

**Flagler County Board of County Commissioners
FY 2013-2014**

APPROPRIATION SUMMARY-ENTERPRISE AND OTHER OPERATING FUNDS

DEPARTMENT	BUDGET FY 13	BUDGET FY 14	% CHANGE	POSITIONS	
				FY 13	FY 14
Other Operating Funds:					
Public Works (County Transportation Trust Fund 102)	2,047,576	2,129,990	4.0%	20.00	20.00
Constitutional Gas Tax (Fund 112)	19,971,814	18,515,615	-7.3%	0.00	0.00
Planning & Zoning-Growth Management (Fund 180)	494,839	558,890	12.9%	7.50	6.50
Building (Fund 181)	735,424	925,471	25.8%	5.50	6.50
Emergency Communications E-911 (Fund 302)	949,308	1,094,355	15.3%	2.75	2.75
Total Other Operating Funds	24,198,961	23,224,321		35.75	35.75
Enterprise Funds:					
Airport (Fund 401)	4,353,039	9,298,324	113.6%	6.00	6.00
Solid Waste-Landfills (Fund 402)	3,580,540	3,733,520	4.3%	2.50	2.50
Residential Solid Waste Collection (Fund 405)	2,447,338	2,112,184	-13.7%	1.00	0.50
Utility (Fund 404)	5,189,857	2,153,148	-58.5%	2.50	2.50
Bunnell-Flagler County Utility (Fund 406)	441,324	1,153,850	161.5%	10.00	9.00
Total Enterprise Funds	16,012,098	18,451,026		22.00	20.50
Internal Service Fund:					
Health Insurance (Fund 603)	9,890,047	9,637,205	-2.6%	0.00	0.70
Total Internal Service Funds	9,890,047	9,637,205			
Total	50,101,106	51,312,552		57.75	56.95

Public Works

The Public Works Department is responsible for the maintenance and operation of the road network, bridges, drainage systems, stormwater management, and traffic sign and signal systems in unincorporated Flagler County.

The Administration Division has direct responsibility for the fiscal and financial affairs of Public Works, including all financial and procurement coordination, contract administration and records management support processes. The Administration division provides a means for the department to fulfill its obligations to the citizens of Flagler County through monitoring and coordinating customer calls, preparing, routing and tracking correspondence and preparing and tracking work requests. This division is also responsible to monitor and evaluate employee recruitment and the handling of internal personnel administration.

The Paved and Unpaved Road Maintenance Division is responsible for the repair, maintenance and reconstruction of the County's road network, including 95.52 miles of paved roads, 131.7 miles of unpaved roads and 37 bridge structures. Proper maintenance of this infrastructure includes mowing, grading, tree trimming, pavement repair, shoulder rehabilitation, repair and replacement of roadside drainage structures, guardrail maintenance, aquatic vegetation control on 11 retention ponds (along Colbert Lane), as well as 45.3 miles of canals and drainage ditches throughout unincorporated Flagler County. This division also installs and maintains all regulatory signage, in accordance with the guidelines stipulated in the Manual of Uniform Traffic Control Devices. Paved and Unpaved Road Maintenance also provides in-house services to various county departments such as the Airport, General Services and Engineering for implementation and completion of projects included in the 5-year Capital Improvement Plan and Emergency Services for fire suppression and storm cleanup efforts as required.

Primary Functions

- ❖ Maintain County roads to address safety hazards, while conforming with FDOT standards, including installation of guardrails, widening narrow roads, pothole patching, and removal of debris.
- ❖ Develop a paving / resurfacing plan for County roads.
- ❖ Grade and rebuild dirt roads as well as mow right-of-ways, ditches, canals and retention areas in all unincorporated areas including the Daytona North Service District and Bimini Gardens.
- ❖ Mow and trim 227.22 miles of road right-of-ways (95.52 miles/paved and 131.7 miles/unpaved roads) every eight weeks during the months of April through December.
- ❖ Maintain 37 bridge structures in the unincorporated area.
- ❖ Maintain the flow characteristics of Flagler County's roadside surface drainage network to prevent nuisance flooding.
- ❖ Provide drainage maintenance and aquatic vegetation control to 11 retention ponds, along Colbert Lane, as well as 45.3 miles of drainage ditches and canals throughout Flagler County.
- ❖ Provide a rapid response to malfunctions and corrective action work orders for traffic control signals and regulatory signage, under Flagler County's jurisdiction, as set forth by the Manual of Uniform Traffic Control Devices.
- ❖ Assist with fire suppression and clean-up efforts associated with wildfires as well as natural disasters, such as hurricanes, storms, etc. that also result in health, safety and welfare concerns to the residents of Flagler County.

**Flagler County Board of County Commissioners
FY 2013-2014**

PUBLIC WORKS - COUNTY TRANSPORTATION FUND - ADMINISTRATION

SPECIAL REVENUE FUND

Fund 102 Dept 1405	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
312.40-00	Local Option Fuel Tax	268,627	263,332	260,361	262,474	2,113	See page 4-9 for explanation
	TOTAL REVENUES	268,627	263,332	260,361	262,474	2,113	
	Administration Expenses						
541.10-12	Regular Salaries	188,923	187,567	177,896	180,151	2,255	
541.xx-xx	Employee Benefits	62,952	59,358	60,478	63,253	2,775	
	Total Personnel Expenses	251,875	246,925	238,374	243,404	5,030	
541.31-10	Professional Services	51	87	230	230	0	PFM investment fees
41-10,41-20	Communications	1,356	1,446	1,450	1,520	70	
541.41-30	Postage Expense	29	25	50	50	0	
541.44-10	Rentals & Leases	647	789	701	852	151	
541.45-20	Vehicle Insurance	611	311	536	590	54	
541.46-20	Vehicle Repair	1,969	2,193	2,500	2,360	(140)	
541.46-30	Maintenance Agreements	0	161	0	0	0	
541.46-40	Small Tools & Equipment	340	1,486	400	400	0	
541.47-10	Printing & Binding	676	34	1,400	1,400	0	
541.49-15	Advertising	122	0	120	120	0	
541.49-18	Bank Analysis Fees	304	245	400	400	0	
541.51-10	Office Supplies	1,367	1,640	1,300	1,300	0	
541.51-11	Office Equipment under \$1,000	110	59	100	100	0	
541.51-20	Data Processing Supplies/Software	188	188	0	0	0	
541.52-10	Gas, Oil & Lubricants	8,982	7,734	12,500	7,573	(4,927)	
541.52-12	Other Operating Expenses	0	9	100	75	(25)	
541.52-20	Clothing & Wearing Apparel	0	0	100	100	0	
541.55-01	Training/Educational Costs	0	0	0	1,250	1,250	Microsoft Office programs, training for asphalt
541.54-10	Publications/Memberships	0	0	100	750	650	inspection/maintenance
	Total Operating Expenses	16,752	16,407	21,987	19,070	(2,917)	
541.64-10	Equipment	0	0	0	0	0	
	Total Capital Expenses	0	0	0	0	0	
	TOTAL EXPENSES	268,627	263,332	260,361	262,474	2,113	Overall Expense Increase/Decrease: 0.81%

**Flagler County Board of County Commissioners
FY 2013-2014**

PUBLIC WORKS - COUNTY TRANSPORTATION FUND - MAINTENANCE/PROJECTS

SPECIAL REVENUE FUND

Fund 102 Dept 1420	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
312.30-00	Ninth Cent Fuel Tax	347,064	345,716	335,592	356,443	20,851	See page 4-9 for explanation
312.40-00	Local Option Fuel Tax	126,530	157,122	153,132	172,315	19,183	See page 4-9 for explanation
335.42-00	Constitutional Gas Tax	196,301	208,546	211,207	214,088	2,881	See page 4-10 for explanation
335.49-00	Special Fuel/County Tax	426,595	457,417	461,869	471,830	9,961	See page 4-9 for explanation
335.50-00	Motor Fuel Use Tax	2,243	3,162	2,300	2,300	0	
341.92-00	Staff Time	216,117	358,029	213,600	213,600	0	Includes \$75K DNSD, Bimini Grdns roadway maint.
361.10-00	Interest	899	982	694	696	2	
364.41-00	Sale of Fixed Assets	15,667	4,386	5,500	5,500	0	
369.90-00	Miscellaneous	3,926	11,370	0	2,500	2,500	
381.00-00	Interfund Transfer	209,978	182	0	0	0	FY11 Wild fire event/Reimb. From Gen'l Fund
335.49-01	Quarterly Fuel Tax Refund	49,917	46,072	45,000	45,000	0	FL statute 206.41 Construction & maint of roads
398.00-00	Less 5% Statutory Reduction	0	0	(71,445)	(87,337)	(15,892)	
	Subtotal Revenues	1,595,237	1,592,984	1,357,449	1,396,935	39,486	
399.00-00	Cash Carry Forward	828,625	785,747	429,766	470,581	40,815	
	TOTAL REVENUES	2,423,862	2,378,731	1,787,215	1,867,516	80,301	
541.10-12	Regular Salaries	607,845	610,347	608,754	623,184	14,430	
541.10-14	Overtime	29,890	1,500	4,500	4,500	0	
541.xx-xx	Employee Benefits	267,411	260,056	268,758	289,151	20,393	
	Total Personnel Expenses	905,146	871,903	882,012	916,835	34,823	
541.31-10	Professional Services	5,700	0	225	225	0	
541.34-10	Other Contracted Services	29,909	78,236	95,607	127,671	32,064	FEC railway crossing rehab \$25K/herbicide \$83.5K
40-10,54-21	Travel/Training	0	0	75	2,575	2,500	
41-10,41-20	Communications	3,164	1,967	3,190	2,120	(1,070)	
541.43-10	Utilities Expense - Traffic Signals	12,280	11,946	13,680	15,180	1,500	Traffic signal SR100 & OK, various flashing lights
541.44-10	Rentals & Leases	6,813	30,550	24,379	36,650	12,271	Trackhoe rental 3 mos. @ \$9,000/month
541.45-20	Vehicle Insurance	21,019	21,481	23,594	23,594	0	
541.45-30	Property Insurance	3,076	2,384	2,386	3,420	1,034	Property insurance for traffic signals
541.46-10	Building/Equip Repairs	3,223	4,840	3,500	5,200	1,700	
541.46-20	Vehicle Repair	199,874	176,332	180,000	179,714	(286)	
541.46-40	Small Tools & Equipment	10,008	7,889	7,944	9,500	1,556	
541.49-10	Other Current Chrgs/Oblig	1,616	0	0	0	0	
541.49-14	Landfill Tipping Fees	2,469	4,206	5,500	4,750	(750)	

**Flagler County Board of County Commissioners
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PUBLIC WORKS - COUNTY TRANSPORTATION FUND - MAINTENANCE/PROJECTS

SPECIAL REVENUE FUND

Fund 102 Dept 1420	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Expenses - continued						
541.52-10	Gas, Oil & Lubricants	186,619	215,930	187,200	214,980	27,780	
541.52-12	Other Operating Expenses	6,176	4,992	8,000	8,000	0	
541.52-20	Clothing & Wearing Apparel	1,031	439	750	750	0	
541.53-10	Road Materials & Supplies	50,997	44,314	60,000	65,000	5,000	
581.91-10	Interfund Transfer to General Fund	0	0	0	10,500	10,500	To fund a portion of Engineering salaries
	Total Operating Expenses	543,974	605,506	616,030	709,829	93,799	
541.64-10	Equipment	34,731	386,682	25,000	117,000	92,000	Capital Equipment (see next page for list)
	Total Capital Expenses	34,731	386,682	25,000	117,000	92,000	
587.98-11	Designated For Future Use	0	0	209,920	72,703	(137,217)	
587.98-41	Personal Service Reserves	0	0	54,253	51,149	(3,104)	20% of accrued leave + highest empl. payout
	Total Reserve	0	0	264,173	123,852	(140,321)	
							Overall Expense Increase/Decrease:
	TOTAL FUND EXPENSES	1,483,851	1,864,091	1,787,215	1,867,516	80,301	4.49%

PUBLIC WORKS

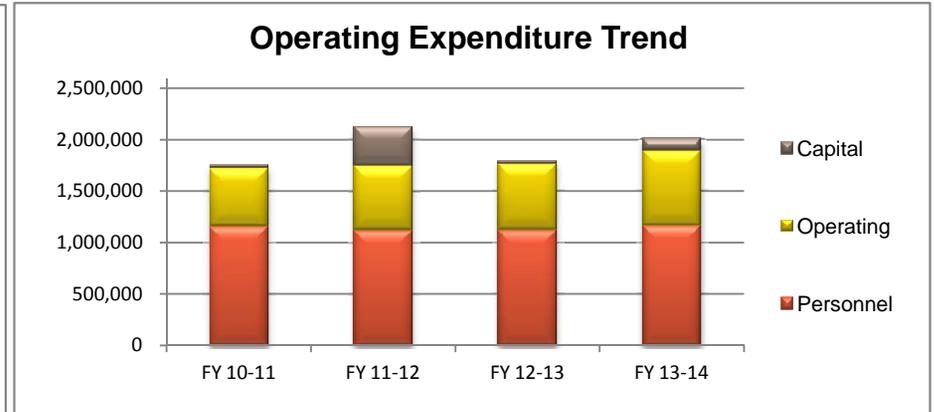
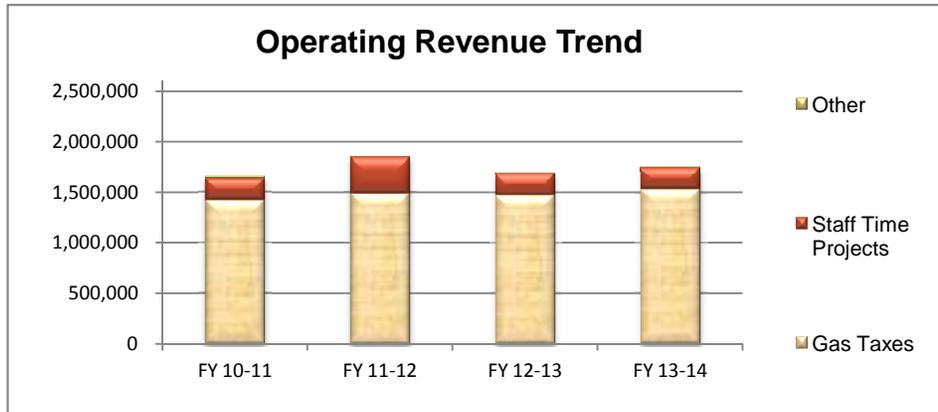
SPECIAL REVENUE FUND

Fund 102	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	
	Personnel Summary-Positions						
	Public Works Operations Director	1.00	1.00	1.00	0.00	(1.00)	
	Road & Bridge Manager	0.00	0.00	0.00	1.00	1.00	
	Project Engineer	0.00	0.00	0.33	0.00	(0.33)	Transferred to Engineering
	Asst Pubic Works Operations Director	1.00	1.00	1.00	1.00	0.00	
	Public Works Supervisor II	1.00	1.00	1.00	1.00	0.00	
	Equipment Operator IV	6.00	6.00	6.00	6.00	0.00	
	Equipment Operator III	3.00	3.00	3.00	3.00	0.00	
	Equipment Operator II	1.00	1.00	1.00	1.00	0.00	
	Equipment Operator I	4.00	4.00	4.00	4.00	0.00	
	Crew Leader I	0.00	0.00	0.00	0.00	0.00	
	Trades Worker II	1.00	1.00	1.00	1.00	0.00	
	Trades Worker III	1.00	1.00	1.00	1.00	0.00	
	Administrative Assistant	1.00	1.00	1.00	1.00	0.00	
	Total Positions	20.00	20.00	20.33	20.00	(0.33)	

**Flagler County Board of County Commissioners
FY 2013-2014**

PUBLIC WORKS

SPECIAL REVENUE FUND



NOTE FOR GRAPH

Sections 206.41(1)(d)-(e), 206.87(1)(b)-(c), 336.021, and 336.025, Florida Statutes Local governments are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The Ninth Cent fuel tax may be used for road and right of way maintenance, equipment maintenance, equipment, drainage, street lighting, traffic signs and engineering.

SERVICE OBJECTIVES:

- 1) Achieve 100% completion of tree debris removal work requests within 48 hours of notification.
- 2) Complete cycle of slope mowing and trimming of County right-of-ways every eight (8) weeks (including all MSTUs) during the months of April through December.
- 3) Provide proactive pothole patching to achieve 90% of roadway pothole patching within 24 hours of discovery.

SUMMARY

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Revenues				
Staff Time Projects	216,117	358,029	213,600	213,600
Gas Taxes	1,417,277	1,481,367	1,469,461	1,524,450
Other	20,492	16,738	6,194	8,696
Less 5% Statutory Reduction	0	0	(71,445)	(87,337)
Cash Carry Forward	828,625	785,747	429,766	470,581
	2,482,511	2,641,881	2,047,576	2,129,990

Expenses

Personnel	1,157,021	1,118,828	1,120,386	1,160,239
Operating	560,726	621,913	638,017	728,899
Capital	34,731	386,682	25,000	117,000
Reserves	0	0	264,173	123,852
	1,752,478	2,127,423	2,047,576	2,129,990

MINOR CAPITAL EQUIPMENT:

2004 Ford F250 3/4 ton pickup (defer 2011)
2007 Bushhog 15' model 3715

REPLACEMENT VEHICLE:

28,000 3/4 ton 4x4 strobes, winch
20,000 15' mower
48,000

MAJOR CAPITAL EQUIPMENT:

2000 New Holland TS100 tractor
69,000 Challenger MT455 enclosed cab
69,000

TOTAL CAPITAL 117,000



APPROVED BUDGET FY 2013-2014

**Revenue Description
FY 2013-2014**

Local Option Fuel Taxes

Sec 206.41 (1) (d) – (e), 206.87 (1) (b) – (c), 336.021, and 336.025, F.S.

Brief Overview

County governments are authorized to levy up to 12 cents of local option fuel taxes in the form of three separate levies. The first is a tax of 1 cent on every net gallon of motor and diesel fuel sold within a county; this is known as the Ninth-Cent Fuel Tax. The second is a tax of 1 to 6 cents on every net gallon of motor and diesel fuel sold within a county. The proceeds of each may be used to fund transportation expenditures. The third tax is a 1 to 5 cents levy upon every net gallon of motor fuel sold within a county. Diesel fuel is not subject to this tax. Proceeds received from this additional tax may be used for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted local government comprehensive plan.

The Legislature has authorized the statewide equalization of local option tax rates on diesel fuel by requiring that the full 6 cents of the 1 to 6 cents fuel tax as well as the 1 cent Ninth-Cent Fuel Tax be levied on diesel fuel in every county even though the county government may not have imposed either tax on motor fuel or may not be levying the tax on motor fuel at the maximum rate. Consequently, 7 cents worth of local option tax revenue on diesel fuel are distributed to local governments, regardless of whether or not the county government is levying these two taxes on motor fuel at any rate.

Per Flagler County Ordinance Sec. 19-1, effective June 30, 1995, the county imposes a local option gas tax of six cents (\$0.06) per gallon of motor fuel and special fuel sold within the county. The method of distribution is pursuant to the existing interlocal agreement among the cities and the county, and may be amended from time to time.

The following table reflects a distribution formula based on a 50/50 ratio of population and lane miles in accordance with the Interlocal Agreement:

Jurisdiction	Distribution Proportion Based on Population (percentage x 0.5)	Distribution Proportion Based on Lane-Miles (percentage x 0.5)	Total Distribution (percentage)
City of Marineland	0	0	0
City of Beverly Beach	0.32	0.12	0.44%
City of Bunnell	1.45	1.25	2.7%
City of Flagler Beach	2.89	1.82	4.71%
City of Palm Coast	38.94	34.03	72.97%
Unincorporated County	6.40	12.78	19.18%
TOTALS	50	50	100%

Funding for fiscal year 2013-2014 budget is:

Ninth Cent Fuel Tax (Split):
 \$335,592 in Public Works (102) 87%
\$ 50,146 in Daytona North (702) 13%
 \$385,738

Local Option Fuel Tax (Split):
 \$413,493 in Public Works (102) 97.5%
\$ 10,602 in Daytona North (702) 2.5%
 \$424,095

Revenue Descriptions FY 2013-2014

Constitutional Fuel Tax

Sec 9(c), Article XII, Fla. Const, Sec 206.41(1)(a), 206.45, 206.47, 336.023 & 336.024, F.S.

Brief Overview

Pursuant to the state constitution, a state tax of 2 cents per gallon on motor fuel is levied. The first call on the tax proceeds is to meet the debt service requirements, if any, on local bond issues backed by the tax proceeds. The remaining balance, called the surplus funds, is also used, as necessary, to meet the debt service requirements on local bond issues backed by the surplus funds. Any remaining surplus funds are used for the acquisition, construction, and maintenance of roads.

Authorized Uses

- ❖ First distributed to meet the debt service requirements, if any, of the Section 16, Art. IX, State Constitution of 1885, debt assumed or refunded by the SBA payable from the tax.
- ❖ The remaining monies, or surplus fuel tax funds, are used for the acquisition, construction, and maintenance of roads and may include the construction and installation of traffic signals, sidewalks, bicycle paths, and landscaping.
- ❖ The funds may be used as matching funds for any federal, state, or private grant specifically related to these purposes.
- ❖ Any county that agreed prior to July 1, 1977, by resolution, to use the surplus proceeds to provide a connecting road to a planned interchange on the interstate system shall provide the connecting road.
- ❖ Any surplus, not otherwise used to provide the connecting road, shall be used on any road in the county at the discretion of the county's governing body.

