

**Flagler County Board of County Commissioners
FY 2012-2013**

APPROPRIATION SUMMARY-GENERAL FUND- BOCC

DEPARTMENT	BUDGET FY 12	BUDGET FY 13	% CHANGE	POSITIONS FY 12	POSITIONS FY 13	DEPARTMENT	BUDGET FY 12	BUDGET FY 13	% CHANGE	POSITIONS FY 12	POSITIONS FY 13
Board of County Commissioners	444,949	408,719	-8.1%	5.00	5.00	Emergency Services:					
County Administration						Emergency Services-Admin	263,225	224,530	-14.7%	1.25	0.75
Administration	621,595	604,740	-2.7%	6.20	6.20	Emergency Management	500,384	501,249	0.2%	3.50	4.00
Land Management	134,103	179,433	33.8%	2.00	2.00	Emergency Communications	1,253,355	1,259,473	0.5%	0.00	0.00
Economic Opportunity	747,500	900,272	20.4%	2.00	2.00	Emergency Flight Operations	558,140	758,821	36.0%	2.00	2.00
County Attorney	559,315	520,377	-7.0%	4.00	4.00	Fire/Rescue	7,975,563	8,214,124	3.0%	83.00	83.00
Financial Services						Emergency Services Grants	132,459	95,155	-28.2%	0.80	0.80
Budget	442,678	365,602	-17.4%	6.00	5.00	Engineering	430,389	484,269	12.5%	5.00	5.67
Purchasing	250,601	235,294	-6.1%	4.00	4.00	Non Departmental:					
Information Technology	497,922	472,790	-5.0%	5.00	5.00	Value Adjustment Board	10,575	10,575	0.0%	0.00	0.00
Community Services:						Medical Examiner	227,000	259,649	14.4%	0.00	0.00
Human Resources	225,190	220,420	-2.1%	3.00	3.00	Interfund Transfers	110,482	122,208	10.6%	0.00	0.00
Extension Service	255,487	249,421	-2.4%	5.00	5.00	Pooled Expenditures	2,517,596	2,539,072	0.9%	0.00	0.00
Social Services/Grants	3,219,003	3,612,680	12.2%	15.75	15.35	Tax Increment Financing	868,697	907,320	4.4%	0.00	0.00
Veterans Services	116,701	112,566	-3.5%	2.00	2.00	Reserves	7,609,569	6,806,857	-10.5%	0.00	0.00
Library Services - Main & Bunnell	1,069,838	947,130	-11.5%	16.20	15.25	Gen'l Fund Capital Projects	2,107,600	2,263,227	7.4%	0.00	0.00
General Services:						General Liability Insurance	657,544	670,023	1.9%	0.00	0.00
General Services-Administration	286,203	278,937	-2.5%	4.50	4.50	Total BOCC General Fund	40,172,018	40,599,584	1.1%	251.08	250.82
Fleet Management	378,589	375,327	-0.9%	6.00	6.00						
Facilities Management	1,913,946	1,859,774	-2.8%	25.00	25.00						
Government Services Building	676,960	704,995	4.1%	0.00	0.00						
Public Transportation	1,477,637	1,760,161	19.1%	26.38	27.80						
Recreation Facilities	1,316,746	1,356,987	3.1%	13.50	13.50						
Princess Place Preserve	151,819	151,299	-0.3%	3.00	3.00						
Bull Creek	70,658	78,108	10.5%	1.00	1.00						
Recreation Services/Carver Gym	92,000	88,000	-4.3%	0.00	0.00						



APPROVED BUDGET FY 2012-2013

**Flagler County Board of County Commissioners
FY 2012-2013**

ADMINISTRATIVE-SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Revenues					
Sale of Timber/Bulow	0	46,477	0	0	0
Feed Flagler	700	880	0	0	0
Cash Carry Forward	110,000	167,449	747,500	542,258	(205,242)
General Fund	1,686,768	1,583,930	1,759,962	2,071,283	311,321
Total Revenues	1,797,468	1,798,736	2,507,462	2,613,541	106,079

Expenses					
Board of County Commissioners	481,779	409,837	444,949	408,719	(36,230)
Administration	680,545	596,135	621,595	604,740	(16,855)
Land Management	0	79,091	134,103	179,433	45,330
County Attorney	525,144	546,224	559,315	520,377	(38,938)
Economic Opportunity	110,000	167,449	747,500	900,272	152,772
Total Expenses	1,797,468	1,798,736	2,507,462	2,613,541	106,079

Revenues vs. Expenses	0	0	0	0	0
------------------------------	----------	----------	----------	----------	----------

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Personnel Summary -Positions					
Board of County Commissioners	5.00	5.00	5.00	5.00	0.00
Administration	6.00	6.00	6.20	6.20	0.00
Land Management	1.00	1.00	2.00	2.00	0.00
County Attorney	4.00	4.00	4.00	4.00	0.00
Economic Development	0.00	0.00	2.00	2.00	0.00
Total Positions	16.00	16.00	17.20	17.20	0.00

Board of County Commissioners

Flagler County was founded on April 28, 1917 from portions of St. Johns County to the north and Volusia County to the south. The County was named after Henry Morrison Flagler who was a founder with John D. Rockefeller of the Standard Oil Company. Mr. Flagler was a railroad developer and is credited with a good deal of the development of the eastern part of Florida where he brought his railroad, hotels and the tourist industry.

From its inception Flagler County has been a Non-Charter County governed by Five (5) County Commissioners who are elected by the County at-large and each serves a four-year term, with the terms being staggered. Each Commissioner represents one (1) of five (5) districts.

Flagler County's Board of County Commissioners is the legislative branch of County government. Individual Commissioners are both lawmaking officers and fiscal representatives of the County. The County Administrator and County Attorney are appointed by the Commissioners to oversee daily operations, personnel and legal matters. Additionally, multiple services of the Board of County Commissioners are provided by administrative departments and divisions under the direction of the County Administrator.

Acting in good faith and within their statutory authority, the Commissioners have wide discretion.

The Board of County Commissioners Chairman is elected by the Board members on a yearly basis and presides over all meetings, signs all legal documents, and appoints Commissioners to various committees. The Chairman is the official representative of the Board and retains a vote on all items and issues.

The Commissioners appoint citizens to more than 30 different committees. Vacancies on these advisory boards are posted as the terms are fulfilled. Those interested in serving go through an application and selection process.

The Board meets the first Monday of each month at 9:00 AM and third Monday at 5:00 PM. In addition, the Board meets in work sessions

whenever necessary to discuss matters of general importance. Video and written minutes are recorded for all Commission meetings, work sessions and public hearings, and made a part of the official public record.

Primary Functions

- ❖ Elected to a Four (4) Year Term through at-large voting selection.
- ❖ Represents One (1) of Five (5) Districts in Flagler County.
- ❖ Presides over all County Commission Meetings, Workshops and all other Commission related activities.
- ❖ Approves or disapproves proposed Laws for the Unincorporated Portion of Flagler County.
- ❖ Oversees and authorizes all Fiscal matters for the County, including the yearly County budget.
- ❖ Represents the County on various State and Local Committees and Advisory Boards.
- ❖ Considers and Approves all appointments to Flagler County Advisory Boards and Committees.
- ❖ Attends various civic and political meetings within the County and State.
- ❖ Meets with citizens and other jurisdictional officials regularly in order to coordinate County-wide projects and activities.
- ❖ Attends meetings and conferences as representative of Flagler County.
- ❖ Prepares Strategic Plans for the County's future.
- ❖ Meets regularly with the County Administrator and Staff.

**Flagler County Board of County Commissioners
FY 2012-2013**

BOARD OF COUNTY COMMISSIONERS

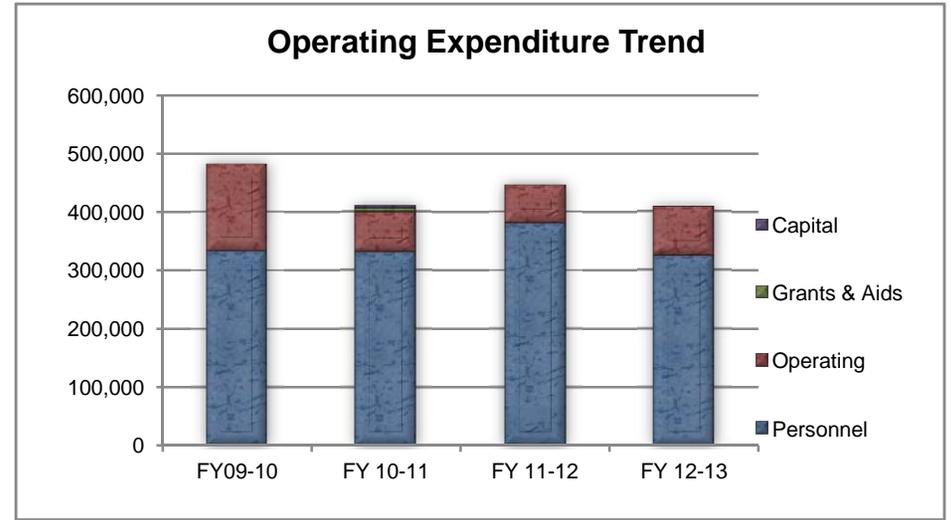
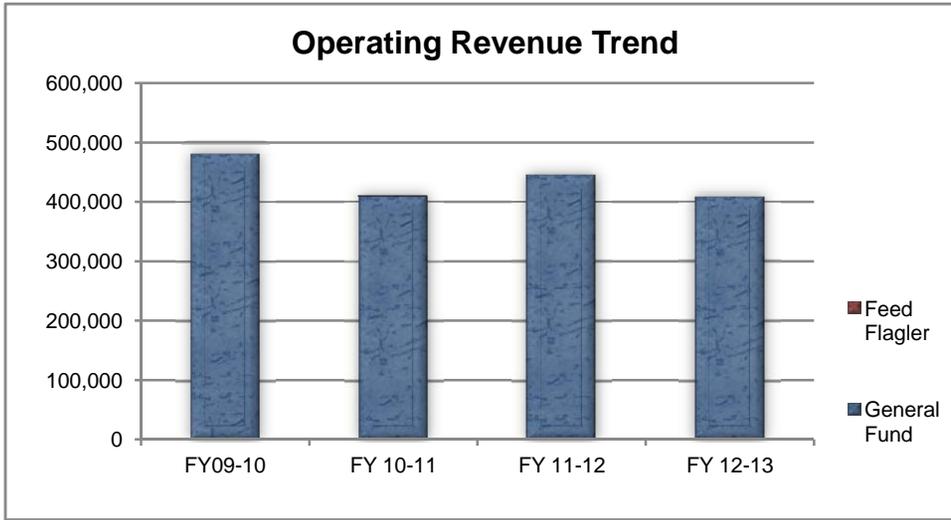
GENERAL FUND

Fund 001 Dept 0100	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
337.60.01	Feed Flagler	700	880	0	0	0	
	General Fund	481,079	408,957	444,949	408,719	(36,230)	
	TOTAL REVENUES	481,779	409,837	444,949	408,719	(36,230)	
	Expenses						
511.10-11	Salaries	240,080	239,330	239,930	240,905	975	Dictated by Chapter 145.031 F.S.
511.xx-xx	Employee Benefits	91,874	90,464	139,299	83,964	(55,335)	Decrease based upon new rates
	Total Personnel Expenses	331,954	329,794	379,229	324,869	(54,360)	
511.31-10	Professional Services	18,000	0	40,000	55,000	15,000	Increase for Alcade & Fay 3 mos. @ \$5,000/month
511.34-10	Other Contracted Services	100,425	30,000	0	0	0	
40-10,54-20	Travel/Conference	10,466	10,298	9,440	12,000	2,560	Increase based upon actual
511-41-10	Communications	1,208	997	300	1,020	720	Increase based upon experience/iphones
511.42-01	Postage Expense	2,568	2,506	2,500	2,000	(500)	
511.46-40	Small Tools & Equipment	0	164	0	0	0	
511.47-10	Printing & Binding	508	431	300	300	0	
511.49-10	Other Current Charges	1,435	793	600	500	(100)	
511.49-15	Advertising	1,911	682	700	700	0	
511.51-10	Office Supplies	2,021	2,189	2,500	2,500	0	
511.51-11	Office Equipment under \$1,000	452	105	0	0	0	
511.52-10	Gas, Oil & Lubricants	10	0	0	0	0	
511.52-12	Other Operating Expenses	409	9,131	1,000	1,000	0	
511.54-10	Publications/Memberships	10,412	10,458	8,380	8,630	250	
511.55-01	Training/Education	0	0	0	200	200	
569.49-23	Feed Flagler	0	710	0	0	0	
	Total Operating Expenses	149,825	68,464	65,720	83,850	17,930	
511-64-10	Equipment	0	4,299	0	0	0	
	Total Capital Expenses	0	4,299	0	0	0	
569.82-53	Other Entities	0	7,280	0	0	0	
	Total Grants & Aids	0	7,280	0	0	0	
	TOTAL EXPENSES	481,779	409,837	444,949	408,719	(36,430)	Overall Expense Decrease: -8.19%

**Flagler County Board of County Commissioners
FY 2012-2013**

BOARD OF COUNTY COMMISSIONERS

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Feed Flagler
General Fund

Expenses

Personnel
Operating
Grants & Aids
Capital

	ACTUAL FY09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Feed Flagler	700	880	0	0
General Fund	481,079	408,957	444,949	408,719
Total Revenues	481,779	409,837	444,949	408,719
Personnel	331,954	329,794	379,229	324,869
Operating	149,825	68,464	65,720	83,850
Grants & Aids	0	7,280	0	0
Capital	0	4,299	0	0
Total Expenses	481,779	409,837	444,949	408,719

Personnel Summary-Positions

County Commissioners
Total Positions

	ACTUAL FY09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
County Commissioners	5.00	5.00	5.00	5.00
Total Positions	5.00	5.00	5.00	5.00

County Administration

County Administration is headed by the County Administrator who serves as Flagler County's chief administrative officer and serves at the pleasure of the Board of County Commissioners. The County Administrator implements and administers policies and programs established by the Board of County Commissioners in accordance with Chapter 125 of the Florida Statutes and County Ordinances.

County Administration staff provides support to the County Administrator, Board of County Commissioners, other County staff, and the Constitutional Officers, as well as the citizens of Flagler County. The department's duties include agenda preparation, special project administration, public communications, and coordination and scheduling of all Board of County Commissioner workshops and meetings.

County Administration oversees all day-to-day County operations and the development and management of the County's annual operating and capital improvement budgets.

County Administrator is also responsible for the supervision and management of Department Directors.

Administrator is responsible for ensuring that all agreements, leases and other contractual obligations of the Commission are properly performed.

County Administration directs County operations and acts as a liaison between County staff and the County Commission. The County Administrator develops and recommends alternative solutions to County programs to meet health, safety, and welfare issues for Board consideration.

Staff duties also include travel arrangements for Board of County Commissioners, mailroom coordination for all County offices, receipt and fulfillment of public information requests and press releases, answering all incoming calls and routing to the proper department, set-up for Board meetings, and assistance with research on topics related to County policy and/or procedures.

Primary Functions

- ❖ Administer and carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances, and regulations of the Board to ensure they are faithfully executed.
- ❖ Meet regularly with members of the Board of County Commissioners to assist with response to inquiries and special projects by citizens of the County.
- ❖ Prepare and submit to the Board for its consideration and adoption an annual operating budget, a capital budget, and a capital program.
- ❖ Act as a clearinghouse for citizen inquires; providing a written or verbal response, as appropriate.
- ❖ Provide an annual report to the Board on the state of the County, the work of the previous year, and any recommendations as to actions or programs the Administrator deems necessary for the improvement of the County and the welfare of its residents.
- ❖ Select, employ, and supervise all personnel and fill all vacant positions under the jurisdiction of the Board. The employment of all department heads requires confirmation by the Board of County Commissioners.
- ❖ Attend all meetings of the Board with the authority to participate in discussions. Prepare background information for the Board on each item to be discussed, including the financial consequences and staff needs.
- ❖ Prepare press releases to the local media for all County sponsored special events, milestones and accomplishments.

**Flagler County Board of County Commissioners
FY 2012-2013**

ADMINISTRATION

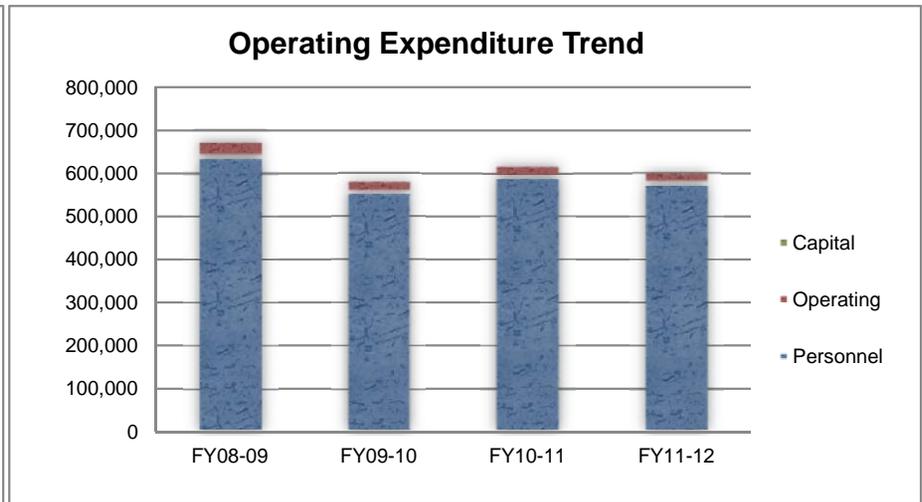
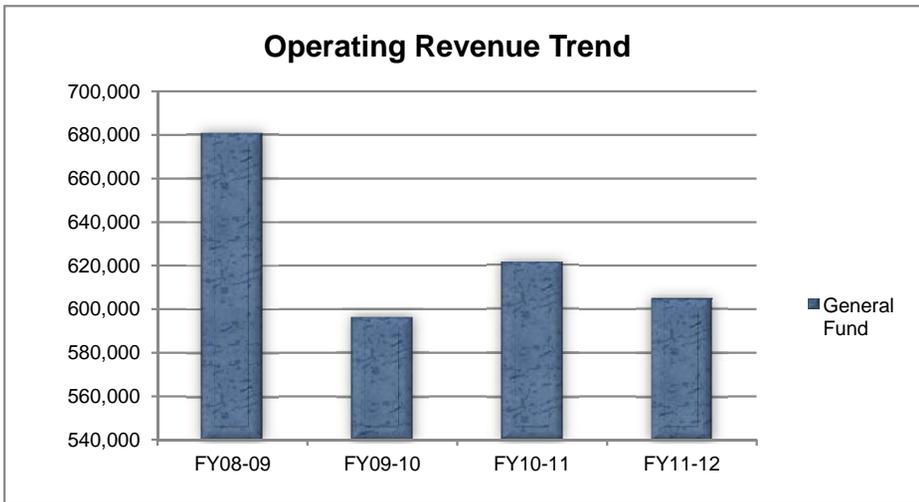
GENERAL FUND

Fund 001 Dept 0200	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	680,545	596,135	621,595	604,740	(16,855)	
	TOTAL REVENUES	680,545	596,135	621,595	604,740	(16,855)	
	Expenses						
10-11,10-12	Salaries	489,113	434,685	453,101	462,671	9,570	
512.xx-xx	Employee Benefits	150,362	122,179	140,082	114,501	(25,581)	
	Total Personnel Expenses	639,475	556,864	593,183	577,172	(16,011)	
512.34-10	Other Contracted Services	3,571	450	0	0	0	
40-10,54-20	Travel/Training	6,415	8,872	9,000	6,947	(2,053)	
41-10,41-20	Communications	3,268	2,641	3,716	3,240	(476)	
512.42-01	Postage Expense	801	492	950	600	(350)	
512.44-10	Rentals & Leases	6,510	3,740	4,506	4,506	0	
512.46-20	Vehicle Repair	39	838	0	0	0	
512.46-30	Maintenance Agreements	3,574	3,974	3,000	4,500	1,500	
512.46-40	Small Tools & Equipment	0	19	100	100	0	
512.47-10	Printing & Binding	2,502	305	75	75	0	
512.48-10	Promotional Activities	3,765	0	0	0	0	
512.49-15	Advertising	1,499	335	0	0	0	
512.51-10	Office Supplies	740	1,078	1,700	1,900	200	
512.51-11	Office Equipment under \$1,000	452	987	200	200	0	
512.51-20	Data Processing Supplies	65	76	100	100	0	
512.52-10	Gas Oil & Lubricants	24	799	0	0	0	
512.52-12	Other Operating Expenses	849	708	1,200	1,000	(200)	
512.53-30	Data Processing Software	72	0	0	0	0	
512.54-10	Publications/Memberships	4,337	4,152	3,865	4,400	535	
	Total Operating Expenses	38,483	29,466	28,412	27,568	(844)	
512.64-10	Equipment	2,587	9,805	0	0	0	
	Total Capital Expenses	2,587	9,805	0	0	0	
	TOTAL EXPENSES	680,545	596,135	621,595	604,740	(16,855)	Overall Expense Reduction: -2.71%

**Flagler County Board of County Commissioners
FY 2012-2013**

ADMINISTRATION

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
General Fund	680,545	596,135	621,595	604,740
	680,545	596,135	621,595	604,740

Expenses

Personnel
Operating
Capital

Personnel	639,475	556,864	593,183	577,172
Operating	38,483	29,466	28,412	27,568
Capital	2,587	9,805	0	0
	680,545	596,135	621,595	604,740

Personnel Summary - Positions

County Administrator
Deputy County Administrator
Executive Assistant
Executive Assistant to CA
Special Projects/Grants Coordinator
Senior Spec Projects/Grants Coord.
Communications Manager

Total Positions

	ACTUAL FY09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
County Administrator	1.00	1.00	1.00	1.00
Deputy County Administrator	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Executive Assistant to CA	1.00	1.00	1.00	1.00
Special Projects/Grants Coordinator	1.00	1.00	1.00	1.00
Senior Spec Projects/Grants Coord.	0.00	0.00	0.20	0.20
Communications Manager	1.00	1.00	1.00	1.00
	6.00	6.00	6.20	6.20

Land Management

The Land Management Department is responsible for numerous activities associated with natural resource stewardship of internal and external projects.

Internal stewardship projects include the coordination with local, state, and federal agencies regarding county environmental issues, long range park planning, and natural resource maintenance, restoration, or enhancement projects.

Internal collateral duties include general project management and the oversight of the county's Environmentally Sensitive Lands Acquisition program. Serves as Staff representative to the Land Acquisition Committee (LAC).

External stewardship projects include the review of development proposals for compliance with natural resource portions of the land development code and general public outreach.

Primary Functions

- ❖ Act as county liaison for the 2009 Environmentally Sensitive Land (ESL) Referendum and the Land Acquisition Committee (LAC).
- ❖ Prepare and submit to the LAC Committee all requests from the public for county purchase of lands within the guidance of the ESL Program.
- ❖ Coordinate all Commission-approved ESL purchases and all aspects of property appraisals, closing, etc.

**Flagler County Board of County Commissioners
FY 2012-2013**

LAND MANAGEMENT

GENERAL FUND

Fund 001 Dept 0206	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
365.10-02	Sale of Timber/Bulow	0	46,477	0	0	0	
	General Fund	0	32,614	134,103	137,447	3,344	
399.00-00	Cash Carry Forward	0	0	0	41,986	41,986	Remainder of Bulow Funds & Tortoise Relocation Funds
	TOTAL REVENUES	0	79,091	134,103	179,433	3,344	
	Expenses						
515.10-11	Regular Salaries	0	59,841	99,445	97,510	(1,935)	
515.xx-xx	Employee Benefits	0	18,461	31,000	29,355	(1,645)	
	Total Personnel Expenses	0	78,302	130,445	126,865	(3,580)	
515.31-10	Professional Services	0	0	0	1,500	1,500	Remainder of Bulow Funds
515.34-10	Other Contracted Services	0	0	0	15,477	15,477	Remainder of Bulow Funds
515.34-10	Other Contracted Services	0	0	0	4,000	4,000	Exotic Vegetation removal from Recreation Facilities
515.40-10	Travel Expenses	0	0	455	567	112	
515.41-10	Communication Recurring	0	89	144	235	91	
515.42-01	Postage	0	24	40	40	0	
515.45-20	Vehicle Insurance	0	267	268	280	12	
515.46-20	Vehicle Repair	0	0	750	750	0	
515.46-40	Small Tools & Equipment	0	0	0	1,324	1,324	
515.51-10	Office Supplies	0	98	75	75	0	
515.52-10	Gas, Oil & Lubricants	0	51	881	881	0	
515.54-10	Publications/Memberships	0	260	300	300	0	
515.54-20	Conference/Seminar Registration	0	0	745	2,130	1,385	Natural Areas Training/Certification
	Total Operating Expenses	0	789	3,658	27,559	23,901	
537.34-24	Tortoise Relocation	0	0	0	25,009	25,009	Developer contribution transferred from Growth Mgmt
	TOTAL EXPENSES	0	79,091	134,103	179,433	45,330	
		ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	
	Personnel Summary -Positions						
	Environmental Planner III	1.00	1.00	1.00	1.00	0.00	
	Land Manager I	0.00	0.00	1.00	1.00	0.00	
	Total Positions	1.00	1.00	2.00	2.00	0.00	

County Attorney

The County Attorney's office is a four-person professional staff consisting of two attorneys and two paralegals. The office provides a high volume of legal advice and legal representation to the Flagler County Board of County Commissioners, County Administrator, County departments, and appointed County boards, councils and committees. The department is available to all County Constitutional Officers for assistance when requested.

The office provides a proactive role in all legal issues presented for consideration by the Board of County Commissioners, such as ordinances, resolutions, contracts, bidding, and interlocal agreements to ensure County compliance with all federal and state regulations, as well as to provide the fullest legal protection for Flagler County. The office represents the County in court proceedings, both as plaintiff and defendant, to ensure aggressive prosecution or defense of the County's legal rights.

The County Attorney's Office works closely with the Board of County Commissioners and County Administration to ensure efficient and cost-effective County government. The County Attorney's Office is committed to the protection of the public's interest through all legal documents and procedures of the County.

Primary Functions

- ❖ Review agenda items for the County Commission.
- ❖ Prepare contracts and leases.
- ❖ Prepare ordinances and resolutions.
- ❖ Represent the County in court cases.
- ❖ Represent the County in land transactions.
- ❖ Attend County Commission meetings.
- ❖ Attend County advisory committee meetings as needed.

**Flagler County Board of County Commissioners
FY 2012-2013**

COUNTY ATTORNEY

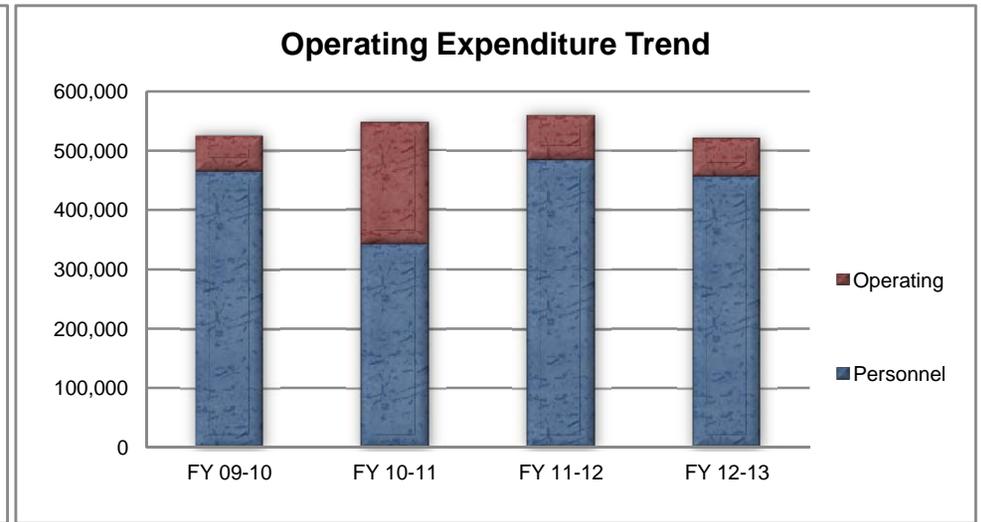
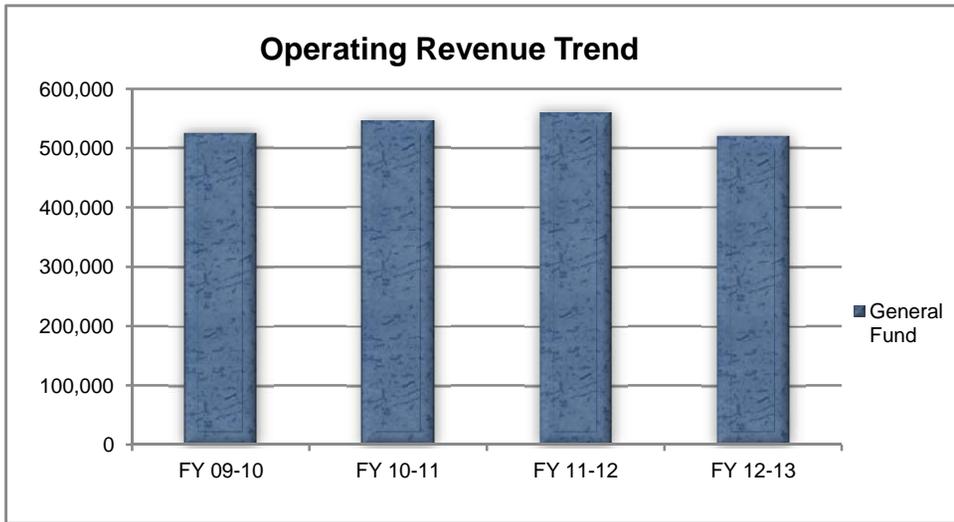
GENERAL FUND

Fund 001 Dept 0700	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	525,144	546,224	559,315	520,377	(38,938)	
	TOTAL REVENUES	525,144	546,224	559,315	520,377	(38,938)	
	Expenses						
514.10-12	Regular Salaries	361,743	270,493	371,715	371,134	(581)	
514.10-14	Overtime	912	0	0	0	0	
514.xx-xx	Employee Benefits	102,491	72,285	113,039	84,498	(28,541)	
	Total Personnel Expenses	465,146	342,778	484,754	455,632	(29,122)	
514.31-10	Professional Services	48,096	195,392	60,000	50,000	(10,000)	Outside Legal Counsel reduction based on experience
514.33-10	Court Reporting Services	0	0	1,000	1,000	0	Court Reporter for Depositions and Hearings
40-10,54-20	Travel/Training	3,301	893	4,000	4,000	0	
41-10,41-20	Communications	1,605	1,257	2,000	2,000	0	
514.42-01	Postage Expense	208	179	250	250	0	
514.45-60	Other Insurance & Bonds	100	100	0	0	0	
514.46-30	Maintenance Agreements	1,202	1,055	968	968	0	
514.47-10	Printing & Binding	54	0	100	100	0	
514.49-10	Other Current Charges	0	0	500	500	0	Filing Fees for Court Cases
514.49-15	Advertising	0	333	0	0	0	
514.51-10	Office Supplies	533	175	1,500	1,500	0	
514.51-11	Office Equipment under \$1,000	496	2,071	500	500	0	
514.52-10	Gas Oil and Lubricants	191	0	0	0	0	
514.52-12	Other Operating Expenses	15	8	100	500	400	
514.54-10	Publications/Memberships	4,197	1,983	3,643	3,427	(216)	
	Total Operating Expenses	59,998	203,446	74,561	64,745	(9,816)	
	TOTAL EXPENSES	525,144	546,224	559,315	520,377	(38,938)	Overall Expense Reduction: -6.96%

**Flagler County Board of County Commissioners
FY 2012-2013**

COUNTY ATTORNEY

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

Expenses

Personnel

Operating

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
--	--------------------	--------------------	----------------------	----------------------

	525,144	546,224	559,315	520,377
	525,144	546,224	559,315	520,377

	465,146	342,778	484,754	455,632
	59,998	203,446	74,561	64,745
	525,144	546,224	559,315	520,377

Personnel Summary -Positions

County Attorney

Deputy County Attorney

Legal Assistant

Total Positions

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
--	--------------------	--------------------	----------------------	----------------------

	1.00	1.00	1.00	1.00
	1.00	1.00	1.00	1.00
	2.00	2.00	2.00	2.00
	4.00	4.00	4.00	4.00

Economic Opportunity

A new County department, created by County Resolution 2011-62 in November 2011, the Department of Economic Opportunity provides the leadership to strengthen the local economy. Its charge is to seek out opportunities that will build a strong economic platform, thus creating primary jobs and securing capital investment in the community. Through the administration of policies, programs and projects, the Department attracts, retains and/or expands businesses.

The Department is headed by the Executive Director who is advised by the creativity, guidance and oversight of the Economic Advisory Council.

The Department staff provides support to the Council as well as engages new and existing businesses in the community. The staff duties include agenda preparation, special project administration, public communications, and coordination and scheduling of all Council workshops and meetings.

The Department is the primary contact for businesses considering relocating or expanding within the County; it also represents the County as a liaison with Federal, State, Regional and local government economic development entities.

Primary Functions

- ❖ The Department of Economic Opportunity works towards the expansion and retention of business and manufacturing that create quality jobs and diversify our community tax base.
- ❖ Develops policies and programs designed to attract new businesses and facilitate the expansion/retention of existing businesses.
- ❖ Represents Flagler County with the State of Florida and other economic development organizations.

- ❖ Coordinates with all private and public community partners related to economic development.
- ❖ Prepares quality marketing materials and messages and conducts marketing to potential community prospects.
- ❖ Maintains a property database for businesses interested in relocating in the County.
- ❖ Informs the public regarding economic development initiatives.
- ❖ Meets regularly with the members of the Economic Advisory Council.
- ❖ Meets regularly with the State, Regional and Local government economic development organizations.
- ❖ Coordinates and cooperates with local property owners to market their property to potential investors
- ❖ Prepares annual budget, works plans and strategic plans.
- ❖ Updates the County Commissioners with regard to Economic Development Initiatives.

