

**Flagler County Board of County Commissioners
FY 2013-2014**

APPROPRIATION SUMMARY-GENERAL FUND- BOCC

DEPARTMENT	BUDGET FY12-13	BUDGET FY13-14	% CHANGE	POSITIONS FY12- 13 FY13-14		DEPARTMENT	BUDGET FY12-13	BUDGET FY13-14	% CHANGE	POSITIONS FY12- 13 FY13-14	
County Administration						Emergency Services:					
Board of County Commissioners	408,719	462,796	13.2%	5.00	5.00	Emergency Services-Admin	224,530	218,462	-2.7%	0.75	0.75
Administration	604,740	636,296	5.2%	6.20	6.00	Emergency Management	501,249	505,792	0.9%	4.00	4.00
Land Management	179,433	1,275,880	611.1%	2.00	2.00	Emergency Communications	1,259,473	1,269,822	0.8%	0.00	0.00
County Attorney	520,377	600,088	15.3%	4.00	4.00	Emergency Flight Operations	758,821	660,446	-13.0%	2.00	2.00
Economic Opportunity	900,272	898,621	-0.2%	2.00	2.50	Fire/Rescue	8,214,124	8,241,944	0.3%	83.00	83.00
	<u>\$ 2,613,541</u>	<u>\$ 3,873,681</u>	<u>48%</u>	<u>19.20</u>	<u>19.50</u>	Emergency Services Grants	95,155	36,362	-61.8%	0.80	0.00
							<u>\$ 11,053,352</u>	<u>\$ 10,932,828</u>	<u>-1.1%</u>	<u>90.55</u>	<u>89.75</u>
Engineering	484,269	582,431	20.3%	5.67	6.00	Non Departmental:					
Financial Services						Value Adjustment Board	10,575	10,575	0.0%	0.00	0.00
Budget	365,602	387,633	6.0%	5.00	5.00	Medical Examiner	259,649	276,153	6.4%	0.00	0.00
Purchasing	235,294	243,016	3.3%	4.00	4.00	Interfund Transfers	122,208	148,216	21.3%	0.00	0.00
Information Technology	472,790	503,839	6.6%	5.00	5.00	Pooled Expenditures	2,539,072	2,663,369	4.9%	0.00	0.00
	<u>\$ 1,073,686</u>	<u>\$ 1,134,488</u>	<u>6%</u>	<u>14.00</u>	<u>14.00</u>	Special Events	0	52,861	100.0%	0.00	0.00
Community Services:						Tax Increment Financing	907,320	1,039,420	14.6%	0.00	0.00
Human Resources	220,420	204,144	-7.4%	3.00	2.30	Reserves	6,806,857	6,221,857	-8.6%	0.00	0.00
Extension Service	249,421	251,844	1.0%	5.00	5.30	Gen'l Fund Capital Projects	2,263,227	1,298,225	-42.6%	0.00	0.00
Social Services/Grants	3,612,680	3,961,321	9.7%	15.35	15.35	General Liability Insurance	670,023	792,725	18.3%	0.00	0.00
Veterans Services	112,566	118,799	5.5%	2.00	2.00		<u>\$ 13,578,931</u>	<u>\$ 12,503,401</u>	<u>-8%</u>	<u>0.00</u>	<u>0.00</u>
Library Services - Main & Bunnell	947,130	1,090,503	15.1%	15.25	16.25	Total BOCC General Fund	<u>\$ 40,599,584</u>	<u>\$ 41,825,699</u>	<u>3.02%</u>	<u>250.82</u>	<u>258.75</u>
	<u>\$ 5,142,217</u>	<u>\$ 5,626,611</u>	<u>9%</u>	<u>40.60</u>	<u>41.20</u>						
General Services:											
General Services-Administration	278,937	369,669	32.5%	4.50	5.50						
Fleet Management	375,327	747,002	99.0%	6.00	9.00						
Facilities Management	1,859,774	2,131,357	14.6%	25.00	28.00						
Government Services Building	704,995	671,550	-4.7%	0.00	0.00						
Public Transportation	1,760,161	1,532,253	-12.9%	27.80	28.30						
Recreation Facilities	1,356,987	1,390,103	2.4%	13.50	13.50						
Princess Place Preserve	151,299	162,185	7.2%	3.00	3.00						
Bull Creek	78,108	80,140	2.6%	1.00	1.00						
Recreation Services/Carver Gym	88,000	88,000	0.0%	0.00	0.00						
	<u>\$ 6,653,588</u>	<u>\$ 7,172,259</u>	<u>8%</u>	<u>80.80</u>	<u>88.30</u>						



APPROVED BUDGET FY 2013-2014

**Flagler County Board of County Commissioners
FY 2013-2014**

ADMINISTRATIVE-SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	Approved FY 13-14	CHANGES +/(-)
Revenues					
General Fund	1,630,407	1,642,955	2,071,285	2,283,620	212,335
Feed Flagler	880	0	0	0	0
Cash Carry Forward	888,350	722,751	542,258	1,590,061	1,047,803
Total Revenues	2,519,637	2,365,706	2,613,543	3,873,681	1,260,138
Expenses					
Board of County Commissioners	409,837	456,375	408,719	462,796	54,077
Administration	596,135	617,479	604,740	636,296	31,556
Land Management	79,091	136,767	179,434	1,275,880	1,096,446
County Attorney	546,224	434,184	520,378	600,088	79,710
Economic Opportunity	888,350	720,901	900,272	898,621	(1,651)
Total Expenses	2,519,637	2,365,706	2,613,543	3,873,681	1,260,138
Revenues vs. Expenses	0	0	0	0	0

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	Approved FY 13-14	CHANGES +/(-)	
Personnel Summary -Positions						
Board of County Commissioners	5.00	5.00	5.00	5.00	0.00	
Administration	6.00	6.20	6.20	6.00	(0.20)	delete share of grant position
Land Management	1.00	2.00	2.00	2.00	0.00	
County Attorney	4.00	4.00	4.00	4.00	0.00	
Economic Development	0.00	2.00	2.00	2.50	0.50	add part time intern
Total Positions	16.00	19.20	19.20	19.50	0.30	

Board of County Commissioners

Flagler County was founded on April 28, 1917 from portions of St. Johns County to the north and Volusia County to the south. The County was named after Henry Morrison Flagler who was a founder with John D. Rockefeller of the Standard Oil Company. Mr. Flagler was a railroad developer and is credited with a good deal of the development of the eastern part of Florida where he brought his railroad, hotels and the tourist industry.

From its inception Flagler County has been a Non-Charter County governed by Five (5) County Commissioners who are elected by the County at-large and each serves a four-year term, with the terms being staggered. Each Commissioner represents one (1) of five (5) districts.

Flagler County's Board of County Commissioners is the legislative branch of County government. Individual Commissioners are both lawmaking officers and fiscal representatives of the County. The County Administrator and County Attorney are appointed by the Commissioners to oversee daily operations, personnel and legal matters. Additionally, multiple services of the Board of County Commissioners are provided by administrative departments and divisions under the direction of the County Administrator.

Acting in good faith and within their statutory authority, the Commissioners have wide discretion.

The Board of County Commissioners Chairman is elected by the Board members on a yearly basis and presides over all meetings, signs all legal documents, and appoints Commissioners to various committees. The Chairman is the official representative of the Board and retains a vote on all items and issues.

The Commissioners appoint citizens to more than 30 different committees. Vacancies on these advisory boards are posted as the terms are fulfilled. Those interested in serving go through an application and selection process. The Board meets the first Monday of each month at 9:00 AM and third Monday at 5:00 PM. In addition, the Board meets in work sessions whenever necessary to discuss matters of general importance. Video and written minutes are

recorded for all Commission meetings, work sessions and public hearings, and made a part of the official public record.

Primary Functions

- ❖ Elected to a Four (4) Year Term through at-large voting selection.
- ❖ Represents One (1) of Five (5) Districts in Flagler County.
- ❖ Presides over all County Commission Meetings, Workshops and all other Commission related activities.
- ❖ Approves or disapproves proposed Laws for the Unincorporated Portion of Flagler County.
- ❖ Oversees and authorizes all Fiscal matters for the County, including the yearly County budget.
- ❖ Represents the County on various State and Local Committees and Advisory Boards.
- ❖ Considers and Approves all appointments to Flagler County Advisory Boards and Committees.
- ❖ Attends various civic and political meetings within the County and State.
- ❖ Meets with citizens and other jurisdictional officials regularly in order to coordinate County-wide projects and activities.
- ❖ Attends meetings and conferences as representative of Flagler County.
- ❖ Prepares Strategic Plans for the County's future.
- ❖ Meets regularly with the County Administrator and Staff.

**Flagler County Board of County Commissioners
FY 2013-2014**

BOARD OF COUNTY COMMISSIONERS

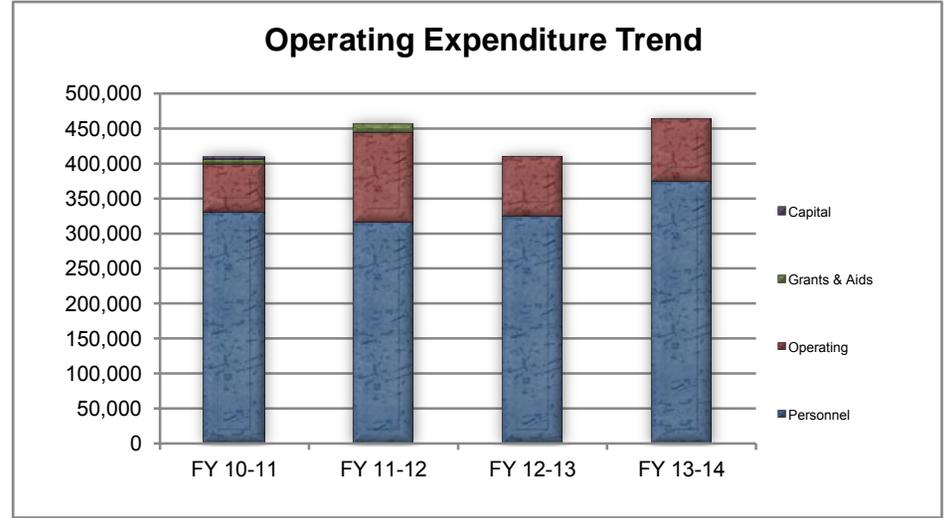
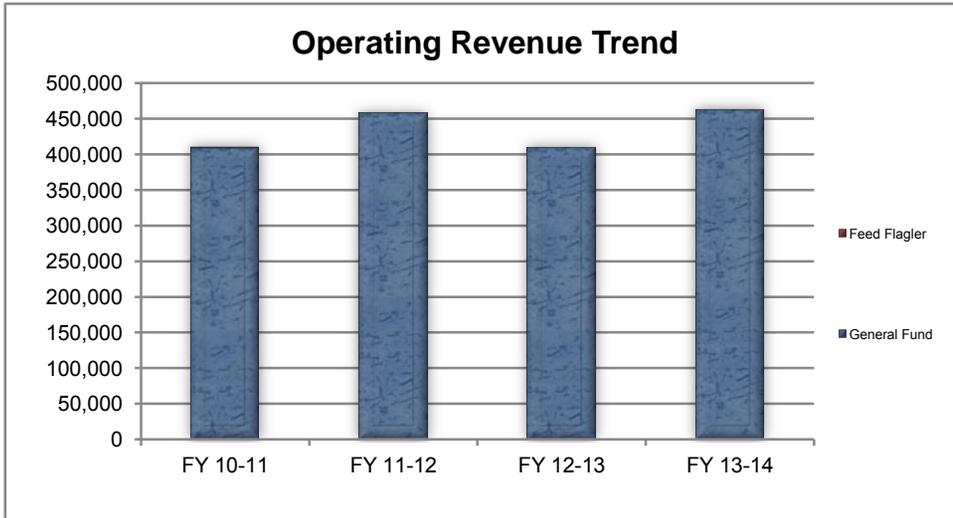
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Dept 0100	Revenues						
337.60.01	Feed Flagler	880	0	0	0	0	Moved to Pooled account 001-4915
	General Fund	408,957	456,375	408,719	462,796	54,077	
	TOTAL REVENUES	409,837	456,375	408,719	462,796	54,077	
	Expenses						
511.10-11	Salaries	239,330	240,905	240,905	241,575	670	Dictated by Chapter 145.031 F.S.
511.xx-xx	Employee Benefits	90,464	75,267	83,964	132,602	48,638	FRS rate went from 10.23% to 33.08%
	Total Personnel Expenses	329,794	316,172	324,869	374,177	49,308	
511.31-10	Professional Services	0	45,047	55,000	45,000	(10,000)	Lobbyist \$40K
511.34-10	Other Contracted Services	30,000	40,000	0	0	0	
40-10,54-20	Travel/Conference	10,298	6,593	12,000	9,250	(2,750)	
511-41-10	Communications	997	3,353	1,020	3,600	2,580	
511.42-01	Postage Expense	2,506	2,664	2,000	2,000	0	
511.44-10	Rentals & Leases	0	296	0	0	0	
511.46-40	Small Tools & Equipment	164	0	0	0	0	
511.47-10	Printing & Binding	431	233	300	200	(100)	
511.49-10	Other Current Charges	793	1,434	500	1,500	1,000	
511.49-13	Service Awards/Recognition	0	0	0	100	100	
511.49-15	Advertising	682	1,840	700	1,000	300	
511.51-10	Office Supplies	2,189	1,927	2,500	1,000	(1,500)	
511.51-11	Office Equipment under \$1,000	105	284	0	0	0	
511.52-12	Other Operating Expenses	9,131	1,016	1,000	1,000	0	
511.52-30	Data Processing Software	0	100	0	0	0	
511.54-10	Publications/Memberships	10,458	9,574	8,630	20,249	11,619	St. John's River \$2,500k (new)/SC Coalition \$4,500/
511.55-01	Training/Education	0	1,430	200	3,720	3,520	Municode LDC upgrade \$7,500 (1 time expense)
569.49-23	Feed Flagler	710	12,053	0	0	0	
	Total Operating Expenses	68,464	127,844	83,850	88,619	4,769	
511-64-10	Equipment	4,299	0	0	0	0	
	Total Capital Expenses	4,299	0	0	0	0	
569.82-53	Other Entities	7,280	12,359	0	0	0	
	Total Grants & Aids	7,280	12,359	0	0	0	
	TOTAL EXPENSES	409,837	456,375	408,719	462,796	54,077	Overall Expense Increase/Decrease: 13.23%

**Flagler County Board of County Commissioners
FY 2013-2014**

BOARD OF COUNTY COMMISSIONERS

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Feed Flagler
General Fund

Expenses

Personnel
Operating
Grants & Aids
Capital

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Feed Flagler	880	0	0	0
General Fund	408,957	456,375	408,719	462,796
Total	409,837	456,375	408,719	462,796

Personnel	329,794	316,172	324,869	374,177
Operating	68,464	127,844	83,850	88,619
Grants & Aids	7,280	12,359	0	0
Capital	4,299	0	0	0
Total	409,837	456,375	408,719	462,796

Personnel Summary-Positions

County Commissioners
Total Positions

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
County Commissioners	5.00	5.00	5.00	5.00
Total Positions	5.00	5.00	5.00	5.00

County Administration

County Administration is headed by the County Administrator who serves as Flagler County's chief administrative officer and serves at the pleasure of the Board of County Commissioners. The County Administrator implements and administers policies and programs established by the Board of County Commissioners in accordance with Chapter 125 of the Florida Statutes and County Ordinances.

County Administration staff provides support to the County Administrator, Board of County Commissioners, other County staff, and the Constitutional Officers, as well as the citizens of Flagler County. The department's duties include agenda preparation, special project administration, public communications, and coordination and scheduling of all Board of County Commissioner workshops and meetings.

County Administration oversees all day-to-day County operations and the development and management of the County's annual operating and capital improvement budgets.

County Administrator is also responsible for the supervision and management of Department Directors.

Administrator is responsible for ensuring that all agreements, leases and other contractual obligations of the Commission are properly performed.

County Administration directs County operations and acts as a liaison between County staff and the County Commission. The County Administrator develops and recommends alternative solutions to County programs to meet health, safety, and welfare issues for Board consideration.

Staff duties also include travel arrangements for Board of County Commissioners, mailroom coordination for all County offices, receipt and fulfillment of public information requests and press releases, answering all incoming calls and routing to the proper

department, set-up for Board meetings, and assistance with research on topics related to County policy and/or procedures.

Primary Functions

- ❖ Administer and carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances, and regulations of the Board to ensure they are faithfully executed.
- ❖ Meet regularly with members of the Board of County Commissioners to assist with response to inquiries and special projects by citizens of the County.
- ❖ Prepare and submit to the Board for its consideration and adoption an annual operating budget, a capital budget, and a capital program.
- ❖ Act as a clearinghouse for citizen inquires; providing a written or verbal response, as appropriate.
- ❖ Provide an annual report to the Board on the state of the County, the work of the previous year, and any recommendations as to actions or programs the Administrator deems necessary for the improvement of the County and the welfare of its residents.
- ❖ Select, employ, and supervise all personnel and fill all vacant positions under the jurisdiction of the Board. The employment of all department heads requires confirmation by the Board of County Commissioners.
- ❖ Attend all meetings of the Board with the authority to participate in discussions. Prepare background information for the Board on each item to be discussed, including the financial consequences and staff needs.
- ❖ Prepare press releases to the local media for all County sponsored special events, milestones and accomplishments.

**Flagler County Board of County Commissioners
FY 2013-2014**

ADMINISTRATION

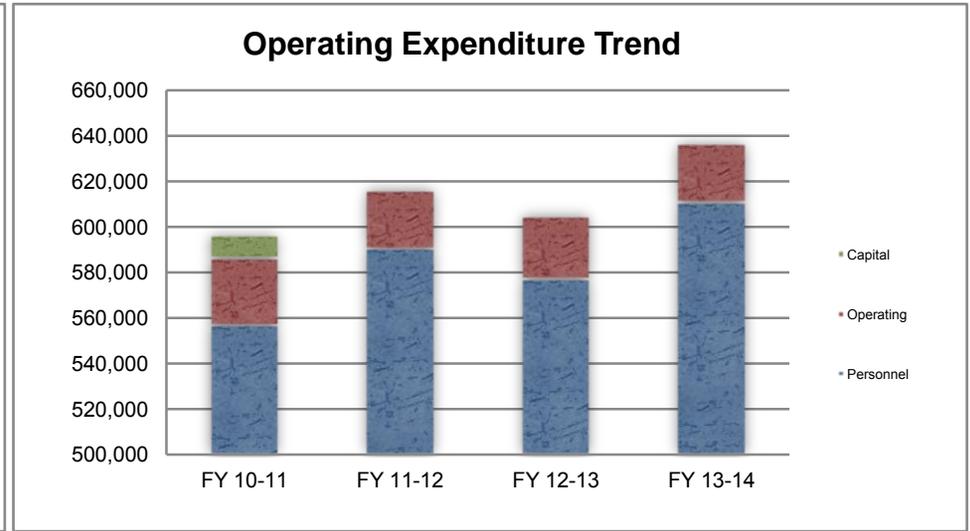
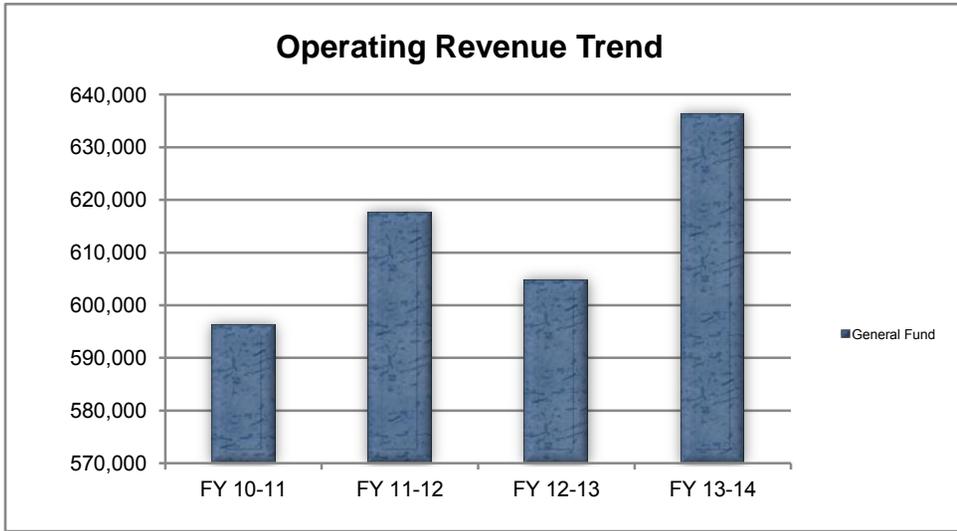
GENERAL FUND

Fund 001 Dept 0200	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	596,135	617,479	604,740	636,296	31,556	
	TOTAL REVENUES	596,135	617,479	604,740	636,296	31,556	
	Expenses						
10-11,10-12	Salaries	434,685	478,531	462,671	462,279	(392)	Sr. Spec. Proj. Grant Coordinator not funded in FY14
512.xx-xx	Employee Benefits	122,179	111,769	114,501	148,449	33,948	
	Total Personnel Expenses	556,864	590,300	577,172	610,728	33,556	
512.34-10	Other Contracted Services	450	371	0	0	0	
40-10,54-20	Travel/Training	8,872	4,346	6,947	5,523	(1,424)	
41-10,41-20	Communications	2,641	4,222	3,240	4,035	795	
512.42-01	Postage Expense	492	308	600	300	(300)	
512.44-10	Rentals & Leases	3,740	4,505	4,506	4,506	0	
512.46-20	Vehicle Repair	838	0	0	0	0	
512.46-30	Maintenance Agreements	3,974	4,759	4,500	4,200	(300)	
512.46-40	Small Tools & Equipment	19	0	100	100	0	
512.47-10	Printing & Binding	305	0	75	100	25	
512.49-10	Other Current Charges/Obligations	0	0	0	100	100	
512.49-15	Advertising	335	0	0	0	0	
512.51-10	Office Supplies	1,078	694	1,900	1,600	(300)	
512.51-11	Office Equipment under \$1,000	987	1,254	200	0	(200)	
512.51-20	Data Processing Supplies	76	0	100	0	(100)	
512.52-10	Gas Oil & Lubricants	799	63	0	0	0	
512.52-12	Other Operating Expenses	708	1,091	1,000	1,000	0	
512.52-20	Clothing & Wearing Apparel	0	204	0	0	0	
512.53-30	Data Processing Software	0	346	0	350	350	
512.54-10	Publications/Memberships	4,152	3,595	4,400	3,754	(646)	
	Total Operating Expenses	29,466	25,758	27,568	25,568	(2,000)	
512.64-10	Equipment	9,805	1,421	0	0	0	
	Total Capital Expenses	9,805	1,421	0	0	0	
	TOTAL EXPENSES	596,135	617,479	604,740	636,296	31,556	Overall Expense Increase/Decrease: 5.22%

**Flagler County Board of County Commissioners
FY 2013-2014**

ADMINISTRATION

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
General Fund	596,135	617,479	604,740	636,296
	596,135	617,479	604,740	636,296

Expenses

Personnel
Operating
Capital

Personnel	556,864	590,300	577,172	610,728
Operating	29,466	25,758	27,568	25,568
Capital	9,805	1,421	0	0
	596,135	617,479	604,740	636,296

Personnel Summary - Positions

County Administrator
Deputy County Administrator
Executive Assistant
Executive Assistant to CA
Special Projects/Grants Coordinator
Senior Spec Projects/Grants Coord.
Communications Manager

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
County Administrator	1.00	1.00	1.00	1.00
Deputy County Administrator	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Executive Assistant to CA	1.00	1.00	1.00	1.00
Special Projects/Grants Coordinator	1.00	1.00	1.00	1.00
Senior Spec Projects/Grants Coord.	0.00	0.20	0.20	0.00
Communications Manager	1.00	1.00	1.00	1.00
Total Positions	6.00	6.20	6.20	6.00

Land Management

Mission Statement: To plan and implement activities on Flagler County's natural areas that ensures stewardship of the public's resources.

The Land Management Department is responsible for numerous activities associated with natural resource stewardship of internal and external projects.

Internal stewardship projects include the coordination with local, state, and federal agencies regarding county environmental issues, long range park planning, and natural resource maintenance, restoration, or enhancement projects.

Internal collateral duties include general project management and the oversight of the county's Environmentally Sensitive Lands Acquisition program. Serves as Staff representative to the Land Acquisition Committee (LAC).

External stewardship projects include the review of development proposals for compliance with natural resource portions of the land development code and general public outreach.

Primary Functions

- ❖ Act as county liaison for the Environmentally Sensitive Land (ESL) Referendum and the Land Acquisition Committee (LAC).
- ❖ Prepare and submit to the LAC Committee all requests from the public for county purchase of lands within the guidance of the ESL Program.
- ❖ Coordinate all Commission-approved ESL purchases and all aspects of property appraisals, closing, etc.
- ❖ Provide natural resource monitoring, project planning and implementation over the County's natural areas.
- ❖ Coordinate SJRWMD Land Assessment communication, agreements, plans, and parcel transfers.

- ❖ Assist other departments in the provision of wetland mitigation necessary to complete projects.
- ❖ Prepare and maintain the County's land management plans.
- ❖ Serve as the County's liaison with environmental organizations and regulatory bodies.

Major Initiatives

- ❖ Treated 50 acres of invasive vegetation.
- ❖ Coordinated the provision of mitigation for the Airport expansion projects.
- ❖ Coordination lead for the SJRWMD lands turnover.
- ❖ Coordinated the provision of mitigation for the Flagler County Airport's Runway Safety Area project.
- ❖ Coordinated with the Guana Tolomato Matanzas National Estuarine Research Reserve regarding the County's management and oversight of the Marshview Preserve.
- ❖ Lead on various County real estate transactions.
- ❖ Bulow Recipient Site – Perpetual annual funding of Florida Fish and Wildlife Conservation Commission Permitted Gopher Tortoise Recipient Site at Bulow Park. Permit requires \$1,162.81 to be carried perpetually in this account for habitat management activities.

**Flagler County Board of County Commissioners
FY 2013-2014**

LAND MANAGEMENT						GENERAL FUND	
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 0206		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Revenues						
	General Fund	79,091	134,917	137,448	184,440	46,992	
	TOTAL REVENUES	79,091	134,917	137,448	184,440	46,992	
	Expenses						
515.10-11	Regular Salaries	59,841	95,624	97,511	98,925	1,414	
515.xx-xx	Employee Benefits	18,461	27,210	29,355	31,690	2,335	
	Total Personnel Expenses	78,302	122,834	126,866	130,615	3,749	
515.31-10	Professional Services	0	1,850	1,500	38,200	36,700	Manatee Protection Plan \$30K
515.34-10	Other Contracted Services	0	100	2,500	7,000	4,500	Herbicide
515.34-20	Governmental Service	0	0	0	1,500	1,500	Fireline installation and maintenance
515.40-10	Travel Expenses	0	984	567	700	133	
515.41-10	Communication Recurring	89	441	235	435	200	
515.42-01	Postage	24	40	40	60	20	
515.44-10	Rentals & Leases	0	5	0	0	0	
515.45-20	Vehicle Insurance	267	280	280	280	0	
515.46-20	Vehicle Repair	0	539	750	750	0	
515.46-40	Small Tools & Equipment	0	1,968	1,324	250	(1,074)	
515.51-10	Office Supplies	98	172	75	50	(25)	
515.52-10	Gas, Oil & Lubricants	51	1,675	881	1,700	819	
515.52-12	Other Operating Expenses	0	145	0	500	500	signs, paint, gloves
515.52-20	Clothing & Wearing Apparel	0	533	0	0	0	
515.54-10	Publications/Memberships	260	247	300	300	0	
515.54-20	Conference/Seminar Registration	0	2,075	2,130	2,100	(30)	Natural Areas Training/Certification
	Total Operating Expenses	789	11,054	10,582	53,825	43,243	
515.64-10	Equipment	0	1,029	0	0	0	
	Total Capital Expenses	0	1,029	0	0	0	
	TOTAL EXPENSES	79,091	134,917	137,448	184,440	46,992	Overall Expense Increase/Decrease: 34.19%
		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Personnel Summary -Positions						
	Environmental Planner III	1.00	1.00	1.00	1.00	0.00	
	Land Manager I	0.00	1.00	1.00	1.00	0.00	
	Total Positions	1.00	2.00	2.00	2.00	0.00	

**Flagler County Board of County Commissioners
FY 2013-2014**

LAND MANAGEMENT		GENERAL FUND					
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 0206		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
Tortoise Relocation							
Revenue							
	CCF-Tortoise Mgmt	0	0	25,009	25,009	0	Developer contribution
		0	0	25,009	25,009	0	
Expense							
537.34-24	Tortoise Relocation	0	0	25,009	23,846	(1,163)	
	Bulow Recipient Site	0	0	0	1,163	1,163	FWC Permit
		0	0	25,009	25,009	0	
Bulow Land Management							
Revenue							
	CCF-Bulow Timber Sale	0	1,850	16,977	35,579	18,602	
		0	1,850	16,977	35,579	18,602	
Expense							
515.31-10	Professional Services	0	1,850	0	34,179	34,179	Park planning and construction activities
515.34-10	Other Contracted Services	0	0	16,977	0	(16,977)	
515.34-20	Governmental Service	0	0	0	1,400	1,400	Fireline maintenance
		0	1,850	16,977	35,579	18,602	
Haw Creek Land Management							
Revenue							
	CCF-Haw Creek Timber Sale	0	0	0	3,700	3,700	
		0	0	0	3,700	3,700	
Expense							
515.31-10	Professional Services	0	0	0	800	800	Mechanical vegetation reduction
515.34-10	Other Contracted Services	0	0	0	1,500	1,500	Herbicide and Feral Hog control
515.34-20	Governmental Service	0	0	0	1,400	1,400	Fireline maintenance
		0	0	0	3,700	3,700	
Lehigh Trail Land Management							
Revenue							
	CCF-Lehigh Timber Sale	0	0	0	23,600	23,600	
		0	0	0	23,600	23,600	
Expense							
515.31-10	Professional Services	0	0	0	9,200	9,200	Mechanical vegetation reduction and survey
515.34-10	Other Contracted Services	0	0	0	10,000	10,000	Tortoise relocation
515.34-20	Governmental Service	0	0	0	4,400	4,400	Fireline maintenance
		0	0	0	23,600	23,600	

**Flagler County Board of County Commissioners
FY 2013-2014**

LAND MANAGEMENT		GENERAL FUND					
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 0206		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
Malacompra Easements							
Revenue							
	CCF Malacompra Easements	0	0	0	4,000	4,000	
		0	0	0	4,000	4,000	
Expense							
515.31-10	Professional Services	0	0	0	4,000	4,000	Mechanical vegetation reduction
		0	0	0	4,000	4,000	
Conservation Easement							
Revenue							
	Cash Carry Forward	0	0	0	999,552	999,552	
		0	0	0	999,552	999,552	
Expenditure							
	Airport Mitigation	0	0	0	50,000	50,000	
	Bulow Headwaters Park	0	0	0	300,000	300,000	
	Reserve for Park Improvements	0	0	0	649,552	649,552	
		0	0	0	999,552	999,552	
TOTAL EXPENDITURES		0	1,850	41,986	1,091,440	1,049,454	

County Attorney

The County Attorney's office is a four-person professional staff consisting of two attorneys and two paralegals. The office provides a high volume of legal advice and legal representation to the Flagler County Board of County Commissioners, County Administrator, County departments, and appointed County boards, councils and committees. The department is available to all County Constitutional Officers for assistance when requested.

The office provides a proactive role in all legal issues presented for consideration by the Board of County Commissioners, such as ordinances, resolutions, contracts, bidding, and interlocal agreements to ensure County compliance with all federal and state regulations, as well as to provide the fullest legal protection for Flagler County. The office represents the County in court proceedings, both as plaintiff and defendant, to ensure aggressive prosecution or defense of the County's legal rights.

The County Attorney's Office works closely with the Board of County Commissioners and County Administration to ensure efficient and cost-effective County government. The County Attorney's Office is committed to the protection of the public's interest through all legal documents and procedures of the County.

Primary Functions

- ❖ Review agenda items for the County Commission.
- ❖ Prepare contracts and leases.
- ❖ Prepare ordinances and resolutions.
- ❖ Represent the County in court cases.
- ❖ Represent the County in land transactions.
- ❖ Attend County Commission meetings.
- ❖ Attend County advisory committee meetings as needed.

**Flagler County Board of County Commissioners
FY 2013-2014**

COUNTY ATTORNEY

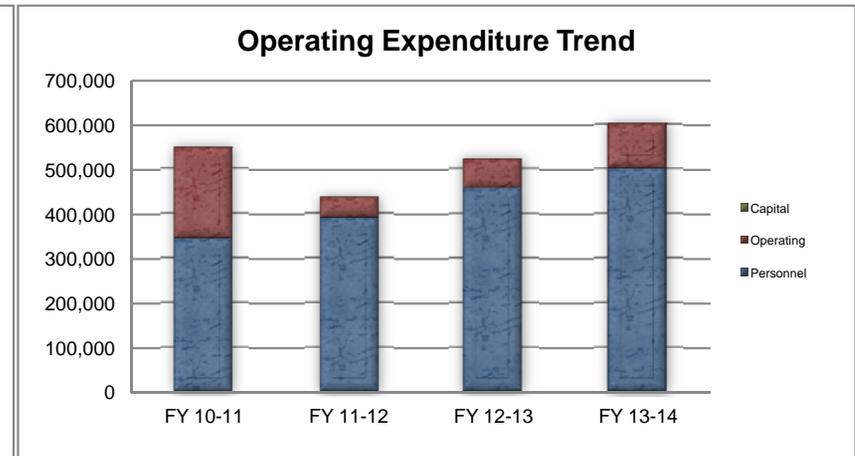
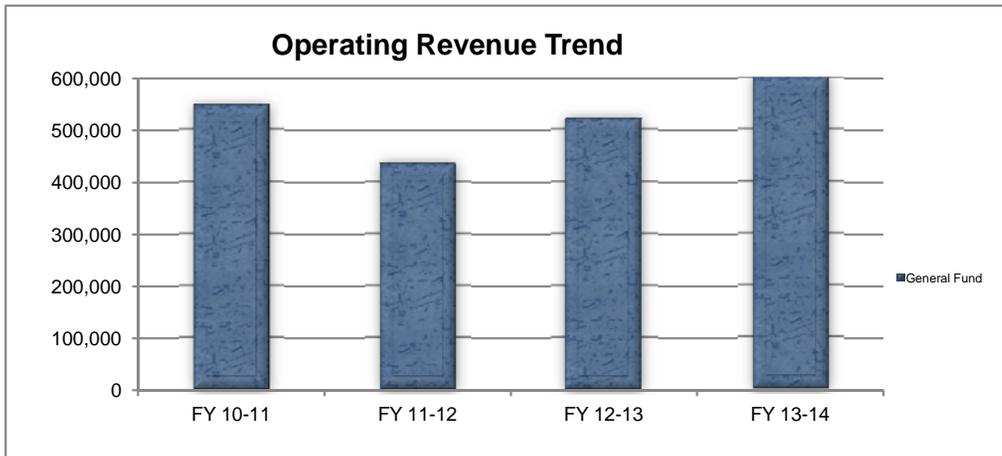
GENERAL FUND

Fund 001 Dept 0700	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGE +/(-)	COMMENTS
	Revenues						
	General Fund	546,224	434,184	520,378	600,088	79,710	
	TOTAL REVENUES	546,224	434,184	520,378	600,088	79,710	
	Expenditures						
514.10-12	Regular Salaries	270,493	321,278	371,135	378,457	7,322	
514.xx-xx	Employee Benefits	72,285	68,189	84,498	121,825	37,327	
	Total Personal Services	342,778	389,467	455,633	500,282	44,649	
514.31-10	Professional Services	195,392	34,036	50,000	85,000	35,000	outside legal services including utility
514.33-10	Court Reporting Services	0	0	1,000	1,000	0	
40-10,54-2C	Travel/Training	893	2,714	4,000	3,000	(1,000)	
41-10,41-2C	Communications	1,257	1,637	2,000	2,000	0	
514.42-01	Postage Expense	179	73	250	250	0	
514.45-60	Other Insurance & Bonds	100	0	0	0	0	
514.46-30	Maintenance Agreements	1,055	571	968	968	0	
514.47-10	Printing & Binding	0	59	100	100	0	
514.49-10	Other Current Charges	0	0	500	500	0	
514.49-15	Advertising	333	0	0	0	0	
514.51-10	Office Supplies	175	899	1,500	500	(1,000)	
514.51-11	Office Equipment under \$1,000	2,071	1,194	500	1,000	500	
514.52-30	Data Processing Software	0	173	0	0	0	
514.52-12	Other Operating Expenses	8	0	500	500	0	
514.54-10	Publications/Memberships	1,983	3,361	3,427	4,988	1,561	FL BAR dues & FAC dues
	Total Operating Expenditures	203,446	44,717	64,745	99,806	35,061	
	TOTAL EXPENDITURES	546,224	434,184	520,378	600,088	79,710	

**Flagler County Board of County Commissioners
FY 2013-2014**

COUNTY ATTORNEY

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Revenues				
General Fund	546,224	434,184	520,378	600,088
	546,224	434,184	520,378	600,088
Expenses				
Personnel	342,778	389,467	455,633	500,282
Operating	203,446	44,717	64,745	99,806
Capital	0	0	0	0
	546,224	434,184	520,378	600,088

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary -Positions				
County Attorney	1.00	1.00	1.00	1.00
Deputy County Attorney	1.00	1.00	1.00	1.00
Senior Legal Assistant	0.00	0.00	0.00	1.00
Paralegal	0.00	0.00	0.00	1.00
Legal Assistant	2.00	2.00	2.00	0.00
Total Positions	4.00	4.00	4.00	4.00

Economic Opportunity

Created by County Resolution 2011-62 in November 2011, the Department of Economic Opportunity provides the leadership to strengthen the local economy. Its charge is to seek out opportunities that will build a strong economic platform, thus creating primary jobs and securing capital investment in the community. Through the administration of policies, programs and projects, the Department attracts, retains and/or expands businesses.

The Department is headed by the Executive Director who is advised by the creativity, guidance and oversight of the Economic Advisory Council.

The Department staff provides support to the Council as well as engages new and existing businesses in the community. The staff duties include agenda preparation, special project administration, public communications, and coordination and scheduling of all Council workshops and meetings.

The Department is the primary contact for businesses considering relocating or expanding within the County; it also represents the County as a liaison with Federal, State, Regional and local government economic development entities.

Primary Functions

- ❖ The Department of Economic Opportunity works towards the expansion and retention of business and manufacturing that create quality jobs and diversify our community tax base.
- ❖ Develops policies and programs designed to attract new businesses and facilitate the expansion/retention of existing businesses.
- ❖ Represents Flagler County with the State of Florida and other economic development organizations.

- ❖ Coordinates with all private and public community partners related to economic development.
- ❖ Prepares quality marketing materials and messages and conducts marketing to potential community prospects.
- ❖ Maintains a property database for businesses interested in relocating in the County.
- ❖ Informs the public regarding economic development initiatives.
- ❖ Meets regularly with the members of the Economic Advisory Council.
- ❖ Meets regularly with the State, Regional and Local government economic development organizations.
- ❖ Coordinates and cooperates with local property owners to market their property to potential investors
- ❖ Prepares annual budget, works plans and strategic plans.
- ❖ Updates the County Commissioners with regard to Economic Development Initiatives.

**Flagler County Board of County Commissioners
FY 2013-2014**

ECONOMIC OPPORTUNITY - ADMINISTRATION

GENERAL FUND

Fund 001 Dept 0205	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	0	0	400,000	398,621	(1,379)	
	TOTAL REVENUES	0	0	400,000	398,621	(1,379)	
	Expenses						
559.10-12	Salaries	0	0	178,173	163,999	(14,174)	
559.xx-xx	Employee Benefits	0	0	39,904	41,354	1,450	
	Total Personnel Expenses	0	0	218,077	205,353	(12,724)	
559.31-10	Professional Services	0	0	5,000	10,000	5,000	
559.34-10	Other Contracted Services	0	0	57,045	45,000	(12,045)	
40-10,54-20	Travel/Training	0	0	16,878	11,000	(5,878)	
559.41-10	Communications	0	0	1,500	3,600	2,100	
559.42-01	Postage	0	0	4,000	2,000	(2,000)	
559.44-10	Rentals & Leases	0	0	10,000	4,500	(5,500)	
559.46-20	Vehicle Repair & Maintenance	0	0	0	3,500	3,500	
559.46-30	Maintenance Agreements	0	0	1,000	5,000	4,000	
559.46-40	Small Tools & Equipment	0	0	1,500	3,000	1,500	
559.47-10	Printing & Binding	0	0	16,000	16,000	0	
559.48-10	Promotional Activites	0	0	10,000	16,500	6,500	
559.49-15	Advertising	0	0	10,000	16,500	6,500	
559.51-10	Office Supplies	0	0	3,000	2,500	(500)	
559.51-11	Office Equipment	0	0	1,000	500	(500)	
559.51-12	Gas, Oil & Lubricants	0	0	0	4,000	4,000	
559.52-12	Other Operating Expenses	0	0	7,000	11,668	4,668	
559.52-30	Data Processing Software	0	0	3,000	3,000	0	
559.54-10	Publications/Memberships	0	0	25,000	25,000	0	JAX Regional Membership
559.55-01	Training/Education	0	0	5,000	10,000	5,000	
	Total Operating Expenses	0	0	176,923	193,268	16,345	
559.64-10	Equipment	0	0	5,000	0	(5,000)	
	Total Capital Expenses	0	0	5,000	0	(5,000)	
	TOTAL EXPENSES	0	0	400,000	398,621	(1,379)	Overall Expense Increase/Decrease: -0.34%

**Flagler County Board of County Commissioners
FY 2013-2014**

ECONOMIC OPPORTUNITY - ADMINISTRATION

GENERAL FUND

Fund 001 Dept 0205	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
	Cash Carry Forward - Econ. Opp.	888,350	720,901	500,272	500,000	(272)	
	TOTAL REVENUES	888,350	720,901	500,272	500,000	(272)	
	Expenditures						
	Startup Assistance to Economic Opportunity	167,449	216,666	0	0	0	
	Economic Opportunity Incentives						
	Coastal Cloud	0	0	0	50,000	50,000	see chart below for programmed incentive
	Project Green Dream	0	0	0	150,000	150,000	see chart below for programmed incentive
	Reserves for Incentives	720,901	504,235	500,272	300,000	(200,272)	
	Total Expenditures and Reserves	888,350	720,901	500,272	500,000	(272)	

Coastal Cloud Annual Incentive (\$125/job for a period of 4 years = \$500/job)

Annual Jobs	2014	2015	2016	2017	2018	2019	Total
15	\$1,875	\$1,875	\$1,875	\$1,875	0	0	\$7,500
35	0	\$4,375	\$4,375	\$4,375	\$4,375	0	\$17,500
50	0	0	\$6,250	\$6,250	\$6,250	\$6,250	\$25,000
100	\$1,875	\$6,250	\$12,500	\$12,500	\$10,625	\$6,252	\$50,000

Project Green Dream Annual Incentive (\$125/job for a period of 4 years = \$500/job)

Annual Jobs	2014	2015	2016	2017	2018	2019	Total
50	\$6,250	\$6,250	\$6,250	\$6,250	\$0	\$0	\$25,000
100	\$0	\$12,500	\$12,500	\$12,500	\$12,500	\$0	\$50,000
150	\$0	\$0	\$18,750	\$18,750	\$18,750	\$18,750	\$75,000
300	\$6,250	\$18,750	\$37,500	\$37,500	\$31,250	\$18,750	\$150,000

	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Personnel Summary-Positions				
Economic Development Director	0.00	1.00	1.00	1.00
Economic Dev. Administrative Coord.	0.00	1.00	1.00	1.00
Economic Development Intern	0.00	0.00	0.00	0.50
Total Positions	0.00	2.00	2.00	2.50

Engineering

Mission

The Flagler County Engineering Department enhances health, safety and welfare in the County by providing economical, responsive and effective professional engineering services. The Department employs qualified and competent professionals, cultivates an innovative work environment and strives to continuously improve.

Flagler County's Engineering Department provides professional and technical assistance on capital projects initiated by the Board of County Commissioners. The department also develops and recommends improvements to the County highway system as well as plans for long range projects and other capital improvements needed for the safety and welfare of the citizens of Flagler County.

The Engineers share the design and completion duties for capital projects and activities concerned with capital projects as well as other work performed within county rights-of-way associated with commercial developments and subdivisions.

Engineering also administers Florida Department of Environmental Protection (F.D.E.P.), Florida Inland Navigation District (F.I.N.D.), St. Johns River Water Management District (S.J.R.W.M.D.) Florida Department of Transportation (F.D.O.T.) and Department of Community Affairs (DCA) grant funds for projects such as road and drainage improvements, artificial reef, park development and beautification programs. Some projects require collaboration with municipalities (Beverly Beach, Bunnell, Flagler Beach, Marineland and Palm Coast) and local citizen groups such as Scenic A1A PRIDE, the organization that steers the efforts of Flagler County's celebrated National Scenic Byway and Florida Scenic Highway.

Although, grants help fund some capital improvement and transportation infrastructure projects, the Engineering Department plays an active role in negotiating and securing the best value for Flagler County citizens. The department's expertise is essential in developing bid specifications and contracts. After a contract has been executed, the Engineering Department is responsible for guaranteeing the terms of the contracts are fulfilled.

The Engineering Department's role is critical to the safety and welfare of citizens in Flagler County. In fact, the Florida Statutes (Section 336.03) require that County Engineer be licensed as a Professional Engineer. This standard ensures that the necessary infrastructure is provided at a quality level that conforms to the industry's most stringent standards.

Primary Functions

- ❖ Supervises capital projects from inception to completion including conceptual planning, design, permitting with state and federal agencies, and construction.
- ❖ Monitors safety and functional operation of the County's transportation infrastructure and public resources such as parks and community facilities.
- ❖ Develops bid specifications and performs contract administration to make certain that projects are completed within budget and on time.
- ❖ Work with FDOT in coordinating funding opportunities for the County's 5-year work program.
- ❖ Provides technical support to other County departments.

