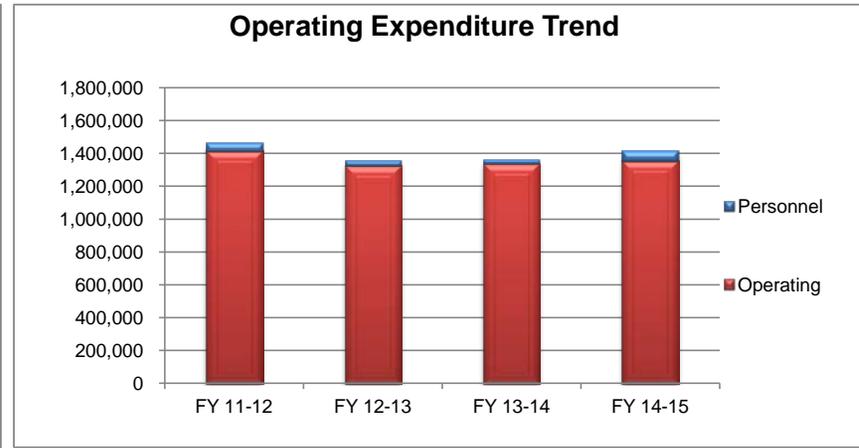
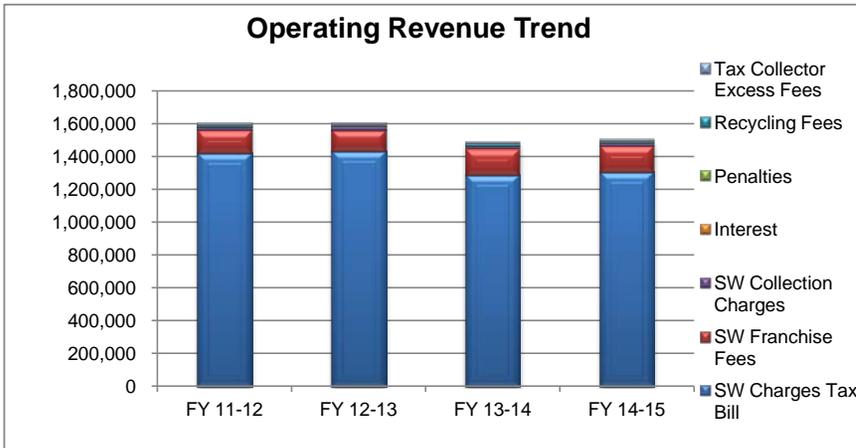
ENTERPRISE FUND

Fund 405	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 5000		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
587.98-11	Designated for Future Use	1,017,433	668,006	751,774	237,232	(514,542)	
	Total Reserves	1,017,433	668,006	751,774	237,232	(514,542)	
	TOTAL FUND EXPENSES	2,477,320	2,622,387	2,112,184	2,152,119	39,935	

**Flagler County Board of County Commissioners
FY 2014-2015**

RESIDENTIAL SOLID WASTE COLLECTION - GENERAL SERVICES

ENTERPRISE FUND



NOTE FOR GRAPH

Fee schedule approved by the Board 11-20-2006.

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Personnel Summary - Positions				
Accountant I	0.50	0.00	0.00	0.00
Accounting Clerk	0.50	0.50	0.50	1.50
Total Positions	1.00	0.50	0.50	1.50

SUMMARY

Revenues

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
SW Charges Tax Bill	1,422,800	1,435,786	1,289,723	1,305,681
SW Franchise Fees	137,093	128,078	158,456	160,599
SW Collection Charges	16,316	19,718	14,000	14,000
Interest	3,153	2,738	3,508	3,508
Penalties	232	170	428	392
Recycling Fees	11,963	7,984	14,760	9,180
Tax Collector Excess Fees	9,977	10,480	10,000	10,000
Less 5% Statutory Reduction	0	0	(74,544)	(75,168)
Cash Carry Forward	875,786	1,017,433	695,853	723,927
Total	2,477,320	2,622,387	2,112,184	2,152,119