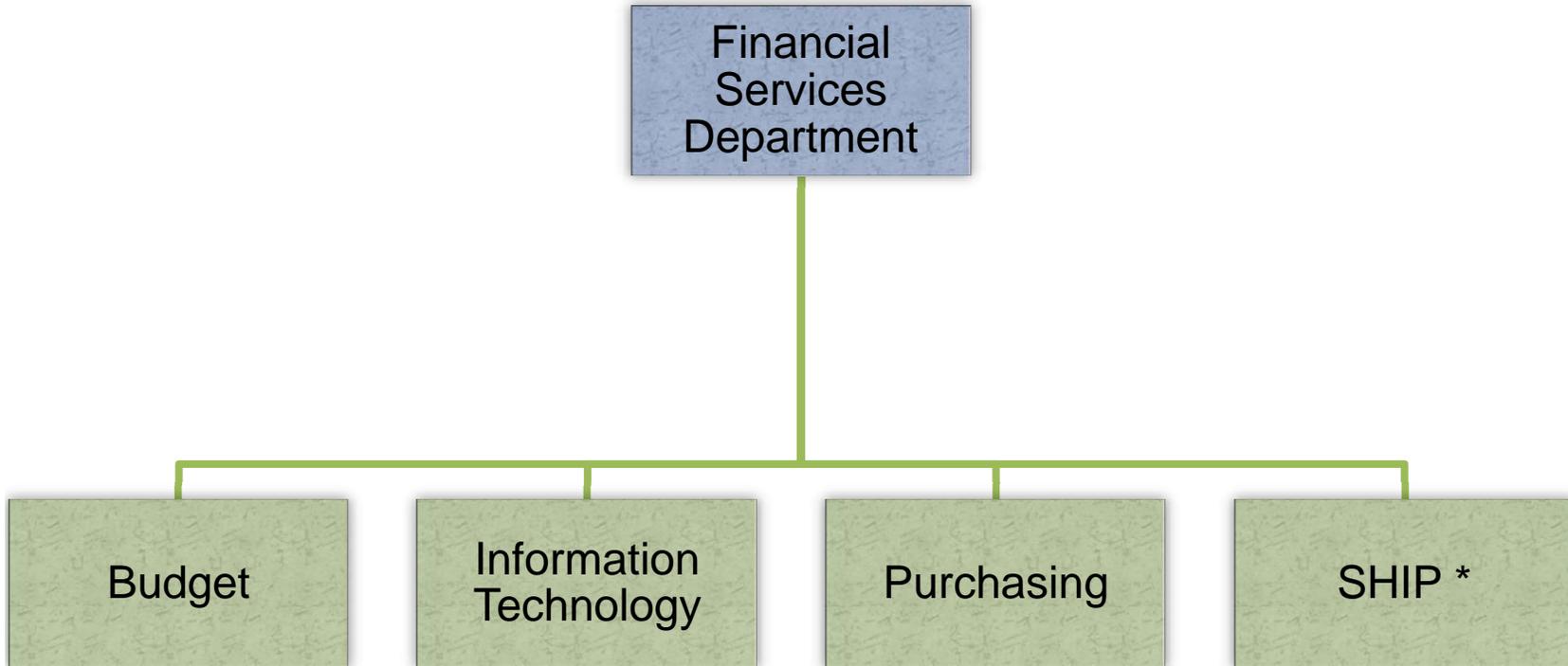
**Flagler County Board of County Commissioners
FY 2012-2013**

ECONOMIC OPPORTUNITY - ADMINISTRATION

GENERAL FUND

Fund 001 Dept 0205	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	0	0	0	400,000	400,000	
399.00-00	Cash Carry Forward	110,000	167,449	747,500	500,272	(247,228)	
	TOTAL REVENUES	110,000	167,449	747,500	900,272	152,772	
	Expenses						
559.10-12	Salaries	0	0	0	178,173	178,173	
559.xx-xx	Employee Benefits	0	0	0	39,904	39,904	
	Total Personnel Expenses	0	0	0	218,077	218,077	
559.31-10	Professional Services	0	22,150	0	5,000	5,000	
559.34-10	Other Contracted Services	0	0	0	57,317	57,317	
40-10,54-20	Travel/Training	0	0	0	16,878	16,878	
559.41-10	Communications	0	0	0	1,500	1,500	
559.42-01	Postage	0	0	0	4,000	4,000	
559.44-10	Rentals & Leases	0	0	0	10,000	10,000	
559.46-30	Maintenance Agreements	0	0	0	1,000	1,000	
559.46-40	Small Tools & Equipment	0	0	0	1,500	1,500	
559.47-10	Printing & Binding	0	0	0	16,000	16,000	
559.48-10	Promotional Activites	0	124	0	10,000	10,000	
559.49-15	Advertising	0	0	0	10,000	10,000	
559.51-10	Office Supplies	0	101	0	3,000	3,000	
59.551-11	Office Equipment	0	0	0	1,000	1,000	
559.52-12	Other Operating Expenses	0	2,019	0	7,000	7,000	
559.52-30	Data Processing Software	0	0	0	3,000	3,000	
559.54-10	Publications/Memberships	0	0	0	25,000	25,000	JAX Regional Membership
559.55-01	Training/Education	0	0	0	5,000	5,000	
	Total Operating Expenses	0	24,394	0	177,195	177,195	
559-63-10	Improvements Other than Bldg	0	7,095	0	0	0	
559.64-10	Equipment	0	0	0	5,000	5,000	
	Total Capital Expenses	0	7,095	0	5,000	5,000	
559.82-40	Aid to Private Organizations	0	35,125	747,500	500,000	(247,500)	
559-82-40	Enterprise Flagler	110,000	100,835	0	0	0	
	Total Grants & Aids	110,000	135,960	747,500	500,000	(247,500)	
	TOTAL EXPENSES	110,000	167,449	747,500	900,272	152,772	
		ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12*	APPROVED FY 12-13		
	Personnel Summary-Positions						
	Economic Development Director	0.00	0.00	1.00	1.00		* Funds were initially budgeted for these positions in 559.82-40
	Economic Development Manager	0.00	0.00	1.00	1.00		and were transferred to Salary/Benefit accts via budget transfer
	Total Positions	0.00	0.00	2.00	2.00		

Flagler County Board of County Commissioners
FY 2012-2013



* SHIP (State Housing Initiative Program) funding is shown within Section 5 (Special Revenue) of the document.

Director: Krisit Moss
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4095

**Flagler County Board of County Commissioners
FY 2012-2013**

FINANCIAL SERVICES-SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)
Revenues					
Tax Collector-Salary Reimb	23,622	46,120	0	45,651	45,651
Staff Time-TDC Reimb General Fund	10,285	8,899	12,557	12,000	(557)
General Fund	1,130,315	1,122,130	1,178,644	1,016,035	(162,609)
Total Revenues	1,164,222	1,177,149	1,191,201	1,073,686	(117,515)
Expenses					
Budget	431,396	460,966	442,678	365,602	(77,076)
Purchasing	237,693	231,508	250,601	235,294	(15,307)
Information Technology	495,133	484,675	497,922	472,790	(25,132)
Total Expenses	1,164,222	1,177,149	1,191,201	1,073,686	(117,515)
Revenues vs. Expenses	0	0	0	0	0

PERSONNEL SUMMARY - POSITIONS	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)
Budget	5.43	6.00	6.00	5.00	(1.00)
Purchasing	4.00	4.00	4.00	4.00	0.00
Information Technology	5.00	5.00	5.00	5.00	0.00
Total Positions	14.43	15.00	15.00	14.00	(1.00)

*Prior year actuals included here in summary; no detailed page shown within the General Fund. See SHIP Fund 143 in Section 5 of this document.

Office of Budget

The Budget Office is responsible for developing, preparing, executing and monitoring Flagler County's annual operating budget and capital improvements program in accordance with applicable laws, statutes, and policies of the Board of County Commissioners. In addition, the division provides analysis assistance on special projects as requested and assists departments in the development and revision of fees for service. Grants coordination services are provided to assist departments in the financial aspects of grant related activities according to established grant requirements.

The Budget Office also provides financial services in coordination with Constitutional Officers, County departments, Municipal Service Benefit Units and non-profit agencies by providing information needed for policy, program, and service level decisions. Currently, the County has several Municipal Service Benefit Units, organized for the specific purpose of providing municipal services in accordance with Chapter 125 of the Florida Statutes. The existing Municipal Service Benefit Units were created for the purpose of providing road maintenance and improvements, mosquito control services, and residential garbage collection services, all in the unincorporated area of Flagler County.

Primary Functions

- ❖ Annually develop a complete comprehensive and financially responsible budget in accordance with statutory requirements for Truth in Millage and budgetary compliance as established by Florida Statutes, local laws and County Policy.
- ❖ Facilitate annual development of a comprehensive Capital Improvement Program, which includes specific project information and related operating requirements while providing flexibility in project funding with available resources.
- ❖ Augment the dissemination of financial information with period reports summarizing budget to actual data.
- ❖ Analyze various legislative initiatives to determine impacts to the County's budget.
- ❖ Assist the County Administrator with strategies to reduce the budget.
- ❖ Successfully implement the budget that was adopted by the Board of County Commissioners to fund the services provided to the citizens of Flagler County.
- ❖ Process various budget transfers as needed.

**Flagler County Board of County Commissioners
FY 2012-2013**

BUDGET-FINANCIAL SERVICES

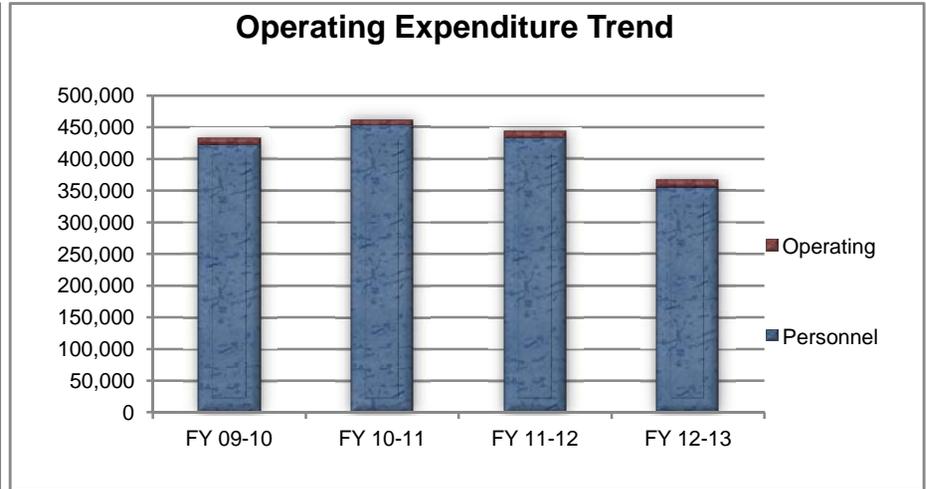
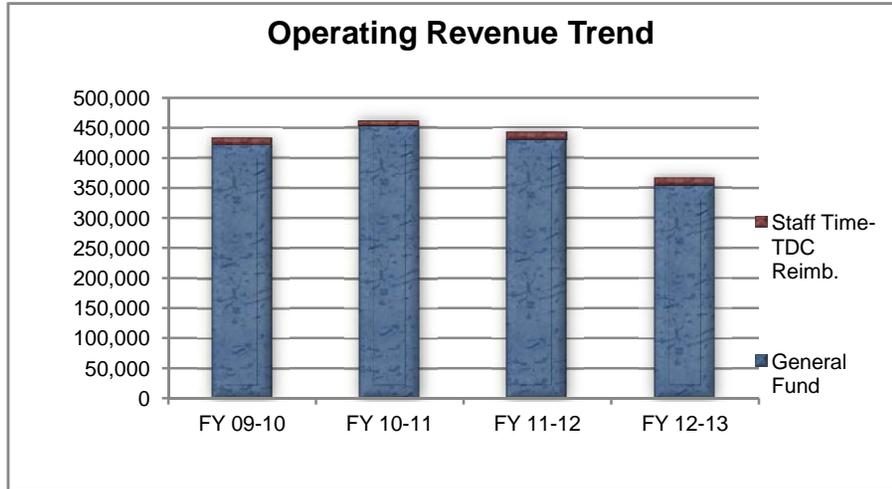
GENERAL FUND

Fund 001 Dept 0201	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	421,111	452,067	430,121	353,602	(76,519)	
341.92-00	Staff Time-TDC Reimbursement	10,285	8,899	12,557	12,000	(557)	
	TOTAL REVENUES	431,396	460,966	442,678	365,602	(77,076)	
	Expenses						
513.10-12	Regular Salaries	318,837	344,279	329,951	275,809	(54,142)	Reduced 1 Budget Analyst position
513.xx-xx	Employee Benefits	103,125	107,957	101,757	78,528	(23,229)	and Finance Director replaced at lower rate
	Total Personnel Expenses	421,962	452,236	431,708	354,337	(77,371)	
40-10,54-20	Travel/Training	1,506	2,171	1,715	2,500	785	
41-10,41-20	Communications	1,269	772	1,740	1,000	(740)	
513.42-01	Postage Expense	24	48	156	100	(56)	
513.45-20	Vehicle Insurance	459	0	0	0	0	
513.46-20	Vehicle Repair	569	0	0	0	0	
513.46-30	Maintenance Agreements	788	2,403	2,137	2,500	363	
513.47-10	Printing & Binding	27	0	200	100	(100)	
513.49-10	Other Current Charges& Obligations	550	550	0	550	550	GFOA Award Application
513.49-15	Advertising	465	476	1,472	800	(672)	Budget Hearing Advertisements
513.51-10	Office Supplies	2,652	1,683	2,900	2,500	(400)	
513.51-11	Office Equipment under \$1,000	29	252	0	500	500	
513.51-20	Data Processing Supplies	68	0	0	0	0	
513.52-10	Gas, Oil & Lubricants	527	0	100	0	(100)	
513.52-12	Other Operating Expenses	56	20	50	50	0	
513.54-10	Publications/Memberships	445	355	500	665	165	
	Total Operating Expenses	9,434	8,730	10,970	11,265	295	
	TOTAL EXPENSES	431,396	460,966	442,678	365,602	(77,076)	Overall Expense Decrease: -17.41%

**Flagler County Board of County Commissioners
FY 2012-2013**

BUDGET-FINANCIAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Revenues				
General Fund	421,111	452,067	430,121	353,602
Staff Time-TDC Reimb.	10,285	8,899	12,557	12,000
	431,396	460,966	442,678	365,602

Expenses				
Personnel	421,962	452,236	431,708	354,337
Operating	9,434	8,730	10,970	11,265
	431,396	460,966	442,678	365,602

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Personnel Summary -Positions				
Financial Serv. Director	1.00	1.00	1.00	1.00
Budget Director	0.00	0.00	0.00	0.00
Senior Budget Analyst	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	0.00
Staff Assistant IV	1.00	1.00	1.00	1.00
Budget Manager	1.00	1.00	1.00	1.00
SHIP Administrator	0.43	1.00	1.00	1.00
Total Positions	5.43	6.00	6.00	5.00

Purchasing

The Purchasing Division provides for the establishment of organizational operating processes and support systems to meet the needs of the community in an efficient and cost effective manner by procuring materials, supplies, equipment, services and construction at the lowest possible cost consistent with the quality needed to provide the very best service to the public, while maintaining fair and open competition.

This program includes all of the steps leading to a determination of the appropriate solicitation and contract type, selection of contractor/vendor, negotiation and award of contract, and numerous other administrative actions.

The Purchasing Division is also responsible for the annual inventory and proper accounting of fixed assets, along with disposal of all surplus inventories, and maintains a Central Store Warehouse.

The Purchasing Division has the responsibility for monitoring all the grants awarded to Flagler County departments for budgetary and granting agency compliance.

Primary Functions

- ❖ Establish and administer a purchasing policy and purchasing card program.
- ❖ Prepare bids, requests for proposal and requests for quotations to assure full and open competition.
- ❖ Review and approve requisitions, obtain quotes and issue purchase orders for goods and services needed by departments.
- ❖ Manage and dispose of all fixed assets and surplus inventories.
- ❖ Promote good will and public relations between County and local vendors.

Purchasing Facts (2010)

Sealed Bids Solicited	33
Annual Contracts Executed	105
Purchase Orders Processed	1172
Request for Proposals Issued	11
Request for Quotations Issued	14
Written Request for Quotations Processed	25
Tangible Personal Property Items Inventoried	4,478
Auction Proceeds Received	\$0
Purchasing Card Active Cards	136
Purchasing Card Transactions Monthly	650

**Flagler County Board of County Commissioners
FY 2012-2013**

PURCHASING-FINANCIAL SERVICES

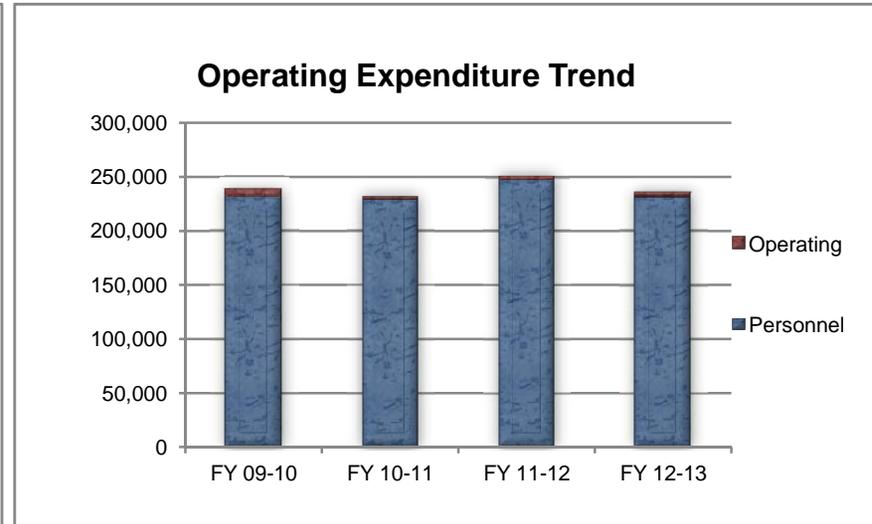
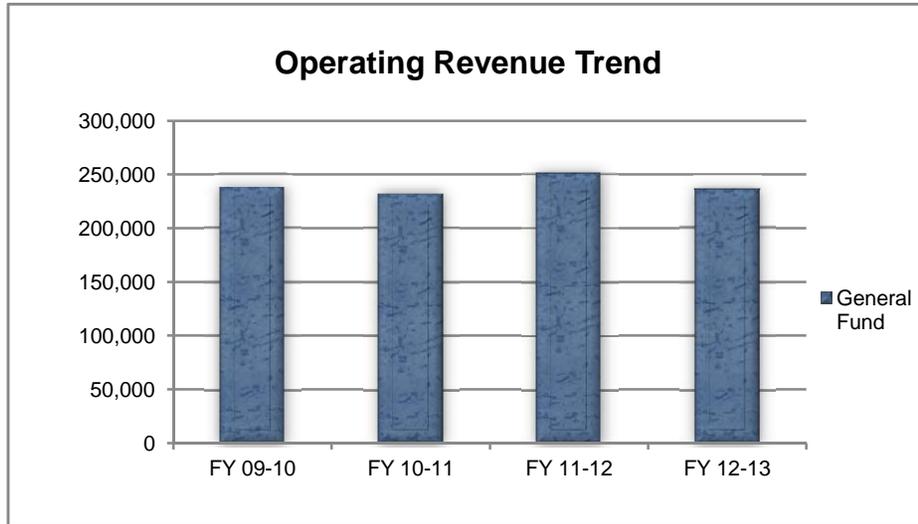
GENERAL FUND

Fund 001 Dept 0202	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	237,693	231,508	250,601	235,294	(15,307)	
	TOTAL REVENUES	237,693	231,508	250,601	235,294	(15,307)	
	Expenses						
513.10-12	Regular Salaries	169,710	168,907	185,640	174,658	(10,982)	
513.10-14	Overtime	611	278	1,000	500	(500)	
513.xx-xx	Employee Benefits	60,442	59,015	60,226	56,111	(4,115)	
	Total Personnel Expenses	230,763	228,200	246,866	231,269	(15,597)	
54-20, 55-01	Conference/Training	150	1,300	0	1,060	1,060	
513.41-10	Communications	1,302	964	1,500	1,210	(290)	
513.41-30	Postage Expense	229	79	100	100	0	
513.44-10	Rentals and Leases	5,062	301	0	0	0	
513.46-10	Bldg/Equipt Repairs	0	50	0	0	0	
513.46-20	Vehicle Repair	0	24	0	0	0	
513.46-30	Maintenance Agreements	316	0	0	0	0	
513.46-40	Small Tools & Equipt	0	163	0	0	0	
513.47-10	Printing and Binding	46	19	100	100	0	
513.49-15	Advertising	86	40	100	100	0	
513.51-10	Office Supplies	1,150	37	930	500	(430)	
513.51-11	Office Equipment under \$1,000	0	21	0	0	0	
513.51-20	Data Processing Supplies	0	105	0	0	0	
513.52-10	Gas, Oil & Lubricants	0	43	0	0	0	
513.52-12	Other Operating Expenses	(1,972)	(773)	0	0	0	
513.52-20	Clothing & Wearing Apparel	6	180	250	200	(50)	Uniforms for Property Control Agent
513.54-10	Publications/Memberships	555	755	755	755	0	
	Total Operating Expenses	6,930	3,308	3,735	4,025	290	
	TOTAL EXPENSES	237,693	231,508	250,601	235,294	(15,307)	Overall Expense Decrease: -6.11%

Flagler County Board of County Commissioners
FY 2012-2013

PURCHASING-FINANCIAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Revenues				
General Fund	237,693	231,508	250,601	235,294
	237,693	231,508	250,601	235,294
Expenses				
Personnel	230,763	228,200	246,866	231,269
Operating	6,930	3,308	3,735	4,025
	237,693	231,508	250,601	235,294

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Personnel Summary - Positions				
Purchasing Manager	1.00	1.00	1.00	1.00
Purchasing Agent	0.00	1.00	1.00	1.00
Purchasing Specialist	1.00	1.00	1.00	1.00
Mail Clerk	1.00	0.00	0.00	0.00
Property Control Agent	1.00	1.00	1.00	1.00
Total Positions	4.00	4.00	4.00	4.00

Information Technology

The Information Technology Division delivers new and cutting edge technologies and a state-of-the-art network server infrastructure for use by County staff and the Board of County Commissioners. Information Technology consists of two distinct functional groups working together to maintain telecommunications, data, audio visual, web and video services for the Flagler County Board of County Commissioners.

Technical Services maintains all network infrastructure, server administration, server maintenance and operates a help desk for Flagler County employees to assist with telephone (wired and wireless), data, and audio video equipment problems experienced by its users. Technical Services provides support to the end users via e-mail, telephone, remote access, and site visits as necessary.

IT also administering a contract with an outside vendor, and coordinating with internal departments for the hosting and updating of the County web site.

Video Production, maintains the systems that allows Flagler County Government to broadcast on; local cable government access channel (Bright House Networks Channel 198), also on AT&T U-Verse, and streamed to the internet Flagler County Government Television (FCTV). Aside from meetings held in the Board Chambers of the Government Services Building (GSB), Video Production also has the capability to; digitally record meetings for rebroadcast at locations other than the GSB, produce training videos, or public service announcements, and regularly produces local origination programming including: ***In The News*** - a news topic interview show, ***Project Update*** – A look at the status of capital projects in the County, and ***Flagler Notebook*** – a fun look at the interesting people, places and history of Flagler County.

All of the groups provide design, consultation services, and disaster planning and recovery efforts for information systems.

Primary Functions

- ❖ Maintain Flagler County's data and telecommunications network.
- ❖ Provide hardware and software help desk support.
- ❖ Develop and maintain County websites.
- ❖ Produce a variety of television programming for the County's government channel.

Information Technology Facts

Telephonic Equipment Supported:

Wired Telephones / Fax Machines	±800
Cellular Telephones, & Smart Phones	97
Wireless Air Cards	17

Supported Computer Systems:

PC Workstations	231
Laptop Computers	100
Workgroup Printers	41
PC Applications / Software Packages	±30
Network Servers	40

Local Origination Programming Produced (FY12 as of 03/23/12):

Meetings (BCC, TDC, PDB, EOAC)	24
--------------------------------	----

**Flagler County Board of County Commissioners
FY 2012-2013**

INFORMATION TECHNOLOGY-FINANCIAL SERVICES

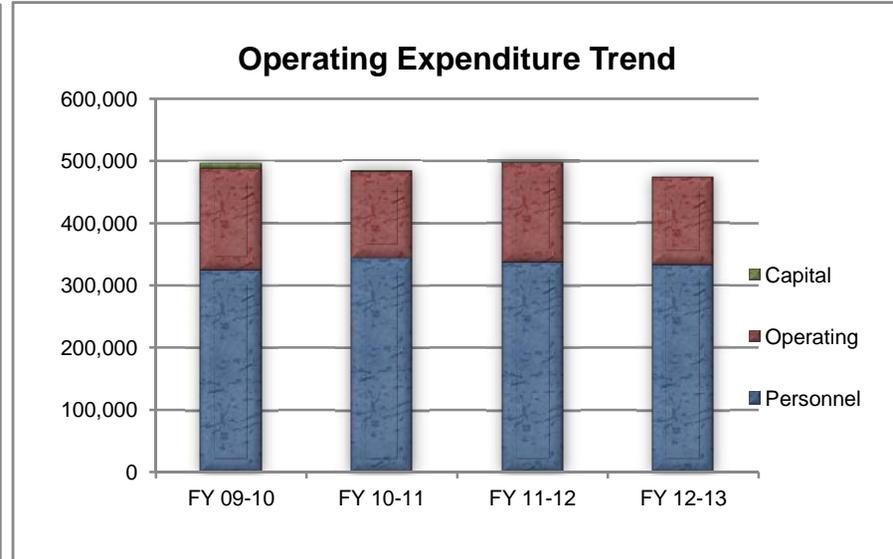
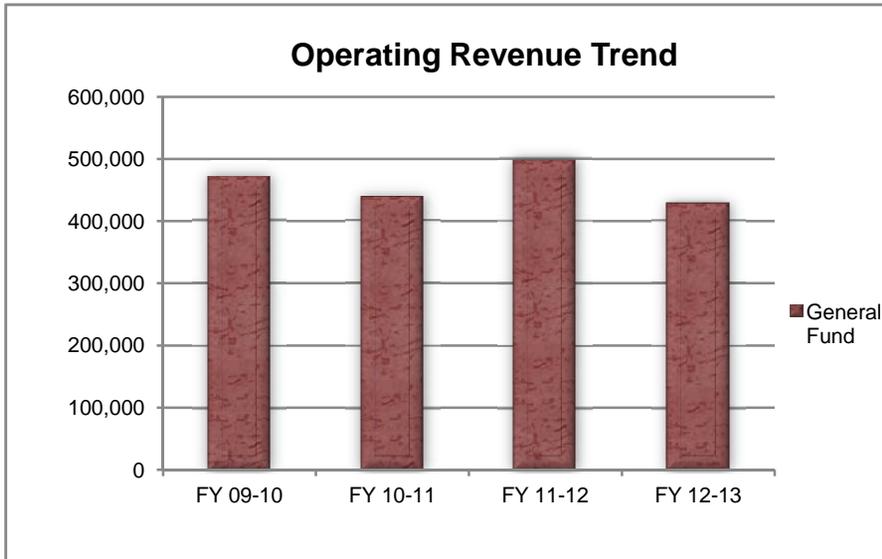
GENERAL FUND

Fund 001 Dept 0203	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	471,511	438,555	497,922	427,139	(70,783)	
341.92-08	Tax Collector	23,622	46,120	0	45,651	45,651	Salary reimbursement-IT Specialist
	TOTAL REVENUES	495,133	484,675	497,922	472,790	(25,132)	
	Expenses						
519.10-12	Regular Salaries	245,339	260,416	256,464	256,464	0	
519.10-14	Overtime	0	0	550	550	0	
519.xx-xx	Employee Benefits	78,319	83,395	78,717	75,118	(3,599)	
	Total Personnel Expenses	323,658	343,811	335,731	332,132	(3,599)	
519.34-10	Other Contracted Services	35,320	1,672	1,500	1,500	0	
40-10,55-01	Travel/Training	4,800	1,395	1,000	1,000	0	
41-10,41-20	Communications	3,991	3,231	10,806	4,500	(6,306)	System upgrade completed FY12
519.42-01	Postage Expense	309	42	200	200	0	
519.45-20	Vehicle Insurance	420	267	268	281	13	
519.46-10	Building/Equipment Repairs	175	0	1,000	1,000	0	
519.46-20	Vehicle Repair	146	43	500	500	0	
519.46-30	Maintenance Agreements	114,334	124,116	121,555	125,852	4,297	Contractual Increase for website & H.T.E.
519.46-40	Small Tools & Equipment	304	318	100	100	0	
519.49-15	Advertising	219	45	200	400	200	
519.51-10	Office Supplies	175	252	750	750	0	
519.51-11	Office Equipment under \$1,000	1,639	4,269	8,481	3,000	(5,481)	System upgrade completed FY12
519.51-20	Data Processing Supplies	429	0	0	0	0	
519.52-10	Gas, Oil & Lubricants	281	382	400	400	0	
519.52-12	Other Operating Expenses	663	211	1,000	1,000	0	
519.52-30	Data Processing Software	532	889	12,025	0	(12,025)	System upgrade completed FY12
519.54-10	Publications/Memberships	125	125	150	175	25	
	Total Operating Expenses	163,862	137,257	159,935	140,658	(19,277)	
519.64-10	Equipment	7,613	3,607	2,256	0	(2,256)	System upgrade completed FY12
	Total Capital Expenses	7,613	3,607	2,256	0	(2,256)	
	TOTAL EXPENSES	495,133	484,675	497,922	472,790	(25,132)	Overall Expense Decrease: -5.05%

**Flagler County Board of County Commissioners
FY 2012-2013**

INFORMATION TECHNOLOGY-FINANCIAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
General Fund	471,511	438,555	497,922	427,139
Tax Collector	0	0	0	45,651
Total	471,511	438,555	497,922	472,790

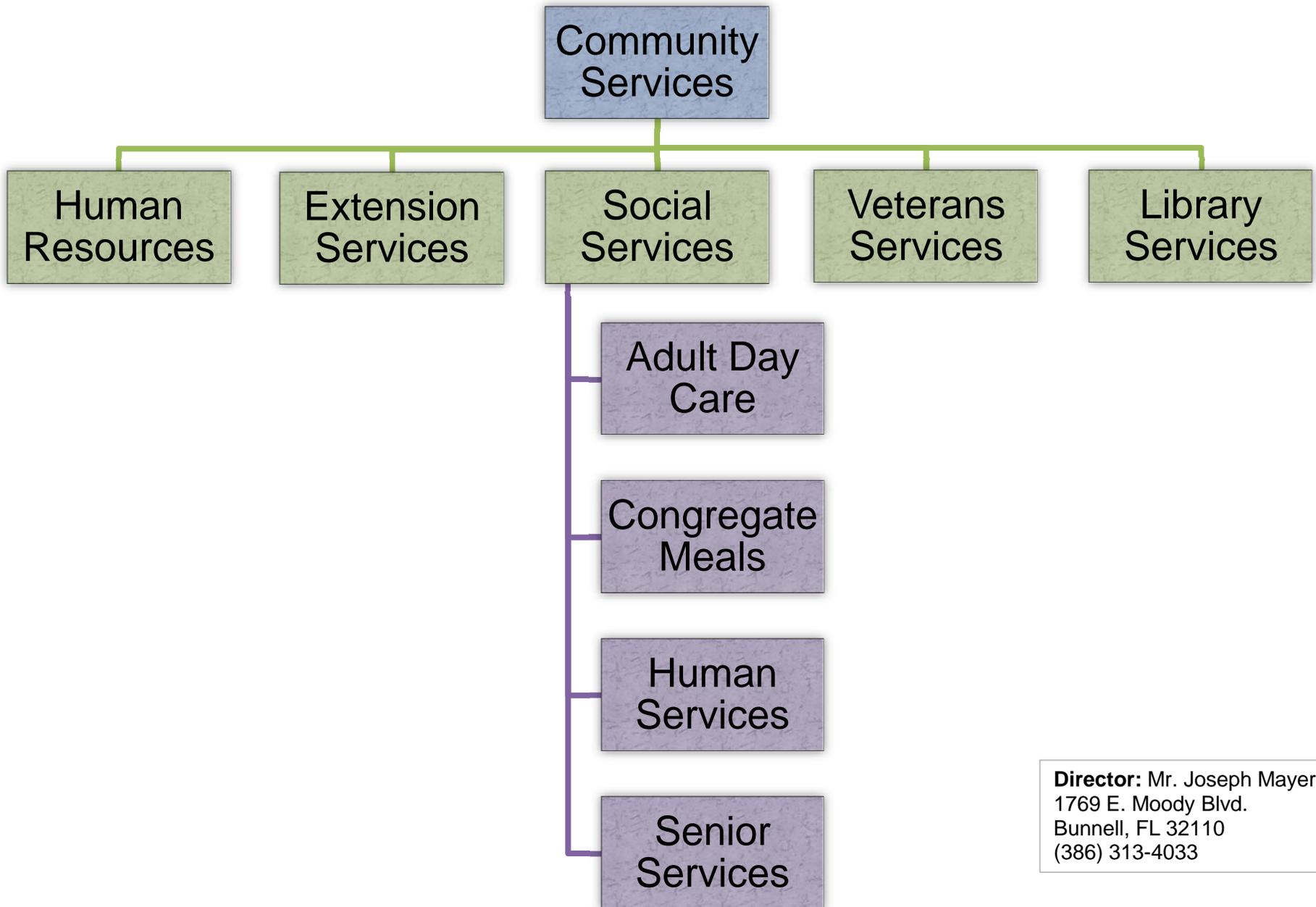
Expenses

Personnel	323,658	343,811	335,731	332,132
Operating	163,862	137,257	159,935	140,658
Capital	7,613	3,607	2,256	0
Total	495,133	484,675	497,922	472,790

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Personnel Summary - Positions				
I.T. Manager	1.00	1.00	1.00	1.00
I.T. Coordinator	1.00	1.00	1.00	1.00
Systems Analy.	0.00	0.00	1.00	1.00
I.T. Specialist	1.00	2.00	1.00	1.00
Web Master	1.00	0.00	0.00	0.00
Video Production	1.00	1.00	1.00	1.00
Total Positions	5.00	5.00	5.00	5.00

Funded by Tax Collector

Flagler County Board of County Commissioners
FY 2012-2013



Director: Mr. Joseph Mayer
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4033

**Flagler County Board of County Commissioners
FY 2012-2013**

COMMUNITY SERVICES DEPARTMENT SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Revenues					
General Fund	3,423,116	3,927,978	3,776,601	3,927,264	150,663
Grants	31,879	30,418	31,908	281,605	249,697
Choose Life License Plates	4,318	0	4,500	0	(4,500)
Med Waiver Reimbursement	55,580	75,573	25,000	25,000	0
Home full price meals	97	0	0	0	0
Senior Grants	623,266	561,879	645,757	635,672	(10,085)
ARRA-HPRR Grant	358,131	66,870	0	0	0
DCF CJ mental Health/Substance Abuse	0	53,817	151,765	90,415	(61,350)
Co-Pays	85,300	69,569	65,460	69,502	4,042
Donations	35,675	28,737	27,416	25,859	(1,557)
Passport Admin Fee	46,375	43,340	43,000	43,000	0
Library Fees	41,678	42,579	39,700	43,900	4,200
Total Revenues	4,705,415	4,900,760	4,811,107	5,142,217	331,110

Expenses					
Human Resources	243,303	222,649	225,190	220,420	(4,770)
Extension Services	256,379	254,633	255,487	249,421	(6,066)
Social Services	3,002,777	3,151,175	3,219,003	3,612,680	393,677
Veterans Services	117,607	114,420	116,701	112,566	(4,135)
Library Services	1,066,956	1,152,236	994,726	947,130	(47,596)
Total Expenses	4,687,022	4,895,113	4,811,107	5,142,217	248,338

**Overall Expense Increase:
5.03%**

Revenues vs. Expenses	18,393	5,647	0	0	(30,340)
------------------------------	---------------	--------------	----------	----------	-----------------

Revenues					
Passport Carry Forward	18,412	36,805	5,000	45,452	40,452
Total Revenues	18,412	36,805	5,000	45,452	40,452

Expenses					
Library Passport Reserves	36,805	42,452	15,112	45,452	30,340
Total Expenses	36,805	42,452	15,112	45,452	30,340

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Personnel Summary-Positions					
Human Resources	3.00	3.00	3.00	3.00	0.00
Extension Services	5.00	5.00	5.00	5.00	0.00
Social Services	15.75	15.75	15.75	14.75	(1.00)
Veterans Services	2.00	2.00	2.00	2.00	0.00
Library Services	18.35	17.70	16.20	15.25	(0.95)
Total Positions	44.10	43.45	41.95	40.00	(1.95)

Social Services Director position not filled

2 LA I's reduced to .5 & Law Librarian increased
.05 in PC Library

Human Resources

The Human Resources Department provides administrative and technical support services to employees and supervisors to assist in the management of the County's workforce of approximately 300 employees. While policies and procedures play a major role in daily operations, Human Resources also strives to help employees reach their potential and grow both personally and professionally. By taking an interest in the well-being of employees, Human Resources is able to help shape Flagler County's organizational culture, one that promotes leadership and delivery of the best customer service possible.

Other technical expertise in areas such as defining and classifying rates of pay, recruitment, maintenance of personnel records, administration of employee benefits, and negotiating collective bargaining agreements, fall under the scope of responsibilities of the Human Resources Department.

Another major function of the Human Resources Department is monitoring and compliance with the County's adopted Safety Program. Initial education and periodic training on pertinent safety issues assist in keeping Worker's Compensation injuries low. The Safety Committee, comprised of a representative from every department, evaluates potential risks and makes recommendations for corrective action to eliminate or reduce potential injuries.