Current Projects

- ❖ Matanzas Woods / I-95 Interchange –Design
- ❖ County Road 305 Bridge Replacement 734082-Construction
- ❖ CR 305 Widening & Resurfacing – Design
- ❖ John Anderson Highway Improvements – Design
- ❖ CR305 Box Culverts- Construction
- ❖ Marineland Acres –Study

**Flagler County Board of County Commissioners
FY 2013-2014**

ENGINEERING

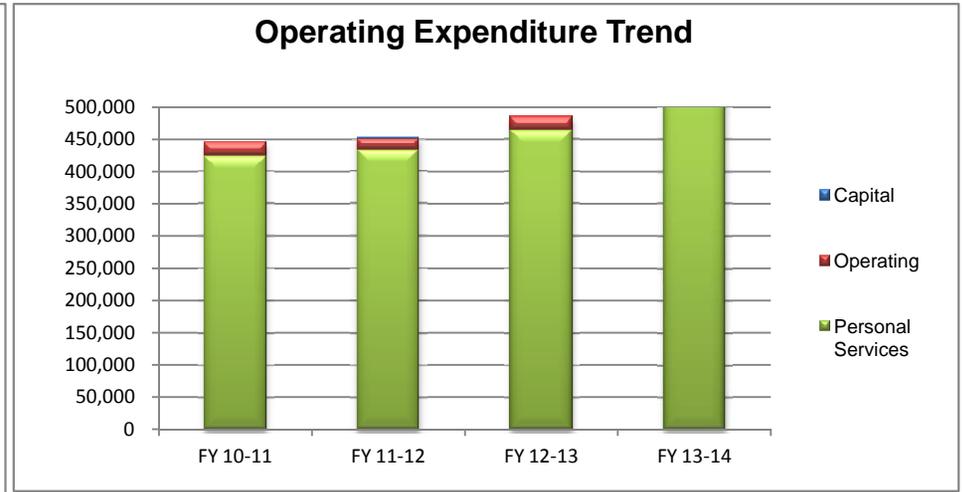
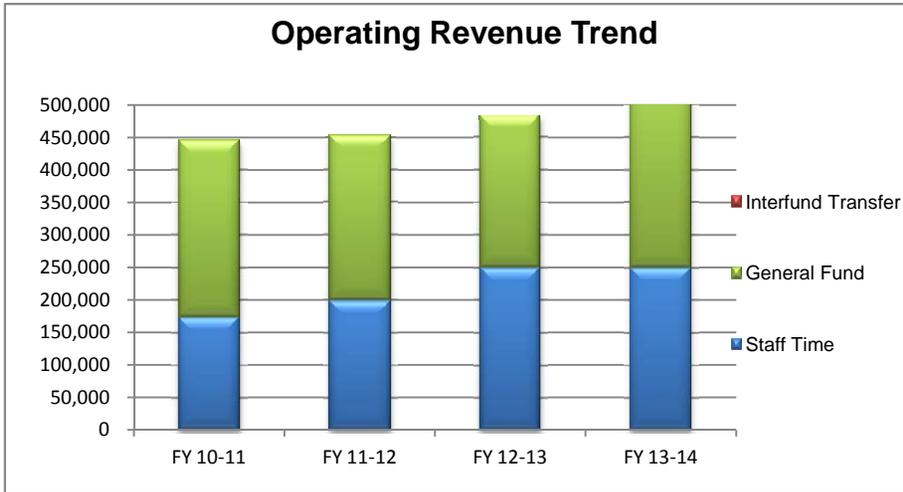
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 0800		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	
	Revenues						
341.92-05	Staff Time from various funds	172,986	198,448	250,000	250,000	0	
381.00-00	Interfund Transfer from Fund 102	0	0	0	10,500	10,500	Supervision of Road & Bridge Department
311.10-00	General Fund - Ad Valorem Taxes	272,255	254,474	234,269	321,931	87,662	
	TOTAL REVENUES	445,241	452,922	484,269	582,431	98,162	
	Expenses						
541.10-12	Regular Salaries	324,569	343,489	360,027	404,145	44,118	
541.xx-xx	Employee Benefits	99,538	89,465	103,289	132,403	29,114	
	Total Personnel Expenses	424,107	432,954	463,316	536,548	73,232	
541.40-10	Travel Expenses	584	1,446	500	1,500	1,000	
541.41-10	Communications	1,969	2,267	3,000	2,740	(260)	
541.42-01	Postage Expense	346	313	400	500	100	
541.45-20	Vehicle Insurance	535	841	600	829	229	Based in FY13 actuals
541.46-10	Building/Equipment Repairs	1,791	0	400	400	0	
541.46-20	Vehicle Repair	2,264	1,138	750	600	(150)	
541.46-30	Maintenance Agreements	5,416	4,013	5,450	4,400	(1,050)	
541.46-40	Small Tools & Equipment	0	879	400	400	0	
541.47-10	Printing & Binding	144	319	295	200	(95)	
541.48-20	Advertising	121	626	300	650	350	
541.51-10	Office Supplies	3,449	793	2,930	2,000	(930)	
541.51-11	Office Equipment under \$1,000	876	564	1,574	1,574	0	
541.51-20	Data Processing Supplies	0	1,652	0	0	0	
541.52-10	Gas, Oil & Lubricants	1,153	59	1,154	2,500	1,346	
541.52-12	Other Operating Expenses	170	103	200	200	0	
541.52-30	Data Processing Software	489	449	0	0	0	
541.54-10	Publications/Memberships	87	417	500	890	390	
541.55-01	Employee Education/Training	1,740	1,915	2,500	2,500	0	
	Total Operating Expenses	21,134	17,794	20,953	21,883	930	
541.64-10	Equipment	0	2,174	0	24,000	24,000	Additional vehicle - Chevy Equinox w/strobe
	Total Capital Expenses	0	2,174	0	24,000	24,000	
	TOTAL EXPENSES	445,241	452,922	484,269	582,431	98,162	Overall Expense Increase/Decrease: 20.27%

**Flagler County Board of County Commissioners
FY 2013-2014**

ENGINEERING

GENERAL FUND

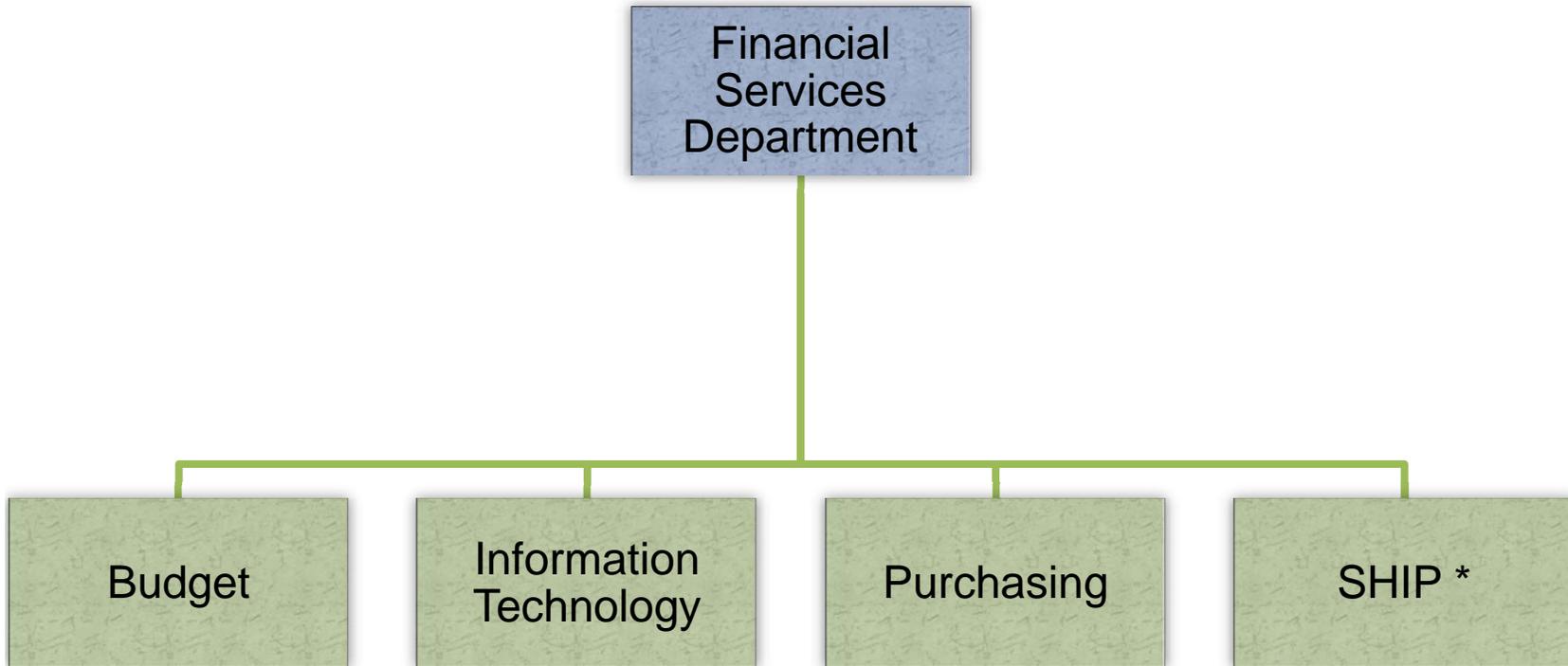


As part of the FY 2010-11 budget, the Engineering Department was moved to the General Fund.

SUMMARY	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Revenues				
Staff Time	172,986	198,448	250,000	250,000
Interfund Transfer	0	0	0	10,500
General Fund	272,255	254,474	234,269	321,931
	445,241	452,922	484,269	582,431
Expenses				
Personal Services	424,107	432,954	463,316	536,548
Operating	21,134	17,794	20,953	21,883
Capital	0	2,174	0	24,000
	445,241	452,922	484,269	582,431

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary-Positions				
Public Works Dir./County Engineer	1.00	1.00	1.00	1.00
Assist. Public Works Dir./Assist. County Eng.	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.67	2.00
Drafter/CAD Technician	1.00	1.00	1.00	1.00
Staff Assistant III	1.00	1.00	1.00	1.00
Total Positions	5.00	5.00	5.67	6.00

Flagler County Board of County Commissioners
FY 2013-2014



* SHIP (State Housing Initiative Program) funding is shown within Section 5 (Special Revenue) of the document.

Director: Kristi Moss
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4095

**Flagler County Board of County Commissioners
FY 2013-2014**

FINANCIAL SERVICES-SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-
Revenues					
Tax Collector-Salary Reimb	46,120	46,113	45,651	0	(45,651)
Staff Time-TDC Reimb General Fund	8,899	7,174	12,000	12,000	0
General Fund	1,122,130	1,066,275	1,016,035	1,122,488	106,453
Total Revenues	1,177,149	1,119,562	1,073,686	1,134,488	60,802
Expenses					
Budget	460,966	397,842	365,602	387,633	22,031
Purchasing	231,508	226,985	235,294	243,016	7,722
Information Technology	484,675	494,735	472,790	503,839	31,049
Total Expenses	1,177,149	1,119,562	1,073,686	1,134,488	60,802
Revenues vs. Expenses	0	0	0	0	0
Personnel Summary -Positions					
Budget	6.00	6.00	5.00	5.00	0.00
Purchasing	4.00	4.00	4.00	4.00	0.00
Information Technology	5.00	5.00	5.00	5.00	0.00
Total Positions	15.00	15.00	14.00	14.00	0.00

*Prior year actuals included here in summary; no detailed page shown within the General Fund. See SHIP Fund 143 in Section 5 of this document.

Office of Budget

The Budget Office is responsible for developing, preparing, executing and monitoring Flagler County's annual operating budget and capital improvements program in accordance with applicable laws, statutes, and policies of the Board of County Commissioners. In addition, the division provides analysis assistance on special projects as requested and assists departments in the development and revision of fees for service. Grants coordination services are provided to assist departments in the financial aspects of grant related activities according to established grant requirements.

The Budget Office also provides financial services in coordination with Constitutional Officers, County departments, Municipal Service Benefit Units and non-profit agencies by providing information needed for policy, program, and service level decisions. Currently, the County has several Municipal Service Benefit Units, organized for the specific purpose of providing municipal services in accordance with Chapter 125 of the Florida Statutes. The existing Municipal Service Benefit Units were created for the purpose of providing road maintenance and improvements, mosquito control services, and residential garbage collection services, all in the unincorporated area of Flagler County.

Primary Functions

- ❖ Annually develop a complete comprehensive and financially responsible budget in accordance with statutory requirements for Truth in Millage and budgetary compliance as established by Florida Statutes, local laws and County Policy.
- ❖ Facilitate annual development of a comprehensive Capital Improvement Program, which includes specific project information and related operating requirements while providing flexibility in project funding with available resources.
- ❖ Augment the dissemination of financial information with period reports summarizing budget to actual data.
- ❖ Analyze various legislative initiatives to determine impacts to the County's budget.
- ❖ Assist the County Administrator with strategies to reduce the budget.
- ❖ Successfully implement the budget that was adopted by the Board of County Commissioners to fund the services provided to the citizens of Flagler County.
- ❖ Process various budget transfers as needed.

**Flagler County Board of County Commissioners
FY 2013-2014**

BUDGET-FINANCIAL SERVICES

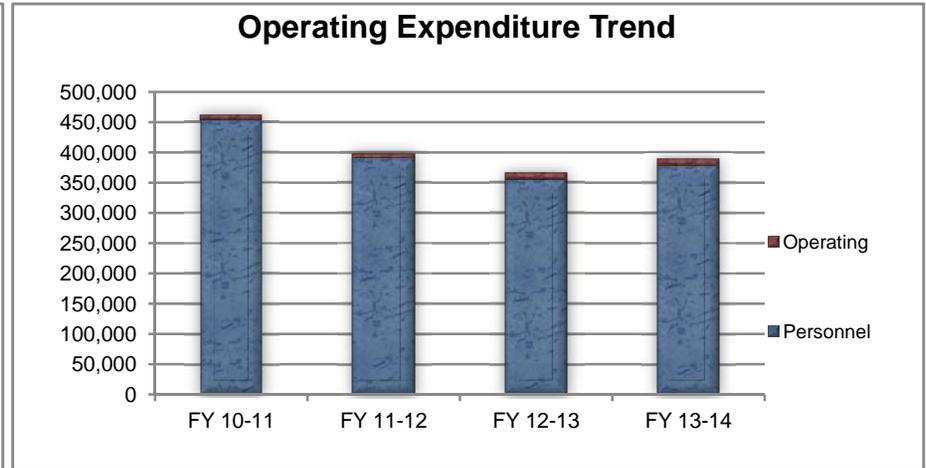
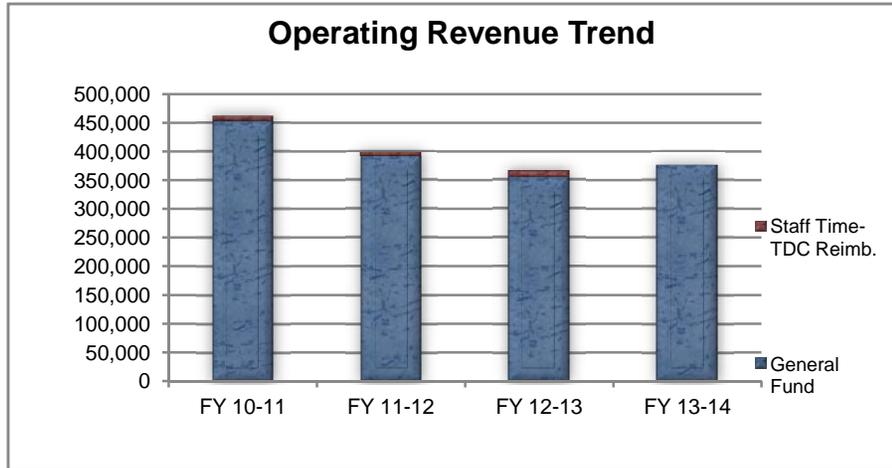
GENERAL FUND

Fund 001 Dept 0201	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	452,067	390,668	353,602	375,633	22,031	
341.92-00	Staff Time-TDC Reimbursement	8,899	7,174	12,000	12,000	0	
	TOTAL REVENUES	460,966	397,842	365,602	387,633	22,031	
	Expenses						
513.10-12	Regular Salaries	344,279	310,657	275,809	282,703	6,894	
513.xx-xx	Employee Benefits	107,957	78,907	78,528	94,380	15,852	
	Total Personnel Expenses	452,236	389,564	354,337	377,083	22,746	
40-10,54-20	Travel/Training	2,171	1,339	2,500	2,500	0	
41-10,41-20	Communications	772	736	1,000	1,000	0	
513.42-01	Postage Expense	48	11	100	100	0	
513.46-30	Maintenance Agreements	2,403	2,159	2,500	2,500	0	
513.47-10	Printing & Binding	0	27	100	100	0	
513.49-10	Other Current Charges & Oblig.	550	550	550	550	0	GFOA award application
513.49-15	Advertising	476	505	800	700	(100)	Budget hearing advertisements
513.51-10	Office Supplies	1,683	1,229	2,500	2,000	(500)	
513.51-11	Office Equipment under \$1,000	252	1,172	500	500	0	
513.52-12	Other Operating Expenses	20	260	50	50	0	
513.54-10	Publications/Memberships	355	290	665	550	(115)	
	Total Operating Expenses	8,730	8,278	11,265	10,550	(715)	
	TOTAL EXPENSES	460,966	397,842	365,602	387,633	22,031	Overall Expense Increase/Decrease: 6.03%

**Flagler County Board of County Commissioners
FY 2013-2014**

BUDGET-FINANCIAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Revenues				
General Fund	452,067	390,668	353,602	375,633
Staff Time-TDC Reimb.	8,899	7,174	12,000	12,000
	460,966	397,842	365,602	387,633

Expenses				
Personnel	452,236	389,564	354,337	377,083
Operating	8,730	8,278	11,265	10,550
	460,966	397,842	365,602	387,633

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary -Positions				
Financial Serv. Director	1.00	1.00	1.00	1.00
Senior Budget Analyst	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	0.00	0.00
Staff Assistant IV	1.00	1.00	1.00	1.00
Budget Manager	1.00	1.00	1.00	1.00
SHIP Administrator	1.00	1.00	1.00	1.00
Total Positions	6.00	6.00	5.00	5.00

Purchasing

The Purchasing Division provides for the establishment of organizational operating processes and support systems to meet the needs of the community in an efficient and cost effective manner by procuring materials, supplies, equipment, services and construction at the lowest possible cost consistent with the quality needed to provide the very best service to the public, while maintaining fair and open competition.

This program includes all of the steps leading to a determination of the appropriate solicitation and contract type, selection of contractor/vendor, negotiation and award of contract, and numerous other administrative actions.

The Purchasing Division is also responsible for the annual inventory and proper accounting of fixed assets, along with disposal of all surplus inventories, and maintains a Central Store Warehouse.

The Purchasing Division has the responsibility for monitoring all the grants awarded to Flagler County departments for budgetary and granting agency compliance.

Primary Functions

- ❖ Establish and administer a purchasing policy and purchasing card program.
- ❖ Prepare bids, requests for proposal and requests for quotations to assure full and open competition.
- ❖ Review and approve requisitions, obtain quotes and issue purchase orders for goods and services needed by departments.
- ❖ Manage and dispose of all fixed assets and surplus inventories.
- ❖ Promote good will and public relations between County and local vendors.

Purchasing Facts (2010)

Sealed Bids Solicited	33
Annual Contracts Executed	105
Purchase Orders Processed	1172
Request for Proposals Issued	11
Request for Quotations Issued	14
Written Request for Quotations Processed	25
Tangible Personal Property Items Inventoried	4,478
Auction Proceeds Received	\$0
Purchasing Card Active Cards	136
Purchasing Card Transactions Monthly	650

**Flagler County Board of County Commissioners
FY 2013-2014**

PURCHASING-FINANCIAL SERVICES

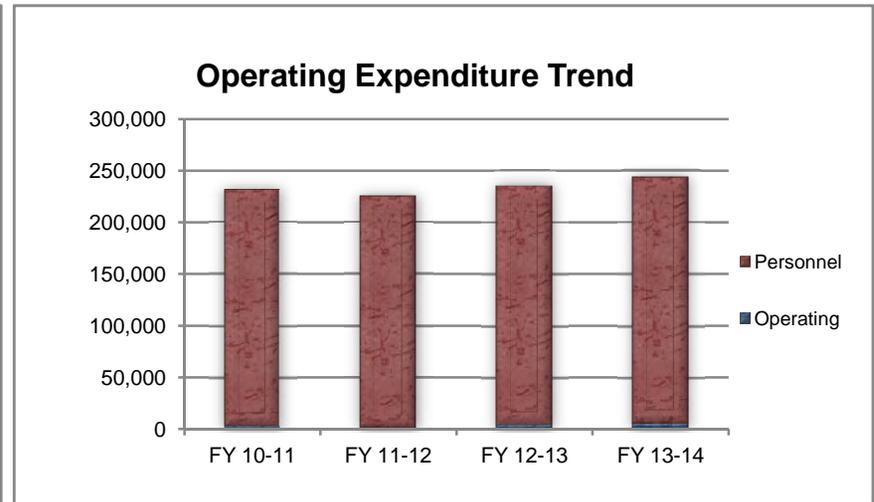
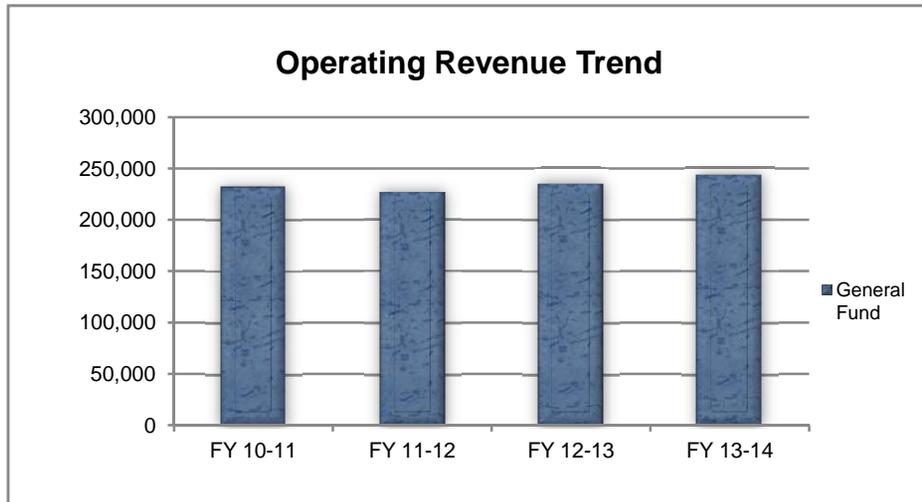
GENERAL FUND

Fund 001 Dept 0202	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	231,508	226,985	235,294	243,016	7,722	
	TOTAL REVENUES	231,508	226,985	235,294	243,016	7,722	
	Expenses						
513.10-12	Regular Salaries	168,907	171,528	174,658	176,636	1,978	
513.10-14	Overtime	278	124	500	574	74	
513.xx-xx	Employee Benefits	59,015	52,356	56,111	60,231	4,120	
	Total Personnel Expenses	228,200	224,008	231,269	237,441	6,172	
54-20, 55-01	Conference/Training/Travel Exp.	1,300	630	1,060	1,360	300	
513.41-10	Communications	964	908	1,210	1,210	0	
513.41-30	Postage Expense	79	70	100	100	0	
513.44-10	Rentals and Leases	301	0	0	0	0	
513.46-10	Bldg/Equip Repairs	50	0	0	0	0	
513.46-20	Vehicle Repair	24	8	0	0	0	
513.46-30	Maintenance Agreements	0	0	0	250	250	
513.46-40	Small Tools & Equipt	163	15	0	0	0	
513.47-10	Printing and Binding	19	33	100	100	0	
513.49-15	Advertising	40	109	100	100	0	
513.51-10	Office Supplies	37	244	500	500	0	
513.51-11	Office Equipment under \$1,000	21	335	0	1,000	1,000	Equipment for Central Stores
513.51-20	Data Processing Supplies	105	0	0	0	0	
513.52-10	Gas, Oil & Lubricants	43	0	0	0	0	
513.52-12	Other Operating Expenses	(773)	(2,510)	0	0	0	
513.52-20	Clothing & Wearing Apparel	180	0	200	200	0	Uniforms for Property Control Agent
513.54-10	Publications/Memberships	755	961	755	755	0	
	Total Operating Expenses	3,308	803	4,025	5,575	1,550	
513.64-10	Equipment	0	2,174	0	0	0	
	Total Capital Expenses	0	2,174	0	0	0	
	TOTAL EXPENSES	231,508	226,985	235,294	243,016	7,722	Overall Expense Increase/Decrease: 3.28%

**Flagler County Board of County Commissioners
FY 2013-2014**

PURCHASING-FINANCIAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Revenues				
General Fund	231,508	226,985	235,294	243,016
	231,508	226,985	235,294	243,016
Expenses				
Personnel	228,200	224,008	231,269	237,441
Operating	3,308	803	4,025	5,575
Capital	0	2,174	0	0
	231,508	226,985	235,294	243,016

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	BUDGETED FY 13-14
Personnel Summary - Positions				
Purchasing Manager	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	0.00
Purchasing Specialist	1.00	1.00	1.00	0.00
Senior Procurement Analyst	0.00	0.00	0.00	1.00
Procurement Analyst	0.00	0.00	0.00	1.00
Property Control Agent	1.00	1.00	1.00	1.00
Total Positions	4.00	4.00	4.00	4.00

Information Technology

The Information Technology Division delivers new and cutting edge technologies and a state-of-the-art network server infrastructure for use by County staff and the Board of County Commissioners. Information Technology consists of two distinct functional groups working together to maintain telecommunications, data, audio visual, web and video services for the Flagler County Board of County Commissioners.

Technical Services maintains all network infrastructure, server administration, server maintenance and operates a help desk for Flagler County employees to assist with telephone (wired and wireless), data, and audio video equipment problems experienced by its users. Technical Services provides support to the end users via e-mail, telephone, remote access, and site visits as necessary.

IT also administering a contract with an outside vendor, and coordinating with internal departments for the hosting and updating of the County web site.

Video Production, maintains the systems that allows Flagler County Government to broadcast on; local cable government access channel (Bright House Networks Channel 198), also on AT&T U-Verse, and streamed to the internet Flagler County Government Television (FCTV). Aside from meetings held in the Board Chambers of the Government Services Building (GSB), Video Production also has the capability to; digitally record meetings for rebroadcast at locations other than the GSB, produce training videos, or public service announcements, and regularly produces local origination programming including: ***In The News*** - a news topic interview show, ***Project Update*** – A look at the status of capital projects in the County, and ***Flagler Notebook*** – a fun look at the interesting people, places and history of Flagler County.

All of the groups provide design, consultation services, and disaster planning and recovery efforts for information systems.

Primary Functions

- ❖ Maintain Flagler County's data and telecommunications network.
- ❖ Provide hardware and software help desk support.
- ❖ Develop and maintain County websites.
- ❖ Produce a variety of television programming for the County's government channel.

Information Technology Facts

Telephonic Equipment Supported:

Wired Telephones / Fax Machines	±800
Cellular Telephones, & Smart Phones	97
Wireless Air Cards	17

Supported Computer Systems:

PC Workstations	231
Laptop Computers	100
Workgroup Printers	41
PC Applications / Software Packages	±30
Network Servers	40

Local Origination Programming Produced (FY12 as of 03/23/12):

Meetings (BCC, TDC, PDB, EOAC)	24
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**Flagler County Board of County Commissioners
FY 2013-2014**

INFORMATION TECHNOLOGY-FINANCIAL SERVICES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 0203		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	REVENUES						
	General Fund	438,555	448,622	427,139	503,839	76,700	
341.92-08	Tax Collector	46,120	46,113	45,651	0	(45,651)	Interlocal agreement not renewed
	TOTAL REVENUES	484,675	494,735	472,790	503,839	31,049	
	EXPENDITURES						
519.10-12	Regular Salaries	260,416	260,610	256,464	268,262	11,798	
519.10-14	Overtime	0	0	550	550	0	
519.xx-xx	Employee Benefits	83,395	73,672	75,118	82,418	7,300	
	Total Personnel Expenditures	343,811	334,282	332,132	351,230	19,098	5.75%
519.34-10	Other Contracted Services	1,672	2,609	1,500	1,800	300	
40-10,54-21	Travel/Training	1,395	0	1,000	10,528	9,528	
41-10,41-20	Communications	3,231	9,893	4,500	8,000	3,500	
519.42-01	Postage Expense	42	388	200	200	0	
519.45-20	Vehicle Insurance	267	280	281	300	19	
519.46-10	Equipment Repairs	0	0	1,000	1,000	0	
519.46-20	Vehicle Repair	43	107	500	500	0	
519.46-30	Maintenance Agreements	124,116	112,047	125,852	124,656	(1,196)	
519.46-40	Small Tools & Equipment	318	146	100	100	0	
519.49-15	Advertising	45	0	400	450	50	
519.51-10	Office Supplies	252	26	750	500	(250)	
519.51-11	Office Equipment under \$1,000	4,269	8,257	3,000	3,000	0	
519.52-10	Gas, Oil & Lubricants	382	388	400	400	0	
519.52-12	Other Operating Expenses	211	1,096	1,000	1,000	0	
519.52-30	Data Processing Software	889	17,337	0	0	0	
519.54-10	Publications/Memberships	125	175	175	175	0	
	Total Operating Expenditures	137,257	152,749	140,658	152,609	11,951	8.50%
519.64-10	Equipment	3,607	7,704	0	0	0	IT Plan included in Pooled account
	Total Capital Expenditures	3,607	7,704	0	0	0	001-4900
	TOTAL EXPENDITURES	484,675	494,735	472,790	503,839	31,049	6.57%

**Flagler County Board of County Commissioners
FY 2013-2014**

POOLED EXPENDITURES

GENERAL FUND

Information Technology Management Plan

		FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	5 YR Total	
accounts	Expenditures							
4120 and 6410	Telephone System Upgrade	41,000	(13,000)	(13,000)	(13,000)	(13,000)	41,000	Net payback 3.2 years
6410	Virtualization	71,000	25,000	(50,000)	0	0	96,000	SIP trunking
6410	Data Systems Upgrades	0	40,000	50,000	50,000	0	140,000	160 virtual users
6410	Backup Software Upgrade	0	40,000	0	0	0	40,000	
6410	Disaster Recovery	0	20,000	50,000	50,000	0	120,000	
	Total Expenditures	112,000	125,000	100,000	100,000	0	426,000	

NOTE: The Information Technology Management Plan is included in the Pooled Expenditures Budget on Pgs 3-145 and 3-146.

Telephone System Upgrade: The Contract for the campus phone system is coming to term in October 2013. The State has contracts to provide Session Interface Protocol (SIP) trunks with higher capacity of call paths per trunk and includes 300 minutes of long distance per call path, which currently is an additional per minute charge.

Virtualization: Processing power is at the server and user desktop becomes only a keyboard and monitor. This will provide the ability to utilize equipment in a production environment for a longer period of time. Replacement is less expensive and will provide tablet PC users more desktop-like features.

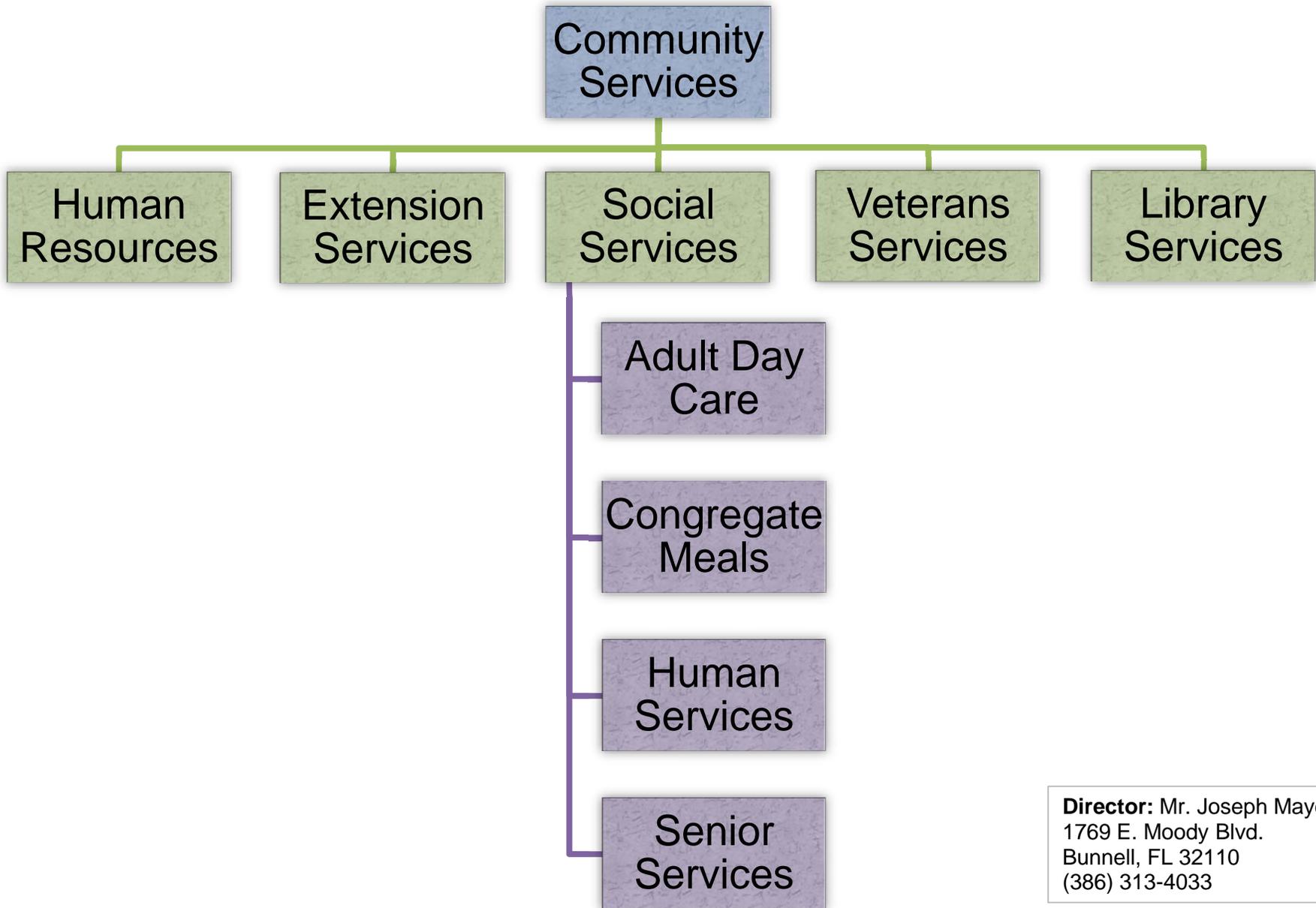
Data System Upgrades: The current data systems, network cores and wireless technologies in the complex were installed approximately 7 years ago and will not support newer versions of the firmware. With the growth of wireless devices entering the County's infrastructure it is necessary to upgrade to improve overall coverage of network.

Backup Software Upgrade: Currently backups are run over night as generally the database has to be taken off line and the backup takes much of the server resources. New technologies in backup software have made it possible to create multiple backups of a database throughout the day, saving valuable time in the event of a backup restore.

Disaster Recovery: Servers are not redundant to one another, therefore in the event of disaster Departments may not be able to operate. The County is proposing to work with the Clerk of the Courts and recommend a plan to create a redundant data center and network infrastructure to minimize downtime and aid in recovery in case of disaster. Funding may be able to be offset through Emergency Management.

	ACTUAL	ACTUAL	BUDGETED	APPROVED
	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Personnel Summary - Positions				
I.T. Manager	1.00	1.00	1.00	1.00
I.T. Coordinator	1.00	1.00	1.00	1.00
Systems Analyst	0.00	1.00	1.00	0.00
Systems Administrator	0.00	0.00	0.00	1.00
I.T. Specialist	2.00	1.00	1.00	1.00
Video Production	1.00	1.00	1.00	1.00
Total Positions	5.00	5.00	5.00	5.00

Flagler County Board of County Commissioners
FY 2013-2014



Director: Mr. Joseph Mayer
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4033

**Flagler County Board of County Commissioners
FY 2013-2014**

COMMUNITY SERVICES DEPARTMENT SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)
Revenues					
General Fund	2,276,464	2,010,744	2,142,749	4,527,988	2,385,239
Grants	24,918	120,263	276,105	295,714	19,609
Med Waiver Reimbursement	75,573	46,826	25,000	35,000	10,000
Senior Grants	561,879	700,922	635,671	597,219	(38,452)
ARRA-HPRR Grant	66,675	0	0	0	0
DCF CJ Mental Health/Substance Abuse	53,817	104,445	90,415	48,000	(42,415)
Co-Pays	69,569	74,763	69,502	62,136	(7,366)
Donations	28,737	19,172	25,859	23,054	(2,805)
Library Fees	42,946	37,485	43,900	37,500	(6,400)
Contribution From City of Palm Coast (WEP Program)	5,500	5,500	5,500	0	(5,500)
Total Revenues	3,206,078	3,120,120	3,314,701	5,626,611	2,311,910
Expenses					
Human Resources	222,649	221,220	220,420	204,144	(16,276)
Extension Services	254,633	241,995	249,821	251,844	2,023
Social Services	1,499,833	1,605,168	1,784,854	3,961,321	2,176,467
Veterans Services	114,420	103,642	112,566	118,799	6,233
Library Services	1,114,543	948,095	947,040	1,090,503	143,463
Total Expenses	3,206,078	3,120,120	3,314,701	5,626,611	2,311,910
Revenues vs. Expenses	0	0	(0)	0	0

Overall Expense Increase:
69.75%

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)
Personnel Summary-Positions					
Human Resources	3.00	3.00	3.00	2.30	(0.70)
Extension Services	5.00	5.00	5.00	5.30	0.30
Social Services	15.75	15.75	14.75	14.75	0.00
Safe Haven Grant	0.00	1.00	0.60	0.60	0.00
Veterans Services	2.00	2.00	2.00	2.00	0.00
Library Services	17.70	16.20	15.25	16.25	1.00
Total Positions	43.45	42.95	40.60	41.20	0.60

Human Resources

Our mission in Human Resources is to provide innovative leadership, support, and guidance to our Flagler County officials in the planning and delivery of Human Resources Systems, processes, and services in a professional, sensitive, efficient and cooperative manner. It is our belief that Human Resources is not only about policies and procedures, it is about people and relationships. Therefore, the knowledge of the principles and practices of public human resources management including selection practices, collective bargaining, affirmative action, equal employment opportunity, public and employee relations, unemployment compensation, risk management and current trends and issues in the field is important in maintaining these relationships.

The Human Resources Department provides administrative and technical support services to employees and supervisors to assist in the management of the County's workforce of approximately 300 employees. While policies and procedures play a major role in daily operations, Human Resources also strives to help employees reach their potential and grow both personally and professionally. By taking an interest in the well-being of employees, Human Resources is able to help shape Flagler County's organizational culture, one that promotes leadership and delivery of the best customer service possible.

Other technical expertise in areas such as defining and classifying rates of pay, recruitment, maintenance of personnel records, administration of employee benefits, and negotiating collective bargaining agreements, fall under the scope of responsibilities of the Human Resources Department.

Another major function of the Human Resources Department is monitoring and compliance with the County's adopted Safety Program. Initial education and periodic training on pertinent safety issues assist in keeping Worker's Compensation injuries low. The Safety Committee, comprised of a representative from every department, evaluates potential risks and makes recommendations for corrective action to eliminate or reduce potential injuries.

Just like other government organizations or businesses, the County retains liability insurance covering property and inland marine coverage, general liability coverage, public official's liability and automobile coverage. The Human Resources department coordinates the filing and resolution of all claims that may occur against the County relating to property and casualty insurance, professional liability and workers' compensation.

In addition, the Human Resources Department administers the County's Tuition Reimbursement Program which enables employees to improve their knowledge or skills used in the performance of County duties resulting in a direct benefit by contributing to the increased efficiency in the level of service to the community.

Primary Functions

- ❖ Maintain employee pay and classification system in an effort to remain competitive with area employers.
- ❖ Assist supervisors with recruitment and selection of new employees and upon employment, provide a new employee orientation.
- ❖ Administer the County's group medical and benefits programs.
- ❖ Design employee and supervisory training programs that will promote positive personal and professional growth.
- ❖ Negotiate collective bargaining agreements with the County's two bargaining units.
- ❖ Operate wellness programs and activities in collaboration with the County's Wellness Committee to inspire personal health and mental well-being.
- ❖ Oversee the County's Safety Program to minimize risk and keep accidents and injuries to citizens and employees, to a minimum.
- ❖ Coordinate the filing and resolution of all insurance claims relating to property and casualty insurance, professional liability and workers' compensation.
- ❖ Coordinate the Flagler County Citizens Academy to assist our citizens in understanding the County's operational and organizational needs.
- ❖ Administer County's Tuition Reimbursement Program.
- ❖ Oversee the Employee Health Clinic to ensure that our employees receive quality care.

**Flagler County Board of County Commissioners
FY 2013-2014**

HUMAN RESOURCES - COMMUNITY SERVICES

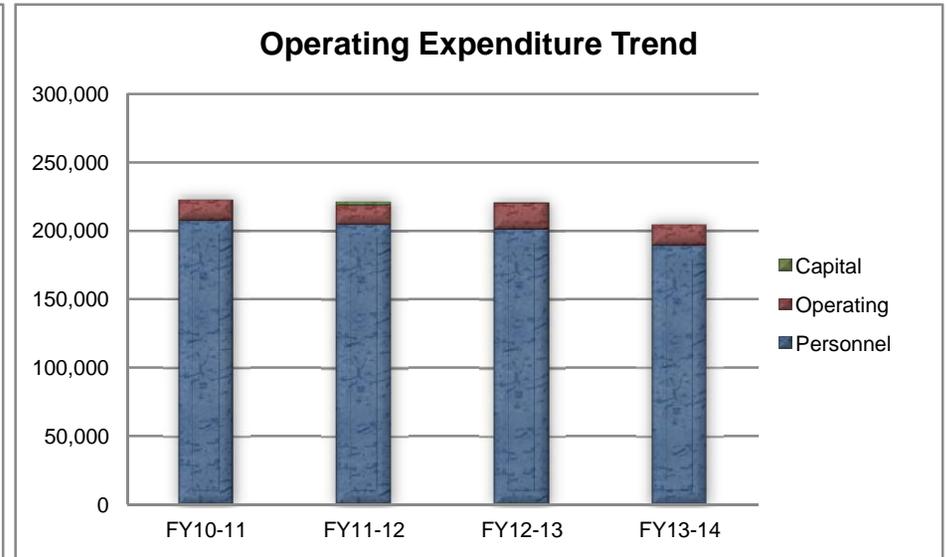
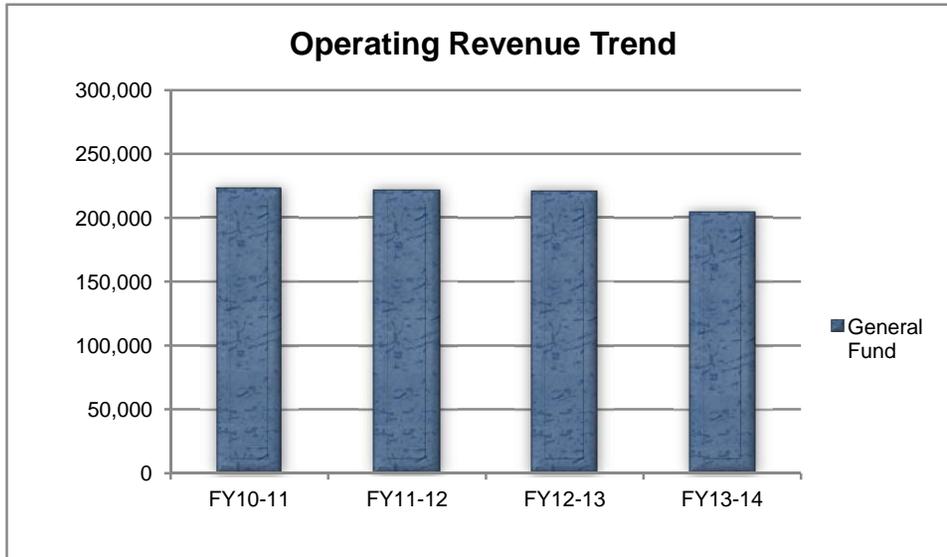
GENERAL FUND

Fund 001 Dept 0210	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	222,649	221,220	220,420	204,144	(16,276)	
	TOTAL REVENUES	222,649	221,220	220,420	204,144	(16,276)	
	Expenses						
513.10-12	Regular Salaries	156,343	159,654	154,606	138,086	(16,520)	Moved .70 HR Analyst to Fund 603 Health Insurance
513.10-xx	Employee Benefits	50,634	44,910	46,132	50,553	4,421	Includes upgrade of Director to Sr. Management
	Total Personnel Expenses	206,977	204,564	200,738	188,639	(12,099)	
513.31-10	Professional Services	7,240	5,635	6,420	5,000	(1,420)	New hire drug screens to be done at clinic
513.34-10	Other Contracted Services	3,034	2,121	2,290	0	(2,290)	Sheriff's department will provide fingerprinting service
513.40-10	Travel Expenses	24	0	0	0	0	
4110, 4120	Communications	793	799	720	720	0	
513.42-01	Postage Expense	148	135	200	250	50	
513.46-30	Maintenance Agreements	994	1,000	1,547	1,400	(147)	
513.47-10	Printing & Binding	180	36	100	100	0	
513.49-13	Service Awards/Recognition	264	0	1,100	1,100	0	
513.49-15	Advertising	105	0	100	280	180	
513.51-10	Office Supplies	921	857	940	1,000	60	
513.51-11	Office Equipment under \$1,000	171	161	300	300	0	
513.52-12	Other Operating Expenses	1,038	1,588	1,920	2,045	125	Based on actuals
513.54-10	Publications/Memberships	301	1,130	1,495	810	(685)	
513.55-01	Education/Training	459	0	2,550	2,500	(50)	
	Total Operating Expenses	15,672	13,462	19,682	15,505	(4,177)	
513.64-10	Equipment	0	3,194	0	0	0	
	Total Capital Expenses	0	3,194	0	0	0	
	TOTAL EXPENSES	222,649	221,220	220,420	204,144	(16,276)	Overall Expense Increase/Decrease: -7.38%

**Flagler County Board of County Commissioners
FY 2013-2014**

HUMAN RESOURCES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
General Fund	222,649	221,220	220,420	204,144
	222,649	221,220	220,420	204,144

Expenses

Personnel
Operating
Capital

Personnel	206,977	204,564	200,738	188,639
Operating	15,672	13,462	19,682	15,505
Capital	0	3,194	0	0
	222,649	221,220	220,420	204,144

Personnel Summary - Positions

Community Services Director
Human Resources Analyst
Employee Benefits & Wellness Mgr.
Administrative Assistant

Total Positions

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Community Services Director	1.00	1.00	1.00	1.00
Human Resources Analyst	1.00	1.00	1.00	0.00
Employee Benefits & Wellness Mgr.	0.00	0.00	0.00	0.30
Administrative Assistant	1.00	1.00	1.00	1.00
Total Positions	3.00	3.00	3.00	2.30

H.R. Analyst reclass to Employee Benefits & Wellness Mgr. 70% Funded by 603 Health Insurance

*

County Extension Service

As a partnership between the University of Florida and Flagler County the Flagler County Extension Service educational programs support certain policies and objectives stated in the Flagler County Comprehensive Development Plan and the Flagler County Strategic plan, specifically those related to the preservation of natural resources and water conservation.

Examples of Extension educational programs and services include:

- ❖ Technological and educational support to sustain Flagler County's \$341M (\$35M in farm gate sales) agricultural and related green industries.

- ❖ Education on strategies to assist in the reduction of non-point source pollution and potable water usage by teaching residents and homeowners associations to adopt Florida Friendly Landscaping practices. This will assist in Flagler Counties efforts to comply with the lower St. Johns River Basin Management Action Plan.

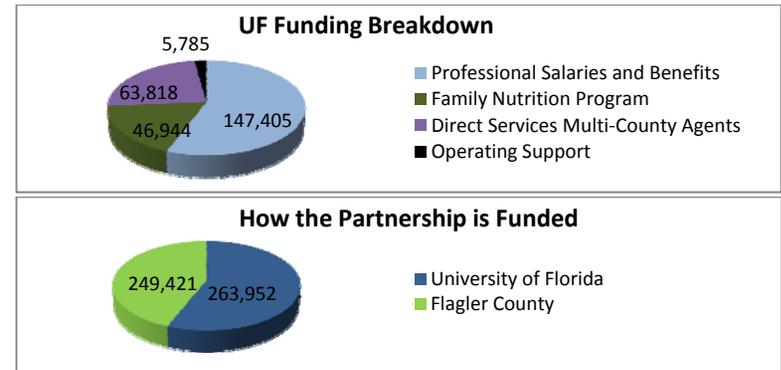
- ❖ Education and administration of state licensing requirements for green industry businesses.

- ❖ Training and administration of pesticide certification exams for county employees, land managers and staff to control invasive plants in natural areas.

- ❖ Food safety education and administration of examinations to meet state licensing requirements for the food service industry.