Expenses

Personnel	47,073	30,891	23,140	62,012
Operating	1,412,814	1,323,490	1,337,270	1,352,875
Interfund Transfer	0	600,000	0	500,000
Reserves	1,017,433	668,006	751,774	237,232
Total	2,477,320	2,622,387	2,112,184	2,152,119

Emergency Communications - E911 Systems

The E911 Section provides for the management of the County Next Generation 9-1-1 System and ensures the accuracy and reliability of the local 9-1-1 Service. This includes continuous timely revisions and maintenance to the various E911 location databases, the E911 GIS mapping information used for locating callers, as well as the management of the E911 equipment needed to receive and process 9-1-1 calls. The E911 Division has 2.75 personnel and the 0.75 person is split between E911 and 800MHz. E911 is funded by the \$0.50 monthly surcharge on subscriber phone lines within Flagler County.

E911 also issues addresses and provides street designations, investigates and corrects potential 9-1-1 problems, creates mapping data that is used in the Computer Aided Dispatch (CAD) system. While rarely seen by the public, the work performed by E911 is very important and the information utilized must be highly accurate. Anytime a person calls 9-1-1 for help, the location information retrieved from E911 databases and the supporting GIS mapping information are the first systems utilized by dispatch to help the caller.

The highest priority for the E911 database is to provide countywide accurate, dependable, and timely information for dispatchers when a 9-1-1 call is received. The Flagler County 9-1-1 System operates under the State Emergency Number Plan administered by the Florida Department of Management Services in accordance with Florida Statute 365.171. Additional mandates from the Florida Department of Law Enforcement, Florida Department of Management Services, Florida Fire Chief's Association, and Flagler County Code apply. Operational directives come from the same agencies.

Primary Functions

- ❖ Manage County Enhanced 9-1-1 system and prepare for Next Generation 9-1-1 service delivery.
- ❖ Ensure accuracy and reliability of the E911 service and coordinate with all telephone service providers
- ❖ Create and maintain mapping for Computer Aided Dispatch (CAD) system and Master Street Address Guide (MSAG).
- ❖ Assign addresses for new developments and streets.
- ❖ Creates, maintains, synchronizes, and quality controls data for use in CAD system, coordinates data with Master Street Address Guide (MSAG), and displays data using mapping programs.
- ❖ Coordinate county 911 system training and programs.
- ❖ Ensure systems are compatible with Next Generation (text message and video) 9-1-1 technology.
- ❖ Assure that Flagler County is compliant with all new E911 technology laws.
- ❖ Maintain all alarm systems and requirements as dictated by the Florida Department of Management Services.

E911 Database Facts

- ❖ Manages approximately 80,000 addresses (does not include Flagler Beach or Bunnell) in total with approximately 6,000 reviewed per year.