Just like other government organizations or businesses, the County retains liability insurance covering property and inland marine coverage, general liability coverage, public official's liability and automobile coverage. The Human Resources department coordinates the filing and resolution of all claims that may occur against the County relating to property and casualty insurance, professional liability and workers' compensation.

In addition, the Human Resources Department administers the County's Tuition Reimbursement Program which enables employees to improve their knowledge or skills used in the performance of County duties resulting in a direct benefit by contributing to the increased efficiency in the level of service to the community.

Primary Functions

- ❖ Maintain employee pay and classification system in an effort to remain competitive with area employers.
- ❖ Assist supervisors with recruitment and selection of new employees and upon employment, provide a new employee orientation.
- ❖ Administer the County's group medical and benefits programs.
- ❖ Design employee and supervisory training programs that will promote positive personal and professional growth.
- ❖ Negotiate collective bargaining agreements with the County's two bargaining units.
- ❖ Operate wellness programs and activities in collaboration with the County's Wellness Committee to inspire personal health and mental well-being.
- ❖ Oversee the County's Safety Program to minimize risk and keep accidents and injuries to citizens and employees, to a minimum.
- ❖ Coordinate the filing and resolution of all insurance claims relating to property and casualty insurance, professional liability and workers' compensation.
- ❖ Coordinate the Flagler County Citizens Academy to assist our citizens in understanding the County's operational and organizational needs.
- ❖ Administer County's Tuition Reimbursement Program.
- ❖ Oversee the Employee Health Clinic to ensure that our employees receive quality care.

**Flagler County Board of County Commissioners
FY 2012-2013**

HUMAN RESOURCES - COMMUNITY SERVICES

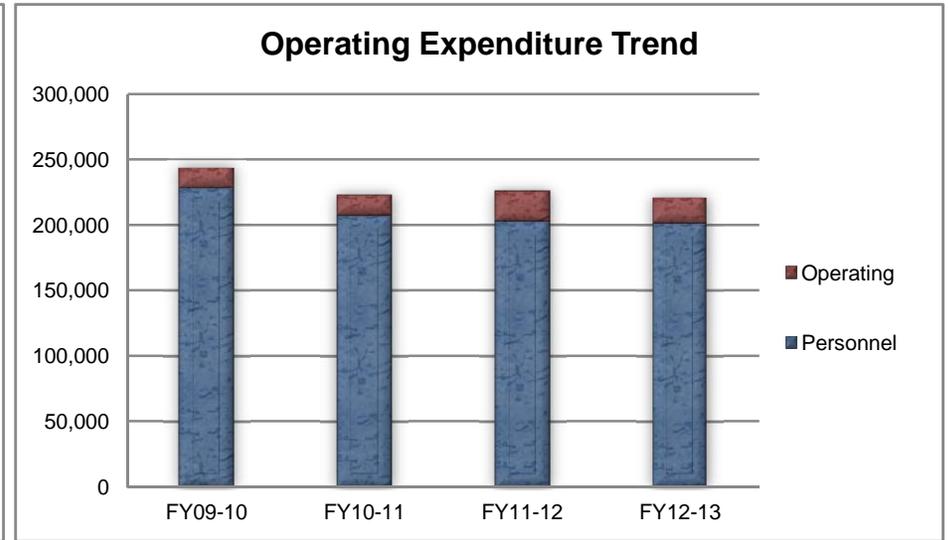
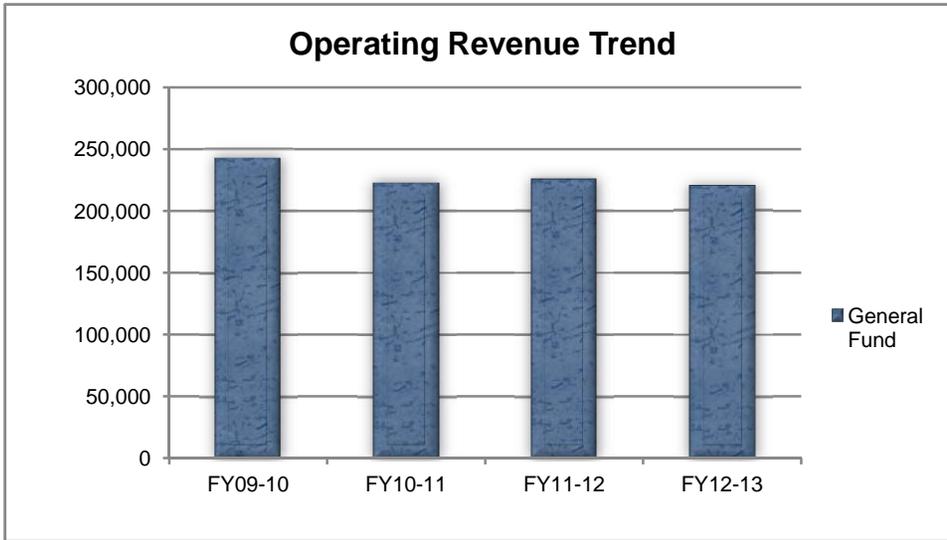
GENERAL FUND

Fund 001 Dept 0210	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	243,303	222,649	225,190	220,420	(4,770)	
	TOTAL REVENUES	243,303	222,649	225,190	220,420	(4,770)	
	Expenses						
513.10-12	Regular Salaries	169,897	156,343	154,606	154,606	0	
513-10-xx	Employee Benefits	57,456	50,634	47,287	46,132	(1,155)	
	Total Personnel Expenses	227,353	206,977	201,893	200,738	(1,155)	
513.31-10	Professional Services	6,856	7,240	6,915	6,420	(495)	Reduced drug screens performed by outside agencies
513.34-10	Other Contracted Services	3,566	3,034	1,710	2,290	580	Based on actuals
513.40-10	Travel Expenses	0	24	0	0	0	
4110, 4120	Communications	1,106	793	1,440	720	(720)	Discontinued HR Director cell phone
513.42-01	Postage Expense	218	148	200	200	0	
513.46-30	Maintenance Agreements	0	994	1,547	1,547	0	
513.47-10	Printing & Binding	91	180	100	100	0	
513.49-13	Service Awards/Recognition	1,146	264	2,000	1,100	(900)	
513.49-15	Advertising	47	105	100	100	0	
513.51-10	Office Supplies	1,423	921	940	940	0	
513.51-11	Office Equipment under \$1,000	0	171	300	300	0	
513.52-12	Other Operating Expenses	263	1,038	3,000	1,920	(1,080)	Based on actuals
513.54-10	Publications/Memberships	291	301	545	1,495	950	Reclassify HR Laws tool from Education to Membership
513.55-01	Education/Training	943	459	4,500	2,550	(1,950)	
	Total Operating Expenses	15,950	15,672	23,297	19,682	(3,615)	
	TOTAL EXPENSES	243,303	222,649	225,190	220,420	(4,770)	Overall Expense Reduction: -2.12%

**Flagler County Board of County Commissioners
FY 2012-2013**

HUMAN RESOURCES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
General Fund	243,303	222,649	225,190	220,420
	243,303	222,649	225,190	220,420

Expenses

Personnel
Operating

Personnel	227,353	206,977	201,893	200,738
Operating	15,950	15,672	23,297	19,682
	243,303	222,649	225,190	220,420

Personnel Summary - Positions

Community Resource Director
Community Services Director
Human Resources Analyst
Administrative Assistant
Receptionist

Total Positions

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Community Resource Director	0.00	0.00	0.00	0.00
Community Services Director	1.00	1.00	1.00	1.00
Human Resources Analyst	2.00	1.00	1.00	1.00
Administrative Assistant	0.00	1.00	1.00	1.00
Receptionist	0.00	0.00	0.00	0.00
Total Positions	3.00	3.00	3.00	3.00

County Extension Service

The County Extension Service is a federal-state-county partnership created in 1914 by the Smith-Lever Act. The Smith-Lever Act provided federal support for land-grant institutions to offer educational programs to enhance the application of useful and practical information beyond their campuses through cooperative extension efforts with states and local communities. The State of Florida has solidified the partnership in Section 1004.37 of the Florida Statutes.

The Flagler County Extension Service provides research-based information and educational programs on topics related to agriculture, horticulture, the environment, marine ecology, consumer sciences, nutrition, food safety and youth development. As a branch of the University of Florida Institute of Food and Agricultural Sciences (UF/IFAS), this expertise is available to all Flagler County residents to help them solve problems and make practical decisions

By partnering with local government, advisory committees, concerned citizens, commodity groups and the youth of Florida, UF/IFAS Extension creates an important link between the public and research conducted on campus and at 13 research and education centers.

The Flagler County Extension Service is required to submit a plan of work to UF/IFAS to properly plan and justify all educational programs it presents. The plan of work includes the program's purpose, objectives, target audience and educational activities. All programs are based on input from Flagler County's Extension Advisory Committees.

The Extension Service is funded by a pro-rata share between the University of Florida and Flagler County. The University provides \$303,794 and the County provides \$255,487.

Primary Functions

- ❖ Provide agriculture information and support to growers of vegetable crops, sod production, livestock and forage, and silvaculture.
- ❖ Provide education on Florida Friendly Landscaping, water conservation, preservation of natural resources, plant and insect identification and soil and water testing.
- ❖ Train and develop Master Gardener volunteers, who educate others and give back to the local community, in the area of horticulture.
- ❖ Teach nutrition and wellness, food safety and family economic stability through educational programs.
- ❖ Assist youth to develop life skills through the 4-H program, specifically 4-H clubs and projects.
- ❖ Educate individuals on the importance of protecting Flagler County's marine ecology system, including estuaries, watersheds and beaches and promote positive marine practices.

Community Served in 2011

Participants in Group Learning Events	40,797
Phone Calls Requesting Educational Information	3,616
Office Visits for Diagnostic & Educational Information	2,437
Field Consultations	128
Email Consultations	5,369
Volunteer Hours	6,424
Value of Volunteer Hours	\$118,201
Value of Grants	\$120,322

County Extension Service

As a partnership between the University of Florida and Flagler County the Flagler County Extension Service educational programs support certain policies and objectives stated in the Flagler County Comprehensive Development Plan and the Flagler County Strategic plan, specifically those related to the preservation of natural resources and water conservation.

Examples of Extension educational programs and services include:

- ❖ Technological and educational support to sustain Flagler County’s \$341M (\$35M in farm gate sales) agricultural and related green industries.

- ❖ Education on strategies to assist in the reduction of non-point source pollution and potable water usage by teaching residents and homeowners associations to adopt Florida Friendly Landscaping practices. This will assist in Flagler Counties efforts to comply with the lower St. Johns River Basin Management Action Plan.

- ❖ Education and administration of state licensing requirements for green industry businesses.

- ❖ Training and administration of pesticide certification exams for county employees, land managers and staff to control invasive plants in natural areas.

- ❖ Food safety education and administration of examinations to meet state licensing requirements for the food service industry.

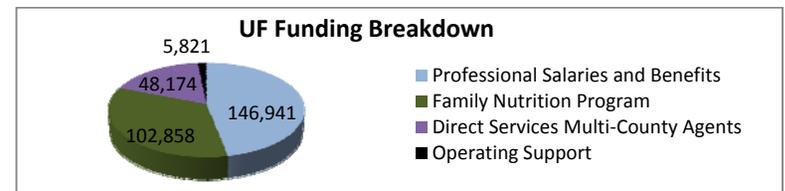
Examples of the impact of Extension educational programs and services include:

- ❖ Trained Master Gardener Volunteers donated 5,158 of service in Flagler County valued at \$94,907.

- ❖ The agriculture agent provided the educational resources and expertise to assist several sod farms in diversifying their operations to include marketed forage products for the livestock industry. Approximately 650 acres were utilized for this alternative enterprise. At approximately \$300 return per acre, this represents \$195,000 replacement in lost revenue.

- ❖ The Family Nutrition Program grant from the University of Florida provides \$102,858 of services in Flagler County to educate children and limited resource families about healthy eating habits and growing their own food.

- ❖ The seven part Florida Friendly Landscaping series was attended by a total of 286 participants. The program covered the nine principles of Florida Friendly Landscaping. By adopting these practices, homeowners can have a positive impact on the environment by reducing water, pesticide and fertilizer applications.



**Flagler County Board of County Commissioners
FY 2012-2013**

COUNTY EXTENSION SERVICES - COMMUNITY SERVICES

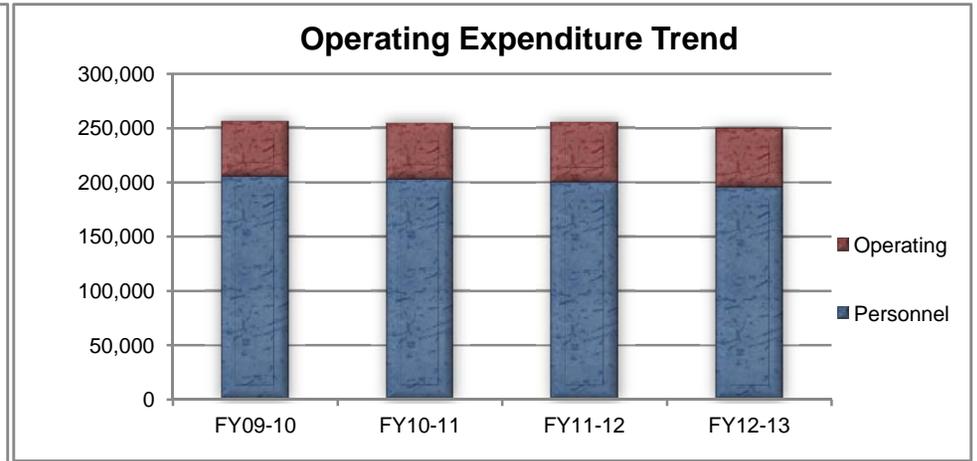
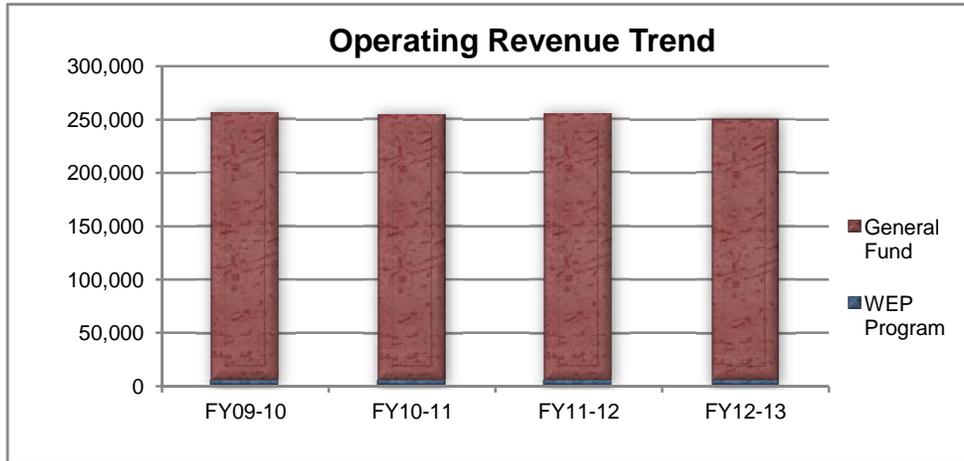
GENERAL FUND

Fund 001 Dept 2400	DESCRIPTION Revenues	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
337.10-02	WEP Program	5,500	5,500	5,500	5,500	0	Water Environmental Prg./Palm Coast
	General Fund	250,879	249,133	249,987	243,921	(6,066)	
	TOTAL REVENUES	256,379	254,633	255,487	249,421	(6,066)	
	Expenses						
537.10-12	Regular Salaries	164,930	162,960	163,638	160,285	(3,353)	Director salary now Flagler 25% UF 50% Putnam 25
537.10-xx	Employee Benefits	39,624	39,259	36,666	35,162	(1,504)	
	Total Personnel Expenses	204,554	202,219	200,304	195,447	(4,857)	
537.34-10	Other Contracted Services	10,501	10,641	10,995	11,395	400	
40-10, 55-01	Travel/Training	1,605	1,477	2,588	2,746	158	
41-10, 41-20	Communications	3,038	3,087	3,448	3,448	0	
537.42-01	Postage Expense	2	0	25	25	0	
537.43-10	Utilities Expense	14,804	13,970	16,680	15,680	(1,000)	Based on actuals
537.45-20	Vehicle Insurance	894	535	894	562	(332)	
537.46-10	Building/Equipment Repairs	2	0	950	750	(200)	
537.46-20	Vehicle Repair	704	153	1,560	1,560	0	
537.46-30	Maintenance Agreements	1,853	1,951	2,500	2,000	(500)	Based on actuals
537.46-40	Small Tools & Equipment	1,401	413	550	550	0	
537.47-10	Printing & Binding	20	51	540	540	0	
537.51-10	Office Supplies	2,085	2,319	2,700	2,400	(300)	
537.51-11	Office Equipment under \$1,000	5,669	9,060	550	550	0	
537.51-20	Data Processing Supplies	73	68	500	500	0	
537.52-10	Gas, Oil & Lube	3,027	4,213	4,290	5,070	780	
537.52-12	Other Oper Expenses	3,010	3,404	3,575	3,360	(215)	Soil Test Supls, Plants, Potting Mix, Trays, etc
537.52-30	Data Processing Software	240	0	200	200	0	
537.54-10	Publications/Memberships	1,197	177	998	998	0	
537.54-20	Conference/Seminar Registration	1,700	895	1,490	1,490	0	
537.55-01	Training/Educational Cost	0	0	150	150	0	
	Total Operating Expenses	51,825	52,414	55,183	53,974	(1,209)	
	TOTAL EXPENSES	256,379	254,633	255,487	249,421	(6,066)	Overall Expense Reduction: -2.37%

**Flagler County Board of County Commissioners
FY 2012-2013**

COUNTY EXTENSION SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

WEP Program
General Fund

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
WEP Program	5,500	5,500	5,500	5,500
General Fund	250,879	249,133	249,987	243,921
Total	256,379	254,633	255,487	249,421

Expenses

Personnel
Operating

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Personnel	204,554	202,219	200,304	195,447
Operating	51,825	52,414	55,183	53,974
Total	256,379	254,633	255,487	249,421

Funding Information:

Flagler 25% UF 50% Putnam 25%
Flagler 47% UF 53%
Flagler 100%
Flagler 90% UF 10%
Flagler 80% UF 20%
Flagler 100%

Personnel Summary-Positions

County Extension Director
4H Youth Agent II
Horticulture Program Assistant II
Agricultural Agent I
Agricultural Agent II
Staff Assistant III

Total Positions

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
County Extension Director	1.00	1.00	1.00	1.00
4H Youth Agent II	1.00	1.00	1.00	1.00
Horticulture Program Assistant II	1.00	1.00	1.00	1.00
Agricultural Agent I	1.00	1.00	0.67	0.00
Agricultural Agent II	0.00	0.00	0.33	1.00
Staff Assistant III	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00

**Flagler County Board of County Commissioners
FY 2012-2013**

SOCIAL SERVICES SUMMARY - COMMUNITY SERVICES

GENERAL FUND

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	
Revenues						
Alzheimer's Disease Initiative Respite (ADI)	53,623	76,538	48,177	48,177	0	
Title III E Older American	45,314	27,835	30,058	29,211	(847)	
Home Care for Elderly (HCE)	0	0	0	981	981	
Emergency Home Energy Assistance (EHEAP)	14,314	13,978	35,079	28,996	(6,083)	
Comm Care for the Elderly	147,449	133,549	118,813	118,813	0	
Title III B Support Services	102,631	101,536	134,256	133,824	(432)	
Med Waiver Reimbursement	55,580	75,573	25,000	25,000	0	
Donations-Transportation-S.S.	6,735	2,609	3,300	2,608	(692)	
Title III C1 Congregate Meals	75,176	62,876	106,750	104,420	(2,330)	
Title III C2 Home Del Meals	157,655	122,052	144,891	143,516	(1,375)	
Title III C1 ARRA Meals	3,840	0	0	0	0	
Title III C2 ARRA Meals	2,067	0	0	0	0	
ADI Co-pays	4,758	5,534	5,460	5,534	74	
Comm Care-Elderly Co-pay	19,674	19,968	15,000	19,968	4,968	
Adult Day Care Co-Pay	60,868	44,067	45,000	44,000	(1,000)	
Nutrition Services	27,104	23,515	27,733	27,733	0	
Home Full Price Meals	97	0	0	0	0	
Donations-Meal Sites	4,536	3,734	4,116	3,734	(382)	
Donations-Meals On Wheels-C2	14,704	14,215	14,520	14,520	0	
Donations to WL	4,252	2,732	0	0	0	
Coalition for the Homeless	0	0	0	1	1	
Title III B Homemaking Donation	5,448	4,747	4,980	4,747	(233)	
DCF CJ Mental Health/Substance Abuse	0	53,817	151,765	90,415	(61,350)	
ARRA-HPRR Grant	358,131	66,870	0	0	0	
Choose Life License Plates	4,318	0	4,500	0	(4,500)	
City of Palm Coast Interlocal-Utility Assistance	0	0	0	10,000	10,000	
DOJ Safe Haven Grant	0	0	0	150,000	150,000	
FDCFS Emergency Shelter Grant	0	0	0	70,000	70,000	
General Fund	1,834,503	2,295,430	2,299,605	2,536,482	236,877	
Total Revenues	3,002,777	3,151,175	3,219,003	3,612,680	393,677	
Expenses						
Social Services Administration	223,472	219,822	234,916	148,303	(86,613)	
Human Services	156,811	154,610	153,098	159,318	6,220	
Senior Services	589,220	605,705	675,499	780,105	104,606	
Adult Day Care	201,995	192,798	199,286	197,373	(1,913)	
Congregate & Home Delivered Meals	302,199	260,223	381,291	279,755	(101,536)	
DCF CJ Mental Health/Substance Abuse	0	53,817	151,765	90,415	(61,350)	
State Mandated Costs	477,162	868,599	665,000	1,039,415	374,415	
Health/Indigent Care/Healthy Communities	213,497	223,012	241,000	241,000	0	
Public Assistance	69,243	90,102	82,069	28,000	(54,069)	
Outside Agency Funding	400,000	400,000	400,000	400,000	0	
Emergency Assistance	11,047	15,812	35,079	28,996	(6,083)	
Other Grants*	358,131	66,675	0	220,000	220,000	
Total Expenses	3,002,777	3,151,175	3,219,003	3,612,680	393,677	Overall Expense Increase: 12.23%
Revenues vs. Expenses	0	0	0	0	0	

**Flagler County Board of County Commissioners
FY 2012-2013**

REVENUE SOURCE NARRATIVES FOR SOCIAL SERVICES

EHEAP

The **Elderly Heat and Energy Assistance Program (EHEAP)** consists of pass through funds that provide assistance with utility (electric, fuel) bills to individuals meeting income criteria and are 60 years of age or older. Final shut off notice is required.

Title III-B provides support services under the Older Americans Act and is partially funded with a federal grant. Examples of services include: companionship, counseling, information and referral, telephone reassurance, screening and assessment, public education, homemaking, and transportation. Seniors are provided an opportunity to contribute to these programs by donation.

TITLE III-E

Title **III-E** is administered via the Older Americans Act and is partially funded with a federal grant. This is a respite service for caregivers of seniors 60 years of age and older. Caregivers are provided an opportunity to contribute to this program by donation.

TITLE III C-1

Title III-C-1 provides congregate dining, nutrition education and outreach. Meals meet federal government compliance of 1/3 of the Recommended Daily Allowance. Nutrition education is provided by a state licensed, registered dietitian. Dining services are available to those seniors 60 years of age and older. Senior diners are provided opportunity to contribute to this program by donation. Administered via the Older Americans Act, Title III-C-1 is partially funded with a federal grant.

Title III-C-2 provides Home Delivered Meals (Meals on Wheels) to those seniors 60 years of age and older with a functional impairment that restricts their ability to perform the normal activities of daily living. Meals meet 1/3 of the Recommended Daily Allowance. Nutrition education is provided with information provided by a state licensed, registered dietitian. Meals on Wheels clients are provided an opportunity to contribute to this program by donation. Administered via the Older Americans Act Title III-C-2 is partially funded with a federal grant.

ADI

Alzheimer's Disease Initiative provides a continuum of services to meet the needs of individuals with Alzheimer's disease and other memory-related disorders and their caregivers. Services include in-home and/or in-facility caregiver respite. ADI is funded in part with state general revenue funds. Seniors are fee-assessed and pay a co-pay for services per state mandate. No medical care is provided.

CCE

Community Care for the Elderly offers services and case management to frail elders, making it possible for them to live independently. Services include homemaker services, personal care, adult day care, in-home respite, and Meals on Wheels. CCE is funded in part with state general revenue funds. Seniors are fee-assessed and pay a co-pay for services per state mandate. No medical care is provided.

Home-based community services such as homemaking, personal care, in-home respite, adult day care, and Meals on Wheels are provided to those individuals determined eligible under the state Medicaid program.

Home Care for the Elderly

HCE gives relatives or other caregivers a monthly subsidy to assist them in keeping frail elders in their own homes or the homes of caregivers. The program may also provide special subsidies to purchase additional services or supplies, such as respite care and medical supplies. This services has historically been limited to 10 seniors. This program is funded by state general revenue funds.

HPRP provides rent and/or utility assistance to households that are homeless or at risk of homelessness.

SOCIAL SERVICES POSITION SUMMARY

DESCRIPTION	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	APPROVED FY 12-13	CHANGES +/-	
Personnel Summary - Positions						
Social Services Administration	3.75	3.75	3.75	2.75	(1.00)	Delete Social Services Director
Human Services	3.00	3.00	3.00	3.00	0.00	
Senior Services	4.00	4.00	4.00	4.00	0.00	
Adult Day Care	4.00	4.00	4.00	4.00	0.00	
Congregate Meals	1.00	1.00	1.00	1.00	0.00	
Total Positions	15.75	15.75	15.75	14.75	(1.00)	

**Flagler County Board of County Commissioners
FY 2012-2013**

SOCIAL SERVICES ADMINISTRATION - COMMUNITY SERVICES

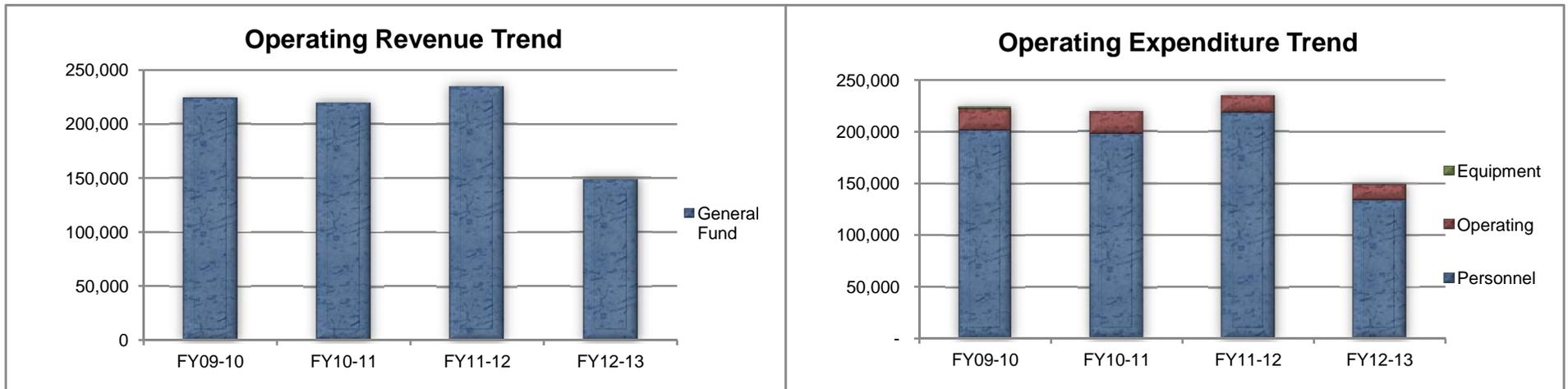
GENERAL FUND

Fund 001 Dept 2706		ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	223,472	219,822	234,916	148,303	(86,613)	
	TOTAL REVENUES	223,472	219,822	234,916	148,303	(86,613)	
	Expenses						
569.10-12	Regular Salaries	150,414	147,876	163,390	97,828	(65,562)	Delete Director and Replace Acct I with
569.10-xx	Employee Benefits	50,856	49,967	54,783	35,621	(19,162)	Financial Management Coordinator
	Total Personnel Expenses	201,270	197,843	218,173	133,449	(84,724)	
569.34-10	Other Contracted Services	7,688	0	75	75	0	
569.40-10	Travel Expenses	0	0	629	629	0	
4110, 4120	Communications	5,614	14,723	7,174	6,500	(674)	Based on actuals
569.43-10	Utilities Expense	6,858	6,319	7,873	6,600	(1,273)	Based on actuals
569.47-10	Printing & Binding	20	39	92	150	58	
560.51-11	Office Equipment	0	488	0	0	0	
569.51-20	Data Processing Supplies	330	0	0	0	0	
569.52-12	Other Operating Expenses	2	0	0	0	0	
569.51-10	Office Supplies	141	336	800	800	0	
569.54-10	Publications/Memberships	0	74	100	100	0	
	Total Operating Expenses	20,653	21,979	16,743	14,854	(1,889)	
569.64-10	Equipment	1,549	0	0	0	0	
	Total Equipment	1,549	0	0	0	0	
	TOTAL EXPENSES	223,472	219,822	234,916	148,303	(86,613)	Overall Expense Reduction: -36.87%

**Flagler County Board of County Commissioners
FY 2012-2013**

SOCIAL SERVICES ADMINISTRATION - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
General Fund	223,472	219,822	234,916	148,303
	223,472	219,822	234,916	148,303

Expenses

Personnel
Operating
Equipment

Personnel	201,270	197,843	218,173	133,449
Operating	20,653	21,979	16,743	14,854
Equipment	1,549	0	0	0
	223,472	219,822	234,916	148,303

Personnel Summary -Positions

Financial Management Coord.
Accountant I
Accounting Clerk
Social Services Director
Staff Assistant IV

Total Positions

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Financial Management Coord.	0.00	0.00	0.00	1.00
Accountant I	1.00	1.00	1.00	0.00
Accounting Clerk	0.75	0.75	0.75	0.75
Social Services Director	1.00	1.00	1.00	0.00
Staff Assistant IV	1.00	1.00	1.00	1.00
	3.75	3.75	3.75	2.75



APPROVED BUDGET FY 2012-2013

Human Services

Human Services provides medical care (including supplies), emergency dental, and prescription assistance through the Indigent Health Care program to low-income medically needy residents of Flagler County in accordance with Flagler County Administrative Code 4.01. Medically needy is defined as a person whose income is below 150% of Federal Poverty Guidelines, who does not have resources to obtain needed medical care, is not eligible for any state or federal program that provides such care and has insufficient third-party insurance coverage. In addition to the actual provision of services, extensive case management is provided to ascertain other needs the individual has and to make every effort to help her/him obtain assistance from other resources.

Emergency rent and/or utility assistance is provided to eligible households that are either at risk of becoming homeless or who are already homeless. The purpose of this assistance is to help individuals/families to either retain or obtain housing as well as maintain utility service and avoid utility shut off.

The Human Services budget provides funds to support the Flagler County Resource Center, a food pantry operated by Church Women United in a County facility. Flagler County provides the building, utilities, and phone as well as a monthly food stipend for the Resource Center.

Also included in the Human Services budget is funding for five state mandated programs as follows:

Health Care Responsibility Act (HCRA) - reimburses participating out-of-county hospitals, at the Medicaid per diem rate, for care provided to indigent Flagler residents. County financial obligation for this fund is set by the state at \$4 per capita. Applications for this assistance are processed according to the State Agency for Health Care Administration criteria and regulations.

Medicaid Nursing Home - County portion of Medicaid nursing home costs for Flagler County residents, regardless of the location of the facility. County obligation is set at \$55 per month, per individual.

Medicaid Hospitalization - County portion of costs for hospitalization of Medicaid eligible Flagler County residents.

Healthy Kids - (also known as Florida Kidcare) local match is split with Flagler County Schools to provide low cost health insurance to school-age children.

Finally, the law requires that counties provide cremation or burial of deceased residents who qualify or when a body is unclaimed. Human Services handles these cases.

Primary Functions

- ❖ Provide assistance to eligible residents who are homeless or at risk of becoming homeless.
- ❖ Provide financial support and a facility to house a food pantry for individuals/families in need of emergency food.
- ❖ Provide an indigent health care program to assist medically needy residents.
- ❖ Comply with funding obligations of five state mandates – the Health Care Responsibility Act, Medicaid Nursing Home Reimbursement, Medicaid Hospitalization Reimbursement, Healthy Kids Program and Indigent Cremation.
- ❖ Coordinate and manage grants for nonprofit organizations that provide services to County residents, based on recommendations from the Human Services Allocations Committee.

Eligible Individuals Helped in 2011 (906 applicants)

Medical/Dental Assistance	219
Emergency Rent and/or Utility Assistance	202
Health Care Responsibility Act	41
Indigent Burial/Cremation	32
Veteran Assistance	<u>7</u>
TOTAL	501

Flagler County Resource Center (food pantry) 11,096

**Flagler County Board of County Commissioners
FY 2012-2013**

HUMAN SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
Dept 2700							
	Revenues						
335.62-10	Choose Life License Plates	4,318	0	4,500	0	(4,500)	Choose Life Inc funded directly effective 10/1/11
337.60-03	Palm Coast Interlocal Utility Assistance	0	0	0	10,000	10,000	Funds for Utility assistance for City of PC residents
	General Fund	1,312,395	1,736,323	1,536,667	1,857,733	321,066	
	TOTAL REVENUES	1,316,713	1,736,323	1,541,167	1,867,733	326,566	
	Expenses						
569.10-12	Regular Salaries	108,860	109,359	108,826	114,400	5,574	Upgraded Program Manager in lieu of Soc Svces Dire
569.10-xx	Employee Benefits	43,282	43,308	40,658	39,864	(794)	
	Total Personnel Expenses	152,142	152,667	149,484	154,264	4,780	
564.52-12	Other Operating Expenses	0	0	300	300	0	
569.34-10	Other Contracted Services	31	0	55	55	0	Secure Shredding Service-Split w/Senior Serv.
569.40-10	Travel/Training	0	0	220	0	(220)	
4130, 4201	Postage Expense	799	809	799	800	1	
569.46-30	Maintenance Agreements	1,378	458	709	500	(209)	Copier Maintenance
569.47-10	Printing & Binding	0	98	281	390	109	
569.51-10	Office Supplies	121	203	600	600	0	
569.51-11	Office Equip under \$1,000	0	25	0	0	0	
569.52-30	Data Processing Software	0	0	0	1,759	1,759	Software for documentation of Medicaid billing
569.54-10	Publications/Memberships	300	300	500	500	0	
569.54-20	Conference/Seminar Registration	0	0	150	150	0	
569.55-01	Training/Educational Cost	0	50	0	0	0	
	Total Operating Expenses	2,629	1,943	3,614	5,054	1,440	
569.64-10	Equipment	2,040	0	0	0	0	
	Total Capital Expenses	2,040	0	0	0	0	
	Sub-Total Expenses	156,811	154,610	153,098	159,318	6,220	
	Total State Mandated Funding	759,902	1,181,713	988,069	1,308,415	320,346	
	Total Outside Agency Funding	400,000	400,000	400,000	400,000	0	
	Total Fund Expenses	1,316,713	1,736,323	1,541,167	1,867,733	326,566	Overall Expense Increase: 21.19%

Flagler County Board of County Commissioners
FY 2012-2013

STATE MANDATED FUNDING - HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

Health Services/Public Assistance

DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/-	
561.31-60 Medicaid Reimbursement- Hospital	235,559	471,576	360,000	734,415	374,415	See next page for Program Descriptions
562.31-60 Medicaid Reimbursement- Nursing Home	79,929	67,329	85,000	85,000	0	
562.83-73 Health Care Resp Act-HCRA	143,674	313,044	200,000	200,000	0	
564.83-71 Indigent Burial	18,000	16,650	20,000	20,000	0	
Total State Mandated Costs	477,162	868,599	665,000	1,039,415	374,415	
562.83-72 Indigent Health Care	212,998	223,012	240,000	240,000	0	
562.83-75 Healthy Communities	499		1,000	1,000	0	
Total Health Costs	213,497	223,012	241,000	241,000	0	
564.82-14 Alpha Pregnancy Center	3,328	14,358	9,069	0	(9,069)	Funded by Choose Life Inc effective 10/1/11
564.83-70 Food Pantry Groceries	17,982	8,983	9,000	9,000	0	
564.83-32 City of Palm Coast Utility Assistance	0	0	0	10,000	10,000	Actual expense will be based on City of PC funding
564.83-76 Emergency Asst-Utilities/Rent	47,933	66,761	64,000	9,000	(55,000)	Reduced due to receipt of Emerg Shelter Grant
Total Public Assistance	69,243	90,102	82,069	28,000	(54,069)	
Total State Mandated Funding	759,902	1,181,713	988,069	1,308,415	320,346	

OUTSIDE AGENCY FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/-	
564.82-24 Aid to Children's Home Society	28,500	28,500	28,500	28,500	0	See next page for Program Descriptions
564.82-27 Aid to Children's Advocacy	50,000	50,000	50,000	50,000	0	
572.82-16 Boys and Girls Club	30,000	30,000	30,000	30,000	0	
Total Children/Youth Services	108,500	108,500	108,500	108,500	0	
564.82-10 SMA Behavioral Health Services	173,300	173,300	173,300	173,300	0	
564.82-17 Early Learning Coalition	58,200	58,200	58,200	58,200	0	
564.82-18 Family Life Center	40,000	40,000	40,000	40,000	0	
564.82-31 United Cerebral Palsy of East Central FLA	20,000	20,000	20,000	20,000	0	
Total Adult/Family Services	291,500	291,500	291,500	291,500	0	
Total Outside Agency Funding	400,000	400,000	400,000	400,000	0	

Flagler County Board of County Commissioners
FY 2012-2013

HUMAN SERVICES - SOCIAL SERVICES PROGRAM DESCRIPTIONS

STATE MANDATED FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

MEDICAID REIMBURSEMENT- HOSPITAL

Reimburses the State for the County portion of Medicaid costs for hospitalization of Flagler County residents. Approximately 35% of hospital inpatient costs for days 11-45, per Medicaid eligible individual, per state fiscal year.