Community Served in 2012

Participants in Group Learning Events	27,387
Phone Calls Requesting Educational Information	3,072
Office Visits for Diagnostic & Educational Information	2,653
Field Consultations	128
Email Consultations	4,086
Volunteer Hours	5,331
Value of Volunteer Hours	\$98,090
Value of Grants	\$68,070



**Flagler County Board of County Commissioners
FY 2013-2014**

COUNTY EXTENSION SERVICES - COMMUNITY SERVICES

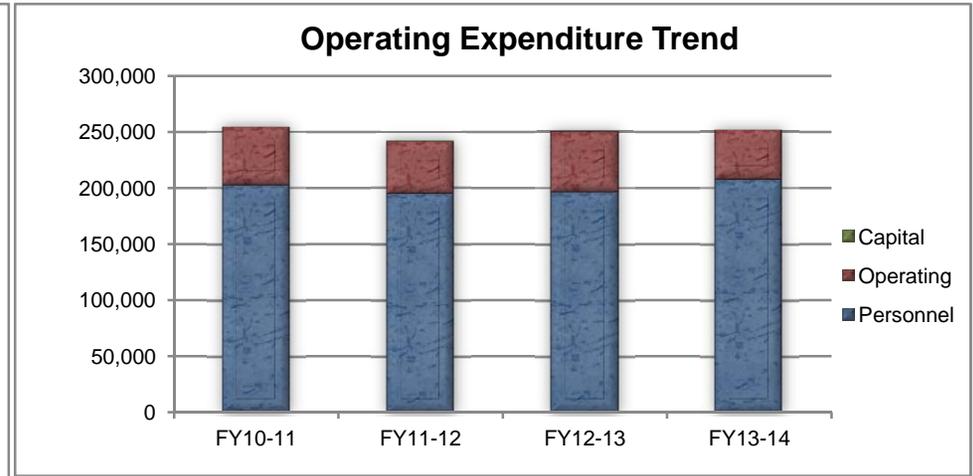
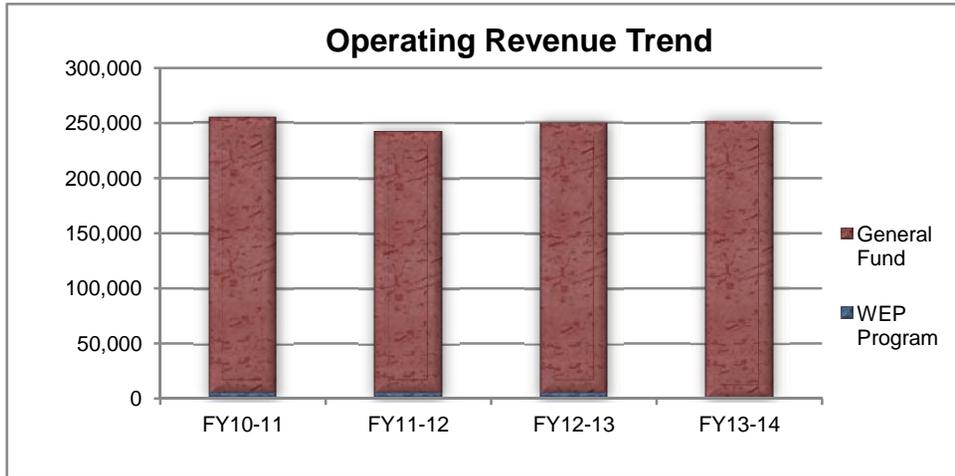
GENERAL FUND

Fund 001 Dept 2400	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
337.10-02	WEP Program	5,500	5,500	5,500	0	(5,500)	Water Enviro. Prg./Palm Coast no longer received
	General Fund	249,133	236,495	244,321	251,844	7,523	
	TOTAL REVENUES	254,633	241,995	249,821	251,844	2,023	
	Expenses						
537.10-12	Regular Salaries	162,960	160,460	160,285	168,306	8,021	Increase due to inclusion of WEP Coordinator
537.10-xx	Employee Benefits	39,259	33,913	35,562	39,086	3,524	Staff Assistant III reclassified to Staff Assistant IV
	Total Personnel Expenses	202,219	194,373	195,847	207,392	11,545	
537.34-10	Other Contracted Services	10,641	10,593	11,395	420	(10,975)	WEP Coordinator moved to Personnel Expenses
40-10, 55-01	Travel/Training	1,477	1,988	2,746	3,000	254	
41-10, 41-20	Communications	3,087	1,678	3,448	3,376	(72)	
537.42-01	Postage Expense	0	0	25	25	0	
537.43-10	Utilities Expense	13,970	12,679	15,680	15,480	(200)	Based on actuals
537.44-10	Rentals & Leases	0	1,074	0	0	0	
537.45-20	Vehicle Insurance	535	560	562	562	0	
537.46-10	Building/Equipment Repairs	0	113	750	950	200	
537.46-20	Vehicle Repair	153	1,883	1,560	1,910	350	
537.46-30	Maintenance Agreements	1,951	1,812	2,000	2,000	0	Based on actuals
537.46-40	Small Tools & Equipment	413	550	550	550	0	
537.47-10	Printing & Binding	51	0	540	420	(120)	
537.51-10	Office Supplies	2,319	1,741	2,400	2,400	0	
537.51-11	Office Equipment under \$1,000	9,060	1,700	550	1,951	1,401	
537.51-20	Data Processing Supplies	68	0	500	0	(500)	Account # no longer used
537.52-10	Gas, Oil & Lube	4,213	4,370	5,070	4,680	(390)	
537.52-12	Other Oper Expenses	3,404	4,039	3,360	4,060	700	Soil Test Supls, Plants, Potting Mix, Trays, etc
537.52-30	Data Processing Software	0	30	200	200	0	
537.54-10	Publications/Memberships	177	508	998	818	(180)	
537.54-20	Conference/Seminar Registration	895	1,115	1,490	1,500	10	
537.55-01	Training/Educational Cost	0	0	150	150	0	
	Total Operating Expenses	52,414	46,433	53,974	44,452	(9,522)	
537.64-10	Equipment	0	1,189	0	0	0	
	Total Capital Expenses	0	1,189	0	0	0	
	TOTAL EXPENSES	254,633	241,995	249,821	251,844	2,023	Overall Expense Increase/Decrease: 0.81%

**Flagler County Board of County Commissioners
FY 2013-2014**

COUNTY EXTENSION SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

WEP Program
General Fund

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
WEP Program	5,500	5,500	5,500	0
General Fund	249,133	236,495	244,321	251,844
Total	254,633	241,995	249,821	251,844

Expenses

Personnel
Operating
Capital

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Personnel	202,219	194,373	195,847	207,392
Operating	52,414	46,433	53,974	44,452
Capital	0	1,189	0	0
Total	254,633	241,995	249,821	251,844

Funding Information:

Flagler 25% UF 50% Putnam 25%
Flagler 47% UF 53%
Flagler 100%
Flagler 90% UF 10%
Flagler 80% UF 20%
Flagler 100%
Flagler 100%
Flagler 100%

Personnel Summary-Positions

County Extension Director
4H Youth Agent II
Horticulture Program Assistant II
Agricultural Agent I
Agricultural Agent II
Staff Assistant III
Staff Assistant IV
WEP Coordinator

Total Positions

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
County Extension Director	1.00	1.00	1.00	1.00
4H Youth Agent II	1.00	1.00	1.00	1.00
Horticulture Program Assistant II	1.00	1.00	1.00	1.00
Agricultural Agent I	1.00	0.67	0.00	0.00
Agricultural Agent II	0.00	0.33	1.00	1.00
Staff Assistant III	1.00	1.00	1.00	0.00
Staff Assistant IV	0.00	0.00	0.00	1.00
WEP Coordinator	0.00	0.00	0.00	0.30
Total	5.00	5.00	5.00	5.30

**Flagler County Board of County Commissioners
FY 2013-2014**

SOCIAL SERVICES SUMMARY - COMMUNITY SERVICES

GENERAL FUND

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	Approved FY 13-14	CHANGES +/-
Revenues					
Alzheimer's Disease Initiative Respite (ADI)	76,538	63,560	48,177	48,176	(1)
Title III E Older American	27,835	25,122	29,211	28,242	(969)
Home Care for Elderly (HCE)	0	1,378	981	960	(21)
Emergency Home Energy Assistance (EHEAP)	13,978	15,135	28,996	15,999	(12,997)
Comm Care for the Elderly	133,549	221,019	118,813	124,514	5,701
Title III B Support Services	101,536	146,119	133,824	125,224	(8,600)
Med Waiver Reimbursement	75,573	46,826	25,000	35,000	10,000
Donations-Transportation-S.S.	2,609	1,772	2,608	2,000	(608)
Title III C1 Congregate Meals	62,876	73,308	104,420	90,040	(14,380)
Title III C2 Home Del Meals	122,052	130,610	143,516	139,464	(4,052)
ADI Co-pays	5,534	3,859	5,534	5,136	(398)
Comm Care-Elderly Co-pay	19,968	28,363	19,968	15,000	(4,968)
Adult Day Care Co-Pay	44,067	42,541	44,000	42,000	(2,000)
Nutrition Services	23,515	24,671	27,733	24,600	(3,133)
Donations-Meal Sites	3,734	3,056	3,734	3,734	0
Donations-Meals On Wheels-C2	14,215	9,607	14,520	11,740	(2,780)
Donations to WL	2,732	1,730	0	2,500	2,500
Banfield Trust Grant	0	2,500	0	2,500	2,500
Title IIIB Homemaking Donation	4,747	3,007	4,747	3,080	(1,667)
DCF CJ Mental Health/Substance Abuse	53,817	104,445	90,415	48,000	(42,415)
ARRA-HPRR Grant	66,675	0	0	0	0
City of Palm Coast Interlocal-Utility Assistance	0	10,000	10,000	10,000	0
DOJ Safe Haven Grant	0	31,697	150,000	150,001	1
FDCFS Emergency Shelter Grant	0	48,992	70,000	0	(70,000)
FDCFS Emergency Solutions Grant	0	0	0	73,375	73,375
General Fund	2,295,625	2,709,897	2,536,483	2,960,036	423,553
Total Revenues	3,151,175	3,749,214	3,612,680	3,961,321	348,641
Expenses					
Social Services Administration	219,822	133,639	148,303	152,704	4,401
Human Services	154,610	152,635	159,318	2,279,840	2,120,522
Senior Services	605,705	768,526	780,105	772,418	(7,687)
Adult Day Care	192,798	188,770	197,373	203,704	6,331
Congregate & Home Delivered Meals	260,223	280,909	279,755	281,279	1,524
Grants	66,675	80,689	220,000	271,376	51,376
Total Expenses	1,499,833	1,605,168	1,784,854	3,961,321	2,176,467
					Overall Expense Increase:
					121.94%
Revenues vs. Expenses	1,651,342	2,144,046	1,827,826	0	(1,827,826)

**Flagler County Board of County Commissioners
FY 2013-2014**

REVENUE SOURCE NARRATIVES FOR SOCIAL SERVICES

EHEAP

The **Elderly Heat and Energy Assistance Program (EHEAP)** consists of pass through funds that provide assistance with utility (electric, fuel) bills to individuals meeting income criteria and are 60 years of age or older. Final shut off or delinquent notice is required. Family size and gross income determine final eligibility.

TITLE III C-1

Title III-C-1 provides congregate dining, nutrition education and outreach. Meals meet federal government compliance of 1/3 of the Recommended Daily Allowance. Nutrition education is provided by a state licensed, registered dietitian. Dining services are available to those seniors 60 years of age and older. Senior diners are provided opportunity to contribute to this program by donation. Administered via the Older Americans Act, Title III-C-1 is partially funded with a federal grant.

CCE

Community Care for the Elderly offers services and case management to frail elders, making it possible for them to live independently. Services include homemaker services, personal care, adult day care, in-home respite, and Meals on Wheels. CCE is funded in part with state general revenue funds. Seniors are fee-assessed and pay a co-pay for services per state mandate. No medical care is provided.

Emergency Solutions Grant

Provides intensive case management, rent and/or utility assistance to families at imminent risk of becoming homeless.

TITLE III-B

Title III-B provides support services under the Older Americans Act and is partially funded with a federal grant. Examples of services include: companionship, counseling, information and referral, screening and assessment, public education, homemaking, personal care and transportation. Seniors are provided an opportunity to contribute to these programs by donation.

TITLE III C-2

Title III-C-2 provides Home Delivered Meals (Meals on Wheels) to those seniors 60 years of age and older with a functional impairment that restricts their ability to perform the normal activities of daily living. Meals meet 1/3 of the Recommended Daily Allowance. Nutrition education is provided with information provided by a state licensed, registered dietitian. Meals on Wheels clients are provided an opportunity to contribute to this program by donation. Administered via the Older Americans Act Title III-C-2 is partially funded with a federal grant.

Medicaid Waiver

Home-based community services such as homemaking, personal care, in-home respite, adult day care, and Meals on Wheels are provided to those individuals determined eligible under the state Medicaid program.

Safe Haven Grant

This will provide a supervised visitation and safe exchange location to enhance safety for children and adult victims of domestic violence.

TITLE III-E

Title III-E is administered via the Older Americans Act and is partially funded with a federal grant. This is a respite service for caregivers of seniors 60 years of age and older. Caregivers are provided an opportunity to contribute to this program by donation.

ADI

Alzheimer's Disease Initiative provides a continuum of services to meet the needs of individuals with Alzheimer's disease and other memory-related disorders and their caregivers. Services include in-home and/or in-facility caregiver respite. ADI is funded in part with state general revenue funds. Seniors are fee-assessed and pay a co-pay for services per state mandate. No medical care is provided.

Home Care for the Elderly

HCE gives caregivers a monthly subsidy to assist them in keeping frail elders in their own homes. The program may also provide special subsidies to purchase additional services or supplies, such as respite care and medical supplies. This service has historically been limited to 10 seniors. This program is funded by state general revenue funds.

City of Palm Coast Utility Assistance Interlocal

Provides \$10,000 for utility assistance for eligible residents of the City of Palm Coast.

SOCIAL SERVICES POSITION SUMMARY

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	Approved FY 13-14	CHANGES +/(-)
Personnel Summary - Positions					
Social Services Administration	3.75	3.75	2.75	2.75	0.00
Human Services	3.00	3.00	3.00	3.00	0.00
Senior Services	4.00	4.00	4.00	4.00	0.00
Adult Day Care	4.00	4.00	4.00	4.00	0.00
Congregate Meals	1.00	1.00	1.00	1.00	0.00
Total Positions	15.75	15.75	14.75	14.75	0.00

**Flagler County Board of County Commissioners
FY 2013-2014**

SOCIAL SERVICES ADMINISTRATION - COMMUNITY SERVICES

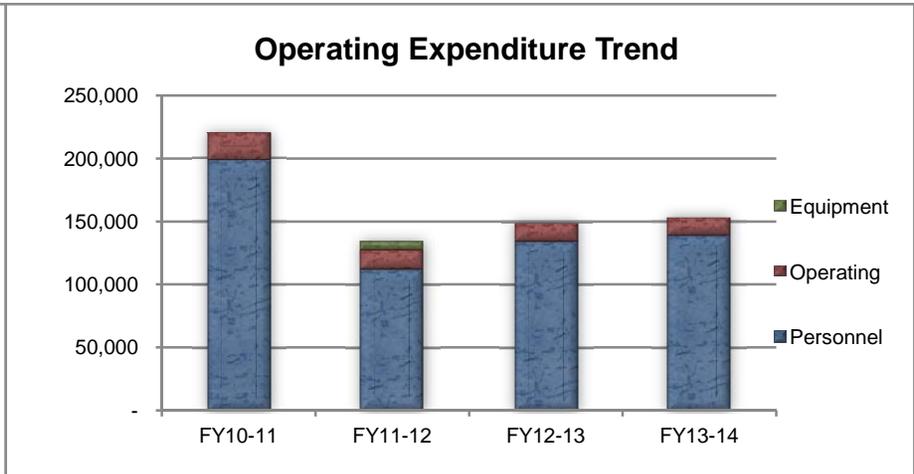
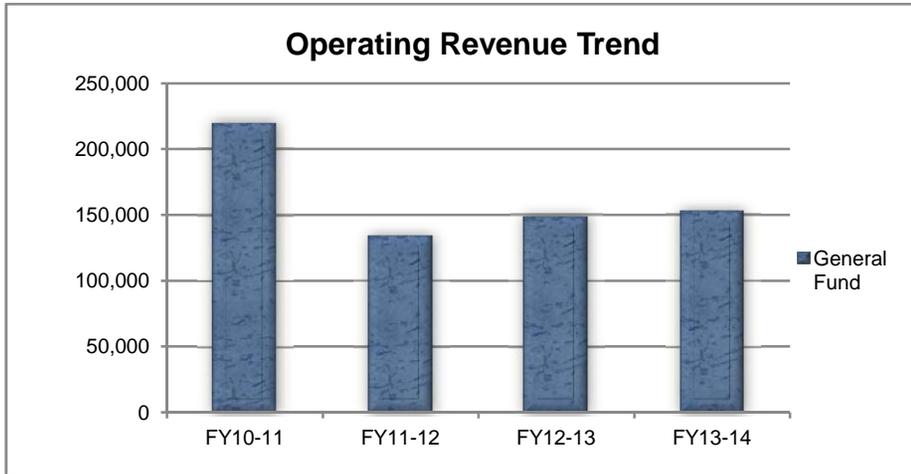
GENERAL FUND

Fund 001 Dept 2706		ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	219,822	133,639	148,303	152,704	4,401	
	TOTAL REVENUES	219,822	133,639	148,303	152,704	4,401	
	Expenses						
569.10-12	Regular Salaries	147,876	77,420	97,828	100,273	2,445	
569.10-xx	Employee Benefits	49,967	34,258	35,621	38,266	2,645	
	Total Personnel Expenses	197,843	111,678	133,449	138,539	5,090	
569.34-10	Other Contracted Services	0	0	75	75	0	
569.40-10	Travel Expenses	0	0	629	200	(429)	Mileage if county car not available
4110, 4120	Communications	14,723	7,735	6,500	5,800	(700)	Actuals
569.43-10	Utilities Expense	6,319	5,457	6,600	6,600	0	Actuals
569.46-30	Maintenance Agreements	0	0	0	600	600	Phone Maintenance Agreement
569.47-10	Printing & Binding	39	30	150	50	(100)	Actuals
560.51-11	Office Equipment	488	1,682	0	0	0	
569.52-30	Data Processing Software	0	200	0	0	0	
569.52-12	Other Operating Expenses	0	0	0	100	100	Computer Battery Backup Allowance
569.51-10	Office Supplies	336	798	800	660	(140)	Actuals
569.54-10	Publications/Memberships	74	80	100	80	(20)	Actuals
	Total Operating Expenses	21,979	15,982	14,854	14,165	(689)	
569.64-10	Equipment	0	5,979	0	0	0	
	Total Equipment	0	5,979	0	0	0	
	TOTAL EXPENSES	219,822	133,639	148,303	152,704	4,401	Overall Expense Increase/Decrease: 2.97%

**Flagler County Board of County Commissioners
FY 2013-2014**

SOCIAL SERVICES ADMINISTRATION - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
General Fund	219,822	133,639	148,303	152,704
	219,822	133,639	148,303	152,704

Expenses

Personnel
Operating
Equipment

Personnel	197,843	111,678	133,449	138,539
Operating	21,979	15,982	14,854	14,165
Equipment	0	5,979	0	0
	219,822	133,639	148,303	152,704

Personnel Summary -Positions

Financial Management Coord.
Accountant I
Accounting Clerk
Social Services Director
Staff Assistant IV

Total Positions

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Financial Management Coord.	0.00	0.00	1.00	1.00
Accountant I	1.00	1.00	0.00	0.00
Accounting Clerk	0.75	0.75	0.75	0.75
Social Services Director	1.00	1.00	0.00	0.00
Staff Assistant IV	1.00	1.00	1.00	1.00
Total Positions	3.75	3.75	2.75	2.75



APPROVED BUDGET FY 2013-2014

Human Services

Human Services coordinates medical care (including supplies), emergency dental, and prescription assistance through the Indigent Health Care program to low-income medically needy residents of Flagler County in accordance with Flagler County Administrative Code 4.01. Medically needy is defined as a person whose income is below 150% of Federal Poverty Guidelines, who does not have resources to obtain needed medical care, is not eligible for any state or federal program that provides such care and has insufficient third-party insurance coverage. In addition to the actual provision of services, extensive case management is provided to ascertain other needs the individual has and to make every effort to help her/him obtain assistance from other resources.

Emergency rent and/or utility assistance is provided to eligible households that are either at risk of becoming homeless or who are already homeless. The purpose of this assistance is to help individuals/families to either retain or obtain housing as well as maintain utility service and avoid utility shut off.

Funds are provided to support the Flagler County Resource Center, a food pantry operated by Church Women United. Flagler County provides the building, utilities, and phone as well as a monthly food stipend for the Resource Center. Grace Community Food Pantry, operated by Pastor Charles Silano, will also receive a food stipend for FY14.

The following state mandated programs are also funded:

Health Care Responsibility Act (HCRA) - reimburses participating out-of-county hospitals, at the Medicaid per diem rate, for care provided to indigent Flagler residents. Financial obligation is set by the state at \$4 per capita. Applications are processed according to the State Agency for Health Care Administration criteria and regulations.

Medicaid -County pays a percentage of State Medicaid claims for Nursing Home and Hospitalizations. Percentage is .397% for FY14.

Indigent Cremation/Burial - cremation or burial of deceased residents who qualify or when a body is unclaimed.

Healthy Kids - (Florida Kidcare) local match is split with Flagler County Schools to provide low cost health insurance to school-age children.

Primary Functions

- ❖ Provide assistance to eligible residents who are homeless or at risk of becoming homeless.
- ❖ Provide financial support and a facility to house a food pantry for individuals/families in need of emergency food.
- ❖ Provide an indigent health care program to assist medically needy residents.
- ❖ Comply with funding obligations of state mandates – the Health Care Responsibility Act, Medicaid Contribution, Healthy Kids Program and Indigent Cremation.
- ❖ Coordinate and manage grants for nonprofit organizations that provide services to County residents.

2012 Services

1011 applicants were interviewed for assistance

<u>Services provided</u>	<u>Units</u>
Medical/Dental Assistance	1314
Emergency Rent and/or Utility Assistance	473
Health Care Responsibility Act	40
Indigent Burial/Cremation	30
Veteran Assistance	<u>1</u>
TOTAL	1858

Flagler County Resource Center (food pantry)	11,234 adults & children
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GOAL:

1. **Help eligible residents stabilize their lives.**

Objective: Residents will reach housing stabilization after leaving our program

- a. Provide financial support & guidance to help residents reach stabilization for at least 6 months after leaving program

Objective: Assist residents in need of emergency food.

- a. Provide financial support to 2 local food pantries

**Flagler County Board of County Commissioners
FY 2013-2014**

HUMAN SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 2700		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Revenues						
337.60-03	Palm Coast Interlocal Utility Assistance	0	10,000	10,000	10,000	0	Funds for Utility assistance for City of PC residents
	General Fund	1,736,323	2,168,169	1,857,733	2,269,840	412,107	
	TOTAL REVENUES	1,736,323	2,178,169	1,867,733	2,279,840	412,107	
	Expenses						
569.10-12	Regular Salaries	109,359	110,005	114,400	117,260	2,860	
569.10-xx	Employee Benefits	43,308	38,044	39,864	42,913	3,049	
	Total Personnel Expenses	152,667	148,049	154,264	160,173	5,909	
564.52-12	Other Operating Expenses	0	73	300	200	(100)	Access Flagler Volunteer Lunch-offset by donations
569.41-10	Other Contracted Services	0	55	55	55	0	Secure shredding service
4130, 4201	Postage Expense	809	921	800	800	0	Includes Registered mailings to clients
569.46-30	Maintenance Agreements	458	601	500	500	0	Copier Maintenance
569.47-10	Printing & Binding	98	284	390	150	(240)	
569.51-10	Office Supplies	203	356	600	700	100	
569.51-11	Office Equip under \$1,000	25	0	0	25	25	
569.52-12	Other Operating Expenses	0	297	0	65	65	Computer Battery Backup/Batteries
569.52-30	Data Processing Software	0	1,399	1,759	0	(1,759)	Not renewing APPX software
569.54-10	Publications/Memberships	300	0	500	365	(135)	FAC Human Svces/Coalition for Homeless
569.54-20	Conference/Seminar Registration	0	0	150	150	0	
569.55-01	Training/Educational Cost	50	600	0	300	300	Training for Prog Mgr/2 Case Mgrs
	Total Operating Expenses	1,943	4,586	5,054	3,310	(1,744)	
	Sub-Total Expenses	154,610	152,635	159,318	163,483	4,165	
	Total State Mandated Funding	868,599	1,289,990	1,040,415	1,408,357	367,942	
	Total Public Assistance	313,114	335,544	268,000	308,000	40,000	
	Total Outside Agency Funding	400,000	400,000	400,000	400,000	0	
	Total Fund Expenses	1,736,323	2,178,169	1,867,733	2,279,840	412,107	Overall Expense Increase/Decrease:
							22.06%

**Flagler County Board of County Commissioners
FY 2013-2014**

STATE MANDATED FUNDING - HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

Health Services/Public Assistance

DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
561.31-60 Medicaid Reimbursement- Hospital	471,576	976,919	734,415	1,077,657	343,242	See next page for Program Descriptions Combined Hospital & Nursing Home as per Statute
562.31-60 Medicaid Reimbursement- Nursing Home	67,329	50,798	85,000	0	(85,000)	Included in Hospital Total
561.71-30 Medicaid Principal on Back Billing	0	0	0	94,700	94,700	Back Billing Amt for Year 2
562.83-75 Healthy Communities	0	0	1,000	1,000	0	
562.83-73 Health Care Resp Act-HCRA	313,044	247,873	200,000	220,000	20,000	Actuals
564.83-71 Indigent Burial	16,650	14,400	20,000	15,000	(5,000)	Actuals
Total State Mandated Costs	868,599	1,289,990	1,040,415	1,408,357	367,942	
562.83-72 Indigent Health Care	223,012	220,227	240,000	225,000	(15,000)	Actuals
564.82-14 Alpha Pregnancy Center	14,358	883	0	0	0	Funded by Choose Life Inc effective 10/1/11
564.83-31 2nd Harvest Food Pantry	0	31,888	0	0	0	
564.83-70 Food Pantry Groceries	8,983	8,969	9,000	18,000	9,000	50%Flagler Co Resource Ctr 50%Grace Food Pantry
564.83-32 City of Palm Coast Utility Assistance	0	9,998	10,000	10,000	0	Actual expense will be based on City of PC funding
564.83-76 Emergency Asst-Utilities/Rent	66,761	63,579	9,000	55,000	46,000	Emerg Shelter Grant doesn't allow supplanting
Total Public Assistance	313,114	335,544	268,000	308,000	40,000	
Medicaid Reimbursement Projections through 2020:	2015	2016	2017	2018	2019	2020
	1,100,579	1,145,572	1,188,566	1,232,513	1,280,843	1,329,721

OUTSIDE AGENCY FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
564.82-24 Aid to Children's Home Society	28,500	28,500	28,500	28,500	0	See next page for Program Descriptions
564.82-27 Aid to Children's Advocacy	50,000	50,000	50,000	50,000	0	
572.82-16 Boys and Girls Club	30,000	30,000	30,000	30,000	0	
Total Children/Youth Services	108,500	108,500	108,500	108,500	0	
564.82-10 SMA Behavioral Health Services	173,300	173,300	173,300	173,300	0	
564.82-17 Early Learning Coalition	58,200	58,200	58,200	58,200	0	
564.82-18 Family Life Center	40,000	40,000	40,000	40,000	0	
564.82-31 United Cerebral Palsy of East Central FLA	20,000	20,000	20,000	20,000	0	
Total Adult/Family Services	291,500	291,500	291,500	291,500	0	
Total Outside Agency Funding	400,000	400,000	400,000	400,000	0	

Flagler County Board of County Commissioners
FY 2013-2014

HUMAN SERVICES - SOCIAL SERVICES PROGRAM DESCRIPTIONS

STATE MANDATED FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

MEDICAID REIMBURSEMENT- HOSPITAL

Reimburses the State for the County portion of Medicaid costs for hospitalization of Flagler County residents. Approximately 35% of hospital inpatient costs for days 11-45, per Medicaid eligible individual, per state fiscal year.

MEDICAID REIMBURSEMENT- NURSING HOME

Reimburses the State for the County portion of Medicaid costs for Flagler County residents who reside in nursing homes. Cost is \$55 per month, per Medicaid eligible individual whose last place of residence was Flagler County.

HEALTH CARE RESP ACT-HCRA

Reimburses participating out-of-county hospitals at the Medicaid per diem rate for care provided to indigent County residents. Maximum financial obligation is \$4 per capita, all charges paid at Medicaid rates (uninsured, non-Medicaid eligible). Inpatient is max 45 days per state fiscal year, per individual, outpatient is \$1,500 limit per fiscal year.

INDIGENT BURIAL

Provides deceased individuals when the body is unclaimed or when there are no resources to pay for cremation or burial costs.

HEALTHY COMMUNITIES

Provides the County's portion of required local match for the State's Healthy Kids program (Florida Kidcare) that provides low cost health insurance to school aged children.

PUBLIC ASSISTANCE FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

INDIGENT HEALTH CARE

Provides medical assistance and case management to persons whose income is below 150% of Federal poverty guidelines, who do not have resources to obtain medical care, are not eligible for any State or Federal program that provides such care and do not have sufficient third party insurance coverage.

EMERGENCY ASST-UTILITIES/RENT

Provides limited assistance to eligible County residents with past due rent or utility payments. Funds can also be paid toward the cost of the first month's rent to assist an individual in establishing a permanent residence.

FOOD PANTRY

50% of this fund subsidizes the purchase of food for the Flagler County Resource Center, a food pantry operated by volunteers from Church Women United in a facility provided by the County. The other 50% of this fund subsidizes the purchase of food for the Grace Community Food Pantry operated by Pastor Charles Silano and community volunteers.

OUTSIDE AGENCY FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

SMA BEHAVIORAL HEALTH SERVICES

Emergency mental health services to include: crisis stabilization, mental health screening, comprehensive community service team, medical outpatient services. Comprehensive substance abuse treatment to include: residential treatment, detoxification, adult outpatient treatment services, and adolescent outpatient treatment.

**UNITED CEREBRAL PALSY
OF EAST CENTRAL FLORIDA**

Services for developmentally disabled adults to include: adult day training, supported employment, supported living, non-residential support services, companion and respite.

EARLY LEARNING COALITION

Provide child care services at licensed centers, licensed and registered Family Child Care Homes, voucher care providers, and any legal care arrangement to children who are at risk of abuse and/or neglect or whose families are experiencing socio-economic problems.

CHILDREN'S ADVOCACY CENTER

Services for children who are victims of physical, sexual, or emotional abuse and adult victims of sexual assault.

FAMILY LIFE CENTER

Emergency shelter and services for victims of domestic violence and their dependent children.

CHILDREN'S HOME SOCIETY

Home-based prevention/intervention services designed to keep families intact or assist in reunification. Emergency shelter for children who are removed from their homes due to abuse, neglect, or abandonment.

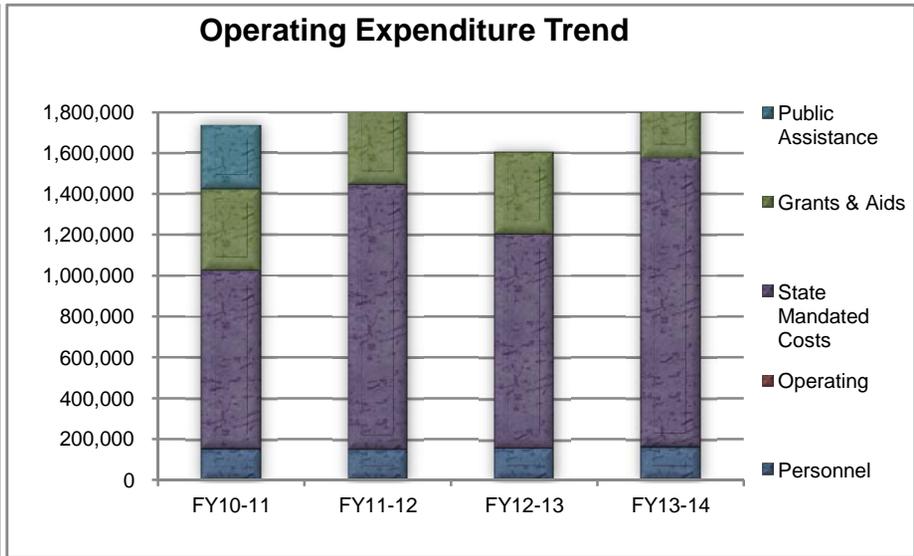
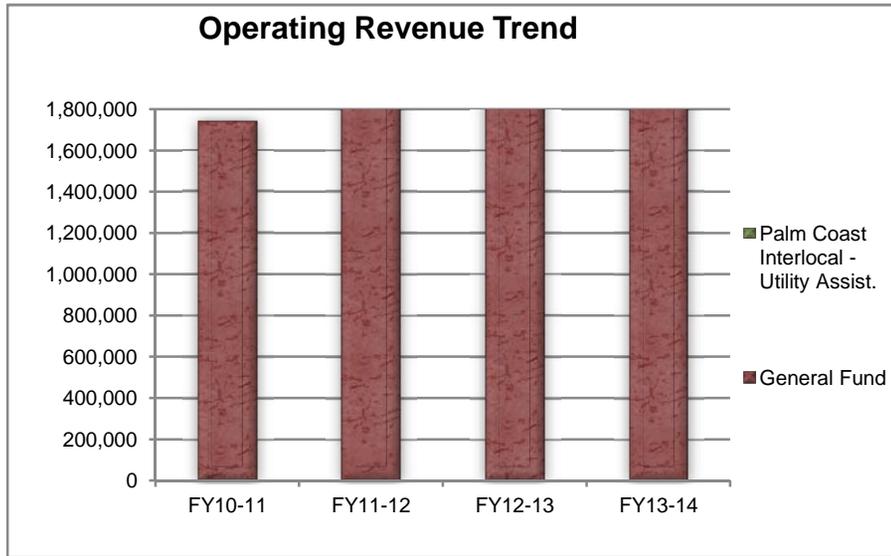
BOYS & GIRLS CLUB

Year round (after school and summer) enrichment program for children/youth ages 6-18.

**Flagler County Board of County Commissioners
FY 2013-2014**

HUMAN SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

UNITS OF MEASUREMENT

- 1) Approximately 780 individuals will apply for assistance (based on 390 applicants during the period of October-March of FY 12/13).
- 2) Approximately 1,406 units of service will be provided (based on 619 units of service provided during the period of October-March of FY 12/13).
- 3) Approximately 7,638 calls for information will be received (based on 3,819 calls received during the period of October -March of FY 12/13).

SUMMARY

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Revenues				
Palm Coast Interlocal - Utility Assist.	0	10,000	10,000	10,000
General Fund	1,736,323	2,168,169	1,857,733	2,269,840
	1,736,323	2,178,169	1,867,733	2,279,840
Expenses				
Personnel	152,667	148,049	154,264	160,173
Operating	1,943	4,586	5,054	3,310
State Mandated Costs	868,599	1,289,990	1,040,415	1,408,357
Public Assistance	313,114	335,544	268,000	308,000
Grants & Aids	400,000	400,000	400,000	400,000
	1,736,323	2,178,169	1,867,733	2,279,840

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Human Serv. Program Mgr.	1.00	1.00	1.00	1.00
Human Serv. Case Mgr.	2.00	2.00	2.00	2.00
Total Positions	3.00	3.00	3.00	3.00

Senior Services

Services that are provided through Senior Services are available to citizens 60 years of age and older. Services are funded by the Federal Older Americans Act, State General Revenues, and the County General Fund.

Support services, such as companionship, counseling, information and referral, recreation, homemaking, transportation, and nutrition education are provided through Title III-B of the Older Americans Act. Homemaking service is provided by contracted vendors and Flagler County Public Transportation is contracted to provide transit service to medical appointments, shopping and the senior dining program.

Senior dining (congregate meals) is provided through Title III-C-1 of the Older Americans Act. A hot noon meal, which meets 1/3 of the Recommended Daily Allowance, is served 5 days a week at the George Wickline Senior Center. The Center also offers socialization, recreation, entertainment, health support activities, and guest speakers who present information about a variety of topics, including Medicare, identify theft, and consumer fraud issues.

Home Delivered Meals, commonly referred to as "Meals on Wheels", is provided through Title III-C-2 of the Older Americans Act. This service is provided to eligible seniors, 60 years of age and older, with a functional impairment that restricts their ability to perform the normal activities of daily living. Five frozen meals, which are the same meals that are served at the Senior Center, are delivered weekly, along with bread, and desserts.

Caregiver support, by way of in-home respite care, is provided through Title III-E of the Older Americans Act. This service allows 24/7 caregivers time out to attend to their own medical care, shopping, etc., with the peace of mind that their loved one is not home alone. There is no fee for any of the Older American Act services, but all seniors are encouraged and given the opportunity to make a donation. Donations are used for the continuation and expansion of services.

As the designated Lead Agency for Flagler County, Social Services administers various services with State General Revenue funds through Community Care for the Elderly (CCE), Alzheimer's Disease Initiative (ADI), and Medicaid Waiver. These services are processed through the Aging Resource Center under Elder Source. CCE and ADI services are placed on a statewide waiting list.

Applicants needs are prioritized, based on an application which is submitted to the Department of Elder Affairs. Those clients in greatest need receive services first, with the exception of high risk referrals from the Department of Children and Families/ Adult Protective Services.

Once a client is determined eligible, case managers develop a care plan for services that include case management, homemaking, personal care, adult day care, in-facility and in-home respite care. Clients in the state programs are assessed a monthly fee for services based on their income.

Primary Functions

- ❖ Support "aging in place" by maintaining quality of life in an appropriate setting that is both comfortable and familiar.
- ❖ Assist seniors at risk of institutionalization or with the greatest economic and/or social needs.
- ❖ Provide respite for full-time caregivers facing the risk of "burning out".
- ❖ Provide a daily recreation and socialization program centered around a hot, nutritional noon meal.
- ❖ Help individuals over the age of 60 locate other appropriate resources to meet their needs if they are not eligible for services.
- ❖ Maintain compliance with all established federal and state mandates for service provision and administrative responsibilities.

Services provided 2012

- ❖ 42,000 hours of in-home support services were provided.
- ❖ 33,750 home delivered meals.
- ❖ 10,581 meals served at the senior dining site.
- ❖ 6,877 trips provided

GOAL:

1. **Delay/prevent admission of elderly to nursing homes**
Objective: Improve/maintain client Activities of Daily Living
 - a. Provide support services to assist client with ADL's.Objective: Assist caregivers in maintaining clients at home
 - a. Provide support/respite to caregivers to assist in delaying client admittance to nursing homes 89% of the time.

**Flagler County Board of County Commissioners
FY 2013-2014**

SENIOR SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 2701		FY 10-11	FY 11-12	FY12-13	FY13-14	+/(-)	
	Revenues						
334.61-01	Alzheimer's Disease Respite (ADI)	14,325	19,456	4,566	4,561	(5)	Respite in home services
334.61-02	Home Care for Elderly (HCE)	0	1,378	981	960	(21)	
331.62-01	Emergency Heating Assistance	13,978	15,135	28,996	15,999	(12,997)	Energy assistance grant
331.62-02	Title III E Older American	27,835	25,122	29,211	28,242	(969)	
334.69-01	Comm Care for the Elderly	88,142	148,053	86,069	92,120	6,051	Homemaking, respite, personal care, support services
331.69-02	Title III B Support Services	40,316	88,364	55,074	51,736	(3,338)	Support Services-homemaking, personal care
346.90-06	Med waiver Reimbursement	30,260	14,808	5,000	10,000	5,000	Case Management, Adult Day Care services
366.01-00	Contributions in Aid-Banfield Trust	0	2,500	0	2,500	2,500	Grant for Senior Citizen pet supplies
366.03-02	Donations-Transportation-S.S.	2,609	0	0	0	0	
331.69-03	Title III C1 Congregate Meals	3,144	1,216	1,197	1,197	0	
331.69-04	Title III C2 Home Del Meals	1,853	1,467	1,197	1,197	0	
366.12-01	Title IIIB Homemaking Donation	4,747	3,007	4,747	3,080	(1,667)	
346.90-09	ADI Co-pays	941	463	646	616	(30)	Alzheimer's Disease Respite co-pays
346.90-02	Comm Care-Elderly Co-pay	7,987	12,196	8,586	6,450	(2,136)	Homemaking, respite, personal care co-pays
	General Fund	385,380	449,428	582,831	553,760	(29,071)	
	TOTAL REVENUES	621,517	782,593	809,101	772,418	(36,683)	
	Expenses						
569.10-12	Regular Salaries	149,404	149,495	149,074	152,800	3,726	
569.10-xx	Employee Benefits	58,144	51,738	52,879	56,876	3,997	
	Total Personnel Expenses	207,548	201,233	201,953	209,676	7,723	
569.34-02	Title IIIE In Home Respite	40,483	24,391	56,965	28,242	(28,723)	Grant amount
569.34-10	Other Contracted Services	342,077	524,647	499,058	499,058	0	
4010, 5501	Travel/Training	660	0	152	152	0	
569.41-10	Communications	1,210	1,174	2,160	1,440	(720)	Actuals
569.42-01	Postage Expense	628	420	1,200	800	(400)	Actuals
569.44-10	Rentals & Leases	2,246	2,300	2,400	2,400	0	Guardian emergency alert monitors
569.45-20	Vehicle Insurance	972	841	841	841	0	
569.46-10	Building/Equipment Repairs	139	247	0	0	0	
569.46-20	Vehicle Repair	657	598	3,000	1,500	(1,500)	Actuals plus allowance for aging
569.46-30	Maintenance Agreements	1,293	1,336	1,200	700	(500)	Actuals
569.46-40	Small Tools & Equipment	199	82	0	600	600	Material Aid-grant funded
569.47-10	Printing & Binding	98	131	504	200	(304)	Actuals
569.49-10	Other Current Charges	0	89	160	780	620	Items primarily offset by donations
569.51-10	Office Supplies	366	2,100	800	1,000	200	Actuals

**Flagler County Board of County Commissioners
FY 2013-2014**

SENIOR SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

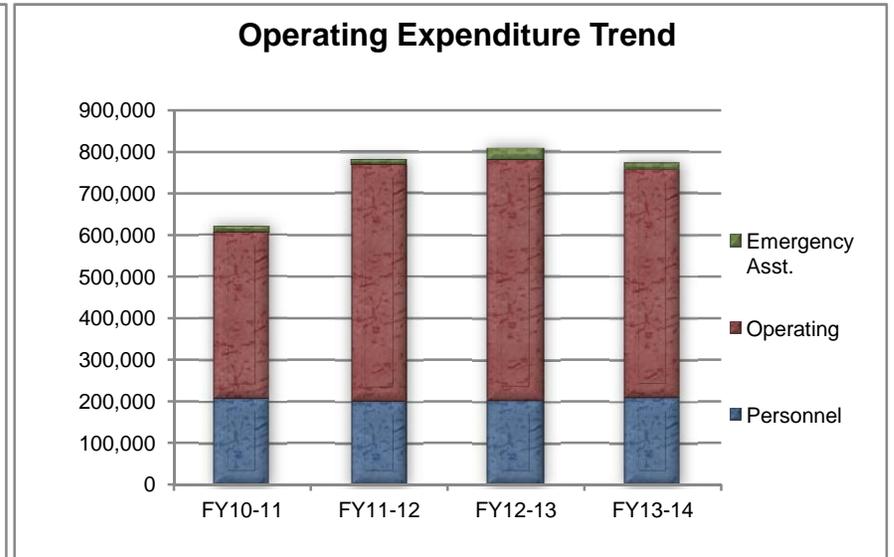
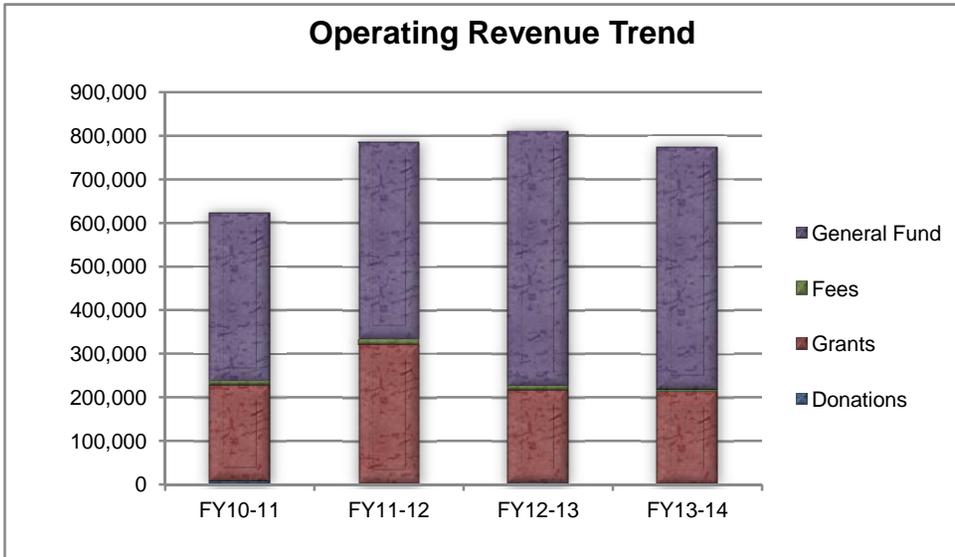
Fund 001	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY12-13	APPROVED FY13-14	CHANGES +/(-)	COMMENTS
Dept 2701							
569.51-11	Office Equipment	224	1,031	0	0	0	Bingo equipment-offset by donations
569.51-20	Data Processing Supplies	9	0	0	0	0	
569.52-10	Gas, Oil & Lube	3,038	2,959	4,332	3,500	(832)	Actuals
569.52-12	Other Operating Expenses	3,858	4,095	5,200	5,200	0	Banfield Trust expense/ janitorial supplies
569.52-30	Data Processing Software	0	429	0	0	0	
569.54-10	Publications/Memberships	0	0	0	150	150	Meals On Wheels membership-required by Banfield Grant
569.54-20	Conference/Seminar Registration	0	423	180	180	0	
	Total Operating Expenses	398,157	567,293	578,152	546,743	(31,409)	
569.83-76	Emergency Asst	15,812	14,067	28,996	15,999	(12,997)	Grant amount
	Total Grants & Aids	15,812	14,067	28,996	15,999	(12,997)	
	TOTAL EXPENSES	621,517	782,593	809,101	772,418	(36,683)	Overall Expense Increase/Decrease: -4.53%

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY12-13	APPROVED FY13-14
Personnel Summary -Positions				
Title III Case Mgr	1.00	1.00	1.00	1.00
Sr Svcs Program Manager	1.00	1.00	1.00	1.00
Sr Svcs Case Manager	2.00	2.00	2.00	2.00
Total Positions	4.00	4.00	4.00	4.00

**Flagler County Board of County Commissioners
FY 2013-2014**

SENIOR SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad-valorem taxes.

SUMMARY

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Revenues				
Donations	7,356	3,007	4,747	3,080
Grants	219,853	317,499	212,291	208,512
Fees	8,928	12,659	9,232	7,066
General Fund	385,380	449,428	582,831	553,760
	621,517	782,593	809,101	772,418
Expenses				
Personnel	207,548	201,233	201,953	209,676
Operating	398,157	567,293	578,152	546,743
Emergency Asst.	15,812	14,067	28,996	15,999
	621,517	782,593	809,101	772,418

Adult Day Care

Social Services operates an adult day care center, named in honor of longtime Flagler County senior advocate, David I. Siegel. The Siegel Center provides therapeutic social and health activities to functionally impaired adults (over age 18) in a warm, non-institutional atmosphere. The cost of service for eligible clients may be subsidized by grant funds or paid under Medicaid Waiver. Fees can also be paid privately at an hourly rate.

The purpose of adult day care is to delay or prevent institutionalization by providing respite to the primary caregivers. The Center also helps clients to maintain or increase their functional independence through group and individual therapeutic activities based on individual treatment/activity plans that are prepared by a case manager with input from the Adult Day Care Manager. The amount of time that a client spends at the center depends on the caregiver/family's needs and the care plan that is developed by the case managers.

The Center provides a nutritional hot lunch and snacks that furnish the minimum RDA requirements. Activities and social interaction help to reduce or prevent the loneliness and isolation sometimes experienced by older persons. Games and exercise programs are designed to be both entertaining and stimulating.

The Center is licensed for a capacity of 30 clients and maintains a staff to client ratio of 1:5 with a licensed registered nurse (Adult Day Care Manager) and three certified nursing assistants by limiting daily attendance to 20. The RN is on-site or on-call during hours of operation, M-F from 8 to 4:30, and provides such services as, monitoring vital signs, administering/monitoring medications, proper daily nutrition, and injections. The Center has a handicap accessible shower and a washer/dryer to accommodate personal hygiene needs.

Community members frequently visit the Center to entertain the clients with their musical and dancing talents and regular visits from therapy dogs is a favorite. The Center, in an agreement with the University of Central Florida's College of Nursing, provides the opportunity for nursing students to meet curriculum requirements by practicing limited hands-on and interviewing techniques with day care clients.

Primary Functions

- ❖ Support "aging in place" by maintaining quality of life in an appropriate setting that is both comfortable and familiar.
- ❖ Provide care to functionally impaired seniors who are at risk of institutionalization.
- ❖ Provide relief to full-time caregivers who face the risk of "burning out".
- ❖ Maintain compliance with all established federal and state mandates for service provision and administrative responsibilities.