Revenue Distribution

Budget FY2013

Budget FY2014

<u>Fund 102</u>		
Roadway Maintenance	\$ 211,207	\$ 214,088
<u>Fund 112</u>		
Railway Maintenance	0	0
Operating Expenses	3,600	3,600
Capital Projects	824,630	796,912
Reserves	16,598	55,840
TOTAL	\$ 1,056,035	\$ 1,070,440

**Flagler County Board of County Commissioners
FY 2013-2014**

CONSTITUTIONAL GAS TAX FUND

SPECIAL REVENUE FUND

Fund 112	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
Dept 1450/5000							
	Revenues						
335.43-00	Constitutional Gas Tax	785,203	834,182	844,828	358,352	(486,476)	80% split of total \$1,070,440 per EDR
361.10-00	Interest	3,174	5,538	2,000	5,000	3,000	minus \$498K match for P#480640
366.11-01	Lighthouse Development	1,000	0	0	0	0	
381.00-00	Interfund Transfer	1,915	0	0	0	0	
398.00-00	Less 5% Statutory Reduction	0	0	(42,341)	(43,067)	(726)	
399.00-00	Cash Carry Forward	2,065,353	2,796,525	2,372,279	2,424,751	52,472	
	TOTAL REVENUES	2,856,645	3,636,245	3,176,766	2,745,036	(431,730)	
	Expenses						
541.31-10	Professional Services - Investment Fees	452	1,010	500	500	0	
541.31-10	Professional Serv.-Lehigh Rail Trl Seg I & II Mitigation	5,200	2,600	2,600	2,600	0	Project #481140 (ends FY15)
541.49-14	Landfill Tipping Fees	0	20,867	0	0	0	
541.34-20	Governmental Services	0	0	0	0	0	
541.49-18	Bank Analysis Fees	304	113	500	500	0	
	Total Operating Expenses	5,956	24,590	3,600	3,600	0	
541.34-10	Colbert Lane Striping	151,612	0	0	0	0	Project #445511
541.34-10	Colbert Pavement Repair	6,623	0	0	0	0	Project #599650
541.34-10	CR13 Striping	10,865	0	0	0	0	Project #425511
541.34-10	CR302 Restriping Phase I & II	0	0	34,500	0	(34,500)	Project #446511
541.34-10	CR304 Striping	66,174	0	0	0	0	Project #439511
541.34-10	SR A1A Landscaping	0	0	0	20,000	20,000	Project #401713
541.53-10	Colbert Lane Shoulder Rehab	0	0	15,000	0	(15,000)	Project #445685
541.63-10	CR305 Bridge #734082 Post Design	13,022	2,188	12,701	88,526	75,825	Project #440655
541.63-10	Marineland Acres Drainage	0	0	500,000	200,000	(300,000)	Project #285081
541.63-10	SR 100 Sidewalk Belle Terre to Bunnell	0	0	0	20,000	20,000	Project #541523 contingency funds
541.63-10	SR100 Sidewalk Bulldog to Roberts	0	0	0	20,000	20,000	Project #514141 contingency funds
541.63-10	CR 305 Bridge #734086 Design	0	0	0	15,431	15,431	Project #440656
541.63-16	CR205 Resurfacing North of SR100	0	0	21,300	0	(21,300)	Project #441081
541.63-37	CR302/305 Drainage	4,882	0	0	0	0	Project #446081
541.63-77	Engineering Staff Time Capital Projects	28,284	56,318	226,931	285,468	58,537	Non reimbursable Staff Time
541.63-78	Public Works Staff Time Capital Projects	7,122	57,676	54,200	24,500	(29,700)	Non reimbursable Staff Time
	Total Capital Projects	288,584	116,182	864,632	673,925	(190,707)	
587.98-50	Reserve for Future Capital Outlay	0	0	2,308,534	2,067,511	(241,023)	
	Total Reserves	0	0	2,308,534	2,067,511	(241,023)	
	TOTAL OPERATING EXPENSES	294,540	140,772	3,176,766	2,745,036	(431,730)	

**Flagler County Board of County Commissioners
FY 2013-2014**

CONSTITUTIONAL GAS TAX - GRANT PROJECTS							SPECIAL REVENUE FUND
Fund 112	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8XXX		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
Revenues							
332.01-01	FDOT	0	0	0	242,948	242,948	
		0	0	0	242,948	242,948	
Expenses							
587.98-15	CR 13 from CR 205 to US1 Resurfacing	0	0	0	242,948	242,948	Project #TBD
	Total CR 13 Resurfacing	0	0	0	242,948	242,948	
Revenues							
332.01-01	FDOT	0	0	0	250,000	250,000	
		0	0	0	250,000	250,000	
Expenses							
587.98-15	CR 205 from SR100 to CR13 Resurfacing	0	0	0	250,000	250,000	Project #441590
	Total CR 205 Resurfacing	0	0	0	250,000	250,000	
Revenues							
332.01-01	FDOT	0	0	0	16,000	16,000	
		0	0	0	16,000	16,000	
Expenses							
587.98-15	CR 305 Resurfacing from Bridge #734086 to SR100	0	0	0	16,000	16,000	Project #TBD
	Total CR 205 Resurfacing	0	0	0	16,000	16,000	
Revenues							
332.01-01	FDOT	0	0	60,000	605,000	545,000	
		0	0	60,000	605,000	545,000	
Expenses							
587.98-15	CR 305 Box Culvert Replacement	0	0	60,000	605,000	545,000	Project #075403
	Total Box Culvert Replacement	0	0	60,000	605,000	545,000	
Revenues							
331.49-21	FDOT	0	0	1,938,000	1,938,000	0	
		0	0	1,938,000	1,938,000	0	
Expenses							
rollover	Bunnell Elem Trails Sidewalk Howe to JB King	0	0	1,938,000	1,938,000	0	Project #075525
	Total Bunnell Elem. Trls. Sidewalk	0	0	1,938,000	1,938,000	0	

**Flagler County Board of County Commissioners
FY 2013-2014**

CONSTITUTIONAL GAS TAX - GRANT PROJECTS						SPECIAL REVENUE FUND	
Fund 112	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8XXX		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	
Revenues							
334.49-22	FDOT/SCOP Agreement	0	9,773	1,211,000	1,259,633	48,633	
		0	9,773	1,211,000	1,259,633	48,633	
Expenses							
541.63-10	CR 302 Resurfacing from CR 305 to SR 100	0	11,367	1,211,000	1,259,633	48,633	Project #446590
	Total CR 302 Resurfacing	0	11,367	1,211,000	1,259,633	48,633	
Revenues							
331.27-11	FDOT	0	0	1,700,000	802,188	(897,812)	
		0	0	1,700,000	802,188	(897,812)	
Expenses							
541.63-70	CR 305 Bridge 734082	0	0	1,700,000	802,188	(897,812)	Project #440655
	Total CR305 Bridge #734082	0	0	1,700,000	802,188	(897,812)	
Revenues							
332.01-01	FDOT	0	0	5,300,000	5,300,000	0	
		0	0	5,300,000	5,300,000	0	
Expenses							
587.98-15	CR 305 Bridge 734086 Construction	0	0	5,300,000	5,300,000	0	Project #440656
	Total CR305 Bridge #734086	0	0	5,300,000	5,300,000	0	
Revenues							
331.39-06	FDOT	0	0	100,000	131,000	31,000	
		0	0	100,000	131,000	31,000	
Expenses							
587.98-15	CR 305 Widening & Resurfacing Bridge #734008	0	0	100,000	131,000	31,000	Project #402590
	Total CR305 Widening & Resurf. #734008	0	0	100,000	131,000	31,000	
Revenues							
334.49-24	FDOT	0	0	1,200,000	1,570,333	370,333	
	Constitutional Gas Tax	0	0	0	498,000	498,000	Local match
		0	0	1,200,000	2,068,333	370,333	
Expenses							
541.XX-XX	John Anderson Hwy SR100	0	0	1,200,000	2,068,333	868,333	Project #480640
	Total John Anderson Hwy SR100	0	0	1,200,000	2,068,333	868,333	

**Flagler County Board of County Commissioners
FY 2013-2014**

CONSTITUTIONAL GAS TAX - GRANT PROJECTS						SPECIAL REVENUE FUND	
Fund 112	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8XXX		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
Revenues							
334.49-17	FDOT Construction Grant	0	3,000	550,000	549,660	(340)	
		0	3,000	550,000	549,660	(340)	
Expenses							
541.63-10	Matanzas Wds Sidewalk US1 to Bird of Paradise	0	3,340	550,000	549,660	(340)	Project #541524
	Total Matanzas Woods Sidewalk	0	3,340	550,000	549,660	(340)	
Revenues							
334.49-18	FDOT Construction Grant	0	25,344	211,200	63,360	(147,840)	
		0	25,344	211,200	63,360	(147,840)	
Expenses							
541.63-10	Old Kings Rd Sidewalk from SR100 to O.K. Elem.	0	25,344	211,200	63,360	(147,840)	Project #541521
	Total Old Kings Rd. Sidewalk	0	25,344	211,200	63,360	(147,840)	
Revenues							
334.49-20	FDOT Construction Grant	0	51,000	425,000	297,500	(127,500)	
		0	51,000	425,000	297,500	(127,500)	
Expenses							
541.63-10	Old Kings Rd Turn Lanes Into Old Kings Elementary	0	51,000	425,000	297,500	(127,500)	Project #541522
	Total Old Kings Road Turn Lanes	0	51,000	425,000	297,500	(127,500)	
Revenues							
331.27-10	FDOT	0	0	378,000	357,000	(21,000)	
		0	0	378,000	357,000	(21,000)	
Expenses							
541.XX-XX	Roberts Rd Pedestrian/Bicycle Path	0	0	378,000	357,000	(21,000)	Project #535576
	Total Roberts Rd Ped/Bicycle Path	0	0	378,000	357,000	(21,000)	
Revenues							
331.49-21	FDOT	0	0	587,790	587,790	0	
		0	0	587,790	587,790	0	
Expenses							
541.63-08	SR100 Landscaping Belle Terre Pky to US1	0	0	587,790	587,790	0	Project #550713
	Total SR100 Landscaping Belle Terre	0	0	587,790	587,790	0	

**Flagler County Board of County Commissioners
FY 2013-2014**

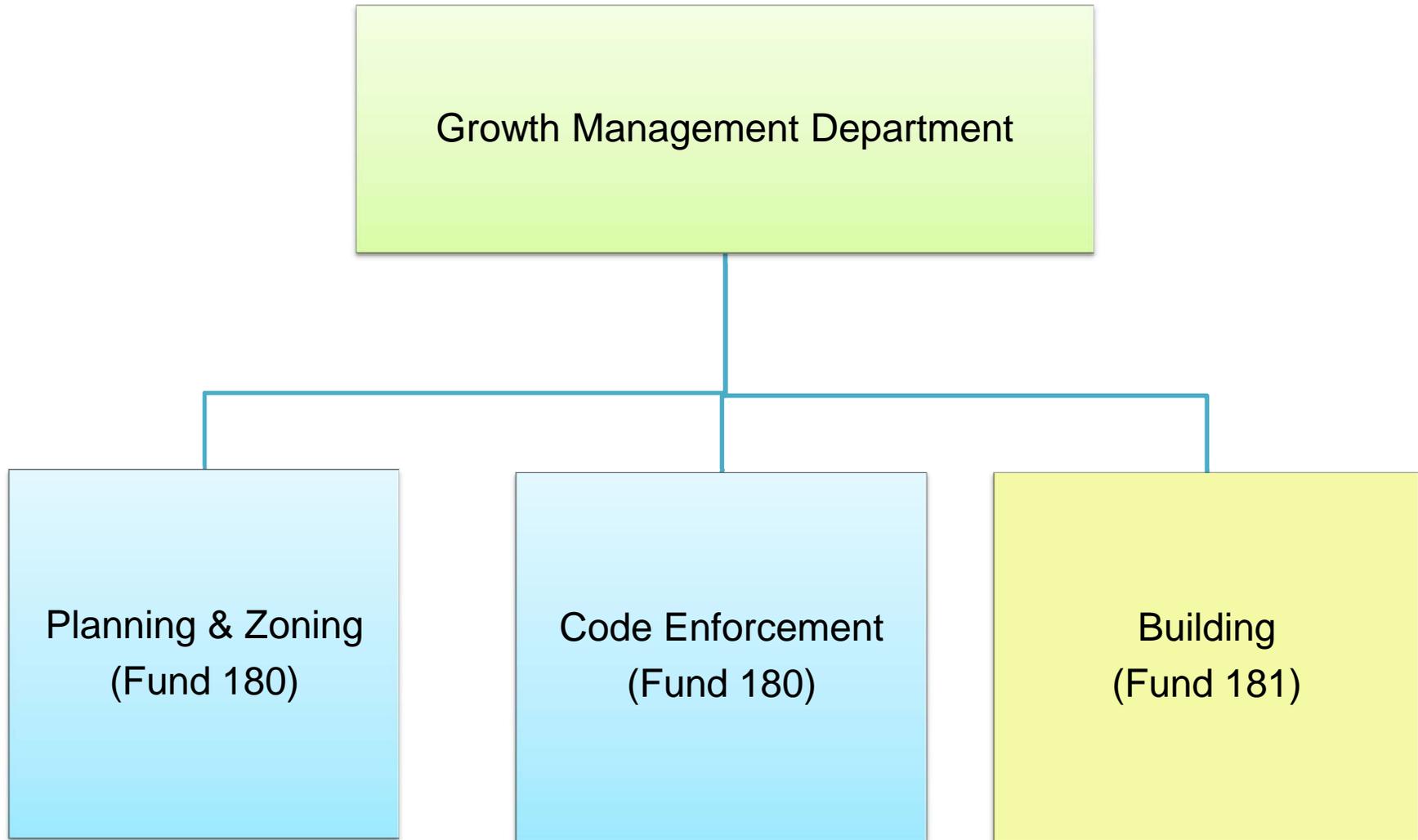
CONSTITUTIONAL GAS TAX - GRANT PROJECTS						SPECIAL REVENUE FUND
Fund 112	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
Dept 8XXX		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)
	Revenues					
334.49-19	FDOT	0	17,337	487,872	417,800	(70,072)
		0	17,337	487,872	417,800	(70,072)
	Expenses					
541.63-10	SR 100 Sidewalk Belle Terre to Bunnell	0	34,100	487,872	417,800	(70,072) Project #541523
	Total SR100 Sidewalk to Bunnell	0	34,100	487,872	417,800	(70,072)
	Revenues					
334.49-19	FDOT	0	13,481	1,897,408	400,000	(1,497,408)
		0	13,481	1,897,408	400,000	(1,497,408)
	Expenses					
541.63-10	SR 100 Sidewalks Ph.2&3 to Roberts Road	0	61,349	1,897,408	400,000	(1,497,408) Project #514141
	Total SR100 Sidewalk to Roberts Rd.	0	61,349	1,897,408	400,000	(1,497,408)
	Revenues					
334.49-06	FDOT	0	0	2,000	285,000	283,000
		0	0	2,000	285,000	283,000
	Expenses					
541.34-10	SR A1A Landscaping Design	0	0	2,000	285,000	283,000 Project #401713, FY14 \$85K rollover
	Total SR A1A Landscaping	0	0	2,000	285,000	283,000
	Revenues					
331.27-12	FDOT	0	34,867	433,000	199,367	(233,633)
		0	34,867	433,000	199,367	(233,633)
	Expenses					
331.49-20	US1 Sidewalk Improvement Construction	0	53,562	433,000	199,367	(233,633) Project #517141
	Total US1 Sidewalk Imp. Construction	0	53,562	433,000	199,367	(233,633)

Flagler County Board of County Commissioners
FY 2013-2014

CONSTITUTIONAL GAS TAX - COMPLETED GRANT PROJECTS						SPECIAL REVENUE FUND	
Fund 112	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8XXX		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
COMPLETED PROJECTS							
Revenues							
	FDOT	0	0	0	0	0	
		0	0	0	0	0	
Expenses							
541.XX-XX	CR 305 Bridge# 734085 and 734087	258,581	0	0	0	0	Project #440652, #440653
	Total CR305 Bridges 734084, 5 & 7	258,581	0	0	0	0	
Revenues							
331.49-13	CR 305 Bridge #734081 ARRA	252,499	0	0	0	0	
		252,499	0	0	0	0	
Expenses							
541.XX-XX	CR 305 Bridge #734081	252,499	0	0	0	0	Project #440651
	Total CR305 Bridge #734081	252,499	0	0	0	0	
Revenues							
334.49-11	FDOT - CR 305 Bridge #734083 ARRA	908,626	5,104	0	0	0	
		908,626	5,104	0	0	0	
Expenses							
541.XX-XX	CR 305 Bridge #734083	908,626	5,104	0	0	0	Project #440654
	Total CR305 Bridge #734083	908,626	5,104	0	0	0	
Revenues							
334.49-15	FDOT - SCOP CR305 Widening & Resurf	13,470	692,013	0	0	0	
		13,470	692,013	0	0	0	
Expenses							
541.XX-XX	CR 305 Widening & Resurfacing	13,470	781,259	0	0	0	Project #402600
	Total CR305 Widening & Resurf	13,470	781,259	0	0	0	

Flagler County Board of County Commissioners
FY 2013-2014

CONSTITUTIONAL GAS TAX - COMPLETED GRANT PROJECTS						SPECIAL REVENUE FUND	
Fund 112	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8XXX		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	
COMPLETED PROJECTS							
Revenues							
331.78-02	Lehigh Rail Trail Seg III ARRA	95,056	0	0	0	0	
		95,056	0	0	0	0	
Expenses							
572.XX-XX	Lehigh Trail (III) Belle Terre	108,236	0	0	0	0	Project #370576
	Total Lehigh Trail (III) Belle Terre	108,236	0	0	0	0	
Revenues							
331.49-20	FDOT	0	480,684	313,778	0	(313,778)	
		0	480,684	313,778	0	(313,778)	
Expenses							
rollover	Styles Creek Bridge Princess Place	0	582,819	313,778	0	(313,778)	Project #310082
	Total Styles Creek Bridge	0	582,819	313,778	0	(313,778)	
Revenues							
334.49-13	FDOT	0	4,900	0	0	0	
		0	4,900	0	0	0	
Expenses							
541.63-10	SR100 Sidewalks Ph.1-Belle Terre to Bulldog	0	7,089	0	0	0	Project #513141
	Total SR100 Sidewalk-Belle Ter/Bulldog	0	7,089	0	0	0	
TOTAL GRANT FUND EXPENSES		1,541,412	1,616,423	16,795,048	15,770,579	(1,024,469)	
TOTAL OPERATING EXPENSES		294,540	140,772	3,176,766	2,745,036	(431,730)	
TOTAL FUND EXPENSES		1,835,952	1,757,195	19,971,814	18,515,533	(1,456,199)	
TOTAL FUND REVENUES		4,126,296	4,973,748	19,971,814	18,515,615	(1,456,199)	



Interim Director:
Sally Sherman
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4081

Growth Management

The Growth Management Budget is comprised of the Planning, Development Engineering and Central Permitting divisions. The Department is responsible for the management and operation of Building, Code Enforcement, Development Engineering, Planning and Central Permitting.

The Administration section provides management and oversight of the department and has direct responsibility for coordination of the division budgets, overseeing and auditing revenue and expenditures. Administration is also responsible for the operation of several Board of County Commissioner Advisory Boards and Committees. These committees are generally community volunteer groups who take their positions very seriously. The Growth Management Department takes responsibility for Contractor Review Board, Technical Review Committee, Planning and Development Board, Land Development Code Advisory Committee and any other board or committee as assigned by the Board of County Commissioners.

One section of Growth Management, Central Permitting, is dedicated to excellent customer service and is primarily responsible for routing, tracking and issuing building and development permits. Central Permitting was created in 2000 and was designed to be a centralized intake and information area for the Building, Planning, Development Engineering and Code Enforcement divisions of the County. The goal of the Central Permitting Section is to provide timelier permit issuance while providing a user friendly and efficient experience for the applicant.

The Development Engineering Division provides technical and professional support to the Growth Management Department consistent with good engineering principles and the requirements of the Flagler County Code pertaining to engineering and surveying. This division has responsibility for day to day activities

with respect to access to and utilization of the County rights-of-way by citizens, developers and utility companies.

The Planning and Zoning Division is an important link when communicating with land developers, property owners and citizens the standards and procedures for developing land in unincorporated Flagler County. These considerations are outlined in Flagler County's Comprehensive Plan and Land Development Code.

The Planning Division responds to inquiries about the development potential of properties and provides zoning verifications. The Divisions also assists applicants in pursuing land use approvals, changes, and amendments, including site plan reviews. Staff prepares technical reports and analyses for land use, zoning, site plans and other land development applications for presentation to a staff level Technical Review Committee, the Planning & Development Board and the Board of County Commissioners.

The majority of the essential functions of the Planning and Zoning Divisions are mandated by the State as part of Florida's coordinated growth management program.