INDIGENT BURIAL

Provides deceased individuals when the body is unclaimed or when there are no resources to pay for cremation or burial costs.

MEDICAID REIMBURSEMENT- NURSING HOME

Reimburses the State for the County portion of Medicaid costs for Flagler County residents who reside in nursing homes. Cost is \$55 per month, per Medicaid eligible individual whose last place of residence was Flagler County.

HEALTHY COMMUNITIES

Provides the County's portion of required local match for the State's Healthy Kids program (Florida Kidcare) that provides low cost health insurance to school aged children.

HEALTH CARE RESP ACT-HCRA

Reimburses participating out-of-county hospitals at the Medicaid per diem rate for care provided to indigent County residents. Maximum financial obligation is \$4 per capita, all charges paid at Medicaid rates (uninsured, non-Medicaid eligible). Inpatient is max 45 days per state fiscal year, per individual, outpatient is \$1,500 limit per fiscal year.

PUBLIC ASSISTANCE FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

INDIGENT HEALTH CARE

Provides medical assistance and case management to persons whose income is below 150% of Federal poverty guidelines, who do not have resources to obtain medical care, are not eligible for any State or Federal program that provides such care and do not have sufficient third party insurance coverage.

EMERGENCY ASST-UTILITIES/RENT

Provides limited assistance to eligible County residents with past due rent or utility payments. Funds can also be paid toward the cost of the first month's rent to assist an individual in establishing a permanent residence.

FLAGLER COUNTY RESOURCE CENTER - FOOD PANTRY

This fund subsidizes the purchase of food for the Flagler County Resource Center, a food pantry operated by volunteers from Church Women United in a facility provided by the County. The cost of utilities and a telephone line are also part of the Human Services budget.

OUTSIDE AGENCY FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

SMA BEHAVIORAL HEALTH SERVICES

Emergency mental health services to include: crisis stabilization, mental health screening, comprehensive community service team, medical outpatient services. Comprehensive substance abuse treatment to include: residential treatment, detoxification, adult outpatient treatment services, and adolescent outpatient treatment.

CHILDREN'S ADVOCACY CENTER

Services for children who are victims of physical, sexual, or emotional abuse and adult victims of sexual assault.

UNITED CEREBRAL PALSY OF EAST CENTRAL FLORIDA

Services for developmentally disabled adults to include: adult day training, supported employment, supported living, non-residential support services, companion and respite.

FAMILY LIFE CENTER

Emergency shelter and services for victims of domestic violence and their dependent children.

BOYS & GIRLS CLUB

Year round (after school and summer) enrichment program for children/youth ages 6-18.

EARLY LEARNING COALITION

Provide child care services at licensed centers, licensed and registered Family Child Care Homes, voucher care providers, and any legal care arrangement to children who are at risk of abuse and/or neglect or whose families are experiencing socio-economic problems.

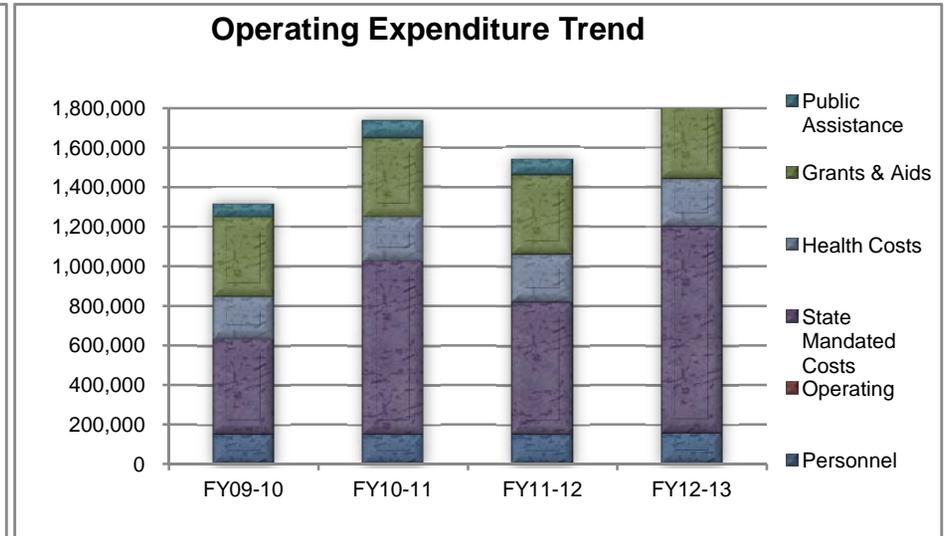
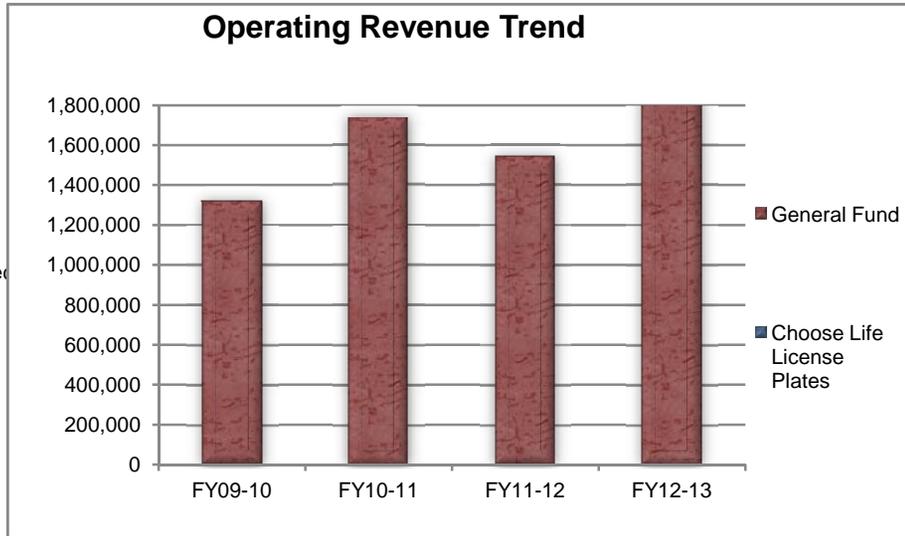
CHILDREN'S HOME SOCIETY

Home-based prevention/intervention services designed to keep families intact or assist in reunification. Emergency shelter for children who are removed from their homes due to abuse, neglect, or abandonment.

**Flagler County Board of County Commissioners
FY 2012-2013**

HUMAN SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

UNITS OF MEASUREMENT

- 1) Approximately 1,248 individuals will apply for assistance (based on 776 applicants during the period of October-May of FY 11/12).
- 2) Approximately 2,172 units of service will be provided (based on 1,358 units of service provided during the period of October-May of FY 11/12).
- 3) Approximately 6,360 calls for information will be received (based on 3975 calls received during the period of October -May of FY 11/12).

SUMMARY

Revenues

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Choose Life License Plates	4,318	0	4,500	0
Palm Coast Interlocal - Utility Assist.	0	0	0	10,000
General Fund	1,312,395	1,736,323	1,536,667	1,857,733
Total	1,316,713	1,736,323	1,541,167	1,867,733

Expenses

Personnel	152,142	152,667	149,484	154,264
Operating	2,629	1,943	3,614	5,054
Capital	2,040	0	0	0
State Mandated Costs	477,162	868,599	665,000	1,039,415
Health Costs	213,497	223,012	241,000	241,000
Public Assistance	69,243	90,102	82,069	28,000
Grants & Aids	400,000	400,000	400,000	400,000
Total	1,316,713	1,736,323	1,541,167	1,867,733

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Human Serv. Program Mgr.	1.00	1.00	1.00	1.00
Human Serv. Case Mgr.	2.00	2.00	2.00	2.00
Total Positions	3.00	3.00	3.00	3.00

Senior Services

Services that are provided through Senior Services are available to citizens 60 years of age and older. Services are funded by the Federal Older Americans Act, State General Revenues, and the County General Fund.

Support services, such as companionship, counseling, information and referral, telephone reassurance, recreation, homemaking, transportation, and nutrition education are provided through Title III-B of the Older Americans Act. Homemaking service is provided by contracted vendors and Flagler County Public Transportation is contracted to provide transit service to medical appointments, shopping and the senior dining program.

Senior dining (congregate meals) is provided through Title III-C-1 of the Older Americans Act. A hot noon meal, which meets 1/3 of the Recommended Daily Allowance, is served 5 days a week at the George Wickline Senior Center. The Center also offers socialization, recreation, entertainment, health support activities, and guest speakers who present information about a variety of topics, including Medicare, identify theft, and consumer fraud issues.

Home Delivered Meals, commonly referred to as "Meals on Wheels", is provided through Title III-C-2 of the Older Americans Act. This service is provided to eligible seniors, 60 years of age and older, with a functional impairment that restricts their ability to perform the normal activities of daily living. Five frozen meals, which are the same meals that are served at the Senior Center, are delivered weekly, along with bread, shelf stable milk, and desserts.

Caregiver support, by way of in-home respite care, is provided through Title III-E of the Older Americans Act. This service allows 24/7 caregivers time out to attend to their own medical care, shopping, etc., with the peace of mind that their loved one is not home alone. There is no fee for any of the Older American Act services, but all seniors are encouraged and given the opportunity to make a donation. Donations are used for the continuation and expansion of services.

As the designated Lead Agency for Flagler County, Social Services administers various services with State General Revenue funds

through Community Care for the Elderly (CCE), Alzheimer's Disease Initiative (ADI), and Medicaid Waiver. These services are processed through the Aging Resource Center under ElderSource. CCE and ADI services are placed on a statewide waiting list. Applicants needs are prioritized, based on an application which is submitted to the Department of Elder Affairs. Those clients in greatest need receive services first, with the exception of high risk referrals from the Department of Children and Families/ Adult Protective Services.

Once a client is determined eligible, case managers develop a care plan for services that include case management, homemaking, personal care, adult day care, in-facility and in-home respite care. Clients in the state programs are assessed a monthly fee for services based on their income.

Primary Functions

- ❖ Support "aging in place" by maintaining quality of life in an appropriate setting that is both comfortable and familiar.
- ❖ Assist seniors at risk of institutionalization or with the greatest economic and/or social needs.
- ❖ Provide respite for full-time caregivers facing the risk of "burning out".
- ❖ Provide a daily recreation and socialization program centered around a hot, nutritional noon meal.
- ❖ Help individuals over the age of 60 locate other appropriate resources to meet their needs if they are not eligible for services.
- ❖ Maintain compliance with all established federal and state mandates for service provision and administrative responsibilities.

Services provided 2011 (total clients served 834)

- ❖ 34,766 hours of in-home support services were provided.
- ❖ 31,212 home delivered meals.
- ❖ 9,497 meals served at the senior dining site.
- ❖ 9,972 trips provided
- ❖ 492 hours of support services

**Flagler County Board of County Commissioners
FY 2012-2013**

SENIOR SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

Fund 001 Dept 2701	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY12-13	CHANGES +/(-)	COMMENTS
	Revenues						
334.61-01	Alzheimer's Disease Respite (ADI)	8,750	14,325	4,566	4,566	0	Respite in home services
334.61-02	Home Care for Elderly (HCE)	0	0	0	981	981	
331.62-01	Emergency Heating Assistance	14,314	13,978	35,079	28,996	(6,083)	Energy assistance grant
331.62-02	Title III E Older American	45,314	27,835	30,058	29,211	(847)	
334.69-01	Comm Care for the Elderly	106,834	88,142	86,069	86,069	0	Homemaking, respite, personal care, support services
331.69-02	Title III B Support Services	31,726	40,316	44,884	55,074	10,190	Support Services & homemaking
346.90-06	Med waiver Reimbursement	16,715	30,260	5,000	5,000	0	
366.03-02	Donations-Transportation-S.S.	3,435	2,609	0	0	0	
331.69-03	Title III C1 Congregate Meals	883	3,144	881	1,197	316	
331.69-04	Title III C2 Home Del Meals	384	1,853	387	1,197	810	
366.12-01	Title IIIB Homemaking Donation	5,448	4,747	4,980	4,747	(233)	
346.90-09	ADI Co-pays	1,220	941	874	646	(228)	Alzheimer's Disease Respite co-pays
346.90-02	Comm Care-Elderly Co-pay	18,474	7,987	6,000	8,586	2,586	Homemaking, respite, personal care co-pays
	General Fund	346,770	385,380	491,800	582,831	91,031	
	TOTAL REVENUES	600,267	621,517	710,578	809,101	98,523	
	Expenses						
569.10-12	Regular Salaries	147,466	149,404	144,935	149,074	4,139	Upgraded Program Manager in lieu of Soc Svces Director
569.10-xx	Employee Benefits	57,990	58,144	54,317	52,879	(1,438)	
	Total Personnel Expenses	205,456	207,548	199,252	201,953	2,701	
569.34-02	Title IIIE In Home Respite	49,490	40,483	56,965	56,965	0	
569.34-10	Other Contracted Services	320,842	342,077	399,058	499,058	100,000	Increased need for services. Trans funds from Cong Meals.
4010, 5501	Travel/Training	40	660	152	152	0	
569.41-10	Communications	1,185	1,210	2,400	2,160	(240)	
569.42-01	Postage Expense	723	628	1,200	1,200	0	
569.44-10	Rentals & Leases	2,425	2,246	2,400	2,400	0	
569.45-20	Vehicle Insurance	1,223	972	971	841	(130)	
569.45-60	Other Insurance & Bonds	102	0	0	0	0	
569.46-10	Building/Equipment Repairs	110	139	0	0	0	
569.46-20	Vehicle Repair	538	657	3,000	3,000	0	
569.46-30	Maintenance Agreements	1,330	1,293	1,541	1,200	(341)	
569.46-40	Small Tools & Equipment	327	199	0	0	0	
569.47-10	Printing & Binding	0	98	388	504	116	
569.49-10	Other Current Charges	275	0	160	160	0	
569.51-10	Office Supplies	239	366	800	800	0	

**Flagler County Board of County Commissioners
FY 2012-2013**

SENIOR SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

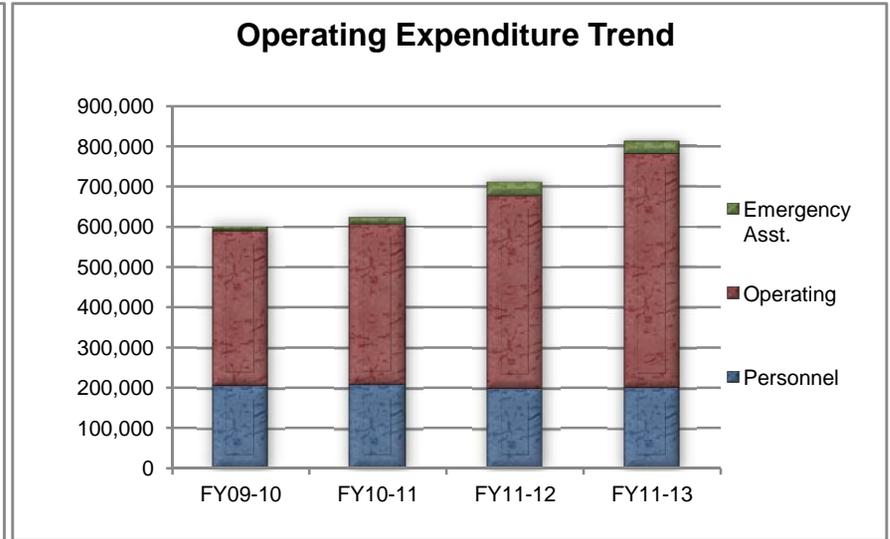
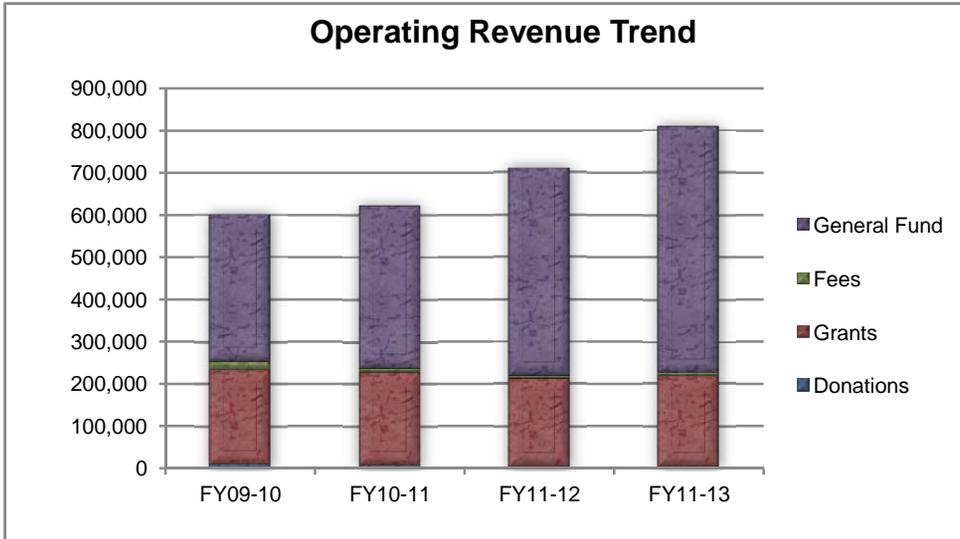
Fund 001	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY12-13	CHANGES +/(-)	COMMENTS
569.51-11	Office Equipment	0	224	0	0		
569.51-20	Data Processing Supplies	152	9	0	0	0	
569.52-10	Gas, Oil & Lube	2,301	3,038	4,332	4,332	0	
569.52-12	Other Operating Expenses	2,417	3,858	2,700	5,200	2,500	
569.54-20	Conference/Seminar Registration	45	0	180	180	0	
	Total Operating Expenses	383,764	398,157	476,247	578,152	101,905	
569.64-10	Equipment	0	0	0	0	0	
	Total Capital Outlay	0	0	0	0	0	
569.83-76	Emergency Asst	11,047	15,812	35,079	28,996	(6,083)	
	Total Grants & Aids	11,047	15,812	35,079	28,996	(6,083)	
	TOTAL EXPENSES	600,267	621,517	710,578	809,101	98,523	Overall Expense Increase: 13.87%

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY12-13
Personnel Summary -Positions				
Title III Case Mgr	1.00	1.00	1.00	1.00
Sr Svcs Progr Manager	1.00	1.00	1.00	1.00
Sr Svcs Case Manager	2.00	2.00	2.00	2.00
Total Positions	4.00	4.00	4.00	4.00

**Flagler County Board of County Commissioners
FY 2012-2013**

SENIOR SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad-valorem taxes.

SUMMARY

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY11-13
Revenues				
Donations	8,883	7,356	4,980	4,747
Grants	224,920	219,853	206,924	212,291
Fees	19,694	8,928	6,874	9,232
General Fund	346,770	385,380	491,800	582,831
	600,267	621,517	710,578	809,101
Expenses				
Personnel	205,456	207,548	199,252	201,953
Operating	383,764	398,157	476,247	578,152
Emergency Asst.	11,047	15,812	35,079	28,996
	600,267	621,517	710,578	809,101

Adult Day Care

Social Services operates an adult day care center, named in honor of longtime Flagler County senior advocate, David I. Siegel. The Siegel Center provides therapeutic social and health activities to functionally impaired adults (over age 18) in a warm, non-institutional atmosphere. The cost of service for eligible clients may be subsidized by grant funds or paid under Medicaid Waiver. Fees can also be paid privately at an hourly rate.

The purpose of adult day care is to delay or prevent institutionalization by providing respite to the primary caregivers. The Center also helps clients to maintain or increase their functional independence through group and individual therapeutic activities based on individual treatment/activity plans that are prepared by a case manager with input from the Adult Day Care Manager. The amount of time that a client spends at the center depends on the caregiver/family's needs and the care plan that is developed by the case managers.

The Center provides a nutritional hot lunch and snacks that furnish the minimum RDA requirements. Activities and social interaction help to reduce or prevent the loneliness and isolation sometimes experienced by older persons. Games and exercise programs are designed to be both entertaining and stimulating.

The Center is licensed for a capacity of 30 clients and maintains a staff to client ratio of 1:5 with a licensed registered nurse (Adult Day Care Manager) and three certified nursing assistants by limiting daily attendance to 20. The RN is on-site or on-call during hours of operation, M-F from 8 to 4:30, and provides such services as, monitoring vital signs, administering/monitoring medications, proper daily nutrition, and injections. The Center has a handicap accessible shower and a washer/dryer to accommodate personal hygiene needs.

Community members frequently visit the Center to entertain the clients with their musical and dancing talents and regular visits from therapy dogs is a favorite. The Center, in an agreement with the University of Central Florida's College of Nursing, provides the opportunity for nursing students to meet curriculum requirements by practicing limited hands-on and interviewing techniques with day care clients.

Primary Functions

- ❖ Support "aging in place" by maintaining quality of life in an appropriate setting that is both comfortable and familiar.
- ❖ Provide care to functionally impaired seniors who are at risk of institutionalization.
- ❖ Provide relief to full-time caregivers who face the risk of "burning out".
- ❖ Maintain compliance with all established federal and state mandates for service provision and administrative responsibilities.

2011 Adult Day Care Facts

Average daily attendance	19
Total number of attendees	59
Total hours of care	22,468
Average client stay	6 hours
Average number on waiting list	46

**Flagler County Board of County Commissioners
FY 2012-2013**

ADULT DAY CARE - SOCIAL SERVICES - COMMUNITY SERVICES

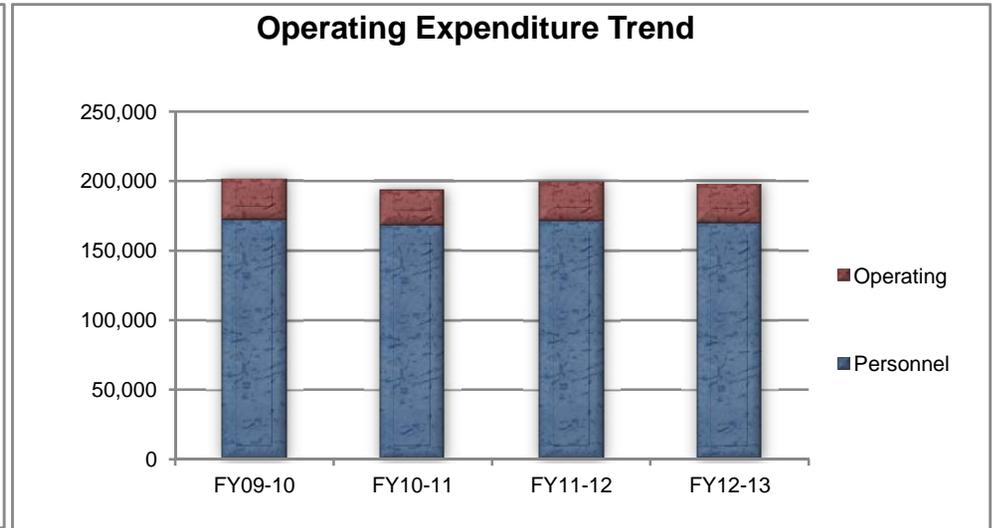
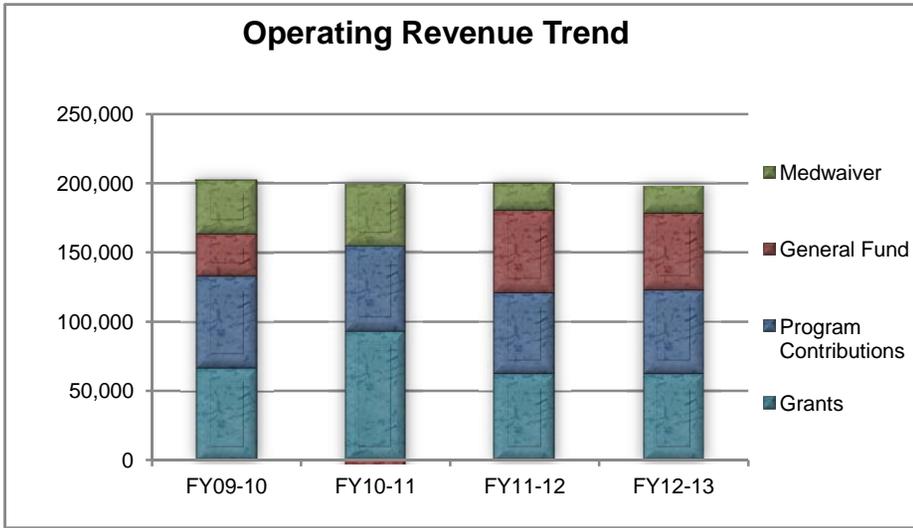
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 2702		FY 09-10	FY 10-11	FY 11-12	FY12-13	+/(-)	
	Revenues						
334.61-01	Alzheimer's Disease Initiative	43,775	49,228	43,611	43,611	0	Respite in facility services
334.61-02	HCE	1,098	12,985	0	0	0	Moved to Senior Services Dept. 2701
334.69-01	Community Care for Elderly	21,751	30,716	18,527	18,527	0	
346.90-01	Adult Day Care Co-pay	60,868	44,067	45,000	44,000	(1,000)	
346.90-02	Comm Care-Elderly Co-pay	1,200	11,981	9,000	11,382	2,382	
346.90-06	Medwaiver Reimbursement	38,865	45,313	20,000	20,000	0	
346.90-09	ADI Co-pay	3,538	4,593	4,586	4,888	302	
	General Fund	30,900	(6,085)	58,562	54,965	(3,597)	
	TOTAL REVENUES	201,995	192,798	199,286	197,373	(1,913)	
	Expenses						
569.10-12	Regular Salaries	115,077	114,452	114,870	114,870	0	
569.10-13	Other Salaries & Wages	5,777	8457	7,500	7,500	0	
569.10-xx	Employee Benefits	50,917	44,845	48,509	46,962	(1,547)	
	Total Personnel Expenses	171,771	167,754	170,879	169,332	(1,547)	
569.31-10	Professional Services	0	0	216	216	0	Mandatory level 2 screening renewals
569.34-10	Contracted Services	18,924	15,492	15,825	15,825	0	
569.55-01	Education/Training	169	0	177	177	0	
569.42-01	Postage	35	0	0	0	0	
569.43-10	Utilities Expense	6,678	6,508	6,903	6,508	(395)	
569.46-10	Building/Equipt Repairs	275	0	0	0	0	
569.47-10	Printing & Binding	0	82	46	75	29	
569.49-10	Other Current Chrgs/Oblig	484	103	875	875	0	
569.51-10	Office Supplies	15	71	200	200	0	
569.52-12	Other Operating Expenses	3,629	2,788	4,125	4,125	0	
569.54-20	Conference/Seminar Registration	15	0	40	40	0	
	Total Operating Expenses	30,224	25,044	28,407	28,041	(366)	
	TOTAL EXPENSES	201,995	192,798	199,286	197,373	(1,913)	Overall Expense Reduction: -0.96%

**Flagler County Board of County Commissioners
FY 2012-2013**

ADULT DAY CARE - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Grants
Program Contributions
General Fund
Medwaiver

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Grants	66,624	92,929	62,138	62,138
Program Contributions	65,606	60,641	58,586	60,270
General Fund	30,900	(6,085)	58,562	54,965
Medwaiver	38,865	45,313	20,000	20,000
Total	201,995	192,798	199,286	197,373

Expenses

Personnel
Operating

Personnel	171,771	167,754	170,879	169,332
Operating	30,224	25,044	28,407	28,041
Total	201,995	192,798	199,286	197,373

Personnel Summary - Positions

ADC Program Manager
ADC Coord Sub
ADC C N A

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
ADC Program Manager	0.80	0.80	0.80	0.80
ADC Coord Sub	0.20	0.20	0.20	0.20
ADC C N A	3.00	3.00	3.00	3.00
Total Positions	4.00	4.00	4.00	4.00

**Flagler County Board of County Commissioners
FY 2012-2013**

CONGREGATE & HOME DELIVERED MEALS - SOCIAL SERVICES - COMMUNITY SERVICES

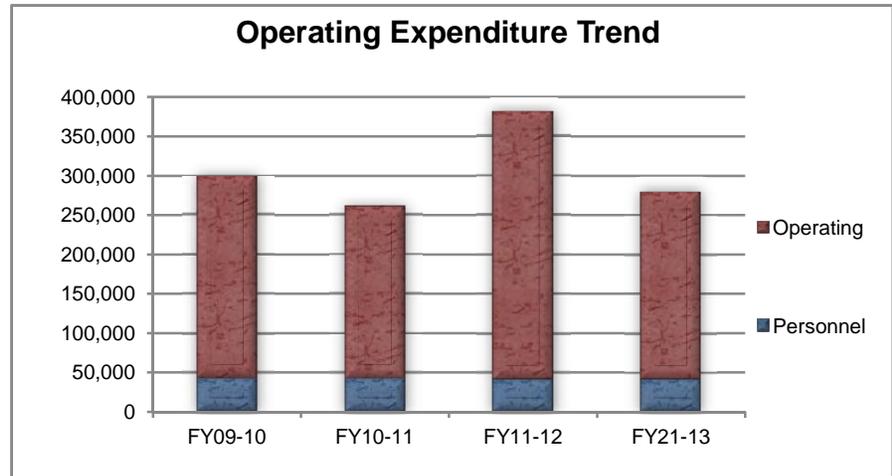
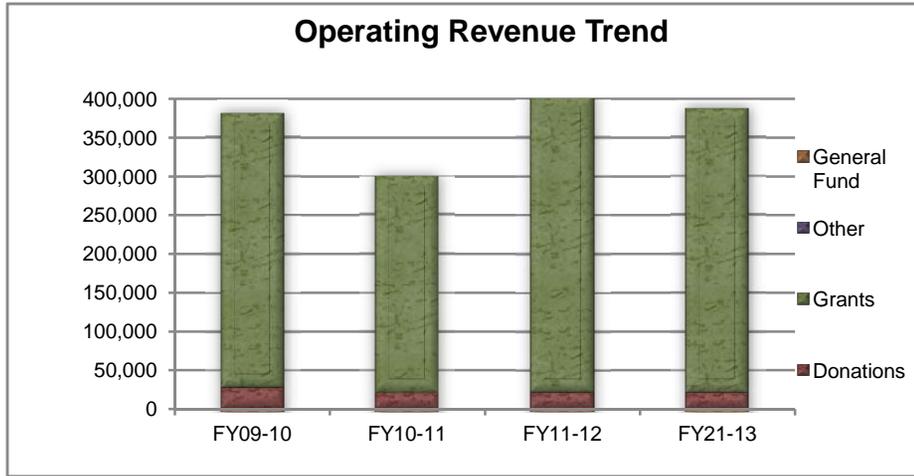
GENERAL FUND

Fund 001 Dept 2703		ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
331.69-02	Title IIIB Support Services	70,905	61,220	89,372	78,750	(10,622)	Offset transportation services
331.69-03	Title III C1 Congregate Meals	74,293	59,732	105,869	103,223	(2,646)	Dining site meals, education
331.69-04	Title III C2 Home Delivered Meals	157,271	120,199	144,504	142,319	(2,185)	Meals delivered to homes
331.69-05	Nutrition Services	27,104	23,515	27,733	27,733	0	Meals for home delivery and onsite
331.69-07	Title III C1 ARRA Meals	3,840	0	0	0	0	ARRA funds for meals
331.69-08	Title III C2 ARRA Meals	2,067	0	0	0	0	ARRA funds for meals
334.69-01	Community Care for the Elderly	18,864	14,691	14,217	14,217	0	Meals delivered to homes
346.90-03	Home Full Price Meals	97	0	0	0	0	
366.03-01	Donations-Meal Sites	4,536	3,734	4,116	3,734	(382)	
366.03-02	Donations - Transportation	3,300	0	3,300	2,608	(692)	
366.03-03	Donations - Meals On Wheels	14,704	14,215	14,520	14,520	0	
366.03-05	Donations to WL	4,252	2,732	0	0	0	
	General Fund	(79,034)	(39,815)	(22,340)	(107,349)	(85,009)	
	TOTAL REVENUES	302,199	260,223	381,291	279,755	(101,536)	
	Expenses						
569.10-12	Regular Salaries	28,594	28,676	28,517	28,517	0	
569.10-xx	Employee Benefits	13,129	13,170	12,466	12,082	(384)	
	Total Personnel Expenses	41,723	41,846	40,983	40,599	(384)	
569.34-01	Contract/FC Transp-Cong Meals	80,409	80,409	86,000	86,000	0	
569.34-04	ARRA Meals	5,119	0	0	0	0	
569.34-10	Contracted Services	145,217	119,834	237,239	137,239	(100,000)	Transferred to Senior Services due increased need
4110, 4120	Communications	736	675	736	736	0	
569.42-01	Postage Expense	35	0	0	0	0	
569.43-10	Utilities Expense	12,533	11,691	12,797	11,616	(1,181)	
569.46-30	Maintenance Agreements	790	790	790	790	0	
569.46-40	Small Tools & Equipment	694	77	0	0	0	
569.47-10	Printing & Binding	0	59	46	75	29	
569.49-10	Other Current Charges	56	0	0	0	0	
569.49-15	Advertising	0	32	0	0	0	
569.49-23	Feed Flagler Expenses	8,128	0	0	0	0	
5110, 5111	Office Supplies/Equipment Under \$1,000	156	311	200	200	0	
569.52-30	Data Processing Software	35	0	0	0	0	
569.52-12	Other Operating Expenses	3,246	4,439	2,500	2,500	0	
569.54-10	Publications/Memberships	60	60	0	0	0	
	Total Operating Expenses	257,214	218,377	340,308	239,156	(101,152)	
569.82-53	Grants & Aids	3,262	0	0	0	0	Church Women United & Grace Comm Food Pantry
	Total Grants & Aids	3,262	0	0	0	0	
	TOTAL EXPENSES	302,199	260,223	381,291	279,755	(101,536)	Overall Expense Reduction: -26.63%

**Flagler County Board of County Commissioners
FY 2012-2013**

CONGREGATE & HOME DELIVERED MEALS - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes. The State Grants provided by the Older American Act support these services.