2012 Adult Day Care Facts

Average daily attendance	17
Total number of attendees	45
Total hours of care	19,238
Average client stay	6 hours
Waiting list for space in the ADC	0

GOAL:

1. **Maintain Adult Day Care census at capacity of 20 clients per day**
Objective: Increase public awareness of services provided at the center.
 - a. Annual mailing to local Primary Care physicians
 - b. Annual mailing to local Neurosurgeons
 - c. Annual mailing to local Church organizations

**Flagler County Board of County Commissioners
FY 2013-2014**

ADULT DAY CARE - SOCIAL SERVICES - COMMUNITY SERVICES

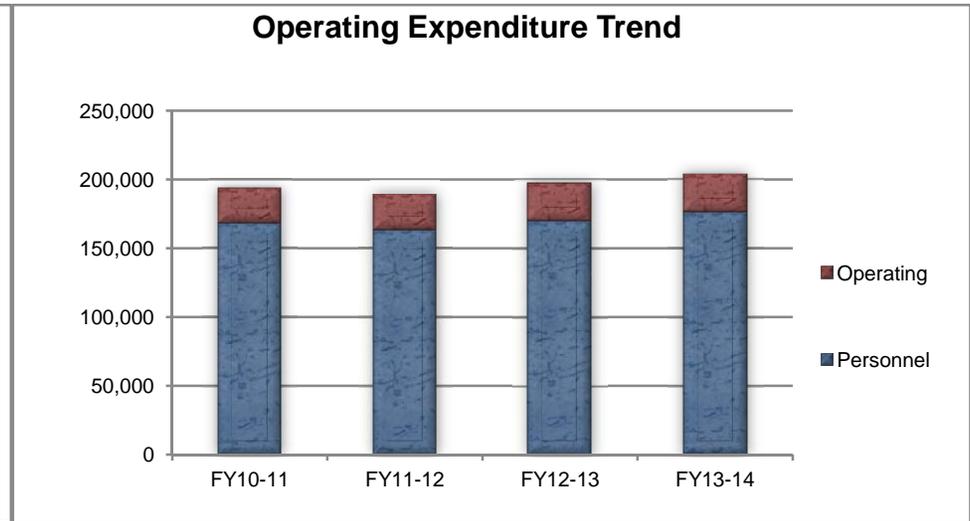
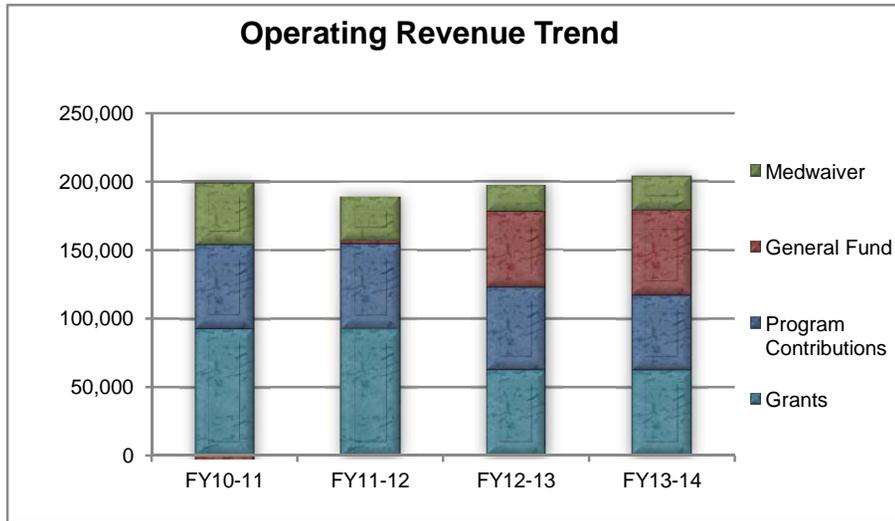
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 2702		FY 10-11	FY 11-12	FY12-13	FY13-14	+/(-)	
	Revenues						
334.61-01	Alzheimer's Disease Initiative	49,228	44,104	43,611	43,615	4	Respite in facility services
334.61-02	Home Care for Elderly	12,985	0	0	0	0	Moved to Senior Services Dept. 2701
334.69-01	Community Care for Elderly	30,716	47,963	18,527	18,528	1	Actuals
346.90-01	Adult Day Care Co-pay	44,067	42,541	44,000	42,000	(2,000)	Actuals
346.90-02	Comm Care-Elderly Co-pay	11,981	16,167	11,382	8,550	(2,832)	Actuals
346.90-06	Medwaiver Reimbursement	45,313	32,018	20,000	25,000	5,000	Actuals
346.90-09	ADI Co-pay	4,593	3,396	4,888	4,520	(368)	Actuals
	General Fund	(6,085)	2,581	54,965	61,491	6,526	
	TOTAL REVENUES	192,798	188,770	197,373	203,704	6,331	
	Expenses						
569.10-12	Regular Salaries	114,452	111,450	114,870	117,742	2,872	
569.10-13	Other Salaries & Wages	8457	11,298	7,500	7,725	225	
569.10-xx	Employee Benefits	44,845	39,888	46,962	50,196	3,234	
	Total Personnel Expenses	167,754	162,636	169,332	175,663	6,331	
569.31-10	Professional Services	0	0	216	216	0	Mandatory level 2 screening renewals
569.34-10	Contracted Services	15,492	15,860	15,825	75	(15,750)	Meals Moved to 52-12
569.42-01	Postage	0	0	0	0	0	
569.43-10	Utilities Expense	6,508	5,242	6,508	6,508	0	
569.46-40	Small Tools & Equip	82	0	0	725	725	Lift chair replacement was previously in 52-12
569.47-10	Printing & Binding	0	0	75	0	(75)	
569.49-10	Other Current Chrgs/Oblig	103	455	875	705	(170)	R.N. & C.N.A. licensing/liability insurance
569.51-10	Office Supplies	71	0	200	100	(100)	Actuals
569.52-12	Other Operating Expenses	2,788	4,138	4,125	19,535	15,410	Meals from 34-10 w/3% incrs & savings from latex gloves
569.54-20	Conference/Seminar Registration	0	90	40	0	(40)	
569.55-01	Education/Training	0	349	177	177	0	
	Total Operating Expenses	25,044	26,134	28,041	28,041	0	
	TOTAL EXPENSES	192,798	188,770	197,373	203,704	6,331	
							Overall Expense Increase/Decrease:
							3.21%

**Flagler County Board of County Commissioners
FY 2013-2014**

ADULT DAY CARE - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Grants	92,929	92,067	62,138	62,143
Program Contributions	60,641	62,104	60,270	55,070
General Fund	(6,085)	2,581	54,965	61,491
Medwaiver	45,313	32,018	20,000	25,000
Total	192,798	188,770	197,373	203,704

Expenses

Personnel	167,754	162,636	169,332	175,663
Operating	25,044	26,134	28,041	28,041
Total	192,798	188,770	197,373	203,704

Personnel Summary - Positions

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
ADC Program Manager	0.80	0.80	0.80	0.80
ADC Coord Sub	0.20	0.20	0.20	0.20
ADC C N A	3.00	3.00	3.00	3.00
Total Positions	4.00	4.00	4.00	4.00

**Flagler County Board of County Commissioners
FY 2013-2014**

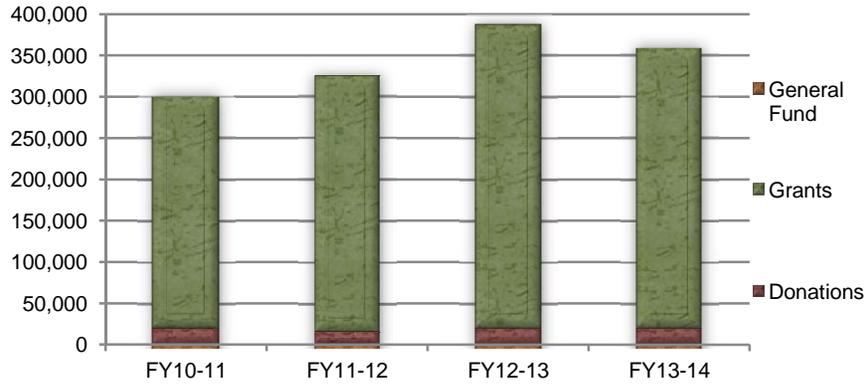
CONGREGATE & HOME DELIVERED MEALS - SOCIAL SERVICES - COMMUNITY SERVICES						GENERAL FUND	
Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 2703		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Revenues						
331.69-02	Title IIIB Support Services	61,220	57,755	78,750	73,488	(5,262)	Offset transportation services
331.69-03	Title III C1 Congregate Meals	59,732	72,092	103,223	88,843	(14,380)	Dining site meals, education
331.69-04	Title III C2 Home Delivered Meals	120,199	129,143	142,319	138,267	(4,052)	Meals delivered to homes
331.69-05	Nutrition Services	23,515	24,671	27,733	24,600	(3,133)	Meals for home delivery and onsite
334.69-01	Community Care for the Elderly	14,691	25,003	14,217	13,866	(351)	Meals delivered to homes
366.03-01	Donations-Meal Sites	3,734	3,056	3,734	3,734	0	
366.03-02	Donations - Transportation	0	1,772	2,608	2,000	(608)	
366.03-03	Donations - Meals On Wheels	14,215	9,607	14,520	11,740	(2,780)	
366.03-05	Donations to WL	2,732	1,730	0	2,500	2,500	
	General Fund	(39,815)	(43,920)	(107,349)	(77,759)	29,590	
	TOTAL REVENUES	260,223	280,909	279,755	281,279	1,524	
	Expenses						
569.10-12	Regular Salaries	28,676	28,517	28,517	29,230	713	
569.10-xx	Employee Benefits	13,170	11,792	12,082	12,893	811	
	Total Personnel Expenses	41,846	40,309	40,599	42,123	1,524	
569.34-01	Contract/FC Transp-Cong Meals	80,409	85,990	86,000	86,000	0	
569.34-10	Contracted Services	119,834	133,854	137,239	2,500	(134,739)	Meals moved to Other Operating Exp 52-12
4110, 4120	Communications	675	798	736	736	0	
569.42-01	Postage Expense	0	18	0	0	0	
569.43-10	Utilities Expense	11,691	11,587	11,616	11,616	0	
569.46-30	Maintenance Agreements	790	790	790	790	0	
569.46-40	Small Tools & Equipment	77	246	0	0	0	
569.47-10	Printing & Binding	59	0	75	75	0	
569-49-15	Advertising	32	0	0	0	0	
5110, 5111	Office Supplies/Equipment Under \$1,000	311	152	200	200	0	
569.52-12	Other Operating Expenses	4,439	7,165	2,500	137,239	134,739	Meals moved from Contracted Services Exp 34-10
569.54-10	Publications/Memberships	60	0	0	0	0	
	Total Operating Expenses	218,377	240,600	239,156	239,156	0	
	TOTAL EXPENSES	260,223	280,909	279,755	281,279	1,524	Overall Expense Increase/Decrease: 0.54%

**Flagler County Board of County Commissioners
FY 2013-2014**

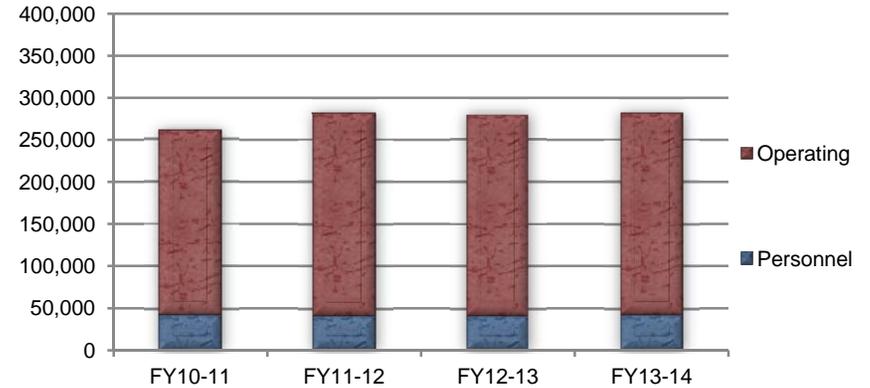
CONGREGATE & HOME DELIVERED MEALS - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

Operating Revenue Trend



Operating Expenditure Trend



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes. The State Grants provided by the Older American Act support these services.

SUMMARY

Revenues

Donations
Grants
General Fund

Expenses

Personnel
Operating

Personnel Summary -Positions

CS Meal Site Assistant
CS Meal Site Manager
Total Positions

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Revenues				
Donations	20,681	16,165	20,862	19,974
Grants	279,357	308,664	366,242	339,064
General Fund	(39,815)	(43,920)	(107,349)	(77,759)
	260,223	280,909	279,755	281,279
Expenses				
Personnel	41,846	40,309	40,599	42,123
Operating	218,377	240,600	239,156	239,156
	260,223	280,909	279,755	281,279
Personnel Summary -Positions				
CS Meal Site Assistant	0.00	0.00	0.00	0.00
CS Meal Site Manager	1.00	1.00	1.00	1.00
Total Positions	1.00	1.00	1.00	1.00

**Flagler County Board of County Commissioners
FY 2013-2014**

SOCIAL SERVICES GRANTS - COMMUNITY SERVICES

GENERAL FUND

MENTAL HEALTH/SUBSTANCE ABUSE

This grant strengthens community support services to divert individuals with mental and substance abuse problems.

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8704	Mental Health/Substance Abuse	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/-	
Revenues							
334.16-01	Department of Children & Family	53,817	104,445	90,415	48,000	(42,415)	
	TOTAL REVENUES	53,817	104,445	90,415	48,000	(42,415)	
569.31-10	Professional Services	53,817	104,445	90,415	48,000	(42,415)	Stewart-Marchman-Act Behavioral Healthcare
569.41-30	Postage	0	0	0	0	0	
569.40-10	Travel Expenses	0	0	0	0	0	
569.46-40	Small Tools & Equip	0	0	0	0	0	
569.47-10	Printing & Binding	0	0	0	0	0	
569.51-10	Office Supplies	0	0	0	0	0	
569.51-11	Office Equip	0	0	0	0	0	
569.54-20	Conference/Seminar Registration	0	0	0	0	0	
	Total Operating Expenses	53,817	104,445	90,415	48,000	(42,415)	
	TOTAL EXPENSES	53,817	104,445	90,415	48,000	(42,415)	

CRIMINAL JUSTICE MENTAL HEALTH AND SUBSTANCE ABUSE IMPLEMENTATION GRANT (CJMHS)

The Criminal Justice Mental Health and Substance Abuse Implementation (CJMHS) Grant from the Florida Department of Children and Families establishes a Mental Health Support Service program focusing on diverting those with mental illness or co-occurring disorders to treatment instead of the criminal justice system. It includes mental Health assessment support, on-site or in-county for adults so that the Sheriff's officers do not always have to transport to Volusia County. It will also enable the provision of intrusive case management services to these referred clients to continue diverting them from the criminal justice system in Flagler County. The program is established in conjunction with Stewart-Marchman-Act Behavioral Healthcare, the Flagler County Sheriff's Department and Haven Recovery Center.

**Flagler County Board of County Commissioners
FY 2013-2014**

SOCIAL SERVICES GRANTS - COMMUNITY SERVICES

GENERAL FUND

SAFE HAVENS: SUPERVISED VISITATION & SAFE EXCHANGE GRANT

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
8617	DOJ-Safe Haven Program	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	COMMENTS
Revenues							
331.20-16	DOJ-Safe Haven Program	0	31,697	150,000	150,001	1	
	TOTAL REVENUES	0	31,697	150,000	150,001	1	
Expenses							
529.10-12	Regular Salaries	0	19,149	22,601	16,605	(5,996)	
569.10-xx	Employee Benefits	0	3,832	8,933	6,716	(2,217)	
	Total Personnel Expenses	0	22,981	31,534	23,321	(8,213)	
529.34-10	Other Contracted Services	0	0	13,397	90,088	76,691	Family Support Wkrs, Prog. Specialists, MIS Support, Security
529.40-10	Travel Expenses	0	5,578	79,500	10,060	(69,440)	Mandatory Out of State Trainings, TSA Site Visits
529.41-10	Communications	0	183	3,758	3,050	(708)	
529.42-01	Postage	0	140	600	500	(100)	
529.43-10	Utilities	0	0	5,220	4,560	(660)	
529.45-10	General Liability Insurance	0	0	2,175	2,175	0	
529.46-30	Maintenance Agreements	0	19	1,300	1,300	0	
529.47-10	Printing & Binding	0	222	0	0	0	
529.51-10	Office Supplies	0	501	1,902	5,500	3,598	
529.51-11	Office Equip	0	198	1,714	0	(1,714)	
529.52-12	Other Operating Expenses	0	179	0	0	0	
529.54-20	Conference/Seminar Registration	0	400	0	400	400	
	Total Operating Expenses	0	7,420	109,566	117,633	8,067	
529.64-10	Equipment	0	1,296	8,900	9,047	147	Laptops, Surveillance Equipment, Alarm System
	Total Capital Expenses	0	1,296	8,900	9,047	147	
	TOTAL EXPENSES	0	31,697	150,000	150,001	1	

SAFE HAVENS: SUPERVISED VISITATION & SAFE EXCHANGE GRANT

The Safe Havens: Supervised Visitation and Safe Exchange Grant Program's purpose is to enhance safety for children and adult victims by increasing opportunities for supervised visitation and safe exchange, by and between custodial and non-custodial parents, in cases involving domestic violence, dating violence, child abuse, sexual assault, or stalking. Services provided reflect a clear understanding of the dynamics of domestic violence, dating violence, sexual assault, and stalking; the impact of domestic violence on children; and the importance of holding offenders accountable for their actions. This program is funded through the Office of Violence Against Women, a component of the United States Department of Justice. The Program Coordinator position is funded at full-time for year one and part-time (.6 FTE) for years 2 and 3 of the grant. Out of state trainings are a mandatory requirement of the grant.

**Flagler County Board of County Commissioners
FY 2013-2014**

SOCIAL SERVICES GRANTS - COMMUNITY SERVICES

GENERAL FUND

ARRA-HOMELESS PREVENTION RAPID REHOUSING GRANT

Fund 001 Dept 8705	ARRA-HPRR Grant	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Revenues							
331.69-09	ARRA Homeless Prevention Grant	66,675	0	0	0	0	Grant ended 6/30/11
TOTAL REVENUES		66,675	0	0	0	0	
Expenses							
564.83-84	HPRR - Homeless Prevention	46,067	0	0	0	0	
564.83-85	HPRR - Rapid Rehouse	9,658	0	0	0	0	
564.83-86	HPRR - Administration	0	0	0	0	0	
564.83-87	HPRR - Data Collection	10,950	0	0	0	0	
Total Operating Expenses		66,675	0	0	0	0	
TOTAL EXPENSES		66,675	0	0	0	0	

HOMELESS PREVENTION AND RAPID RE-HOUSING GRANT

The Homeless Prevention and Rapid Re-housing Grant provides long and short-term rental/utility assistance to those who are at risk of becoming homeless and assists those who are already homeless to obtain permanent housing.

EMERGENCY SHELTER GRANT

Fund 001 Dept 8706	FDCFS-Emergency Shelter Grant	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Revenues							
331.69-10	FDCFS-Emergency Shelter Grant	0	48,992	70,000	0	(70,000)	Grant ended FY 12-13
TOTAL REVENUES		0	48,992	70,000	0	(70,000)	
Expenses							
564.83-76	Emergency Assistance	0	48,679	67,500	0	(67,500)	
564.83-91	Emergency Shelter Assistance Admin Fee	0	313	2,500	0	(2,500)	
Total Operating Expenses		0	48,992	70,000	0	(70,000)	
TOTAL EXPENSES		0	48,992	70,000	0	(70,000)	

EMERGENCY SHELTER GRANT

The purpose of the Emergency Shelter Grant is to provide short term financial assistance and case management to at least 50 qualified unduplicated individuals and/or families in the hope of preventing homelessness. This purpose is achieved in a variety of ways by providing utility deposits and assistance to avoid service shut off, rental assistance to avoid eviction, and deposits to move families into more affordable units, negotiate reasonable rents, and ensure rental units are inspected and not in foreclosure as well as mortgage assistance to avoid foreclosure and financial education and referrals. This grant is based on a 2 year contract with the Florida Department of Children and Families.

**Flagler County Board of County Commissioners
FY 2013-2014**

SOCIAL SERVICES GRANTS - COMMUNITY SERVICES

GENERAL FUND

EMERGENCY SOLUTIONS GRANT

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 8707	FDCFS-Emergency Solutions Grant	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	COMMENTS
Revenues							
331.69-11	FDCFS-Emergency Solutions Grant	0	0	0	73,375	73,375	
	TOTAL REVENUES	0	0	0	73,375	73,375	
Expenses							
564.83-76	Emergency Assistance	0	0	0	70,000	70,000	
564.83-91	Emergency Solutions Assistance Admin Fee	0	0	0	3,375	3,375	
	Total Operating Expenses	0	0	0	73,375	73,375	
	TOTAL EXPENSES	0	0	0	73,375	73,375	

EMERGENCY SOLUTIONS GRANT

The Emergency Solutions Grant (ESOL) funds for the Grant Year 2013-14 will be used to provide temporary financial assistance to a minimum of 20 households that are at imminent risk of becoming homeless. Families with children will be given special preference. Since funding is limited, ESOL Homeless Prevention Assistance is designed to provide eligible "at risk of homelessness" participants with the least amount of assistance over the least amount of time (not to exceed 12 months).

Veterans Services

The Veterans Services Department acts as an advocate for individuals that have served as a member of the Armed Forces of the United States. The department offers a professional resource for all former, present, and future members of the Armed Forces and their dependents in preparing claims for and securing benefits including compensation, hospitalization, vocational training, and all other benefits or privileges to which they may be entitled to under Federal or State law.

Section 292 of the Florida Statutes enables the County to employ a County Veterans Services Officer and staff. The statute also requires that services provided by the County be rendered without charge to veterans and their dependents. Resources are offered to those individuals and their families with service connected and non-service connected disabilities.

The Flagler County Veterans Services staff was instrumental in the passage of an additional tax exemption for those County residents deployed overseas in a combat area. This tax exemption helps to alleviate the financial burden on the families of those service men and women in combat zones.

Staff continues to work closely with agencies and other veteran service groups such as the Veterans Administration, American Legion Posts and Auxiliaries, Disabled American Veterans, Veterans of Foreign Wars, Marine Corps League, Military Officers Association of America, Italian American War Veterans and Jewish War Veterans to provide proper recognition and education on veteran related issues.

Primary Functions

- ❖ Aid veterans in completing and filing claims relating to service connected disability compensation and non-service connected pension.
- ❖ indemnity compensation.

- ❖ Assist surviving spouses and family members with obtaining burial benefits for veterans.
- ❖ Assist veterans in applying for long-term care at veterans' facilities.
- ❖ Purchase flags for veterans' grave sites and organize placement via local service organizations.
- ❖ Help veterans in obtaining VA home loan and property tax exemption certifications.
- ❖ Organize the recognition of veterans on various national holidays, specifically Veteran's Day and Memorial Day.
- ❖ Maintain annual certifications so that the most up to date veterans' assistance can be provided.
- ❖ Coordinate with volunteers and veterans to get needed medical help for veterans at veterans' administration medical facilities.

Statistics as of 2010 Census:

- ❖ There previously were 9,252 veterans in Flagler County. Statistics from the 2010 Census indicate there are now over 11,750 veterans in Flagler County.
- ❖ The veteran's population amounts to 23% of the population in Flagler County 18 years of age or older.
- ❖ There are 5,470 veterans in the County from age 18 to 64.
- ❖ There are 6,260 veterans in the County age 65 or older.

**Flagler County Board of County Commissioners
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VETERANS SERVICES - COMMUNITY SERVICES

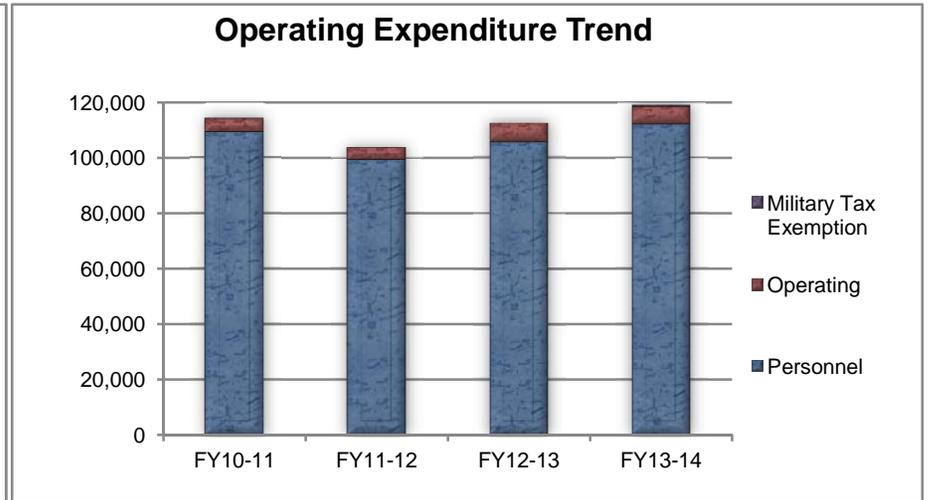
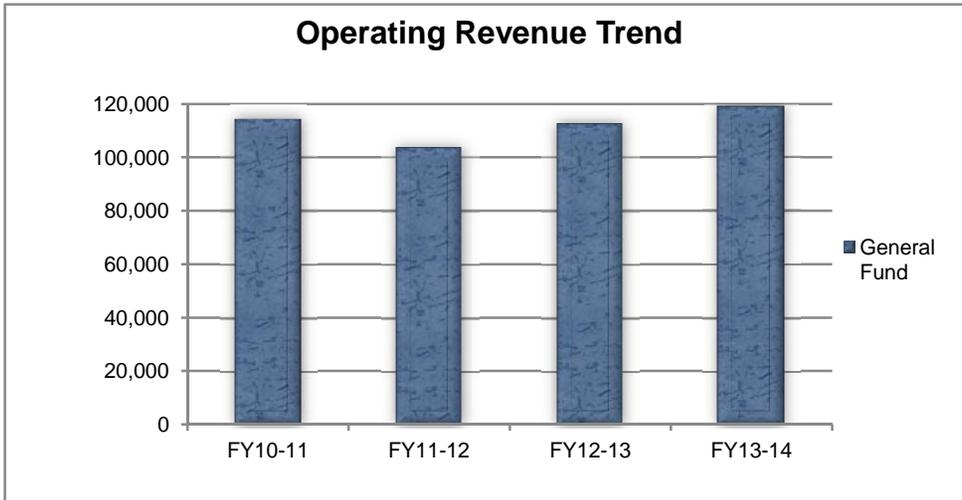
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Dept 2800	Revenues						
	General Fund	114,420	103,642	112,566	118,799	6,233	
	TOTAL REVENUES	114,420	103,642	112,566	118,799	6,233	
	Expenses						
553.10-12	Regular Salaries	81,126	80,756	78,791	82,481	3,690	
553.10-xx	Employee Benefits	27,972	18,338	26,905	29,248	2,343	
	Total Personnel Expenses	109,098	99,094	105,696	111,729	6,033	
553.34-03	Contracted Transportation	0	0	400	0	(400)	Public Transportation performs this service
4010, 5420	Travel/Training	2,372	1,786	2,750	2,750	0	
553.41-10	Communications	753	801	1,000	1,000	0	
553.42-01	Postage Expense	554	518	600	600	0	
553.46-30	Maintenance Agreements	269	265	300	300	0	Copier maintenance agreement
553.47-10	Printing & Binding	0	71	100	100	0	
553.51-10	Office Supplies	121	169	500	500	0	
553.52-12	Other Operating Expenses	369	388	550	650	100	Flags for Patriot Day and as Gravemarkers for Memorial Day
553.52-30	Data Processing Software	0	0	40	40	0	
553.54-10	Publications/Memberships	140	140	230	230	0	
553.54-20	Conference/Seminar Registration	250	410	400	400	0	
	Total Operating Expenses	4,828	4,548	6,870	6,570	(300)	
553.83-83	Active Military Ad Valorem Tax	494	0	0	500	500	Rebate of Property Taxes for Active Military Combat Duty Vets
	Total Grants & Aids	494	0	0	500	500	
	TOTAL EXPENSES	114,420	103,642	112,566	118,799	6,233	Overall Expense Increase/Decrease: 5.54%

**Flagler County Board of County Commissioners
FY 2013-2014**

VETERANS SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
General Fund	114,420	103,642	112,566	118,799
	114,420	103,642	112,566	118,799

Expenses

Personnel
Operating
Military Tax Exemption

Personnel	109,098	99,094	105,696	111,729
Operating	4,828	4,548	6,870	6,570
Military Tax Exemption	494	0	0	500
	114,420	103,642	112,566	118,799

Personnel Summary -Positions

Veterans Services Officer
Veterans Services Counselor

Total Positions

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Veterans Services Officer	1.00	1.00	1.00	1.00
Veterans Services Counselor	1.00	1.00	1.00	1.00
Total Positions	2.00	2.00	2.00	2.00

Library

Vision and Mission Statements

Vision Statement:

Flagler County Public Library is an integral part of the community that serves as a gateway to an ever changing world of knowledge. The library is committed to improving quality of life through supporting the love of reading, the joy of learning and the search for information.

Mission Statement:

Flagler County Public Library provides materials and services of popular interest to the community, emphasizing and encouraging literacy for all ages, supplementing the educational needs of the community, and furnishing timely, accurate information. Our mission statement is anchored by the following assumptions:

- Free and equal access to information
- Quality customer service
- Responsiveness to the diverse interests of the community
- Welcoming environment
- Cooperative efforts and partnerships
- Commitment to intellectual freedom for all

Selected Service Responses

1. Stimulate Imagination: Reading, viewing, and listening for pleasure. Residents will have materials and programs that excite their imaginations and provide pleasurable reading, viewing, and listening experiences.

Goal: The library will provide access to materials that stimulate thinking, satisfy curiosity, excite imagination and make leisure-time more enjoyable.

Objective: Annually, maintain an up-to-date collection, with a minimum of 25% of its materials purchased or acquired and published within the last five years.

- *Expand library collection to include materials that keep up with current technologies such as e-books, play-a-ways and Blu-ray films.*
- *Weed the collection as necessary.*

Goal: The library will provide quality programs that excite imagination, make leisure-time more enjoyable and entertain the public.

Objective: The number of library programs held will increase by 5% over the next three years.

- *Annually work with the Friends of the Library and provide staff support for preparation and presentation of programs sponsored by The Friends.*

2. Create Lifelong Learners: Adult, teen, family and early literacy. Adults and teens will have the support they need to improve their literacy skills in order to meet their personal goals and fulfill their responsibilities as parents, citizens, and workers. Children from birth to age five will have programs and services designed to ensure that they will enter school ready to learn to read, write, and listen.

Goal: The library will provide programs, services and resources to support all ages to improve literacy skills.

Objective: The number of literacy programs in the library will increase by 5% annually.

- *Every story time program for infants, toddlers and preschoolers will include early literacy components as*

identified in the resource, "Early Literacy Story times @ your Library."

- *Children's Librarian will continue to work with the Homeschooling parents to provide the educational programs and resources needed.*
- *Provide literacy programs for seniors and partner with local organizations such as Elder Source.*

Goal: The library will provide communication, cooperation and interaction with a variety of community agencies, to help provide for the education, enrichment and well-being of all ages.

Objective: Annually at least 50% of customer's surveyed will indicate they received literature about the Flagler County Public Library literacy programs and services through another community organization.

- *Create a brochure encouraging parents to read with their children and distribute to local organizations.*

3. Get Facts Fast: Ready reference. Residents will have someone to answer their questions on a wide array of topics of personal interest.

Goal: The libraries will provide up-to-date, accurate print and electronic reference resources, access to online information resources, and expert assistance in using all those resources that enable users to answer any questions on a wide array of topics.

Objective: Use of online information resources will grow by 5% annually.

- *Each year, evaluate reference databases and determine if they are meeting the needs of the customers.*

Goal: Ensure timely and efficient acquisition, cataloging, and physical processing of library materials to ensure quality ready reference.

Objective: More than 50% of customers surveyed will indicate the materials used to access information were new or updated.

- *Continue to utilize the continuations program through Ingram Books to ensure timely replacement of outdated reference material.*

4. Connect to the Online World: Public Internet access. Residents will have high-speed access to the digital world with no unnecessary restrictions or fees to ensure that everyone can take advantage of the ever-growing resources and services available through the Internet.

Goal: Flagler County Public Library will improve access to the digital world, maintain, update and promote a website that offers information about resources services and programs for all residents.

Objective: Annually, 85% of those surveyed will indicate they were satisfied with Internet access.

- *Annually replace and upgrade computer hardware and software (including operating systems) in order to facilitate rapid accessing of online information.*

Objective: Each year, the number of customers utilizing the library web page to access information about the library, its service and programs will increase by 10% annually.

- *The web site will be evaluated and modified as necessary in order to ensure patrons are able to find the information needed during virtual visits just as they would during an in-person visit to the library.*

5. Be a Well Informed Citizen: Local, national, and world affairs. Residents will have the information they need to support and promote democracy, to fulfill their civic responsibilities at the local, state, and national levels, and to fully participate in community decision-making.

Goal: Flagler County Public Library will ensure the residents have access to information, programs and service that will promote participation in community activities.

Objective: Each year, the number of customers utilizing the E-Government resources will increase by 10% annually.

- *Provide E-Government brochures for both facilities and continue to maintain web page with E-Government resources.*

Goal: The library will provide immigrants moving to the community with information to prepare these individuals to become well-informed and active citizens of the United States.

Objective: Annually 80% of customers surveyed will indicate the materials and programs being offered are responsive to the needs of the immigrant population in the community.

- *Create brochures with list of citizenship informational websites as well as resources available within the library.*
- *Purchase materials in various formats to include: citizenship resources, English language instructional materials and fiction in foreign languages.*

6. Visit a Comfortable Place: Physical and virtual spaces. Residents will have safe and welcoming physical places to meet and interact with others or to sit quietly and read and will have open and accessible virtual spaces that support networking.

Goal: The library will ensure both facilities inside and outside are clean, attractive, safe, and promote a positive experience for the public to enjoy.

Objective: Provide a well-maintained facility that will increase the number of patron visits annually by 5%.

- *In coordination with the county General Services Department, continue on-going program to ensure both facilities are well maintained.*

Goal: Provide a more efficient and effective organizational structure and quality customer service to ensure positive and enjoyable library visits.

Objective: Annually, more than 50% of customers surveyed will indicate that the number of staff was more than adequate to provide quality customer service.

- *Work to develop staffing levels as indicated in the Florida Public Library Standards 2006 revision.*

Flagler County Public Library provides more than 30 different products and services to all residents regardless of age, race, ethnic, and financial backgrounds. The Library acts as the heart of this community with more than 52,000 registered borrowers. Registering to vote, voting, tax preparation, filing passport applications and passport photos and now the library offers an e-book service. The library is a one stop shopping center or an “edutainment complex”. The Library contributes to quality of life by

providing the resources to inform educate and entertain the public. This allows each person the ability to redistribute their money they would have spent on books, movies, music, Internet and other forms of entertainment to areas of more importance such as gas, food, home and medicines. When you take into consideration the overall savings to each household as a result of the existence of the Public Library there would be a large return on investment.

2012 Service Statistics

- ❖ Circulated 447,450 collection items saving residents more than \$7,100,000 if they were to purchase items themselves.
- ❖ Provided service to 337,659 persons who visited the library.
- ❖ Answered 35,973 reference and informational questions asked by citizens and visitors.
- ❖ Provided 68,393 public Internet workstation sessions to citizens and visitors.
- ❖ Borrowed 750 books from other libraries (interlibrary loan) for use by local patrons and loaned 646 books to other libraries for use by their patrons.
- ❖ Registered 224 persons to vote.
- ❖ Volunteers contributed 15,243 service hours saving more than \$275,000 in personnel expenses.
- ❖ Presented 575 programs for children, teens and adults in which 19,000 patrons attended.
- ❖ More than 3,800 patrons using wireless annually.
- ❖ Processed more than 1,350 passport applications and took more than 1,200 photos.

**Flagler County Board of County Commissioners
FY 2013-2014**

LIBRARY SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)
Revenues					
Library Fines	23,948	18,930	22,000	18,000	(4,000)
Card Fees	3,588	3,385	5,100	3,500	(1,600)
Copy/Print out Fees	14,583	14,190	15,500	14,800	(700)
State Library Aid Grant	24,918	27,074	32,622	29,919	(2,703)
Omni Copy Fees	827	980	1,300	1,200	(100)
Donations	700	0	250	0	(250)
Interfund Transfer-Crime Prevention Grant	0	0	13,483	0	(13,483)
General Fund	1,045,979	883,536	873,785	1,023,084	149,299
Total Revenues	1,114,543	948,095	964,040	1,090,503	126,463

Expenses					
Palm Coast Library	1,068,962	902,072	897,484	1,033,460	135,976
Bunnell Library	45,581	46,023	49,556	57,043	7,487
Total Expenses	1,114,543	948,095	947,040	1,090,503	143,463

Overall Expense Reduction:
15.15%

Revenues vs. Expenses	0	(0)	17,000	0	(17,000)
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	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)
Personnel Summary -Positions					
Palm Coast Library	17.10	15.60	14.65	15.65	0.00
Bunnell Library	0.60	0.60	0.60	0.60	0.00
Total Positions	17.70	16.20	15.25	16.25	0.00

Revenues					
Passport Admin Fee	43,340	47,811	43,000	50,000	7,000
Passport Carryforward	36,805	42,452	45,452	119,996	74,544
Total Revenues	80,145	90,263	88,452	169,996	81,544

Expenses					
Passport Expenses	37,693	21,267	20,000	13,120	
Library Passport Reserves	42,452	68,996	85,452	156,876	71,424
Total Expenses	80,145	90,263	105,452	169,996	71,424

**Flagler County Board of County Commissioners
FY 2013-2014**

LIBRARY - COMMUNITY SERVICES						GENERAL FUND	
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3400	Revenues	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
334.71-00	State Library Aid Grant	24,918	27,074	32,622	29,919	(2,703)	Fully funded
347.10-01	Card Fees	3,588	3,385	5,100	3,500	(1,600)	
347.10-xx	Copy/Print out Fees/Processing Fee	14,583	14,190	15,500	14,800	(700)	
352.00-00	Library Fines	23,948	18,930	22,000	18,000	(4,000)	
369.90-00	Omni Copy and Fax Fees	827	980	1,300	1,200	(100)	
366.03-00	Donations	700	0	250	0	(250)	
381.00-00	Interfund Transfer	0	0	13,483	0	(13,483)	Crime Prevention Grant for Lighting Project in the prior year
	General Fund	1,000,398	837,513	824,229	966,041	141,812	
	TOTAL LIBRARY REVENUES	1,068,962	902,072	914,484	1,033,460	118,976	
	Expenses						
571.10-12	Regular Salaries	496,212	462,056	441,511	481,374	39,863	Increasing Library hours as was reduced in prior year
572.10-xx	Other Salaries & Wages/Overtime	211	174	1,000	1,000	0	
571.10-xx	Employee Benefits	220,759	182,376	179,385	204,658	25,273	Personnel Expense Increase/Decrease:
	Total Personnel Expenses	717,182	644,606	621,896	687,032	65,136	10.47%
571.34-10	Other Contracted Services	18,885	4,713	4,200	5,900	1,700	Increase for movie licensing (MPLC & ASCAP)
4010, 5501	Travel/Training	431	462	572	6,674	6,102	CISCO training for new computers 1/2 in PASSPORT
4110, 4120	Communications Recurring	12,655	11,785	6,643	4,668	(1,975)	E Rate discount
571.42-01	Postage Expense	2,558	2,874	4,000	3,000	(1,000)	Decrease as a result of Polaris email and ILL requests
571.43-10	Utilities Expense	55,550	61,120	62,960	65,460	2,500	Increase due to Palm Coast Storm Water fees
571.44-10	Rentals & Leases	599	637	650	650	0	
571.46-10	Building/Equipment Repairs	448	288	2,248	26,173	23,925	Increase for exterior door repair and fire connection relocation
571.46-30	Maintenance Agreements	3,878	11,621	13,345	13,853	508	
571.46-40	Small Tools & Equipment	229	0	350	250	(100)	
571.47-10	Printing & Binding	2,161	1,500	2,000	2,000	0	
571.49-15	Advertising	0	131	150	150	0	
571.51-10	Office Supplies	4,258	4,520	4,500	4,500	0	
571.51-11	Office Equip under \$1000	1,940	2,284	250	550	300	Increase for UPS battery backups
571.51-20	Data Processing Supplies	368	0	2,000	0	(2,000)	Account number no longer used
571.52-12	Other Operating Expenses	10,926	12,678	21,335	12,500	(8,835)	
571.52-30	Data Processing Software	3,424	1,079	2,000	1,600	(400)	
571.54-10	Publications/Memberships	1,155	1,255	1,360	1,360	0	
54-20,55-01	Conference/Seminar Registration	190	140	275	140	(135)	Operating Expense Increase/Decrease:
	Total Operating Expenses	119,655	117,087	128,838	149,428	20,590	15.98%
571.63-10	Improvements Other Than Bldgs	0	0	1,500	12,000	10,500	Prj. #613550 Library Parking Lot Lights
571.64-10	Equipment	92,987	0	0	10,000	10,000	Shelving for DVD collection funded by Passport revenue
571.66-10	Library Materials	138,441	140,379	145,000	175,000	30,000	Increase for e-books and offset future increased inflationary costs
571.66-12	Library Donation Expenditures	697	0	250	0	(250)	
	Total Capital Expenses	232,125	140,379	146,750	197,000	50,250	
							Total Expense Increase/Decrease
	TOTAL LIBRARY EXPENSES	1,068,962	902,072	897,484	1,033,460	135,976	15.15%

**Flagler County Board of County Commissioners
FY 2013-2014**

LIBRARY - COMMUNITY SERVICES

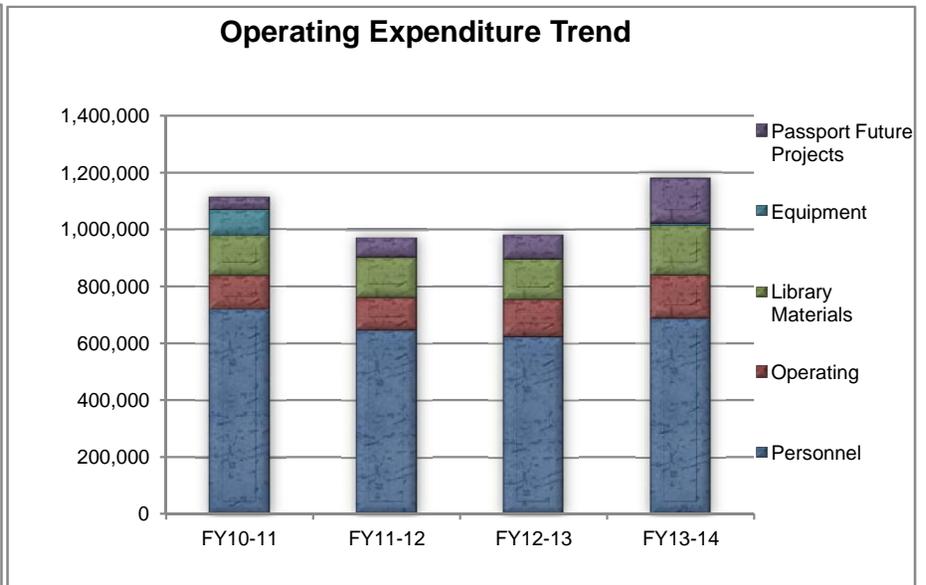
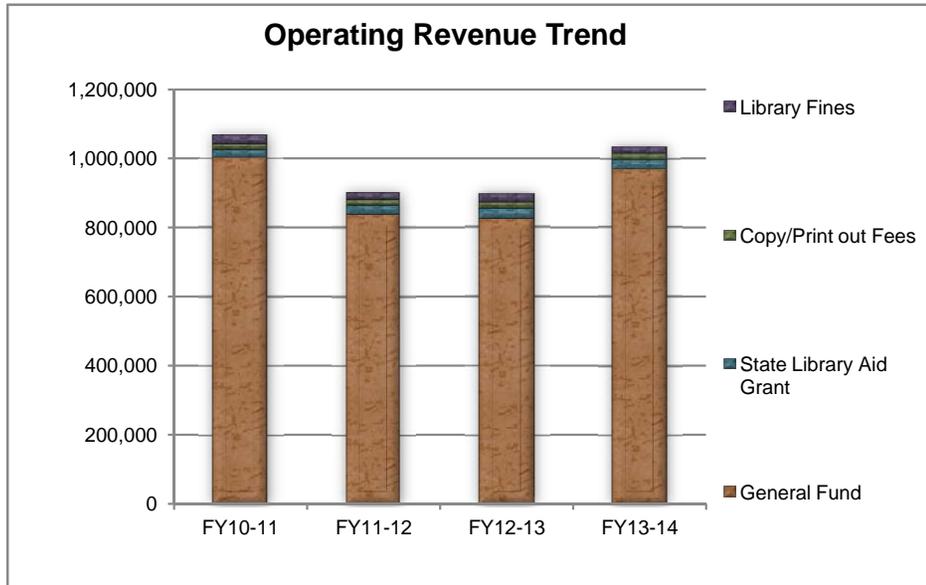
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
341.95-01	Passport Admin Fees	43,340	47,811	43,000	50,000	7,000	
399.00-00	Passport Carry Forward	36,805	42,452	45,452	119,996	74,544	
	TOTAL PASSPORT REVENUES	80,145	90,263	88,452	169,996	81,544	
4010, 5501	Travel/Training	0	0	0	3,120	3,120	One half of CISCO training for new computers
571.34-10	Other Contracted Services	0	21,267	0	0	0	
571.51-11	Office Equip under \$1000	618	0	0	0	0	
571.52-12	Other Operating Expenses	563	0	0	0	0	
571.52-30	Data Processing Software	2,221	0	0	0	0	
571.63-10	Improvements Other Than Bldgs	11,766	0	0	0	0	
571.64-10	Equipment	22,525	0	0	10,000	10,000	Shelving for DVD collection
	Library Capital Projects	0	0	20,000	0	(20,000)	
	Total Passport Expenditures	37,693	21,267	20,000	13,120	(6,880)	
	Passport Reserves						
	Future Expansion/Projects	42,452	68,996	85,452	156,876	71,424	
	TOTAL PASSPORT EXPENSE	80,145	90,263	105,452	169,996	64,544	
	TOTAL LIBRARY INCLUDING PASSPORT	1,149,107	992,335	1,002,936	1,203,456	200,520	

**Flagler County Board of County Commissioners
FY 2013-2014**

LIBRARY - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes. Passport services established and APPROVED as a revenue stream on November 21, 2007.

SUMMARY

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Revenues				
State Library Aid Grant	24,918	27,074	32,622	29,919
Library Card Fees	3,588	3,385	5,100	3,500
Copy/Print out Fees	15,410	15,170	16,800	16,000
Library Fines	23,948	18,930	22,000	18,000
Donations	700	0	250	0
Interfund Transfer-Crime Prevent	0	0	13,483	0
General Fund	1,000,398	837,513	824,229	966,041
	1,068,962	902,072	914,484	1,033,460
Expenses				
Personnel	717,182	644,606	621,896	687,032
Operating	119,655	117,087	128,838	149,428
Improvements Other Than Bldgs	0	0	1,500	12,000
Equipment	92,987	0	0	10,000
Library Materials	139,138	140,379	145,250	175,000
	1,068,962	902,072	897,484	1,033,460

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Personnel Summary -Positions				
Library Director	1.00	1.00	1.00	1.00
Librarian I	2.70	2.70	2.75	0.75
Librarian II	0.00	0.00	0.00	2.00
Library Assistant II	3.40	4.40	4.40	4.40
Library Assistant I	8.00	6.50	5.50	6.50
Custodian I	1.00	0.00	0.00	0.00
Staff Assistant III	1.00	1.00	1.00	1.00
Total Positions	17.10	15.60	14.65	15.65

Passport Admin Fee	43,340	47,811	43,000	50,000
Passport Carry Forward	36,805	42,452	45,452	119,996
	80,145	90,263	88,452	169,996
Expenses				
Passport Expenses	37,693	21,267	20,000	13,120
Passport Future Projects	42,452	68,996	85,452	156,876
	80,145	90,263	105,452	169,996

**Flagler County Board of County Commissioners
FY 2013-2014**

BUNNELL LIBRARY - COMMUNITY SERVICES

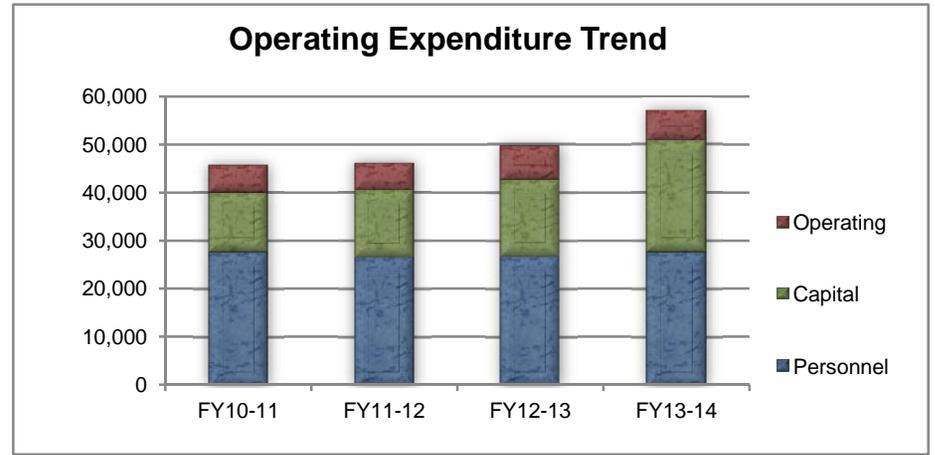
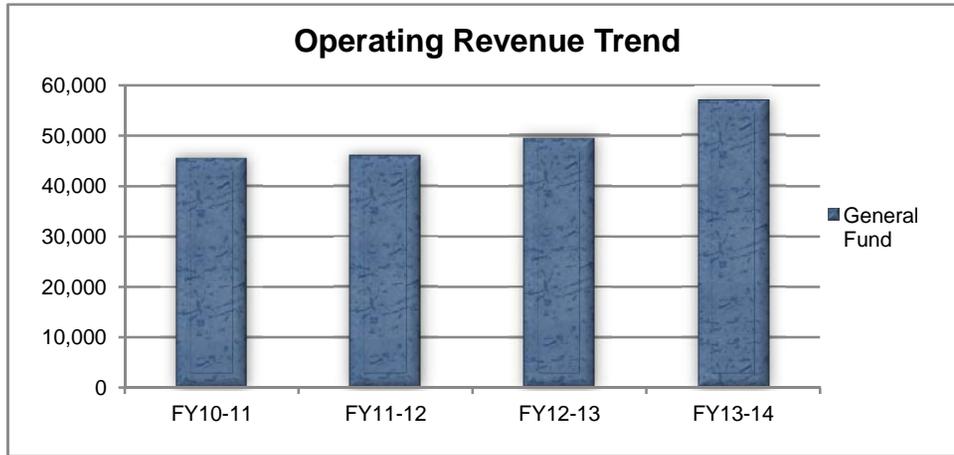
GENERAL FUND

Fund 001 Dept 3401	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGET FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
	Passport Revenue	0	0	0	2,000	2,000	
	General Fund	45,581	46,023	49,556	55,043	5,487	
	TOTAL REVENUES	45,581	46,023	49,556	57,043	7,487	
	Expenses						
571.10-12	Regular Salaries	19,264	19,157	19,157	19,636	479	
571.10-xx	Employee Benefits	8,247	7,381	7,485	8,016	531	
	Total Personnel Expenses	27,511	26,538	26,642	27,652	1,010	
571.34-10	Other Contracted Services	186	119	200	200	0	
4110, 4120	Communications	1,149	1,128	598	295	(303)	
571.43-10	Utilities Expense	4,159	4,132	4,176	4,176	0	
571.44-10	Rentals & Leases	70	70	90	70	(20)	
571.46-10	Building/Equipment Repairs	0	0	250	250	0	
571.46-30	Maintenance Agreements	0	0	0	300	300	
571.46-40	Small Tools & Equipment	0	0	200	200	0	
571.51-11	Office Equipmt under \$1,000	0	30	0	200	200	
571.51-20	Data Processing Supplies	0	0	400	0	(400)	
571.52-12	Other Operating Expenses	51	70	0	0	0	
571.52-30	Data Processing Software	0	0	1,000	700	(300)	
	Total Operating Expenses	5,615	5,549	6,914	6,391	(523)	
571.64-10	Capital Equipment	0	0	0	2,000	2,000	Shelving funded by Passport revenue
571.66-10	Library Materials	12,455	13,936	16,000	21,000	5,000	
	Total Capital Expenses	12,455	13,936	16,000	23,000	7,000	
	TOTAL EXPENSES	45,581	46,023	49,556	57,043	7,487	Overall Expense Increase/Decrease: 15.11%

**Flagler County Board of County Commissioners
FY 2013-2014**

BUNNELL LIBRARY - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

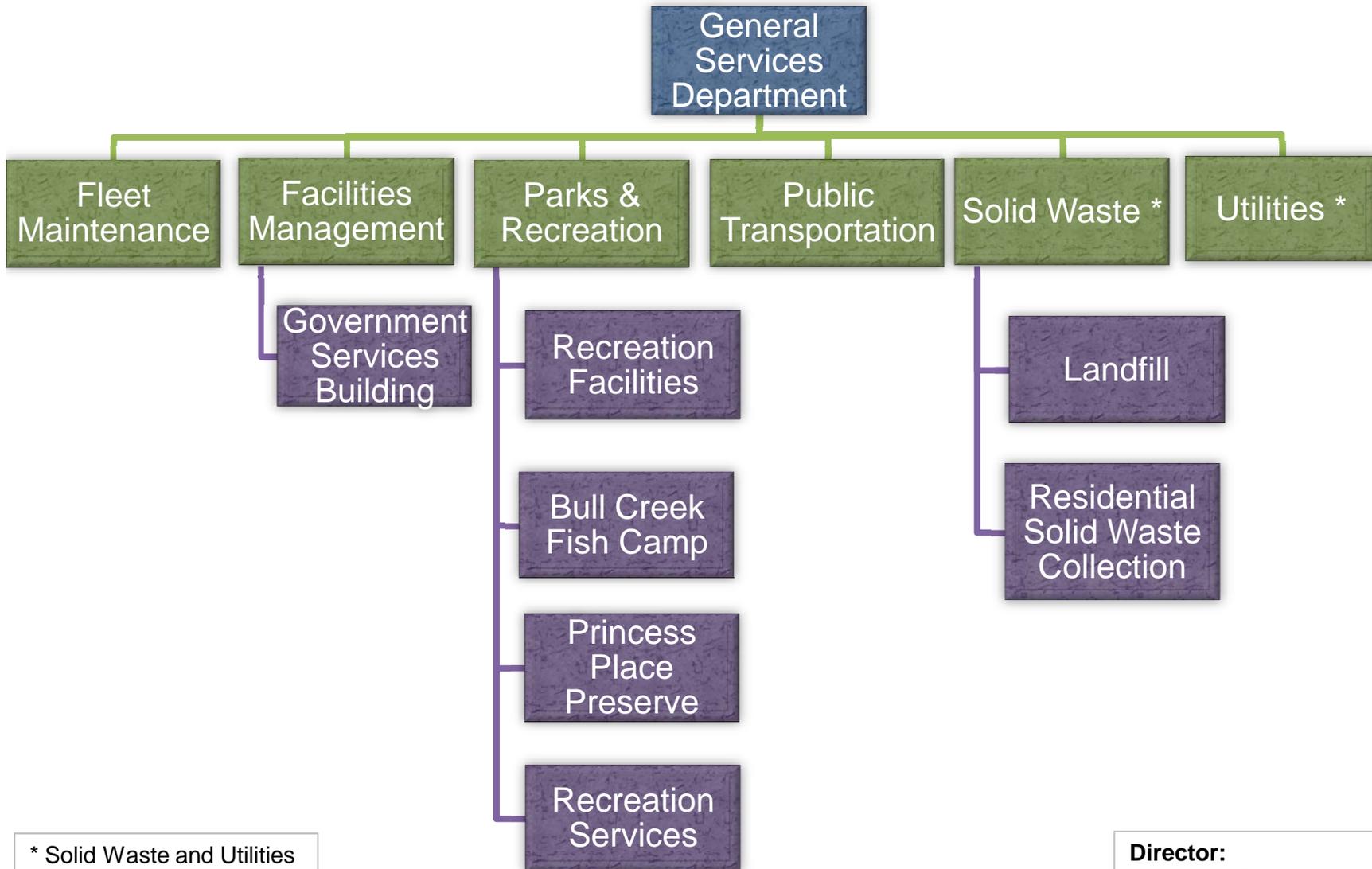
General Fund are sources not specific to this division. The largest source is ad valorem taxes.