**Flagler County Board of County Commissioners
FY 2014-2015**

EMERGENCY COMMUNICATIONS E-911-EMERGENCY SERVICES

SPECIAL REVENUE FUND

Fund 302	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1722		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Revenues						
335.22-01	E911 Assessment \$0.40 per land line	224,449	215,504	206,335	165,068	(41,267)	Decrease per Legislation FS365.173
335.22-02	E911 Assessment \$0.40 per wireless	255,422	255,441	206,335	165,068	(41,267)	exact impact unknown
10-00,30-00	Interest	1,675	1,285	2,500	1,300	(1,200)	
398.00-00	Less 5% Statutory Reduction	0	0	(20,759)	(20,699)	60	
	Sub-Total Revenues	481,546	472,230	394,411	310,737	(83,674)	
399.00-00	Cash Carry Forward	529,288	613,587	616,540	720,548	104,008	
	TOTAL REVENUES	1,010,834	1,085,817	1,010,951	1,031,285	20,334	
	Expenditures						
529.10-12	Regular Salaries	109,931	109,001	110,486	118,792	8,306	Add portion of Mitigation Planner position
529.xx-xx	Employee Benefits	36,248	37,780	42,469	45,119	2,650	
	Total Personnel Expenditures	146,179	146,781	152,955	163,911	10,956	
529.31-10	Professional Services	277	335	375	375	0	
529.34-10	Other Contracted Services	0	0	18,500	18,500	0	
529.xx-xx	Travel/Training	2,771	3,939	5,064	5,064	0	
41-10,41-20	Communications	87,944	85,665	102,328	100,996	(1,332)	
529.42-01	Postage Expense	38	27	100	100	0	
529.45-20	Vehicle Insurance	280	0	281	281	0	
529.46-10	Building/Equipment Repairs	365	406	2,500	2,500	0	
529.46-20	Vehicle Repair	935	646	610	610	0	
529.46-30	Maintenance Agreements	99,968	99,568	103,345	109,381	6,036	
529.46-40	Small Tools & Equipment	532	1,102	0	0	0	
529.48-10	Promotional Activities	920	0	400	400	0	
529.49-18	Bank Analysis Fees	245	306	400	400	0	
529.51-10	Office Supplies	161	896	700	625	(75)	
529.51-11	Office Equip under \$1,000	2,630	4,207	0	0	0	
529.52-10	Gas, Oil & Lubricants	286	232	1,131	390	(741)	
529.52-12	Other Operating Expenses	35	649	0	0	0	
529.52-30	Data Processing Software	0	1,500	720	720	0	
529.54-10	Publications/Memberships	492	352	375	375	0	
529.54-20	Conference/Seminar Registration	149	175	0	0	0	
	Total Operating Expenditures	198,028	200,005	236,829	240,717	3,888	
529.64-10	Equipment	56,674	0	0	10,000	10,000	Spare shelf equipment
	Total Capital Expenditures	56,674	0	0	10,000	10,000	
	SUBTOTAL EXPENDITURES	400,881	346,786	389,784	414,628	24,844	

**Flagler County Board of County Commissioners
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EMERGENCY COMMUNICATIONS E-911-EMERGENCY SERVICES

SPECIAL REVENUE FUND

Fund 302		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 5000		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Reserves						
587.98-11	E911 Future Equipment Replacement	613,586	739,031	0	0	0	
587.98-57	Future Capital Outlay - Building		0	618,898	616,657	(2,241)	Potential upgrade & replacement of system
587.98-41	Personal Service Reserves	0	0	2,269	0	(2,269)	
	Total Reserves	613,586	739,031	621,167	616,657	(4,510)	
	TOTAL EXPENDITURES	1,014,467	1,085,817	1,010,951	1,031,285	20,334	