SUMMARY

Revenues

Donations
Grants
Other
General Fund

Expenses

Personnel
Operating
Grants & Aids

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY21-13
Donations	26,792	20,681	21,936	20,862
Grants	354,344	279,357	381,695	366,242
Other	97	0	0	0
General Fund	(79,034)	(39,815)	(22,340)	(107,349)
Total	302,199	260,223	381,291	279,755

Personnel	41,723	41,846	40,983	40,599
Operating	257,214	218,377	340,308	239,156
Grants & Aids	3,262	0	0	0
Total	302,199	260,223	381,291	279,755

Personnel Summary -Positions

CS Meal Site Assistant
CS Meal Site Manager

Total Positions

	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12	APPROVED FY11-13
CS Meal Site Assistant	0.00	0.00	0.00	0.00
CS Meal Site Manager	1.00	1.00	1.00	1.00
Total Positions	1.00	1.00	1.00	1.00

**Flagler County Board of County Commissioners
FY 2012-2013**

SOCIAL SERVICES GRANTS - COMMUNITY SERVICES

GENERAL FUND

MENTAL HEALTH/SUBSTANCE ABUSE

This grant strengthens community support services to divert individuals with mental and substance abuse problems.

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8704	Mental Health/Substance Abuse	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
	Revenues						
334.16-01	Department of Children & Family	0	53,817	151,765	90,415	(61,350)	
	TOTAL REVENUES	0	53,817	151,765	90,415	(61,350)	
569.31-10	Professional Services	0	53,817	151,765	90,415	(61,350)	Stewart-Marchman-Act Behavioral Healthcare
569.41-30	Postage	0	0	0	0	0	
569.40-10	Travel Expenses	0	0	0	0	0	
569.46-40	Small Tools & Equip	0	0	0	0	0	
569.47-10	Printing & Binding	0	0	0	0	0	
569.51-10	Office Supplies	0	0	0	0	0	
569.51-11	Office Equip	0	0	0	0	0	
569.54-20	Conference/Seminar Registration	0	0	0	0	0	
	Total Operating Expenses	0	53,817	151,765	90,415	(61,350)	
	TOTAL EXPENSES	0	53,817	151,765	90,415	(61,350)	

CRIMINAL JUSTICE MENTAL HEALTH AND SUBSTANCE ABUSE IMPLEMENTATION GRANT (CJMHS)

The Criminal Justice Mental Health and Substance Abuse Implementation (CJMHS) Grant from the Florida Department of Children and Families establishes a Mental Health Support Service program focusing on diverting those with mental illness or co-occurring disorders to treatment instead of the criminal justice system. It includes mental Health assessment support, on-site or in-county for adults so that the Sheriff's officers do not always have to transport to Volusia County. It will also enable the provision of intrusive case management services to these referred clients to continue diverting them from the criminal justice system in Flagler County. The program is established in conjunction with Stewart-Marchman-Act Behavioral Healthcare, the Flagler County Sheriff's Department and Haven Recovery Center.

Flagler County Board of County Commissioners
FY 2012-2013

SOCIAL SERVICES GRANTS - COMMUNITY SERVICES

GENERAL FUND

SAFE HAVENS: SUPERVISED VISITATION & SAFE EXCHANGE GRANT

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
8617	DOJ-Safe Haven Program	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
	Revenues						
331.20-16	DOJ-Safe Haven Program	0	0	0	150,000	150,000	
	TOTAL REVENUES	0	0	0	150,000	150,000	
	Expenses						
529.10-12	Regular Salaries	0	0	0	22,601	22,601	
569.10-xx	Employee Benefits	0	0	0	8,933	8,933	
	Total Personnel Expenses	0	0	0	31,534	31,534	
529.34-10	Other Contracted Services	0	0	0	13,397	13,397	Family Support Wkrs, Prog. Specialists, MIS Support,Security
529.40-10	Travel Expenses	0	0	0	79,500	79,500	Mandatory Out of State Trainings,Client Travel, TSA Site Visits
529.41-10	Communications	0	0	0	3,758	3,758	
529.42-01	Postage	0	0	0	600	600	
529.43-10	Utilities	0	0	0	5,220	5,220	
529.45-10	General Liability Insurance	0	0	0	2,175	2,175	
529.46-30	Maintenance Agreements	0	0	0	1,300	1,300	
529.51-10	Office Supplies	0	0	0	1,902	1,902	
529.51-11	Office Equip	0	0	0	1,714	1,714	
	Total Operating Expenses	0	0	0	109,566	109,566	
529.64-10	Equipment	0	0	0	8,900	8,900	Laptops, Surveillance Equipment, Alarm System
	Total Capital Expenses	0	0	0	8,900	8,900	
	TOTAL EXPENSES	0	0	0	150,000	150,000	

SAFE HAVENS: SUPERVISED VISITATION & SAFE EXCHANGE GRANT

The Safe Havens: Supervised Visitation and Safe Exchange Grant Program's purpose is to enhance safety for children and adult victims by increasing opportunities for supervised visitation and safe exchange, by and between custodial and non-custodial parents, in cases involving domestic violence, dating violence, child abuse, sexual assault, or stalking. Services provided reflect a clear understanding of the dynamics of domestic violence, dating violence, sexual assault, and stalking; the impact of domestic violence on children; and the importance of holding offenders accountable for their actions. This program is funded through the Office of Violence Against Women, a component of the United States Department of Justice.

Flagler County Board of County Commissioners
FY 2012-2013

SOCIAL SERVICES GRANTS - COMMUNITY SERVICES

GENERAL FUND

ARRA-HOMELESS PREVENTION RAPID REHOUSING GRANT

Fund 001 Dept 8705	ARRA-HPRR Grant	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
Revenues							
331.69-09	ARRA Homeless Prevention Grant	358,131	66,675	0	0	0	Grant ended 6/30/11
TOTAL REVENUES		358,131	66,675	0	0	0	
Expenses							
564.42-01	Postage	17	0	0	0	0	
569.51-10	Office Supplies	1,853	0	0	0	0	
569.51-11	Office Equip	34	0	0	0	0	
569.51-20	Data Processing Supplies	104	0	0	0	0	
569.64-10	Equipment	1,020	0	0	0	0	
564.83-84	HPRR - Homeless Prevention	313,922	46,067	0	0	0	
564.83-85	HPRR - Rapid Rehouse	23,754	9,658	0	0	0	
564.83-86	HPRR - Administration	1,322	0	0	0	0	
564.83-87	HPPR - Data Collection	16,105	10,950	0	0	0	
Total Operating Expenses		358,131	66,675	0	0	0	
TOTAL EXPENSES		358,131	66,675	0	0	0	

HOMELESS PREVENTION AND RAPID RE-HOUSING GRANT

The Homeless Prevention and Rapid Re-housing Grant provides long and short-term rental/utility assistance to those who are at risk of becoming homeless and assists those who are already homeless to obtain permanent housing.

EMERGENCY SHELTER GRANT

Fund 001 Dept 8706	FDCFS-Emergency Shelter Grant	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
Revenues							
331.69-10	FDCFS-Emergency Shelter Grant	0	0	0	70,000	70,000	
TOTAL REVENUES		0	0	0	70,000	70,000	
Expenses							
564.83-76	Emergency Assistance	0	0	0	67,500	67,500	
564.83-91	Emergency Shelter Assistance Admin Fee	0	0	0	2,500	2,500	
Total Operating Expenses		0	0	0	70,000	70,000	
TOTAL EXPENSES		0	0	0	70,000	70,000	

EMERGENCY SHELTER GRANT

The purpose of the Emergency Shelter Grant is to provide short term financial assistance and case management to at least 50 qualified unduplicated individuals and/or families in the hope of preventing homelessness. This purpose is achieved in a variety of ways by providing utility deposits and assistance to avoid service shut off, rental assistance to avoid eviction, and deposits to move families into more affordable units, negotiate reasonable rents, and ensure rental units are inspected and not in foreclosure as well as mortgage assistance to avoid foreclosure and financial education and referrals. This grant is based on a 2 year contract with the Florida Department of Children and Families.

Veterans Services

The Veterans Services Department acts as an advocate for individuals that have served as a member of the Armed Forces of the United States. The department offers a professional resource for all former, present, and future members of the Armed Forces and their dependents in preparing claims for and securing benefits including compensation, hospitalization, vocational training, and all other benefits or privileges to which they may be entitled to under Federal or State law.

Section 292 of the Florida Statutes enables the County to employ a County Veterans Services Officer and staff. The statute also requires that services provided by the County be rendered without charge to veterans and their dependents. Resources are offered to those individuals and their families with service connected and non-service connected disabilities.

The Flagler County Veterans Services staff was instrumental in the passage of an additional tax exemption for those County residents deployed overseas in a combat area. This tax exemption helps to alleviate the financial burden on the families of those service men and women in combat zones.

Staff continues to work closely with agencies and other veteran service groups such as the Veterans Administration, American Legion Posts and Auxiliaries, Disabled American Veterans, Veterans of Foreign Wars, Marine Corps League, Military Officers Association of America, Italian American War Veterans and Jewish War Veterans to provide proper recognition and education on veteran related issues.

Primary Functions

- ❖ Aid veterans in completing and filing claims relating to service connected disability compensation and non-service connected pension.

- ❖ Help surviving spouses file claims for dependency and indemnity compensation.
- ❖ Assist surviving spouses and family members with obtaining burial benefits for veterans.
- ❖ Assist veterans in applying for long-term care at veterans' facilities.
- ❖ Purchase flags for veterans' grave sites and organize placement via local service organizations.
- ❖ Help veterans in obtaining VA home loan and property tax exemption certifications.
- ❖ Organize the recognition of veterans on various national holidays, specifically Veteran's Day and Memorial Day.
- ❖ Maintain annual certifications so that the most up to date veterans' assistance can be provided.
- ❖ Coordinate with volunteers and veterans to get needed medical help for veterans at veterans' administration medical facilities.

Statistics as of 2010 Census:

- ❖ There previously were 9,252 veterans in Flagler County. Statistics from the 2010 Census indicate there are now over 11,750 veterans in Flagler County.
- ❖ The veteran's population amounts to 23% of the population in Flagler County 18 years of age or older.
- ❖ There are 5,470 veterans in the County from age 18 to 64.
- ❖ There are 6,260 veterans in the County age 65 or older.

**Flagler County Board of County Commissioners
FY 2012-2013**

VETERANS SERVICES - COMMUNITY SERVICES

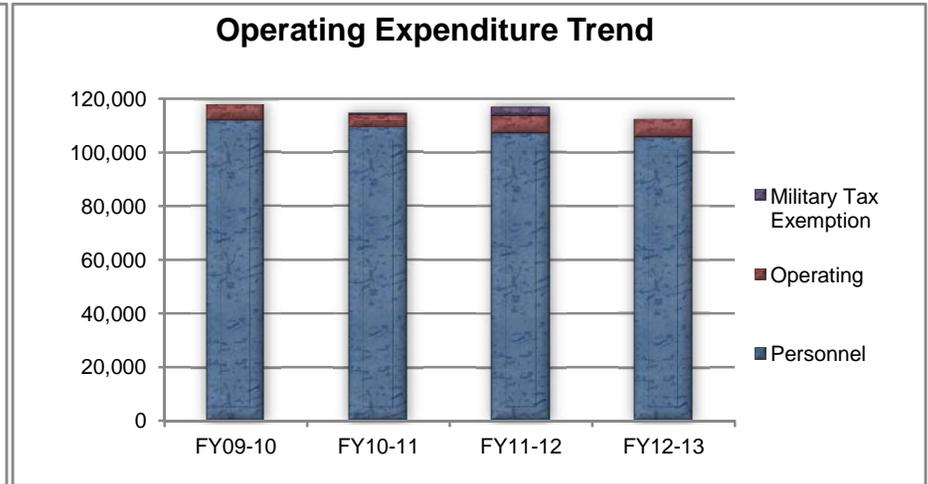
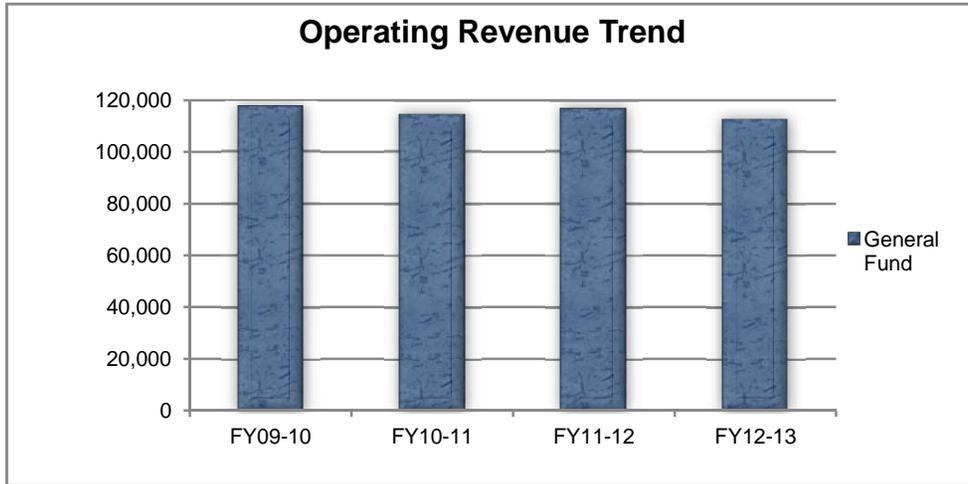
GENERAL FUND

Fund 001 Dept 2800	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	117,607	114,420	116,701	112,566	(4,135)	
	TOTAL REVENUES	117,607	114,420	116,701	112,566	(4,135)	
	Expenses						
553.10-12	Regular Salaries	81,547	81,126	78,791	78,791	0	
553.10-xx	Employee Benefits	30,299	27,972	28,008	26,905	(1,103)	
	Total Personnel Expenses	111,846	109,098	106,799	105,696	(1,103)	
553.34-03	Contracted Transportation	0	0	400	400	0	Transport of Veterans to VA medical appointments
4010, 5420	Travel/Training	2,432	2,372	1,748	2,750	1,002	Veteran's Service Counselor will also attend Spring Conference
553.41-10	Communications	975	753	1,500	1,000	(500)	Reduction in phone charges
553.42-01	Postage Expense	535	554	700	600	(100)	
553.46-30	Maintenance Agreements	252	269	470	300	(170)	Copier maintenance agreement
553.47-10	Printing & Binding	0	0	80	100	20	
553.49-10	Other Current Charges	50	0	0	0	0	
553.51-10	Office Supplies	478	121	694	500	(194)	
553.51-20	Data Processing Supplies	105	0	0	0	0	
553.52-12	Other Operating Expenses	369	369	580	550	(30)	Flags for Patriot Day and as Gravemarkers for Memorial Day
553.52-30	Data Processing Software	25	0	40	40	0	
553.54-10	Publications/Memberships	165	140	210	230	20	
553.54-20	Conference/Seminar Registration	375	250	480	400	(80)	
	Total Operating Expenses	5,761	4,828	6,902	6,870	(32)	
553.83-83	Active Military Ad Valorem Tax	0	494	3,000	0	(3,000)	Vets are using new State program that is more beneficial to them
	Total Grants & Aids	0	494	3,000	0	(3,000)	
	TOTAL EXPENSES	117,607	114,420	116,701	112,566	(4,135)	Overall Expense Reduction: -3.54%

**Flagler County Board of County Commissioners
FY 2012-2013**

VETERANS SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
General Fund	117,607	114,420	116,701	112,566
	117,607	114,420	116,701	112,566

Expenses

Personnel
Operating
Military Tax Exemption

Personnel	111,846	109,098	106,799	105,696
Operating	5,761	4,828	6,902	6,870
Military Tax Exemption	0	494	3,000	0
	117,607	114,420	116,701	112,566

Personnel Summary -Positions

Veterans Services Officer
Veterans Services Counselor
Total Positions

	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12	APPROVED FY12-13
Veterans Services Officer	1.00	1.00	1.00	1.00
Veterans Services Counselor	1.00	1.00	1.00	1.00
Total Positions	2.00	2.00	2.00	2.00

**Flagler County Board of County Commissioners
FY 2012-2013**

LIBRARY SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Revenues					
Passport Admin Fee	46,375	43,340	43,000	43,000	0
Library Fines	25,119	23,948	22,000	22,000	0
Card Fees	3,947	3,588	4,300	5,100	800
Copy/Print out Fees	12,116	14,583	12,600	15,500	2,900
State Library Aid Grant	26,379	24,918	26,408	32,622	6,214
Omni Copy Fees	496	460	800	1,300	500
Donations	0	700	500	250	(250)
Interfund Transfer-Crime Prevention Grant	0	0	0	13,483	13,483
General Fund	970,917	1,046,346	998,230	813,875	(184,355)
Total Revenues	1,085,349	1,157,883	1,107,838	947,130	(160,708)
Expenses					
Palm Coast Library	1,001,246	1,106,655	1,055,943	897,574	(158,369)
Bunnell Library	65,710	45,581	51,895	49,556	(2,339)
Total Expenses	1,066,956	1,152,236	1,107,838	947,130	(160,708)

Overall Expense Reduction: -14.51%

Revenues vs. Expenses

18,393	5,647	0	0	0
---------------	--------------	----------	----------	----------

Revenues

Passport Carry Forward	18,412	36,805	5,000	45,452	40,452
Total Revenues	18,412	36,805	5,000	45,452	40,452

Expenses

Passport Reserves	36,805	42,452	15,112	45,452	30,340
Total Expenses	36,805	42,452	15,112	45,452	30,340

Personnel Summary -Positions

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Palm Coast Library	17.15	17.10	15.60	14.65	(0.95)
Bunnell Library	1.20	0.60	0.60	0.60	0.00
Total Positions	18.35	17.70	16.20	15.25	(0.95)

.05 FTE of Law Librarian transferred to Library

Library

Flagler County Public Library provides more than 30 different products and services to all residents regardless of age, race, ethnic, and financial backgrounds. The Library acts as the heart of this community with more than 47,000 registered borrowers. Registering to vote, voting and Tax preparation take place and even now the Library is an acceptance facility for passport applications. The library is a one stop shopping center or an “edutainment complex”. The Library contributes to quality of life by providing the resources to inform educate and entertain the public. This allows each person the ability to redistribute their money they would have spent on books, movies, music, Internet and other forms of entertainment to areas of more importance such as gas, food, home and medicines. When you take into consideration the overall savings to each household as a result of the existence of the Public Library there would be a large return on investment.

Products & Services by Type:

- ❖ *Circulation* – checking materials in or out, renewing, reserving, placing holds, patron database management, fine/fee collection.
 - ❖ *Collections* – materials in various formats including print, electronic, audio, music, video, DVD and other media.
 - ❖ *Cataloging/Processing* – organizing material and making information available via a library automation system.
 - ❖ *Internet/Computer Use* – access to the World Wide Web, various electronic databases, Microsoft applications, games, wireless connections and e-mail.
 - ❖ *Library Web Page* – funded and created by the Friends of the Library, the web page is a one stop shopping center. Patrons have access to the library catalog, library databases, Florida Electronic Library, Ask a Librarian
- Service, online renewal, information about programs and services, Flagler History information and various links.
 - ❖ *Programs* – all programs are funded through the support of the Friends of the Library of Flagler County and include: special events, children’s, young adults and adult programs.
 - ❖ *Reference/Research* – residents have access to a professionally trained Librarian to assist in finding the answer to questions on a wide array of topics including business and career related topics.
 - ❖ *Genealogy* – residents have access to a variety of resources in print and electronic.
 - ❖ *Outreach/Disability Services* – access to materials and assistive technology on various topics related to disabilities. Access to trained and knowledgeable staff capable of assisting patrons in the use of assistive technology. Provide outreach to local day care and early learning centers.
 - ❖ *Interlibrary Loan Services* – resource sharing allows access to materials not in the Library collection from other libraries located all over the world.
 - ❖ *Foreign Languages* – access to materials in many languages including but not limited to: Russian, Ukrainian, Polish, French, Spanish, and Italian.
 - ❖ *Literacy Services* – access to materials to assist adults, parents and caregivers that are responsive to literacy issues.

Library

- ❖ *Homework Help* – students have access to materials in print and electronic format to assist with school related work. The Library provides access to various databases to assist with homework and also purchases materials based on FCAT requirements and summer reading lists as provided by the local schools.
- ❖ *John Clegg History Center* – this center provides historical information about Florida and Flagler County.
- ❖ *Law Library* – the Law collection is housed in the Bunnell Branch. Since this facility was in close proximity to the court house it was convenient to those in the legal profession but also made it accessible to the general public.
- ❖ *Flagler Oral History Project* – Library staff and members of the Friends of the Library began preserving local images and capturing memories of local community members for the future.
- ❖ *Children’s Services* – the children’s room has knowledgeable staff, materials for children 12 and under, computers with various games, parenting information and educational toys.
- ❖ *Young Adult Services* – the Teen Spot has a knowledgeable staff member and materials for young adults age 12-17.
- ❖ *Test Proctoring* – the Reference Librarian provides test proctoring by appointment only.
- ❖ *Meeting Room/Study Room Use* – used by patrons, non-profit organizations, library programs and other civic, educational or cultural related activities.
- ❖ *Bulletin Board and Pamphlet Tables* – provided for non profit organizations and to post various government meeting announcements.
- ❖ *Display Cases* – display space is available in the library’s exhibit cases for educational, artistic, and cultural materials that promote interest in the use of books, library materials, and/or provide information about the local community, current and cultural events and organizations, and to generate good public relations.
- ❖ *City of Palm Coast* – materials and a computer kiosk for access to information on the City of Palm Coast.
- ❖ *Newspaper Vending Machines* – machines located outside library give users access to various local and national newspapers.
- ❖ *Photocopying* – the Library has two photocopiers for patron use.
- ❖ *Other Entertainment* – the Library has a chess/checkers table in the main area and puzzles are available to assemble.
- ❖ *Bookstore/Booksale* – managed and operated by the Friends of the Library of Flagler County.
- ❖ *Gazebo and Gardens* – as a result of hard work by volunteers and the dedication of the Friends of the Library there is a gazebo for quiet reading and beautiful gardens that meander around the Library.
- ❖ *Voter Registration* – local residents can fill out their voter registration application and library staff will forward to Flagler County Supervisor of Elections.

Library

- ❖ *Tax Information Center* - the library provides tax forms and other tax information. Two local organizations utilize the library meeting room to assist in tax preparation for local residents.
- ❖ *Depository for the Bureau of Braille and Talking Books* – the Library currently holds more than 200 titles of Books on Tape and several assistive listening devices.
- ❖ *Passport Application Acceptance Facility* – the Library started accepting passport applications on behalf of the U.S. Department of State. Patrons have access to the various forms, and knowledgeable staff to assist in applying for or renewing a passport.
- ❖ *Passport Photos* –the Library offers a photo service for individuals applying for or renewing their passports.
- ❖ More than 3,000 patrons using wireless annually.
- ❖ Processed more than 1,200 passport applications and took more than 1,100 photos.

2011 Service Statistics

- ❖ Circulated 451,741 collection items saving residents more than \$7,200,000 if they were to purchase items themselves.
- ❖ Provided service to 360,561 persons who visited the library.
- ❖ Answered 35,427 reference and informational questions asked by citizens and visitors.
- ❖ Provided 76,458 public Internet workstation sessions to citizens and visitors.
- ❖ Borrowed 718 books from other libraries (interlibrary loan) for use by local patrons and loaned 846 books to other libraries for use by their patrons.
- ❖ Registered 77 persons to vote.
- ❖ Volunteers contributed 16,441 service hours saving more than \$300,000 in personnel expenses.
- ❖ Presented 601 programs for children, teens and adults in which 22,549 patrons attended.

**Flagler County Board of County Commissioners
FY 2012-2013**

LIBRARY - COMMUNITY SERVICES						GENERAL FUND	
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3400	Revenues	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+ / (-)	
352.00-00	Library Fines	25,119	23,948	22,000	22,000	0	
347.10-01	Card Fees	3,947	3,588	4,300	5,100	800	
347.10-xx	Copy/Print out Fees/Processing Fee	12,116	14,583	12,600	15,500	2,900	
334.71-00	State Library Aid Grant	26,379	24,918	26,408	32,622	6,214	Fully funded
369.90-00	Omni Copy Fees Collected	496	460	800	1,300	500	Addition of Fax Service for the public
366.03-00	Donations	0	700	500	250	(250)	
341.95-01	Passport Admin Fee	46,375	43,340	0	43,000	43,000	
381.00-00	Interfund Transfer	0	0	0	13,483	13,483	Crime Prevention Grant Lighting Project
399.00-00	Passport Carry Forward	18,412	36,805	5,000	45,452	40,452	
	General Fund	905,207	1,000,765	946,335	824,229	(122,106)	
	TOTAL LIBRARY REVENUES	1,038,051	1,149,107	1,017,943	1,002,936	(15,007)	
	Expenses						
571.10-12	Regular Salaries	499,028	496,212	463,018	441,511	(21,507)	Reduce 2 Library Assistant I's to .50 FTE each
572.10-xx	Other Salaries & Wages/Overtime	565	211	2,000	1,000	(1,000)	
571.10-xx	Employee Benefits	219,149	220,759	196,815	179,385	(17,430)	Reduce 2 Library Assistant I's to .50 FTE each
	Total Personnel Expenses	718,742	717,182	661,833	621,896	(39,937)	
571.34-10	Other Contracted Services	5,046	18,885	4,600	4,200	(400)	
4010, 5501	Travel/Training	494	431	571	572	1	
4110, 4120	Communications Recurring	13,198	12,655	13,995	6,643	(7,352)	E Rate discount
571.42-01	Postage Expense	2,795	2,558	4,000	4,000	0	
571.43-10	Utilities Expense	64,164	55,550	69,996	62,960	(7,036)	Based on actuals & Reduced Library Hours
571.44-10	Rentals & Leases	477	599	650	650	0	
571.46-10	Building/Equipment Repairs	285	448	2,000	2,248	248	Expenditures have decreased
571.46-30	Maintenance Agreements	5,727	3,878	15,381	13,345	(2,036)	Equipment maintenance cost is less than expected
571.46-40	Small Tools & Equipment	419	229	350	350	0	
571.47-10	Printing & Binding	1,964	2,161	2,000	2,000	0	
571.49-15	Advertising	56	0	150	150	0	
571.51-10	Office Supplies	5,297	4,258	4,500	4,500	0	
571.51-11	Office Equip under \$1000	118	2,558	275	250	(25)	
571.51-20	Data Processing Supplies	2,102	368	1,000	2,000	1,000	Batteries and monitors that are non capital
571.52-12	Other Operating Expenses	9,576	11,489	10,600	21,335	10,735	Crime Prevention Grant Lighting Project
571.52-30	Data Processing Software	0	5,645	2,000	2,000	0	
571.54-10	Publications/Memberships	1,155	1,155	1,155	1,360	205	
54-20,55-01	Conference/Seminar Registration	648	190	275	275	0	
	Total Operating Expenses	113,521	123,057	133,498	128,838	(4,660)	

**Flagler County Board of County Commissioners
FY 2012-2013**

LIBRARY - COMMUNITY SERVICES

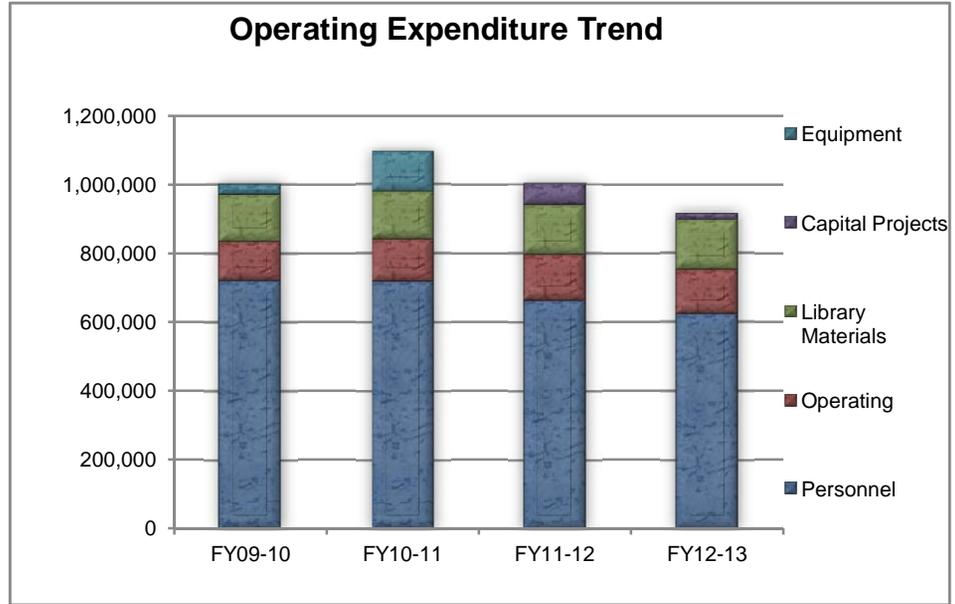
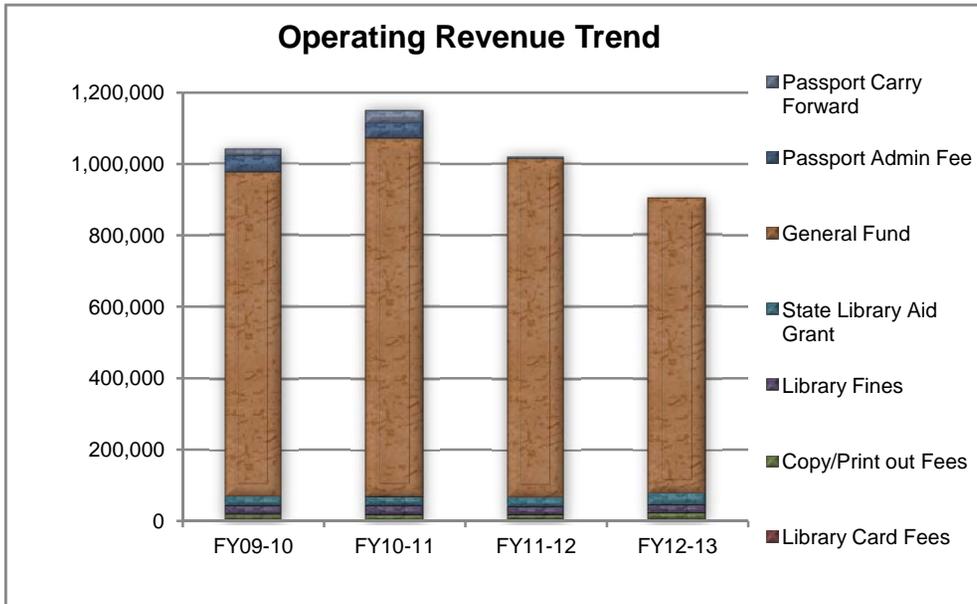
GENERAL FUND

Capital Expenses						
	Library Capital Projects	0	0	60,000	20,000	(40,000) Budgeted in 001-6000 Proj #613555 Café & Teen room
571.63-10	Improvements Other Than Bldgs	0	11,766	0	1,500	1,500 Crime Prevention Grant Lighting Project
571.64-10	Equipment	29,865	115,512	2,000	0	(2,000)
571.66-10	Library Materials	139,118	138,441	145,000	145,000	0
571.66-12	Library Donation Expenditures	0	697	500	250	(250)
	Total Capital Expenses	168,983	266,416	207,500	166,750	(40,750)
						Overall Expense Reduction:
	TOTAL LIBRARY EXPENSES	1,001,246	1,106,655	1,002,831	917,484	(85,347) -8.51%
	Passport Reserves					
	Future Expansion/Projects	36,805	42,452	15,112	85,452	70,340
	TOTAL RESERVES EXPENSES	36,805	42,452	15,112	85,452	70,340
	TOTAL FUND EXPENSES	1,038,051	1,149,107	1,017,943	1,002,936	(15,007)

**Flagler County Board of County Commissioners
FY 2012-2013**

LIBRARY - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes. Passport services established and approved as a revenue stream on November 21, 2007.