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Personnel Summary -Positions				
Library Assistant II	0.60	0.60	0.60	0.60
Library Assistant I	0.00	0.00	0.00	0.00
Total Positions	0.60	0.60	0.60	0.60

SUMMARY

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Revenues				
General Fund	45,581	46,023	49,556	57,043
	45,581	46,023	49,556	57,043
Expenses				
Personnel	27,511	26,538	26,642	27,652
Operating	5,615	5,549	6,914	6,391
Capital	12,455	13,936	16,000	23,000
	45,581	46,023	49,556	57,043

Flagler County Board of County Commissioners
FY 2013-2014



* Solid Waste and Utilities funding is shown within the Enterprise/Non General Section of the document

Director:
Ms. Heidi Petito
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4185

**Flagler County Board of County Commissioners
FY 2013-2014**

GENERAL SERVICES SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-
Revenues					
General Fund	4,396,264	4,260,540	4,364,499	5,104,338	739,839
Facilities Management Staff Time	164,492	171,991	133,000	184,000	51,000
Fleet Admin Fee on Fuel	28,849	28,050	28,050	28,050	0
Fleet Maintenance Charges	202,149	180,000	180,000	180,000	0
Collision Reimbursement	0	0	0	20,000	20,000
GSB-School Board Contribution	226,534	223,279	252,000	220,000	(32,000)
GSB-City of Bunnell	0	0	11,602	7,500	(4,102)
Public Transportation	986,836	1,057,616	1,435,997	1,171,444	(264,553)
Princess Place Creekside Festival Donations	7,552	4,278	4,400	4,500	100
Rec Facilities Parks Maintenance Trust	9,769	9,769	18,000	20,000	2,000
Recreation Facilities Camping Fees	9,712	11,776	10,000	10,000	0
Recreation Facilities Facility Rental Fees	42,114	42,300	40,000	40,000	0
Bull Creek Fish Camp	58,893	76,682	79,000	79,876	876
Carver Gym Donations/Fundraisers	0	35,000	35,000	34,000	(1,000)
Parks Grants	48,371	0	0	0	0
Vessel Registration	33,267	32,952	34,000	34,000	0
Carry Forward-Vessel Registration	119,095	119,808	28,039	34,551	6,512
Total Revenues	6,333,897	6,254,041	6,653,587	7,172,259	518,672
Expenses					
General Services Administration	283,231	278,654	278,937	369,669	90,732
Fleet Maintenance	387,288	385,779	375,327	747,002	371,675
Facilities Management	1,812,808	1,842,277	1,859,774	2,131,357	271,583
Government Services Building	625,307	601,682	704,995	671,550	(33,445)
Public Transportation	1,392,670	1,835,503	1,760,161	1,532,253	(227,908)
Parks & Recreation	1,716,272	1,513,003	1,674,393	1,720,428	46,035
Total Expenses	6,217,576	6,456,898	6,653,587	7,172,259	518,672
Revenues vs. Expenses	116,321	(202,857)	0	0	0
Personnel Summary - Positions					
General Services Administration	5.00	4.50	4.50	5.50	1.00
Fleet Management	6.00	6.00	6.00	9.00	3.00
Facilities Management	23.00	25.00	25.00	28.00	3.00
Public Transportation	23.50	26.38	27.80	28.30	0.50
Parks & Recreation	18.50	17.50	17.50	17.50	0.00
Total Positions	76.00	79.38	80.80	88.30	7.50

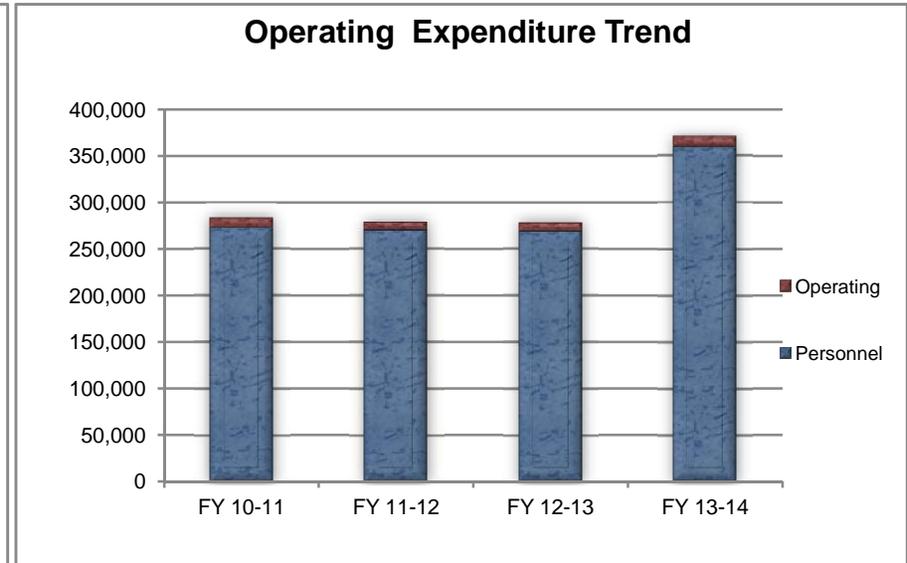
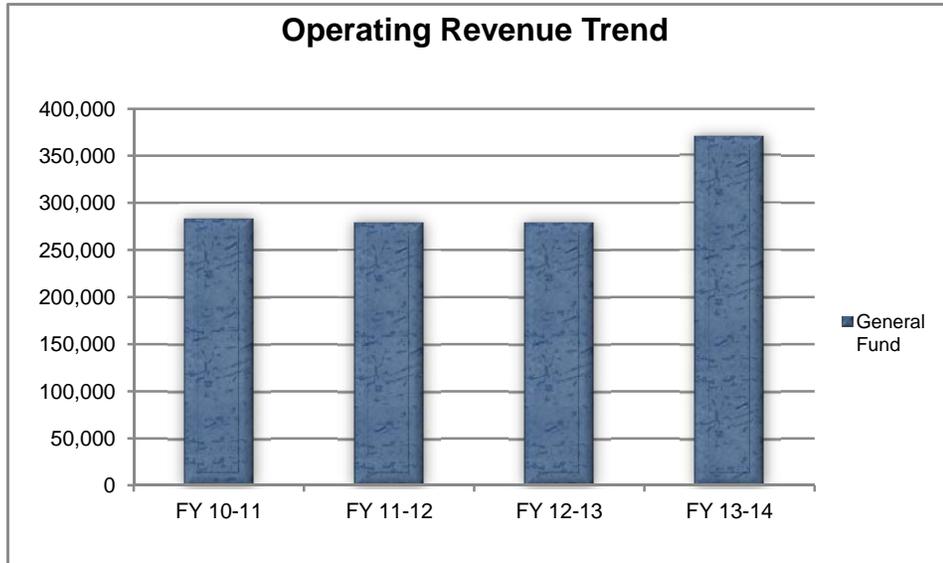
**Flagler County Board of County Commissioners
FY 2013-2014**

ADMINISTRATION - GENERAL SERVICES						GENERAL FUND	
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 0230		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
Revenues							
General Fund		283,231	278,654	278,937	369,669	90,732	
TOTAL REVENUES		283,231	278,654	278,937	369,669	90,732	
Expenses							
519.10-12	Regular Salaries	209,727	207,110	203,268	263,704	60,436	Added 1 Sr. Chief of Trades, Asst Director reclass
519.10-xx	Employee Benefits	62,586	62,590	64,832	95,215	30,383	Includes Director upgrade to Sr. Management
Total Personnel Expenses		272,313	269,700	268,100	358,919	90,819	
519.41-10	Communications	2,469	2,264	2,350	2,350	0	
519.42-01	Postage Expense	303	92	300	200	(100)	
519.45-20	Vehicle Insurance	1,585	588	650	650	0	
519.46-20	Vehicle Repair	671	539	1,000	900	(100)	
519.46-30	Maintenance Agreements	1,660	1,709	1,800	1,800	0	
519.46-40	Small Tools & Equipment	435	3	100	100	0	
519.47-10	Printing & Binding	0	0	100	100	0	
519.49-13	Service Awards/Recognition	303	0	0	0	0	
519.51-10	Office Supplies	1,024	79	600	600	0	
519.51-11	Office Equipment under \$1,000	69	200	200	200	0	
519.51-20	Data Processing Supplies	0	0	100	100	0	
519.52-10	Gas, Oil & Lubricants	2,091	3,450	3,087	3,200	113	
519.52-12	Other Operating Expenses	308	0	0	0	0	
519.52-20	Clothing & Wearing Apparel	0	0	550	550	0	
519.52-30	Data Processing Software	0	30	0	0	0	
Total Operating Expenses		10,918	8,954	10,837	10,750	(87)	
519.64-10	Capital Equipment	0	0	0	0	0	
Total Capital Expenses		0	0	0	0	0	
TOTAL EXPENSES						90,732	Overall Expense Increase/Decrease:
		283,231	278,654	278,937	369,669	90,732	32.53%
Personnel Summary -Positions							
		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
General Services Director		1.00	1.00	1.00	1.00	0.00	
Asst Gen Services Director		1.00	1.00	1.00	1.00	0.00	
Sr. Chief of Trades		0.00	0.00	0.00	1.00	1.00	Added FY14
Administrative Assistant		1.00	1.00	1.00	1.00	0.00	
Accounting Clerk		1.00	1.00	1.00	1.00	0.00	
Grants Land Mgt Coordinator		1.00	0.00	0.00	0.00	0.00	Transferred to Land Management
Receptionist		0.00	0.50	0.50	0.50	0.00	Split with Emerg. Services
Total Positions		5.00	4.50	4.50	5.50	1.00	

**Flagler County Board of County Commissioners
FY 2013-2014**

ADMINISTRATION - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
General Fund	283,231	278,654	278,937	369,669
	283,231	278,654	278,937	369,669

Expenses

Personnel
Operating
Capital

Personnel	272,313	269,700	268,100	358,919
Operating	10,918	8,954	10,837	10,750
Capital	0	0	0	-
	283,231	278,654	278,937	369,669

Fleet Management

The Fleet Management Division provides support to all departments of the County by maintaining and repairing all vehicles and equipment in a timely and cost effective manner.

The Fleet Management Division assists with specifications for new equipment, fleet standardization and vehicle purchases, as well maintaining the County's fuel system.

Annually, over 460,000 gallons of fuel are dispersed to the County's fleet.

The Fleet Management Division receives approximately 1,800 service requests and provides maintenance and repairs for 337 County vehicles and pieces of equipment.

Types of Equipment Maintained by Fleet Management include:

- ❖ Emergency Preparedness – Fire Engines (9), Ladder Truck, Ambulances (9), Mini-pumper Attack Trucks (6), All-terrain Wildland Firefighting Apparatus/Woods Trucks (6), Water Tanker Trucks (5), Specialized Wildland Firefighting Equipment/Skidder (1)
- ❖ Road Equipment – Excavators (2), Loaders (8), Motorgraders (2), Dozers (5), Dump Trucks (12)
- ❖ Public Transportation – Buses (18)
- ❖ Other Vehicles – Fuel Truck (1), Passenger Vehicles (27), Light Duty Trucks (31), Heavy Duty Trucks (46), Trailers (20), Utility Vehicles (7)

Primary Functions

- ❖ Provides repairs and maintenance services for 307 vehicles and large equipment.
- ❖ Provides repairs and maintenance services for 30 pieces of small engine equipment.
- ❖ Performs an average of 1,800 of fleet service requests annually.
- ❖ Performs quarterly preventative maintenance to all County equipment.
- ❖ Provides, maintains and repairs the County's fueling system (Fuel Master).
- ❖ Maintains service records on all County equipment.
- ❖ Prepares specifications for new equipment and vehicle purchases.
- ❖ Provides annual safety inspections of all County vehicles and equipment.
- ❖ Provides a mobile fuel and service truck 248 days a year.

**Flagler County Board of County Commissioners
FY 2013-2014**

FLEET MANAGEMENT - GENERAL SERVICES

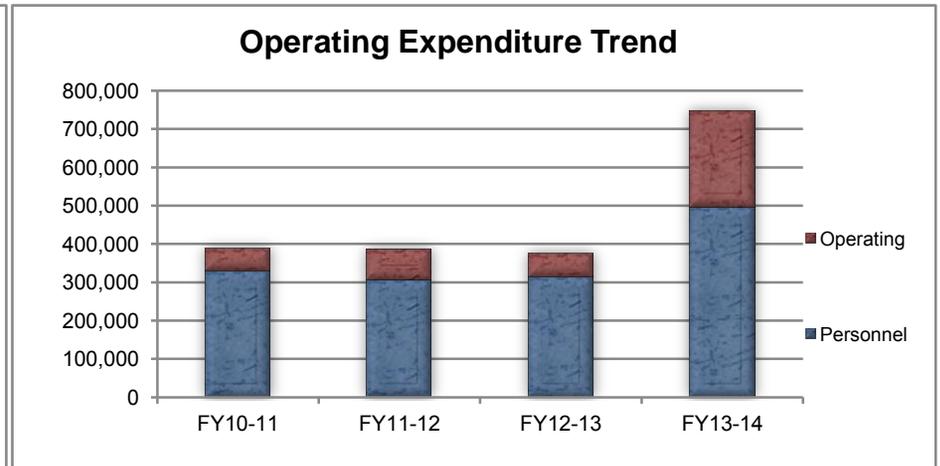
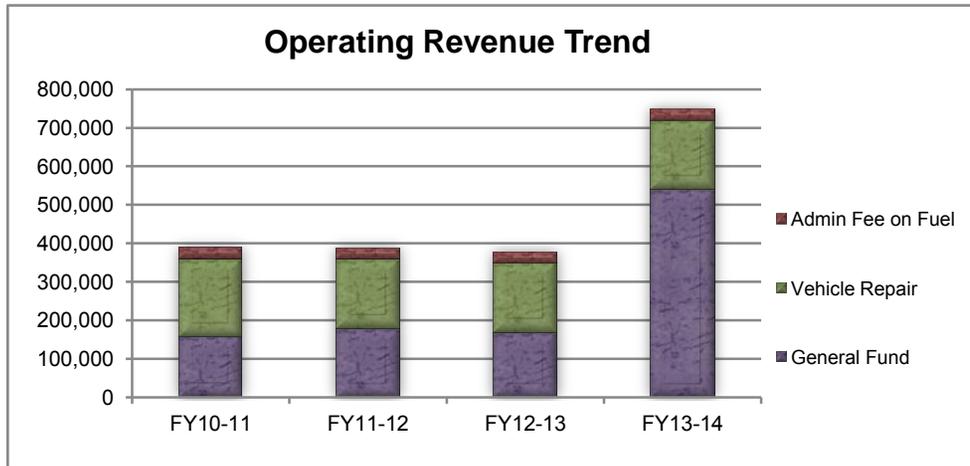
GENERAL FUND

Fund 001 Dept 1410	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
369-01-00	Admin Fee on Fuel	28,849	28,050	28,050	28,050	0	
369.43-00	Fleet Maintenance Charges	202,149	180,000	180,000	180,000	0	
	General Fund - Collision Insurance Reimb	0	0	0	20,000	20,000	Collision reimb. related to Sheriff's vehicles
	General Fund	156,290	177,729	167,277	518,952	351,675	Increase was formerly in Sheriff's budget
	TOTAL REVENUES	387,288	385,779	375,327	747,002	371,675	
	Expenses						
519.10-12	Regular Salaries	229,911	222,806	223,850	352,068	128,218	FY13 Sheriff's Fleet staff (3) transferred
519.10-14	Overtime	7,729	3,607	5,500	5,500	0	
519.10-xx	Employee Benefits	92,470	80,701	86,021	139,343	53,322	
	Total Personnel Expenses	330,110	307,114	315,371	496,911	181,540	
519.31-10	Professional Services	0	0	90	90	0	
519.34-10	Other Contracted Services	1,548	2,644	1,560	4,810	3,250	Guardian fuel tech & FCSO fire extinguishers
519.55-01	Travel/Training	0	135	700	700	0	
4110, 4120	Communications	2,168	2,324	3,477	3,177	(300)	
519.42-01	Postage	16	17	50	30	(20)	
519.44-10	Rentals & Leases	2,948	3,347	2,860	3,640	780	Renting shop supplies due to disposal issues
519.45-20	Vehicle Insurance	1,239	1,513	1,514	1,514	0	
519.46-10	Building/Equipment Repairs	419	7,682	4,000	4,000	0	
519.46-20	Vehicle Repair	12,452	6,602	11,420	196,420	185,000	Sheriff's vehicles/equip. 425 pieces \$165,000
519.46-30	Maintenance Agreements	2,912	2,877	3,000	3,000	0	also includes \$20K for accident deductibles
519.46-40	Small Tools & Equipment	10,542	2,514	6,780	6,780	0	
519.47-10	Printing & Binding	129	419	100	100	0	
519.49-10	Other Current Charges	50	0	50	50	0	
519.49-15	Advertising	0	0	100	100	0	
519.49-15	Office Supplies	429	173	480	480	0	
519.51-11	Office Equipment under \$1,000	416	139	500	500	0	
519.52-10	Gas, Oil & Lubricants	15,778	45,109	16,965	17,040	75	
519.52-12	Other Operating Expenses	2,480	1,630	2,520	2,520	0	
519.52-20	Clothing & Wearing Apparel	1,438	340	2,040	3,240	1,200	
519.52-30	Data Processing Software	736	1,200	1,400	1,400	0	
519.54-10	Publications/Memberships	1,478	0	350	500	150	
	Total Operating Expenses	57,178	78,665	59,956	250,091	190,135	
	TOTAL EXPENSES	387,288	385,779	375,327	747,002	371,675	Overall Expense Increase/Decrease: 99.03%

**Flagler County Board of County Commissioners
FY 2013-2014**

FLEET MANAGEMENT - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Staff time is earned through Transportation repairs.

UNITS OF MEASUREMENT

- 1) Perform 90% of preventive maintenance services on same day
- 2) Complete service checks on vehicles and equipment twice a year
- 3) Average less than two hours per vehicle repair

SUMMARY

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Revenues				
Admin Fee on Fuel	28,849	28,050	28,050	28,050
Vehicle Repair	202,149	180,000	180,000	180,000
General Fund	156,290	177,729	167,277	538,952
	387,288	385,779	375,327	747,002
Expenses				
Personnel	330,110	307,114	315,371	496,911
Operating	57,178	78,665	59,956	250,091
	387,288	385,779	375,327	747,002

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14	
Personnel Summary - Positions					
Fleet Services Coordinator	1.00	1.00	1.00	1.00	
Service Mechanic	2.00	2.00	2.00	1.00	
Mechanic I	0.00	0.00	0.00	2.00	FY13 Sheriff's Fleet staff
Mechanic II	1.00	1.00	1.00	1.00	
Mechanic II/Service Advisor	0.00	0.00	0.00	1.00	
Mechanic II EVT	1.00	1.00	1.00	1.00	
Mechanic II TVT	1.00	1.00	1.00	1.00	
Mechanic III	0.00	0.00	0.00	1.00	FY13 Sheriff's Fleet staff
Total Positions	6.00	6.00	6.00	9.00	

Facilities Management

The Facilities Management Division maintains 55 County owned/operated buildings, including the Government Services Building, Justice Center/Courthouse, Sheriff's Office and Jail Complex, Emergency Operations Center, all fire stations, libraries and other administration buildings. Duties performed at these buildings include preventative and corrective maintenance such as electrical, plumbing, air conditioning, carpentry, painting, grounds care and janitorial work. A computerized work order system records all service activities, creating a service history on each facility to enable planning for future needs.

Primary Functions

- ❖ Maintain approximately 520,000 square feet of County facilities.
- ❖ Maintain 175 air conditioning units, 4 chillers and 19 generators.
- ❖ Maintain approximately 200 acres of grounds and roadway rights-of-way throughout the County.
- ❖ Maintain approximately 25 miles of sidewalk along State Road A1A and Colbert Lane.
- ❖ Perform in-house and coordinate contractual electrical, plumbing, air conditioning and minor construction for all County facilities.
- ❖ Provide remodeling and renovation services for all County facilities.
- ❖ Provide facility assessment of all County owned and operated facilities.
- ❖ Provide staff support and expertise for capital construction and other County projects.
- ❖ Assist with construction cost estimates for all new County projects.
- ❖ Provide long range capital planning services.

Flagler County Facilities Maintained

- ❖ Government Services Building (GSB) – County Offices
- ❖ Judicial Center
- ❖ Emergency Operations Center
- ❖ General Services and Public Works Building
- ❖ Inmate Facility
- ❖ Sheriff's Office Headquarters
- ❖ Flagler County Public Library
- ❖ Palm Coast Branch Library
- ❖ Health Department
- ❖ Agricultural Center
- ❖ Cattleman's Hall
- ❖ 6 Fire Stations
- ❖ Airport Building
- ❖ Old Courthouse
- ❖ Community Centers
- ❖ Other miscellaneous properties owned by Flagler County

**Flagler County Board of County Commissioners
FY 2013-2014**

FACILITIES MANAGEMENT - GENERAL SERVICES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1413		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Revenues						
341.92-00	Staff Time	164,492	171,991	133,000	184,000	51,000	GSB maint., Airport cleaning, Justice Center painting
	General Fund	1,658,828	1,670,286	1,726,774	1,947,357	220,583	
	TOTAL REVENUES	1,823,320	1,842,277	1,859,774	2,131,357	271,583	
	Expenses						
519.10-12	Regular Salaries	678,003	712,802	734,386	809,431	75,045	1 Tradesworker II & 1 Tradesworker III added
519.10-14	Overtime	23,649	28,828	17,000	17,000	0	
519.10-xx	Employee Benefits	305,910	321,315	345,644	397,404	51,760	
	Total Personnel Expenses	1,007,562	1,062,945	1,097,030	1,223,835	126,805	
519.31-10	Professional Services	4,345	0	135	135	0	
519.34-10	Other Contracted Services	196,573	188,967	212,159	200,000	(12,159)	
4010, 5421	Travel/Training	623	832	250	350	100	
519.41-10	Communications	8,092	7,490	10,900	11,020	120	
519.42-01	Postage	159	637	500	500	0	
519.43-10	Utilities Expense	98,365	94,378	101,080	98,580	(2,500)	
519.44-10	Rentals & Leases	3,784	2,701	3,000	3,000	0	
519.45-20	Vehicle Insurance	5,642	6,997	6,408	7,680	1,272	
519.46-10	Building/Equipment Repairs	164,648	185,057	157,480	176,450	18,970	Additional jail and fire station repairs based on history
519.46-20	Vehicle Repair	42,463	31,589	25,300	33,500	8,200	
519.46-30	Maintenance Agreements	114,281	61,698	97,342	50,732	(46,610)	HVAC maintenance contracts to be paid by Court Facilities
519.46-40	Small Tools & Equipment	36,344	34,645	30,000	35,000	5,000	
519.47-10	Printing & Binding	1,323	2,887	100	2,700	2,600	
519.48-10	Service Awards/Recognition	2,081	0	0	0	0	
519.49-10	Other Current Charges	1,238	1,975	1,200	1,200	0	
519.49-14	Landfill Tipping Fees	1,466	60	500	500	0	
519.49-15	Advertising	130	155	150	150	0	
519.51-10	Office Supplies	1,422	2,626	2,400	2,400	0	
519.51-11	Office Equipment under \$1,000	1,414	1,088	500	1,200	700	
5120, 5230	Data Processing Supplies/Software	252	286	0	0	0	
519.52-10	Gas, Oil & Lubricants	50,651	51,101	59,475	60,150	675	
519.52-12	Other Operating Expenses	39,631	40,762	46,000	46,800	800	
519.52-20	Clothing & Wearing Apparel	5,061	10,035	7,865	8,105	240	
519.54-10	Publications/Memberships	110	605	0	0	0	
	Total Operating Expenses	780,098	726,571	762,744	740,152	(22,592)	

**Flagler County Board of County Commissioners
FY 2013-2014**

FACILITIES MANAGEMENT - GENERAL SERVICES

GENERAL FUND

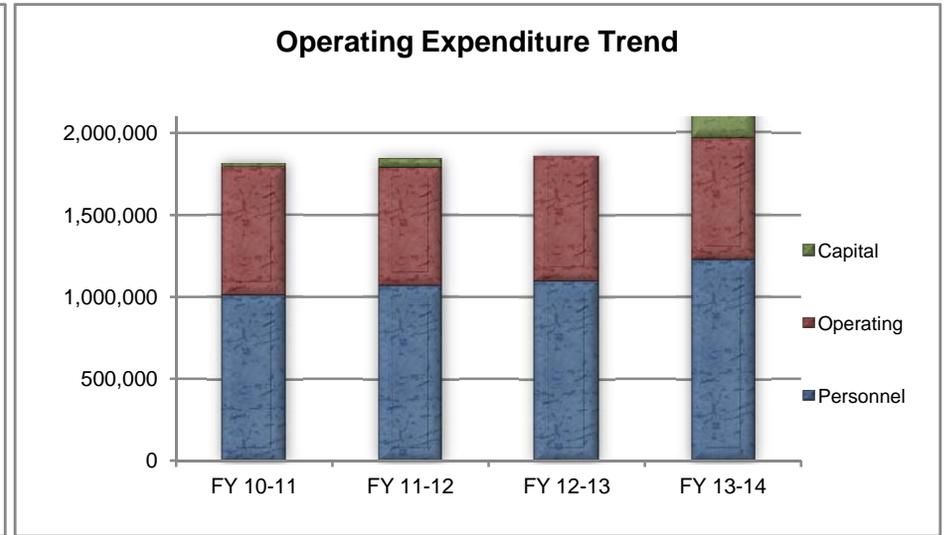
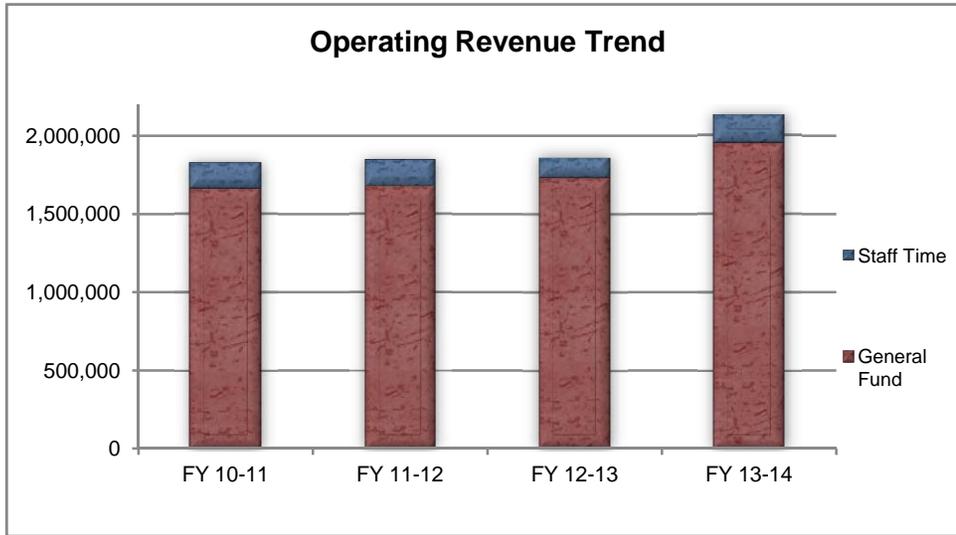
DESCRIPTION		ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Expenses (continued):							
519.62-10	Buildings	10,512	0	0	0	0	Carver Gym
519.64-10	Equipment	25,148	52,761	0	167,370	167,370	
Total Capital Expenses		35,660	52,761	0	167,370	167,370	
CAPITAL EQUIPMENT							
Hot Water Replacement @ Inmate Facility					12,500		
NEW VEHICLE							
T630 Track Bobcat Skidsteer Loader					43,370		
REPLACEMENT VEHICLES		Mileage					Replacement Vehicle
2003 Ford F250 3/4 Ton P/U		168,133			32,500		F350 Utility Body 4X4
2004 Ford F250 3/4 Ton P/U		134,394			25,500		F250 Utility Body 4X2
2005 Ford E150 Van		135,106			21,000		Ford Transit Van
2005 Ford E150 Van		139,699			32,500		F350 Utility Body 4X4
Total Capital Equipment					167,370		
TOTAL EXPENSES		1,823,320	1,842,277	1,859,774	2,131,357	271,583	Overall Expense Increase/Decrease: 14.60%

PERSONNEL SUMMARY - POSITIONS		ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Chief of Trades/Construction		1.00	1.00	1.00	1.00	0.00	
Tradesworker IV		4.00	4.00	4.00	4.00	0.00	
Tradesworker III		2.00	3.00	3.00	5.00	2.00	Added 2 positions
Tradesworker II		1.00	2.00	2.00	2.00	0.00	Added 1 position
Tradesworker I		0.00	0.00	0.00	1.00	1.00	reclassified from Tradesworker II during FY13
Head Custodian		2.00	2.00	2.00	2.00	0.00	
Custodian I		7.00	9.00	9.00	9.00	0.00	
Crew Leader II		1.00	0.00	0.00	0.00	0.00	
HVAC Technician		3.00	3.00	3.00	3.00	0.00	
Chief of Trades/Facilities		1.00	1.00	1.00	1.00	0.00	
Custodian/Maintenance Technician I		1.00	0.00	0.00	0.00	0.00	
Total Positions		23.00	25.00	25.00	28.00	3.00	

**Flagler County Board of County Commissioners
FY 2013-2014**

FACILITIES MANAGEMENT - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Staff time is earned through project management of capital projects.

SUMMARY

Revenues

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Staff Time	164,492	171,991	133,000	184,000
General Fund	1,658,828	1,670,286	1,726,774	1,947,357
	1,823,320	1,842,277	1,859,774	2,131,357

Expenses

Personnel	1,007,562	1,062,945	1,097,030	1,223,835
Operating	780,098	726,571	762,744	740,152
Capital	25,148	52,761	0	167,370
	1,812,808	1,842,277	1,859,774	2,131,357

Government Services Building

Effective September 8, 2005, The Flagler County Board of County Commissioners and the School Board of Flagler County entered into an interlocal agreement for the ownership, construction, use and operation of an administrative office facility.

The ownership interests of the participants as of the effective date of this agreement are the Board of County Commissioners 55.8% and the School Board 44.2%. The participants share equally all items of operating costs, obligation and liability incurred in connected with the use, equipping, operation, maintenance, repair, removal and replacement of the common areas. Each participant is solely responsible for all cost and expense to occupy, use, furnish, equip, operate, maintain, repair and replace its office space. The operating budget and expense billings for the Government Services Building are prepared and maintained by the General Services Department.

- ❖ Location: 1769 E. Moody Blvd., Building 2, Bunnell, Fl.
- ❖ Occupied by the Board of County Commissioners departments, Tax Collector, Property Appraiser, Supervisor of Elections, and School Board Administrative offices.
- ❖ Construction completed December 2006.
- ❖ Flagler County Facilities maintains the landscape of the complex and invoices the School Board for appropriate share.
- ❖ Flagler County insures the property and invoices the School Board for appropriate share.
- ❖ Operating costs shared 55.8/44.2.
- ❖ Cafeteria is managed by the School Board.

**Flagler County Board of County Commissioners
FY 2013-2014**

GOVERNMENT SERVICES BUILDING (GSB) - GENERAL SERVICES

GENERAL FUND

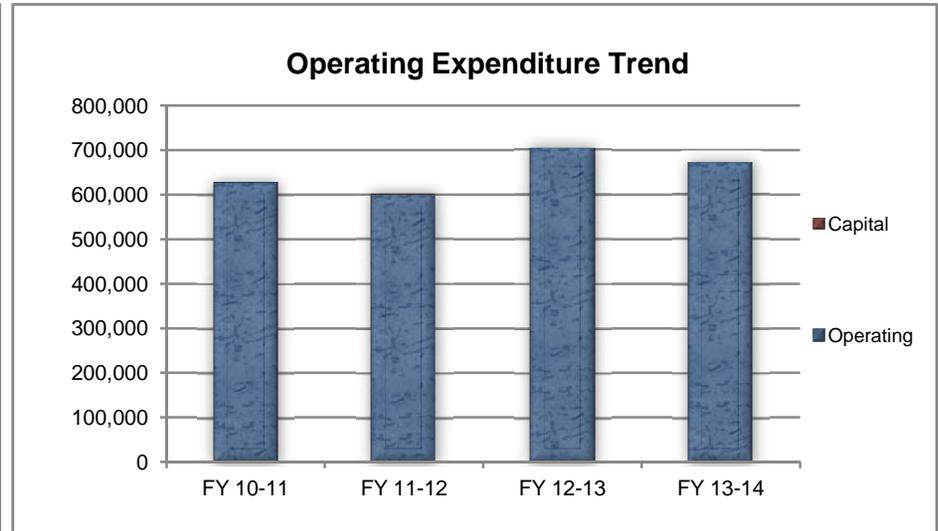
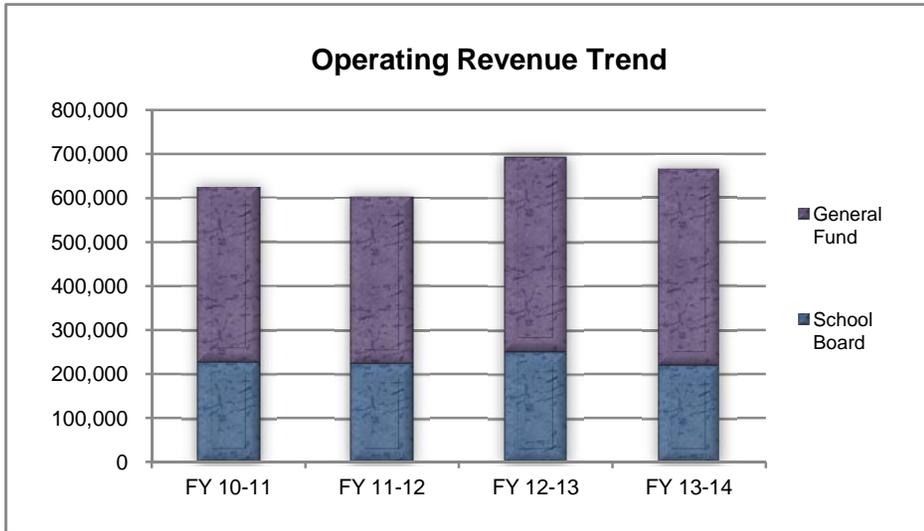
Fund 001 Dept 0250	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
337.10-01	GSB-School Board Contribution	226,534	223,279	252,000	220,000	(32,000)	School Board portion of GSB maintenance
337.10-03	GSB-City of Bunnell	0	0	11,602	7,500	(4,102)	City of Bunnell portion of GSB maintenance
	General Fund	398,773	378,403	441,393	444,050	2,657	
	TOTAL REVENUES	625,307	601,682	704,995	671,550	(33,445)	
	Expenses						
519.34-10	Other Contracted Services	76,205	73,684	76,200	72,630	(3,570)	
519.34-20	Common HVAC, Bldg & Ground Maint.	125,000	92,005	125,000	100,000	(25,000)	
519.41-10	Communications Recurring	734	826	1,020	1,020	0	Phone lines for elevators & security system
519.43-10	Utilities Expense	247,484	236,682	264,000	255,400	(8,600)	
519.45-10	General Liability Insurance	90,900	118,218	0	0	0	
519.45-30	Property/Casualty Insurance	0	0	119,000	128,200	9,200	GSB & Chiller Plant
519.46-10	Building/Equipment Repairs	10,745	14,266	24,200	21,500	(2,700)	
519.46-30	Maintenance Agreements	52,428	41,930	73,300	68,400	(4,900)	
519.46-40	Small Tools & Equipment	1,122	169	1,000	1,000	0	
519.49-10	Other Current Charges/Oblig	225	0	300	300	0	
519.52-10	Gas, Oil, Lubricants	909	3,073	975	3,100	2,125	Fuel for generators
519.52-12	Other Operating Expenses	19,555	18,389	20,000	20,000	0	
	Total Operating Expenses	625,307	599,242	704,995	671,550	(33,445)	
519.64-10	Equipment	0	2,440	0	0	0	
	Total Capital Expenses	0	2,440	0	0	0	
	TOTAL EXPENSES	625,307	601,682	704,995	671,550	(33,445)	Overall Expense Increase/Decrease: -4.74%

The Government Services Building Administration Division was created to capture costs of annual operation of the Government Services Building. An interlocal agreement with Flagler County and the School Board was executed on September 8, 2005. This agreement states how the facility and the associated site will be managed. Annually a budget is created and submitted to the School Board for approval. Costs within this budget include estimated utility costs, custodial services for common areas, property insurance, landscape, termite, pest control, fire alarm inspections, window cleaning, and elevator maintenance.

**Flagler County Board of County Commissioners
FY 2013-2014**

GOVERNMENT SERVICES BUILDING (GSB) - GENERAL SERVICES

GENERAL FUND



SUMMARY

Revenues

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
School Board	226,534	223,279	252,000	220,000
City of Bunnell	0	0	11,602	7,500
General Fund	398,773	378,403	441,393	444,050
	625,307	601,682	704,995	671,550

Expenses

Operating	625,307	599,242	704,995	671,550
Capital	0	2,440	0	0
	625,307	601,682	704,995	671,550

Public Transportation

Flagler County Public Transportation (FCPT) is a pre-scheduled, demand-response, para-transit transportation system. Demand for service centers on transportation for employment, education, non-emergency medical transportation, and quality of life trips. Specialized services include general passenger assistance and wheelchair assistance.

FCPT continues to maximize transportation benefits to the general public with focus on elderly persons and persons with disabilities. Elders provide the largest segment of the riders, providing an opportunity to educate and transport seniors in need.

FCPT acts as the Community Transportation Coordinator for Flagler County. In doing so, the County is the sole transportation provider responsible for coordinating and delivering all transportation disadvantaged services within the Flagler County Service Area. This includes determining client eligibility, trip scheduling, service routing, billing, criteria priorities, collecting operating data and preparation of the Annual Operating Report.

In 2007, Flagler County began the process of planning the future of public transportation through the first phase of a transit needs assessment study. This process is a three part study to assess public transportation needs and to prepare for the impact of a change to urbanized area status in 2010. In 2012, the Census Bureau will publish a federal register listing all new and revised urbanized areas. Flagler County will be recognized as an urbanized area, which will open the door to additional funding through the Section 5307 and block grant funding programs. Completion of a transit needs assessment study will meet the federal and state planning requirement to enable Flagler County to secure available funding, which may be used for a fixed-route transportation system.

Flagler County Public Transportation Information

- ❖ Provides transportation services to 4,313 people.
 - Average age of customers is 61 years old.
 - 25% of customer base are wheelchair clients.
 - 69% of riders have City of Palm Coast destinations.

- 7% of riders have destinations outside of Flagler County.
- ❖ Provides over 350 trips a day, 20 days a month.
- ❖ Operates 30 vehicles (21 of which are wheelchair-capable vehicles). This breaks down to:
 - 21 buses
 - 5 minivans
 - 4 passenger cars
- ❖ Average trip length is over eight miles.

Primary Functions

- ❖ Provides transportation to doctor's appointments for Medicaid eligible clients.
- ❖ Provides transportation to work for Transportation Disadvantaged individuals.
- ❖ Provides transportation to dialysis patients both during the week and on weekends.
- ❖ Provides transportation for clients to visit out-of-county doctors and hospitals.
- ❖ Provides transportation to the Community Services congregate dining site, three days a week.
- ❖ Provides transportation to the Community Services Adult Day Care Center five days a week.
- ❖ Provides clients with one grocery shopping trip per week.
- ❖ Provides buses for County tours on weekends as requested.
- ❖ Provides emergency evacuation transportation to shelters during County disasters.
- ❖ Provides safe transportation for handicapped individuals.

**Flagler County Board of County Commissioners
FY 2013-2014**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1910	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
331.42-02	FDOT Oper Assist Grant (5310)	0	0	0	260,000	260,000	Transportation Operation expense reimb.
331.49-05	FDOT Oper Assist Grant (5311)	281,223	260,435	400,000	62,440	(337,560)	
331.42-05	New Freedom Grant-Operating (5317)	0	193,147	132,500	188,500	56,000	
334.49-07	Transportation Disadvantaged Grant	175,469	138,685	224,591	275,084	50,493	
331.42-04	SCTD-Medicaid Net Program	82,859	83,196	102,060	108,420	6,360	
346.90-06	Medwaiver Reimbursement	11,654	7,559	40,000	0	(40,000)	Program cancelled for Transportation
364.41-00	Sale Fixed Assets	42,362	28,336	0	0	0	
369.90-04	Advertising	1,970	6,030	5,000	9,000	4,000	
344.30-01	Bus Fares	174,915	196,228	171,846	188,000	16,154	
	General Fund	398,373	367,319	254,164	360,809	106,645	
	TOTAL REVENUES	1,168,825	1,280,935	1,330,161	1,452,253	122,092	
	Expenses						
544.10-12	Regular Salaries	502,379	600,307	597,381	645,109	47,728	.50 Accountant I added, split with Fund 402
544.10-13	Other Salaries & Wages	7,123	1,867	0	0	0	
544.10-14	Overtime	16,656	10,837	9,594	9,594	0	
544.10-xx	Employee Benefits	210,907	210,614	302,075	325,381	23,306	
	Total Personnel Expenses	737,065	823,625	909,050	980,084	71,034	
544.31-10	Professional Services	47,699	688	2,800	2,800	0	
544.34-10	Other Contracted Services	683	3,645	3,200	6,200	3,000	
4010, 5420	Travel/Training	800	1,169	1,800	3,060	1,260	
544.41-10	Communications	1,498	2,363	4,260	3,000	(1,260)	
544.42-01	Postage Expense	443	459	444	444	0	
544.45-20	Vehicle Insurance	15,617	18,168	18,323	20,380	2,057	
544.46-10	Building/Equipment Repairs	546	56	0	0	0	
544.46-20	Vehicle Repair	89,655	104,408	92,728	104,000	11,272	Increase due to expansion of service
544.46-30	Maintenance Agreements	14,905	15,274	15,000	16,000	1,000	related to the 5317 grant
544.46-40	Small Tools & Equipment	196	20	200	200	0	
544.47-10	Printing & Binding	1,155	1,305	1,100	1,100	0	
544.49-15	Advertising	11	0	160	160	0	
544.51-10	Office Supplies	1,088	591	1,680	1,000	(680)	
544.51-11	Office Equipment under \$1,000	751	3	0	0	0	
544.51-20	Data Processing Supplies	40	0	0	0	0	
544.52-10	Gas, Oil & Lubricants	255,528	307,682	274,716	310,000	35,284	
544.52-12	Other Operating Expenses	1,145	549	1,850	1,200	(650)	
544.52-20	Clothing & Wearing Apparel	0	930	2,850	2,625	(225)	
	Total Operating Expenses	431,760	457,310	421,111	472,169	51,058	
	TOTAL EXPENSES	1,168,825	1,280,935	1,330,161	1,452,253	122,092	Overall Expense Increase/Decrease: 9.18%

**Flagler County Board of County Commissioners
FY 2013-2014**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1910	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Personnel Summary - Positions						
	Accountant I	0.00	0.00	0.00	0.50	0.50	Split with Fund 402 Solid Waste Fund
	Transportation Coordinator	1.00	1.00	1.00	1.00	0.00	
	Transportation Dispatch Clerks	3.00	4.00	4.00	4.00	0.00	
	Transportation Driver	11.00	15.00	19.00	19.00	0.00	
	Transportation Driver Part-time	8.50	6.38	3.80	3.80	0.00	
	Total Positions	23.50	26.38	27.80	28.30	0.50	

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Grants

FDOT/STATE OF GOOD REPAIR GRANT (5 BUSES)

Federal Grant administered by FDOT to provide replacement buses for high mileage unreliable buses.

Fund 001 Dept 8210	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	
	State of Good Repair Grant						
	Revenues						
	General Fund	0	0	70,000	0	(70,000)	
331.42-01	FDOT/Grant	0	0	280,000	0	(280,000)	
	TOTAL REVENUES	0	0	350,000	0	(350,000)	
	Expenses						
544.64-10	Equipment	0	0	350,000	0	(350,000)	5 bus replacements
	TOTAL EXPENSES	0	0	350,000	0	(350,000)	

SHIRLEY CONROY CAPITAL ASSISTANCE GRANT (1 BUS)

State grant administered by the Commission for the Transportation Disadvantaged to provide buses and computer hardware and software funding to CTC's.

Fund 001 Dept 8205	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	
	Shirley Conroy Rural Cap. Equip.						
	Revenues						
334.49-08	FDOT/Grant	0	0	80,000	80,000	0	
	TOTAL REVENUES	0	0	80,000	80,000	0	
	Expenses						
544.64-10	Equipment	0	0	80,000	80,000	0	1 bus replacement
	TOTAL EXPENSES	0	0	80,000	80,000	0	

**Flagler County Board of County Commissioners
FY 2013-2014**

**PUBLIC TRANSPORTATION - GENERAL SERVICES
Grants-Continued**

GENERAL FUND

SECTION 5310 GRANT

In the past, this grant was applied for each December for the following fiscal year. This federal grant was managed and administrated by the Florida Department of Transportation. The purpose was to replace one aging bus from the transportation fleet. The county applied for the purchase price of the bus that most needs to be replaced, using the Florida Vehicle Procurement Program. There was a 10% local match for this grant. The County no longer meets the criteria of this grant

Fund 001 Dept 8205	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-
	Section 5310 Grant					
	Revenues					
	General Fund	7,461	62,772	0	0	0
331.42-02	5310 Grant	67,154	72,000	0	0	0
	TOTAL REVENUES	74,615	134,772	0	0	0
	Expenses					
544-64-10	Equipment	74,615	134,772	0	0	0
	TOTAL EXPENSES	74,615	134,772	0	0	0

USDOT/FTA GRANT (5 BUSES)

This was a federal earmark grant that Flagler County received through the efforts of Congressman Mica. Funds were used to replace buses, vans or cars with high mileage.

Fund 001 Dept 8210	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-
	Section 5309 Grant					
	Revenues					
	General Fund	0	0	0	0	0
331.42-01	USDOT/FTA Grant (5 buses)	149,230	339,796	0	0	(339,796)
334.49-08	Rural Area Capital Equipment Grant	0	0	0	0	0
	TOTAL REVENUES	149,230	339,796	0	0	(339,796)
	Expenses					
544.64-10	Equipment	149,230	339,796	0	0	(339,796)
	TOTAL EXPENSES	149,230	339,796	0	0	(339,796)

**Flagler County Board of County Commissioners
FY 2013-2014**

PUBLIC TRANSPORTATION - GENERAL SERVICES
Grants - Continued

GENERAL FUND

NEW FREEDOM GRANT (SERVICE EXPANSION)

This grant to be awarded in FY12 provides operating and capital funds for the expansion of transportation systems handling handicapped clients. The grant enables FCPT to expand the operating hours one hour each weekday and a full day on Saturday. The operating reimbursement portion of the grant provides \$132,500 to fund the addition of 2 full-time drivers and a full-time dispatcher in addition to the expenses associated with vehicle operation and eventual replacement. Local match is \$132,500. These expenses are added to Operating expenses above.