EMERGENCY COMMUNICATIONS E-911 GRANTS-EMERGENCY SERVICES

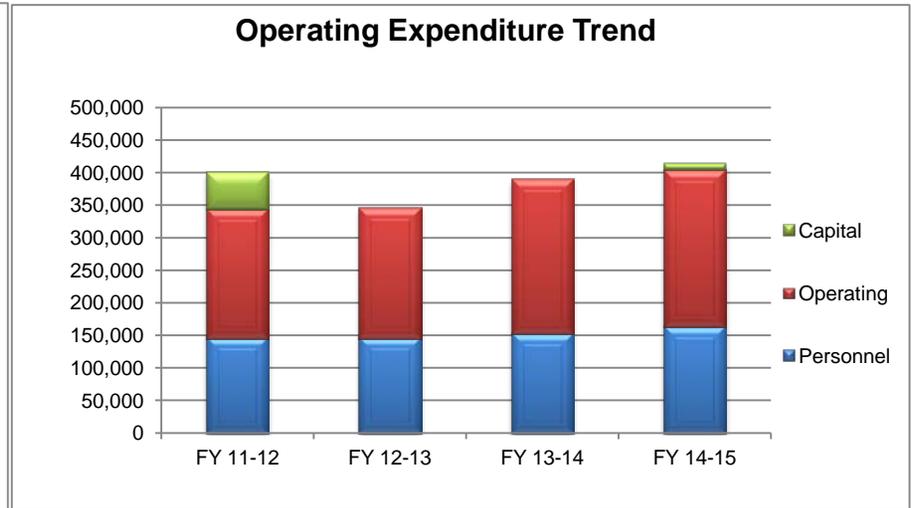
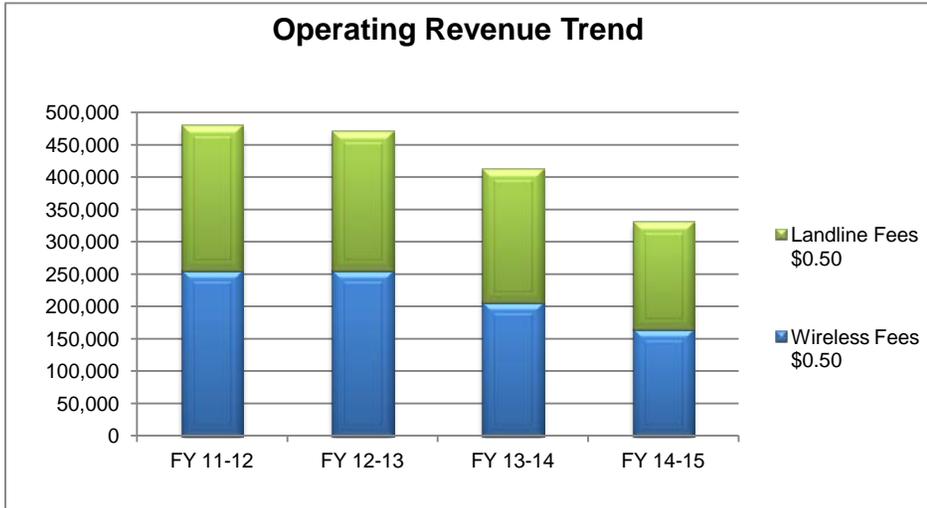
SPECIAL REVENUE FUND

Fund 302	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 86xx		FY 11-12	FY 12-13	FY 13-14	FY 14-15	+/(-)	
	Revenues						
334.15-04	GIS Address Point Data	110,000	0	0	0	0	
334.15-06	Logging Recorder	48,633	0	0	0	0	
334.15-07	Public Safety State Grant/E911	0	0	83,404	0	83,404	
	TOTAL GRANT REVENUES	158,633	0	83,404	0	83,404	
	Expenditures						
529.34-20	Other Operating Expense	155,000	0	0	0	0	
529.34-10	Other Contracted Services	0	0	83,404	0	83,404	
	TOTAL GRANT EXPENDITURES	155,000	0	83,404	0	83,404	
	TOTAL FUND REVENUES	1,169,467	1,085,817	1,094,355	1,031,285	8,538	
	TOTAL FUND EXPENDITURES	1,169,467	1,085,817	1,094,355	1,031,285	103,738	

**Flagler County Board of County Commissioners
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EMERGENCY COMMUNICATIONS-E-911-EMERGENCY SERVICES

SPECIAL REVENUE FUND



Sixty-seven percent of the monies in the wireless category shall be distributed each month to counties, based on the total number of service identifiers in each county, and shall be used exclusively for payment of:

1. Authorized expenditures, as specified in s. 365.172(9)
2. Costs to comply with the requirements for E911 service contained in the order and any future rules related to the order.

Personnel Summary-Positions

E-911 GIS Specialist
E911 Coordinator (Split Funded)
E911 Data Base Specialist
Mitigation Planner

Total Positions

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
E-911 GIS Specialist	1.00	1.00	1.00	1.00
E911 Coordinator (Split Funded)	0.75	0.75	0.75	0.75
E911 Data Base Specialist	1.00	1.00	1.00	1.00
Mitigation Planner	0.00	0.00	0.00	0.15
Total Positions	2.75	2.75	2.75	2.90

SUMMARY

Revenues

Wireless Fees \$0.50
Landline Fees \$0.50
Grants
Interest
Cash Carry Forward
Less 5% Statutory Reduction