SUMMARY

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Revenues				
Passport Admin Fee	46,375	43,340	0	43,000
Passport Carry Forward	18,412	36,805	5,000	45,452
Library Card Fees	3,947	3,588	4,300	5,100
Copy/Print out Fees	12,612	15,043	13,400	16,800
Library Fines	25,119	23,948	22,000	22,000
State Library Aid Grant	26,379	24,918	26,408	32,622
Donations	0	700	500	250
Interfund Transfer-Crime Prevent	0	0	0	13,483
General Fund	905,207	1,000,765	946,335	824,229
	1,038,051	1,149,107	1,017,943	1,002,936

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Personnel Summary -Positions				
Library Director	1.00	1.00	1.00	1.00
Librarian II	0.85	0.00	0.00	0.00
Librarian I	2.00	2.70	2.70	2.75
Library Assistant II	3.90	3.40	4.40	4.40
Library Assistant I	7.40	8.00	6.50	5.50
Custodian I	1.00	1.00	0.00	0.00
Staff Assistant III	1.00	1.00	1.00	1.00
Total Positions	17.15	17.10	15.60	14.65

Expenses

Personnel	718,742	717,182	661,833	621,896
Operating	113,521	123,057	133,498	128,838
Capital Projects	0	0	60,000	20,000
Improvements Other Than Bldgs	0	11,766	0	1,500
Equipment	29,865	115,512	2,000	0
Library Materials	139,118	138,441	145,000	145,000
Library Donations	0	697	500	250
Reserves for Future Projects	36,805	42,452	15,112	85,452
	1,038,051	1,149,107	1,017,943	1,002,936

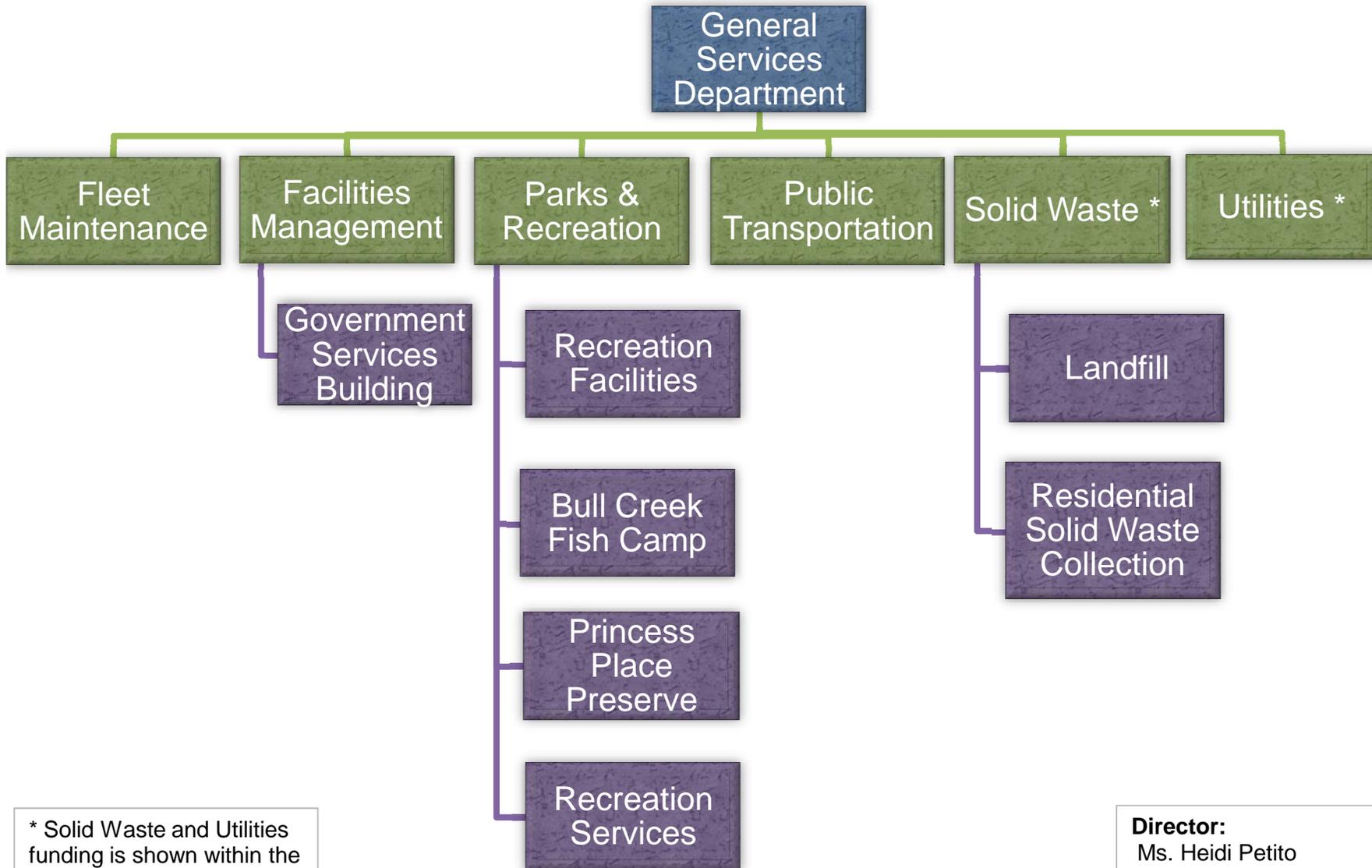
**Flagler County Board of County Commissioners
FY 2012-2013**

BUNNELL LIBRARY - COMMUNITY SERVICES

GENERAL FUND

Fund 001 Dept 3401	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGET FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	65,710	45,581	51,895	49,556	(2,339)	
	TOTAL REVENUES	65,710	45,581	51,895	49,556	(2,339)	
	Expenses						
571.10-12	Regular Salaries	28,810	19,264	19,157	19,157	0	
571.10-xx	Employee Benefits	13,445	8,247	7,754	7,485	(269)	
	Total Personnel Expenses	42,255	27,511	26,911	26,642	(269)	
571.34-10	Other Contracted Services	0	186	250	200	(50)	
4110, 4120	Communications	1,247	1,149	1,476	598	(878)	
571.42-01	Postage Expense	0	0	88	0	(88)	
571.43-10	Utilities Expense	6,382	4,159	5,700	4,176	(1,524)	
571.44-10	Rentals & Leases	70	70	90	90	0	
571.46-10	Building/Equipment Repairs	0	0	500	250	(250)	
571.46-30	Maintenance Agreements	395	0	0	0	0	
571.46-40	Small Tools & Equipment	44	0	200	200	0	
571.51-11	Office Equip under \$1,000	54	0	0	0	0	
571.51-20	Data Processing Supplies	35	0	400	400	0	
571.52-12	Other Operating Expenses	0	51	0	0	0	
571.52-30	Data Processing Software	0	0	280	1,000	720	
	Total Operating Expenses	8,227	5,615	8,984	6,914	(2,070)	
571.64-10	Equipment	2,119	0	0	0	0	
571.66-10	Library Materials	13,109	12,455	16,000	16,000	0	
	Total Capital Expenses	15,228	12,455	16,000	16,000	0	
	TOTAL EXPENSES	65,710	45,581	51,895	49,556	(2,339)	
							Overall Expense Reduction: -4.51%

Flagler County Board of County Commissioners
FY 2012-2013



* Solid Waste and Utilities funding is shown within the Enterprise/Non General Section of the document

Director:
Ms. Heidi Petito
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4185

**Flagler County Board of County Commissioners
FY 2012-2013**

GENERAL SERVICES SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Revenues					
General Fund	4,401,403	4,303,989	4,309,224	4,376,103	66,879
Facilities Management Staff Time	219,440	164,492	133,000	133,000	0
Fleet Admin Fee on Fuel	18,539	28,849	28,050	28,050	0
Fleet Maintenance Charges	171,842	202,149	180,000	180,000	0
GSB-School Board Contribution	185,928	277,400	260,642	252,000	(8,642)
Public Transportation	1,217,867	1,017,614	1,207,475	1,435,997	228,522
Princess Place Creekside Festival Donations	4,497	7,552	4,400	4,400	0
Rec Facilities Parks Maintenance Trust	24,532	9,769	9,769	18,000	8,231
Recreation Facilities Camping Fees	10,368	9,712	10,000	10,000	0
Recreation Facilities Facility Rental Fees	42,114	36,000	36,000	40,000	4,000
Bull Creek Fish Camp	74,008	58,893	73,700	79,000	5,300
Carver Gym Donations/Fundraisers	0	0	42,000	35,000	(7,000)
Parks Grants	90	48,371	0	0	0
Vessel Registration	29,921	33,267	34,000	34,000	0
Carry Forward-Vessel Registration	106,000	91,058	36,298	28,039	(8,259)
Total Revenues	6,506,549	6,289,115	6,364,558	6,653,589	289,031
Expenses					
General Services Administration	375,619	283,231	286,203	278,937	(7,266)
Fleet Maintenance	368,993	387,288	378,589	375,327	(3,262)
Facilities Management	1,934,689	1,812,808	1,913,946	1,859,774	(54,172)
Government Services Building	643,253	625,307	676,960	704,995	28,035
Public Transportation	1,432,996	1,392,670	1,477,637	1,760,162	282,525
Parks & Recreation	1,609,279	1,683,719	1,631,223	1,674,394	43,171
Total Expenses	6,364,829	6,185,023	6,364,558	6,653,589	289,031
Revenues vs. Expenses	141,720	104,092	0	0	0
Personnel Summary - Positions					
General Services Administration	6.00	5.00	4.50	4.50	0.00
Fleet Management	6.00	6.00	6.00	6.00	0.00
Facilities Management	23.00	23.00	25.00	25.00	0.00
Public Transportation	15.50	23.50	26.38	27.80	1.42
Parks & Recreation	19.50	20.50	17.50	17.50	0.00
Total Positions	70.00	78.00	79.38	80.80	1.42

NOTE: UTILITIES AND ANY SOLID WASTE FUNCTIONS ARE NOT SHOWN HERE AS THESE ARE ENTERPRISE FUNDS AND ARE SHOWN IN SECTION 4

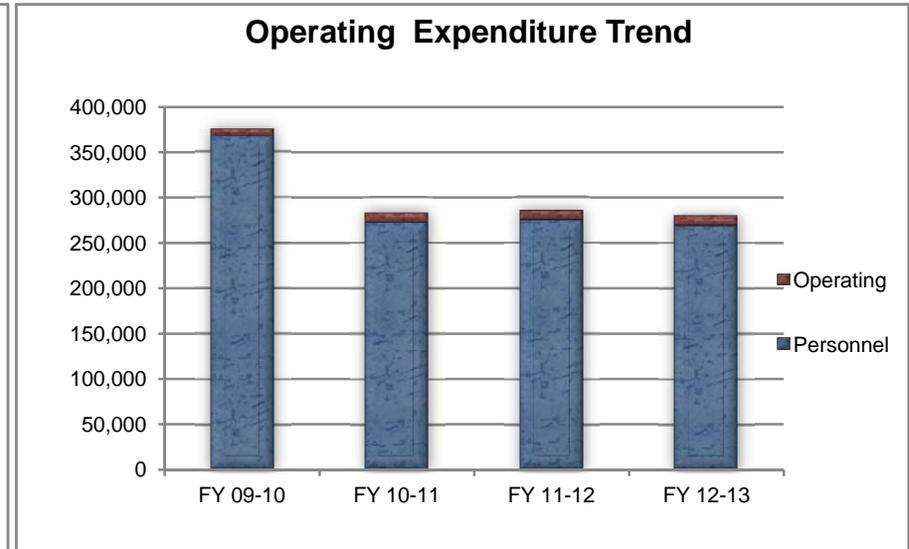
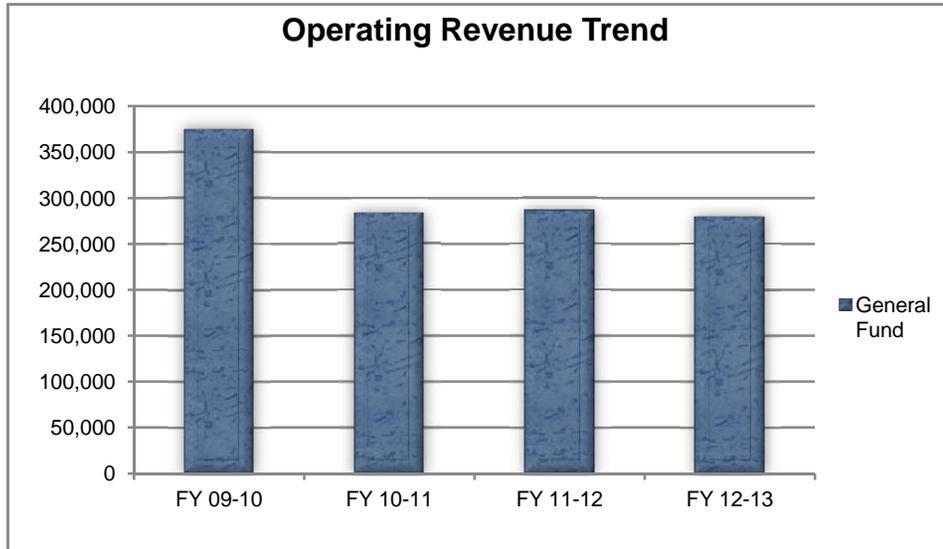
**Flagler County Board of County Commissioners
FY 2012-2013**

ADMINISTRATION - GENERAL SERVICES						GENERAL FUND	
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 0230		FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
	Revenues						
	General Fund	375,619	283,231	286,203	278,937	(7,266)	
	TOTAL REVENUES	375,619	283,231	286,203	278,937	(7,266)	
	Expenses						
519.10-12	Regular Salaries	271,007	209,727	206,534	203,268	(3,266)	
519.10-14	Overtime	66	0	0	0	0	
519.10-xx	Employee Benefits	96,192	62,586	68,498	64,832	(3,666)	
	Total Personnel Expenses	367,265	272,313	275,032	268,100	(6,932)	
519.34-10	Other Contracted Services	485	0	0	0	0	
519.41-10	Communications	1,660	2,469	2,234	2,350	116	
519.42-01	Postage Expense	32	303	400	300	(100)	
519.45-20	Vehicle Insurance	894	1,585	1,000	650	(350)	
519.46-20	Vehicle Repair	397	671	1,000	1,000	0	
519.46-30	Maintenance Agreements	1,678	1,660	1,800	1,800	0	
519.46-40	Small Tools & Equipment	0	435	100	100	0	
519.47-10	Printing & Binding	116	0	100	100	0	
519.49-13	Service Awards/Recognition	0	303	0	0	0	
519.51-10	Office Supplies	216	1,024	600	600	0	
519.51-11	Office Equipment under \$1,000	206	69	200	200	0	
519.51-20	Data Processing Supplies	0	0	100	100	0	
519.52-10	Gas, Oil & Lubricants	2,135	2,091	3,087	3,087	0	
519.52-12	Other Operating Expenses	0	308	0	0	0	
519.52-20	Clothing & Wearing Apparel	535	0	550	550	0	
	Total Operating Expenses	8,354	10,918	11,171	10,837	(334)	
	TOTAL EXPENSES	375,619	283,231	286,203	278,937	(7,266)	Overall Expense Decrease: -2.54%
	Personnel Summary -Positions	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
		FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
	General Services Director	1.00	1.00	1.00	1.00	0.00	
	Asst Gen Services Director	1.00	1.00	1.00	1.00	0.00	
	Staff Assistant III	0.00	0.00	0.00	0.00	0.00	
	Administrative Assistant	1.00	1.00	1.00	1.00	0.00	
	Accounting Clerk	1.50	1.00	1.00	1.00	0.00	
	Grants Land Mgt Coordinator	1.00	1.00	0.00	0.00	0.00	Transferred to Land Management
	Accountant I (Split funded)	0.50	0.00	0.00	0.00	0.00	
	Project Engineer	0.00	0.00	0.00	0.00	0.00	
	Receptionist	0.00	0.00	0.50	0.50	0.00	
	Total Positions	6.00	5.00	4.50	4.50	0.00	

**Flagler County Board of County Commissioners
FY 2012-2013**

ADMINISTRATION - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
General Fund	375,619	283,231	286,203	278,937
	375,619	283,231	286,203	278,937

Expenses

Personnel
Operating

Personnel	367,265	272,313	275,032	268,100
Operating	8,354	10,918	11,171	10,837
	375,619	283,231	286,203	278,937

Fleet Management

The Fleet Management Division provides support to all departments of the County by maintaining and repairing all vehicles and equipment in a timely and cost effective manner.

The Fleet Management Division assists with specifications for new equipment, fleet standardization and vehicle purchases, as well maintaining the County's fuel system.

Annually, over 460,000 gallons of fuel are dispersed to the County's fleet.

The Fleet Management Division receives approximately 1,800 service requests and provides maintenance and repairs for 337 County vehicles and pieces of equipment.

Types of Equipment Maintained by Fleet Management include:

- ❖ Emergency Preparedness – Fire Engines (9), Ladder Truck, Ambulances (9), Mini-pumper Attack Trucks (6), All-terrain Wildland Firefighting Apparatus/Woods Trucks (6), Water Tanker Trucks (5), Specialized Wildland Firefighting Equipment/Skidder (1)
- ❖ Road Equipment – Excavators (2), Loaders (8), Motorgraders (2), Dozers (5), Dump Trucks (12)
- ❖ Public Transportation – Buses (18)
- ❖ Other Vehicles – Fuel Truck (1), Passenger Vehicles (27), Light Duty Trucks (31), Heavy Duty Trucks (46), Trailers (20), Utility Vehicles (7)

Primary Functions

- ❖ Provides repairs and maintenance services for 307 vehicles and large equipment.
- ❖ Provides repairs and maintenance services for 30 pieces of small engine equipment.
- ❖ Performs an average of 1,800 of fleet service requests annually.
- ❖ Performs quarterly preventative maintenance to all County equipment.
- ❖ Provides, maintains and repairs the County's fueling system (Fuel Master).
- ❖ Maintains service records on all County equipment.
- ❖ Prepares specifications for new equipment and vehicle purchases.
- ❖ Provides annual safety inspections of all County vehicles and equipment.
- ❖ Provides a mobile fuel and service truck 248 days a year.

**Flagler County Board of County Commissioners
FY 2012-2013**

FLEET MANAGEMENT - GENERAL SERVICES

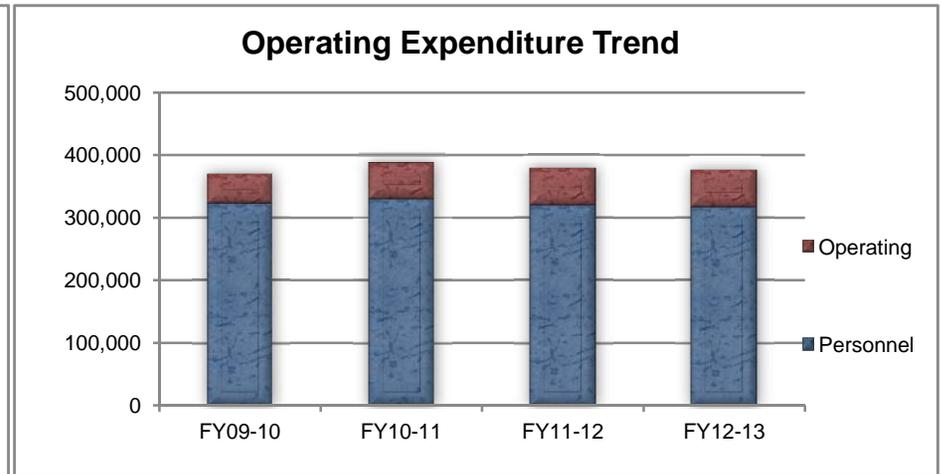
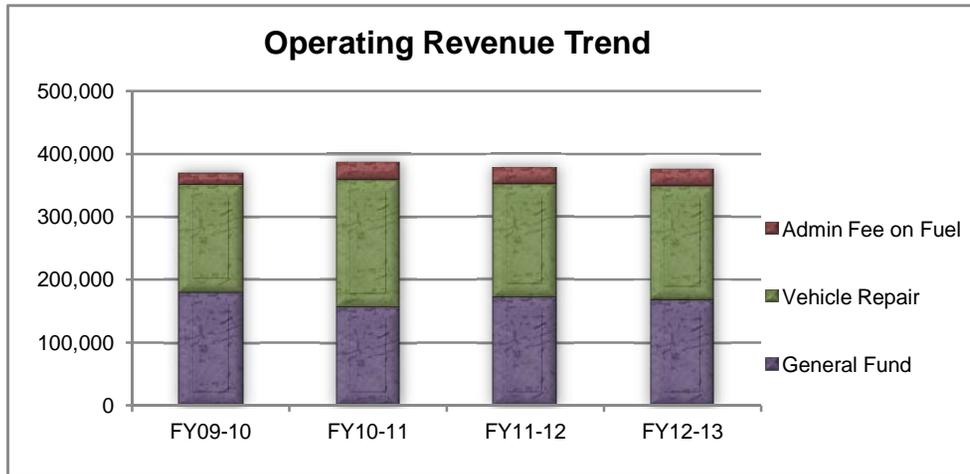
GENERAL FUND

Fund 001 Dept 1410	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
369-01-00	Admin Fee on Fuel	18,539	28,849	28,050	28,050	0	
369.43-00	Fleet Maintenance Charges	171,842	202,149	180,000	180,000	0	
	General Fund	178,612	156,290	170,539	167,277	(3,262)	
	TOTAL REVENUES	368,993	387,288	378,589	375,327	(3,262)	
	Expenses						
519.10-12	Regular Salaries	226,565	229,911	223,850	223,850	0	
519.10-14	Overtime	3,232	7,729	5,500	5,500	0	
519.10-xx	Employee Benefits	91,363	92,470	88,976	86,021	(2,955)	
	Total Personnel Expenses	321,160	330,110	318,326	315,371	(2,955)	
519.31-10	Professional Services	0	0	90	90	0	
519.34-10	Other Contracted Services	1,307	1,548	1,500	1,560	60	
519.55-01	Travel/Training	788	0	700	700	0	
4110, 4120	Communications	4,012	2,168	3,585	3,477	(108)	
519.42-01	Postage	54	16	50	50	0	
519.44-10	Rentals & Leases	3,910	2,948	2,860	2,860	0	Renting shop supplies due to disposal issues
519.45-20	Vehicle Insurance	2,637	1,239	1,488	1,514	26	
519.46-10	Building/Equipment Repairs	3,312	419	4,335	4,000	(335)	
519.46-20	Vehicle Repair	6,593	12,452	11,420	11,420	0	
519.46-30	Maintenance Agreements	3,700	2,912	3,000	3,000	0	
519.46-40	Small Tools & Equipment	1,885	10,542	6,780	6,780	0	
519.47-10	Printing & Binding	64	129	100	100	0	
519.49-10	Other Current Charges	50	50	100	50	(50)	
519.49-15	Advertising	0	0	100	100	0	
519.49-15	Office Supplies	69	429	480	480	0	
519.51-11	Office Equipment under \$1,000	697	416	400	500	100	
519.52-10	Gas, Oil & Lubricants	12,595	15,778	16,965	16,965	0	
519.52-12	Other Operating Expenses	1,527	2,480	2,520	2,520	0	
519.52-20	Clothing & Wearing Apparel	4,633	1,438	2,040	2,040	0	
519.52-30	Data Processing Software	0	736	1,400	1,400	0	
519.54-10	Publications/Memberships	0	1,478	350	350	0	
	Total Operating Expenses	47,833	57,178	60,263	59,956	(307)	
	TOTAL EXPENSES	368,993	387,288	378,589	375,327	(3,262)	Overall Expense Decrease: -0.86%

**Flagler County Board of County Commissioners
FY 2012-2013**

FLEET MANAGEMENT - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Staff time is earned through Transportation repairs.

UNITS OF MEASUREMENT

- 1) Perform 90% of preventive maintenance services on same day
- 2) Complete service checks on vehicles and equipment twice a year
- 3) Average less than two hours per vehicle repair

SUMMARY

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Revenues				
Admin Fee on Fuel	18,539	28,849	28,050	28,050
Vehicle Repair	171,842	202,149	180,000	180,000
General Fund	178,612	156,290	170,539	167,277
	368,993	387,288	378,589	375,327
Expenses				
Personnel	321,160	330,110	318,326	315,371
Operating	47,833	57,178	60,263	59,956
	368,993	387,288	378,589	375,327

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13	CHANGES +/(-)
Personnel Summary - Positions					
Fleet Coordinator	1.00	1.00	1.00	1.00	0.00
Lead Mechanic	1.00	0.00	0.00	0.00	0.00
Service Mechanic	2.00	2.00	2.00	2.00	0.00
Mechanic II EVT	1.00	1.00	1.00	1.00	0.00
Mechanic II TVT	0.00	1.00	1.00	1.00	0.00
Service Writer/Parts Coordinator	0.00	0.00	0.00	0.00	0.00
Mechanic II	1.00	1.00	1.00	1.00	0.00
Total Positions	6.00	6.00	6.00	6.00	0.00

Facilities Management

The Facilities Management Division maintains 55 County owned/operated buildings, including the Government Services Building, Justice Center/Courthouse, Sheriff's Office and Jail Complex, Emergency Operations Center, all fire stations, libraries and other administration buildings. Duties performed at these buildings include preventative and corrective maintenance such as electrical, plumbing, air conditioning, carpentry, painting, grounds care and janitorial work. A computerized work order system records all service activities, creating a service history on each facility to enable planning for future needs.

Primary Functions

- ❖ Maintain approximately 520,000 square feet of County facilities.
- ❖ Maintain 175 air conditioning units, 4 chillers and 19 generators.
- ❖ Maintain approximately 200 acres of grounds and roadway rights-of-way throughout the County.
- ❖ Maintain approximately 25 miles of sidewalk along State Road A1A and Colbert Lane.
- ❖ Perform in-house and coordinate contractual electrical, plumbing, air conditioning and minor construction for all County facilities.
- ❖ Provide remodeling and renovation services for all County facilities.
- ❖ Provide facility assessment of all County owned and operated facilities.
- ❖ Provide staff support and expertise for capital construction and other County projects.
- ❖ Assist with construction cost estimates for all new County projects.
- ❖ Provide long range capital planning services.

Flagler County Facilities Maintained

- ❖ Government Services Building (GSB) – County Offices
- ❖ Judicial Center
- ❖ Emergency Operations Center
- ❖ General Services and Public Works Building
- ❖ Inmate Facility
- ❖ Sheriff's Office Headquarters
- ❖ Flagler County Public Library
- ❖ Palm Coast Branch Library
- ❖ Health Department
- ❖ Agricultural Center
- ❖ Cattleman's Hall
- ❖ 6 Fire Stations
- ❖ Airport Building
- ❖ Old Courthouse
- ❖ Community Centers
- ❖ Other miscellaneous properties owned by Flagler County

**Flagler County Board of County Commissioners
FY 2012-2013**

FACILITIES MANAGEMENT - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1413	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
341.92-00	Staff Time	219,440	164,492	133,000	133,000	0	Govt Svc Bldg Maintenance and Airport Cleaning
	General Fund	1,715,249	1,658,828	1,780,946	1,726,774	(54,172)	
	TOTAL REVENUES	1,934,689	1,823,320	1,913,946	1,859,774	(54,172)	
	Expenses						
519.10-12	Regular Salaries	708,480	678,003	738,837	734,386	(4,451)	
519.10-14	Overtime	20,024	23,649	17,000	17,000	0	
519.10-xx	Employee Benefits	330,503	305,910	360,584	345,644	(14,940)	
	Total Personnel Expenses	1,059,007	1,007,562	1,116,421	1,097,030	(19,391)	
519.31-10	Professional Services	481	4,345	135	135	0	
519.34-10	Other Contracted Services	197,537	196,573	211,104	212,159	1,055	
4010, 5421	Travel/Training	850	623	350	250	(100)	
519.41-10	Communications	7,827	8,092	11,500	10,900	(600)	
519.42-01	Postage	507	159	500	500	0	
519.43-10	Utilities Expense	101,232	98,365	101,552	101,080	(472)	
519.44-10	Rentals & Leases	10,054	3,784	3,000	3,000	0	
519.45-20	Vehicle Insurance	10,487	5,642	6,176	6,408	232	
519.46-10	Building/Equipment Repairs	150,532	164,648	146,840	157,480	10,640	Additional jail and fire station repairs based on history
519.46-20	Vehicle Repair	25,053	42,463	23,000	25,300	2,300	
519.46-30	Maintenance Agreements	92,856	114,281	89,226	97,342	8,116	Chillers coming out of warranty
519.46-40	Small Tools & Equipment	30,087	36,344	27,488	30,000	2,512	
519.47-10	Printing & Binding	32	1,323	100	100	0	
519.48-10	Service Awards/Recognition	1,473	2,081	0	0	0	
519.49-10	Other Current Charges	680	1,238	1,150	1,200	50	
519.49-14	Landfill Tipping Fees	0	1,466	0	500	500	
519.49-15	Advertising	175	130	150	150	0	
519.51-10	Office Supplies	2,686	1,422	2,400	2,400	0	
519.51-11	Office Equipment under \$1,000	726	1,414	500	500	0	
5120, 5230	Data Processing Supplies/Software	846	252	0	0	0	
519.52-10	Gas, Oil & Lubricants	51,246	50,651	57,174	59,475	2,301	
519.52-12	Other Operating Expenses	53,224	39,631	55,020	46,000	(9,020)	
519.52-20	Clothing & Wearing Apparel	6,148	5,061	7,625	7,865	240	
519.54-10	Publications/Memberships	26	110	0	0	0	
	Total Operating Expenses	744,765	780,098	744,990	762,744	17,754	

**Flagler County Board of County Commissioners
FY 2012-2013**

FACILITIES MANAGEMENT - GENERAL SERVICES

GENERAL FUND

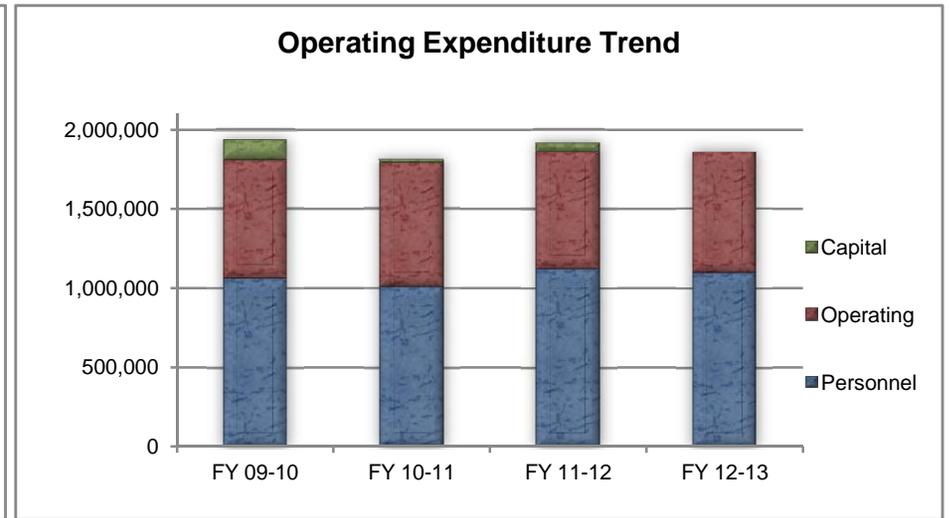
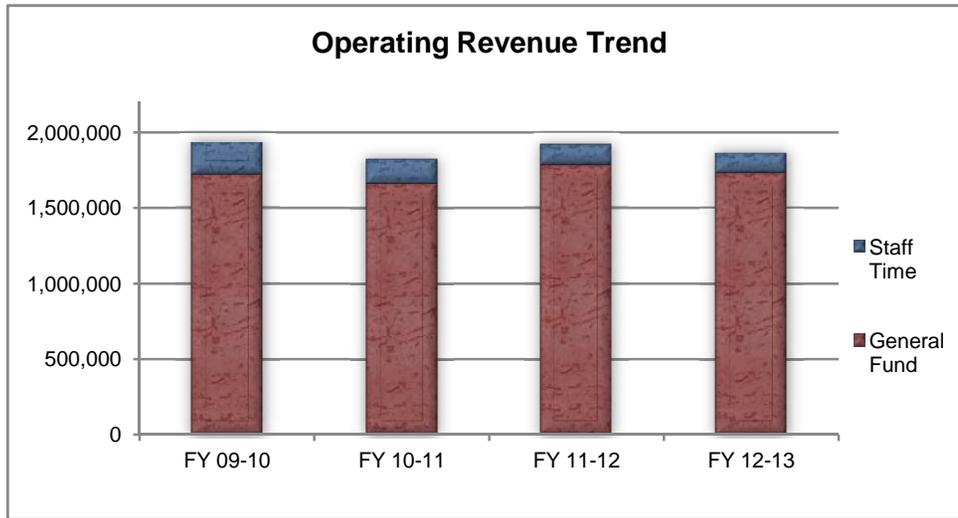
DESCRIPTION		ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
Expenses (continued):							
519.62-10	Buildings	0	10,512	0	0	0	Carver Gym
519.64-10	Equipment	130,917	25,148	52,535	0	(52,535)	Capital Equipment
Total Capital Expenses		130,917	35,660	52,535	0	(52,535)	
TOTAL EXPENSES		1,934,689	1,823,320	1,913,946	1,859,774	(54,172)	Overall Expense Decrease: -2.83%

PERSONNEL SUMMARY - POSITIONS		ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Personnel Summary -Positions						
	Chief of Trades/Construction	1.00	1.00	1.00	1.00	0.00
	Tradesworker IV	4.00	4.00	4.00	4.00	0.00
	Tradesworker III	2.00	2.00	3.00	3.00	0.00
	Tradesworker II	1.00	1.00	2.00	2.00	0.00
	Head Custodian	2.00	2.00	2.00	2.00	0.00
	Custodian I	6.00	7.00	9.00	9.00	0.00
	Tradesworker I	1.00	0.00	0.00	0.00	0.00
	Crew Leader II	1.00	1.00	0.00	0.00	0.00
	HVAC Technician	3.00	3.00	3.00	3.00	0.00
	Chief of Trades/Facilities	1.00	1.00	1.00	1.00	0.00
	Maintenance Technician I	0.00	0.00	0.00	0.00	0.00
	Maintenance Technician II	0.00	0.00	0.00	0.00	0.00
	Custodian/Maintenance Technician I	1.00	1.00	0.00	0.00	0.00
Total Positions		23.00	23.00	25.00	25.00	0.00

**Flagler County Board of County Commissioners
FY 2012-2013**

FACILITIES MANAGEMENT - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Staff time is earned through project management of capital projects.

SUMMARY

Revenues

Staff Time
General Fund

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Staff Time	219,440	164,492	133,000	133,000
General Fund	1,715,249	1,658,828	1,780,946	1,726,774
	1,934,689	1,823,320	1,913,946	1,859,774

Expenses

Personnel
Operating
Capital

Personnel	1,059,007	1,007,562	1,116,421	1,097,030
Operating	744,765	780,098	744,990	762,744
Capital	130,917	25,148	52,535	0
	1,934,689	1,812,808	1,913,946	1,859,774

Government Services Building

Effective September 8, 2005, The Flagler County Board of County Commissioners and the School Board of Flagler County entered into an interlocal agreement for the ownership, construction, use and operation of an administrative office facility.

The ownership interests of the participants as of the effective date of this agreement are the Board of County Commissioners 55.8% and the School Board 44.2%. The participants share equally all items of operating costs, obligation and liability incurred in connected with the use, equipping, operation, maintenance, repair, removal and replacement of the common areas. Each participant is solely responsible for all cost and expense to occupy, use, furnish, equip, operate, maintain, repair and replace its office space. The operating budget and expense billings for the Government Services Building are prepared and maintained by the General Services Department.

- ❖ Location: 1769 E. Moody Blvd., Building 2, Bunnell, Fl.
- ❖ Occupied by the Board of County Commissioners departments, Tax Collector, Property Appraiser, Supervisor of Elections, and School Board Administrative offices.
- ❖ Construction completed December 2006.
- ❖ Flagler County Facilities maintains the landscape of the complex and invoices the School Board for appropriate share.
- ❖ Flagler County insures the property and invoices the School Board for appropriate share.
- ❖ Operating costs shared 55.8/44.2.
- ❖ Cafeteria is managed by the School Board.

**Flagler County Board of County Commissioners
FY 2012-2013**

GOVERNMENT SERVICES BUILDING (GSB) - GENERAL SERVICES

GENERAL FUND

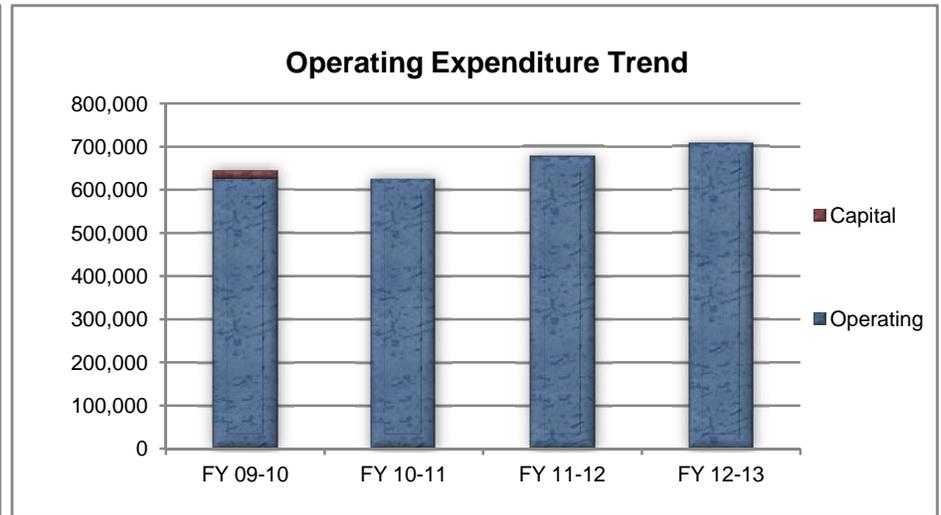
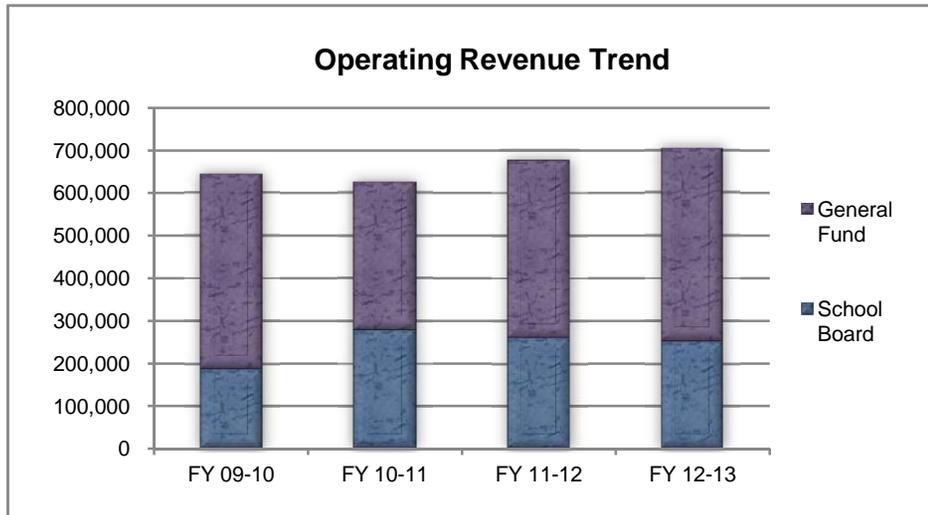
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 0250		FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
	Revenues						
337.10-01	GSB-School Board Contribution	185,928	277,400	260,642	252,000	(8,642)	School Board portion of GSB maintenance
	General Fund	457,325	347,907	416,318	452,995	36,677	
	TOTAL REVENUES	643,253	625,307	676,960	704,995	28,035	
	Expenses						
519.34-10	Other Contracted Services	65,735	76,205	47,881	76,200	28,319	+\$2K fire suppression, \$3K security guard,
519.34-20	Common HVAC, Bldg & Ground Maint.	130,000	125,000	125,000	125,000	0	and \$2.3K new aquatic weed control
519.41-10	Communications Recurring	925	734	1,200	1,020	(180)	Phone lines for elevators & security system
519.43-10	Utilities Expense	256,740	247,484	284,244	264,000	(20,244)	Savings due to water recycling
519.45-10	General Liability Insurance	99,799	90,900	0	0	0	
519.45-30	Property/Casualty Insurance	3,918	0	111,747	119,000	7,253	GSB & Chiller Plant
519.46-10	Building/Equipment Repairs	11,472	10,745	24,500	24,200	(300)	
519.46-30	Maintenance Agreements	50,682	52,428	65,138	73,300	8,162	All chillers coming off warranty
519.46-40	Small Tools & Equipment	8	1,122	1,000	1,000	0	
519.49-10	Other Current Charges/Oblig	225	225	600	300	(300)	
519.52-10	Gas, Oil, Lubricants	490	909	650	975	325	Fuel for generators
519.52-12	Other Operating Expenses	6,798	19,555	15,000	20,000	5,000	
	Total Operating Expenses	626,792	625,307	676,960	704,995	28,035	
519.63-10	Improvements other than Building	16,461	0	0	0	0	
	Total Capital Expenses	16,461	0	0	0	0	
	TOTAL EXPENSES	643,253	625,307	676,960	704,995	28,035	Overall Expense Increase: 4.14%

The Government Services Building Administration Division was created to capture costs of annual operation of the Government Services Building. An interlocal agreement with Flagler County and the School Board was executed on September 8, 2005. This agreement states how the facility and the associated site will be managed. Annually a budget is created and submitted to the School Board for approval. Costs within this budget include estimated utility costs, custodial services for common areas, property insurance, landscape, termite, pest control, fire alarm inspections, window cleaning, and

**Flagler County Board of County Commissioners
FY 2012-2013**

GOVERNMENT SERVICES BUILDING (GSB) - GENERAL SERVICES

GENERAL FUND



SUMMARY

Revenues

School Board
General Fund

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
School Board	185,928	277,400	260,642	252,000
General Fund	457,325	347,907	416,318	452,995
	643,253	625,307	676,960	704,995

Expenses

Operating
Capital

Operating	626,792	625,307	676,960	704,995
Capital	16,461	0	0	0
	643,253	625,307	676,960	704,995

Public Transportation

Flagler County Public Transportation (FCPT) is a pre-scheduled, demand-response, para-transit transportation system. Demand for service centers on transportation for employment, education, non-emergency medical transportation, and quality of life trips. Specialized services include general passenger assistance and wheelchair assistance.