Primary Functions

- ❖ Accept complete permit, land development and right-of-way applications, route and track plan reviews, collect fees and issue permits.
- ❖ Processes and schedules applications for review and approval by appropriate boards.
- ❖ Responsible for overseeing the operation of four (4) advisory boards and committees.

- ❖ Provides plan review and inspections to assure that all construction related activities in Flagler County including residential and commercial developments, right-of-way improvements, utility installations, driveway permits, and site plans are constructed in accordance with the approved plans and to County, State and Federal Regulations.
- ❖ Provide guidance to design professionals, contractors and others as to the requirements of Flagler County with respect to developmental infrastructures, roadways and related facilities.
- ❖ Maintain and regularly update the Comprehensive Plan and Land Development Code as necessary to ensure continued consistency and compliance with State law and accepted standard planning principles and practices.
- ❖ Review all land development and building permits for compliance with the Comprehensive Plan goals, objectives, and policies and zoning regulations, including concurrency availability.
- ❖ Inform the public through the public hearing process of land development activities occurring within the unincorporated area of the County and solicit public comment.
- ❖ Work closely with incorporated cities and towns within the County, neighboring jurisdictions, and State and Federal agencies on coordinated, cooperative planning efforts that maximize the public benefit while minimizing the expenditure of public resources.

**Flagler County Board of County Commissioners
FY 2013-2014**

MUNICIPAL SERVICES FUND SUMMARY

SPECIAL REVENUE FUND

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	
Revenues						
Licenses	52,081	53,672	40,000	40,000	0	Florida Statute Section 320.08, and 561.342
Florida Sales Tax 1/2 Cent Revenue (State)	196,572	276,982	318,058	195,300	(122,758)	
Fees	109,226	111,320	80,950	84,000	3,050	
Inspections	26,444	27,723	25,750	30,000	4,250	
Interest	3,750	0	1,000	1,000	0	
Interfund Transfer	159,667	39,786	26,000	32,000	6,000	
Cash Carry Forward	0	0	27,669	195,705	168,036	
Less 5% Statutory Reduction	0	0	(24,588)	(19,115)	5,473	
Total Revenues	547,740	509,483	494,839	558,890	(14,644)	
Expenses						
Planning and Zoning/Administration	425,328	391,118	367,634	371,654	4,020	
Code Enforcement	122,412	118,365	120,705	124,830	4,125	
Transfers, Pooled, Reserves	0	0	6,500	62,406	55,906	
Total Expenses	547,740	509,483	494,839	558,890	(14,644)	
Revenues vs. Expenses	0	0	0	0	0	

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary-Positions				
Planning & Zoning/Administration	5.50	4.50	4.50	4.50
Code Enforcement	2.00	2.00	2.00	2.00
Total Positions	7.50	6.50	6.50	6.50

**Flagler County Board of County Commissioners
FY 2013-2014**

MUNICIPAL SERVICES FUND - PLANNING & ZONING

SPECIAL REVENUE FUND

Fund 180 Dept 1700	DESCRIPTION Revenues	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
329.02-02	ROW Utilization/Permit & Review Fees	9,880	8,636	8,000	8,000	0	
335.14-00	Mobile Home Licenses	26,899	25,066	30,000	30,000	0	
335.15-00	Alcoholic Beverage Licenses	23,793	25,478	20,000	20,000	0	
335.18-01	Sales Tax 1/2 Cent Revenue	106,783	192,156	213,000	86,900	(126,100)	
341.92-00	Development Engineering Review Fees	32,675	37,736	25,000	30,000	5,000	
341.92-02	Administrative Fee (Impact Fee - Schools)	5,648	8,100	5,000	7,000	2,000	
341.92-03	Administrative Fees (Impact Fee-Trans)	5,324	3,746	4,500	0	(4,500)	
341.92-04	Administrative Fees (Impact Fee-Parks)	451	604	450	0	(450)	
342.50-00	Construction Plan Review	4,965	7,611	3,500	3,500	0	Subdivision Construction Plan Review
342.51-00	Development Engineering Inspections	3,750	0	1,000	1,000	0	
342.52-00	Swale Grade Sheet Review Fees	1,260	2,050	1,000	2,000	1,000	
349.01-01	Dev Svc Application Fees	29,555	33,931	24,500	30,000	5,500	
349.01-02	Dev Svcs-Admin-Other Cities	14,738	7,659	2,000	2,000	0	Beverly Beach
349.02-01	DRI Fees/CDD Fees	0	8,889	0	0	0	
349.05-00	LUC/Planning Review Fees	26,444	27,723	25,750	30,000	4,250	
369.90-05	Grant/Other Misc Revenue	5,540	1,281	0	0	0	
369.90-09	Planning & Zoning	1,891	452	1,000	500	(500)	Legal Fee Reimbursement
381.00-00	Interfund Transfer	125,732	0	0	0	0	
398.00-00	Less 5% Statutory Reduction	0	0	(18,235)	(12,545)	5,690	
	Sub-Total Revenues	425,328	391,118	346,465	238,355	(108,110)	
399.00-00	Cash Carry Forward	0	0	21,169	133,299	112,130	
	TOTAL REVENUES	425,328	391,118	367,634	371,654	4,020	
	Expenses						
515.10-12	Regular Salaries	310,312	298,006	265,980	272,630	6,650	
515.xx-xx	Employee Benefits	98,185	85,535	73,646	80,279	6,633	
	Total Personnel Expenses	408,497	383,541	339,626	352,909	13,283	
515.31-10	Professional Services	3,975	0	0	0	0	
515.34-10	Other Contracted Services	0	0	10,000	0	(10,000)	Land Development rewrite
515.40-10	Travel Expenses	37	0	0	0	0	
41-10,41-20	Communications	1,908	1,760	2,400	2,400	0	
515.41-30	Postage Expense	597	641	1,125	1,125	0	
515.45-20	Vehicle Insurance	267	280	281	280	(1)	
515.46-10	Bldg/Equip Repairs	121	0	0	0	0	
515.46-40	Small Tools and Equipment	0	0	50	50	0	
46-20,52-10	Vehicle Costs	1,061	937	4,170	2,480	(1,690)	
515.46-30	Maintenance Agreements	4,298	1,104	5,460	8,700	3,240	Copier Maintenance

**Flagler County Board of County Commissioners
FY 2013-2014**

MUNICIPAL SERVICES FUND - PLANNING & ZONING

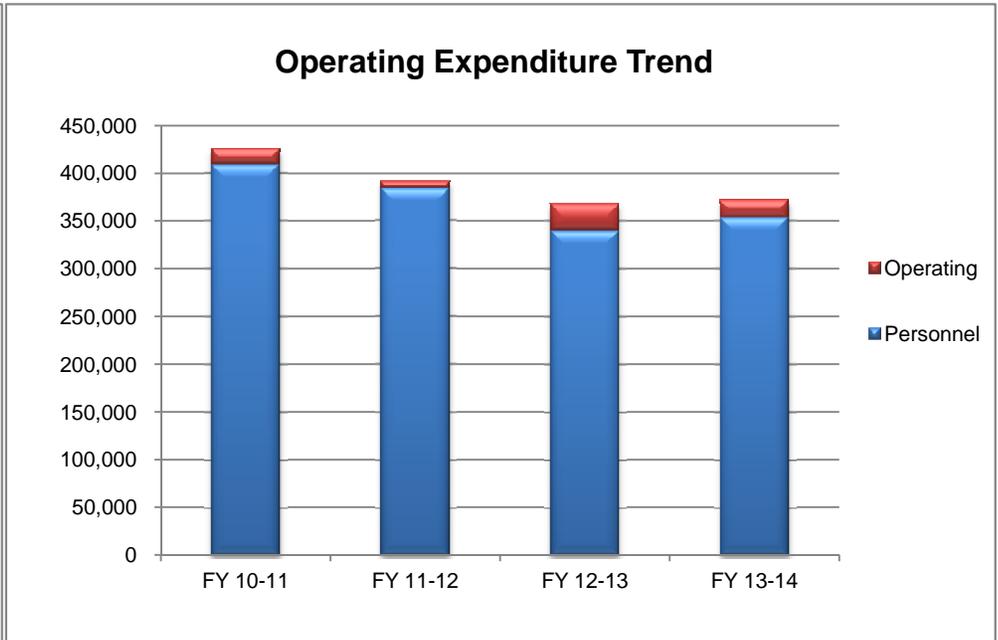
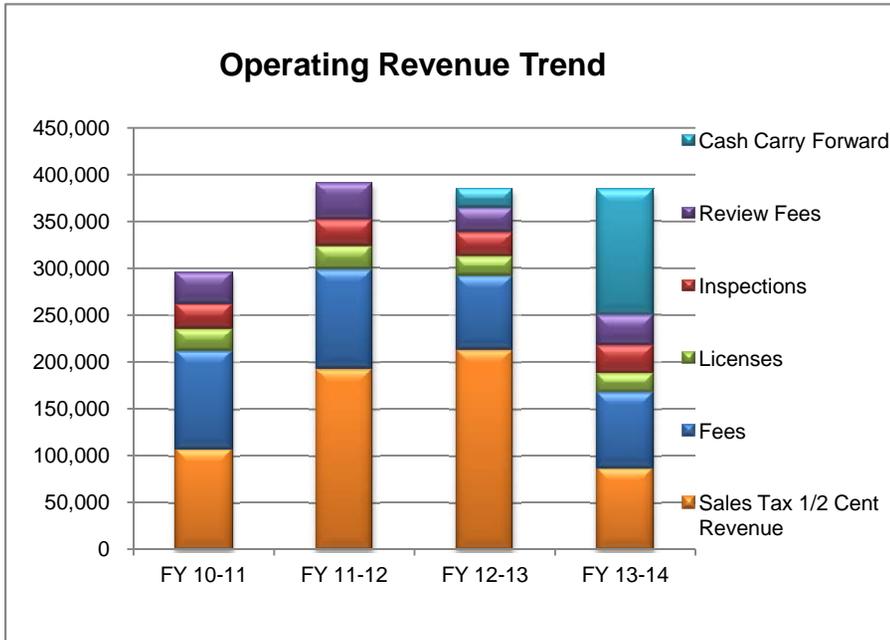
SPECIAL REVENUE FUND

Fund 180	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1700		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Expenses - Continued						
515.47-10	Printing & Binding	507	149	500	300	(200)	
515.49-10	Other Current Charges	130	0	100	100	0	
515.48-20	Advertising	984	542	1,320	1,320	0	
515.51-10	Office Supplies	1,969	1,744	1,500	1,500	0	
515.51-11	Miscellaneous	454	331	340	340	0	
515.52-12	Other Operating Expenses	21	89	25	50	25	
51-20, 52-30	Data Processing Charges	35	0	200	100	(100)	
515.54-10	Publications/Memberships	467	0	537	0	(537)	
	Total Operating Expenses	16,831	7,577	28,008	18,745	(9,263)	
	TOTAL EXPENSES	425,328	391,118	367,634	371,654	4,020	Overall Expense Increase/Decrease: 1.09%

**Flagler County Board of County Commissioners
FY 2013-2014**

MUNICIPAL SERVICES FUND - PLANNING & ZONING

SPECIAL REVENUE FUND



NOTE FOR GRAPH

1/2 Cent Sales Tax received from the State is the main source of revenue for this division.

SUMMARY

Revenues

Fees	104,891	105,975	78,950	81,000
Inspections	26,444	27,723	25,750	30,000
Licenses	23,793	25,478	20,000	20,000
Sales Tax 1/2 Cent Revenue	106,783	192,156	213,000	86,900
Interest	3,750	0	1,000	1,000
Review Fees	33,935	39,786	26,000	32,000
Grant/Other	125,732	0	0	0
Cash Carry Forward	0	0	21,169	133,299
Less 5% Statutory Reduction	0	0	(18,235)	(12,545)

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Revenues				
Fees	104,891	105,975	78,950	81,000
Inspections	26,444	27,723	25,750	30,000
Licenses	23,793	25,478	20,000	20,000
Sales Tax 1/2 Cent Revenue	106,783	192,156	213,000	86,900
Interest	3,750	0	1,000	1,000
Review Fees	33,935	39,786	26,000	32,000
Grant/Other	125,732	0	0	0
Cash Carry Forward	0	0	21,169	133,299
Less 5% Statutory Reduction	0	0	(18,235)	(12,545)
	425,328	391,118	367,634	371,654

Expenses

Personnel	408,497	383,541	339,626	352,909
Operating	16,831	7,577	28,008	18,745

Personnel	408,497	383,541	339,626	352,909
Operating	16,831	7,577	28,008	18,745
	425,328	391,118	367,634	371,654

Personnel Summary-Positions

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Planning Director	1.00	1.00	1.00	1.00
Development Review Planner III	1.00	1.00	1.00	1.00
Central Permitting Tech	1.00	0.50	0.50	0.50
Land Development Tech	1.00	1.00	0.00	0.00
Development Engineer	1.00	1.00	1.00	1.00
Growth Management Coord.	1.00	1.00	1.00	1.00
Total Positions	6.00	5.50	4.50	4.50

Code Enforcement

The Code Enforcement Section is under the supervision of the Building Official; however it is funded separately from Building Division activities. The responsibilities of the Code division include but are not limited to identifying potentially unsafe structures and coordination with the building inspection personnel in an effort to obtain compliance through repairs or removal. Since 2003, over 138 structures have been removed through Code Enforcement actions. The removal of unsafe structures leads to higher quality of life for the citizens of Flagler County.

Code personnel, as part of the enforcement of County codes and ordinances, coordinates with various organizations that include but are not limited to: Department of Environmental Protection (DEP), St. Johns River Water Management District, the Flagler County Planning/Zoning, Engineering, Property Appraiser and Tax Collector as required to resolve issues that arise.

Florida Statute Chapter 162 authorizes a county, by ordinance to adopt a code enforcement system that gives authority to impose administrative fines and other noncriminal penalties to provide an equitable, expeditious, effective, and inexpensive method of enforcing any codes and ordinances. The intent is to promote, protect, and improve the health, safety, and welfare of the citizens of the county and of this state.

Primary Functions

- ❖ Monitor abandoned structure demolition projects throughout Flagler County.
- ❖ Communicate with all State, local and federal agencies.
- ❖ Address and seek resolution of code violations to complaints received from various entities.
- ❖ During turtle nesting season, the division patrols approximately 10 miles of Flagler County beaches to maintain turtle lighting compliance.
- ❖ Assist the Licensing Manager with notification and documentation for the Contractor Review Board.

Top 5 Violations

- ❖ Signs in the Right of Way
- ❖ Unpermitted Work
- ❖ Unsafe Sites and Buildings (abandoned structures)
- ❖ Litter
- ❖ Unlicensed Activity; business, contracting, etc.

**Flagler County Board of County Commissioners
FY 2013-2014**

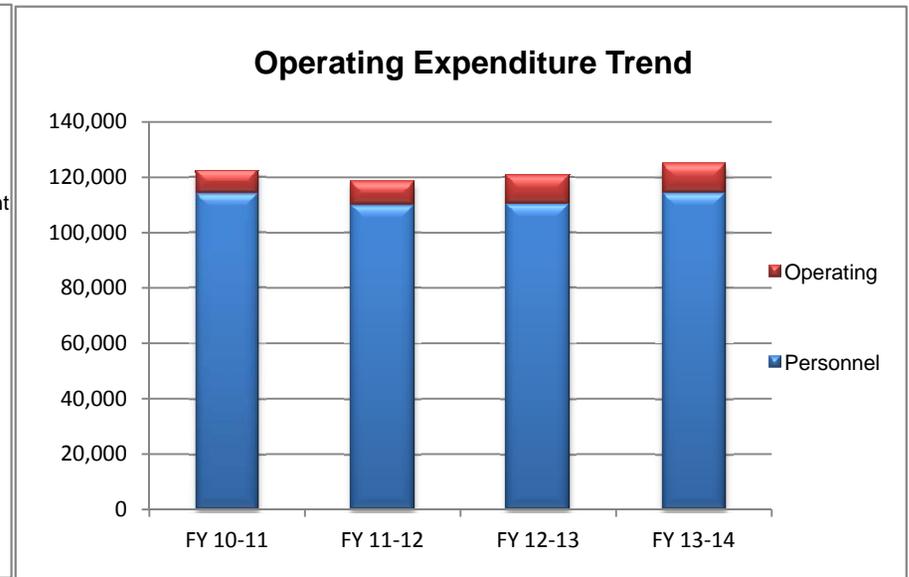
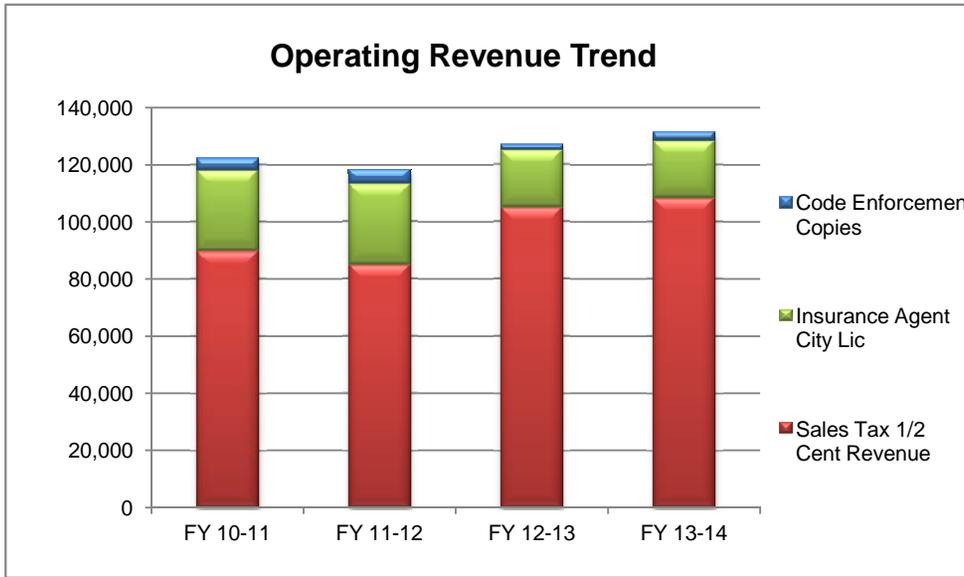
MUNICIPAL SERVICES FUND - CODE ENFORCEMENT						SPECIAL REVENUE FUND
Fund 180	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
Dept 2001		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)
	Revenues					
335.18-01	Sales Tax 1/2 Cent Revenue	89,789	84,826	105,058	108,400	3,342
335.13-00	Insurance Agent City License	28,288	28,194	20,000	20,000	0
354.00-00	Violation of Local Ordinances	10	10	0	0	0
369.90-12	Code Enforcement Copies	4,325	5,335	2,000	3,000	1,000
398.00-00	Less 5% Statutory Reduction	0	0	(6,353)	(6,570)	(217)
	Total Revenues	122,412	118,365	120,705	124,830	4,125
	Expenses					
529.10-12	Regular Salaries	82,495	82,218	80,995	83,020	2,025
529.xx-xx	Employee Benefits	31,400	27,783	29,138	31,348	2,210
	Total Personnel Expenses	113,895	110,001	110,133	114,368	4,235
41-10,41-20	Communications	887	898	1,200	1,200	0
529.42-01	Postage Expense	1,004	989	1,100	1,000	(100)
529.45-20	Vehicle Insurance	535	560	562	552	(10)
529.46-20	Vehicle Repair	319	1,030	1,250	1,250	0
529.46-40	Small Tools & Equipment	125	75	100	100	0
529.47-10	Printing & Binding	505	0	500	500	0
529.51-10	Office Supplies	326	83	150	150	0
529.52-10	Gas, Oil, Lubricants	4,300	4,589	5,070	5,070	0
529.52-12	Other Operating Expenses	86	0	100	100	0
529.52-20	Clothing & Wearing Apparel	360	0	400	400	0
529.54-10	Publications/Memberships	0	70	70	70	0
529.54.20	Conference/Seminar Registration	70	70	70	70	0
	Total Operating Expenses	8,517	8,364	10,572	10,462	(110)
	TOTAL EXPENSES	122,412	118,365	120,705	124,830	4,125

MUNICIPAL SERVICES FUND - CODE ENFORCEMENT						SPECIAL REVENUE FUND
Fund 180	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
Dept 5000		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)
	Revenues					
	Cash Carry Forward	0	0	6,500	62,406	55,906
	TOTAL REVENUES	0	0	6,500	62,406	55,906
	Reserves					
	Personal Services Reserve	0	0	6,500	12,406	5,906
	Reserves	0	0	0	50,000	50,000
	TOTAL RESERVES	0	0	6,500	62,406	55,906

**Flagler County Board of County Commissioners
FY 2013-2014**

MUNICIPAL SERVICES FUND - CODE ENFORCEMENT

SPECIAL REVENUE FUND



NOTE FOR GRAPH

1/2 Cent Sales Tax received from the State is the main source of revenue for this division.