	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15
Wireless Fees \$0.50	255,422	255,441	206,335	165,068
Landline Fees \$0.50	224,449	215,504	206,335	165,068
Grants	158,633	0	83,404	0
Interest	1,675	1,285	2,500	1,300
Cash Carry Forward	529,288	613,587	616,540	720,548
Less 5% Statutory Reduction	0	0	(20,759)	(20,699)
Total	1,169,467	1,085,817	1,094,355	1,031,285

Expenditures

Personnel
Operating
Capital
Reserves
Grants

Personnel	146,179	146,781	152,955	163,911
Operating	198,028	200,005	236,829	240,717
Capital	56,674	0	0	10,000
Reserves	613,586	739,031	621,167	616,657
Grants	155,000	0	83,404	0
Total	1,169,467	1,085,817	1,094,355	1,031,285

Health Insurance Fund

The Flagler County Health Insurance Plan currently provides health, dental, vision and life insurance coverage to approximately 640 county employees of the Board of County Commissioners, Clerk of the Court, Supervisor of Elections, Property Appraiser, Sheriff's Office and Tax Collector. Employees are offered the opportunity to participate in an IRS Section 125 Cafeteria Plan which allows for insurance premiums to be deducted pre-tax and a Flexible Spending Account for health care and/or dependent care reimbursement.

Primary Functions

- ❖ Health insurance is a self-funded plan which is administered by Florida Blue. Flagler County BOCC pays for claims incurred plus administrative fees to Florida Blue.
- ❖ Dental insurance is a self-funded plan which is administered by Humana Dental Insurance Company. Flagler County BOCC pays for claims incurred plus administrative fees to Humana Dental Insurance Company. This plan became a voluntary plan on October 1, 2008 and premiums are paid at the employee's expense.
- ❖ Vision insurance is a fully insured plan through Humana/Comp Benefits. Set monthly premiums per employee are paid to Humana whether services are utilized or not. This plan became a voluntary plan on October 1, 2008 and premiums are paid at the employee's expense.
- ❖ Life insurance is a fully insured plan through The Hartford Life Insurance Company. The plan includes accidental death and dismemberment coverage. Flagler County BOCC provides \$15,000 term life insurance per employee. Employees may purchase additional coverage for themselves, their spouse and children at their own cost.
- ❖ The IRS Section 125 Cafeteria Plan and Flexible Spending Account reduces the amount of money that the County has to match for Social Security/Medicare tax since the premiums are deducted pre-tax and allow for employees to receive an additional benefit.

2013 Statistics

- ❖ The current plan offered includes health insurance and life insurance, dental and vision are now voluntary plans with full premiums paid by each employee.
- ❖ Keeping our Health insurance deductibles, co-insurance and out of pocket maximums lower than neighboring counties aids us in the recruiting and retention of highly qualified personnel.
- ❖ The Board contribution per employee has increased from \$8,300 to \$8,500 in Fiscal Year 2013/2014 to account for increase in health care costs and upcoming costs due to health care reform.
- ❖ Employee monthly contributions were established in 1997 and were altered for the FY 2008-2009 plan year. The monthly contributions for FY 2013-2014 include medical insurance only (dental and vision as voluntary):

	<u>Blue Options</u>	<u>Blue Choice</u>
Employee	\$ 20.00	\$ 80.00
Employee + Spouse	\$ 107.00	\$ 300.00
Employee + Children	\$ 85.00	\$ 215.00
Family	\$ 220.00	\$ 425.00

- ❖ It has been Flagler County's objective to develop our Health Insurance plan into a cost effective benefit that meets the changing needs of a diverse workforce and to promote fitness and healthy lifestyles, thus reducing health care costs, absenteeism, and on the job injuries of County employees.