FCPT continues to maximize transportation benefits to the general public with focus on elderly persons and persons with disabilities. Elders provide the largest segment of the riders, providing an opportunity to educate and transport seniors in need.

FCPT acts as the Community Transportation Coordinator for Flagler County. In doing so, the County is the sole transportation provider responsible for coordinating and delivering all transportation disadvantaged services within the Flagler County Service Area. This includes determining client eligibility, trip scheduling, service routing, billing, criteria priorities, collecting operating data and preparation of the Annual Operating Report.

In 2007, Flagler County began the process of planning the future of public transportation through the first phase of a transit needs assessment study. This process is a three part study to assess public transportation needs and to prepare for the impact of a change to urbanized area status in 2010. In 2012, the Census Bureau will publish a federal register listing all new and revised urbanized areas. Flagler County will be recognized as an urbanized area, which will open the door to additional funding through the Section 5307 and block grant funding programs. Completion of a transit needs assessment study will meet the federal and state planning requirement to enable Flagler County to secure available funding, which may be used for a fixed-route transportation system.

Flagler County Public Transportation Information

- ❖ Provides transportation services to 4,313 people.
 - Average age of customers is 61 years old.
 - 25% of customer base are wheelchair clients.
 - 69% of riders have City of Palm Coast destinations.
 - 7% of riders have destinations outside of Flagler County.

- ❖ Provides over 350 trips a day, 20 days a month.
- ❖ Operates 30 vehicles (21 of which are wheelchair-capable vehicles). This breaks down to:
 - 21 buses
 - 5 minivans
 - 4 passenger cars
- ❖ Average trip length is over eight miles.

Primary Functions

- ❖ Provides transportation to doctor's appointments for Medicaid eligible clients.
- ❖ Provides transportation to work for Transportation Disadvantaged individuals.
- ❖ Provides transportation to dialysis patients both during the week and on weekends.
- ❖ Provides transportation for clients to visit out-of-county doctors and hospitals.
- ❖ Provides transportation to the Community Services Congregate dining site, three days a week.
- ❖ Provides transportation to the Community Services Adult Day Care Center five days a week.
- ❖ Provides clients with one grocery shopping trip per week.
- ❖ Provides buses for County tours on weekends as requested.
- ❖ Provides emergency evacuation transportation to shelters during County disasters.
- ❖ Provides safe transportation for handicapped individuals.

**Flagler County Board of County Commissioners
FY 2012-2013**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1910		FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
	Revenues						
331.49-05	FDOT Oper Assist Grant (5311)	432,026	281,223	400,000	400,000	0	
331.49-05	New Freedom Grant-Operating (5317)	0	0	132,500	132,500	0	
334.49-07	Transportation Disadvantaged Grant	176,693	142,328	224,293	224,591	298	
331.42-04	SCTD-Medicaid Net Program	83,192	82,859	83,196	102,060	18,864	
346.90-06	Medwaiver Reimbursement	101,812	75,573	55,000	40,000	(15,000)	
364.41-00	Sale Fixed Assets	0	42,362	0	0	0	
369.90-04	Advertising	400	1,970	5,000	5,000	0	
344.30-01	Bus Fares	171,687	174,915	163,486	171,846	8,360	
	General Fund	132,731	367,595	254,162	254,165	3	
	TOTAL REVENUES	1,098,541	1,168,825	1,317,637	1,330,162	12,525	
	Expenses						
544.10-12	Regular Salaries	353,913	502,379	574,186	597,381	23,195	4 part-time drivers reclassified to full-time
544.10-13	Other Salaries & Wages	157,777	7,123	0	0	0	
544.10-14	Overtime	4,745	16,656	9,594	9,594	0	
544.10-xx	Employee Benefits	196,091	210,907	284,987	302,076	17,089	
	Total Personnel Expenses	712,526	737,065	868,767	909,051	40,284	
544.31-10	Professional Services	47,899	47,699	42,800	2,800	(40,000)	
544.34-10	Other Contracted Services	2,504	683	3,200	3,200	0	
4010, 5420	Travel/Training	1,603	800	1,800	1,800	0	
544.41-10	Communications	2,317	1,498	4,260	4,260	0	
544.42-01	Postage Expense	430	443	384	444	60	
544.45-20	Vehicle Insurance	24,827	15,617	15,002	18,323	3,321	
544.46-10	Building/Equipment Repairs	0	546	0	0	0	
544.46-20	Vehicle Repair	85,799	89,655	86,912	92,728	5,816	Increase due to expansion of service
544.46-30	Maintenance Agreements	13,970	14,905	15,000	15,000	0	related to the 5317 grant
544.46-40	Small Tools & Equipment	86	196	250	200	(50)	
544.47-10	Printing & Binding	35	1,155	1,100	1,100	0	
544.49-15	Advertising	22	11	160	160	0	
544.51-10	Office Supplies	1,519	1,088	1,680	1,680	0	
544.51-11	Office Equipment under \$1,000	0	751	0	0	0	
544.51-20	Data Processing Supplies	35	40	0	0	0	
544.52-10	Gas, Oil & Lubricants	201,052	255,528	271,622	274,716	3,094	
544.52-12	Other Operating Expenses	1,764	1,145	1,850	1,850	0	
544.52-20	Clothing & Wearing Apparel	2,153	0	2,850	2,850	0	
	Total Operating Expenses	386,015	431,760	448,870	421,111	(27,759)	
	TOTAL EXPENSES	1,098,541	1,168,825	1,317,637	1,330,162	12,525	Overall Expense Increase: 1.07%

**Flagler County Board of County Commissioners
FY 2012-2013**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1910	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Personnel Summary - Positions						
	Transportation Transit Director	0.00	0.00	0.00	0.00	0	
	Transportation Coordinator	1.00	1.00	1.00	1.00	0	
	Accountant I	0.00	0.00	0.00	0.00	0	
	Transportation Dispatch Clerks	3.00	3.00	4.00	4.00	0	
	Transportation Driver	10.00	11.00	15.00	19.00	4	4 part-time drivers reclassified to full-time drivers
	Transportation Driver Part-time	1.50	8.50	6.38	3.80	(3)	
	Accounting Clerk	0.00	0.00	0.00	0.00	0	
	Total Positions	15.50	23.50	26.38	27.80	1.42	

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Grants

FDOT/STATE OF GOOD REPAIR GRANT (5 BUSES)

Federal Grant administered by FDOT to provide replacement buses for high mileage unreliable buses.

Fund 001 Dept 8210	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	
	State of Good Repair Grant						
	Revenues						
	General Fund	0	0	0	70,000	70,000	
331.42-01	FDOT/Grant	0	0	0	280,000	280,000	
	TOTAL REVENUES	0	0	0	350,000	350,000	
	Expenses						
544.64-10	Equipment	0	0	0	350,000	350,000	5 bus replacements
	TOTAL EXPENSES	0	0	0	350,000	350,000	

SHIRLEY CONROY CAPITAL ASSISTANCE GRANT (1 BUS)

State grant administered by the Commission for the Transportation Disadvantaged to provide buses and computer hardware and software funding to CTC's.

Fund 001 Dept 8205	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	
	Shirley Conroy Rural Cap. Equip.						
	Revenues						
334.49-08	FDOT/Grant	0	0	0	80,000	80,000	
	TOTAL REVENUES	0	0	0	80,000	80,000	
	Expenses						
544.64-10	Equipment	0	0	0	80,000	80,000	1 bus replacement
	TOTAL EXPENSES	0	0	0	80,000	80,000	

**Flagler County Board of County Commissioners
FY 2012-2013**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Grants-Continued

SECTION 5310 GRANT

In the past, this grant was applied for each December for the following fiscal year. This federal grant was managed and administrated by the Florida Department of Transportation. The purpose was to replace one aging bus from the transportation fleet. The county applied for the purchase price of the bus that most needs to be replaced, using the Florida Vehicle Procurement Program. There was a 10% local match for this grant. The County no longer meets the criteria of this grant

Fund 001	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)
Dept 8205	Section 5310 Grant					
	Revenues					
	General Fund	6,588	7,461	8,000	0	(8,000)
331.42-02	5310 Grant	59,292	67,154	72,000	0	(72,000)
	TOTAL REVENUES	65,880	74,615	80,000	0	(80,000)
	Expenses					
544-64-10	Equipment	65,880	74,615	80,000	0	(80,000)
	TOTAL EXPENSES	65,880	74,615	80,000	0	(80,000)

USDOT/FTA GRANT (5 BUSES)

This was a federal earmark grant that Flagler County received through the efforts of Congressman Mica. Funds were used to replace buses, vans or cars with high mileage.

Fund 001	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)
Dept 8210	Section 5309 Grant					
	Revenues					
	General Fund	75,810	0	0	0	0
331.42-01	USDOT/FTA Grant (5 buses)	192,765	149,230	0	0	0
334.49-08	Rural Area Capital Equipment Grant	0	0	0	0	0
	TOTAL REVENUES	268,575	149,230	0	0	0
	Expenses					
544.64-10	Equipment	268,575	149,230	0	0	0
	TOTAL EXPENSES	268,575	149,230	0	0	0

**Flagler County Board of County Commissioners
FY 2012-2013**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Grants - Continued

NEW FREEDOM GRANT (SERVICE EXPANSION)

This grant to be awarded in FY12 provides operating and capital funds for the expansion of transportation systems handling handicapped clients. The grant enables FCPT to expand the operating hours one hour each weekday and a full day on Saturday. The operating reimbursement portion of the grant provides \$132,500 to fund the addition of 2 full-time drivers and a full-time dispatcher in addition to the expenses associated with vehicle operation and eventual replacement. Local match is \$132,500. These expenses are added to Operating expenses above.

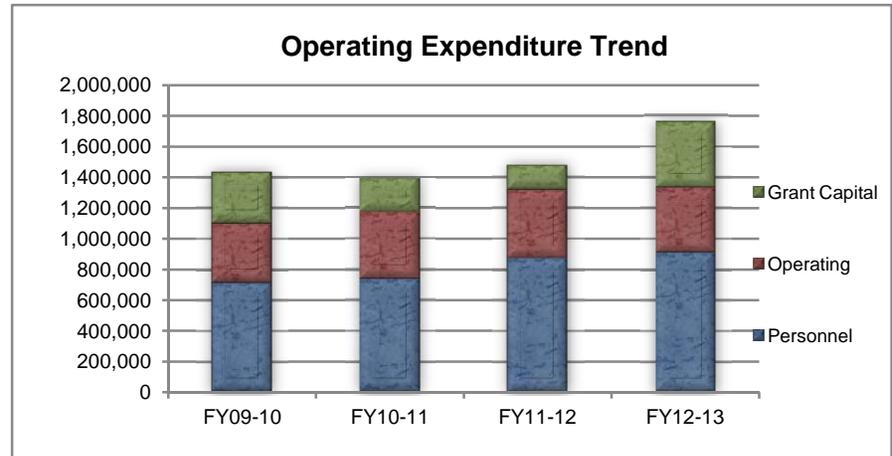
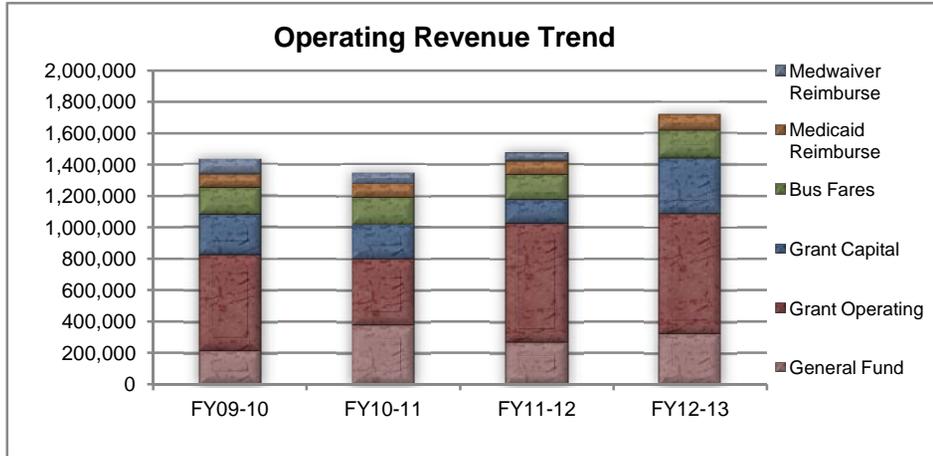
The grant also includes a capital grant award of \$72,000 with a 10% local match of \$8,000. This will provide the funds to purchase a new, less than 30' bus with 2 wheelchair positions and 14-20 passenger seats. This bus will expand the fleet to cover the extra hours of operation.

	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+ / (-)
Fund 001	Section 5317 Grant				
Dept 8210	Revenues				
	0	0	8,000	0	(8,000)
331.42-03	0	0	72,000	0	(72,000)
	0	0	80,000	0	(80,000)
	Expenses				
544.64-10	0	0	80,000	0	(80,000)
	0	0	80,000	0	(80,000)

**Flagler County Board of County Commissioners
FY 2012-2013**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

Fee schedule approved by the Board for 3-1-2004.

SECTION 5311 GRANT FDOT OPERATION ASSISTANCE GRANT

This grant is applied for each December for the following fiscal year. This is a federal grant which is managed and administered by the Florida Department of Transportation, and its purpose is to reimburse operating expenses related to transporting individuals meeting the requirements for 5311 transportation. The grant has a 50% local match. This grant has been received since FY 2004.

TRANSPORTATION DISADVANTAGE TRIPS GRANT

This grant is applied for each March for the following fiscal year. This is a state grant managed and administered by the Florida Commission for the Transportation Disadvantaged, and its purpose is to reimburse the operating expense related to transporting individuals meeting the requirements for being transportation disadvantaged. There is a 10% local match for this grant. This grant has been received since FY 2004.

CAPITAL EQUIPMENT GRANTS:

5 Replacement Buses	\$350,000	local match \$70,000
1 Replacement Bus	<u>\$80,000</u>	100% grant funded
	<u><u>\$430,000</u></u>	

SUMMARY

	ACTUAL FY09-10	ACTUAL FY10-11	BUDGETED FY11-12	APPROVED FY12-13
Revenues				
Grant Capital	252,057	216,384	144,000	360,000
Grant Operating	608,719	423,551	756,793	757,091
Bus Fares	171,687	174,915	163,486	171,846
Advertising	400	1,970	5,000	5,000
Other	0	42,362	0	0
Medicaid Reimburse	83,192	82,859	83,196	102,060
Medwaiver Reimburse	101,812	75,573	55,000	40,000
General Fund	215,129	375,056	270,162	324,165
	<u>1,432,996</u>	<u>1,392,670</u>	<u>1,477,637</u>	<u>1,760,162</u>
Expenses				
Personnel	712,526	737,065	868,767	909,051
Operating	386,015	431,760	448,870	421,111
Grant Capital	334,455	223,845	160,000	430,000
	<u>1,432,996</u>	<u>1,392,670</u>	<u>1,477,637</u>	<u>1,760,162</u>

Parks and Recreation

The Flagler County Parks and Recreation Division provides exceptional services and facilities essential to enhancing the quality of life of all Flagler County citizens while preserving natural and historic areas.

The Parks and Recreation Division concentrates on optimizing those leisure activities that directly contributes to the overall happiness, well being and quality of life in Flagler County. Parks and Recreation strives to provide opportunities, within the constraints of available resources, for quality parks, sports programs, natural preserves, facilities, and services. Specific activities and attractions include nature walks, historic sites, a museum, boating, fishing, camping, observing wildlife in its natural habitat or direct participation in more active recreational sports activities (courts, ball fields, etc.).

The division works in cooperation with other organizations and agencies, such as the St. Johns River Water Management District, Florida Department of Environmental Protection, Flagler Audubon Society and the U.S. Fish and Game Commission to protect and promote our precious natural resources.

Parks and Recreation Facilities

- ❖ Betty Steflik Memorial Preserve
- ❖ Bing's Landing
- ❖ Bull Creek Fish Camp
- ❖ Community Centers – Carver Gym, Espanola, Hammock, Haw Creek, Hidden Trails, Pellicer, St. Johns Park
- ❖ Flagler County Recreation Complex- Fairgrounds, Civic Arena, Ball Fields and Cattleman's Hall
- ❖ Graham Swamp
- ❖ Haw Creek Preserve
- ❖ Herschel C. King, Sr. Park
- ❖ Hidden Trails Park
- ❖ Jungle Hut Road Park
- ❖ Korona Playground
- ❖ Lake Disston Boat Launch
- ❖ Lehigh Trail
- ❖ Malacompra Community Park

- ❖ Moody Boat Launch
- ❖ Old Dixie Park
- ❖ Old Salt Road / 16th Road Park
- ❖ Princess Place Preserve
- ❖ River to Sea Preserve
- ❖ Shell Bluff
- ❖ Varn Park
- ❖ Wadsworth Park

Primary Functions

- ❖ Maintains and manages approximately 6,400 acres of park land and preserves, protecting valuable pristine land and wildlife.
- ❖ Maintains seven boat ramps and three canoe/kayak launches.
- ❖ Maintains approximately 71,000 square feet of wooden boardwalks and docks which promote fishing, hiking, and wildlife observation.
- ❖ Maintains approximately 13 miles of equestrian trails which meander through diverse terrain.
- ❖ Management of a central Reservation System whereby residents and guests request and schedule use of County park facilities for special events.
- ❖ Provides approximately 9,100 historical and informational tours annually of the Princess Place Lodge.
- ❖ Contributes and supports local events such as the Creekside Festival at Princess Place Preserve and Cracker Day at the Flagler County Recreation Area.
- ❖ Performs in-house services, such as custodial, building maintenance and ground maintenance of all County park facilities.
- ❖ Provides annual facilities assessments of all County parks.

**Flagler County Board of County Commissioners
FY 2012-2013**

PARKS AND RECREATION - SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)
Revenues					
General Fund	1,459,469	1,482,677	1,385,056	1,425,955	40,899
Recreation Facilities Staff Time (Parks Maintenance Trust)	24,532	9,769	9,769	18,000	8,231
Princess Place Creekside Festival Donations	4,497	7,552	4,400	4,400	0
Princess Place Camping Fees	10,368	9,712	10,000	10,000	0
Recreation Fees/Facility Usage	36,315	42,114	36,000	40,000	4,000
Bull Creek Fish Camp	74,008	58,893	73,700	79,000	5,300
Carver Gym Donations/Fundraisers	0	0	42,000	35,000	(7,000)
Parks Grants*	90	48,371	0	0	0
Vessel Registration	29,921	33,267	34,000	34,000	0
Carry Forward-Vessel Registration	106,000	91,058	36,298	28,039	(8,259)
Total Revenues	1,745,200	1,783,413	1,631,223	1,674,394	(152,190)
Expenses					
Recreation Facilities	1,280,551	1,229,515	1,316,746	1,356,987	40,241
Princess Place Preserve	154,924	148,061	151,819	151,299	(520)
Bull Creek Fish Camp	58,671	64,453	70,658	78,108	7,450
Recreation Services/Carver Gym	115,043	173,269	92,000	88,000	(4,000)
General Fund Grants	90	68,421	0	0	0
Total Expenses	1,609,279	1,683,719	1,631,223	1,674,394	43,171
Revenues vs. Expenses	135,921	99,694	0	0	(195,361)
Personnel Summary -Positions					
Recreation Facilities	11.50	12.50	13.50	13.50	0.00
Carver Gym	2.00	2.00	0.00	0.00	(2.00)
Bull Creek	1.00	1.00	1.00	1.00	0.00
Princess Place	3.00	3.00	3.00	3.00	0.00
Recreation Services	2.00	2.00	0.00	0.00	(2.00)
Total Positions	19.50	20.50	17.50	17.50	(4.00)

**Flagler County Board of County Commissioners
FY 2012-2013**

RECREATION FACILITIES - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1440	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
341.92-00	Staff Time	24,532	9,769	9,769	18,000	8,231	Inc. Beach Maintenance Park-Fund 108
347.29-00	Facility Use Rental Fees	36,315	42,114	36,000	40,000	4,000	based on history
	General Fund	1,219,704	1,173,051	1,200,679	1,236,948	36,269	
	TOTAL REVENUES	1,280,551	1,224,934	1,246,448	1,294,948	48,500	
	Expenses						
572.10-12	Regular Salaries	328,040	348,204	394,503	400,869	6,366	FY12 two positions reclassified to higher grade
572.10-14	Overtime	2,508	3,765	4,450	4,450	0	
572.10-xx	Employee Benefits	157,062	160,808	191,736	178,117	(13,619)	
	Total Personnel Expenses	487,610	512,777	590,689	583,436	(7,253)	
572.31-10	Professional Services	0	600	0	0	0	
572.34-10	Other Contracted Services	149,051	107,203	100,249	99,013	(1,236)	FY13 \$4,000 moved to Land Management
572.34-20	Governmental Services	1,368	563	3,150	3,150	0	
572.40-10	Travel/Training	1,630	819	350	400	50	
572.41-10, 20	Communications	4,486	4,592	7,840	7,564	(276)	
572.42-01	Postage	173	124	175	175	0	
572.43-10	Utilities Expense	110,304	108,561	120,000	124,220	4,220	
572.44-10	Rentals & Leases	6,575	9,072	8,120	8,120	0	
572.45-20	Vehicle Insurance	8,033	3,742	4,565	5,128	563	
572.46-10	Equipment Repairs (Decks & Boardwalks)	100,674	132,824	70,000	100,000	30,000	
572.46-20	Vehicle Repair	31,155	29,322	33,300	29,300	(4,000)	
572.46-30	Maintenance Agreements	0	0	0	1,300	1,300	
572.46-40	Small Tools & Equipment	25,341	24,555	25,000	25,000	0	
572.47-10	Printing & Binding	1,315	3,472	1,600	3,100	1,500	
572.48-10	Promotional Activities	0	2,283	0	1,500	1,500	
572.49-10	Other Current Charges	684	771	2,321	1,601	(720)	
572.49-14	Landfill Tipping Fees	5,038	13,384	7,000	7,500	500	
572.49-15	Advertising	61	871	1,000	1,000	0	
572.51-10	Office Supplies	0	46	1,500	750	(750)	
572.51-20	Data Processing Supplies	0	240	150	150	0	
572.52-10	Gas, Oil & Lubricants	47,135	65,087	64,194	66,711	2,517	
572.52-12	Other Operating Expenses	53,593	34,431	40,000	40,000	0	
572.52-20	Clothing & Wearing Apparel	4,155	1,523	4,805	4,930	125	
572.52-30	Data Processing Software	1,038	1,656	0	525	525	
572.54-10	Publications/Memberships	0	47	175	175	0	
	Total Operating Expenses	551,809	545,788	495,494	531,312	35,818	

**Flagler County Board of County Commissioners
FY 2012-2013**

RECREATION FACILITIES - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1440	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Expenses - continued						
572.64-10	Equipment	131,132	56,369	50,265	70,200	19,935	Capital Equipment Plan
	Total Capital Expenses	131,132	56,369	50,265	70,200	19,935	
572.81-01	Aid/Contribution-School Board	110,000	110,000	110,000	110,000	0	
	Total Grants & Aids	110,000	110,000	110,000	110,000	0	
	TOTAL EXPENSES	1,280,551	1,224,934	1,246,448	1,294,948	48,500	Overall Expense Increase: 3.89%

RECREATION FACILITIES - GENERAL SERVICES - VESSEL REGISTRATION

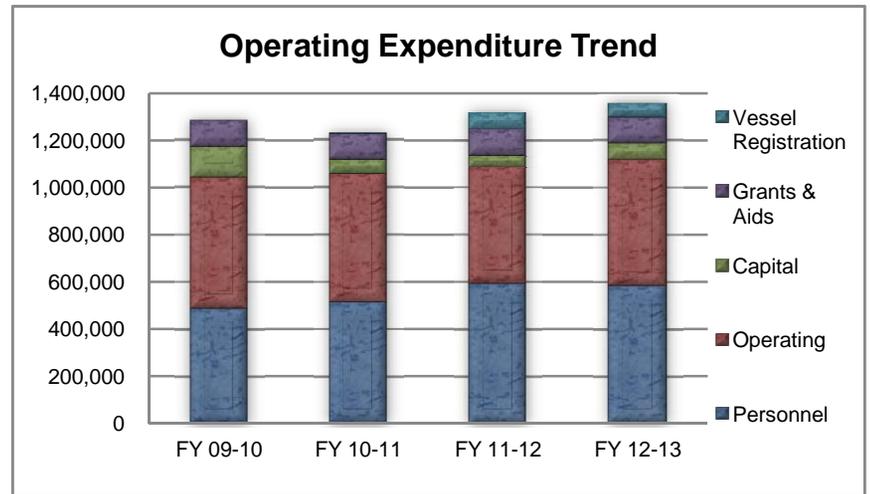
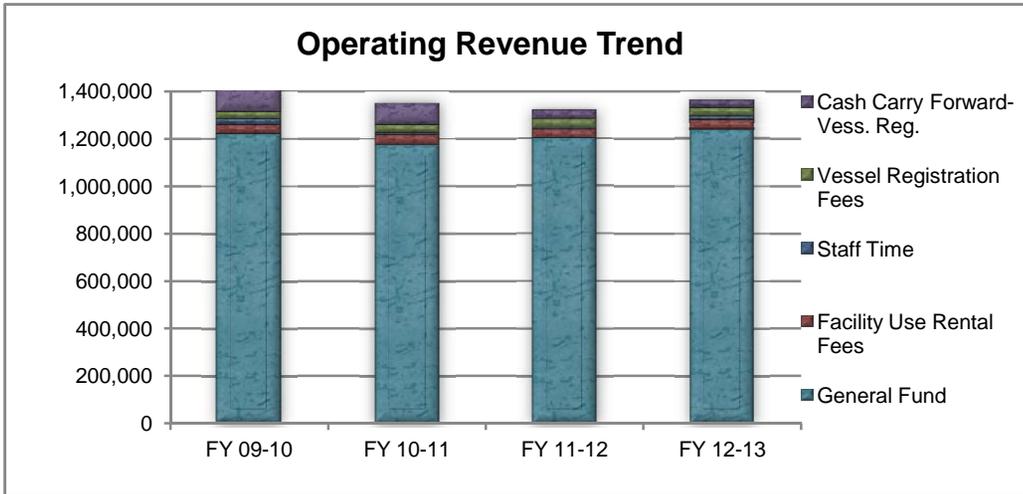
GENERAL FUND

Fund 001 Dept 1446	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
329.02-01	Vessel Registration	29,921	33,267	34,000	34,000	0	
399.00-00	Cash Carry Forward-Vessel Registration	106,000	91,058	36,298	28,039	(8,259)	FY13 CCF total \$88,039, \$60,000 used to fund Capital Project for Bing's Dock Replacement
	TOTAL REVENUES	135,921	124,325	70,298	62,039	(8,259)	
	Expenses						
572.46-10	Vessel Registration-Operating expenses	0	0	22,000	19,539	(2,461)	
	Total Operating Expenses	0	0	22,000	19,539	(2,461)	
572.63-10	Vessel Registration-Capital expenses	0	4,581	48,298	42,500	(5,798)	FY13 \$60,000 budgeted in Capital Projects for Bing's Dock Replacement
	Total Capital Expenses	0	4,581	48,298	42,500	(5,798)	
	TOTAL EXPENSES	0	4,581	70,298	62,039	(8,259)	
	Personnel Summary -Positions						
	Parks & Rec Manager	0.00	1.00	1.00	1.00	0.00	
	Parks & Rec Supervisor I	1.00	0.00	0.00	0.00	0.00	
	Chief of Trades	0.00	1.00	1.00	1.00	0.00	
	Tradesworker IV	2.00	2.00	2.00	3.00	1.00	
	Tradesworker III	2.00	2.00	1.00	1.00	0.00	
	Tradesworker II	0.00	1.00	4.00	3.00	-1.00	
	Maintenance Technician II	2.00	2.00	2.00	2.00	0.00	
	Custodian II	1.00	1.00	1.00	1.00	0.00	
	Custodian I	2.50	2.50	1.50	1.50	0.00	
	Equipment Operator I	1.00	0.00	0.00	0.00	0.00	
	Total Positions	11.50	12.50	13.50	13.50	0.00	

**Flagler County Board of County Commissioners
FY 2012-2013**

RECREATION FACILITIES - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

STAFF TIME

Beach Maintenance Park - Fund 308 18,000

CAPITAL EQUIPMENT:

- 1997 AOK 14' trailer
- 2004 Ford F250 3/4 ton P/U
- 2004 Toro Workman
- 2004 Scag Turf Tiger 52" deck
- 2004 Scag Turf Tiger 52" deck
- 2005 Scag Mower

REPLACEMENT VEHICLE:

- 6,200 16' trailer
- 29,400 F350 Utility Body 4X4
- 4,000 Field Groomer implement
- 10,200 48" Scag
- 10,200 48" Scag
- 10,200 48" Scag

70,200

SUMMARY

Revenues

- Staff Time
- Facility Use Rental Fees
- General Fund

Expenses

- Personnel
- Operating
- Capital
- Grants & Aids

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Staff Time	24,532	9,769	9,769	18,000
Facility Use Rental Fees	36,315	42,114	36,000	40,000
General Fund	1,219,704	1,173,051	1,200,679	1,236,948
	1,280,551	1,224,934	1,246,448	1,294,948
Personnel	487,610	512,777	590,689	583,436
Operating	551,809	545,788	495,494	531,312
Capital	131,132	56,369	50,265	70,200
Grants & Aids	110,000	110,000	110,000	110,000
	1,280,551	1,224,934	1,246,448	1,294,948

SUMMARY

Revenues

- Vessel Registration Fees
- Cash Carry Forward-Vess. Reg.