SUMMARY

Revenues

Sales Tax 1/2 Cent Revenue
Insurance Agent City Lic
Violation of Local Ordinances
Code Enforcement Copies
Less 5% Statutory Reduction

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Sales Tax 1/2 Cent Revenue	89,789	84,826	105,058	108,400
Insurance Agent City Lic	28,288	28,194	20,000	20,000
Violation of Local Ordinances	10	10	0	0
Code Enforcement Copies	4,325	5,335	2,000	3,000
Less 5% Statutory Reduction	0	0	(6,353)	(6,570)
Total	122,412	118,365	120,705	124,830

Expenses

Personnel
Operating

Personnel	113,895	110,001	110,133	114,368
Operating	8,517	8,364	10,572	10,462
Total	122,412	118,365	120,705	124,830

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary-Positions				
Code Enf Sup/Insp	1.00	1.00	1.00	1.00
Code Enf Insp	1.00	1.00	1.00	1.00
Total Positions	2.00	2.00	2.00	2.00

Building Department

Flagler County Building Division is comprised of three basic sections, permitting and inspection, licensing and code enforcement. Building plan review and inspections are supported by a special revenue fund using only permitting, plan review and licensing fees to operate.

The Permitting and Inspections section is responsible for code compliant plan reviews and required inspections for construction projects located in unincorporated Flagler County, the Town of Beverly Beach, and Flagler County School Board. In June 2011, the Board of County Commissioners and the Town of Beverly Beach signed an interlocal agreement that authorizes Flagler County's Building Department to perform plan review and inspections for its jurisdiction. For its efforts, the Building Department retains 90% of the Town of Beverly Beach's assessed building permit fees. In December 2008 Flagler County entered into an interlocal agreement to conduct permitting and plan review services for the Flagler County School Board projects. Direct and indirect costs associated with performing these functions are paid in accordance to Florida Statutes.

Recognizing a need for regulation of local contractor activity in Flagler County, the County Commission adopted a Contractor Licensing Ordinance (2007-10) outlining regulations for specialty trades and licenses not regulated on the state level. Subsequently, a Licensing section was established in July 2007 to provide for and enforce licensing requirements and to administer testing locally for state and local contractor exams. The new regulations also allow for Flagler County to reciprocate with most jurisdictions in Florida, meaning that if a specialty contractor is licensed in one county, his or her license is valid in Flagler County as well. Prior to the establishment of the Licensing section, citizens and businesses in Flagler County did not have a forum to lodge complaints against local contractors. The Contractor Review Board is a mechanism to review complaints received by citizens and participating jurisdictions relating to

contractor issues such as unlicensed activities, work abandonment and working outside the scope of licensure.

Code Enforcement, another section in the Building Department, is vital in identifying potentially dangerous structures, coordinating with the building inspectors in the evaluation of the structures in an effort to obtain compliance through repairs or removal.

Primary Functions

- ❖ Conduct code compliant plan review and required inspections to protect the property and the general health, safety and welfare of all citizens who occupy and utilize buildings and structures.
- ❖ Assess potentially dangerous structures and post unsafe notices as deemed appropriate.
- ❖ Communicate with contractors, developers, citizens and design professionals on code related issues.
- ❖ Maintain all permitting records in accordance with Florida Statute Chapter 119 records management law.
- ❖ Provide a mechanism for locally licensed and registered contractors to work in Flagler County through the implementation of a licensing program in compliance with the Florida Statutes.
- ❖ Coordinate and notify the proper agencies of licensing violations.
- ❖ Monitor and regulate contractor files to ensure proper licenses and insurances are in compliance with local and state regulations.
- ❖ Educate the contractors and public as to the functions of the Building Division, associated codes, ordinances, laws and rules. This is accomplished through monthly Flagler County Homebuilders Association newsletters, mass e-mails, County website and educational videos.

**Flagler County Board of County Commissioners
FY 2013-2014**

BUILDING DEPARTMENT FUND

SPECIAL REVENUE FUND

Fund 181 Dept 2000/5000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +(-)	COMMENTS
	Revenues						
322.00-00	Building Permit Revenue	259,545	315,316	230,000	300,000	70,000	
322.01-00	Education Fee for Inspectors	18,712	17,196	10,000	10,000	0	.02% of Permit Fee (per Fee Resolution)
322.02-00	Building Permit Fees Other Cities	68,848	11,591	3,000	10,000	7,000	Town of Beverly Beach only for FY13
322.03-01	Technology Fee	0	0	0	10,000	10,000	
342.20-00	Fire Inspection Fees	2,153	200	1,500	200	(1,300)	
349.06-00	Fire Inspection Review	655	574	500	500	0	
361.10-00	Interest for Fund	3,242	3,255	1,000	3,000	2,000	
369.90-03	Radon Gas	811	828	500	800	300	
329.01-01	Contractor Licenses	38,585	26,995	26,150	26,000	(150)	
329.02-03	Inspection Fee for School Board	15,967	13,573	5,000	10,000	5,000	Per Interlocal Agreement
354.12-01	Unlicensed Contractor Fines	550	750	500	500	0	
354.12-02	Unsafe Structure Lien Satisfaction	4,934	4,207	500	500	0	
366.01-05	Grant Funding - CBE	1,480	1,029	0	0	0	
381.00-00	Interfund Transfer	7,160	4,000	0	0	0	
398.00-00	Less 5% Statutory Reduction	0	0	(13,933)	(18,575)	(4,642)	
	Sub-Total Revenues	422,642	399,514	264,717	352,925	88,208	
399.00-00	Cash Carry Forward	775,551	682,728	470,707	572,546	101,839	
	TOTAL FUND REVENUES	1,198,193	1,082,242	735,424	925,471	190,047	
	Expenses						
524.10-12	Regular Salaries	337,396	330,173	323,866	366,438	42,572	Add Central Permitting Technician
524.10-14	Overtime	283	0	0	0	0	
524.xx-xx	Employee Benefits	108,630	90,841	95,442	117,428	21,986	
	Total Personnel Expenses	446,309	421,014	419,308	483,866	64,558	
31-10,34-10	Investment Fees	674	515	340	340	0	
524.34-10	Unsafe Building Abatement Grant	0	4,000	0	0	0	Crime Prevention Grant
524.34-10	Other Contracted Services	10,895	4,380	3,600	4,440	840	Offsite I.T. storage
524.40-12	Building Department - Education	9,997	7,607	5,000	5,000	0	Per Fee Resolution
524.41-10	Communications Recurring	3,331	3,223	2,700	2,700	0	
524.42-01	Postage Expense	1,012	677	1,200	1,000	(200)	
524.45-20	Vehicle Insurance	1,069	1,121	1,124	1,124	0	
524.45-60	Other Insurance & Bonds	131	0	0	0	0	
524.46-20	Vehicle Repair	2,082	3,157	2,630	2,630	0	
524.46-30	Maintenance Agreements	27,368	27,022	27,645	20,145	(7,500)	sharing development review software maintenance
524.46-40	Small Tools & Equipment	40	42	100	100	0	
524.47-10	Printing & Binding	595	101	300	300	0	
524.51-10	Office Supplies	1,094	853	1,800	1,800	0	

**Flagler County Board of County Commissioners
FY 2013-2014**

BUILDING DEPARTMENT FUND

**SPECIAL REVENUE FUND
COMMENTS**

Fund 181 Dept 2000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +(-)
	Expenses (Continued)					
524.51-11	Office Equipment under \$1,000	38	55	0	0	0
51-20, 52-30	Data Processing Charges	46	0	500	500	0
524.52-10	Gas, Oil, Lubricants	9,870	9,603	11,830	11,830	0
524.52-12	Other Operating Expenses	0	189	100	100	0
524.52-20	Clothing & Wearing Apparel	732	650	800	800	0
524.54-10	Publications/Memberships	179	2,025	0	0	0
	Total Operating Expenses	69,153	65,220	59,669	52,809	(6,860)
Dept 5000						
587.98-10	Reserves for Contingency	637,731	541,264	188,330	307,052	118,722
587.98-11	Designated for Future Use	45,000	54,744	60,317	71,744	11,427
587.98-41	Personal Services Reserve	0	0	7,800	10,000	2,200
	Total Reserves	682,731	596,008	256,447	388,796	132,349
	TOTAL FUND EXPENSES	1,198,193	1,082,242	735,424	925,471	190,047

Personnel Summary-Positions	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Chief Building Official	1.00	1.00	1.00	1.00
Chief Building Inspector	1.00	1.00	1.00	1.00
Senior Building Inspector	1.00	1.00	1.00	1.00
Building Inspector II	1.00	1.00	1.00	1.00
Central Permitting Technician	1.00	0.50	0.50	1.50
Licensing Manager	1.00	1.00	1.00	1.00
Total Positions	6.00	5.50	5.50	6.50

Airport

The Flagler County Airport is a county-owned, public use, General Aviation (GA) airport that is operated and maintained under the direction of the Flagler County Board of County Commissioners. The airfield consists of two 5,000 foot long runways and a 3,000 foot water runway. According to Federal Aviation Administration (FAA) operations data, Flagler County Airport is one of the busiest General Aviation airports in Florida with approximately 194,000 takeoff and landings per year.

Flagler County Airport operates as an enterprise fund. All operations of the Airport, including salaries, operating expenses, repairs and major projects are funded by internally generated revenues from sales of fuel, land leases and hangar rentals. The Airport does not receive funding from the County's General Fund. In addition to revenues obtained from airport operations, the Airport receives grant funding for capital improvements, operational and safety related projects and economic development opportunities from the Florida Department of Transportation (FDOT) and the Federal Aviation Administration (FAA).

The Airport's development is guided by the approved Airport Master Plan. Three major development areas remain on the Airport; Airpark Phase A – approximately 7 acres of airside area; Airpark Phase B – approximately 45 acres of airside and 57 acres of landside area; and the Airport Entrance on State Road 100 – approximately 5 acres of landside area.

Ongoing Airport Projects

- ❖ Design Phase for the Relocation and Extension of Runway 11-29 Project -\$630,000.00 (Funding: \$598,500.40 FAA / \$25,200.60 FDOT/\$6,300.00 Airport Enterprise Fund)
- ❖ Airport Master Plan Update - \$166,580.00 (Funding: \$149,922 FAA/\$13,166 FDOT / \$3,492 Airport Enterprise Fund)
- ❖ Design and Construction of Taxiway E Project - \$1,498,000.00 (Funding: \$1,498,000.00 FDOT)

Major Airport Tenants

- ❖ High Jackers Restaurant
- ❖ Enterprise Car Rental
- ❖ Triangle Air Business Park
- ❖ Four Star Aviation
- ❖ Ryan Aviation, Inc.

Primary Functions

- ❖ Full service fueling operations for than 75 home based aircraft and itinerant aircraft, including services after hours.
- ❖ Airfield and facility maintenance including mowing, airfield lighting repair, foreign object debris inspection, routine equipment maintenance, and custodial duties.
- ❖ The monitoring of UNICOM radio traffic and issue of NOTAM's (Notice to Airmen) as necessary.
- ❖ Property management of airport tenants.
- ❖ Maintenance of an Airport Security Plan.
- ❖ Coordination of economic development opportunities in accordance with the Airport Master Plan.
- ❖ Enforcement of FAA policies, applicable laws, operational rules and standards.
- ❖ Administration of Federal and State grant contracts.

**Flagler County Board of County Commissioners
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AIRPORT FUND

ENTERPRISE FUND

Fund 401 Dept 4100	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Revenues						
329.02-04	Business Operating Permit	550	25	775	1,000	225	
344.10-03	Restaurant Rent	13,055	13,316	13,786	13,956	170	
344.10-04	Large Hangar Rent	65,684	68,254	65,785	69,507	3,722	
344.10-05	Tie Down Rent	14,915	15,110	16,140	16,320	180	
344.10-06	Sale of Aviation Fuel	497,980	510,019	515,000	475,000	(40,000)	
344.10-07	Sale of Oil	5,234	5,276	5,500	5,520	20	
344.10-08	Land Leases/Rentals	70,656	67,075	64,795	54,258	(10,537)	
344.10-09	Office Space Rent	85,058	83,412	67,800	159,781	91,981	Increase due to FAA lease
344.10-10	Sale of Jet Fuel	491,436	458,891	515,000	535,000	20,000	
344.10-11	T-Hangar Rent	129,060	124,568	182,880	188,100	5,220	FY13 new hangar rentals
344.10-12	User Fees	6,680	4,795	5,000	7,950	2,950	
344.10-15	Utilities Reimbursement	23,231	21,090	15,000	15,000	0	
361.10-00	Interest	2,578	1,432	650	0	(650)	
361.30-00	Fair Value of Investments	222	0	0	0	0	
362.04-01	Cell Tower Lease	25,155	13,501	13,902	16,206	2,304	
369.96-01	Space Rent Consideration	10,547	818	15,840	15,420	(420)	
xxx.xx-xx	Miscellaneous	12,585	12,435	3,500	6,015	2,515	
381.00-00	Interfund Transfer	102,706	0	0	0	0	
398.00-00	Less 5% Statutory Reduction	0	0	(75,068)	(78,951)	(3,883)	
	Sub-Total Revenues	1,557,332	1,400,017	1,426,285	1,500,082	73,797	
399.00-00	Cash Carry Forward	1,180,703	737,562	661,867	853,177	191,310	
	TOTAL REVENUES	2,738,035	2,137,579	2,088,152	2,353,259	265,107	
	Expenses						
542.10-12	Regular Salaries	201,668	205,201	201,032	214,125	13,093	
542.10-14	Overtime	5,001	5,412	5,000	5,000	0	
542.xx-xx	Employee Benefits	71,996	64,538	85,325	94,631	9,306	
	Total Personnel Expenses	278,665	275,151	291,357	313,756	22,399	
542.31-10	Professional Services	1,168	744	3,000	3,000	0	Includes PFM investment charges
542.34-10	Other Contracted Services	19,516	14,822	13,475	16,000	2,525	
542.34-20	Custodial Services (Facilities)	8,625	8,000	8,900	8,900	0	
542.40-10	Travel Expense	2,248	1,806	2,500	2,500	0	
41-10,41-20	Communications	16,967	39,605	22,972	6,500	(16,472)	Phone line at Air Traffic Control Tower
542.42-01	Postage Expense	165	302	300	300	0	
542.43-10	Utilities Expense	60,491	58,785	56,300	56,040	(260)	
542.44-10	Rentals & Leases	5,225	14,326	14,350	13,500	(850)	Decrease due to lower rug rental cost
542.45-10	General Liability Insurance	8,303	6,749	6,750	5,500	(1,250)	

**Flagler County Board of County Commissioners
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AIRPORT FUND

ENTERPRISE FUND

Fund 401 Dept 4100	DESCRIPTION	ACTUAL	BUDGETED	APPROVED	APPROVED	CHANGES	COMMENTS
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Expenses (Continued)						
542.45-20	Vehicle Insurance	1,859	1,822	1,985	1,883	(102)	
542.45-30	Property/Casualty Insurance	37,698	44,635	46,884	52,000	5,116	New t-hangars added in FY13
542.46-10	Building/Equipment Repairs	10,599	31,062	12,500	10,000	(2,500)	
542.46-20	Vehicle Repair	7,422	6,700	5,000	4,000	(1,000)	
542.46-30	Maintenance Agreements	4,185	4,005	3,085	6,970	3,885	AWOS system \$2,500
542.46-40	Small Tools & Equipment	1,765	1,783	1,500	1,500	0	
542.47-10	Printing & Binding	203	0	250	250	0	
542.48-10	Promotional Activities	827	11,215	22,500	12,500	(10,000)	Wing's Over Flagler cancelled
542.49-10	Credit Card Processing Fees	31,080	30,803	20,000	30,000	10,000	
542.49-15	Advertising	121	239	500	500	0	
542.49-18	Bank Analysis Fees	6,974	2,297	8,000	8,000	0	
542.49-91	Write Offs/shortages	0	0	0	0	0	
542.51-10	Office Supplies	498	667	800	750	(50)	
542.51-11	Office Equipment under \$1,000	93	1,283	500	500	0	
542.51-20	Data Processing Supplies	72	0	0	0	0	Account # no longer used, moved to Office Supp.
542.52-10	Gas, Oil & Lubricants	13,119	11,640	11,375	11,450	75	
542.52-12	Other Operating Expenses	4,810	4,550	3,500	3,500	0	
542.52-16	Aviation Oil & Jet Fuel (Avgas)	427,294	466,142	435,000	440,000	5,000	
542.52-17	Jet Fuel (Jet A)	370,902	361,169	395,000	400,000	5,000	
542.52-20	Clothing & Wearing Apparel	863	279	1,000	1,000	0	
542.52-30	Data Processing Software	0	20	300	300	0	
542.54-10	Publications/Memberships	2,643	2,473	1,850	2,495	645	
542.54-20	Conference/Seminar Registration	385	485	1,600	1,600	0	
542.59-10	Depreciation Expense	781,411	0	0	0	0	
	Total Operating Expenses	1,827,531	1,128,408	1,101,676	1,101,438	(238)	
542.64-10	Equipment	0	6,946	0	30,000	30,000	Replacement Pickup and SCAG mower
	Total Capital Expenses	0	6,946	0	30,000	30,000	
542.71-30	Principal-Corporate Hangar (new)	0	100,000	105,000	110,000	5,000	FY11 BOA Loan \$2,800,000 refinanced @ 3.29%
542.72-30	Interest-Corporate Hangar (new)	0	89,925	86,574	83,059	(3,515)	FY11 BOA Loan \$2,800,000 refinanced @ 3.29%
542.71-30	Principal-Capt, ES Hangar/Grant Match	62,681	65,415	68,533	71,663	3,130	
542.72-30	Interest-Capt, ES Hangar/Grant Match	48,961	45,712	42,848	39,716	(3,132)	
542.71-30	Principal-Corporate Hangar (closed)	66,713	0	0	0	0	FY11 loan refinanced
542.72-30	Interest-Corporate Hangar (closed)	134,137	0	0	0	0	FY11 loan refinanced
	Total Debt Service Expenses	312,492	301,052	302,955	304,438	1,483	
							Expense Increase/Decrease:
	TOTAL EXPENSES	2,418,688	1,711,557	1,695,988	1,749,632	53,644	3.16%

**Flagler County Board of County Commissioners
FY 2013-2014**

AIRPORT FUND- CAPITAL PROJECTS

ENTERPRISE FUND

Fund 401 Dept 8000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Project #TBD						
	Revenues						
332.01-01	FAA-Design of Taxiway H	0	0	0	108,900	108,900	FAA 90%
	FDOT-Design of Taxiway H	0	0	0	9,520	9,520	FDOT 8%
	Airport Operating Revenue	0	0	0	2,580	2,580	Airport 2%
		<u>0</u>	<u>0</u>	<u>0</u>	<u>121,000</u>	<u>121,000</u>	
	Expenses						
587.98-15	Taxiway H Design	0	0	0	121,000	121,000	
		<u>0</u>	<u>0</u>	<u>0</u>	<u>121,000</u>	<u>121,000</u>	
	Project #TBD						
	Revenues						
332.01-01	FDOT-Parallel Runway Analysis	0	0	0	130,000	130,000	FDOT 100%
		<u>0</u>	<u>0</u>	<u>0</u>	<u>130,000</u>	<u>130,000</u>	
	Expenses						
587.98-15	Parallel Runway Analysis	0	0	0	130,000	130,000	
		<u>0</u>	<u>0</u>	<u>0</u>	<u>130,000</u>	<u>130,000</u>	
	Project #TBD						
	Revenues						
332.01-01	FDOT-Taxiway E Construction	0	0	0	1,350,000	1,350,000	FDOT 100%
		<u>0</u>	<u>0</u>	<u>0</u>	<u>1,350,000</u>	<u>1,350,000</u>	
	Expenses						
587.98-15	Taxiway E Construction	0	0	0	1,350,000	1,350,000	
		<u>0</u>	<u>0</u>	<u>0</u>	<u>1,350,000</u>	<u>1,350,000</u>	
	Project #050682						
	Revenues						
334.41-34	FDOT-Runway 06-24 Construction	0	0	0	1,114,613	1,114,613	FDOT 100%, rollover of \$500K apprvd May 2013
		<u>0</u>	<u>0</u>	<u>0</u>	<u>1,114,613</u>	<u>1,114,613</u>	FDOT SJPA in FY14 \$614,613
	Expenses						
542.63-10	Runway 06-24 Construction/Mitigation	0	0	0	1,114,613	1,114,613	\$250K rollover & FDOT SJPA \$614,613
		<u>0</u>	<u>0</u>	<u>0</u>	<u>1,114,613</u>	<u>1,114,613</u>	
	Project #TBD						
	Revenues						
332.01-01	FAA-Runway 11-29 Reloc & Ext.	0	0	0	900,000	900,000	FAA 90%
332.01-01	FDOT	0	0	0	80,000	80,000	FDOT 8%
	Airport Operating Revenue	0	0	0	20,000	20,000	Airport 2%
		<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000,000</u>	<u>1,000,000</u>	
	Expenses						
587.98-15	Runway 11-29 Relo & Ext Construction	0	0	0	1,000,000	1,000,000	
		<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000,000</u>	<u>1,000,000</u>	