**Flagler County Board of County Commissioners
FY 2014-2015**

HEALTH INSURANCE FUND						INTERNAL SERVICE FUND	
Fund 603	DESCRIPTION	ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGETED FY 13-14	APPROVED FY 14-15	CHANGES +/(-)	COMMENTS
	Revenues						
361.10-00	Interest-MMIA & Investments	13,861	10,416	2,000	2,000	0	
369.10-01	BCC Premium Contribution	2,752,477	2,779,323	2,592,350	2,700,000	107,650	
369.10-01	Employee Contributions			1,536,382	0	(1,536,382)	Premium contribution , FY10 \$8k, FY11 \$8,175, FY12
369.10-02	Clerk of Court Premium Contribution	476,825	469,436	246,500	469,436	222,936	\$8,300, FY13 \$8,500, FY 14 \$8,500, FY 15 \$8,500.
369.10-03	Sheriff Premium Contribution	2,693,281	2,611,435	2,261,000	2,600,000	339,000	
369.10-04	Supervisor of Elections Premium Contribution	52,432	49,711	51,000	51,000	0	
369.10-05	Tax Collector Premium Contribution	303,096	297,163	255,000	295,000	40,000	
369.10-06	Property Appraiser Premium Contribution	299,726	289,236	238,000	280,000	42,000	
369.10-07	Retired Employees Premium Contribution	63,112	81,973	0	80,000	80,000	
369.10-08	Cobra Premium Contribution	20,740	9,932	0	0	0	
369.10-09	BCBS Pharmacy Rebate	87,221	87,512	0	50,000	50,000	
369.10-11	BCBS Incentives	50,000	50,000	0	50,000	0	
369.90-00	Miscellaneous,Insurance Recovery	236,372	2,020	0	0	0	
381.00-00	Interfund Transfer	2,500	0	0	0	0	
399.00-00	Cash Carry Forward	3,248,091	3,222,175	2,454,973	2,624,699	169,726	
	TOTAL FUND REVENUES	10,299,734	9,960,332	9,637,205	9,202,135	(485,070)	
513.10-12	Regular Salaries	0	0	27,999	27,970	(29)	Added .70 Employee Benefits & Wellness Mgr.
513-10-xx	Employee Benefits	0	0	10,108	10,232	124	
	Total Personnel Expenditures	0	0	38,107	38,202	95	
519.31-10	Investment Fees	0	2,274	1,000	2,000	1,000	
519.49-18	Bank Analysis Fees	245	1,912	3,300	2,000	(1,300)	
580.31-10	Professional Services	5,800	13,610	21,000	21,000	0	Actuary
580.99-30	Insurance - Admin Fees	427,190	424,248	370,656	379,566	8,910	Flat admin. rate x # of employees x 12 months
580.99-31	Insurance - Premiums	23,441	23,506	29,531	30,000	469	Life Insurance Premiums
580.99-32	Stop Loss Premiums	530,793	527,124	673,033	682,125	9,092	
580.99-40	Claims - Health Insurance	5,568,104	5,667,424	6,100,000	5,400,000	(700,000)	
580.99-41	Reinsurance Claims	(128,038)	(321,969)	0	0	0	
580.99-42	Vision Premiums	334	335	40,000	40,000	0	
	Total Health Insurance Expenditures	6,427,869	6,338,464	7,238,520	6,556,691	(681,829)	
580.31-10	CareHere	582,325	591,608	610,000	510,162	(99,838)	
580.52-12	Other Operating	19,934	21,033	50,000	95,745	45,745	Health Care Reform
580.49-25	PHA INCENTIVES	45,167	51,951	0	45,000	45,000	PHA Incentives
580.52-41	Employee Clinic Medications	2,265	5,173	5,000	5,000	0	
580.52-41	Improvements Other than Building	0	0	0	15,000	15,000	
580.64-10	Clinic Equipment	0	0	0	5,000	5,000	
	Total Employee Health Clinic	649,691	669,765	665,000	675,907	(9,093)	
587.98-11	Designated for Future Use			1,695,578	1,931,335	235,757	Incurred but not reported reserve based upon
	Total Reserves	3,222,174	2,952,103	1,695,578	1,931,335	235,757	9/30/13 \$1,669,889. The balance to be used for rate stabilization
	TOTAL FUND EXPENDITURES	10,299,734	9,960,332	9,637,205	9,202,135	(435,070)	



APPROVED BUDGET FY 2014-2015