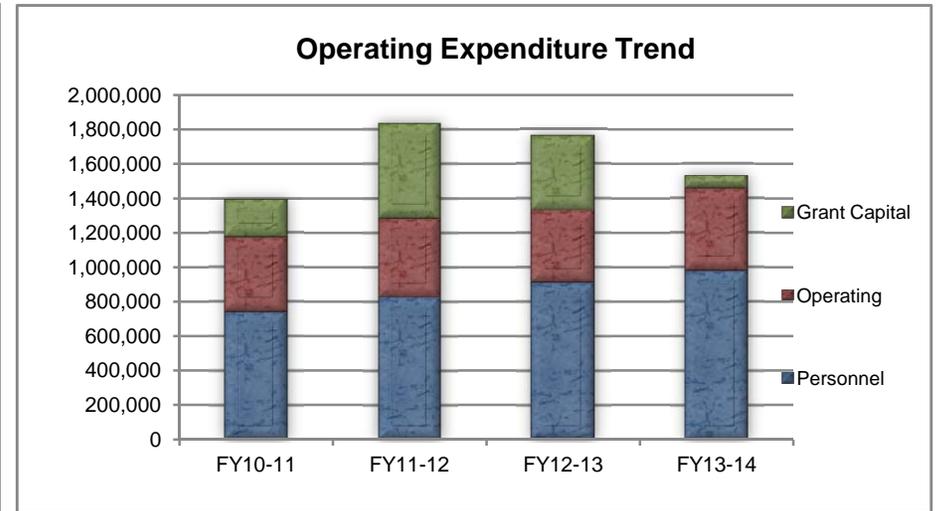
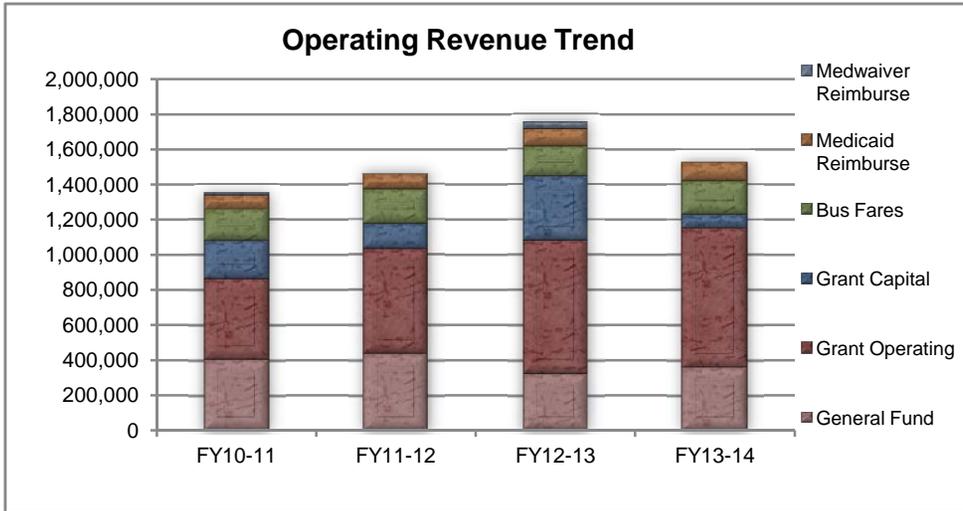
The grant also includes a capital grant award of \$72,000 with a 10% local match of \$8,000. This will provide the funds to purchase a new, less than 30' bus with 2 wheelchair positions and 14-20 passenger seats. This bus will expand the fleet to cover the extra hours of operation.

		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)
Fund 001	Section 5317 Grant					
Dept 8210	Revenues					
	General Fund	0	8,000	0	0	0
331.42-03	USDOT/FTA Grant (1 new bus)	0	72,000	0	0	0
	TOTAL REVENUES	0	80,000	0	0	0
	Expenses					
544.64-10	Equipment	0	80,000	0	0	0
	TOTAL EXPENSES	0	80,000	0	0	0

**Flagler County Board of County Commissioners
FY 2013-2014**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

Fee schedule APPROVED by the Board for 3-1-2004.

SECTION 5311 GRANT FDOT OPERATION ASSISTANCE GRANT

This grant is applied for each December for the following fiscal year. This is a federal grant which is managed and administered by the Florida Department of Transportation, and its purpose is to reimburse operating expenses related to transporting individuals meeting the requirements for 5311 transportation. The grant has a 50% local match. This grant has been received since FY 2004.

TRANSPORTATION DISADVANTAGE TRIPS GRANT

This grant is applied for each March for the following fiscal year. This is a state grant managed and administered by the Florida Commission for the Transportation Disadvantaged, and its purpose is to reimburse the operating expense related to transporting individuals meeting the requirements for being transportation disadvantaged. There is a 10% local match for this grant. This grant has been received since FY 2004.

CAPITAL EQUIPMENT GRANTS:

1 Replacement Bus	<u>\$80,000</u>	100% grant funded
	<u><u>\$80,000</u></u>	

SUMMARY

Revenues

	ACTUAL FY10-11	ACTUAL FY11-12	BUDGETED FY12-13	APPROVED FY13-14
Grant Capital	216,384	144,000	360,000	80,000
Grant Operating	456,692	592,267	757,091	786,024
Bus Fares	174,915	196,228	171,846	188,000
Advertising	1,970	6,030	5,000	9,000
Other	42,362	28,336	0	0
Medicaid Reimburse	82,859	83,196	102,060	108,420
Medwaiver Reimburse	11,654	7,559	40,000	0
General Fund	405,834	438,091	324,163	360,809
	<u>1,392,670</u>	<u>1,495,707</u>	<u>1,760,160</u>	<u>1,532,253</u>

Expenses

Personnel	737,065	823,625	909,050	980,084
Operating	431,760	457,310	421,111	472,169
Grant Capital	223,845	554,568	430,000	80,000
	<u>1,392,670</u>	<u>1,835,503</u>	<u>1,760,161</u>	<u>1,532,253</u>

Parks and Recreation

The Flagler County Parks and Recreation Division provides exceptional services and facilities essential to enhancing the quality of life of all Flagler County citizens while preserving natural and historic areas.

The Parks and Recreation Division concentrates on optimizing those leisure activities that directly contributes to the overall happiness, well being and quality of life in Flagler County. Parks and Recreation strives to provide opportunities, within the constraints of available resources, for quality parks, sports programs, natural preserves, facilities, and services. Specific activities and attractions include nature walks, historic sites, a museum, boating, fishing, camping, observing wildlife in its natural habitat or direct participation in more active recreational sports activities (courts, ball fields, etc.).

The division works in cooperation with other organizations and agencies, such as the St. Johns River Water Management District, Florida Department of Environmental Protection, Flagler Audubon Society and the U.S. Fish and Game Commission to protect and promote our precious natural resources.

Parks and Recreation Facilities

- ❖ Betty Steflik Memorial Preserve
- ❖ Bing's Landing
- ❖ Bull Creek Fish Camp
- ❖ Community Centers – Carver Gym, Espanola, Hammock, Haw Creek, Hidden Trails, Pellicer, St. Johns Park
- ❖ Flagler County Recreation Complex- Fairgrounds, Civic Arena, Ball Fields and Cattleman's Hall
- ❖ Graham Swamp
- ❖ Haw Creek Preserve
- ❖ Herschel C. King, Sr. Park
- ❖ Hidden Trails Park
- ❖ Jungle Hut Road Park
- ❖ Korona Playground
- ❖ Lake Disston Boat Launch
- ❖ Lehigh Trail

- ❖ Moody Boat Launch
- ❖ Old Dixie Park
- ❖ Old Salt Road / 16th Road Park
- ❖ Princess Place Preserve
- ❖ River to Sea Preserve
- ❖ Shell Bluff
- ❖ Varn Park
- ❖ Wadsworth Park

Primary Functions

- ❖ Maintains and manages approximately 6,400 acres of park land and preserves, protecting valuable pristine land and wildlife.
- ❖ Maintains seven boat ramps and three canoe/kayak launches.
- ❖ Maintains approximately 71,000 square feet of wooden boardwalks and docks which promote fishing, hiking, and wildlife observation.
- ❖ Maintains approximately 13 miles of equestrian trails which meander through diverse terrain.
- ❖ Management of a central Reservation System whereby residents and guests request and schedule use of County park facilities for special events.
- ❖ Provides approximately 9,100 historical and informational tours annually of the Princess Place Lodge.
- ❖ Contributes and supports local events such as the Creekside Festival at Princess Place Preserve and Cracker Day at the Flagler County Recreation Area.
- ❖ Performs in-house services, such as custodial, building maintenance and ground maintenance of all County park facilities.
- ❖ Provides annual facilities assessments of all County parks.

**Flagler County Board of County Commissioners
FY 2013-2014**

PARKS AND RECREATION - SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)
Revenues					
General Fund	1,493,308	1,317,377	1,425,955	1,463,501	37,546
Recreation Facilities Staff Time (Parks Maintenance Trust)	9,769	9,769	18,000	20,000	2,000
Princess Place Creekside Festival Donations	7,552	4,278	4,400	4,500	100
Princess Place Camping Fees	9,712	11,776	10,000	10,000	0
Recreation Fees/Facility Usage	42,114	42,300	40,000	40,000	0
Bull Creek Fish Camp	58,893	76,682	79,000	79,876	876
Carver Gym Donations/Fundraisers	0	35,000	35,000	34,000	(1,000)
Parks Grants*	48,371	0	0	0	0
Vessel Registration	33,267	32,952	34,000	34,000	0
Carry Forward-Vessel Registration	119,095	119,808	28,039	34,551	6,512
Total Revenues	1,822,081	1,649,942	1,674,394	1,720,428	46,034

Expenses					
Recreation Facilities	1,262,069	1,229,795	1,356,987	1,390,103	33,116
Princess Place Preserve	148,061	142,821	151,299	162,185	10,886
Bull Creek Fish Camp	64,453	56,256	78,108	80,140	2,032
Recreation Services/Carver Gym	173,269	84,132	88,000	88,000	0
General Fund Grants	68,421	0	0	0	0
Total Expenses	1,716,273	1,513,004	1,674,394	1,720,428	46,034

Revenues vs. Expenses	105,808	136,938	0	0	0
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	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)
Personnel Summary -Positions					
Recreation Facilities	12.50	13.50	13.50	13.50	0
Carver Gym	2.00	0.00	0.00	0.00	0
Bull Creek	1.00	1.00	1.00	1.00	0
Princess Place	3.00	3.00	3.00	3.00	0
Total Positions	18.50	17.50	17.50	17.50	0.00

**Flagler County Board of County Commissioners
FY 2013-2014**

RECREATION FACILITIES - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1440	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
341.92-00	Staff Time	9,769	9,769	18,000	20,000	2,000	
347.29-00	Facility Use Rental Fees	42,114	42,300	40,000	40,000	0	
	General Fund	1,177,632	1,161,904	1,236,948	1,261,552	24,604	
	TOTAL REVENUES	1,229,515	1,213,973	1,294,948	1,321,552	26,604	
	Expenses						
572.10-12	Regular Salaries	348,204	391,772	400,869	408,203	7,334	
572.10-14	Overtime	3,765	3,677	4,450	4,450	0	
572.10-xx	Employee Benefits	160,808	159,075	178,117	189,316	11,199	
	Total Personnel Expenses	512,777	554,524	583,436	601,969	18,533	
572.31-10	Professional Services	600	0	0	0	0	
572.34-10	Other Contracted Services	107,203	96,293	99,013	103,048	4,035	Aquatic weed control & stump removal
572.34-20	Governmental Services	563	1,885	3,150	5,000	1,850	
572.40-10	Travel/Training	819	359	400	400	0	
572.41-10, 20	Communications	4,592	5,763	7,564	7,480	(84)	
572.42-01	Postage	124	114	175	175	0	
572.43-10	Utilities Expense	108,561	116,607	124,220	129,445	5,225	
572.44-10	Rentals & Leases	9,072	5,284	8,120	8,120	0	
572.45-20	Vehicle Insurance	3,742	4,287	5,128	5,040	(88)	
572.46-10	Equipment Repairs (Decks & Boardwalks)	132,824	81,324	100,000	100,000	0	
572.46-20	Vehicle Repair	29,322	34,486	29,300	31,000	1,700	
572.46-30	Maintenance Agreements	0	1,731	1,300	13,800	12,500	Inc. due to reservation software \$1,000/month
572.46-40	Small Tools & Equipment	24,555	25,674	25,000	25,000	0	
572.47-10	Printing & Binding	3,472	4,686	3,100	4,000	900	
572.48-10	Promotional Activities	2,283	812	1,500	2,000	500	
572.49-10	Other Current Charges	771	835	1,601	1,600	(1)	
572.49-14	Landfill Tipping Fees	13,384	6,298	7,500	10,000	2,500	
572.49-15	Advertising	871	0	1,000	1,000	0	
572.51-10	Office Supplies	46	203	750	500	(250)	
572.51-20	Data Processing Supplies	240	137	150	150	0	
572.52-10	Gas, Oil & Lubricants	65,087	77,420	66,711	70,550	3,839	
572.52-12	Other Operating Expenses	34,431	45,092	40,000	43,000	3,000	
572.52-20	Clothing & Wearing Apparel	1,523	991	4,930	4,600	(330)	
572.52-30	Data Processing Software	1,656	0	525	0	(525)	
572.54-10	Publications/Memberships	47	0	175	175	0	
	Total Operating Expenses	545,788	510,281	531,312	566,083	34,771	

**Flagler County Board of County Commissioners
FY 2013-2014**

RECREATION FACILITIES - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1440	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Expenses - continued						
572.64-10	Equipment	60,950	39,168	70,200	43,500	(26,700)	Wadsworth storage building replacement \$4,200
	Total Capital Expenses	60,950	39,168	70,200	43,500	(26,700)	& Capital Equipment
	CAPITAL EQUIPMENT:						
	2004 Ford F250 3/4 Ton P/U		129,307	F350 Utility Body 4X4	32,500		
	2004 SCAG Walk Behind Mower			- 48" SCAG Tigercat	6,800		
				Total Vehicles	39,300		
572.81-01	Aid/Contribution-School Board	110,000	110,000	110,000	110,000	0	
	Total Grants & Aids	110,000	110,000	110,000	110,000	0	
	TOTAL EXPENSES	1,229,515	1,213,973	1,294,948	1,321,552	26,604	Overall Expense Increase/Decrease: 2.05%

RECREATION FACILITIES - GENERAL SERVICES - VESSEL REGISTRATION

GENERAL FUND

Fund 001 Dept 1446	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
329.02-01	Vessel Registration	33,267	32,952	34,000	34,000	0	
399.00-00	Cash Carry Forward-Vessel Registration	119,095	119,808	28,039	34,551	6,512	FY13 CCF total \$88,039, \$60,000 used to fund
	TOTAL REVENUES	152,362	152,760	62,039	68,551	6,512	Capital Project for Bing's Dock Replacement
	Expenses						
572.46-10	Vessel Registration-Operating expenses	32,554	6,672	19,539	19,539	0	
	Total Operating Expenses	32,554	6,672	19,539	19,539	0	
572.63-10	Vessel Registration-Capital expenses	0	9,150	42,500	49,012	6,512	FY13 \$60,000 budgeted in Capital Projects for
	Total Capital Expenses	0	9,150	42,500	49,012	6,512	Bing's Dock Replacement
	TOTAL EXPENSES	32,554	15,822	62,039	68,551	6,512	
	Personnel Summary -Positions						
	Parks & Rec Manager	1.00	1.00	1.00	1.00	0.00	
	Parks & Rec Supervisor I	0.00	0.00	0.00	0.00	0.00	
	Chief of Trades	1.00	1.00	1.00	1.00	0.00	
	Tradesworker IV	2.00	2.00	3.00	3.00	0.00	
	Tradesworker III	2.00	1.00	1.00	1.00	0.00	
	Tradesworker II	1.00	4.00	3.00	3.00	0.00	
	Maintenance Technician II	2.00	2.00	2.00	2.00	0.00	
	Custodian II	1.00	1.00	1.00	1.00	0.00	
	Custodian I	2.50	1.50	1.50	1.50	0.00	
	Equipment Operator I	0.00	0.00	0.00	0.00	0.00	
	Total Positions	12.50	13.50	13.50	13.50	0.00	

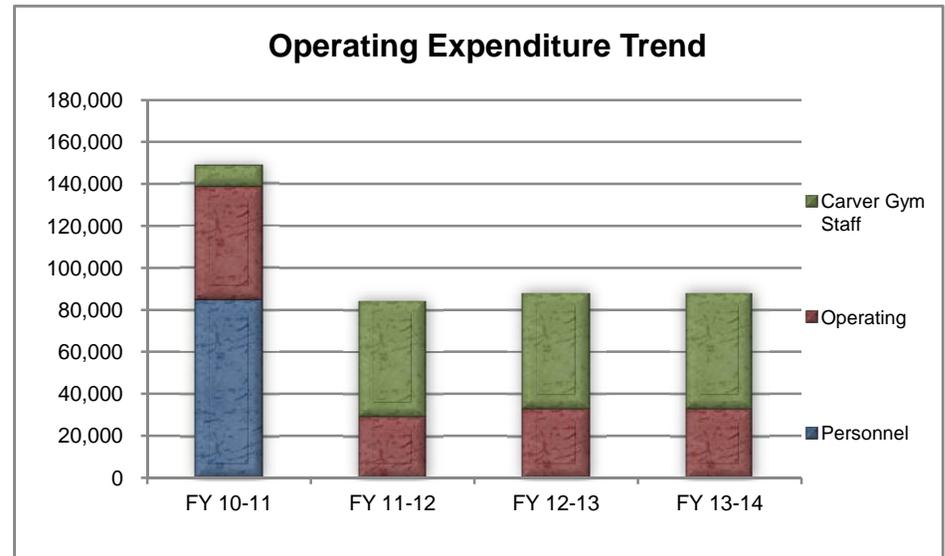
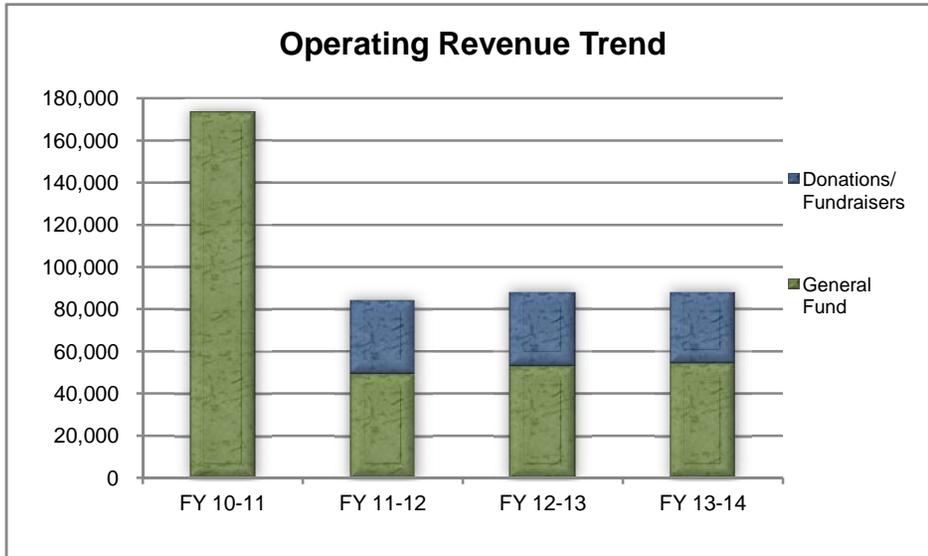
**Flagler County Board of County Commissioners
FY 2013-2014**

RECREATION SERVICES/PROGRAMS - GENERAL SERVICES (Carver Gym)						GENERAL FUND
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
Dept 1442		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)
	Revenues					
366.03-00	Donations/Fundraisers	0	0	0	0	0
381.00-00	Interfund Transfer-Crime Prevention Fund	0	15,000	15,000	14,000	(1,000)
337.70-07	City of Bunnell	0	10,000	10,000	10,000	0
337.70-06	Flagler County School Board	0	10,000	10,000	10,000	0
	General Fund	173,269	49,132	53,000	54,000	1,000
	TOTAL REVENUES	173,269	84,132	88,000	88,000	0
	Expenses					
572.10-12	Regular Salaries	52,628	0	0	0	0
572.10-14	Overtime	0	0	0	0	0
572.10-xx	Employee Benefits	31,783	0	0	0	0
	Total Personnel Expenses	84,411	0	0	0	0
573.34-10	Other Contracted Services	548	639	1,550	1,550	0 Contribution to City of Bunnell
41-10,41-20	Communications	2,798	321	0	0	0
572.42-01	Postage	12	0	0	0	0
572.43-10	Utilities Expense	24,341	25,090	25,550	25,550	0
572.44-10	Rentals & Leases	539	0	0	0	0
572.45-20	Vehicle Insurance	764	0	0	0	0
572.46-10	Building/Equipment Repairs	9,443	1,847	3,600	3,600	0
572.46-20	Vehicle Repair	0	13	0	0	0
572.46-21	Maintenance Agreements	550	0	0	0	0
46-40,46-41	Small Tools & Equipment	10,496	806	300	300	0
572.47-10	Printing & Binding	677	0	0	0	0
51-10, 51-11	Office Supplies & Office Equipment Under \$1,000	2,315	323	0	0	0
572.52-12	Other Operating Expenses	554	93	2,000	2,000	0
572.52-20	Clothing & Wearing Apparel	731	0	0	0	0
	Total Operating Expenses	53,768	29,132	33,000	33,000	0
572.62-10	Buildings	11,382	0	0	0	0
572.64-10	Equipment	13,235	0	0	0	0
	Total Capital Expenses	24,617	0	0	0	0
572.81-01	Grants/Aids/Contributions	10,473	55,000	55,000	55,000	0 Carver staff salaries
	Total Grants/Aids	10,473	55,000	55,000	55,000	0 funded by \$35K donations
	TOTAL EXPENSES	173,269	84,132	88,000	88,000	0 Overall Expense Increase/Decrease:
						0.00%

**Flagler County Board of County Commissioners
FY 2013-2014**

RECREATION SERVICES/PROGRAMS - GENERAL SERVICES (Carver Gym)

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Donations/ Fundraisers
General Fund

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Donations/ Fundraisers	0	35,000	35,000	34,000
General Fund	173,269	49,132	53,000	54,000
	173,269	84,132	88,000	88,000

Expenses

Personnel
Operating
Carver Gym Staff
Future Capital Outlay

Personnel	84,411	0	0	0
Operating	53,768	29,132	33,000	33,000
Carver Gym Staff	10,473	55,000	55,000	55,000
Future Capital Outlay	24,617	0	0	0
	173,269	84,132	88,000	88,000

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary -Positions				
Recreation Supervisor	1.00	0.00	0.00	0.00
Recreation Leader	1.00	0.00	0.00	0.00
Total Positions	2.00	0.00	0.00	0.00

**Flagler County Board of County Commissioners
FY 2013-2014**

BULL CREEK FISH CAMP - GENERAL SERVICES

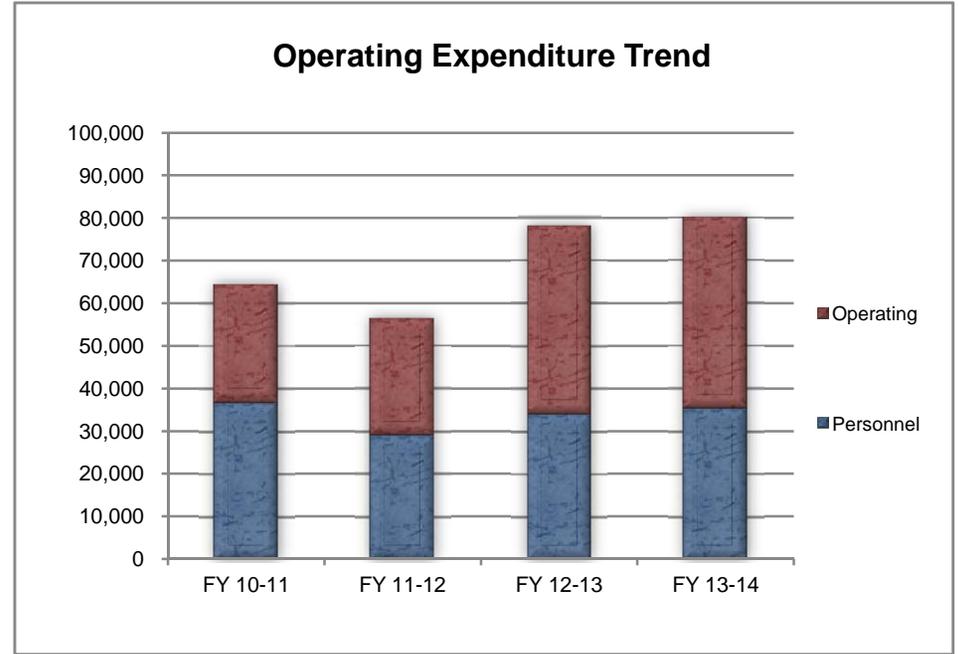
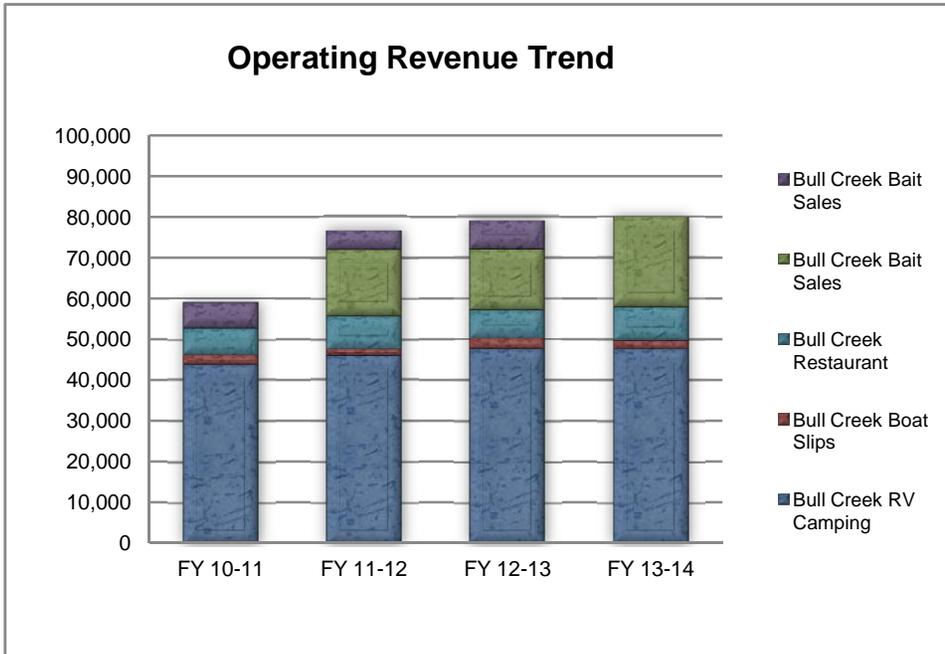
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1444		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Revenues						
347.29-02	Bull Creek RV Camping	43,654	45,872	47,500	47,500	0	
347.29-03	Bull Creek Boat Slips	2,568	1,650	2,500	2,000	(500)	
347.29-05	Bull Creek Boat Ramp Fees	6,621	8,196	7,000	8,376	1,376	
347.29-06	Bull Creek Bait Sales	0	16,247	15,000	22,000	7,000	FY13 actuals @ \$21,381
362.01-04	Restaurant Rent	6,050	4,717	7,000	0	(7,000)	
	General Fund	11,610	(20,426)	(892)	264	1,156	Contributions from (to) General Fund
	TOTAL REVENUES	70,503	56,256	78,108	80,140	2,032	
572.10-12	Regular Salaries	22,595	18,156	20,613	21,128	515	
572.10-14	Overtime	1,256	1,137	1,500	1,500	0	
572.10-xx	Employee Benefits	12,792	9,618	11,904	12,589	685	
	Total Personnel Expenses	36,643	28,911	34,017	35,217	1,200	
	Expenses						
572.34-10	Other Contracted Services	1,236	1,927	3,068	3,068	0	
572.34-20	Governmental Services	1,000	355	1,000	1,000	0	
572.41-10	Communications	27	0	890	1,310	420	
572.43-10	Utilities Expense	9,454	9,688	10,855	10,855	0	
572.44-10	Rentals & Leases	480	0	0	0	0	
572.45-20	Vehicle Insurance	620	0	0	0	0	
572.46-10	Building/Equipment Repairs	7,492	2,247	5,000	5,000	0	
572.46-40	Small Tools & Equipment	940	817	1,200	1,200	0	
572.47-10	Printing & Binding	147	771	500	500	0	
572.48-10	Promotional Activities	0	475	300	1,000	700	
572.49-10	Other Current Charges/Oblig	1,441	1,607	2,088	2,000	(88)	
572.49-15	Advertising	3,265	0	5,000	3,000	(2,000)	
572.51-10	Office Supplies	24	17	150	150	0	
572.51-11	Office Equipment under \$1,000	102	0	100	100	0	
572.52-12	Other Operating Expenses	1,582	9,441	13,940	15,500	1,560	Includes bait purchases \$9K
572.52-20	Clothing & Wearing Apparel	0	0	0	240	240	
	Total Operating Expenses	27,810	27,345	44,091	44,923	832	
	TOTAL EXPENSES	64,453	56,256	78,108	80,140	2,032	Overall Expense Increase/Decrease: 2.60%

**Flagler County Board of County Commissioners
FY 2013-2014**

BULL CREEK FISH CAMP - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

Fee structure was adopted in 2008 when the property was purchased.

SUMMARY

Revenues

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Bull Creek RV Camping	43,654	45,872	47,500	47,500
Bull Creek Boat Slips	2,568	1,650	2,500	2,000
Bull Creek Restaurant	6,621	8,196	7,000	8,376
Bull Creek Bait Sales	0	16,247	15,000	22,000
Bull Creek Bait Sales	6,050	4,717	7,000	0
General Fund	11,610	(20,426)	(892)	264
Total	70,503	56,256	78,108	80,140

Expenses

Personnel	36,643	28,911	34,017	35,217
Operating	27,810	27,345	44,091	44,923
Total	64,453	56,256	78,108	80,140

Personnel Summary -Positions

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Maintenance Tech 1	1.00	1.00	1.00	0.00
Parks Ranger I	0.00	0.00	0.00	1.00
Total Positions	1.00	1.00	1.00	1.00

**Flagler County Board of County Commissioners
FY 2013-2014**

PRINCESS PLACE - GENERAL SERVICES

GENERAL FUND

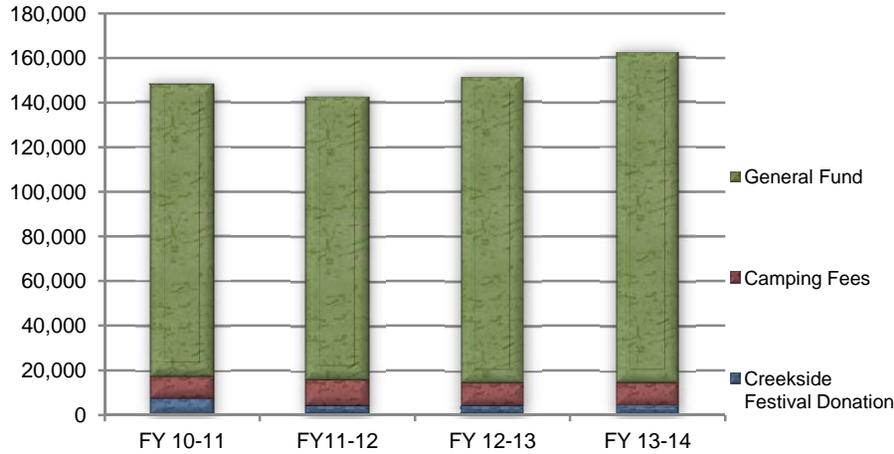
Fund 001 Dept 1445	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
366.05-00	Creekside Festival Donation	7,552	4,278	4,400	4,500	100	
347.29-01	Camping Fees	9,712	11,776	10,000	10,000	0	
	General Fund	130,797	126,767	136,899	147,685	10,786	
	TOTAL REVENUES	148,061	142,821	151,299	162,185	10,886	
	Expenses						
572.10-12	Regular Salaries	79,819	75,818	79,394	82,487	3,093	
572.10-14	Overtime	3,639	3,395	2,500	2,500	0	
572.10-xx	Employee Benefits	40,138	34,475	38,249	40,858	2,609	
	Total Personnel Expenses	123,596	113,688	120,143	125,845	5,702	
572.34-10	Other Contracted Services	3,919	1,920	3,140	6,140	3,000	Septic tank \$2,000
572.41-10	Communications	1,105	977	1,780	1,780	0	
572.43-10	Utilities Expense	12,031	9,844	14,016	12,500	(1,516)	
572.44-10	Rentals & Leases	0	3,000	0	3,000	3,000	
572.46-10	Building/Equipment Repairs	2,170	8,266	4,000	5,000	1,000	
572.46-20	Vehicle Repair	12	0	0	0	0	
572.46-40	Small Tools & Equipment	3,239	868	3,500	2,000	(1,500)	
572.XX-XX	Miscellaneous	126	0	0	0	0	
572.47-10	Printing & Binding	0	2,714	1,000	2,000	1,000	
572.47-xx	Office Supplies & Equipment	184	490	0	200	200	
572.52-12	Other Operating Expenses	1,679	1,054	3,000	3,000	0	
572.52-20	Clothing & Wearing Apparel	0	0	720	720	0	
	Total Operating Expenses	24,465	29,133	31,156	36,340	5,184	
	TOTAL EXPENSES	148,061	142,821	151,299	162,185	10,886	Overall Expense Increase/Decrease: 7.20%

**Flagler County Board of County Commissioners
FY 2013-2014**

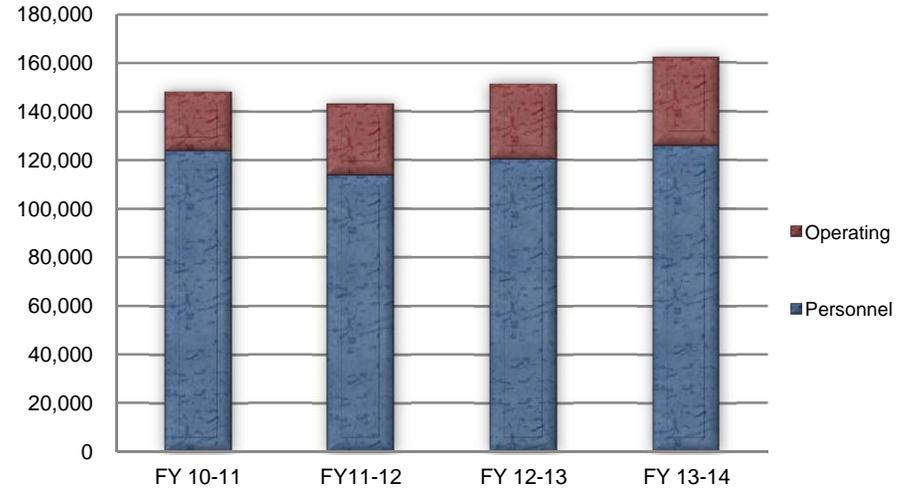
PRINCESS PLACE - GENERAL SERVICES

GENERAL FUND

Operating Revenue Trend



Operating Expenditure Trend



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

DU#1 - (1) Additional Park Ranger Shared w/Bull Creek 16,530

SUMMARY

Revenues

Creekside Festival Donation
Camping Fees
General Fund

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Creekside Festival Donation	7,552	4,278	4,400	4,500
Camping Fees	9,712	11,776	10,000	10,000
General Fund	130,797	126,767	136,899	147,685
Total	148,061	142,821	151,299	162,185

Expenses

Personnel
Operating

Personnel	123,596	113,688	120,143	125,845
Operating	24,465	29,133	31,156	36,340
Total	148,061	142,821	151,299	162,185

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Personnel Summary -Positions				
Maintenance Technician II	1.00	1.00	1.00	0.00
Parks Ranger III	0.00	0.00	0.00	1.00
Parks Ranger II	1.00	1.00	1.00	2.00
Parks Ranger I	0.00	1.00	1.00	0.00
Tradesworker II	1.00	0.00	0.00	0.00
Total Positions	3.00	3.00	3.00	3.00

**Flagler County Board of County Commissioners
FY 2013-2014**

PARKS & RECREATION-GRANTS - GENERAL SERVICES (Continued)

GENERAL FUND

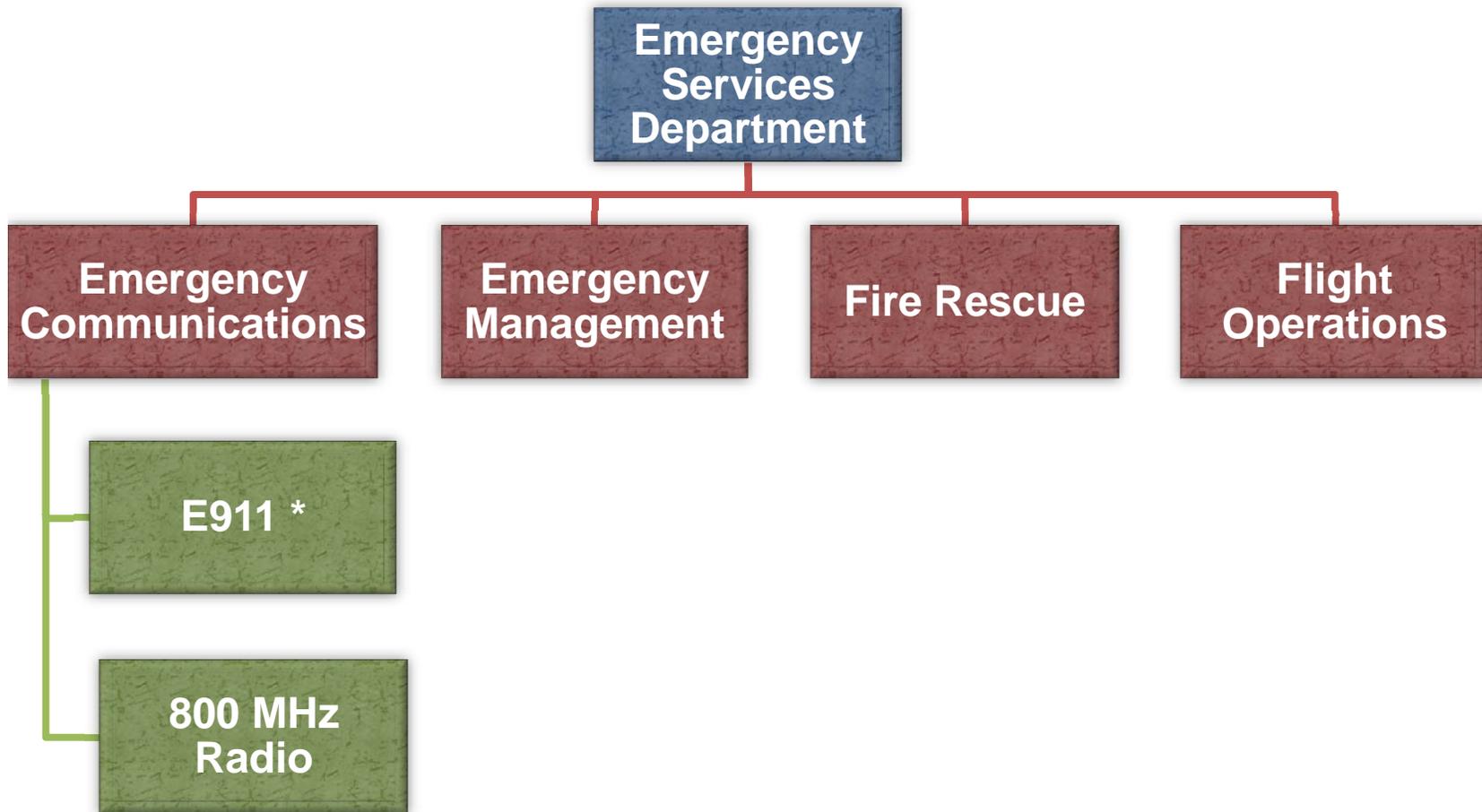
ARTIFICIAL REEF PROGRAM

See Fund 109 TDC Capital Improvement for the Match portion of this grant project (\$35,000).

Flagler County, in cooperation with the State of Florida Fish and Wildlife Conservation Commission Bureau of Marine Fisheries Management and the U.S. Army Corps of Engineers, works to enhance the demersal fishery habitat and sport and commercial fishing opportunities on the near shore continental shelf and, thereby, improve the quality of life for residents of coastal Flagler County by promoting the recreational activities and tourism through the construction of artificial fishing reefs. Grant ended FY11. Shown for historical information purposes only.

Fund 001 Dept 8055		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
DESCRIPTION		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)
Artificial Reef Program						
Revenues						
331.74-01	Reef Program Grants	48,371	0	0	0	0
TOTAL REVENUES		48,371	0	0	0	0
Expenses						
572.49-15	Advertising	122	0	0	0	0
572.52-15	Gas, Oil, Lubricants	0	0	0	0	0
Total Operating Expenses		122	0	0	0	0
572.63-44	Artificial Reef Construction	68,299	0	0	0	0
Total Capital Outlay		68,299	0	0	0	0
TOTAL EXPENSES		68,421	0	0	0	0

Flagler County Board of County Commissioners
FY 2013-2014



• E911 funding is shown within the Special Revenue Section.

Mr. Troy Harper, Emergency Management Div. Chief
Mr. Donald Petito, Fire Rescue Division Chief
1769 E. Moody Boulevard
Bunnell, FL 32110
(386) 313-4240

**Flagler County Board of County Commissioners
FY 2013-2014**

EMERGENCY SERVICES DEPARTMENT SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)
Revenues					
General Fund	8,440,836	7,123,131	8,048,647	8,024,220	(24,427)
Fines for Automation	19,200	21,803	19,500	19,500	0
City of Bunnell-Contribution	70,715	3,600	3,600	0	(3,600)
City of Flagler Beach-Contribution	28,264	7,224	7,223	0	(7,223)
City of Palm Coast-Contribution	7,224	7,224	7,223	0	(7,223)
Interest on Loans	4,172	0	0	0	0
EMPG-Federal Grant	64,241	59,388	103,343	108,156	4,813
EMPA-State Grant	85,880	113,581	185,161	184,965	(196)
Other Grant Funds*	9,871	77,544	95,155	36,362	(58,793)
Helicopter Fees	84,930	62,745	80,000	80,000	0
Ambulance Fees	2,174,697	2,060,113	2,350,000	2,250,000	(100,000)
Firefighters Supp Comp	18,821	19,983	21,000	22,200	1,200
Fire Inspection ReviewFees & Annual Inspections	7,095	8,740	6,700	6,825	125
CBE/ARRA Contributions	36,565	38,947	2,000	0	(2,000)
Hunter's Ridge DRI Funds (prior year)	0	0	0	200,000	200,000
Miscellaneous-Emergency Services Administration	48	0	0	0	0
Miscellaneous-Emergency Services	3,007	1,120	800	600	(200)
Loan Proceeds	0	0	123,000	0	(123,000)
Total Revenues	11,055,566	9,605,143	11,053,352	10,932,828	(120,524)

Expenses					
Emergency Services - Administration	270,322	209,074	224,530	218,462	(6,068)
Emergency Management/EMPA/EMPG Grant	360,690	383,688	501,249	505,792	4,543
Emergency Communication 800 MHz Radio System	1,390,946	1,253,647	1,259,473	1,269,822	10,349
Flight Operations	516,718	464,563	758,821	660,446	(98,375)
Fire/Rescue	8,507,241	7,212,946	8,214,124	8,241,944	27,820
Other Grants*	7,374	77,465	95,155	36,362	(58,793)
Total Expenses	11,053,291	9,601,383	11,053,352	10,932,828	(120,524)

Overall Expense Increase:

-1.09%

Revenues vs. Expenses

2,275	3,760	0	0	0
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DESCRIPTION	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)
Personnel Summary -Positions					
Emergency Services - Administration	1.75	1.25	0.75	0.75	0.00
Emergency Management General/EMPA/EMPG Grant	3.50	3.50	4.00	4.00	0.00
Emergency Services Grant - State Homeland Security Grant	0.00	0.80	0.80	0.00	(0.80)
Flight Operations	2.00	2.00	2.00	2.00	0.00
Fire/Rescue	84.00	83.00	83.00	83.00	0.00
Total Positions	91.25	90.55	90.55	89.75	(0.80)

Grant Funded Sr. Spec. Proj. Coordinator

Emergency Services Administration

The Emergency Services Department consists of Fire Rescue, Emergency Management, Flight Operations, and Emergency Communications (E911 Database and 800MHz Radio Communications). Emergency Services is responsible for all realms of countywide public safety with the exception of law enforcement. The highest priority for Emergency Services is to provide countywide expedient and effective public safety during times of emergency. To accomplish this task, all divisions work together providing planning, response, recovery, and mitigation for all scenarios in Flagler County.

The operation and mandates for Emergency Services include Florida Statutes, Chapters 252, 401, 633, 365, Florida Administrative Code 69A, 64E, OSHA CFR 1910, NFPA Fire Codes, Flagler County Code 14-51, 89, Presidential Directive #5, and the Stafford Act. Agencies providing direct input as to responsibilities include, Insurance Services Organization (ISO), Nuclear Regulatory Commission, Department of Homeland Security, Department of Defense, Florida Fire Marshall Office, Florida Division of Emergency Management, Florida Department of Management Services, Federal Communications Commission, Florida Department of Transportation, and the Occupational Safety and Health Administration. Following the guidance from these agencies and directives from the Flagler County Board of County Commissioners, Emergency Services provides a plethora of 24-hour services to assure the public's health, safety and welfare.

Primary Functions

- ❖ Maintain, exercise, and activate the Flagler County Comprehensive Emergency Management Plan.
- ❖ Train and educate the general public on fire prevention, hurricane preparedness, E911, etc.
- ❖ Maintain and develop adequate public warning and notification systems for use during natural or manmade emergency events.
- ❖ Develop and maintain the E911 Data Base and GIS information for accuracy and efficient operation.
- ❖ Provide 24-hour countywide fire coverage for brush fires, structure fires, hazmat events, auto accidents, etc.
- ❖ Provide 24-hour countywide EMS coverage and transport for medical and trauma calls.
- ❖ Assure public safety by completing fire building and construction inspections.
- ❖ Maintain and improve interoperability of 800MHz countywide radio communication system.
- ❖ Provide aerial support with FireFlight for fire, EMS, and law enforcement responses including reconnaissance flights for wildfire protection.
- ❖ Seek expedient reimbursement of public funds during disaster events.

Flagler County Board of County Commissioners
FY 2013-2014

ADMINISTRATION-EMERGENCY SERVICES

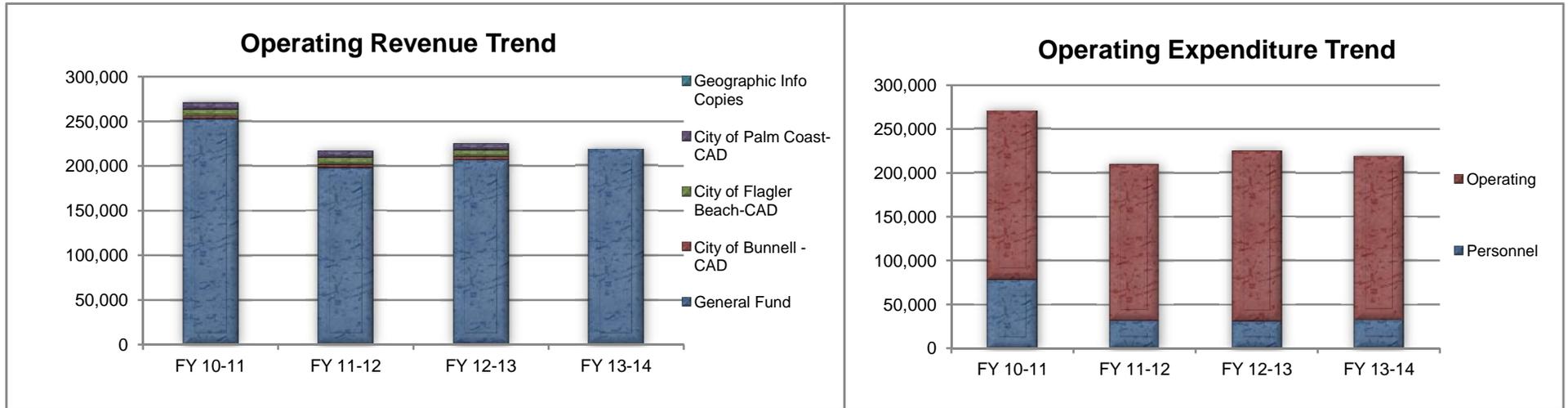
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3820		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Revenues						
337.20-01	Contribution-City of Palm Coast	3,600	3,600	3,600	0	(3,600)	Phased out CAD system maintenance
337.20-02	Contribution-City of Bunnell	7,224	7,224	7,223	0	(7,223)	Phased out CAD system maintenance
337.20-03	Contribution-City of Flagler Beach	7,224	7,224	7,223	0	(7,223)	Phased out CAD system maintenance
369.90-10	Geographic Info Copies	48	0	0	0	0	Public records requests
	General Fund	252,226	197,528	206,484	218,462	11,978	
	TOTAL REVENUES	270,322	215,576	224,530	218,462	(6,068)	
	Expenses						
522.10-12	Regular Salaries	54,260	21,533	21,533	22,072	539	
522.10-14	Overtime	16	5	0	0	0	
522.xx-xx	Employee Benefits	23,660	9,565	9,041	9,652	611	
	Total Personnel Expenses	77,936	31,103	30,574	31,724	1,150	
522.34-10	Other Contracted Services	730	0	0	0	0	
41-10,41-20	Communications	1,792	2,501	7,146	6,906	(240)	
522.42-01	Postage Expense	3	4	50	50	0	
522.43-10	Utilities Expense	59,468	49,252	58,200	51,997	(6,203)	EOC & Vehicle Storage Building electric & water (60%)
522.45-20	Vehicle Insurance	249	280	281	281	0	
522.46-10	Bldg/Equip Repairs	120	0	0	0	0	
522.46-20	Vehicle Repair	571	564	400	400	0	
522.46-30	Maintenance Agreements	120,301	120,324	120,399	119,624	(775)	
522.46-40	Small Tools & Equip	0	1	0	0	0	
522.47-10	Printing & Binding	48	0	100	100	0	
522.51-10	Office Supplies	1,380	111	1,315	1,315	0	
522.52-10	Gas, Oil & Lubricants	3,437	2,705	3,965	3,965	0	
522.52-12	Other Operating Expenses	2,287	2,229	2,100	2,100	0	Janitorial supplies for EOC
522.52-30	Data Processing Software	2,000	0	0	0	0	
	Total Operating Expenses	192,386	177,971	193,956	186,738	(7,218)	
522.64-10	Equipment	0	6,502	0	0	0	Capital Technology
	Total Capital Expenses	0	6,502	0	0	0	
	TOTAL EXPENSES	270,322	215,576	224,530	218,462	(6,068)	Overall Expense Reduction: -2.70%

**Flagler County Board of County Commissioners
FY 2013-2014**

ADMINISTRATION-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
General Fund	252,226	197,528	206,484	218,462
City of Bunnell - CAD	3,600	3,600	3,600	0
City of Flagler Beach-CAD	7,224	7,224	7,223	0
City of Palm Coast-CAD	7,224	7,224	7,223	0
Geographic Info Copies	48	0	0	0
Total	270,322	215,576	224,530	218,462

Expenses

Personnel	77,936	31,103	30,574	31,724
Operating	192,386	177,971	193,956	186,738
Total	270,322	209,074	224,530	218,462

Personnel Summary -Positions

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Accountant	0.50	0.00	0.00	0.00
Accounting Clerk	0.00	0.50	0.00	0.00
Receptionist*	1.00	0.50	0.50	0.50
E911 Coordinator-Split Funded	0.25	0.25	0.25	0.25
Total Positions	1.75	1.25	0.75	0.75

*Shared with Gen Svces

Emergency Management

The Emergency Management Division provides 24-hour response and recovery public safety services for all of Flagler County. Emergency Management is responsible for planning, mitigation, response and recovery from all disaster events such as hurricanes, tornadoes, wildfires, etc. The Florida Statutes (Chapter 252) require that every county have an Emergency Management program to assure adequate preparedness.