**Flagler County Board of County Commissioners
FY 2013-2014**

AIRPORT FUND - CAPITAL PROJECTS

ENTERPRISE FUND

Fund 401 Dept 8000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Project #050630						
	Revenues						
332.01-01	FDOT-Gen'l Aviation Terminal & Airport Admin. Building Design	0	0	350,000	350,000	0	FDOT 100% Design
		0	0	350,000	350,000	0	
	Expenses						
587.98-15	Gen'l Aviation Terminal & Airport Admin. Building Design	0	0	350,000	350,000	0	
		0	0	350,000	350,000	0	
	Project #050112						
	Revenues						
331.41-16	FAA-Master Plan Update	0	0	133,722	65,861	(67,861)	
331.41-04	FDOT-Master Plan Update	0	0	11,886	8,307	(3,579)	
	Airport Operating Revenue	0	2,000	2,972	0	(2,972)	
		0	2,000	148,580	74,168	(74,412)	
	Expenses						
542.31-10	Master Plan Update	0	2,000	148,580	74,168	(74,412)	
		0	2,000	148,580	74,168	(74,412)	
	Project #050265						
	Revenues						
334.41-26	FDOT - South Road Entrance	72,655	493,592	448,126	0	(448,126)	FDOT Total \$921,617
381.00-00	Economic Dev - South Road Entrance	102,706	0	0	0	0	Economic Dev. funds rec'd in full \$500,000
381.00-01	FDOT - Phase II South Entrance Rd	0	0	0	2,290,269		
	Airport Operating Revenue	397,294	255,960	228,874	0	(228,874)	
		572,655	749,552	677,000	2,290,269	(677,000)	
	Expenses						
542.63-10	South Road Entrance	145,309	749,552	677,000	2,290,269	1,613,269	
		145,309	749,552	677,000	2,290,269	1,613,269	
	Project #050506						
	Revenues						
334.41-01	FDOT-Taxiway C & D Rehab. Design	0	23,223	130,870	33,439	(97,431)	FDOT 100% Design Phase
		0	23,223	130,870	33,439	23,223	
	Expenses						
542.63-10	Taxiway C & D Rehabilitation Design	0	23,223	130,870	33,439	(97,431)	
		0	23,223	130,870	33,439	(97,431)	
	Project #050508						
	Revenues						
332.01-01	FDOT-Taxiway E Rehabilitation	0	0	150,000	43,800	(106,200)	FDOT 100% Design Phase
		0	0	150,000	43,800	(106,200)	
	Expenses						
587.98-15	Taxiway E Rehabilitation	0	0	150,000	43,800	(106,200)	
		0	0	150,000	43,800	(106,200)	

**Flagler County Board of County Commissioners
FY 2013-2014**

AIRPORT FUND - CAPITAL PROJECTS

ENTERPRISE FUND

Fund 401 Dept 8000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Project #050681						
	Revenues						
334.41-xx	FDOT-Runway 06 Safety Area Comp	64,675	66,988	20,000	12,704	(7,296)	FDOT 80%
	Airport Operating Revenue	16,169	16,747	5,000	3,176	(1,824)	
		80,844	83,735	25,000	15,880	(9,120)	
	Expenses						
542.63-10	Runway 06 Safety Area Compliance	80,844	83,735	25,000	15,880	(9,120)	
		80,844	83,735	25,000	15,880	(9,120)	
	Project #050293						
	Revenues						
331.41-08	FAA - Runway 11-29 Reloc & Ext	0	192,103	361,000	400,716	39,716	FAA 95%
334.41-31	FDOT - Runway 11-29 Reloc & Ext	0	8,009	15,200	16,952	1,752	FDOT 4%
	Airport Operating Revenue	0	2,102	3,800	4,138	338	
		0	202,214	380,000	421,806	41,806	
	Expenses						
542.63-10	Runway 11-29 Relocation & Ext.	0	202,214	380,000	421,806	41,806	
		0	202,214	380,000	421,806	41,806	
	Project #050532 (Completed)						
	Revenues						
334.41-xx	FDOT - T-hangar Construction	80,800	856,056	274,337	0	(274,337)	FDOT 100%
	Airport Operating Revenue	20,200	3,789	1,850	0	(1,850)	
		101,000	859,845	276,187	0	(276,187)	
	Expenses						
542.63-02	T-Hangar Construction	101,000	859,845	276,187	0	(276,187)	
		101,000	859,845	276,187	0	(276,187)	
	Project #050974 (Completed)						
	Revenues						
334.41-28	FDOT-Automated Weather Obs. Sys.	0	87,933	0	0	0	Design Phase
334.41-28	FDOT-Automated Weather Obs. Sys.	0	0	25,615	0	(25,615)	Construction Phase
		0	87,933	25,615	0	87,933	
	Expenses						
542.63-10	Automated Weather Obs. Sys.	0	87,933	25,615	0	(25,615)	
		0	87,933	25,615	0	(25,615)	

Flagler County Board of County Commissioners
FY 2013-2014

AIRPORT FUND - CAPITAL PROJECTS

ENTERPRISE FUND

Fund 401 Dept 8000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Project #050549 (Completed)						
	Revenues						
334.41-29	FDOT-Aircraft Parking Apron	0	351,746	0	0	0	FDOT 100% Design Phase
334.41-29	FDOT-Aircraft Parking Apron	0	0	451,635	0	(451,635)	FDOT 100% Construction Phase
		0	351,746	451,635	0	351,746	
	Expenses						
542.63-10	Aircraft Parking Apron	0	351,746	451,635	0	(451,635)	
		0	351,746	451,635	0	(451,635)	
	Project #050532 (Completed)						
	Revenues						
332.01-01	FDOT-Wetland Mitigation Runway 06-24	0	0	1,000,000	0	(1,000,000)	FDOT 100% Funded
		0	0	1,000,000	0	(1,000,000)	
	Expenses						
587.98-15	Wetland Mitigation Runway 06-24	0	0	1,000,000	0	(1,000,000)	
		0	0	1,000,000	0	(1,000,000)	
	Project #050701 (Completed)						
	Revenues						
334.41-xx	FDOT - Airfield Marking	125,288	0	0	0	0	
	Airport Operating Revenue	31,322	0	0	0	0	
		156,610	0	0	0	0	
	Expenses						
542.63-xx	Airfield Marking	156,610	0	0	0	0	
		156,610	0	0	0	0	
	Project #050091 (Completed)						
	Revenues						
334.41-xx	FDOT - Security Fencing	153,626	0	0	0	0	
		153,626	0	0	0	0	
	Expenses						
542.63-xx	Security Fencing	153,626	0	0	0	0	
		153,626	0	0	0	0	
	TOTAL GRANT REVENUES	497,044	2,079,650	2,022,391	6,915,081	4,892,690	
	TOTAL AIRPORT OPERATING REVENUES	567,691	280,598	242,496	29,894	(212,602)	
	TOTAL PROJECT REVENUES	1,064,735	2,360,248	2,264,887	6,944,975	4,680,088	
	TOTAL PROJECT EXPENSES	637,389	2,360,248	2,264,887	6,944,975	4,680,088	See Section 7 for Capital Project details

**Flagler County Board of County Commissioners
FY 2013-2014**

AIRPORT FUND - RESERVES						ENTERPRISE FUND	
Fund 401		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 5000	DESCRIPTION	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	COMMENTS
	Expenses						
587.98-41	Personal Services Reserve	0	0	2,975	2,975	2,975	15% of accrued leave
587.98-50	Reserve Future Capital	0	0	389,189	600,652	389,189	Future Grant match requirements & advancement of cash for future grant reimbursements
	Total Reserves	0	0	392,164	603,627	392,164	
	TOTAL FUND EXPENSES	3,056,077	4,071,805	4,353,039	9,298,234	5,125,896	Overall Fund Expense Increase/Decrease: 117.75%

**Flagler County Board of County Commissioners
FY 2013-2014**

AIRPORT FUND

ENTERPRISE FUND

Airport CAPT, ES Hangar & Grant Matches - Amortization Schedule

Fund: 401 Airport
 Loan: **\$1,440,626**
 Rate: **4.43%**
 Length: 20 Years
 CAPT, ES hangar & Grant matches
 Bank of America

Account # 401-4100-542

Calculation Period

Fiscal Year	Principal Payment	Interest Payment	Total P&I	BY FISCAL YEAR		TOTAL
				Principal	Interest	
2005	22,348.44	4,786.48	27,134.92			
	12,136.60	15,183.84	27,320.45			
	12,097.98	15,746.04	27,844.03			
	12,061.91	16,125.20	28,187.12	58,644.94	51,841.57	110,486.51
2006	12,198.47	15,645.56	27,844.03			
	12,673.69	15,170.34	27,844.03			
	12,647.05	15,196.98	27,844.03			
	12,623.23	15,055.36	27,678.58	50,142.43	61,068.24	111,210.67
2007	12,766.13	15,077.89	27,844.03			
	13,235.30	14,608.73	27,844.03			
	13,221.19	14,622.84	27,844.03			
	13,210.18	14,474.79	27,684.96	52,432.80	58,784.24	111,217.05
2008	13,359.73	14,641.73	28,001.47			
	13,666.77	14,021.46	27,688.23			
	13,819.81	14,024.21	27,844.03			
	13,822.16	14,021.87	27,844.03	54,668.48	56,709.28	111,377.76
2009	13,978.64	14,016.10	27,994.74			
	14,434.88	13,260.16	27,695.04			
	14,447.53	13,396.50	27,844.03			
	14,463.87	13,380.15	27,844.03	57,324.92	54,052.91	111,377.83
2010	14,627.62	13,647.38	28,275.00			
	15,076.94	12,341.52	27,418.46			
	15,103.91	12,740.12	27,844.03			
	15,134.90	12,709.12	27,844.03	59,943.37	51,438.14	111,381.51
2011	15,306.25	12,946.62	28,252.87			
	15,748.32	11,692.51	27,440.84			
	15,790.28	12,053.75	27,844.03			
	15,836.58	12,268.48	28,105.06	62,681.43	48,961.36	111,642.79
2012	16,015.87	11,828.16	27,844.03			
	16,323.78	11,393.65	27,717.43			
	16,506.58	11,337.45	27,844.03			
	16,568.86	11,152.61	27,721.47	65,415.10	45,711.86	111,126.96
2013	16,756.44	11,208.10	27,964.55			
	17,183.05	10,660.97	27,844.03			
	17,257.02	10,470.67	27,727.69			
	17,336.04	10,507.98	27,844.03	68,532.56	42,847.73	111,380.29

**Flagler County Board of County Commissioners
FY 2013-2014**

AIRPORT FUND

ENTERPRISE FUND

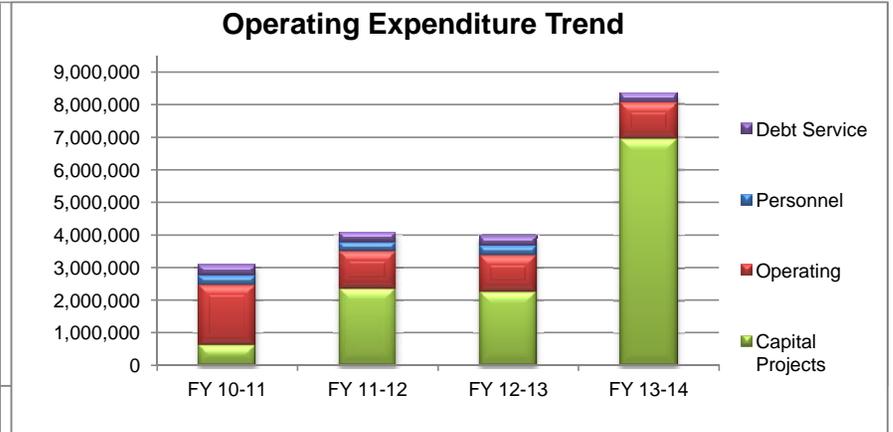
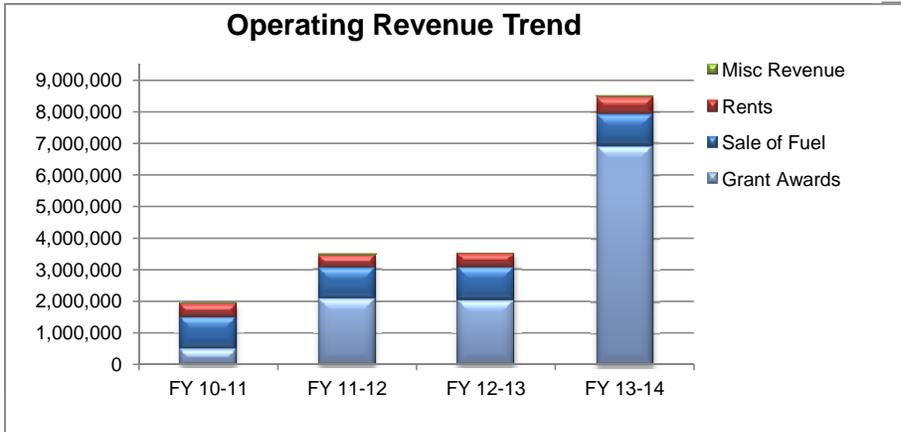
Airport CAPT, ES Hangar & Grant Matches - Amortization Schedule

Fiscal Year	Principal Payment	Interest Payment	Total P&I	BY FISCAL YEAR		TOTAL
				Principal	Interest	
2014	17,532.31	10,423.80	27,956.11			
	17,950.65	9,783.46	27,734.10			
	18,041.73	9,802.30	27,844.03			
	18,138.27	9,705.76	27,844.03	71,662.95	39,715.32	111,378.27
2015	18,343.61	9,603.68	27,947.29			
	18,753.30	8,989.72	27,743.02			
	18,862.29	8,981.74	27,844.03			
	18,977.13	8,866.90	27,844.03	74,936.33	36,442.04	111,378.37
2016	19,191.97	8,934.19	28,126.16			
	19,500.93	8,068.05	27,568.98			
	19,719.30	8,124.72	27,844.03			
	19,853.27	8,164.47	28,017.74	78,265.47	33,291.43	111,556.91
2017	20,078.03	7,766.00	27,844.03			
	20,469.22	7,374.81	27,844.03			
	20,616.49	7,227.54	27,844.03			
	20,770.47	6,996.67	27,767.14	81,934.20	29,365.02	111,299.23
2018	21,005.61	6,838.42	27,844.03			
	21,386.91	6,528.86	27,915.77			
	21,554.66	6,220.26	27,774.91			
	21,729.57	6,048.00	27,777.57	85,676.75	25,635.54	111,312.28
2019	21,975.57	5,932.25	27,907.82			
	22,346.52	5,436.42	27,782.94			
	22,535.68	5,308.35	27,844.03			
	22,732.47	5,111.56	27,844.03	89,590.24	21,788.57	111,378.82
2020	22,989.83	4,906.96	27,896.79			
	23,300.03	4,494.06	27,794.09			
	23,560.95	4,283.08	27,844.03			
	23,780.62	4,063.41	27,844.03	93,631.43	17,747.51	111,378.94
2021	24,049.84	3,917.91	27,967.75			
	24,398.68	3,330.51	27,729.18			
	24,633.61	3,210.42	27,844.03			
	24,877.21	2,966.82	27,844.03	97,959.34	13,425.65	111,384.99
2022	25,158.85	2,772.74	27,931.59			
	25,495.86	2,269.90	27,765.76			
	25,755.27	2,088.76	27,844.03			
	26,023.90	1,859.70	27,883.60	102,433.87	8,991.09	111,424.97
2023	26,318.52	1,525.51	27,844.03			
	26,643.16	1,200.87	27,844.03			
	26,928.16	915.86	27,844.03			
	27,222.96	614.32	27,837.28	107,112.79	4,256.57	111,369.36
2024	27,636.58	204.05	27,840.63	27,636.58	204.05	27,840.63

**Flagler County Board of County Commissioners
FY 2013-2014**

AIRPORT

ENTERPRISE FUND



NOTE FOR GRAPH

Fuel sales and rents are the main revenue sources that support the Airport operations.

Capital Projects - Rollover

Master Plan Update	74,168
Runway 06 Safety Area Compliance	15,880
Runway 11-29 Relocation & Ext. Design & Permitting	421,806
Taxiway C & D Rehabilitation Design	33,439
Taxiway E Rehabilitation Design	43,800
Gen'l Aviation Terminal & Airport Admin. Bldg. Design	350,000
	<u>939,093</u>

Capital Projects - New

Parallel Runway Analysis	130,000
Runway 06-24 RSA Improvements Construction	1,114,613
Runway 11-29 Reloc & Ext Construction	1,000,000
Taxiway E Construction	1,350,000
Taxiway H Design	121,000
	<u>3,715,613</u>

Total Capital Projects 4,654,706

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Airport Director	1.00	1.00	1.00	1.00
Airport Attendant	4.00	4.00	4.00	4.00
Staff Assistant IV	1.00	1.00	1.00	1.00
Total Positions	6.00	6.00	6.00	6.00

SUMMARY

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Revenues				
Rents	414,130	386,054	440,928	533,548
Sale of Fuel	989,416	968,910	1,030,000	1,010,000
User Fees	7,230	4,820	5,775	8,950
Utilities Reimbursement	23,231	21,090	15,000	15,000
Other Charges	5,456	5,276	5,500	5,520
Interest	2,578	1,432	650	0
Miscellaneous	12,585	12,435	3,500	6,015
Grant Awards	497,044	2,079,650	2,022,391	6,915,081
Interfund Transfer	102,706	0	0	0
Less 5% Statutory Reduction	0	0	(75,068)	(78,951)
Cash Carry Forward	1,748,394	1,326,407	904,363	883,071
	<u>3,802,770</u>	<u>4,806,074</u>	<u>4,353,039</u>	<u>9,298,234</u>
Expenses				
Personnel	278,665	275,151	291,357	313,756
Operating	1,827,531	1,128,408	1,101,676	1,101,438
Debt Service	312,492	301,052	302,955	304,438
Reserves	0	0	392,164	603,627
Capital Equipment	0	6,946	0	30,000
Capital Projects	637,389	2,360,248	2,264,887	6,944,975
	<u>3,056,077</u>	<u>4,071,805</u>	<u>4,353,039</u>	<u>9,298,234</u>

**Flagler County Board of County Commissioners
FY 2013-2014**

AIRPORT FUND

\$2,800,000 Flagler County, Florida Taxable Airport Revenue Bonds, Series 2011

Payment Due Date	Beginning Principal Balance	Less: Payments During the Period			Ending Principal Balance
		Principal	Interest	Total	
February 1, 2011	\$ 2,800,000.00				\$ 2,800,000.00
August 1, 2011	2,800,000.00	\$ -	\$ 45,780.00	\$ 45,780.00	2,800,000.00
February 1, 2012	2,800,000.00	100,000.00	45,780.00	145,780.00	2,700,000.00
August 1, 2012	2,700,000.00	-	44,145.00	44,145.00	2,700,000.00
February 1, 2013	2,700,000.00	105,000.00	44,145.00	149,145.00	2,595,000.00
August 1, 2013	2,595,000.00	-	42,428.25	42,428.25	2,595,000.00
February 1, 2014	2,595,000.00	110,000.00	42,428.25	152,428.25	2,485,000.00
August 1, 2014	2,485,000.00	-	40,629.75	40,629.75	2,485,000.00
February 1, 2015	2,485,000.00	110,000.00	40,629.75	150,629.75	2,375,000.00
August 1, 2015	2,375,000.00	-	38,831.25	38,831.25	2,375,000.00
February 1, 2016	2,375,000.00	115,000.00	38,831.25	153,831.25	2,260,000.00
August 1, 2016	2,260,000.00	-	36,951.00	36,951.00	2,260,000.00
February 1, 2017	2,260,000.00	120,000.00	36,951.00	156,951.00	2,140,000.00
August 1, 2017	2,140,000.00	-	34,989.00	34,989.00	2,140,000.00
February 1, 2018	2,140,000.00	125,000.00	34,989.00	159,989.00	2,015,000.00
August 1, 2018	2,015,000.00	-	32,945.25	32,945.25	2,015,000.00
February 1, 2019	2,015,000.00	125,000.00	32,945.25	157,945.25	1,890,000.00
August 1, 2019	1,890,000.00	-	30,901.50	30,901.50	1,890,000.00
February 1, 2020	1,890,000.00	130,000.00	30,901.50	160,901.50	1,760,000.00
August 1, 2020	1,760,000.00	-	28,776.00	28,776.00	1,760,000.00
February 1, 2021	1,760,000.00	135,000.00	28,776.00	163,776.00	1,625,000.00
August 1, 2021	1,625,000.00	-	26,568.75	26,568.75	1,625,000.00
February 1, 2022	1,625,000.00	140,000.00	26,568.75	166,568.75	1,485,000.00
August 1, 2022	1,485,000.00	-	24,279.75	24,279.75	1,485,000.00
February 1, 2023	1,485,000.00	145,000.00	24,279.75	169,279.75	1,340,000.00
August 1, 2023	1,340,000.00	-	21,909.00	21,909.00	1,340,000.00
February 1, 2024	1,340,000.00	150,000.00	21,909.00	171,909.00	1,190,000.00
August 1, 2024	1,190,000.00	-	19,456.50	19,456.50	1,190,000.00
February 1, 2025	1,190,000.00	155,000.00	19,456.50	174,456.50	1,035,000.00
August 1, 2025	1,035,000.00	-	16,922.25	16,922.25	1,035,000.00
February 1, 2026	1,035,000.00	160,000.00	16,922.25	176,922.25	875,000.00
August 1, 2026	875,000.00	-	14,306.25	14,306.25	875,000.00
February 1, 2027	875,000.00	165,000.00	14,306.25	179,306.25	710,000.00
August 1, 2027	710,000.00	-	11,608.50	11,608.50	710,000.00
February 1, 2028	710,000.00	170,000.00	11,608.50	181,608.50	540,000.00

**Flagler County Board of County Commissioners
FY 2013-2014**

AIRPORT FUND

\$2,800,000 Flagler County, Florida Taxable Airport Revenue Bonds, Series 2011

<u>Payment Due Date</u>	<u>Beginning Principal Balance</u>	<u>Less: Payments During the Period</u>			<u>Ending Principal Balance</u>
		<u>Principal</u>	<u>Interest</u>	<u>Total</u>	
August 1, 2028	540,000.00	-	8,829.00	8,829.00	540,000.00
February 1, 2029	540,000.00	175,000.00	8,829.00	183,829.00	365,000.00
August 1, 2029	365,000.00	-	5,967.75	5,967.75	365,000.00
February 1, 2030	365,000.00	180,000.00	5,967.75	185,967.75	185,000.00
August 1, 2030	185,000.00	-	3,024.75	3,024.75	185,000.00
February 1, 2031	185,000.00	185,000.00	3,024.75	188,024.75	-
Totals		<u>\$ 2,800,000.00</u>	<u>\$ 1,058,499.00</u>	<u>\$ 3,858,499.00</u>	



APPROVED BUDGET FY 2013-2014

Utilities

The Utilities Division currently oversees the Beverly Beach Water and Wastewater Plant. This is a relatively small utility, servicing 471 customers. The anticipated user population at build out of the system is estimated to be approximately 1,200 customers. The Beverly Beach Water and Wastewater System currently purchases bulk water from the City of Palm Coast and treats its own wastewater.