The highest priority for Emergency Management is to provide countywide disaster preparedness to assure continuity of government and public safety during any unusual event. Emergency Management defines disaster as any event that disrupts the normal day-to-day operation of Flagler County. An Emergency Management event could be as small as contamination from an auto accident or as large as a regional evacuation. Operational mandates for Emergency Management include Florida Statute Chapter 252, Florida Administrative Code 9G, Flagler County Codes, Presidential Directives, the federal Stafford Act, the PETS Act, and the Shelter Retrofit program. Agencies providing direct input to responsibilities include the Nuclear Regulatory Commission, Department of Homeland Security, National Weather Service, National Hurricane Center, Florida Division of Emergency Management, Federal Emergency Management Agency, Florida Department of Transportation, Florida Governor's Office, and the Department of Defense.

3 positions in the Emergency Management Division are funded by the Florida Emergency Preparedness Assistance grant (EMPA), the federal Emergency Management Preparedness grant (EMPG), Department of Homeland Security grants, and Hazardous Analysis Planning grants. These positions are responsible for all planning documents, mapping, and general preparedness activities under the supervision of the Emergency Management Division Chief.

Primary Functions

- ❖ Maintain, exercise, and activate the Flagler County Comprehensive Emergency Management Plan.
- ❖ Train and educate the general public on hurricane preparedness, disaster events, and severe weather.
- ❖ Provide 24-hour coverage for any unusual event in Flagler County and respond as needed.
- ❖ Respond to emergencies and events as needed to support public safety.
- ❖ Assure adequate public warning and notification of a threat to public safety.
- ❖ Assure adequate notification for countywide protective actions during a disaster event.
- ❖ Document and submit appropriate material for expense reimbursement to Flagler County after declared emergencies.
- ❖ Train and educate all agencies on roles within the Emergency Operations Center during activation.
- ❖ Author, review, and exercise planning and procedure documents to assure proper operation during real disaster events.
- ❖ Organize and plan for secure and adequate continuity of operations of Flagler County governments during disasters.
- ❖ Recruit and train disaster volunteers as authorized by County Code Chapter 12
- ❖ Follow all federal mandates regarding terrorism planning and responses.

Flagler County Board of County Commissioners
FY 2013-2014

EMERGENCY MANAGEMENT GENERAL-EMERGENCY SERVICES

GENERAL FUND

Fund 001 Dept 3812		DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS	
		Revenues							
		General Fund	210,347	207,898	212,745	212,672	(73)		
		TOTAL REVENUES	210,347	207,898	212,745	212,672	(73)		
		Expenses							
525.10-12		Regular Salaries	123,136	127,864	125,821	109,654	(16,167)	Emerg. Mgt. Technician reduced to .25%	
525.xx-xx		Employee Benefits	41,499	38,133	40,557	37,141	(3,416)		
		Total Personnel Expenses	164,635	165,997	166,378	146,795	(19,583)		
525.34-10		Other Contracted Services	0	0	0	20,317	20,317	All hazard incident mgt. team training/exercise	
525.40-10		Travel Expense	547	5	0	0	0		
525.41-xx		Communications Inst/Repr	143	0	0	3,468	3,468		
525.41-10		Utilities Expense	36,425	29,702	35,600	31,325	(4,275)	EOC & Vehicle Storage Building electric - 40%	
525.46-10		Bldg/Equip Repairs	2,013	(395)	0	0	0		
525.46-30		Maintenance Agreements	0	11,801	6,290	0	(6,290)	Ops Room/EOC Audio & Video Equip Maintenance	
525.46-40		Small Tools & Equipment	3,614	0	657	657	0		
525.51-11		Office Equipment	370	788	0	6,290	6,290		
525.52-12		Other Operating Expenses	2,600	0	3,820	3,820	0	EOC Activation supplies	
		Total Operating Expenses	45,712	41,901	46,367	65,877	19,510		
525.64-10		Equipment	0	0	0	0	0		
		Total Capital Expenses	0	0	0	0	0		
		TOTAL EXPENSES	210,347	207,898	212,745	212,672	(73)	Overall Expense Increase: -0.03%	

**Flagler County Board of County Commissioners
FY 2013-2014**

EMERGENCY MANAGEMENT PREPAREDNESS ASSISTANCE GRANTS

EMPA-The Emergency Management Preparedness Agreement is a recurring grant developed by Florida Legislature in the mid-90's after Hurricane Andrew. The purpose of this grant is to provide a minimum amount of funding to assure adequate planning, response, and recovery by every county. The mandate for this grant is contained in Florida Statute Chapter 252. The source of these funds comes from the \$2.00/\$4.00 (\$2.00 for homes and \$4.00 for businesses) surcharge on property insurance. The annual amount of this grant for Flagler County is approximately \$103,000.00 which historically was awarded in September. The State of Florida migrated the EMPA Grant to a July fiscal cycle in 2010.

EMPG-The Emergency Management Preparedness Grant is a recurring grant developed by FEMA as part of the 1950 Stafford Act. This funding is allocated to each state for allocation to every county based on population and general threats. The purpose of this grant is to assist all counties with maintaining an Emergency Management program. The funding is part of the overall Department of Homeland Security budget and must be APPROVED by Congress every year. This is a matching grant with an annual historical amount of approximately \$59,000.00.

EMERGENCY MANAGEMENT EMPG FEDERAL GRANT-EMERGENCY SERVICES						GENERAL FUND	
Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8040/8612	DESCRIPTION	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	EMPG/EMPA GRANTS SEPARATED IN FY 11 OLD FUND NUMBER 8040
	Revenues						
331.23-00	EMPG-Federal Funds	64,241	59,388	103,343	108,156	4,813	Includes FY13 rollover \$44,290 to match State fiscal year
	TOTAL REVENUE	64,241	59,388	103,343	108,156	4,813	
	Expenses						
525.10-12	Regular Salaries	40,221	39,998	39,998	40,998	1,000	
525.xx-xx	Employee Benefits	18,298	13,331	13,532	14,587	1,055	
	Total Personnel Expenses	58,519	53,329	53,530	55,585	2,055	
41-10,41-20	Communications	6,036	7,817	4,872	2,880	(1,992)	Moved Brighthouse to EM-General
525.46-40	Small Tools & Equipment	0	3	651	5,401	4,750	
525.52-12	Other Operating Expenses	0	0	44,290	44,290	0	FY13 grant rollover to offset State fiscal year
	Total Operating Expenses	6,036	7,820	49,813	52,571	2,758	
	TOTAL EMPG GRANT EXPENSES	64,555	61,149	103,343	108,156	4,813	

**Flagler County Board of County Commissioners
FY 2013-2014**

EMERGENCY MANAGEMENT EMPA STATE GRANT-EMERGENCY SERVICES

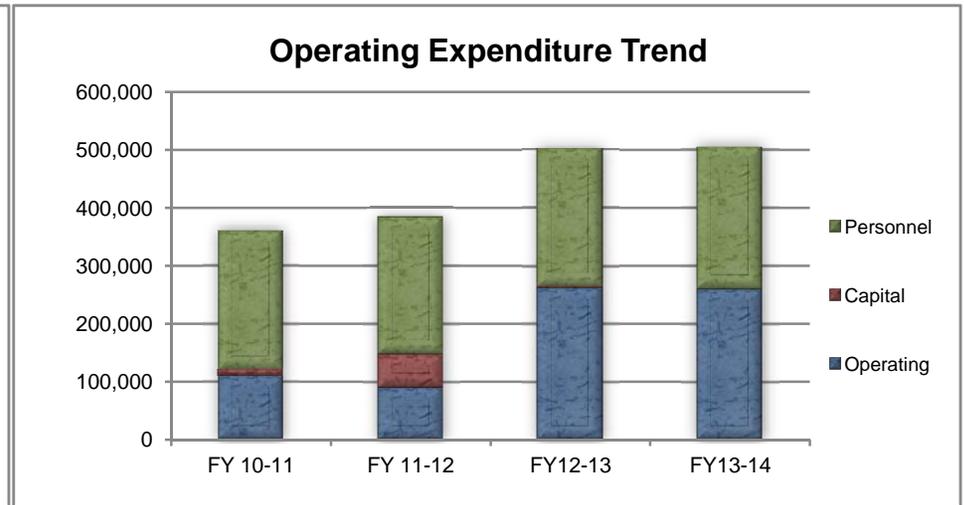
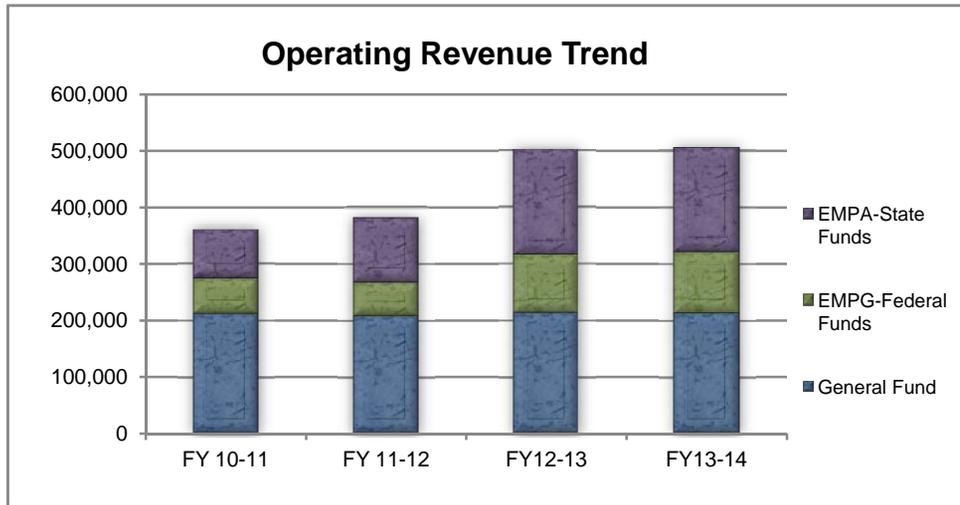
GENERAL FUND

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8040/8613		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	
	Revenues						EMPG/EMPA GRANTS SEPARATED IN FY 11 OLD FUND NUMBER 8040
334.23-00	EMPA-State Funds	85,880	113,581	185,161	184,964	(197)	Includes FY13 rollover \$79,355 to match State
	TOTAL REVENUE	85,880	113,581	185,161	184,964	(197)	fiscal year
	Expenses						
525.10-12	Regular Salaries	12,631	12,416	12,561	32,188	19,627	Emerg. Mgt. Technician increased to .75%
525.xx-xx	Employee Benefits	4,728	4,077	4,133	11,155	7,022	
	Total Personnel Expenses	17,359	16,493	16,694	43,343	26,649	
525.34-10	Other Contracted Services	113	1,967	6,818	13,318	6,500	Code Red Warning Community Notification System
525.40-10	Travel Expenses	3,248	1,775	10,387	4,862	(5,525)	Travel to Conferences Required by the Grant
41-10,41-20	Communications	7,113	4,180	11,192	9,162	(2,030)	New FAA helicopter tracking/XM radio trans frm EMPG
525-42-01	Postage Expense	363	330	250	250	0	
525.43-10	Utilities Expense	804	333	432	432	0	Contract restructured
525.44-10	Rentals & Leases	55	0	0	0	0	
525-45-20	Vehicle Insurance	535	560	562	841	279	
525-46-10	Building/Equipment Repairs	340	3,086	0	0	0	
525-46-20	Vehicle Repair	2,037	1,248	1,550	800	(750)	
525-46-30	Maintenance Agreements	17,315	1,694	12,577	12,152	(425)	Copier, E Team Maintenance
525-46-40	Small Tools & Equipment	10,216	3,295	9,275	475	(8,800)	Continued expansion of weather monitoring stations
525-47-10	Printing & Binding	1,077	2,512	6,638	4,500	(2,138)	Annual Disaster Guide, NIMS Forms & Publications
525-48-10	Promotional Activities	749	1,129	0	0	0	
525-51-10	Office Supplies	2,777	1,054	2,340	2,340	0	
525.51-11	Office Equipment	5,591	8,743	12,840	4,600	(8,240)	IMT Go Kits/Mtg Rm Table Replacement/EOC
525.51-20	Data Processing Supplies	16	0	0	0	0	equip./replacement AV bulbs, IMT Ipads
525-52-10	Gas, Oil & Lubricants	788	1,054	3,120	3,315	195	
525-52-12	Other Operating Expenses	1,759	3,457	3,926	3,000	(926)	
525-52-12	Other Operating Exp./Grant Rollover	0	0	79,355	79,310	(45)	FY13 grant rollover to offset State fiscal year
525.52-20	Clothing & Wearing Apparl	726	1,407	2,400	1,700	(700)	
525.52-30	Data Processing Software	1,165	1,608	0	0	0	
525.54-10	Publications/Memberships	857	425	0	0	0	
525-54-20	Conference/Seminar Registration	550	640	1,305	564	(741)	
	Total Operating Expenses	58,194	40,497	164,967	141,621	(23,346)	
525.64-10	Equipment	10,235	57,651	3,500	0	(3,500)	EOC GIS computer replacement
	Total Capital Expenses	10,235	57,651	3,500	0	(3,500)	
	TOTAL EMPA GRANT EXPENSES	85,788	114,641	185,161	184,964	(197)	
	TOTAL GRANT EXPENSES	150,343	175,790	288,504	293,120	4,616	

**Flagler County Board of County Commissioners
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EMERGENCY MANAGEMENT GENERAL-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. The other revenue source for this division is the annual State Emergency Management Preparedness Assistance grant allocation.

SUMMARY

Revenues

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY12-13	APPROVED FY13-14
General Fund	210,347	207,898	212,745	212,672
EMPG-Federal Funds	64,241	59,388	103,343	108,156
EMPA-State Funds	85,880	113,581	185,161	184,964
Total	360,468	380,867	501,249	505,792

Expenses

Personnel	240,513	235,819	236,602	245,723
Operating	109,942	90,218	261,147	260,069
Capital	10,235	57,651	3,500	0
Total	360,690	383,688	501,249	505,792

Personnel Summary -Positions

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY12-13	APPROVED FY13-14
EM Division Chief-General Fund	1.00	1.00	1.00	1.00
EM Technician-General Fund	0.70	0.70	0.70	0.25
Accountant I - General Fund	0.50	0.00	0.00	0.00
Accounting Clerk-General Fund	0.00	0.50	1.00	1.00
EM Technician-EMPA Grant	0.30	0.30	0.30	0.75
EM Planner-EMPG Grant	1.00	1.00	1.00	1.00
Total Positions	3.50	3.50	4.00	4.00

800 MHz Radio System (Emergency Communication)

The 800MHz Radio System (Emergency Communication) provides for 24-hour continuous operation of Flagler County's trunked radio system, used by all emergency responders (Sheriff's Deputies, Municipal law enforcement, Fire, and EMS units) to communicate with one another and dispatch. The radio system is monitored 24 hours a day and has 0.25 staff assigned to manage the system. The 800MHz radio system operates countywide and serves all government agencies within Flagler County and outside agencies responding into Flagler County.

The highest priority for the 800MHz Radio System is to provide immediate and dependable radio communications throughout the county. The county has 5 tower sites used to provide this communication along with nearly 2,000 radios in use. Operational mandates for 800MHz Radio System include directives from the Federal Communications Commission, Federal Aviation Authority, Department of Homeland Security, Department of Defense, United States Secret Service, Florida Department of Management Services, Flagler County Codes, and the Florida Department of Health.

The system was created in 2004 as a result of the 1998 wildfires and terrorist attacks of 9/11/2001. It provides countywide coverage to the Cities of Palm Coast, Flagler Beach, and Bunnell, Flagler County and the Flagler County Sheriff's Office. The cost to initially install the infrastructure and user equipment was \$10,030,579. This project was funded through a bond issue in the amount of \$11,346,000. The system features over three million calls per year.

Primary Functions

- ❖ Maintain radio interoperability with all agencies using the radio system.
- ❖ Design and maintain radio interoperability with agencies in adjoining counties to support mutual aid response.
- ❖ Comply with all mutual aid frequency allocations and radio system usage.
- ❖ Assure reliable system coverage without disruption/down time.
- ❖ Provide security at all tower sites.
- ❖ Assure adequate non-commercial power availability at tower sites.
- ❖ Comply with all FCC rules and regulations.
- ❖ Prepare expansion plans for future growth of the radio system.
- ❖ Maintain user groups to assure communication with all agencies.
- ❖ Prepare bid specification documents for maintenance contracts and user equipment and system upgrades.

**Flagler County Board of County Commissioners
FY 2013-2014**

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM-EMERGENCY SERVICES

GENERAL FUND

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 3816		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	COMMENTS
	Revenues						
351.12-00	Fines for Automation	19,200	21,803	19,500	19,500	0	
	General Fund	384,901	380,003	397,447	407,647	10,200	
	TOTAL REVENUES	404,101	401,806	416,947	427,147	10,200	
	Expenses						
529.34-10	Other Contracted Services	0	0	10,000	10,000	0	Contract as necessary for emergency repairs
529.40-10	Travel Expenses	0	0	0	0	0	
41-10,41-20	Communications	13,670	9,347	1,260	1,260	0	
529.41-30	Postage Expense	11	5	0	0	0	
529.43-10	Utilities Expenses	23,768	22,804	27,720	27,720	0	
529.44-10	Rentals and Leases	137,561	142,046	147,693	149,299	1,606	Scheduled rent increase per agreement
529.45-10	General Liability Insurance	767	755	767	767	0	
529.45-20	Vehicle Insurance	267	280	281	0	(281)	Vehicle in surplus will not be replaced in FY14
529.46-10	Bldg/Equip Repairs	0	649	450	450	0	
529.46-20	Vehicle Repair	268	478	300	0	(300)	
529.46-30	Maintenance Agreements	225,050	225,182	225,051	225,051	0	Per existing maintenance contracts
529.46-40	Small Tools & Equipment	1,313	0	45	0	(45)	
529.51-10	Office Supplies	0	30	0	0	0	
529.51-11	Office Equipment	0	80	0	0	0	
529.51-20	Data Processing Supplies	147	0	0	0	0	
529.52-10	Gas, Oil & Lubricants	1,255	150	3,380	2,600	(780)	
529.52-12	Other Operating Expenses	24	0	0	10,000	10,000	Earmarked for 800 MHz repair
	Total Operating Expenses	404,101	401,806	416,947	427,147	10,200	

**Flagler County Board of County Commissioners
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EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM-EMERGENCY SERVICES/DEBT SERVICE

GENERAL FUND

Fund 001 Dept 3816	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Revenues						
337.20-02 City of Bunnell (loan repayment)	67,115	0	0	0	0	Loan satisfied in 2010-11
337.20-03 City of Flagler Beach (loan repayment)	21,040	0	0	0	0	Loan satisfied in 2010-11
361.10-00 Interest-MMIA (for loans above)	4,172	0	0	0	0	
General Fund	894,518	851,841	842,526	842,675	149	
TOTAL REVENUES	986,845	851,841	842,526	842,675	149	
Expenses						
529.71-30 Principal on Loan	646,140	547,350	573,160	600,750	27,590	Purchase of 800 MHz Communication System
529.72-30 Interest on Loan	340,205	303,991	268,616	241,175	(27,441)	Maturity Date 10/01/2020-details in Debt Svc. Section
529.73-10 Other Debt Service Costs	500	500	750	750	0	GASB 53 annual report fee
TOTAL DEBT SERV. EXP.	986,845	851,841	842,526	842,675	149	
TOTAL FUND EXPENSES	1,390,946	1,253,647	1,259,473	1,269,822	10,349	Overall Expense Increase/Decrease: 0.82%

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM EXPANSION RESERVES

GENERAL FUND

Fund 126	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Revenues						
220.16-02 City of Palm Coast -800 MHz Escrow	0	300,000	300,000	0	(300,000)	
399.00-00 Cash Carry Forward	300,000	299,832	600,000	900,000	300,000	
TOTAL REVENUES	300,000	599,832	900,000	900,000	0	
529.31-10 Professional Services	168	245	0	500	500	PFM investment fees
	168	245	0	500	500	
Reserves						
587.98-50 800 MHz Future Expansion Reserves	299,832	599,755	900,000	899,500	(500)	
TOTAL EXPENDITURES	299,832	599,755	900,000	900,000	(500)	

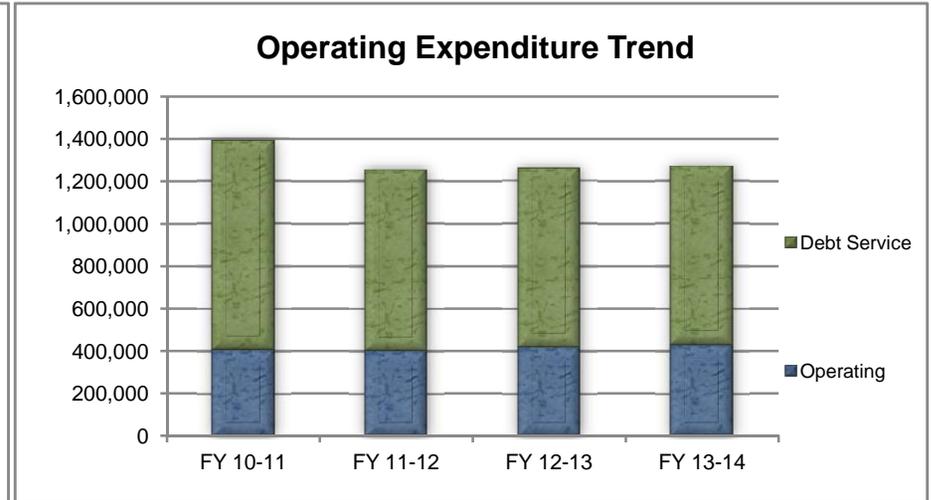
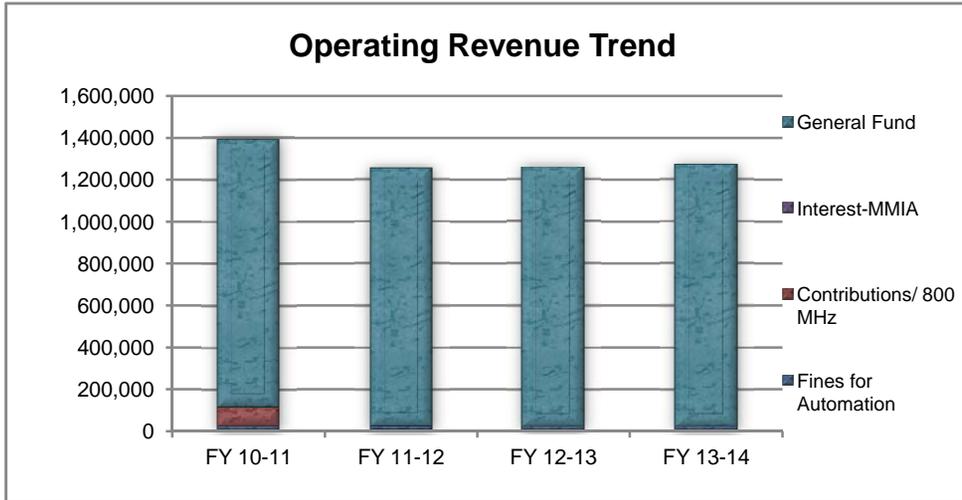
**Flagler County Board of County Commissioners
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800 MHZ System - Amortization Schedule							
Fund:	001			Account #	001-3816-529		
Loan:		\$10,043,032					
Rate:		4.7325%					
Length:		15 Years					
Calculation Period							
FY	Date Due	Principal Payment	Interest Payment	Total P&I	BY FISCAL YEAR		TOTAL
					Principal	Interest	
2006	04/01/06	314,170	242,925	557,095	314,170	242,925	557,095
2007	10/01/06	315,060	231,508	546,568			
	04/01/07	331,080	224,053	555,133	646,140	455,562	1,101,702
2008	10/01/07	331,080	216,219	547,299			
	04/01/08	346,210	208,385	554,595	677,290	424,604	1,101,894
2009	10/01/08	346,210	200,193	546,403			
	04/01/09	362,230	192,001	554,231	708,440	392,193	1,100,633
2010	10/01/09	363,120	183,429	546,549			
	04/01/10	379,140	174,837	553,977	742,260	358,266	1,100,526
2011	10/01/10	379,140	165,866	545,006			
	04/01/11	267,000	156,894	423,894	646,140	322,760	968,900
2012	10/01/11	267,890	150,576	418,466			
	04/01/12	279,460	144,237	423,697	547,350	294,814	842,164
2013	10/01/12	280,350	137,625	417,975			
	04/01/13	292,810	130,991	423,801	573,160	268,616	841,776
2014	10/01/13	293,700	124,062	417,762			
	04/01/14	307,050	117,113	424,163	600,750	241,175	841,925
2015	10/01/14	307,050	109,847	416,897			
	04/01/15	321,290	102,581	423,871	628,340	212,428	840,768
2016	10/01/15	321,290	94,979	416,269			
	04/01/16	336,420	87,376	423,796	657,710	182,355	840,065
2017	10/01/16	336,420	79,416	415,836			
	04/01/17	352,440	71,455	423,895	688,860	150,871	839,731
2018	10/01/17	351,550	63,116	414,666			
	04/01/18	368,460	54,797	423,257	720,010	117,913	837,923
2019	10/01/18	368,460	46,078	414,538			
	04/01/19	386,260	37,360	423,620	754,720	83,438	838,158
2020	10/01/19	385,370	28,220	413,590			
	04/01/20	403,170	19,101	422,271	788,540	47,321	835,861
2021	10/01/20	404,060	9,561	413,621	404,060	9,561	413,621
TOTALS		10,097,940	3,804,802	13,902,742	10,097,940	3,804,802	13,902,742

**Flagler County Board of County Commissioners
FY 2013-2014**

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Agreements were made with the City of Bunnell and Flagler Beach in which the County loaned them the funds for their portion of the 800 MHz system. The agreements are as follows:

City of Bunnell -Original loan amount \$302,856 plus 4.732% interest satisfied April 2011.

City of Flagler Beach-Original loan amount \$463,219 plus 4.732% interest satisfied May 2011.

Intergovernmental Radio Communications Program (Fines for Automation)

Section 318.21(9), Florida Statutes

Civil penalties received by a county court that result from traffic infractions pursuant to the provisions of ch. 381, F.S., shall be distributed and paid monthly as directed by s. 318.21, F.S. From each moving traffic violation, the amount of \$12.50 must be used by the county to fund its participation in an intergovernmental radio communication program. If the county is not participating in a program, the revenues collected must be used to fund local law enforcement automation.

SUMMARY

Revenues

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Fines for Automation	19,200	21,803	19,500	19,500
Contributions/ 800 MHz	88,155	0	0	0
Interest-MMIA	4,172	0	0	0
General Fund	1,279,419	1,231,844	1,239,973	1,250,322
	1,390,946	1,253,647	1,259,473	1,269,822

Expenses

Operating	404,101	401,806	416,947	427,147
Debt Service	986,845	851,841	842,526	842,675
	1,390,946	1,253,647	1,259,473	1,269,822

Authorized Uses

The county must use the revenues to fund its participation in an intergovernmental radio communication program APPROVED by the Department of Management Services. If the county is not participating, the revenues must be used to fund local law enforcement automation.

Flight Operations

The Flight Operations Division provides 12-hour immediate response and recovery public safety services for all of Flagler County. For the other 12 hours, on call staff is prepared to respond, if needed, for aerial support. This division has 2 employees that operate and maintain the FireFlight helicopter. FireFlight has three missions prioritized as wildfire mitigation as its first priority, medical transport as a second priority and law enforcement as its third priority. Flight Operations provides wildfire and structural fire support as directed by incident commanders. Flight Operations also provides E911 EMS helicopter transport for trauma patients and other medical emergencies. Flight Operations plans and participates with all local law enforcement agencies to provide aerial surveillance on request.

The highest priority for Flight Operations is to provide countywide aerial support efficiently and effectively when requested. Flight Operations is an imperative part of mitigation and response for containment of wildfires in Flagler County. Operational mandates for Flight Operations include directives from the Federal Aviation Authority, Department of Homeland Security, Department of Defense, Florida Division of Forestry, Florida Department of Transportation, Flagler County Airport Procedures, Flagler County Codes, and Florida Department of Law Enforcement.

Primary Functions:

- ❖ Survey Flagler County in its entirety for potential wildfires.
- ❖ Respond to all wildfires and provide a first response effort to extinguish.
- ❖ Maintain all transport requirements for aerial trauma transport.
- ❖ Provide air transport for medical patients
- ❖ Maintain the helicopter following federal requirements.
- ❖ Provide public education and training on FireFlight's capabilities.
- ❖ Train and exercise with all public safety agencies in Flagler County.
- ❖ Provide reconnaissance for law enforcement and Fire Rescue.
- ❖ Provide damage assessments after disaster events for Emergency Management.

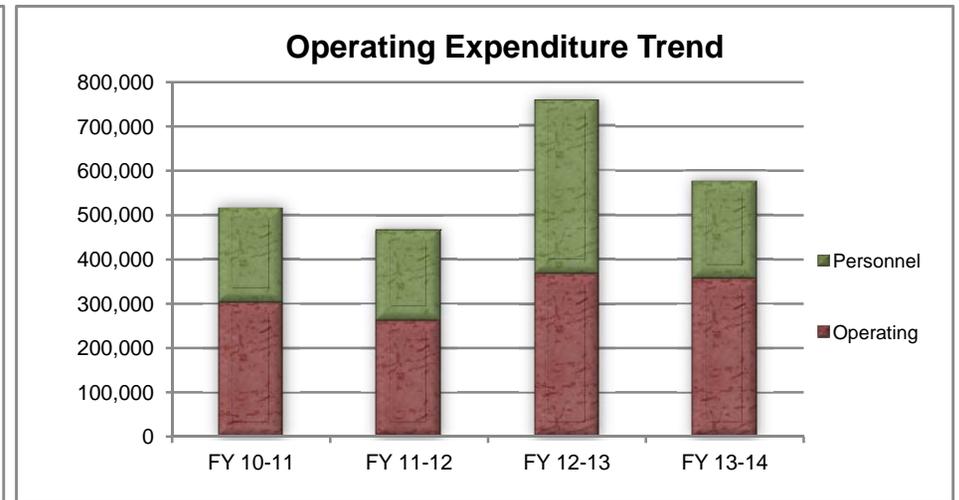
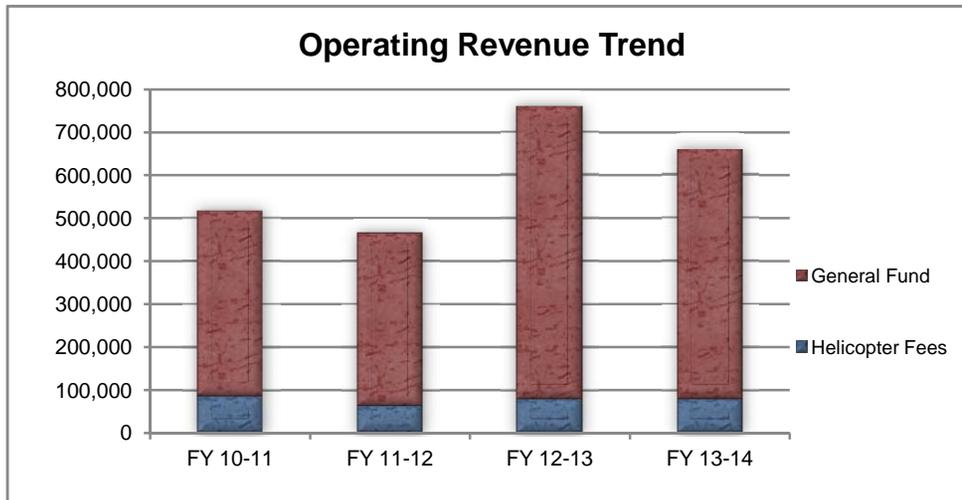
Flagler County Board of County Commissioners
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FLIGHT OPERATIONS-EMERGENCY SERVICES						GENERAL FUND	
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3870		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/-	
	Revenues						
342.61-00	Helicopter Fees	84,930	62,745	80,000	80,000	0	
	General Fund	431,788	401,818	678,821	580,446	(98,375)	
	TOTAL REVENUES	516,718	464,563	758,821	660,446	(98,375)	
	Expenses						
522.10-12	Regular Salaries	150,388	149,592	178,411	153,440	(24,971)	FY13 Contribute to retirement for returning Vet & provide severance for displaced Flt. Ops. Chief
522.xx-xx	Employee Benefits	62,791	53,361	213,744	65,902	(147,842)	
	Total Personnel Expenses	213,179	202,953	392,155	219,342	(172,813)	
522-31-10	Professional Services	195	105	363	375	12	
522-34-10	Other Contracted Services	6,711	1,204	6,760	7,460	700	
40-10,55-01	Travel/Training	16,260	13,758	16,726	17,026	300	
41-10,41-20	Communications	5,282	3,144	5,816	6,368	552	
522-42-01	Postage Expense	464	1,398	952	952	0	
522-43-10	Utilities Expense	3,211	3,169	4,392	4,392	0	
522-44-10	Rentals & Leases	16,448	16,777	17,300	17,583	283	
522-45-20	Vehicle Insurance	267	280	281	553	272	
522-45-30	Property/Casualty Insurance	45,128	44,384	50,000	44,384	(5,616)	Based on FY13 actuals
522-46-10	Building/Equip Repairs	681	993	500	500	0	
522-46-20	Vehicle Repair	38,865	87,986	120,740	110,740	(10,000)	
522-46-30	Maintenance Agreements	77,728	41,298	63,508	64,918	1,410	
522-46-40	Small Tools & Equipment	431	1,099	725	725	0	
522-47-10	Printing & Binding	2	100	0	0	0	
522.49-10	Other Current Charges	1	0	0	0	0	
522-51-10	Office Supplies	48	384	400	400	0	
522-51-11	Office Equip Under \$1,000	254	863	0	400	400	
522-51-20	Data Processing Supplies	71	0	0	0	0	
522-52-10	Gas, Oil & Lubricants	2,145	2,919	2,925	4,050	1,125	
522-52-12	Other Operating Expenses	724	260	300	300	0	
522-52-16	Aviation Oil & Jet Fuel	87,167	40,042	71,064	71,064	0	
522-52-20	Clothing & Wearing Apparel	1,123	413	1,550	1,550	0	
522-52-30	Data Processing Software	30	723	0	0	0	
522-54-10	Publications/Memberships	303	311	2,364	2,364	0	
	Total Operating Expenses	303,539	261,610	366,666	356,104	(10,562)	
522.64-10	Equipment	0	0	0	85,000	85,000	Avionics upgrade
	Total Capital Expenses	0	0	0	85,000	85,000	
	TOTAL EXPENSES	516,718	464,563	758,821	660,446	(98,375)	Overall Expense Increase/Decrease: -12.96%

**Flagler County Board of County Commissioners
FY 2013-2014**

FLIGHT OPERATIONS-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

Helicopter Fees generated from emergency medical transports-\$4,700 flat rate plus \$75.00 per mile charged (one-way). Fee schedule updated May 2008.

In February 2004, after receiving Air Carrier certification, Flight Operations began billing for helicopter transports of both trauma patients and interfacility transports.

SUMMARY

Revenues

Helicopter Fees
General Fund

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Helicopter Fees	84,930	62,745	80,000	80,000
General Fund	431,788	401,818	678,821	580,446
Total	516,718	464,563	758,821	660,446

Expenses

Personnel
Operating
Capital

Personnel	213,179	202,953	392,155	219,342
Operating	303,539	261,610	366,666	356,104
Capital	0	0	0	85,000
Total	516,718	464,563	758,821	660,446

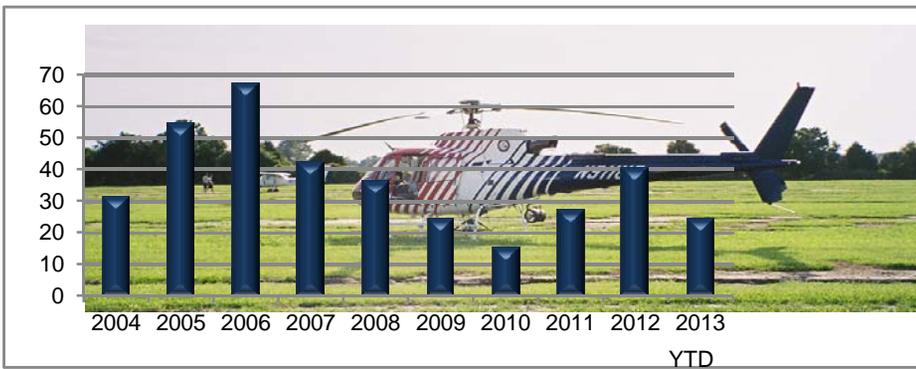
Personnel Summary -Positions

Chief Pilot
Flight Operations Chief

Total Positions

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Chief Pilot	1.00	1.00	1.00	1.00
Flight Operations Chief	1.00	1.00	1.00	1.00
Total Positions	2.00	2.00	2.00	2.00

Flight Operations Transports



Fire/Rescue Mission Statement

To protect and enhance the quality of life of the residents and guests through effective and efficient delivery of emergency and non-emergency services.

Vision

We are committed to providing highly trained professionals and volunteers who are well equipped to carry out the mission statement.

Department Goals

Customer Focus – Monitors operation to enhance customer service and raise the quality of fire and EMS services.

- Develop department members to provide quality service, through training and by encouraging and supporting college education.
- Foster total quality customer service through employee empowerment, customer oriented service and loyalty to county services.

Financial Stability – Foster a correlative relationship between function and process of fire and EMS services in order to live within financial resource limits.

- Promote an awareness of fiscal responsibilities.
- Complete fiscal year with a balanced budget.

Future Vision – Strategically identify and respond to critical opportunities and challenges to enhance services provided and quality of life.

- Enhance the services provided by continually assessing the needs of the community and keeping pace with growth.
- Providing a force with the ability to respond with proficiency to any hazards presented.

Department Values

Integrity – Defined as being honest, moral, upright and sincere. Public trust can only exist with our integrity and respect for one another. The foundation of Flagler County Fire Rescue is the high level of integrity of its employees.

Professionalism – Recognizing the changing and diverse needs of the community, Flagler County Fire Rescue promotes and encourages a policy of professional and individual excellence which is delivered and enhanced by continuing education and training.

Commitment to Employees – The department recognizes that its employees are the vital component to the successful delivery of fire and EMS services. We believe we can achieve our highest potential by actively involving our employees in problem solving and improving fire and EMS services. We support an organizational climate of mutual trust and respect.

Loyalty – Department members shall strive to maintain their allegiance to the department's beliefs, mission and vision, while creating open lines of communication and continuing to work hard.

We realize fully the expression of ideas is meaningless unless actively practiced. The integrity and professionalism demanded of members of the Flagler County Fire Rescue shall ensure the proper, lawful, and unbiased application of fire and EMS services.

Fire/Rescue

The Fire/Rescue division provides a 24-hour response and recovery public safety services for all of Flagler County. As part of the overall Emergency Services countywide public safety effort, the highest priority as part of these services is to provide countywide fire and ambulance service efficiently and effectively when help is needed. Flagler County is the sole provider of ambulance services in the County. Additionally, members of the Fire Rescue staff hired after July of 2003 are required to be Firefighter Paramedics. Currently there are 76 employees who have this designation. Firefighter Paramedics have the knowledge to perform fire activities, vehicle extrication, confined space rescues, high and low angle rescues, Hazardous Material mitigation, ocean and flood water rescue and advanced medical procedures following established protocols approved by the County Medical Director and the Fire Chief.

This division has a total of 84 employees which includes paramedic support for Flight Operations. The Fire/Rescue Division staffs Station 41(Hammock) and 92 (Airport) with fire and EMS, Station 31 (Korona) with fire and EMS, Station 51 is a combination station with career and volunteers with EMS or fire, Palm Coast Stations 21 and 22 with County EMS, and Flagler Beach Station 11 with County EMS. Fire Rescue also manages 3 volunteer stations which have limited capabilities.

Operational mandates for Fire/Rescue include Florida Statutes Chapter 633, 401, Florida Administrative Code 69A, 64E, OSHA CFR 1910, NFPA Fire Codes, Flagler County Codes, and Presidential Directive #5. Agencies providing direct input into operations and responsibilities include Insurance Service Organization (ISO), Nuclear Regulatory Commission, Department of Homeland Security, Department of Defense, Florida Fire Marshall Office, Florida Department of Transportation, Occupational Safety and Health Administration, Florida Department of Health and Florida Fire Chief's Association.

Fire/Rescue Fleet

- ❖ 9 Fire Engines
- ❖ 10 Medical Transport Units
- ❖ 6 Woods Trucks
- ❖ 6 Attack Trucks
- ❖ 3 Water Tenders

- ❖ 10 Specialty and Staff Vehicles

Primary Functions

- ❖ Respond with appropriate equipment to all E911 and other emergency calls with professionalism, accuracy, good customer service, compassion, and expertise.
- ❖ Train, educate, and exercise staff and the general public on fire prevention and fire suppression.
- ❖ Provide wildfire mitigation public education each year.
- ❖ Provide in-house training opportunities for staff and volunteers with Flagler County and all municipalities.
- ❖ Assure that all EMS responses are following medical guidelines consistent with Florida pre-hospital nationwide protocols and Medical Director.
- ❖ Continue with public medical classes such as CPR and first aid, as Fire Rescue is a recognized American Heart Association training facility.
- ❖ Provide accurate building and construction plan review and building inspection following the Life Safety Code provisions and property fire lane access.
- ❖ Prepare for potential hazardous material releases.
- ❖ Maintain all fire/EMS equipment to assure operation during emergency events.
- ❖ Team with all other county and municipal agencies for large scale community events that require Fire Rescue.
- ❖ Participate with Technical Rescue Team Response with the State of Florida as Fire Rescue is recognized for response and water rescue.
- ❖ Provide mutual aid to other jurisdictions through local and statewide agreements.

Flagler County Board of County Commissioners
FY 2013-2014

FIRE/RESCUE-EMERGENCY SERVICES							GENERAL FUND
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3815		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Revenues						
342.60-00	Ambulance Fees	2,174,697	2,060,113	2,350,000	2,250,000	(100,000)	
335.21-00	Firefighters Supplement Comp	18,821	19,983	21,000	22,200	1,200	
349.06-00	Fire Inspection Review Fees	2,905	2,590	2,500	2,625	125	
342.20-01	Annual Fire Inspection	4,190	6,150	4,200	4,200	0	
366.01-05	CBE/ARRA Contributions	36,565	38,947	2,000	0	(2,000)	
369.90-08	Miscellaneous-Emergency Services	3,007	1,120	800	600	(200)	
384.01-00	Loan Proceeds	0	0	123,000	0	(123,000)	Did not proceed with loan, used grant to purchase
	Hunter's Ridge DRI Funds (prior year)	0	0	0	200,000	200,000	
	General Fund	6,267,056	5,084,043	5,710,624	5,762,319	128,695	Includes \$100K in Sales Tax revenue
	TOTAL REVENUES	8,507,241	7,212,946	8,214,124	8,241,944	104,820	
	Expenses						
522.10-12	Regular Salaries	3,638,321	3,658,746	3,581,867	3,648,791	66,924	
522.10-14	Sick & Relief/Holiday Overtime	569,479	406,378	391,155	398,240	7,085	
522.10-28	Scheduled Overtime	266,586	263,638	270,000	283,832	13,832	
522.10-15	Firefighters Supplemental	18,790	20,050	21,000	22,200	1,200	
522.xx-xx	Employee Benefits	2,027,059	1,703,791	1,835,932	2,056,894	220,962	
	Total Personnel Expenses	6,520,235	6,052,603	6,099,954	6,409,957	310,003	
522.31-10	Professional Services	18,773	31,118	39,070	42,070	3,000	5 medical evals @ \$600 each = \$3K
522.34-10	Other Contracted Services	18,234	11,496	11,710	12,870	1,160	
522.34-10	Medical Transport Billing Contract	191,133	96,643	147,000	147,000	0	Based on billing/collections
522.40-10	Travel Expense	12,856	5,788	16,000	16,000	0	Includes volunteer travel reimbursement
41-10,41-20	Communications	26,186	30,472	24,877	26,317	1,440	
522.42-01	Postage Expense	1,251	414	500	500	0	
522.43-10	Utilities Expense	30,518	29,347	33,000	32,823	(177)	
522.44-10	Rentals & Leases	3,368	2,660	3,790	3,790	0	
522.45-10	General Liability Insurance	4,819	4,354	3,961	4,500	539	
522.45-20	Vehicle Insurance	17,864	17,959	17,369	19,037	1,668	
522.46-10	Bldg/Equip Repairs	8,362	4,156	3,600	3,600	0	
522.46-20	Vehicle Repair	157,690	142,756	140,000	140,000	0	
522.46-30	Maintenance Agreements	41,493	49,248	48,162	49,205	1,043	
522.46-40	Small Tools & Equipment	27,285	78,718	32,576	47,576	15,000	
522.47-10	Printing & Binding	2,392	5,714	2,000	2,000	0	
522.48-10	Promotional Activities	5,431	1,603	1,500	1,500	0	
522.49-10	Other Current Chgs	1,781	386	1,200	2,125	925	
522.49-13	Service Awards/Recognition	0	748	0	0	0	
522.49-15	Advertising	39	0	0	0	0	
522.49-18	Bank Lockbox Fees	9,680	7,942	3,000	6,000	3,000	
522.51-10	Office Supplies	4,632	2,679	4,500	3,600	(900)	
522.51-11	Office Equip Under \$1,000	1,873	4,441	1,800	1,800	0	

**Flagler County Board of County Commissioners
FY 2013-2014**

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND

Fund 001 Dept 3815	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES + / (-)	COMMENTS
	Expenses (Continued)						
522.51-20	Data Processing Supplies	229	0	0	0	0	
522.52-10	Gas, Oil & Lubricants	181,056	180,055	177,000	184,000	7,000	
522.52-12	Other Operating Expenses	43,828	24,592	20,075	20,075	0	
522.52-20	Clothing & Wearing Apparel	70,814	30,587	51,735	37,735	(14,000)	Bunker gear moved to Capital
522.52-30	Data Processing Software	1,958	3,858	300	300	0	
522.52-40	Ambulance Drugs	171,916	178,257	177,500	177,500	0	
522.54-10	Publications/Memberships	2,572	6,174	2,500	2,705	205	
522.54-20	Conference/Seminar Registration	335	1,619	450	450	0	
522.55-01	Training/Educational Cost	15,801	260	12,000	15,550	3,550	
522.55-02	CBE Training	28,449	9,773	2,000	0	(2,000)	
	Total Operating Expenses	1,102,618	963,817	979,175	1,000,628	21,453	
522.64-10	Equipment	789,244	114,810	1,030,955	727,300	(303,655)	
	Total Capital Expenses	789,244	114,810	1,030,955	727,300	(303,655)	
	Funded Capital Equipment:						
	800 MHz Radios				100,000		Offset by Sales Tax revenue
	SCBA Bottles (25 per year)				37,500		
	Stretcher				4,800		
	Training Manikins				12,000		
	Bunker Gear (20 sets @ \$1,800 per set)				36,000		
					<u>190,300</u>		
	Minor Equipment - Vehicles	Mileage		Replaced By	Purchase Price		
	1999 Jeep Cherokee	109,149		F150 Ext. Cab w/Topper 4x4	36,000		Other vehicles shifted to other departments
	2000 GMC Sonoma	89,033		F150 Ext. Cab w/Topper 4x4	36,000		
	Major Equipment - Vehicles						
	2006 La France Rescue/Spare	142,000		Medium Duty Ambulance	232,500		
	2006 Freightline Amb. Res./Spare	164,753		Medium Duty Ambulance	232,500		
				Total Equipment	<u>537,000</u>		

Flagler County Board of County Commissioners
FY 2013-2014

FIRE/RESCUE-EMERGENCY SERVICES DEBT SERVICE

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3815		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
522.71-30	Principal on Loan for Equipment	79,860	67,650	70,840	74,250	3,410	Purchased 4 ambulances & 2 pumpers
522.72-30	Interest on Loan	15,284	14,066	33,200	29,809	(3,391)	Maturity date 10/01/2020 (SWAP)
	Total Debt Service Exp.	95,144	81,716	104,040	104,059	19	
	TOTAL EXPENSES	8,507,241	7,212,946	8,214,124	8,241,944	27,820	Overall Expense Increase/Decrease: 0.34%

**Flagler County Board of County Commissioners
FY 2013-2014**

Fire/Rescue Equipment - Amortization Schedule								
Fund:	001	General Fund	Account #	001-3815-522				
Loan:	\$1,302,968							
Rate:	4.73%		PO# 11957 -	699,692 (2) Pierce Pumpers	Pierce Mfg.			
Length:	15 Years		PO# 11956	568,000 (4) Freightliner Ambulance	American LaFrance			
	Ambulances & Fire Trucks		PO# 12247	18,132 Misc Equip to stock trucks	Ten 8 Fire Equip			
			PO# 12296	6,390 Ferno Stretchers	TriAnim			
			PO# 12298	4,530 (3) Broslow/Hinkle Sys.	Armstrong Medical			
			PO# 12896	6,224 Lightbars/Strobes	DSS, Dana Safety			
				1,302,968				
Calculation Period								
FY	Date Due	Principal Payment	Interest Payment	Total P&I	BY FISCAL YEAR			
					Principal	Interest	TOTAL	
2006	4/1/2006	38,830	30,024	68,854	38,830	30,024	68,854	
2007	10/1/2006	38,940	28,613	67,553				
	4/1/2007	40,920	27,692	68,612	79,860	56,305	136,165	
2008	10/1/2007	40,920	26,724	67,644				
	4/1/2008	42,790	25,755	68,545	83,710	52,479	136,189	
2009	10/1/2008	42,790	24,743	67,533				
	4/1/2009	44,770	23,730	68,500	87,560	48,473	136,033	
2010	10/1/2009	44,880	22,671	67,551				
	4/1/2010	46,860	21,609	68,469	91,740	44,280	136,020	
2011	10/1/2010	46,860	20,500	67,360				
	4/1/2011	33,000	19,391	52,391	79,860	39,892	119,752	
2012	10/1/2011	33,110	18,611	51,721				
	4/1/2012	34,540	17,827	52,367	67,650	36,438	104,088	
2013	10/1/2012	34,650	17,010	51,660				
	4/1/2013	36,190	16,190	52,380	70,840	33,200	104,040	
2014	10/1/2013	36,300	15,334	51,634				
	4/1/2014	37,950	14,475	52,425	74,250	29,808	104,058	
2015	10/1/2014	37,950	13,577	51,527				
	4/1/2015	39,710	12,679	52,389	77,660	26,255	103,915	
2016	10/1/2015	39,710	11,739	51,449				
	4/1/2016	41,580	10,799	52,379	81,290	22,538	103,828	
2017	10/1/2016	41,580	9,815	51,395				
	4/1/2017	43,560	8,832	52,392	85,140	18,647	103,787	
2018	10/1/2017	43,450	7,801	51,251				
	4/1/2018	45,540	6,773	52,313	88,990	14,573	103,563	
2019	10/1/2018	45,540	5,695	51,235				
	4/1/2019	47,740	4,618	52,358	93,280	10,313	103,593	
2020	10/1/2019	47,630	3,488	51,118				
	4/1/2020	49,830	2,361	52,191	97,460	5,849	103,309	
2021	10/1/2020	49,940	1,182	51,122	49,940	1,182	51,122	
	TOTALS	1,248,060	470,256	1,718,316	1,248,060	470,256	1,718,316	

Flagler County Board of County Commissioners
FY 2013-2014

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND

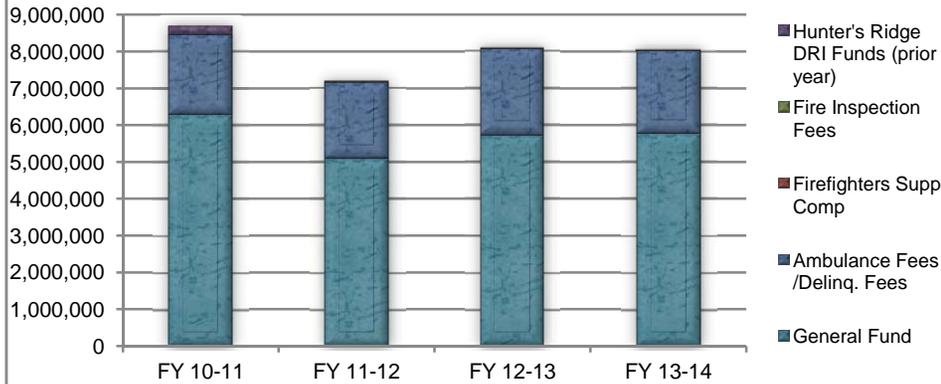
	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	
Personnel Summary -Positions					
Medical Director	1.00	0.00	0.00	0.00	This position became contractual effective 5/1/11
Fire Rescue Division Chief	1.00	1.00	1.00	1.00	
Fire Rescue Operations Chief	1.00	1.00	1.00	1.00	
Accountant I	0.00	1.00	1.00	1.00	
Accounting Clerk	1.00	0.00	0.00	0.00	
Training Officer	1.00	1.00	1.00	1.00	
Fire Rescue Captain	3.00	3.00	3.00	3.00	
Fire Rescue Lieutenant	18.00	18.00	18.00	18.00	
Firefighter/Paramedic	57.00	57.00	57.00	57.00	
Chief Fire Prevention Inspector	1.00	1.00	1.00	1.00	
Total Positions	84.00	83.00	83.00	83.00	

**Flagler County Board of County Commissioners
FY 2013-2014**

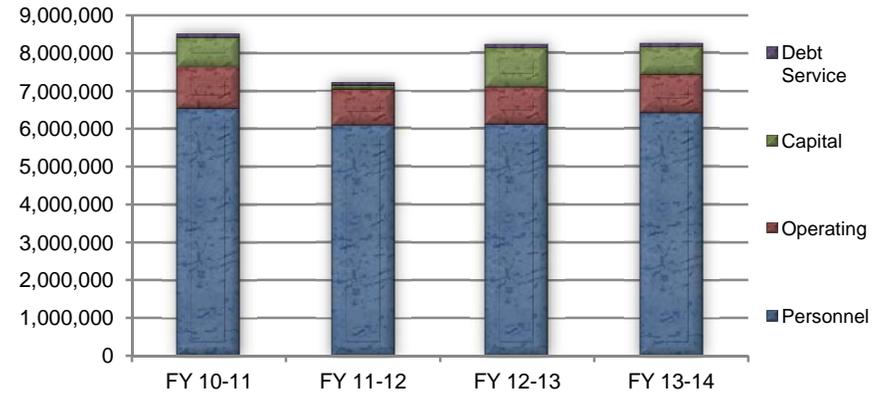
FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND

Operating Revenue Trend



Operating Expenditure Trend



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

Stations:

- Station 11-Flagler Beach
- Station 21-Palm Coast (west)
- Station 22-Palm Coast (east)
- Station 51-Espanola (partially volunteer)
- Station 16-(Volusia County)
- Station 41-Hammock
- Station 92-Airport

Service Provided:

- EMS Only
- EMS Only
- EMS Only
- Multi-Functional
- Fire/ALS-no transport
- Multi-Functional
- Multi-Functional

Volunteer Stations:

- Station 71-St John's Park
- Station 81-Rima Ridge
- Station 31-Korona
- Station 51-Espanola

- Fire Only
- Fire Only
- Fire Only
- Fire Only

SUMMARY

Revenues

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
Ambulance Fees /Delinq. Fees	2,174,697	2,060,113	2,350,000	2,250,000
Firefighters Supp Comp	18,821	19,983	21,000	22,200
Fire Inspection Fees	7,095	8,740	6,700	6,825
Misc.-Emergency Services	3,007	1,120	800	600
CBE/ARRA Contributions	36,565	38,947	2,000	0
Hunter's Ridge DRI Funds	0	0	0	200,000
General Fund	6,267,056	5,084,043	5,710,624	5,762,319
	8,507,241	7,212,946	8,091,124	8,241,944

Expenses

Personnel	6,520,235	6,052,603	6,099,954	6,409,957
Operating	1,102,618	963,817	979,175	1,000,628
Capital	789,244	114,810	1,030,955	727,300
Debt Service	95,144	81,716	104,040	104,059
	8,507,241	7,212,946	8,214,124	8,241,944

Flagler County Board of County Commissioners
FY 2013-2014

GRANTS-EMERGENCY SERVICES

GENERAL FUND

HAZ MAT FACILITIES GRANT

HazMat-The Hazardous Materials Planning Agreement is a recurring grant developed by Congress through the Superfund Amendment and Reauthorization Act (SARA Title III) which was passed after the Union Carbide Methyl Isocyanate disaster in Bhopal, India. Funding is provided based on reportable chemical facilities within each county. This grant is to provide funding for annual Emergency Management planning and inspections of facilities meeting the Right To Know Act criteria. The source of this funding is provided by fees charged to chemical companies by the federal government.

Fund 001 Dept 8026	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Haz Mat Facilities Grant						
	Revenues						
334.24-01	Hazardous Materials Update	2,497	2,772	2,770	2,862	92	
	Sub Total Revenues	2,497	2,772	2,770	2,862	92	
	Expenses						
525.34-10	Other Contracted Services	0	0	0	2,862	2,862	Incident mgt. tabletop exercise
525.40-10	Travel Expense	0	194	0	0	0	
525.46-30	Maintenance Agreements	0	386	0	0	0	
525.46-40	Small Tools & Equipment	0	0	2,770	0	(2,770)	
525.51-10	Office Supplies	0	465	0	0	0	
525.51-11	Office Equipment	0	1,540	0	0	0	
525.52-12	Other Operating Expenses	0	460	0	0	0	
525.52-30	Data Processing Software	0	25	0	0	0	
	TOTAL EXPENSES	0	3,070	2,770	2,862	92	

EMS GRANT

EMS Grant-The Emergency Medical Services grant is provided by the State of Florida to provide funding for EMS projects that will enhance pre-hospital care. This grant is awarded annually at the beginning of the year after the adoption of the budget. The funding for this grant comes from traffic ticket surcharges and DUI (Driving Under the Influence) penalties. All Florida counties apply for projects and are awarded the grants based on Department of Health criteria. The amount of this grant varies from year to year and can be used for the purchase of equipment, training, education, and safety. Information shown for historical purposes.

Fund 001 Dept 8079	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	EMS Grant						
	Revenues						
334.22-00	EMS C9818 & Following Years	7,374	5,684	15,000	15,000	0	
	TOTAL REVENUES	7,374	5,684	15,000	15,000	0	
	Expenses						
526.46-40	Small Tools & Equipment	0	0	15,000	0	(15,000)	
526.64-10	Equipment	7,374	5,684	0	15,000	15,000	
	Total Operating Expenses	7,374	5,684	15,000	15,000	0	
	TOTAL EXPENSES	7,374	5,684	15,000	15,000	0	

Flagler County Board of County Commissioners
FY 2013-2014

GRANTS-EMERGENCY SERVICES

GENERAL FUND

HOMELAND SECURITY GRANT

The Homeland Security grant is a recurring grant resulting from Presidential Directive 5 which dictates funding for local public safety agencies. The Department of Homeland Security provides a different level of funding each year and every county is allowed to provide a planning or training grant application to obtain a portion of the funding. One important issue with this grant is that no equipment or capital items can be purchased. The funds must go to training, education, software, or travel. The funding for this grant comes from Congress allocations to the Department of Homeland Security. While this grant is scheduled to be issued every year, Congress can decline to fund the grant as there is no Act of Congress that dictates funding.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8602	Homeland Security Grant	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+ / (-)	
	Revenues						
331.20-01	State Homeland Security	0	68,800	73,885	18,500	(55,385)	
	TOTAL REVENUES	0	68,800	73,885	18,500	(55,385)	
	Expenses						
525.10-12	Regular Salaries	0	43,912	43,996	0	(43,996)	
525.10-21	Employee Benefits	0	11,729	12,395	0	(12,395)	
	Total Personnel Expenses	0	55,641	56,391	0	(56,391)	
525.34-10	Other Contracted Services	0	9,695	17,494	18,500	1,006	
525.51-10	Office Supplies	0	61	0	0	0	
525.51-11	Office Equipment	0	153	0	0	0	
525.52-30	Data Processing Software	0	1,015	0	0	0	
	Total Operating Expenses	0	10,924	17,494	18,500	1,006	
525.64-10	Equipment	0	1,288	0	0	0	
	Total Capital Expenses	0	1,288	0	0	0	
	TOTAL EXPENSES	0	67,853	73,885	18,500	(55,385)	

Flagler County Board of County Commissioners
FY 2013-2014

GRANTS-EMERGENCY SERVICES

GENERAL FUND

CERT GRANT

The Community Emergency Response Team program grant is awarded to Flagler County by the Florida Department of Community Affairs to enhance and expand the existing Community Emergency Response Team program through training and equipment.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 8606	CERT Grant	FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/-	COMMENTS
	Revenues						
331.20-03	Fed Homeland Security-CERT	0	288	3,500	0	(3,500)	
	TOTAL REVENUES	0	288	3,500	0	(3,500)	
	Expenses						
525.46-40	Small Tools & Equipment	0	0	3,500	0	(3,500)	CERT Member Go Kits
525.47-10	Printing & Binding	0	570	0	0	0	
525.54-10	Publications/Memberships	0	288	0	0	0	
	TOTAL EXPENSES	0	858	3,500	0	(3,500)	

**Flagler County Board of County Commissioners
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NON-DEPARTMENTAL SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)
Revenues					
General Fund - Ad Valorem Taxes	3,613,705	3,440,133	4,036,984	4,119,537	82,553
General Fund - Cash Carry Forward	6,955,428	7,597,483	7,376,970	6,711,394	(665,576)
Violation of Local Ordinances/Driver Ed TF	38,174	34,144	38,000	35,000	(3,000)
Gas Reimbursement-Outside Agencies	603,062	429,383	508,750	600,000	91,250
Capital Grants and Other Funding	0	5,323	1,027,227	1,017,945	(9,282)
Library Passport Revenue	0	0	40,000	0	(40,000)
Vessel Registration Fees	0	0	60,000	19,525	(40,475)
Value Adjustment Board Filing Fees	650	1,605	0	0	0
Total Revenues	11,211,019	11,508,071	13,087,931	12,503,401	(584,530)
Expenses					
Value Adjustment Board	5,117	3,959	10,575	10,575	0
Medical Examiner	249,524	201,873	259,649	276,153	16,504
Interfund Transfers	761,888	112,982	122,208	148,216	26,008
Pooled Expenditures	1,755,495	1,697,909	2,048,072	2,663,369	615,297
Tax Increment Financing	891,936	861,981	907,320	1,039,420	132,100
Special Events	0	40,658	0	52,861	52,861
Reserves	6,955,428	7,597,483	6,806,857	6,221,857	(585,000)
General Fund-Capital Projects	11,272	323,342	2,263,227	1,298,225	(965,002)
General Liability Insurance	580,359	667,884	670,023	792,725	122,702
Total Expenses	11,211,019	11,508,071	13,087,931	12,503,401	(584,531)
Revenues vs. Expenses	0	0	0	0	1

**Flagler County Board of County Commissioners
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VALUE ADJUSTMENT BOARD

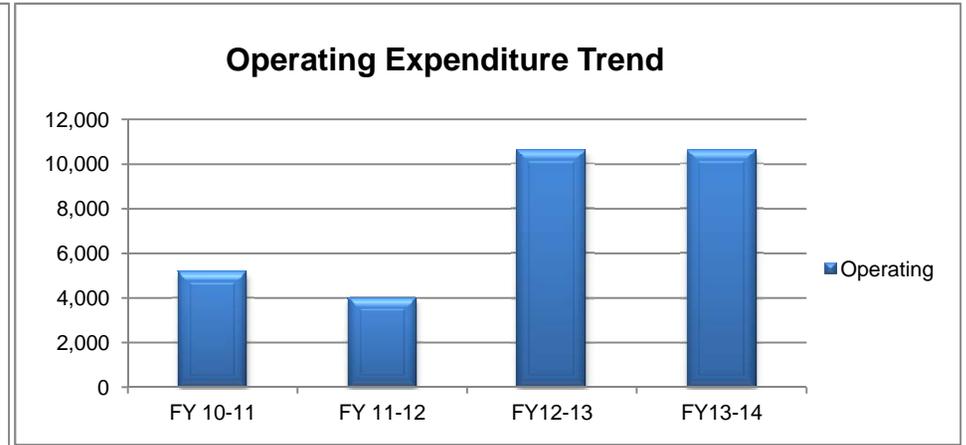
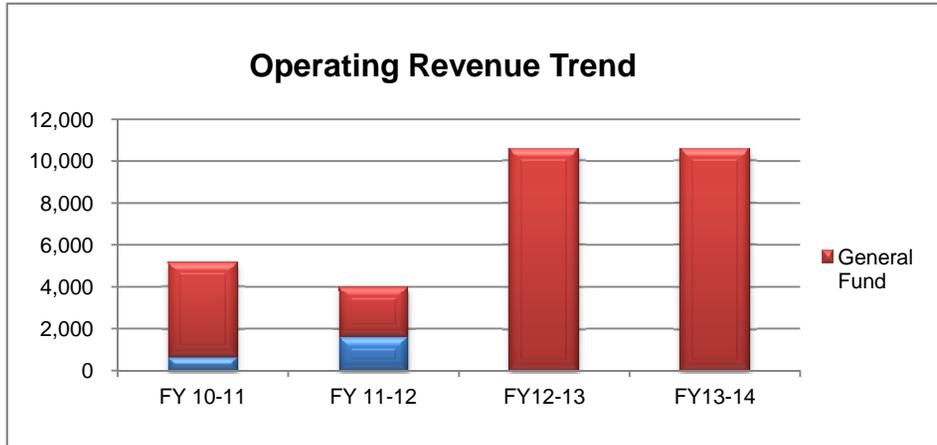
GENERAL FUND

Fund 001 Dept 0600	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
341.91-00	Value Adjustment Board Filing Fees	650	1,605	0	0	0	
	General Fund	4,467	2,354	10,575	10,575	0	
	TOTAL REVENUES	5,117	3,959	10,575	10,575	0	
	Expenses						
513.31-10	Professional Services	5,052	3,752	10,000	10,000	0	Outside legal council for VAB
513.41-30	Postage Expense	7	13	75	75	0	
513.49-10	Other Current Charges	0	0	250	250	0	
513.49-15	Advertising	58	194	250	250	0	
	TOTAL EXPENSES	5,117	3,959	10,575	10,575	0	

**Flagler County Board of County Commissioners
FY 2013-2014**

VALUE ADJUSTMENT BOARD

GENERAL FUND



NOTE FOR GRAPH

Value Adjustment Board filing fees are collected to assist in supporting this expense.

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

DEPARTMENT SUMMARY

Based on Section 193.122, Florida Statutes, the Value Adjustment Board must certify that all requirements have been met after all hearings held as required by Section 194.032, Florida Statutes. The Value Adjustment Board ratifies that Real Property/Tangible Personal Property on the assessment roll meets all requirements of the Department of Revenue.

Based on Florida Statutes 196.194, the Property Appraiser maintains a list of all applicants who apply for exemption wholly and partially approved and those applicants who have their applications for exemption denied. Types of exemptions included: homestead \$25,000, widows, widowers, blind, disability, elder service connected, veterans preference, total and permanent disability.

Effective July 1, 2008, Chapter 2008-197 of Florida Law; the County Attorney may not represent the property appraiser, the tax collector, any taxing authority or any property owner in any administrative or judicial review of property taxes. Funds to cover expenses for outside counsel are included in the budget.

SUMMARY

Revenues

Value Adjustment Board Filing Fees
General Fund

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY12-13	APPROVED FY13-14
Value Adjustment Board Filing Fees	650	1,605	0	0
General Fund	4,467	2,354	10,575	10,575
	5,117	3,959	10,575	10,575

Expenses

Operating

Operating	5,117	3,959	10,575	10,575
	5,117	3,959	10,575	10,575

**Flagler County Board of County Commissioners
FY 2013-2014**

MEDICAL EXAMINER

GENERAL FUND

Fund 001 Dept 2900	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	249,524	201,873	259,649	276,153	16,504	
	TOTAL REVENUES	249,524	201,873	259,649	276,153	16,504	
	Operating Expenses						
527.31-64	Medical Examiner Expense	212,218	168,757	211,578	227,145	15,567	
527.34-15	Medical Examiner Transport	17,285	13,095	25,000	25,000	0	Based upon historical actuals
	Total Operating Expenses	229,503	181,852	236,578	252,145	15,567	
527.81-02	Medical Examiner Building	20,021	20,021	23,071	24,008	937	
	Total Grant/Contribution	20,021	20,021	23,071	24,008	937	
	TOTAL EXPENSES	249,524	201,873	259,649	276,153	16,504	

The Medical Examiner is appointed by the Governor and contracts with the Board of County Commissioners to operate the morgue and fulfill the functions of this service based on the duties and responsibilities required within Chapter 406, Florida Statutes.

On September 19, 2011, an interlocal agreement For Fiscal Year 2011 and 2012 was entered into with St. Johns County, Putnam County, Flagler County and the Medical Examiner wherein the Medical Examiner agreed to perform all the duties and responsibilities required by Chapter 406, Florida Statutes, and any other laws, statutes or rules applicable to the Office of the Medical Examiner. The costs are split: St. Johns County 44.4%, Putnam County 27.3%, and Flagler County 28.3%.

SERVICE OBJECTIVES:

1. To protect the health and welfare of the citizens of Flagler County.
2. To determine if the cause of death was through means of foul play.
3. To determine if further investigation of circumstances surrounding death is required.

A new building for the Medical Examiner has been completed. A 30 year bond was issued by St John's County. Flagler County's building allowance is shown above.

**Flagler County Board of County Commissioners
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INTERFUND TRANSFERS

GENERAL FUND

Fund 001 Dept 4600	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	761,888	112,982	122,208	148,216	26,008	
	TOTAL REVENUES	761,888	112,982	122,208	148,216	26,008	
	Expenses						
581.91-10	Interfund Transfer (Capital Projects)	246,539	0	68,500	0	(68,500)	Fund 119 Bing's Boat Launch See Sec 7
581.91-10	Interfund Transfer (Municipal Services)	125,732	0	0	0	0	Fund 180
581.91-10	Interfund Transfer (Capital Projects)	0	16,000	0	0	0	
581.91-10	Subsidy for Teen Court Program	26,561	37,956	30,208	44,120	13,912	Fund 198
581.91-10	Subsidy for Legal Aid Fund	0	26,526	23,500	28,192	4,692	Fund 105
581.91-10	Interfund Transfer to Health Insurance	0	2,500	0	0	0	
581.91-10	Subsidy for Drug Court	50,383	30,000	0	75,904	75,904	Fund 197 Court Innovations
581.91-10		209,967	0	0	0	0	Fund 102
581.91-10		102,706	0	0	0	0	Fund 401
	TOTAL EXPENSES	761,888	112,982	122,208	148,216	26,008	

**Flagler County Board of County Commissioners
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POOLED EXPENDITURES							GENERAL FUND
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 4900		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
	Revenues						
	General Fund	1,114,259	1,234,382	1,451,322	1,861,869	410,547	
366.01-00	Contributions & Donations (PetSmart)	0	0	0	41,500	41,500	
354.11-00	Viol of Local Ordinances/Driver Ed TF	38,174	34,144	38,000	35,000	(3,000)	
341.21-00	Gas Reimbursement-Outside Agencies	603,062	429,383	508,750	600,000	91,250	
	Cash Carry Forward	0	0	50,000	125,000	75,000	
	TOTAL REVENUES	1,755,495	1,697,909	2,048,072	2,663,369	615,297	
	Expenses						
519.10-25	Unemployment Compensation Expense	62,707	24,935	40,000	40,000	0	
	Total Personnel Expenses	62,707	24,935	40,000	40,000	0	
	Debt Service						
517.71-10	Principal	0	0	0	154,000	154,000	Florida Association of Counties (FAC) Loan
517.72-30	Interest	0	0	0	66,000	66,000	FAC Loan and Tax Anticipation Note
517.73-10	Other Debt Service Cost	0	0	0	20,000	20,000	Tax Anticipation Note
	Total Debt Service	0	0	0	240,000	240,000	
511.34-10	Other Contracted Services	28,322	19,684	28,000	25,000	(3,000)	
513.31-10	Professional Services	0	5,950	5,000	5,000	0	
513.32-90	Annual Audit Service	158,074	143,325	146,000	149,000	3,000	Based on Year 3 of 3 Year Audit Agreement
513.47-10	Printing & Binding	0	0	1,500	0	(1,500)	
519.31-10	Professional Services	14,380	8,723	7,500	9,000	1,500	Investment Fees/Custodian Fee
519.34-10	Maintenance/Security	140,590	144,914	0	0	0	Courthouse Security paid by Fund 108 for FY13 and FY14
519.34-90	Taxes & Assessments	835	1,391	20,000	20,000	0	Assessments for County owned tax certificates
519.41-10	Communications Recurring	16,638	18,008	23,000	23,000	0	EOC Internet & long distance for Clerk & Sheriff
519.41-20	Communications Installation/Repair	0	0	0	10,000	10,000	IT Management Plan
519.43-10	Utilities Expense	252,338	241,144	260,000	260,000	0	Judicial Bldg & Energy Plant
519.46.20	Vehicle Repair	2	498	75,000	75,000	0	funding for vehicle self-insurance
519.46.30	Maintenance Agreements	0	1,922	0	0	0	working towards \$150K (\$75K rollover)
519.49-12	Employee Educational Reimbursement	19,678	3,800	20,000	20,000	0	
519.49-15	Advertising	859	155	0	0	0	
519.49-18	Bank Analysis Fees	16,487	10,177	20,000	20,000	0	
519.51-11	Office Equipment	0	4,570	0	0	0	
519.52-10	Gas, Oil & Lubricants	598,832	429,383	600,000	600,000	0	Fuel purchases-outside agencies-offset by revenue
519.54-30	Membership in NEFRC	38,363	38,363	38,363	38,363	0	
521.46-10	Building/Equipment Repairs	157	0	0	0	0	

**Flagler County Board of County Commissioners
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POOLED EXPENDITURES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
Dept 4900	Expenses (Continued)						
522.34-13	Fire Prevention Activities	0	11,442	30,000	30,000	0	Control burn and other fire prevention activities
523.31-63	Medical Services-Prisoner	163,233	142,654	160,000	160,000	0	Inmate Medical based on current actuals
	Total Operating Expenses	837,611	642,964	943,363	1,444,363	0	
519-64.10	Capital Equipment	13,429	39,781	25,000	102,000	77,000	IT Management Plan
	Total Capital	13,429	39,781	25,000	102,000	77,000	
522.81-15	Division of Forestry	18,472	18,472	18,473	18,473	0	
537.81-12	Soil & Water Conservation	299	0	750	750	0	
519.82-19	Flagler Volunteer Services	20,000	15,000	15,000	20,000	5,000	RSVP - Social Services amended FY12-13 to \$20K
562.81-10	Aid to Health Department	250,000	250,000	250,000	250,000	0	
562.83-79	Flagler Humane Society	141,702	147,222	155,340	166,940	11,600	
562.83-88	Flagler Humane - PetSmart	0	0	0	41,500	41,500	
569.82-53	Stewart Marchman	0	0	0	100,000	100,000	
572.81-13	Aid to Flagler Beach-Lifeguard	47,940	65,000	65,000	72,500	7,500	More beach usage off season.
572.82-53	Horseshoe Pit Pro Tour	0	0	0	4,000	4,000	
590.81-01	Aid/Contribution-School Board	53,110	51,000	38,000	35,000	(3,000)	
689.81-03	Juvenile Justice - Detention	310,225	443,535	497,146	127,843	(369,303)	Court of Appeal's ruling on case number ID12-3929
	Total Agency Funding	841,748	990,229	1,039,709	837,006	(202,703)	
	TOTAL EXPENSES	1,755,495	1,697,909	2,048,072	2,663,369	(125,703)	

SUMMARY

Revenues

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
General Fund	1,114,259	1,234,382	1,501,322	1,986,869
Contributions & Donations (PetSmart)	0	0	0	41,500
Viol of Local Ord/Driver Ed TF	38,174	34,144	38,000	35,000
Gas Reimb/Outside Agencies	603,062	429,383	508,750	600,000
	1,755,495	1,697,909	2,048,072	2,663,369

Expenses

Unemployment Compensation	62,707	24,935	40,000	40,000
Debt Service	0	0	0	240,000
Operating	837,611	642,964	943,363	1,444,363
Capital	13,429	39,781	25,000	102,000
Grants & Aids	841,748	990,229	1,039,709	837,006
	1,755,495	1,697,909	2,048,072	2,663,369

Tax Increment Financing (TIF)/ Community Redevelopment Agencies (CRAs)

Community redevelopment agencies (CRA's) are created pursuant to Chapter 163, Florida Statutes, to address findings of slum or blight in a community. Examples of conditions that can support the creation of a Community Redevelopment Area include, but are not limited to: the presence of substandard or inadequate structures, a shortage of affordable housing, inadequate infrastructure, insufficient roadways, and inadequate parking. To document that the required conditions exist, the local government must survey the proposed redevelopment area and prepare a Finding of Necessity. If the Finding of Necessity determines that the required conditions exist, the local government may create a Community Redevelopment Area to provide the tools needed to foster and support redevelopment of the targeted area.

Under current law, non-charter counties have no say in the establishment, boundaries, expansion, or financing of the CRA. Municipalities can create a CRA with no input from the county while that county will be required to contribute to the CRA.

The funding mechanism to provide for redevelopment is called Tax Increment Financing (TIF). The TIF results from redirecting all growth in property tax revenues due to increased property values into a trust fund to be expended at the discretion of the CRA. Counties are required to contribute to TIF. School Boards and certain special districts are exempt from paying TIF to the CRA. Municipalities pay TIF if the CRA is within municipal boundaries. Counties and cities contribute to TIF based upon their relative millage rates. Taxing authorities, which contribute to the tax increment, continue to receive property tax revenues based on the base year value, but not on the increment value. The TIF payments are paid to the CRA trust fund by check from the County's general fund on or before December 31 each year, and without regard to whether or not the property tax revenue is actually collected by that date.

The tax increment revenues can be used immediately, saved for a particular project, or can be bonded to maximize the funds available. Any funds received from a tax increment financing area must be used for specific redevelopment purposes within the targeted area, and not for general government purposes.

There are currently 178 Community Redevelopment Areas in the State of Florida. The designation is used by Florida cities of all sizes, from Jacksonville and Tampa to Madison and Apalachicola. In Flagler County, a total of 5 CRAs have been created, and four are currently active (The Town of Beverly Beach dissolved their CRA during fiscal year 2006-07). CRAs created prior to 2002 can exist for up to sixty years. CRAs created after 2002 can exist for up to forty years.

Summary of CRAs

Municipality	Year Formed	Base Valuation	Incremental Valuation	Costs Contributed
Bunnell	2007	\$86,384,942	\$82,342,884	\$0
Flagler Beach	2002	\$24,154,210	\$70,081,673	\$187,448
Palm Coast	2004	\$40,091,077	\$189,312,848	\$ 609,032
Marineland	2000	\$5,213,466	\$ 21,162,503	\$65,094

**Flagler County Board of County Commissioners
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TAX INCREMENT FINANCING

GENERAL FUND

Fund 001 Dept 4901	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
	Revenues						
311.10-00	Ad Valorem Taxes	891,936	861,981	907,320	1,039,420	132,100	CRA value x millage rate
	TOTAL REVENUES	891,936	861,981	907,320	1,039,420	132,100	
	Expenses						
519.81-26	Town of Marineland CRA	31,264	0	0	0	0	
519.81-31	City of Flagler Beach CRA	104,152	63,274	50,801	53,536	2,735	
519.81-32	City of Palm Coast CRA	787,784	798,707	856,519	960,615	104,096	
519.81-33	City of Bunnell CRA	0	0	0	0	0	
	Adjustment to approved millage	0	0	0	25,269	25,269	
	TOTAL CRA EXPENSES	891,936	861,981	907,320	1,039,420	106,831	

1. Flagler Beach CRA - Created 5/9/2002

Description	Amount
Current Year (2013) Taxable Value	\$ 31,206,827
Base Year (2001) Taxable Value	<u>24,154,210</u>
Tax Increment Value	\$ 7,052,617
	x95%
CRA Taxable Value Subject to Increment Payment	\$ 6,699,987
Multiplied by Approved FY 2013 County Millage Rate (Mills)	<u>7.9906</u>
Estimated FY 2014 TIF Payment	<u>\$ 53,536</u>

2. City of Palm Coast CRA - Created 11/28/2000

Description	Amount
Current Year (2013) Taxable Value	\$166,636,455
Base Year (2003) Taxable Value	<u>40,091,077</u>
Tax Increment Value	\$126,545,378
	x95%
CRA Taxable Value Subject to Increment Payment	\$ 120,218,109
Multiplied by Approved FY 2013 County Millage Rate (Mills)	<u>7.9906</u>
Estimated FY 2014 TIF Payment	<u>\$ 960,615</u>

3. Town of Marineland CRA - Created 11/28/2000

Description	Amount
Current Year (2013) Taxable Value	\$ 3,250,795
Base Year (2002) Taxable Value	<u>5,213,466</u>
Tax Increment Value	\$ (1,962,671)
	x95%
CRA Taxable Value Subject to Increment Payment	\$ (1,864,538)
Multiplied by Approved FY 2013 County Millage Rate (Mills)	<u>8.1897</u>
Estimated FY 2013 TIF Payment	<u>\$ (15,270)</u>

4. City of Bunnell CRA - Created FY 07/08

Description	Amount
Current Year (2012) Taxable Value	\$ 42,466,192
Base Year (2006) Taxable Value	<u>68,433,904</u>
Tax Increment Value	\$(25,967,712)
	x95%
CRA Taxable Value Subject to Increment Payment	\$ (25,207,209)
Multiplied by Approved FY 2013 County Millage Rate (Mills)	<u>8.1897</u>
Estimated FY 2013 TIF Payment	<u>\$ (206,439)</u>

**Flagler County Board of County Commissioners
FY 2013-2014**

SPECIAL EVENTS

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
4912		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/-	
	Revenues						
366.03-07	Feed Flagler Donations Individuals & Tax Collec	0	0	0	15,000	15,000	
337.60-01	Feed Flagler Donations Municipalities & Sheriff	0	0	0	6,000	6,000	
366.03-10	Project Grace - Donations	0	1,550	0	0	0	
	Project Grace - Carry over	0	0	0	11,861	11,861	
	Project Grace - General Fund	0	0	0	20,000	20,000	
	TOTAL REVENUES	0	1,550	0	52,861	52,861	
	Expenses						
	<u>Project Grace Project # 240424</u>						
569.34-10	Other Contracted Services	0	6,057	0	4,940	4,940	
569.46-10	Building	0	10,915	0	26,921	26,921	
569.46-40	Small Tools & Equipment	0	72	0	0	0	
569.52-12	Other Operating Expenditures	0	1,415	0	0	0	
569.64-10	Equipment	0	2,817	0	0	0	
	Total Project Grace	0	21,276	0	31,861	31,861	
	<u>Feed Flagler Project # 090997</u>						
569.49-10	Other Current Charges	0	0	0	10,000	10,000	
569.82-53	Payment to Food Pantries	0	0	0	11,000	11,000	
	Total Feed Flagler	0	0	0	21,000	21,000	
	<u>Wounded Warrior Project # 090139</u>						
569.44-10	Rentals & Leases	0	209	0	0	0	
569.48-10	Promotional Activities	0	696	0	0	0	
569.49-10	Other Current Charges	0	75	0	0	0	
569.51-10	Office Supplies	0	308	0	0	0	
569.54-10	Publications/Memberships	0	99	0	0	0	
569.82-53	Other Entities - Wounded Warrior Project	0	17,995	0	0	0	
	Total Wounded Warrior Project	0	19,382	0	0	0	
	TOTAL EXPENDITURES	0	40,658	0	52,861	52,861	

**Flagler County Board of County Commissioners
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RESERVES

GENERAL FUND

Fund 001 Dept 5000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
399.00-00	Cash Carry Forward	6,955,428	7,597,483	6,806,857	6,221,857	(585,000)	
	TOTAL REVENUES	6,955,428	7,597,483	6,806,857	6,221,857	(585,000)	
	Expenses						
587.98-10	Reserve for Contingency	25,473	83,559	250,000	250,000	0	To be allocated as needed at the Board's discretion
587.98-11	Reserves for Fund Balance Policy	5,907,763	6,197,709	4,000,000	4,000,000	0	6% of total budget (approved range of 7% - 12%)
587.98-14	Reserve for Fuel	0	100,000	100,000	100,000	0	As needed to balance fluctuations in fuel costs
587.98-31	Emergency/Disaster Response	0	300,000	200,000	200,000	0	
587.98-41	Personnel Service Reserves	198,600	92,623	385,000	300,000	(85,000)	
587.98-50	River Club-1st Amendment-Land	16,959	16,959	16,959	16,959	0	DRI Fees
587.98-50	River Club-2nd Amendment	595	595	595	595	0	DRI Fees
587.98-50	Plantation Bay Amendment	9,661	9,661	9,661	9,661	0	DRI Fees
587.98-50	Matanzas Shore DRI Amendment	2,694	2,694	2,694	2,694	0	DRI Fees
587.98-50	Grand Haven DRI Amendment	677	677	677	677	0	DRI Fees
587.98-50	Bulow Plantation DRI	8,075	8,075	8,075	8,075	0	DRI Fees
587.98-50	Bay Drive Park	1,000	1,000	0	0	0	
587.98-50	Matanzas Shore	5,709	5,709	5,709	5,709	0	
587.98-50	Fire EMS Facility PC Plant	216,637	216,637	240,902	240,902	0	
587.98-50	Reserve-Fire Service Flagler Polo	12,320	12,320	12,320	12,320	0	
587.98-50	Harbor View	24,265	24,265	24,265	24,265	0	
	Hunter's Ridge - Golf Course	0	0	500,000	500,000	0	
	Hunter's Ridge - Hydro restoration	0	0	300,000	300,000	0	
587.98-57	Hunter's Ridge - Ambulance	0	0	200,000	0	(200,000)	applied to purchase of ambulance
587.98-58	ITT DRI Settlement	0	0	300,000	0	(300,000)	applied during FY12-13
587.98-57	Future Costs-Jail Expansion	150,000	150,000	0	0	0	Appropriated in Capital Project for FY12-13
587.98-58	Reserves for Helicopter Replacement	375,000	375,000	250,000	250,000	0	
	TOTAL EXPENSES	6,955,428	7,597,483	6,806,857	6,221,857	(585,000)	

**Flagler County Board of County Commissioners
FY 2013-2014**

CAPITAL IMPROVEMENTS-GENERAL FUND						GENERAL FUND	
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 6000/6010		FY 10-11	FY 11-12	FY 12-13	FY 13-14	+/(-)	
Revenues - Minor Capital Projects							
341.95-01	Library Passport Revenue	0	0	20,000	0	(20,000)	Library Café & Teen Room defunded
366.01-00	Friends of Washington Oaks Stage	0	0	20,000	0	(20,000)	Prj. #361551 Washington Oaks Stage
366.03-00	Carver Foundation	0	0	0	20,000	20,000	Prj. #180112 Carver Gym Insulation
381.00-00	Tourist Development Council-PPP Lodge Museum	0	0	0	28,370	28,370	Prj. #310038
	Crime Prevention Funds	0	5,323	0	0	0	
	General Fund Carry Over	0	0	149,655	145,511	(4,144)	
	General Fund	11,272	140,596	10,345	92,612	82,267	
	TOTAL REVENUES	11,272	145,919	200,000	286,493	86,493	
Expenses Minor Capital Projects							
572.62-10	Beachside Pavilion Replacements	0	0	0	25,000	25,000	Prj. #TBD
572.62-10	Carver Gym Improvements-Insulation	0	0	20,000	40,900	20,900	Prj. #180112
572.34-10	Clegg Property Demolition	0	0	10,000	10,000	0	Prj. #183048
519.46-10	Facilities - Paint Library (FY13 Ext, FY14 Int.)	0	0	30,000	30,000	0	Prj. #613455 Library Interior Painting
519.46-10	Facilities -Miscellaneous Painting	0	0	0	12,856	12,856	Prj. #TBD misc.painting @ various facilities
572.52-12	Herschel King Parking Lot Lights	0	0	0	15,000	15,000	Prj. #TBD
572.62-24	Island House - Reuse Design	0	0	20,000	20,000	0	Prj. #180558
519.64-10	Library Flooring Replacement	0	0	0	40,000	40,000	Prj. #613555
519.63-57	Old Courthouse Restoration	0	0	0	44,369	44,369	Prj. #605566 PO rollover
572.52-12	Old Dixie Horseshoe Pits Lights & Trees	0	0	0	6,000	6,000	Prj. #TBD
572.62-24	Princess Place Bathhouse Stabilization, Repair	0	0	15,000	22,000	7,000	Prj. #310291
572.62-24	Princess Place Large Pavilion	0	0	25,000	12,500	(12,500)	Prj. #310150
572.34-10	Princess Place Lodge Museum	0	0	0	37,868	37,868	Prj. #310038 rollover (TDC funding \$28,370)
522.63-10	Sheriff's Qualification Range	0	0	10,000	10,000	0	Prj. #644359
Completed Projects							
572.34-10	Bing's Seawall Repair	0	9,824	0	0	0	Prj. #170996
522.34-10	EOC Fire Damage Repair	0	15,120	0	0	0	Prj. #925554
572.62-10	Espanola Comm. Center Flooring	0	9,539	0	0	0	Prj. #190136
572.62-10	Espanola Comm. Center Pavilion Replacement	0	0	5,000	0	(5,000)	Prj. #190150
562.31-10	Health Dept. Parking Lot	2,538	1,018	0	0	0	Prj. #640550 defunded
572.63-10	Holden House Bldg. Improvements	8,734	0	0	0	0	Prj. #090112
522.61-10	Korona Fire Station	0	32,514	0	0	0	Prj. #950560
572.62-24	Legacy House Repair @ Princess Place	0	618	0	0	0	Prj. #311554
571.63-10	Library Walkway/Path Lighting Replacement	0	5,323	0	0	0	Prj. #613120 received Crime Prevention Funds
571.62-10	Library-Café & Teen Room Improvements	0	0	40,000	0	(40,000)	Prj. #613555 funding moved to Library flooring
572.31-10	Parks Signage Replacement Phase 1	0	13,382	0	0	0	Prj. #306700 defunded
572.34-10	Parks Software	0	0	25,000	0	(25,000)	Prj. #150984 completed in FY13
572.63-11	Playground Equipment - Bing's Landing	0	23,464	0	0	0	Prj. #308036
519.XX-XX	Primary Network Storage Replacement	0	29,999	0	0	0	
572.63-33	Wadsworth Pk Brdwlk/Dock Rep	0	5,118	0	0	0	Prj. #360142
572.63-10	Washington Oaks Stage	0	0	30,000	0	(30,000)	Prj. #361551 \$20K fund by Friends of W.Oaks
	Total Exp. Minor Capital Projects	11,272	145,919	230,000	326,493	96,493	

**Flagler County Board of County Commissioners
FY 2013-2014**

CAPITAL IMPROVEMENTS-GENERAL FUND

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/-	COMMENTS
Dept 6000/6010/8XXX							
Revenues Major Capital Projects							
341.95-01	Library Passport Revenue	0	0	20,000	0	(20,000)	Prj. #613455 Exterior Painting
331.73-08	FDOT Design/Construction Grant-Colbert Lane	0	0	425,907	0	(425,907)	Prj. #445575
381.00-00	Tourist Development Council-Barn Restoration	0	0	150,000	150,000	0	Prj. #310039 Fund 109
381.00-00	Tourist Development Council-Eyes on Navigation	0	0	32,210	0	(32,210)	Prj. #760476
334.95-00	Nat'l Scenic Byways Grant-River to Sea	0	0	200,000	0	(200,000)	Prj. #325700
334.95-00	FIND-Bing's Restroom, Dock Replacement	0	0	106,900	42,550	(64,350)	Prj. #170290
334.95-00	FIND-Eyes on Navigation	0	0	32,210	0	(32,210)	Prj. #760476
331.74-01	FL Fish & Wildlife-Artificial Reef	0	0	60,000	60,000	0	Prj. #075074
329.02-01	Vessel Registration Fees	0	0	60,000	19,525	(40,475)	Prj. #170290
	General Fund (carryover)	0	0	370,458	324,026	(46,432)	
	General Fund	126,748	177,423	605,542	415,631	(189,911)	
TOTAL REVENUES		126,748	177,423	2,063,227	1,011,732	(1,031,495)	
Expenses Major Capital Projects							
587.98-15	Artificial Reef	0	0	85,000	85,000	0	Prj. #075074 FL Fish & Wildlife grant
572.63-10	Betty Steflik Preserve Boardwalk Replacement	0	0	50,000	37,000	(13,000)	Prj. #165142
572.62-10	Bing's Landing Restroom, Dock Replacement	0	1,498	213,800	85,000	(128,800)	Prj. #170290
519.64-10	Facilities Heating & A/C Replacement	0	52,961	57,500	70,000	12,500	Prj. #630125 FY11 budgeted in Fund 310
519.64-10	Ag Ext Flooring Replacement	0	0	0	52,000	52,000	Prj. #614136 Ag ext
519.62-10	Facilities Roof Replacement	0	104,046	97,500	290,000	192,500	Prj. #630570 - \$250K for Library roof
536.31-10	Plantation Bay Feasibility Study	0	0	0	11,332	11,332	Prj. #037526 Total project budget = \$60,000
572.62-24	Princess PP Barn Restoration	0	0	204,000	204,000	0	Prj. #310039
519-63-10	Undesignated Drainage Retrofit Projects	0	0	75,000	75,000	0	Prj. #999999
572.63-33	Wadsworth Park Restroom Replacement	0	0	65,600	62,400	(3,200)	Prj. #360290
Completed Projects							
572.63-10	Colbert Lane Trail Head Design/Construction	0	18,918	425,907	0	(425,907)	Prj. #445575 FY11 budgeted in Fund 310
572.62-10	Eyes on Navigation	0	0	64,420	0	(64,420)	Prj. #760476 FIND grant
519-63-10	Jail Expansion Design	0	0	500,000	0	(500,000)	Prj. #645555 moved to Fund 311
572.63-10	River to Sea Enhancements	0	0	194,500	0	(194,500)	Prj. #325700
Total Exp. Major Capital Projects		0	177,423	2,033,227	971,732	(1,061,495)	
TOTAL CAPITAL PROJECT EXPENSES		11,272	323,342	2,263,227	1,298,225	1,939,885	

**Flagler County Board of County Commissioners
FY 2013-2014**

GENERAL LIABILITY/INSURANCE

GENERAL FUND

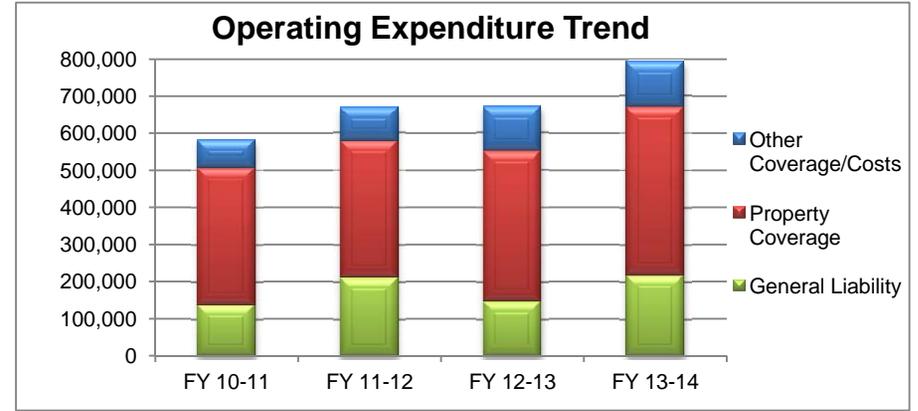
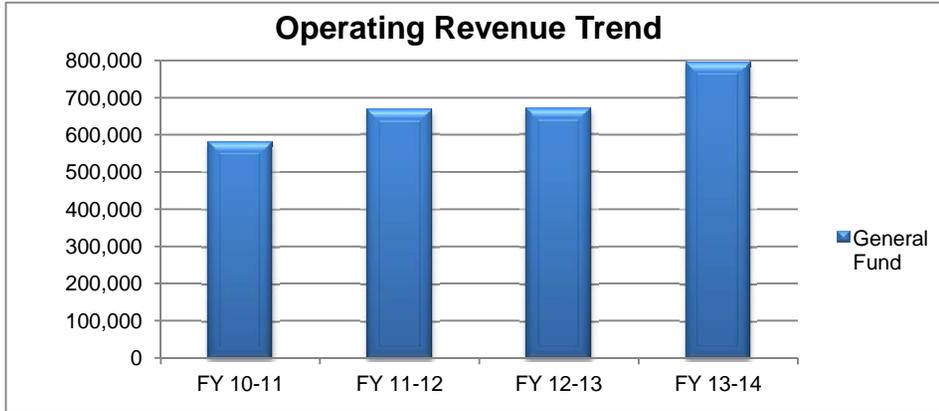
Fund 001 Dept 7000	DESCRIPTION	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	580,359	667,884	670,023	792,725	122,702	
	TOTAL REVENUES	580,359	667,884	670,023	792,725	122,702	
	Expenses						
519.34-10	Professional Services	429	0	2,000	2,000	0	Outside Legal Services Liability/Employment
519.45-10	General Liability Insurance	138,740	211,202	147,535	217,289	69,754	Increase due to replacement appraisals
519.45-11	Workers Comp Claims Exp	34,325	34,878	45,000	45,000	0	
519.45-30	Property/Casualty Insurance	366,549	366,914	403,604	452,495	48,891	Increase due to replacement appraisals
519.45-51	Public Officials Liability Insurance	28,117	35,204	60,647	63,850	3,203	Public Officials Crime Coverage and Liability
519.45-60	Oher Insurance & Bonds	2,715	2,611	2,700	2,700	0	
519.45-70	Law Enforcement AD & D	9,484	17,075	8,537	9,391	854	Statutory Death Benefit
	TOTAL EXPENSES	580,359	667,884	670,023	792,725	122,702	

The County has liability insurance covering property and inland marine coverage, general liability coverage, public officials liability coverage and automobile coverage. These coverage's are renewed annually.

**Flagler County Board of County Commissioners
FY 2013-2014**

GENERAL LIABILITY/INSURANCE

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes.

Flagler County is fully insured for Property Liability through (PGIT) Preferred Governmental Insurance Trust. The valuation for all buildings and contents is \$145,971,887. This coverage includes all equipment and buildings, recreational facilities, fire stations, community centers, communications equipment, electronic data processing equipment, for the Board of County Commissioners, the Property Appraiser, Tax Collector, Supervisor of Elections, Sheriff and the Clerk of Court.

SUMMARY

Revenues

General Fund

	ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGETED FY 12-13	APPROVED FY 13-14
General Fund	580,359	667,884	670,023	792,725
	580,359	667,884	670,023	792,725

Expenses

General Liability
Property Coverage
Other Coverage/Costs

General Liability	138,740	211,202	147,535	217,289
Property Coverage	366,549	366,914	403,604	452,495
Other Coverage/Costs	75,070	89,768	118,884	122,941
	580,359	667,884	670,023	792,725