Flagler County has received grants and loans to undertake the replacement and improvements of the Beverly Beach Water and Wastewater System. Flagler County is in the process of constructing a new advanced wastewater treatment plant that will include a potable high pressure pumping system and ground storage reservoir, an improved water distribution system and wastewater collection system, a fire suppression system including 32 fire hydrants and rehabilitation of one lift station. Also included is an emergency interconnect with the City of Flagler Beach water supply system to ensure proper flows and pressure for fire suppression.

The upgrade will result in a more environmentally sound and reliable treatment system and expand the capacity from 65,000 gallons per day (gpd) to 100,000 gpd with an option for increased capacity in the future. Other advantages to constructing new facilities include the following:

- ❖ Less pollution to the Intracoastal Waterway
- ❖ Ability to add customers (increase from 65,000 gpd to 100,000 gpd)
- ❖ Better pressure and increased fire protection
- ❖ Better system reliability for its customers

The funding for the project is based on the following funding sources:

- | | |
|-----------------------|-----------------|
| • USDA Loan | \$3.58 million |
| • USDA Grant | \$1.854 million |
| • State Earmark Funds | \$750,000 |

The BOCC has entered into two different Developer's Agreements to accept the Eagle Lakes water and wastewater facilities to serve that development and the Old Kings Road corridor. Additionally, through the 2007 water settlement agreement with the Cities of Flagler Beach and Palm Coast, Flagler County will be the retail water and wastewater provider along the John Anderson Highway corridor. Under the Hunter's Ridge Development Order, Flagler County will provide water and wastewater service to the portion of Hunter's Ridge Development which lies in Flagler County. Also, as part of the Plantation Bay Development Order, Flagler County is seeking to obtain this utility and provide for the water and wastewater service within the Plantation Bay Development.

Primary Functions

- ❖ Perform management and support for the daily operations of the Beverly Beach Wastewater Treatment Plant.
- ❖ Process approximately 23 million gallons of wastewater annually.
- ❖ Maintain water distribution and wastewater collection systems within the Beverly Beach service area.
- ❖ Maintain four lift stations and three boost pumps within the Beverly Beach system.
- ❖ Provide billing and customer service to 471 customers.
- ❖ Provide on-call emergency response to customers of the Beverly Beach system 24 hours a day, 7 days a week.
- ❖ Ensure compliance with all Florida Department of Environmental Protection rules and procedures relative to the Beverly Beach system.

**Flagler County Board of County Commissioners
FY 2013-2014**

UTILITIES OPERATING - GENERAL SERVICES

ENTERPRISE FUND

Fund 404 Dept 3101	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
343.30-00	Water Utility Revenue	349,158	362,287	354,567	362,906	8,339	
343.50-00	Wastewater Revenue	130,458	132,811	130,000	135,970	5,970	
343.60-02	Customer Charges (Start Up)	0	0	0	8,100	8,100	
343.30-02	Miscellaneous	5,794	6,644	7,464	7,464	0	
343.23-02	Water Impact Fees	0	(76,693)	0	5,560	5,560	
343.23-03	Sewer Impact Fees	0	(67,818)	0	5,000	5,000	
361.10-00	Interest	2,165	1,919	9,139	9,139	0	
341.92-00	Staff Time	1,000	355	4,150	4,150	0	
398.00-00	5% Statutory Reduction	0	0	(29,091)	(26,914)	2,177	
	Subtotal Revenues	488,575	359,505	476,229	511,375	35,146	
	Cash Carry Forward	0	0	459,252	641,773	182,521	
	TOTAL REVENUES	488,575	359,505	935,481	1,153,148	217,667	
	Expenses						
533.10-12	Regular Salaries	99,105	103,621	97,991	110,509	12,518	
533.10-14	Overtime	1,242	1,317	2,000	2,000	0	
533.10-xx	Employee Benefits	39,572	36,683	37,011	41,473	4,462	
	Total Personnel Expenses	139,919	141,621	137,002	153,982	16,980	
533.31-10	Professional Services	262	242	15,000	15,000	0	
533.34-10	Other Contracted Services	39,735	37,134	64,520	48,715	(15,805)	Testing, monitoring, sewer cleansing, etc.
533.34-20	Governmental Services	18	0	0	0	0	
533.41-10	Communications	1,982	1,910	2,250	2,280	30	
533.41-30	Postage Expense	2,968	2,594	4,623	4,623	0	
533.43-10	Utilities Expense	81,445	95,682	96,200	150,980	54,780	
533.44-10	Rentals & Leases	166	110	110	110	0	
533.45-20	Vehicle Insurance	802	560	560	560	0	
533.45-30	Property/Casualty Insurance	9,512	10,142	10,143	11,850	1,707	
533.46-10	Bldg/Equipment Repairs	16,744	16,374	23,000	63,100	40,100	Eagle Lakes Tank Maintenance/Paint
533.46-20	Vehicle Repair	1,185	2,138	2,400	2,400	0	
533.46-30	Maintenance Agreements	37	0	2,950	4,050	1,100	
533.46-40	Small Tools & Equipment	1,555	1,827	5,000	5,000	0	
533.47-10	Printing & Binding	685	1,350	1,078	1,078	0	
533.49-10	Other Current Charges	3,625	3,917	4,000	3,900	(100)	
533.49-15	Advertising	0	46	900	900	0	Legal and Employment Ads
533.49-18	Bank Analysis Fees	304	2,297	2,600	2,600	0	
533.49-91	Write Offs/shortages	9,544	0	0	0	0	
533.51-10	Office Supplies	1,142	626	840	840	0	
533.51-11	Office Equipment under \$1,000	191	17	100	100	0	
533.52-10	Gas, Oil & Lubricants	8,465	9,076	9,750	11,250	1,500	

**Flagler County Board of County Commissioners
FY 2013-2014**

UTILITIES OPERATING - GENERAL SERVICES

ENTERPRISE FUND

Fund 404 Dept 3101	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Expenses (Continued)						
533.52-12	Other Operating Expenses	12,740	9,460	20,500	22,000	1,500	Chemicals for Eagle Lakes Plant
533.52-20	Clothing & Wearing Apparel	564	95	680	680	0	
533.54-10	Publications/Memberships	111	102	350	350	0	
533.55-01	Travel / Training	415	1,196	900	950	50	
	Total Operating Expenses	194,197	196,895	268,454	353,316	84,862	
533.64-10	Equipment	6,304	10,980	11,000	40,400	29,400	See detail on next page
	Total Capital Outlay	6,304	10,980	11,000	40,400	29,400	
533.72-32	Interest on Advances	836	3,822	20,000	20,000	0	General Fund has advanced cash for purchase of
	Total Debt Service	836	3,822	20,000	20,000	0	facility. Interest on this advancement is charged.
	TOTAL OPERATING EXPENSES	341,256	353,318	436,456	567,698	131,242	

UTILITIES CAPITAL PROJECTS-GENERAL SERVICES

ENTERPRISE FUND

Fund 404 Dept 6000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
384.01-00	USDA Loan Proceeds	0	0	3,254,000	0	(3,254,000)	
331.35-01	USDA Grant	0	0	1,000,376	1,000,000	(376)	
334.39-02	FDEP Grant	27,838	705,162	0	0	0	
	TOTAL REVENUES	27,838	705,162	4,254,376	1,000,000	(3,254,376)	
	Expenses						
533.63-XX	Beverly Beach Utilities System Upgrade	56,738	61,502	4,254,376	1,000,000	(3,254,376)	Project #647361 Engineering
	TOTAL CAPITAL PROJECTS	56,738	61,502	4,254,376	1,000,000	(3,254,376)	See Section 7 Capital Project for details

UTILITIES RESERVES

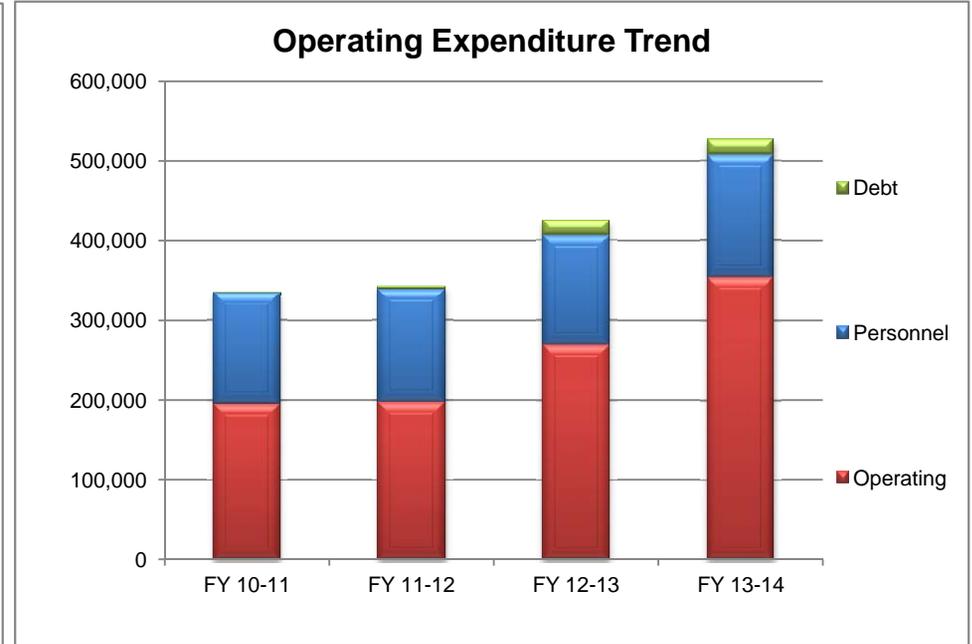
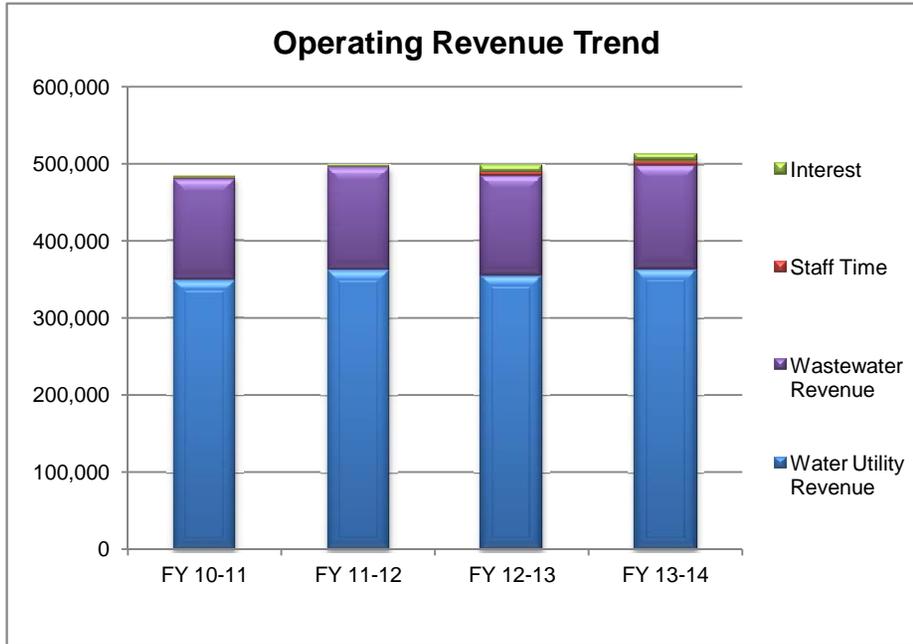
ENTERPRISE FUND

Fund 404 Dept 5000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Expenses						
587.98-41	Personal Services Reserves	0	0	1,244	2,000	756	
587.98-50	Reserve Impact Fee - Future Projects	118,419	649,847	497,781	583,450	85,669	
	TOTAL RESERVES	118,419	649,847	499,025	585,450	86,425	
	TOTAL FUND EXPENSES	516,413	1,064,667	5,189,857	2,153,148	(3,036,709)	

**Flagler County Board of County Commissioners
FY 2013-2014**

UTILITIES OPERATING - GENERAL SERVICES

ENTERPRISE FUND



NOTE FOR GRAPH

Fee schedule approved by the Board 2-21-2005.

Capital Equipment:

10 Grinder Pumps	\$	11,000
Metal Detector		2,500
PEP Systems		6,400
Sewer Line Camera		5,500
Vacuum Excavator		15,000
Total		40,400

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary - Positions				
Utility Services Coordinator	1.00	1.00	1.00	1.00
Utility Technician	1.00	1.00	1.00	1.00
Accounting Clerk	0.50	0.50	0.50	0.50
Total Positions	2.50	2.50	2.50	2.50

SUMMARY

Revenues

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Water Utility Revenue	349,158	362,287	354,567	362,906
Wastewater Revenue	130,458	132,811	130,000	135,970
Development Services	0	0	0	8,100
Water Impact Fees	0	(76,693)	0	5,560
Sewer Impact Fees	0	(67,818)	0	5,000
Staff Time	1,000	355	4,150	4,150
Interest	2,165	1,919	9,139	9,139
Grants & Loan	27,838	705,162	4,254,376	1,000,000
Miscellaneous	5,794	6,644	7,464	7,464
5% Statutory Reduction	0	0	(29,091)	(26,914)
Cash Carry Forward	0	0	459,252	641,773
Total	516,413	1,064,667	5,189,857	2,153,148

Expenses

Personnel	139,919	141,621	137,002	153,982
Operating	194,197	196,895	268,454	353,316
Capital	6,304	10,980	11,000	40,400
Debt	836	3,822	20,000	20,000
Reserves	118,419	649,847	499,025	585,450
Grant Project	56,738	61,502	4,254,376	1,000,000
Total	516,413	1,064,667	5,189,857	2,153,148



Solid Waste

The Flagler County Solid Waste Division operates as a Household Hazardous Waste Collection Center and provides a safe disposal of hazardous waste for County residents at no charge.

The Solid Waste Division provides for the long-term care and maintenance of the Construction and Demolition Facility, the Bunnell Landfill and the Old Kings Road Landfill. The division also performs the necessary site inspections as required by the Department of Environmental Protection's Small Quantity Generator Program. This division is currently funded through a grant from the Florida Department of Environmental Protection (FDEP).

The Flagler County Solid Waste Division office also provides contract management, billing, and collection services for residential solid waste services within the unincorporated areas of Flagler County. Actual solid waste collection is performed by a contracted vendor with the billing process performed by County staff. In January 2008, billing for these services was placed on the tax roll. Solid Waste services provided include collection of residential solid waste twice a week, collection of recyclable materials once a week, and collection of yard trash once a week.

Closed Landfill Facilities

Bunnell Landfill

Opened: 1974

Closed: 1989

Type: Class 3, Furniture and Household Garbage

Old Kings Road Solid Waste Facility

Opened: 1977

Closed: 1991

Type: Class 1, Household Garbage, Yard Waste

Construction and Demolition Debris Facility

Opened: 1991

Closed: 2006

Type: C & D Facility, Yard Waste

Primary Functions

- ❖ Provide long-term care to three closed landfills (approximately 158 acres).
- ❖ Oversee the contractual responsibilities of the engineering service provider related to FDEP long-term care responsibilities.
- ❖ Oversee and maintain a household hazardous waste collection center.
- ❖ Oversee Flagler County's Small Quantity Generators Program.
- ❖ Ensure compliance with all Florida Department of Environmental Protection rules and procedures for County facilities and services.
- ❖ Oversee the contractual obligations of the County Solid Waste Collection provider.
- ❖ Provide customer service to approximately 5,500 residential solid waste accounts participating in the County Solid Waste Collection program.
- ❖ Maintain the current customer database and evaluate eligibility for exemptions of service for the County Solid Waste Collection program.
- ❖ Coordinate with the Property Appraiser and Tax Collector for annual billing of the County Solid Waste Collection program.
- ❖ Provide information to County residents on trash collection and recycling programs.

**Flagler County Board of County Commissioners
FY 2013-2014**

SOLID WASTE - GENERAL SERVICES (Landfills)

ENTERPRISE FUND

Fund 402, 145, 146, 148

DESCRIPTION		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
Revenues							
334.34-10	Consolidated Solid Waste Management Grant	70,588	70,588	70,588	90,909	20,321	On July 15, 2013 agenda for application
343.47-00	Recycling Fees	2,557	708	2,000	2,000	0	
361.10-00	Interest	15,337	9,642	10,000	9,800	(200)	
364.41-00	Sale Fixed Assets	6,258	0	0	0	0	
398.00-00	Less 5% Statutory Reduction	0	0	(3,924)	(5,135)	(1,211)	
Subtotal Revenues		94,740	80,938	78,664	97,574	20,121	
399.00-00	Cash Carry Forward - Unrestricted	1,286,049	1,177,718	934,886	1,030,145	95,259	
399.00-00	Cash Carry Forward - Restricted Future Capital	1,225,758	1,225,758	1,225,758	1,225,758	0	See Note 1 below
399.00-00	Cash Carry Forward - Restricted Post Closure	1,222,330	1,341,232	1,341,232	1,380,043	38,811	See Note 2 below
Total Cash Carry Forward		3,734,137	3,744,708	3,501,876	3,635,946	134,070	
TOTAL REVENUES		3,828,877	3,825,646	3,580,540	3,733,520	152,980	
3020	Expenses						
534.10-12	Regular Salaries	91,283	94,929	88,317	90,525	2,208	
534.10-14	Overtime	924	669	0	0	0	
534.10-xx	Employee Benefits	38,620	35,308	36,170	38,658	2,488	
Total Personnel Expenses		130,827	130,906	124,487	129,183	4,696	
534.31-10	Professional Services	75,206	73,398	209,876	228,781	18,905	Eng. closure maint. contract/PFM invest fees
534.34-10	Other Contracted Services	18,017	21,206	35,670	35,670	0	Aqua weed control, Household Hazmat pickups
40-10, 54-20	Travel / Training	436	100	1,900	1,900	0	
41-10, 41-20	Communications	1,561	1,454	1,760	1,760	0	
534.42-01	Postage Expense	29	45	100	100	0	
534.43-10	Utilities Expense	2,005	1,743	2,112	2,112	0	
534.44-10	Rentals & Leases	476	370	1,340	1,340	0	
534.45-20	Vehicle Insurance	4,286	1,998	280	280	0	
534.45-30	Property/Casualty Insurance	1,470	1,620	1,621	1,621	0	
534.46-10	Building/Equipment Repairs	598	325	1,800	1,800	0	
534.46-20	Vehicle Repair	4,039	2,073	4,020	4,020	0	
534.46-30	Maintenance Agreements	0	0	800	800	0	
534.46-40	Small Tools & Equip	1,007	252	700	700	0	
534.47-10	Printing & Binding	30	1,092	0	0	0	
534.48-20	Promotional Activities	0	2,112	3,000	3,000	0	
534.49-15	Advertising	96	98	300	300	0	
534.49-16	Prov closure/ long term care	(160,047)	(160,719)	0	0	0	
534.49-18	Bank Fees	766	516	1,400	1,400	0	
534.51-10	Office Supplies	290	92	300	300	0	
534.51-11	Office Equipment	0	376	0	0	0	

**Flagler County Board of County Commissioners
FY 2013-2014**

SOLID WASTE - GENERAL SERVICES (Landfills)

ENTERPRISE FUND

Fund 402, 145, 146, 148

DESCRIPTION		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
Expenses- Continued							
534.52-10	Gas, Oil & Lubricants	2,505	2,580	3,000	3,000	0	
534.52-12	Other Operating Expenses	572	776	3,810	3,810	0	
Total Operating Expenses		(46,658)	(48,493)	273,789	292,694	18,905	
534.62-10	Buildings	0	0	0	25,000	25,000	Replacement storage shed for chemicals
Total Capital Outlay		0	0	0	25,000	25,000	
Reserves							
587.98-52	Reserve - Restricted for post closure care	1,341,232	1,458,887	1,341,232	1,513,683	172,451	see Note 2 below
	Reserve - Restricted for future capital	1,225,758	1,225,758	1,225,758	1,225,758	0	see Note 1 below
587.98-10	Reserve - Unrestricted	1,177,718	1,058,588	614,087	544,202	(69,885)	
587.98-41	Personnel Services Reserve	0	0	1,187	3,000	1,813	
TOTAL RESERVES		3,744,708	3,743,233	3,182,264	3,286,643	104,379	
TOTAL FUND EXPENSES		3,828,877	3,825,646	3,580,540	3,733,520	152,980	

Established to account for the operation, closure and post closure care costs of the Old Kings Road Landfill, the Old Kings Road Construction and Demolition Debris (C&D) facility

The Old Kings Road Landfill, a Class I Landfill, which also accepted yard waste, was opened in 1977 and closed in 1991. The Old Kings Road C&D facility was opened in 1991 and closed in 2006. The Bunnell Landfill, a Class III Landfill, which accepted household garbage and furniture was opened in 1974 and closed in 1989.

The County continues to operate the household hazardous waste collection center and the used oil collection center.

Fund 145, 146 and 148 are separate funds created to account for the post closure care costs of each of the three Landfills respectively.

Fund 402 accounts for the hazardous waste collection and grants received. The four funds are combined here as they are for financial reporting.

Note 1:

On December 1, 2000, the County early retired four bond issues. These bonds were retired pursuant to an Interlocal Agreement (the Agreement) between Flagler County and several municipalities. Payment for the retirement of these bonds was made from the Landfill Debt Service Fund and the Landfill Capital Projects Fund in accordance with the Agreement. The Agreement also required the establishment of reserves all of which have been expended except as follows:

Future Landfill Capital Purchases - Land	\$	300,000	
Equipment		330,028	
Transfer Station		400,000	
	\$	1,030,028	Subtotal

In addition to the reserves from the early retirement of bonds, there are also funds received from Developer and General fund in lieu of land as follows:

DRI Funds for C&D in lieu of land from Plantation Bay	\$	170,000	
General Fund Transfer - received for C&D in lieu of land		25,730	
	\$	195,730	Subtotal

\$ 1,225,758 Total Reserve restricted for Future Capital Outlay

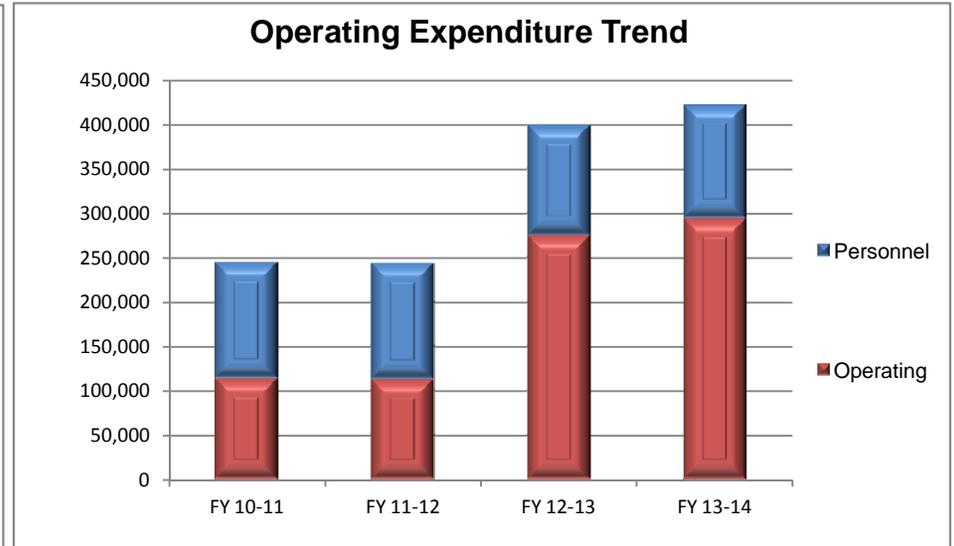
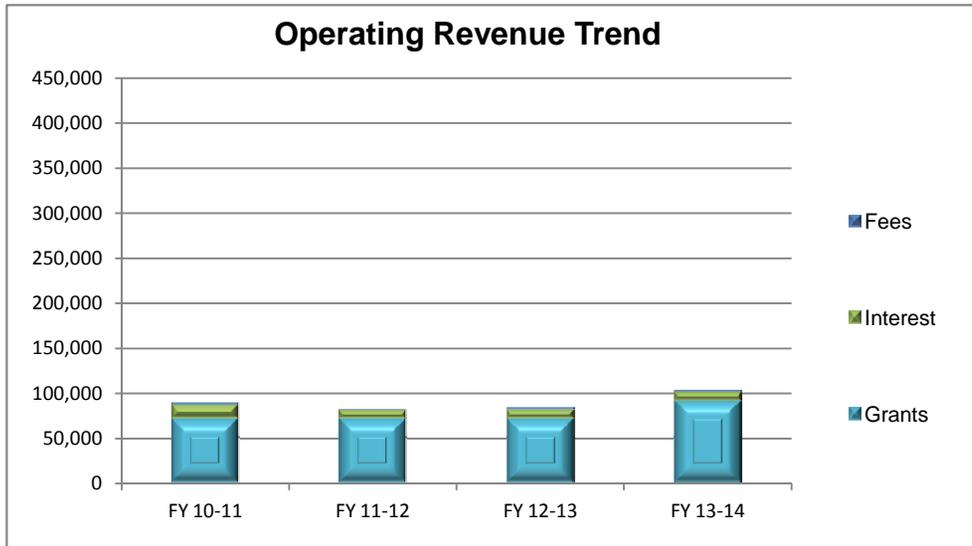
Note 2:

Fund 145, 146 and 148 each hold cash in escrow for each for the three Landfills. The sum of these escrow accounts is equal to this amount restricted for post closure care for the three Landfills.

**Flagler County Board of County Commissioners
FY 2013-2014**

SOLID WASTE - GENERAL SERVICES (Landfills)

ENTERPRISE FUND



NOTE FOR GRAPH

Small County Consolidated Solid Waste Grant in FY10-11, FY11-12, FY12-13 (\$70,588) provided by FDOT.

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary - Positions				
Solid Waste Inspector	1.00	1.00	1.00	1.00
Household Hazardous Waste Tech	1.00	1.00	1.00	1.00
Accountant	0.50	0.50	0.50	0.50
Total Positions	2.50	2.50	2.50	2.50

SUMMARY

Revenues

Fees	2,557	708	2,000	2,000
Interest	15,337	9,642	10,000	9,800
Grants	70,588	70,588	70,588	90,909
Sale of Fixed Assets	6,258	0	0	0
5% Statutory Reduction	0	0	(3,924)	(5,135)
Cash Carry Forward	3,734,137	3,744,708	3,501,876	3,635,946
	3,828,877	3,825,646	3,580,540	3,733,520

Expenses

Personnel	130,827	130,906	124,487	129,183
Operating	113,389	112,226	273,789	292,694
Provision for Long term care	(160,047)	(160,719)	0	0
Capital	0	0	0	25,000
Reserves	3,744,708	3,743,233	3,182,264	3,286,643
	3,828,877	3,825,646	3,580,540	3,733,520

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel	130,827	130,906	124,487	129,183
Operating	113,389	112,226	273,789	292,694
Provision for Long term care	(160,047)	(160,719)	0	0
Capital	0	0	0	25,000
Reserves	3,744,708	3,743,233	3,182,264	3,286,643
	3,828,877	3,825,646	3,580,540	3,733,520

**Flagler County Board of County Commissioners
FY 2013-2014**

RESIDENTIAL SOLID WASTE COLLECTION - GENERAL SERVICES

ENTERPRISE FUND

Fund 405 Dept 3101	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
313.70-00	Solid Waste Franchise Fees	139,044	137,093	127,815	158,456	30,641	Increase due to additional customers
323.70-01&	Solid Waste Collection Charges (billed)	14,767	16,316	0	14,000	14,000	
343.40-03	Solid Waste Collection Charges	1,408,598	1,422,800	1,431,077	1,289,723	(141,354)	
343.20&40-	Recycling Fees	18,539	11,963	14,760	14,760	0	
343-40.04	Trash Penalties	310	232	428	428	0	
361.10-00	Interest	2,922	3,153	3,508	3,508	0	
386.70-00	Tax Collector Excess Fees	10,268	9,977	0	10,000	10,000	
398.00-00	Less 5% Statutory Reduction	0	0	(77,495)	(74,544)	2,951	
	Subtotal Revenues	1,594,448	1,601,534	1,500,093	1,416,331	(83,762)	
399.00-00	Cash Carry Forward	767,567	875,786	947,245	695,853	(251,392)	
	TOTAL REVENUES	2,362,015	2,477,320	2,447,338	2,112,184	(335,154)	
	Expenses						
533.10-12	Regular Salaries	34,727	34,179	33,623	16,448	(17,175)	Accountant transferred to Public Transportation
533.10-xx	Employee Benefits	14,381	12,894	12,698	6,692	(6,006)	
	Total Personnel Expenses	49,108	47,073	46,321	23,140	(23,181)	
534.31-10	Professional Services	659	578	0	750	750	PFM Investment fees
534.34-10	Contracted Services-Solid Waste	1,390,445	1,370,935	1,382,869	1,289,723	(93,146)	
534.34-16	Collection Fees- Tax Collector	28,172	28,456	28,517	28,517	0	
534.34-19	Property Appraiser	11,512	11,952	11,600	11,600	0	
4110, 4120	Communications	140	137	180	180	0	
534.41-30	Postage Expense	333	511	500	500	0	
534.46-30	Maintenance Agreements	0	0	0	5,350	5,350	1/2 Naviline Customer Information and
534.49-18	Bank Analysis Fees	304	245	350	350	0	Land Management System from General Fund
534.49-91	Write offs and shortages	5,556	0	0	0	0	
534.51-10	Office Supplies	0	0	300	300	0	Operating Expense Decrease:
	Total Operating Expenses	1,437,121	1,412,814	1,424,316	1,337,270	(87,046)	-6.11%
581.91-10	Interfund Transfer to General Fund	0	0	600,000	0	(600,000)	Franchise fees transferred to Gen'l Fund
	Total Interfund Transfers	0	0	600,000	0	(600,000)	

RESIDENTIAL SOLID WASTE COLLECTION - GENERAL SERVICES

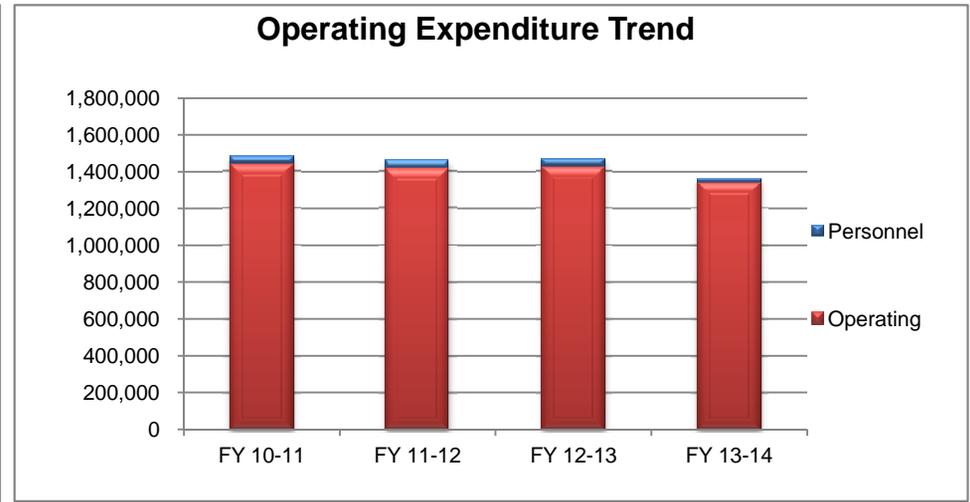
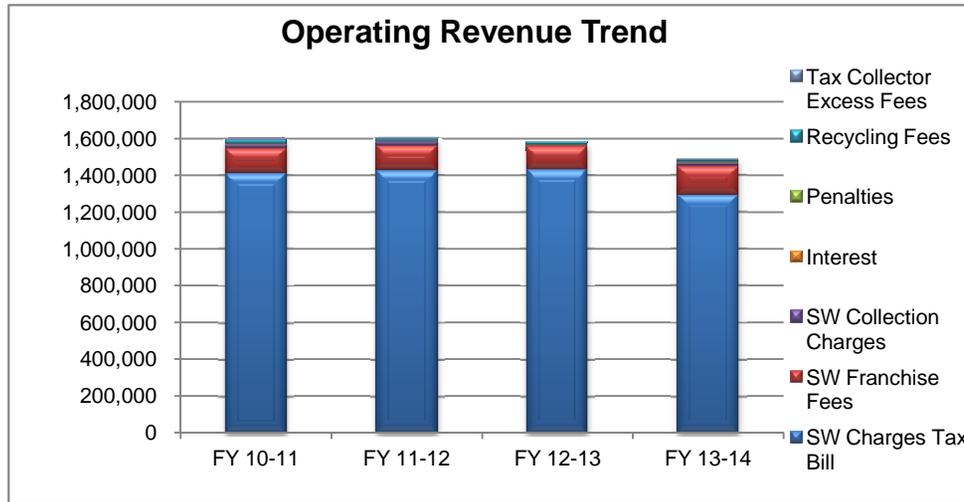
ENTERPRISE FUND

Fund 405 Dept 5000	DESCRIPTION	ACTUAL FY 10-11	BUDGETED FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
587.98-11	Designated for Future Use	875,786	1,017,433	376,701	751,774	375,073	
	Total Reserves	875,786	1,017,433	376,701	751,774	375,073	
	TOTAL FUND EXPENSES	2,362,015	2,477,320	2,447,338	2,112,184	(335,154)	

**Flagler County Board of County Commissioners
FY 2013-2014**

RESIDENTIAL SOLID WASTE COLLECTION - GENERAL SERVICES

ENTERPRISE FUND



NOTE FOR GRAPH

Fee schedule approved by the Board 11-20-2006.

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary - Positions				
Accountant I	0.50	0.50	0.50	0.00
Accounting Clerk	0.50	0.50	0.50	0.50
Total Positions	1.00	1.00	1.00	0.50

Accountant I transferred to General Fund during FY13.

SUMMARY

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Revenues				
SW Charges Tax Bill	1,408,598	1,422,800	1,431,077	1,289,723
SW Franchise Fees	139,044	137,093	127,815	158,456
SW Collection Charges	14,767	16,316	0	14,000
Interest	2,922	3,153	3,508	3,508
Penalties	310	232	428	428
Recycling Fees	18,539	11,963	14,760	14,760
Tax Collector Excess Fees	10,268	9,977	0	10,000
Less 5% Statutory Reduction	0	0	(77,495)	(74,544)
Cash Carry Forward	767,567	875,786	947,245	695,853
Total Revenues	2,362,015	2,477,320	2,447,338	2,112,184
Expenses				
Personnel	49,108	47,073	46,321	23,140
Operating	1,437,121	1,412,814	1,424,316	1,337,270
Interfund Transfer	0	0	600,000	0
Reserves	875,786	1,017,433	376,701	751,774
Total Expenses	2,362,015	2,477,320	2,447,338	2,112,184

Bunnell Flagler County Utility

The Bunnell Flagler County Utility (the Utility) was established February 6, 2013 in a Joint Commission Workshop with the City of Bunnell via an interlocal agreement between Flagler County and the City of Bunnell to jointly purchase the investor-owned potable and wastewater utility known as Plantation Bay Utility System. The joint purchase of the 24-acre utility site occurred in September 2013 for \$5.5M plus 150 prepaid connections entitling the seller to make new connections with no capital charge up to 400 additional units with a cap of \$6,000 per Equivalent Residential Connection (ERC). The City of Bunnell received a Department of Environmental Protection (DEP) loan for the acquisition price of \$5.5M. Flagler County obtained a \$3.4M Florida Association of Counties (FAC) loan, allocating \$1.1M for start up costs of the Bunnell Flagler County Utility.

The utility system provides service for approximately 1,500 retail water customers. The wastewater system is projected to increase by the same number of accounts as the water system, as new customers are anticipated to receive both water and wastewater service from the system. Approximately \$5.6M in capital needs have been identified for the System through Fiscal Year Ending September 30, 2018. A Rate Study dated September 2, 2013, projects that current rates will not be sufficient to meet needs and will need to be increased 46% on October 1, 2013 or as soon as possible. It is expected that this increase will go into effect January 2014 for the December 2013 service billings. The current usage charge per 1,000 gallons for water usage residential service is \$3.42 and for wastewater is \$3.73.

The City of Bunnell manages billing for the utility. The finances for the Utility are the administrative responsibility of Flagler County. The City of Bunnell has 9 positions funded by the Utility. The City of Bunnell collects revenues and remits to Flagler County for recording and submits invoices to Flagler County for payment of salaries and other operating expenses of the Utility.

**Flagler County Board of County Commissioners
FY 2013-2014**

BUNNELL FLAGLER COUNTY UTILITY SERVICE - Formerly Plantation Bay Utility

ENTERPRISE FUND

Fund 406	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept XXXX		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/-	
	Revenues						
	Water and Sewer Revenue	0	0	0	1,153,850	1,153,850	
	TOTAL REVENUES	0	0	0	1,153,850	1,153,850	
	Expenses Water						
533-31-10	Salary and Overtime Expense	0	0	0	390,330	390,330	Reimburse City of Bunnell
533-31-10	Billing Clerk BCC	0	0	0	22,250	22,250	
533-31-10	Professional Services	0	0	0	7,600	7,600	Auditor and engineering consultants
533-34-10	Contracted Services	0	0	0	65,263	65,263	
533-40-10	Travel/Training	0	0	0	2,750	2,750	CEU Certification training and travel
533-41-10	Communications	0	0	0	4,294	4,294	Office and cell phones, internet
533-41-30	Postage Expense	0	0	0	3,300	3,300	Bill Folder/Equipment Rental
533-43-10	Utilities Expense	0	0	0	23,094	23,094	Electric and Water Bills for plant and wells
533-44-10	Rentals & Leases	0	0	0	3,096	3,096	
533-46-30	Maintenance Agreements/Repairs	0	0	0	47,206	47,206	Equipment/vehcile Maintenance
533-47-10	Printing and Binding	0	0	0	698	698	Business Cards signs and notices
533-49-15	Advertising	0	0	0	1,200	1,200	Legal Notices
533-49-18	Bank Analysis Fees	0	0	0	1,620	1,620	Bank and credit card fees
533-51-10	Office Supplies	0	0	0	1,200	1,200	
533-51-11	Office Equipment	0	0	0	1,800	1,800	
533-52-10	Gas Oil& Lubricants	0	0	0	16,584	16,584	
533-52-12	Other Operating Expenses	0	0	0	77,880	77,880	Chemicals and supplies
533-52-20	Clothing & Wearing Apaprel	0	0	0	5,442	5,442	Uniforms/Boots
533-54-10	Publications/Memberships	0	0	0	3,277	3,277	Required by FDEP
	Total Operating Expenses	0	0	0	678,884	678,884	
	Expenses Wastewater						
534.31-10	Professional Services	0	0	0	21,500	21,500	Engineering Consultants/Auditor
534.34-10	Contracted Services	0	0	0	82,119	82,119	Hauling sludge/FDEP testing/
534.40-10	Travel/Training	0	0	0	3,500	3,500	Continuing education credits
4110, 4120	Communications	0	0	0	5,528	5,528	
534.43-10	Utilities Expense	0	0	0	67,650	67,650	Electric and Water Bills
534.44-10	Rentals & Leases	0	0	0	2,260	2,260	Pitney Bowes and tools
534.46-30	Maintenance Agreements/Repairs	0	0	0	36,634	36,634	
534.41-95	Advertising	0	0	0	1,200	1,200	Legal Notices
534.47-10	Printing and Binding	0	0	0	598	598	
534.49-18	Bank Analysis Fees	0	0	0	2,736	2,736	Bank and credit card fees
534.52-10	Gas Oil& Lubricants	0	0	0	16,209	16,209	
534.52-12	Other Operating Expenses	0	0	0	91,070	91,070	

**Flagler County Board of County Commissioners
FY 2013-2014**

BUNNELL FLAGLER COUNTY UTILITY SERVICE - Formerly Plantation Bay Utility

ENTERPRISE FUND

Fund 406	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	APPROVED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Dept 5000							
534.54-10	Publications/Memberships	0	0	0	3,377	3,377	License renewal and trade assoc member
534.52-20	Clothing & Wearing Apaprel	0	0	0	1,619	1,619	Uniforms/Boots
	Total Operating Expenses	0	0	0	336,000	336,000	
	Equipment	0	0	0	34,966	34,966	
	Total Equipment	0	0	0	34,966	34,966	
536-71-30	Principal	0	0	0	74,000	74,000	
536-72-30	Interest	0	0	0	30,000	30,000	
	Total Debt Service	0	0	0	104,000	104,000	
	TOTAL FUND EXPENSES	0	0	0	1,153,850	1,153,850	

<u>Personnel Summary-Positions</u>	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	
Waste Water Treatment Plant Op	0.00	0.00	0.00	1.00	
Water Treatment Plant Op	0.00	0.00	0.00	1.00	
Director	0.00	0.00	0.00	1.00	
Billing Specialist	0.00	0.00	0.00	1.00	
Cashier/Clerk	0.00	0.00	0.00	1.00	
Meter Reader	0.00	0.00	0.00	1.00	
Dual Lic Op	0.00	0.00	0.00	1.00	
Admin Asstiant	0.00	0.00	0.00	1.00	
Maintenance Technician I	0.00	0.00	0.00	1.00	
Total Positions	0.00	0.00	0.00	9.00	City of Bunnell employees

Emergency Communications-E911 System

The E911 Section provides for the management of the County Next Generation 9-1-1 System and ensures the accuracy and reliability of the local 9-1-1 Service. This includes continuous timely revisions and maintenance to the various E911 location databases, the E911 GIS mapping information used for locating callers, as well as the management of the E911 equipment needed to receive and process 9-1-1 calls. The E911 Division has 2.75 personnel and the 0.75 person is split between E911 and 800MHz. E911 is funded by the \$0.50 monthly surcharge on subscriber phone lines within Flagler County.

E911 also issues addresses and provides street designations, investigates and corrects potential 9-1-1 problems, creates mapping data that is used in the Computer Aided Dispatch (CAD) system. While rarely seen by the public, the work performed by E911 is very important and the information utilized must be highly accurate. Anytime a person calls 9-1-1 for help, the location information retrieved from E911 databases and the supporting GIS mapping information are the first systems utilized by dispatch to help the caller.

The highest priority for the E911 database is to provide countywide accurate, dependable, and timely information for dispatchers when a 9-1-1 call is received. The Flagler County 9-1-1 System operates under the State Emergency Number Plan administered by the Florida Department of Management Services in accordance with Florida Statute 365.171. Additional mandates from the Florida Department of Law Enforcement, Florida Department of Management Services, Florida Fire Chief's Association, and Flagler County Code apply. Operational directives come from the same agencies.

Primary Functions

- ❖ Manage County Enhanced 9-1-1 system and prepare for Next Generation 9-1-1 service delivery.
- ❖ Ensure accuracy and reliability of the E911 service and coordinate with all telephone service providers
- ❖ Create and maintain mapping for Computer Aided Dispatch (CAD) system and Master Street Address Guide (MSAG).
- ❖ Assign addresses for new developments and streets.
- ❖ Creates, maintains, synchronizes, and quality controls data for use in CAD system, coordinates data with Master Street Address Guide (MSAG), and displays data using mapping programs.
- ❖ Coordinate county 911 system training and programs.
- ❖ Ensure systems are compatible with Next Generation (text message and video) 9-1-1 technology.
- ❖ Assure that Flagler County is compliant with all new E911 technology laws.
- ❖ Maintain all alarm systems and requirements as dictated by the Florida Department of Management Services.

E911 Database Facts

- ❖ Manages approximately 80,000 addresses (does not include Flagler Beach or Bunnell) in total with approximately 6,000 reviewed per year.

**Flagler County Board of County Commissioners
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EMERGENCY COMMUNICATIONS E-911-EMERGENCY SERVICES

SPECIAL REVENUE FUND

Fund 302 Dept 1722	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						Funds 1722 & 1723 Combined in FY10
335.22-01	E911 Assessment \$0.43 per land line	232,458	234,780	235,480	206,335	(29,145)	Decrease per 2014 Legislation was \$0.50
335.22-02	E911 Assessment \$0.43 per wireless	241,574	231,782	249,277	206,335	(42,942)	Florida Statute Section 365.173
361.10-00	Interest	1,819	2,243	500	2,500	2,000	
398.00-00	Less 5% Statutory Reduction	0	(23,328)	(24,263)	(20,759)	3,504	
	Sub-Total Revenues	475,851	445,477	460,994	394,411	(66,583)	
399.00-00	Cash Carry Forward	400,374	497,918	488,314	616,540	128,226	
	TOTAL REVENUES	876,225	943,395	949,308	1,010,951	61,643	
	Expenses						
529.10-12	Regular Salaries	108,365	107,790	107,790	110,486	2,696	
529.xx-xx	Employee Benefits	41,022	40,315	37,040	42,469	5,429	
	Total Personnel Expenses	149,387	148,105	144,830	152,955	8,125	
529.31-10	Professional Services	240	1,375	21,549	375	(21,174)	
529.34-10	Other Contracted Services	643	75,441	40,980	18,500	(22,480)	
529.xx-xx	Travel/Training	949	2,744	4,220	5,064	844	
41-10,41-20	Communications	84,015	116,568	104,928	102,328	(2,600)	Equipment previously leased is now owned
529.42-01	Postage Expense	119	120	100	100	0	
529.44-10	Rentals & Leases	0	0	0	0	0	
529.45-20	Vehicle Insurance	267	268	281	281	0	
529.46-10	Building/Equipment Repairs	0	2,500	6,500	2,500	(4,000)	
529.46-20	Vehicle Repair	1,550	300	300	610	310	
529.46-30	Maintenance Agreements	75,649	70,936	103,695	103,345	(350)	
529.46-40	Small Tools & Equipment	81	0	0	0	0	
529.47-10	Printing & Binding	0	300	300	0	(300)	
529.48-10	Promotional Activities	379	600	600	400	(200)	
529.49-18	Bank Analysis Fees	304	266	400	400	0	
529.51-10	Office Supplies	796	1,934	1,709	700	(1,009)	
529.51-11	Office Equip under \$1,000	6,512	0	0	0	0	
529.51-20	Data Processing Supplies	1,272	0	0	0	0	
529.52-10	Gas, Oil & Lubricants	688	1,131	1,131	1,131	0	
529.52-12	Other Operating Expenses	187	80	0	0	0	
529.52-30	Data Processing Software	0	0	0	720	720	
529.54-10	Publications/Memberships	482	280	720	375	(345)	
529.54-20	Conference/Seminar Registration	149	0	375	0	(375)	
	Total Operating Expenses	174,282	274,843	287,788	236,829	(50,959)	

Flagler County Board of County Commissioners
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EMERGENCY COMMUNICATIONS E-911-EMERGENCY SERVICES

SPECIAL REVENUE FUND

Fund 302 Dept 1722	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Expenses - continued						
529.64-10	Equipment	23,354	15,000	0	0	0	
	Total Capital Expenses	23,354	15,000	0	0	0	
	TOTAL EXPENSES	347,023	437,948	432,618	389,784	(42,834)	

EMERGENCY COMMUNICATIONS E-911 RESERVES-EMERGENCY SERVICES

SPECIAL REVENUE FUND

Fund 302 Dept 5000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Reserves						
587.98-11	E911 Future Equipment Replacement	527,297	504,211	514,697	0	(514,697)	Potential upgrade & replacement of system
587.98-57	Future Capital Outlay - Building	0	0	0	618,898		
587.98-41	Personal Service Reserves	1,993	1,993	1,993	2,269	276	
	TOTAL RESERVES	529,290	506,204	516,690	621,167	(514,421)	
	TOTAL FUND EXPENSES	876,313	944,152	949,308	1,010,951	(557,255)	

EMERGENCY COMMUNICATIONS E-911 GRANTS-EMERGENCY SERVICES

SPECIAL REVENUE FUND

Fund 302 Dept 8610	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
334.15-02	E911-CPE Replacement	(584)	0	0	0	0	Grant ended 9/30/10
399.00-00	Cash Carry Forward	31,088	0	0	0	0	
	TOTAL REVENUES	30,504	0	0	0	0	
	Expenses						
529.34-10	Other Contracted Services	(386)	0	0	0	0	
529.41-10	Communications	0	0	0	0	0	
529.44-10	Rentals	0	0	0	0	0	
529.46-10	Building/Equipment Repairs	0	0	0	0	0	
529.46-30	Maintenance Agreements	3,530	0	0	0	0	
529.46-40	Small Tools & Equipment	0	0	0	0	0	
529.51-20	Data Processing Supplies	471	0	0	0	0	
529.52-30	Data Processing Software	14,624	0	0	0	0	
529.64-10	CPE Replacement-E911 State Grant	12,265	0	0	0	0	
	TOTAL GRANT EXPENSES	30,504	0	0	0	0	

Flagler County Board of County Commissioners
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EMERGENCY COMMUNICATIONS E-911 GRANTS-EMERGENCY SERVICES

SPECIAL REVENUE FUND

Fund 302	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 8614	GIS Address Point Data	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	COMMENTS
Revenues							
334.15-04	GIS Address Point Data	0	0	0	0	0	
399.00-00	Cash Carry Forward	10,620	0	0	0	0	
	TOTAL REVENUES	10,620	0	0	0	0	
Expenses							
529.51-11	Office Equipment under \$1,000	11	0	0	0	0	
529.64-10	Capital Equipment	10,609	0	0	0	0	
	TOTAL GRANT EXPENSES	10,620	0	0	0	0	

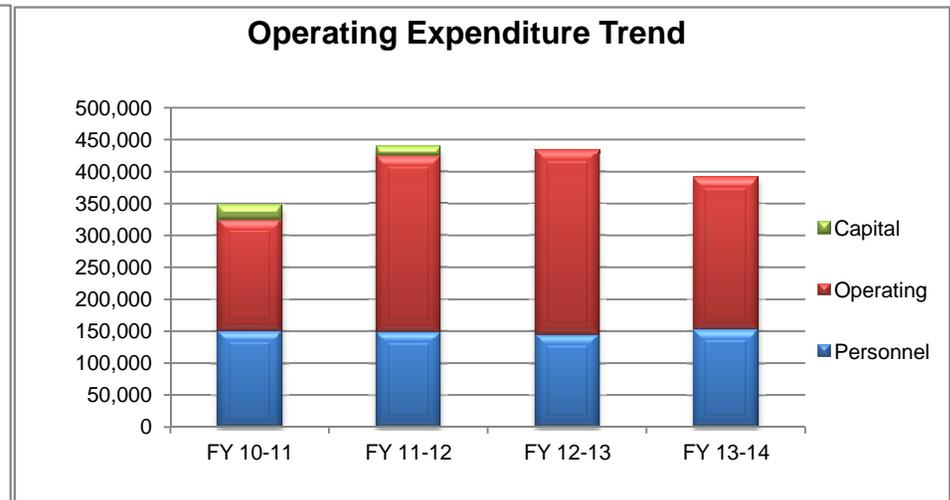
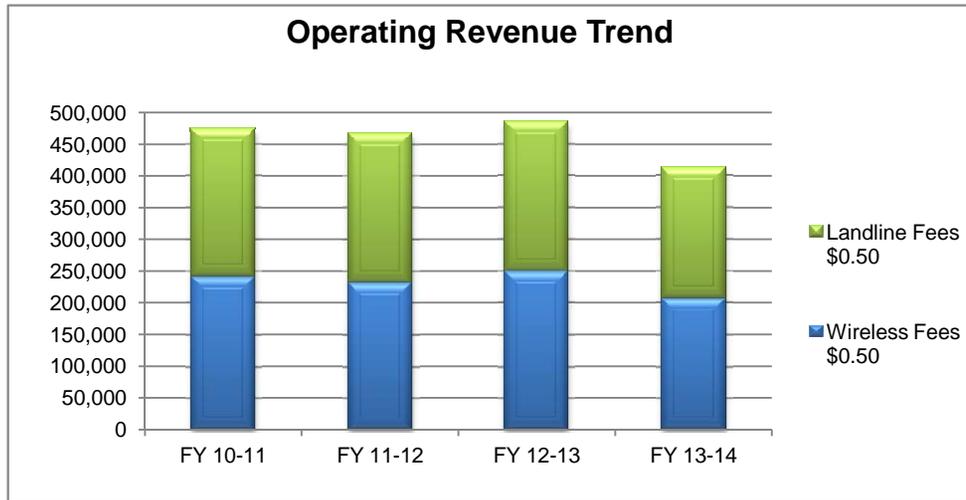
Fund 302	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 8615	GIS Map Generation	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	COMMENTS
Revenues							
334.15-05	GIS Map Generation	22,617	0	0	0	0	
	TOTAL REVENUES	22,617	0	0	0	0	
Expenses							
529.34-10	Other Contracted Services	2,426	0	0	0	0	
529.46-30	Maintenance Agreements	1,961	0	0	0	0	
529.52-30	Data Processing Software	18,230	0	0	0	0	
	TOTAL GRANT EXPENSES	22,617	0	0	0	0	

Fund 302	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 8619	GIS Map Display	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	COMMENTS
Revenues							
334.15-07	Public Safety State Grant/E911	0	0	0	83,404	0	
	TOTAL REVENUES	0	0	0	83,404	0	
Expenses							
529.34-10	Other Contracted Services	0	0	0	83,404	0	
529.55-01	Training Educational Cost	0	0	0	0	0	
	TOTAL GRANT EXPENSES	0	0	0	83,404	0	

**Flagler County Board of County Commissioners
FY 2013-2014**

EMERGENCY COMMUNICATIONS-E-911-EMERGENCY SERVICES

SPECIAL REVENUE FUND



Sixty-seven percent of the monies in the wireless category shall be distributed each month to counties, based on the total number of service identifiers in each county, and shall be used exclusively for payment of:

1. Authorized expenditures, as specified in s. 365.172(9)
2. Costs to comply with the requirements for E911 service contained in the order and any future rules related to the order.

SUMMARY

Revenues

Wireless Fees \$0.50	241,574	231,782	249,277	206,335
Landline Fees \$0.50	232,458	234,780	235,480	206,335
Grants	63,741	0	0	83,404
Interest	1,819	2,243	500	2,500
Cash Carry Forward	400,374	497,918	488,314	616,540
Less 5% Statutory Reduction	0	0	(24,263)	(20,759)

Expenses

Personnel	149,387	148,105	144,830	152,955
Operating	174,282	274,843	287,788	236,829
Capital	23,354	15,000	0	0
Reserves	529,290	506,204	516,690	621,167
Grants	63,741	0	0	83,404
Total	939,966	966,723	949,308	1,094,355

Personnel Summary-Positions

E-911 GIS Specialist	1.00	1.00	1.00	1.00
E911 Coordinator (Split Funded)	0.75	0.75	0.75	0.75
E911 Data Base Specialist	1.00	1.00	1.00	1.00
Total Positions	2.75	2.75	2.75	2.75



APPROVED BUDGET FY 2013-2014

Health Insurance

The Flagler County Health Insurance Plan currently provides health, dental, vision and life insurance coverage to approximately 640 county employees of the Board of County Commissioners, Clerk of the Court, Supervisor of Elections, Property Appraiser, Sheriff's Office and Tax Collector. Employees are offered the opportunity to participate in an IRS Section 125 Cafeteria Plan which allows for insurance premiums to be deducted pre-tax and a Flexible Spending Account for health care and/or dependent care reimbursement.

Primary Functions

- ❖ Health insurance is a self-funded plan which is administered by Florida Blue. Flagler County BOCC pays for claims incurred plus administrative fees to Florida Blue.
- ❖ Dental insurance is a self-funded plan which is administered by Humana Dental Insurance Company. Flagler County BOCC pays for claims incurred plus administrative fees to Humana Dental Insurance Company. This plan became a voluntary plan on October 1, 2008 and premiums are paid at the employee's expense.
- ❖ Vision insurance is a fully insured plan through Humana/Comp Benefits. Set monthly premiums per employee are paid to Humana whether services are utilized or not. This plan became a voluntary plan on October 1, 2008 and premiums are paid at the employee's expense.
- ❖ Life insurance is a fully insured plan through The Hartford Life Insurance Company. The plan includes accidental death and dismemberment coverage. Flagler County BOCC provides \$15,000 term life insurance per employee. Employees may purchase additional coverage for themselves, their spouse and children at their own cost.
- ❖ The IRS Section 125 Cafeteria Plan and Flexible Spending Account reduces the amount of money that the County has to match for Social Security/Medicare tax since the premiums are deducted pre-tax and allow for employees to receive an additional benefit.

2013 Statistics

- ❖ The current plan offered includes health insurance and life insurance, dental and vision are now voluntary plans with full premiums paid by each employee.
- ❖ Keeping our Health insurance deductibles, co-insurance and out of pocket maximums lower than neighboring counties aids us in the recruiting and retention of highly qualified personnel.
- ❖ The Board contribution per employee has increased from \$8,300 to \$8,500 in Fiscal Year 2013/2014 to account for increase in health care costs and upcoming costs due to health care reform.
- ❖ Employee monthly contributions were established in 1997 and were altered for the FY 2008-2009 plan year. The monthly contributions for FY 2013-2014 include medical insurance only (dental and vision as voluntary):

	<u>Blue Options</u>	<u>Blue Choice</u>
Employee	\$ 20.00	\$ 80.00
Employee + Spouse	\$ 107.00	\$ 300.00
Employee + Children	\$ 85.00	\$ 215.00
Family	\$ 220.00	\$ 425.00

- ❖ It has been Flagler County's objective to develop our Health Insurance plan into a cost effective benefit that meets the changing needs of a diverse workforce and to promote fitness and healthy lifestyles, thus reducing health care costs, absenteeism, and on the job injuries of County employees.

**Flagler County Board of County Commissioners
FY 2013-2014**

HEALTH INSURANCE FUND							INTERNAL SERVICE FUND
Fund 603	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
	Revenues	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
361.10-00	Interest-MMIA & Investments	15,594	13,861	5,000	2,000	(3,000)	
369.10-01	BCC Premium Contribution	2,734,595	2,752,477	2,326,318	2,592,350	266,032	
369.10-01	Employee Contributions			1,536,382	1,536,382	0	Premium contribution FY09 \$9k, FY10 \$8k, FY11
369.10-02	Clerk of Court Premium Contribution	487,635	476,825	400,575	246,500	(154,075)	\$8,175, FY12 \$8,300, FY14 \$8,500 per employee
369.10-03	Sheriff Premium Contribution	2,569,877	2,693,281	1,839,375	2,261,000	421,625	
369.10-04	Supervisor of Elections Premium Contribution	55,953	52,432	32,700	51,000	18,300	
369.10-05	Tax Collector Premium Contribution	296,144	303,096	228,900	255,000	26,100	
369.10-06	Property Appraiser Premium Contribution	307,104	299,726	253,425	238,000	(15,425)	
369.10-07	Retired Employees Premium Contribution	63,505	63,112	157,914	0	(157,914)	
369.10-08	Cobra Premium Contribution	19,727	20,740	0	0	0	
369.10-09	BCBS Pharmacy Rebate	75,854	87,221	0	0	0	
381.00-00	Miscellaneous	28,779	288,872	0	0	0	
399.00-00	Cash Carry Forward	4,054,000	3,435,595	3,109,458	2,454,973	(654,485)	
	TOTAL FUND REVENUES	10,708,767	10,487,238	9,890,047	9,637,205	(252,842)	
513.10-12	Regular Salaries	0	0	0	27,999	27,999	Added .70 Employee Benefits & Wellness Mgr.
513.10-xx	Employee Benefits	0	0	0	10,108	10,108	
	Total Personnel Expenses	0	0	0	38,107	38,107	
519.31-10	Investment Fees	0	0	1,000	1,000	0	
519.49-18	Bank Analysis Fees	304	245	3,300	3,300	0	
580.31-10	Professional Services	17,744	5,800	21,000	21,000	0	Actuary
580.99-30	Insurance - Admin Fees	448,593	427,190	370,656	370,656	0	Flat admin. rate x # of employees x 12 months
580.99-31	Insurance - Premiums	22,722	23,441	29,531	29,531	0	
580.99-32	Stop Loss Premiums	512,555	530,793	673,033	673,033	0	
580.99-40	Claims - Health Insurance	5,433,975	5,568,104	5,800,000	6,100,000	300,000	
580.99-41	Reinsurance Claims	(408,516)	(128,038)	0	0	0	
580.99-42	Vision Premiums	353	334	0	40,000	40,000	
	Total Health Insurance Expenses	6,027,730	6,427,869	6,898,520	7,238,520	340,000	
580.31-10	CareHere	321,672	582,325	610,000	610,000	0	
580.52-12	Other Operating	67,380	65,099	0	45,000	45,000	PHA Incentives
580.52-41	Employee Clinic Medications	3,556	2,265	0	5,000	5,000	
580.64-10	Clinic Equipment/Office Supplies	0	1,392	0	5,000	5,000	
	Total Employee Health Clinic	392,608	651,081	610,000	665,000	50,000	
581.91-10	Interfund Transfer to General Fund	0	0	235,000	0	(235,000)	Lawsuit Settlement
	Total Interfund Transfers	0	0	235,000	0	(235,000)	
587.98-11	Designated for Future Use	3,135,595	2,680,733	2,146,527	1,695,578	(450,949)	Incurred but not reported reserve based upon
	Total Reserves	3,135,595	2,680,733	2,146,527	1,695,578	(450,949)	9/30/12 \$1,544,995. The balance to be used for rate stabilization
	TOTAL FUND EXPENSES	9,555,933	9,759,683	9,890,047	9,637,205	(252,842)	



APPROVED BUDGET FY 2013-2014