Expenses

- Vessel Reg.-Operating expenses
- Vessel Reg.-Capital expenses

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Vessel Registration Fees	29,921	33,267	34,000	34,000
Cash Carry Forward-Vess. Reg.	106,000	91,058	36,298	28,039
	135,921	124,325	70,298	62,039
Vessel Reg.-Operating expenses	0	0	22,000	19,539
Vessel Reg.-Capital expenses	0	4,581	48,298	42,500
	0	4,581	70,298	62,039

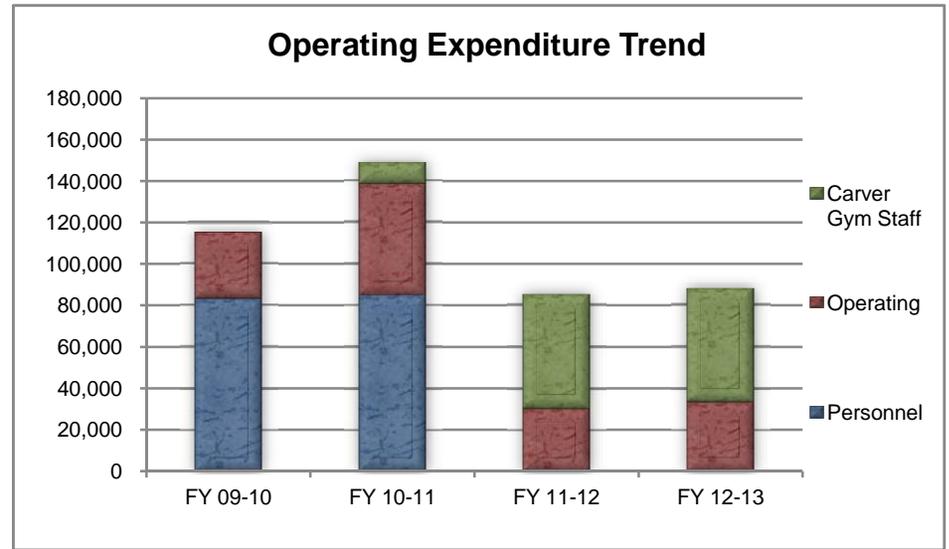
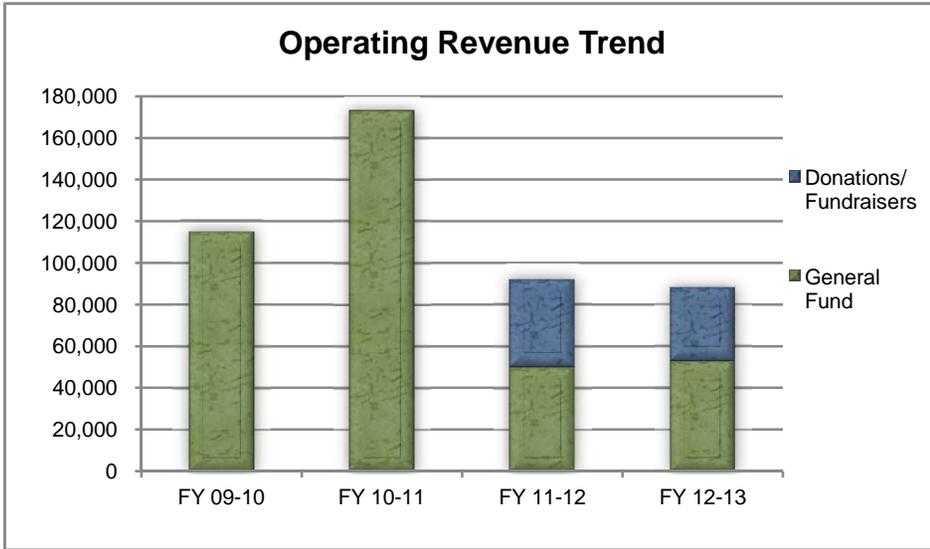
**Flagler County Board of County Commissioners
FY 2012-2013**

RECREATION SERVICES/PROGRAMS - GENERAL SERVICES (Carver Gym)						GENERAL FUND
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
Dept 1442		FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)
	Revenues					
366.03-00	Donations/Fundraisers	0	0	7,000	0	(7,000) FY12 New Funding Source
381.00-00	Interfund Transfer-Crime Prevention Fund	0	0	15,000	15,000	0 FY12 New Funding Source
337.70-07	City of Bunnell	0	0	10,000	10,000	0 FY12 New Funding Source
337.70-06	Flagler County School Board	0	0	10,000	10,000	0 FY12 New Funding Source
	General Fund	115,043	173,269	50,000	53,000	3,000
	TOTAL REVENUES	115,043	173,269	92,000	88,000	(4,000)
	Expenses					
572.10-12	Regular Salaries	55,846	52,628	0	0	0
572.10-14	Overtime	49	0	0	0	0
572.10-xx	Employee Benefits	26,971	31,783	0	0	0
	Total Personnel Expenses	82,866	84,411	0	0	0
573.34-10	Other Contracted Services	582	548	1,100	1,550	450 Contribution to City of Bunnell
41-10,41-20	Communications	2,656	2,798	0	0	0
572.42-01	Postage	0	12	0	0	0
572.43-10	Utilities Expense	21,729	24,341	22,000	25,550	3,550
572.44-10	Rentals & Leases	0	539	0	0	0
572.45-20	Vehicle Insurance	1,395	764	0	0	0
572.46-10	Building/Equipment Repairs	3,366	9,443	4,300	3,600	(700)
572.46-20	Vehicle Repair	103	0	0	0	0
572.46-21	Maintenance Agreements	0	550	0	0	0
46-40,46-41	Small Tools & Equipment	490	10,496	300	300	0
572.47-10	Printing & Binding	0	677	0	0	0
51-10, 51-11	Office Supplies & Office Equipment Under \$1,000	304	2,315	0	0	0
572.52-12	Other Operating Expenses	1,552	554	2,300	2,000	(300)
572.52-20	Clothing & Wearing Apparel	0	731	0	0	0
	Total Operating Expenses	32,177	53,768	30,000	33,000	3,000
572.62-10	Buildings	0	11,382	0	0	0
572.64-10	Equipment	0	13,235	7,000	0	(7,000)
	Total Capital Expenses	0	24,617	7,000	0	(7,000)
572.81-01	Grants/Aids/Contributions	0	10,473	55,000	55,000	0 FY12 Carver staff salaries
	Total Grants/Aids	0	10,473	55,000	55,000	0 funded by \$35K donations
	TOTAL EXPENSES	115,043	173,269	92,000	88,000	(4,000) Overall Expense Decrease: -4.35%

**Flagler County Board of County Commissioners
FY 2012-2013**

RECREATION SERVICES/PROGRAMS - GENERAL SERVICES (Carver Gym)

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Donations/ Fundraisers
General Fund

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Donations/ Fundraisers	0	0	42,000	35,000
General Fund	115,043	173,269	50,000	53,000
Total	115,043	173,269	92,000	88,000

Expenses

Personnel
Operating
Carver Gym Staff
Future Capital Outlay

Personnel	82,866	84,411	0	0
Operating	32,177	53,768	30,000	33,000
Carver Gym Staff	0	10,473	55,000	55,000
Future Capital Outlay	0	24,617	7,000	0
Total	115,043	173,269	92,000	88,000

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Personnel Summary -Positions				
Recreation Supervisor	1.00	1.00	0.00	0.00
Recreation Leader	1.00	1.00	0.00	0.00
Total Positions	2.00	2.00	0.00	0.00

**Flagler County Board of County Commissioners
FY 2012-2013**

BULL CREEK FISH CAMP - GENERAL SERVICES

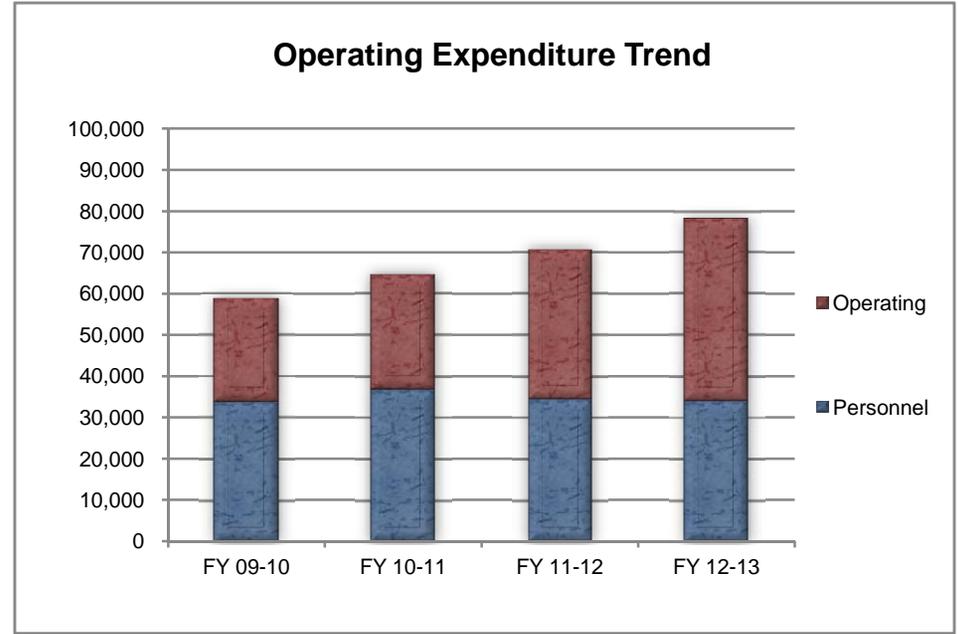
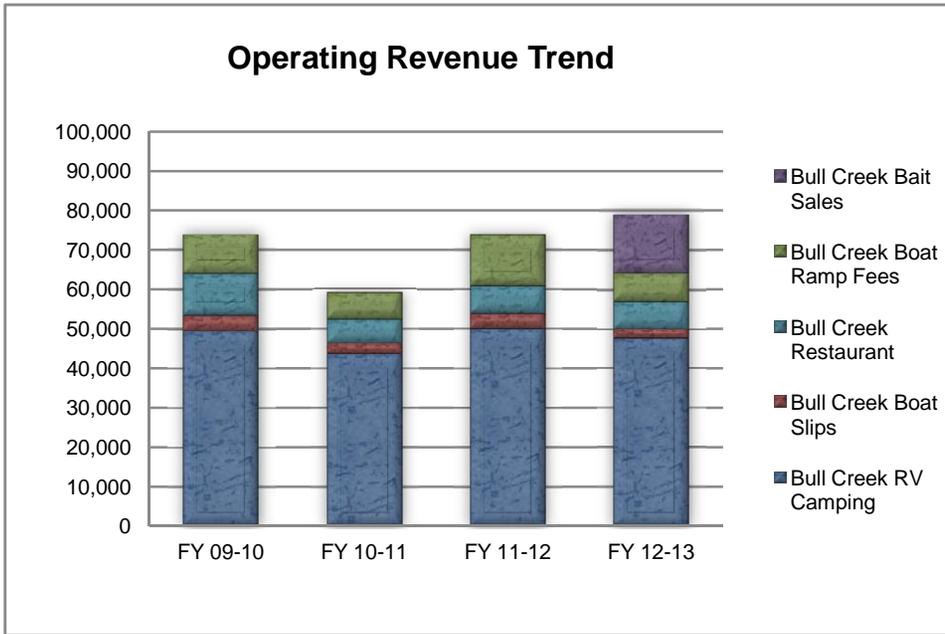
GENERAL FUND

Fund 001 Dept 1444	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
347.29-02	Bull Creek RV Camping	49,180	43,654	50,000	47,500	(2,500)	
347.29-03	Bull Creek Boat Slips	3,969	2,568	3,700	2,500	(1,200)	
362.01-04	Restaurant Rent	10,723	6,050	7,000	7,000	0	
347.29-05	Bull Creek Boat Ramp Fees	10,136	6,621	13,000	7,000	(6,000)	
347.29-06	Bull Creek Bait Sales	0	0	0	15,000	15,000	FY13 New revenue source
	General Fund	(15,337)	5,560	(3,042)	(892)	17,150	Contributions from (to) General Fund
	TOTAL REVENUES	58,671	64,453	70,658	78,108	22,450	
572.10-12	Regular Salaries	20,660	22,595	20,613	20,613	0	
572.10-14	Overtime	964	1,256	1,500	1,500	0	
572.10-xx	Employee Benefits	12,079	12,792	12,185	11,904	(281)	
	Total Personnel Expenses	33,703	36,643	34,298	34,017	(281)	
	Expenses						
572.34-10	Other Contracted Services	1,520	1,236	2,387	3,068	681	
572.34-20	Governmental Services	0	1,000	1,000	1,000	0	
572.41-10	Communications	100	27	890	890	0	
572.43-10	Utilities Expense	11,554	9,454	10,855	10,855	0	
572.44-10	Rentals & Leases	326	480	0	0	0	
572.45-20	Vehicle Insurance	0	620	0	0	0	
572.46-10	Building/Equipment Repairs	1,967	7,492	5,000	5,000	0	
572.46-20	Vehicle Repair	0	0	0	0	0	
572.46-40	Small Tools & Equipment	675	940	1,500	1,200	(300)	
572.47-10	Printing & Binding	148	147	1,000	500	(500)	
572.48-10	Promotional Activities	0	0	300	300	0	
572.49-10	Other Current Charges/Oblig	2,088	1,441	2,088	2,088	0	
572.49-15	Advertising	5,698	3,265	5,000	5,000	0	
572.51-10	Office Supplies	151	24	300	150	(150)	
572.51-11	Office Equipment under \$1,000	0	102	100	100	0	
572.52-12	Other Operating Expenses	741	1,582	5,940	13,940	8,000	Increase due to purchase of bait
	Total Operating Expenses	24,968	27,810	36,360	44,091	7,731	
	TOTAL EXPENSES	58,671	64,453	70,658	78,108	7,450	Overall Expense Increase: 10.54%

**Flagler County Board of County Commissioners
FY 2012-2013**

BULL CREEK FISH CAMP - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

Fee structure was adopted in 2008 when the property was purchased.

SUMMARY

Revenues

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Bull Creek RV Camping	49,180	43,654	50,000	47,500
Bull Creek Boat Slips	3,969	2,568	3,700	2,500
Bull Creek Restaurant	10,723	6,050	7,000	7,000
Bull Creek Boat Ramp Fees	10,136	6,621	13,000	7,000
Bull Creek Bait Sales	0	0	0	15,000
General Fund	(15,337)	5,560	(3,042)	(892)
	58,671	64,453	70,658	78,108

Expenses

Personnel	33,703	36,643	34,298	34,017
Operating	24,968	27,810	36,360	44,091
	58,671	64,453	70,658	78,108

Personnel Summary -Positions

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Maintenance Tech 1	1.00	1.00	1.00	1.00
Total Positions	1.00	1.00	1.00	1.00

**Flagler County Board of County Commissioners
FY 2012-2013**

PRINCESS PLACE - GENERAL SERVICES

GENERAL FUND

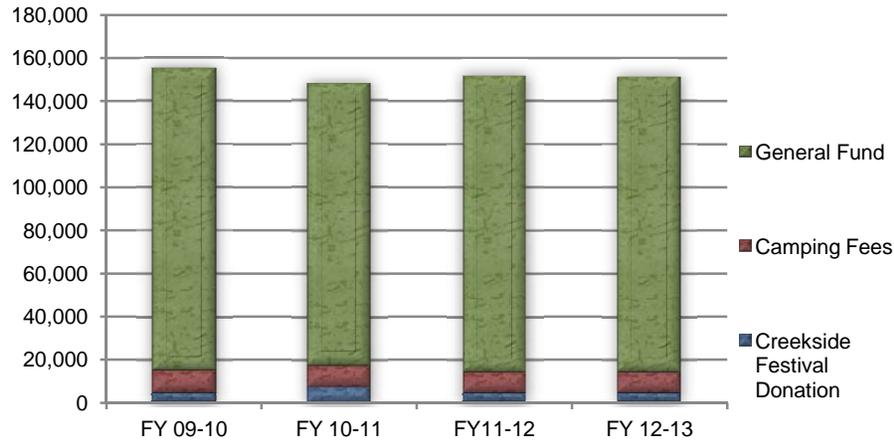
Fund 001 Dept 1445	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
366.05-00	Creekside Festival Donation	4,497	7,552	4,400	4,400	0	
347.29-01	Camping Fees	10,368	9,712	10,000	10,000	0	
	General Fund	140,059	130,797	137,419	136,899	(520)	
	TOTAL REVENUES	154,924	148,061	151,819	151,299	(520)	
572.10-12	Regular Salaries	74,159	79,819	79,394	79,394	0	
572.10-14	Overtime	4,469	3,639	2,500	2,500	0	
572.10-xx	Employee Benefits	38,944	40,138	40,321	38,249	(2,072)	
	Total Personnel Expenses	117,572	123,596	122,215	120,143	(2,072)	
	Expenses						
572.34-10	Other Contracted Services	2,402	3,919	2,104	3,140	1,036	Annual pest control and termite treatment
572.41-10	Communications	1,131	1,105	2,030	1,780	(250)	
572.43-10	Utilities Expense	15,465	12,031	13,250	14,016	766	
572.44-10	Rentals & Leases	1,504	0	0	0	0	
572.46-10	Building/Equipment Repairs	5,815	2,170	4,000	4,000	0	
572.46-20	Vehicle Repair	0	12	0	0	0	
572.46-40	Small Tools & Equipment	6,266	3,239	3,500	3,500	0	
572.XX-XX	Miscellaneous	0	126	0	0	0	
572.47-10	Printing & Binding	64	0	1,000	1,000	0	
572.47-xx	Office Supplies & Equipment	99	184	0	0	0	
572.52-12	Other Operating Expenses	4,606	1,679	3,000	3,000	0	
572.52-20	Clothing & Wearing Apparel	0	0	720	720	0	
	Total Operating Expenses	37,352	24,465	29,604	31,156	1,552	
	TOTAL EXPENSES	154,924	148,061	151,819	151,299	(520)	Overall Expense Decrease: -0.35%

**Flagler County Board of County Commissioners
FY 2012-2013**

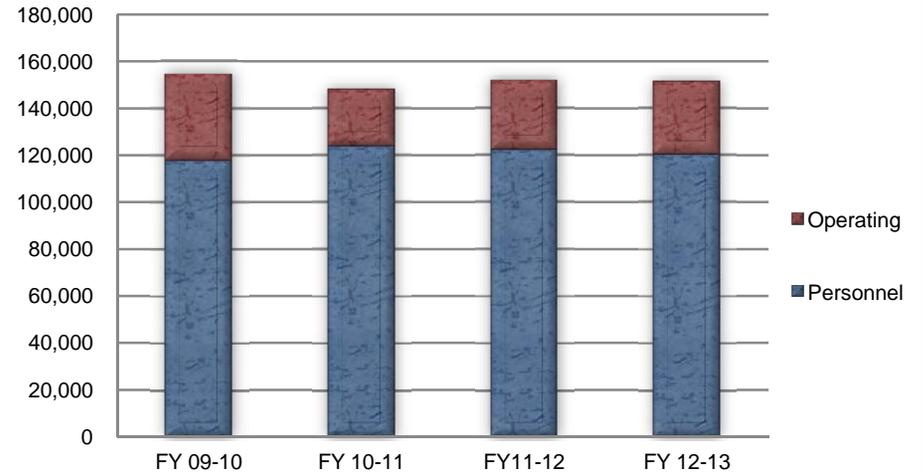
PRINCESS PLACE - GENERAL SERVICES

GENERAL FUND

Operating Revenue Trend



Operating Expenditure Trend



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Creekside Festival Donation
Camping Fees
General Fund

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY11-12	APPROVED FY 12-13
Creekside Festival Donation	4,497	7,552	4,400	4,400
Camping Fees	10,368	9,712	10,000	10,000
General Fund	140,059	130,797	137,419	136,899
	154,924	148,061	151,819	151,299

Expenses

Personnel
Operating

Personnel	117,572	123,596	122,215	120,143
Operating	37,352	24,465	29,604	31,156
	154,924	148,061	151,819	151,299

Personnel Summary -Positions

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY11-12	APPROVED FY 12-13
Maintenance Technician II	1.00	1.00	1.00	1.00
Parks Ranger II	1.00	1.00	1.00	1.00
Parks Ranger I	0.00	0.00	1.00	1.00
Tradesworker II	1.00	1.00	0.00	0.00
Total Positions	3.00	3.00	3.00	3.00

**Flagler County Board of County Commissioners
FY 2012-2013**

PARKS & RECREATION-GRANTS - GENERAL SERVICES (Continued)

GENERAL FUND

ARTIFICIAL REEF PROGRAM

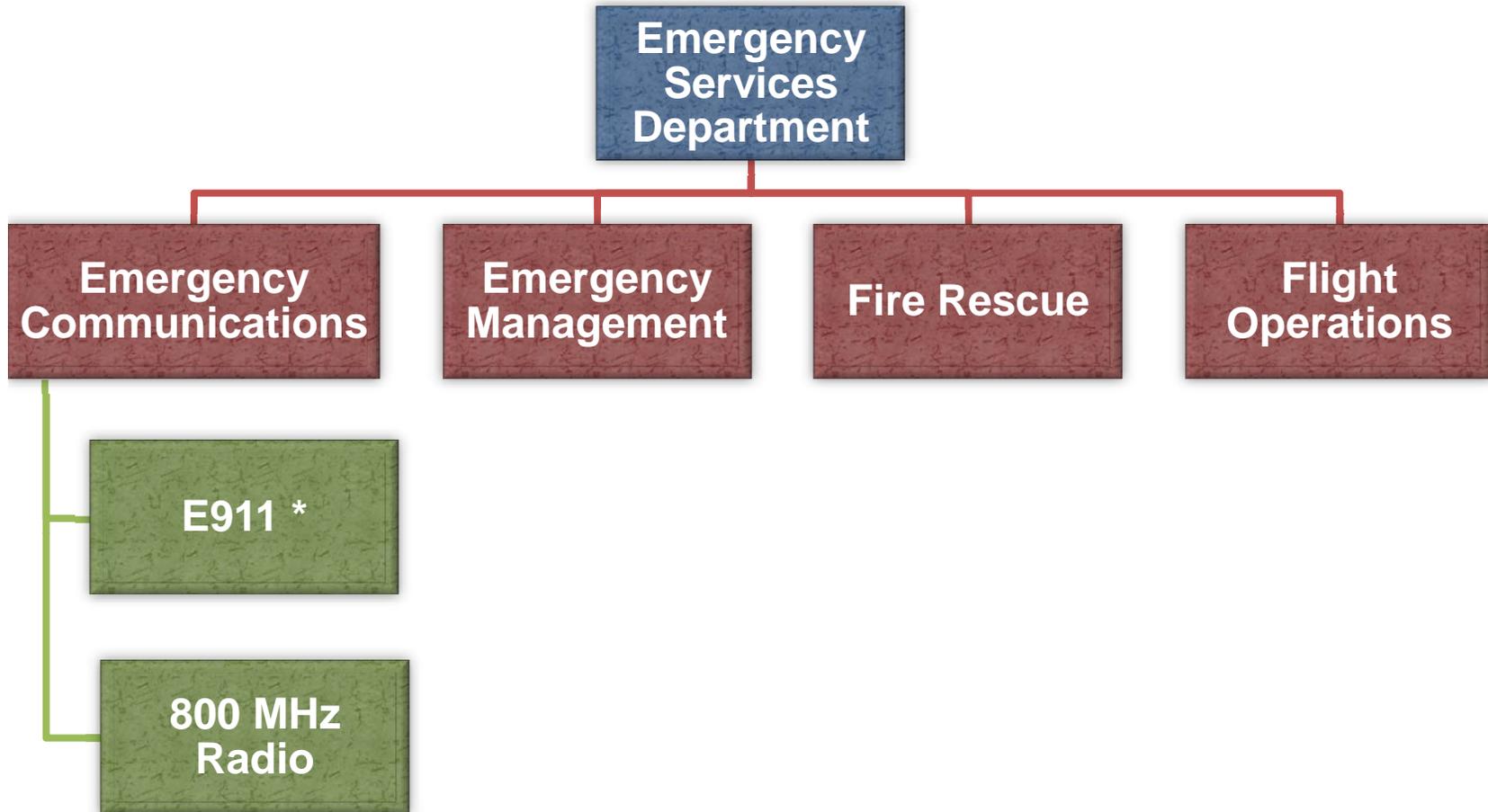
See Fund 109 TDC Capital Improvement for the Match portion of this grant project (\$35,000).

Flagler County, in cooperation with the State of Florida Fish and Wildlife Conservation Commission Bureau of Marine Fisheries Management and the U.S. Army Corps of Engineers, works to enhance the demersal fishery habitat and sport and commercial fishing opportunities on the near shore continental shelf and, thereby, improve the quality of life for residents of coastal Flagler County by promoting the recreational activities and tourism through the construction of artificial fishing reefs. Grant ended FY11. Shown for historical information purposes only.

Fund 001
Dept 8055

	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)
	Artificial Reef Program					
	Revenues					
331.74-01	Reef Program Grants	90	48,371	0	0	0
	TOTAL REVENUES	90	48,371	0	0	0
	Expenses					
572.49-15	Advertising	0	122	0	0	0
572.52-15	Gas, Oil, Lubricants	90	0	0	0	0
	Total Operating Expenses	90	122	0	0	0
572.63-44	Artificial Reef Construction	0	68,299	0	0	0
	Total Capital Outlay	0	68,299	0	0	0
	TOTAL EXPENSES	90	68,421	0	0	0

Flagler County Board of County Commissioners
FY 2012-2013



• E911 funding is shown within the Special Revenue Section.

Mr. Troy Harper, Emergency Management Div. Chief
Mr. Donald Petito, Fire Rescue Division Chief
1769 E. Moody Boulevard
Bunnell, FL 32110
(386) 313-4240

**Flagler County Board of County Commissioners
FY 2012-2013**

EMERGENCY SERVICES DEPARTMENT SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Revenues					
General Fund	7,331,165	8,439,068	7,561,965	8,048,647	486,682
Fines for Automation	25,074	19,200	23,000	19,500	(3,500)
City of Bunnell-Contribution	71,306	74,339	7,223	7,223	0
City of Flagler Beach-Contribution	101,806	28,264	7,223	7,223	0
City of Palm Coast-Contribution	3,600	3,600	3,600	3,600	0
Interest on Loans	11,627	4,172	0	0	0
EMPG-Federal Grant	30,842	64,241	109,059	103,343	(5,716)
EMPA-State Grant	101,561	85,880	183,620	185,161	1,541
Other Grant Funds*	14,848	9,871	132,459	95,155	(37,304)
Helicopter Fees	27,398	84,930	180,000	80,000	(100,000)
Ambulance Fees	2,387,998	2,174,697	2,421,481	2,350,000	(71,481)
Firefighters Supp Comp	15,800	18,821	24,120	21,000	(3,120)
Fire Inspection ReviewFees & Annual Inspections	7,856	7,095	7,850	6,700	(1,150)
CBE/ARRA Contributions	68,279	36,565	20,726	2,000	(18,726)
Miscellaneous-Emergency Services Administration	20	48	0	0	0
Miscellaneous-Emergency Services	6,898	3,007	800	800	0
Loan Proceeds	0	0	0	123,000	123,000
Total Revenues	10,206,078	11,053,798	10,683,126	11,053,352	370,226

Expenses					
Emergency Services - Administration	373,052	270,322	263,225	224,530	(38,695)
Emergency Management/EMPA/EMPG Grant	276,294	361,197	500,384	501,249	865
Emergency Communication 800 MHz Radio System	1,521,570	1,390,946	1,253,355	1,259,473	6,118
Flight Operations	483,853	516,718	558,140	758,821	200,681
Fire/Rescue	7,536,461	8,507,241	7,975,563	8,214,124	238,561
Other Grants*	14,848	7,374	132,459	95,155	(37,304)
Total Expenses	10,206,078	11,053,798	10,683,126	11,053,352	370,226

**Overall Expense Increase:
3.35%**

Revenues vs. Expenses

0	0	0	0	0
----------	----------	----------	----------	----------

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	
Personnel Summary -Positions						
Emergency Services - Administration	3.40	1.75	1.25	0.75	(0.50)	Accountant .5 FTE moved to Emerg Mgmt Gen
Emergency Management/EMPA/EMPG Grant	3.00	3.50	3.50	4.00	0.50	Accountant .5 FTE moved from EM Admin
Flight Operations	2.00	2.00	2.00	2.00	0.00	
Fire/Rescue	79.00	84.00	83.00	83.00	0.00	Medical Director went contractual
Homeland Security Grant	0.00	0.00	0.80	0.80	0.00	Grant Funded Sr. Spec. Proj. Coordinator
Total Positions	87.40	91.25	90.55	90.55	0.00	

Emergency Services Administration

The Emergency Services Department consists of Fire Rescue, Emergency Management, Flight Operations, and Emergency Communications (E911 Database and 800MHz Radio Communications). Emergency Services is responsible for all realms of countywide public safety with the exception of law enforcement. The highest priority for Emergency Services is to provide countywide expedient and effective public safety during times of emergency. To accomplish this task, all divisions work together providing planning, response, recovery, and mitigation for all scenarios in Flagler County.

The operation and mandates for Emergency Services include Florida Statutes, Chapters 252, 401, 633, 365, Florida Administrative Code 69A, 64E, OSHA CFR 1910, NFPA Fire Codes, Flagler County Code 14-51, 89, Presidential Directive #5, and the Stafford Act. Agencies providing direct input as to responsibilities include, Insurance Services Organization (ISO), Nuclear Regulatory Commission, Department of Homeland Security, Department of Defense, Florida Fire Marshall Office, Florida Division of Emergency Management, Florida Department of Management Services, Federal Communications Commission, Florida Department of Transportation, and the Occupational Safety and Health Administration. Following the guidance from these agencies and directives from the Flagler County Board of County Commissioners, Emergency Services provides a plethora of 24-hour services to assure the public's health, safety and welfare.

Primary Functions

- ❖ Maintain, exercise, and activate the Flagler County Comprehensive Emergency Management Plan.
- ❖ Train and educate the general public on fire prevention, hurricane preparedness, E911, etc.
- ❖ Maintain and develop adequate public warning and notification systems for use during natural or manmade emergency events.
- ❖ Develop and maintain the E911 Data Base and GIS information for accuracy and efficient operation.
- ❖ Provide 24-hour countywide fire coverage for brush fires, structure fires, hazmat events, auto accidents, etc.
- ❖ Provide 24-hour countywide EMS coverage and transport for medical and trauma calls.
- ❖ Assure public safety by completing fire building and construction inspections.
- ❖ Maintain and improve interoperability of 800MHz countywide radio communication system.
- ❖ Provide aerial support with FireFlight for fire, EMS, and law enforcement responses including reconnaissance flights for wildfire protection.
- ❖ Seek expedient reimbursement of public funds during disaster events.

Flagler County Board of County Commissioners
FY 2012-2013

ADMINISTRATION-EMERGENCY SERVICES

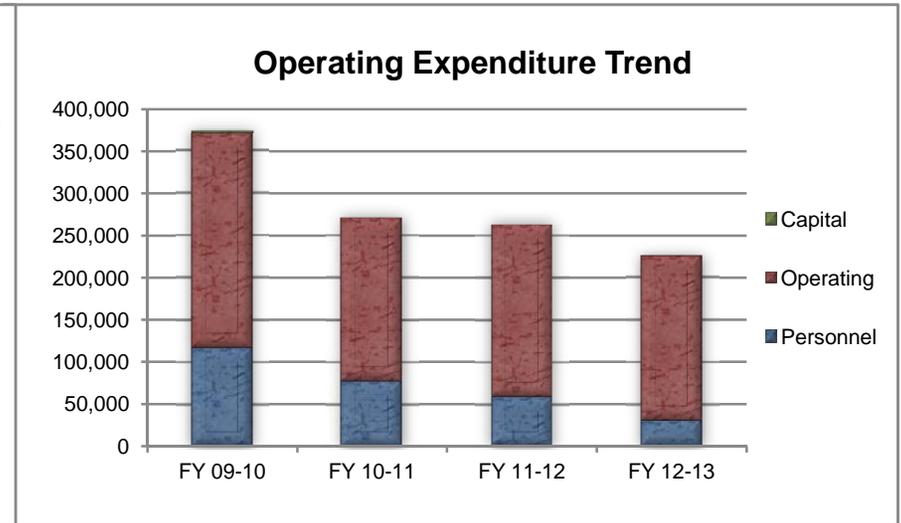
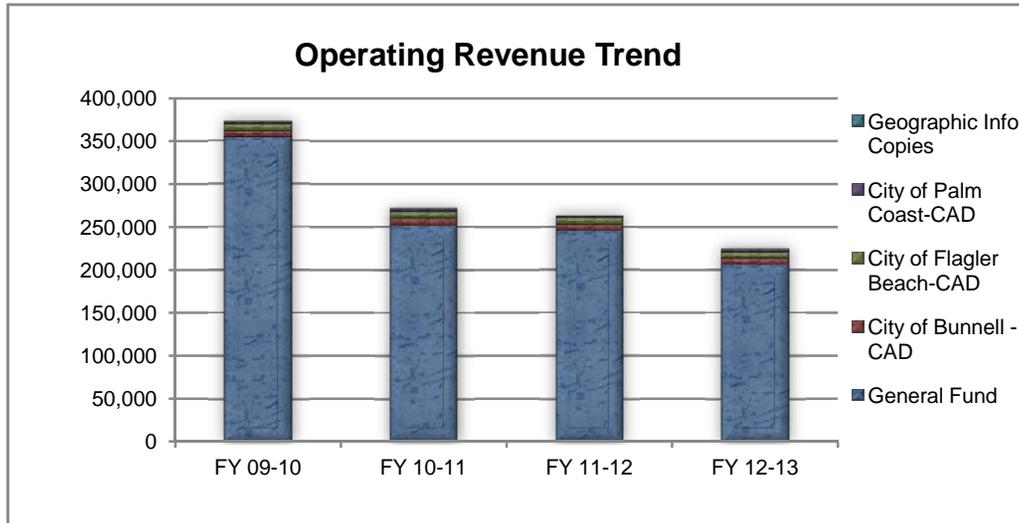
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3820		FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
	Revenues						
337.20-02	Contribution-City of Bunnell	7,224	7,224	7,223	7,223	0	Contribution to Maintenance of CAD System
337.20-03	Contribution-City of Flagler Beach	7,224	7,224	7,223	7,223	0	Contribution to Maintenance of CAD System
337.20-01	Contribution-City of Palm Coast	3,600	3,600	3,600	3,600	0	Contribution to Maintenance of CAD System
369.90-10	Geographic Info Copies	20	48	0	0	0	Public records requests
	General Fund	354,984	252,226	245,179	206,484	(38,695)	
	TOTAL REVENUES	373,052	270,322	263,225	224,530	(38,695)	
	Expenses						
522.10-12	Regular Salaries	83,073	54,260	42,094	21,533	(20,561)	Acc Clerk .5 FTE transferred to EMS General
522.10-14	Overtime	0	16	0	0	0	
522.xx-xx	Employee Benefits	33,765	23,660	16,470	9,041	(7,429)	Acc Clerk .5 FTE transferred to EMS General
	Total Personnel Expenses	116,838	77,936	58,564	30,574	(27,990)	
522.34-10	Other Contracted Services	2,500	730	0	0	0	
41-10,41-20	Communications	8,839	1,792	6,180	7,146	966	
522.42-01	Postage Expense	19	3	75	50	(25)	
522.43-10	Utilities Expense	92,623	59,468	70,000	58,200	(11,800)	EOC & Vehicle Storage Building electric & water (60%)
522.45-20	Vehicle Insurance	423	249	249	281	32	
522.46-10	Bldg/Equip Repairs	16,446	120	200	0	(200)	
522.46-20	Vehicle Repair	2,001	571	265	400	135	
522.46-30	Maintenance Agreements	120,215	120,301	120,299	120,399	100	
522.46-40	Small Tools & Equip	568	0	0	0	0	
522.47-10	Printing & Binding	138	48	100	100	0	
522.51-10	Office Supplies	1,102	1,380	1,228	1,315	87	
522.51-11	Office Equipment Under \$1,000	4,714	0	0	0	0	
522.51-20	Data Processing Supplies	25	0	0	0	0	
522.52-10	Gas, Oil & Lubricants	3,372	3,437	3,965	3,965	0	
522.52-12	Other Operating Expenses	714	2,287	2,100	2,100	0	Janitorial supplies for EOC
522.52-20	Clothing & Wearing Apparel	18	0	0	0	0	
522.52-30	Data Processing Software	0	2,000	0	0	0	
	Total Operating Expenses	253,717	192,386	204,661	193,956	(10,705)	
522.64-10	Equipment	2,497	0	0	0	0	Capital Technology
	Total Capital Expenses	2,497	0	0	0	0	
	TOTAL EXPENSES	373,052	270,322	263,225	224,530	(38,695)	Overall Expense Reduction: -14.70%

**Flagler County Board of County Commissioners
FY 2012-2013**

ADMINISTRATION-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
General Fund	354,984	252,226	245,179	206,484
City of Bunnell - CAD	7,224	7,224	7,223	7,223
City of Flagler Beach-CAD	7,224	7,224	7,223	7,223
City of Palm Coast-CAD	3,600	3,600	3,600	3,600
Geographic Info Copies	20	48	0	0
Total	373,032	270,322	263,225	224,530

Expenses

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Personnel	116,838	77,936	58,564	30,574
Operating	253,717	192,386	204,661	193,956
Capital	2,497	0	0	0
Total	373,052	270,322	263,225	224,530

Personnel Summary -Positions

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Emergency Services Director-Eliminated	0.00	0.00	0.00	0.00
Accountant	1.00	0.50	0.00	0.00
Accounting Clerk	1.00	0.00	0.50	0.00
Receptionist*	1.00	1.00	0.50	0.50
E911 Coordinator-Split Funded	0.40	0.25	0.25	0.25
Total Positions	3.40	1.75	1.25	0.75

*Shared with Gen Svces

Emergency Management

The Emergency Management Division provides 24-hour response and recovery public safety services for all of Flagler County. Emergency Management is responsible for planning, mitigation, response and recovery from all disaster events such as hurricanes, tornadoes, wildfires, etc. The Florida Statutes (Chapter 252) require that every county have an Emergency Management program to assure adequate preparedness.

The highest priority for Emergency Management is to provide countywide disaster preparedness to assure continuity of government and public safety during any unusual event. Emergency Management defines disaster as any event that disrupts the normal day-to-day operation of Flagler County. An Emergency Management event could be as small as contamination from an auto accident or as large as a regional evacuation. Operational mandates for Emergency Management include Florida Statute Chapter 252, Florida Administrative Code 9G, Flagler County Codes, Presidential Directives, the federal Stafford Act, the PETS Act, and the Shelter Retrofit program. Agencies providing direct input to responsibilities include the Nuclear Regulatory Commission, Department of Homeland Security, National Weather Service, National Hurricane Center, Florida Division of Emergency Management, Federal Emergency Management Agency, Florida Department of Transportation, Florida Governor's Office, and the Department of Defense.

3 positions in the Emergency Management Division are funded by the Florida Emergency Preparedness Assistance grant (EMPA), the federal Emergency Management Preparedness grant (EMPG), Department of Homeland Security grants, and Hazardous Analysis Planning grants. These positions are responsible for all planning documents, mapping, and general preparedness activities under the supervision of the Emergency Management Division Chief.

Primary Functions

- ❖ Maintain, exercise, and activate the Flagler County Comprehensive Emergency Management Plan.
- ❖ Train and educate the general public on hurricane preparedness, disaster events, and severe weather.
- ❖ Provide 24-hour coverage for any unusual event in Flagler County and respond as needed.
- ❖ Respond to emergencies and events as needed to support public safety.
- ❖ Assure adequate public warning and notification of a threat to public safety.
- ❖ Assure adequate notification for countywide protective actions during a disaster event.
- ❖ Document and submit appropriate material for expense reimbursement to Flagler County after declared emergencies.
- ❖ Train and educate all agencies on roles within the Emergency Operations Center during activation.
- ❖ Author, review, and exercise planning and procedure documents to assure proper operation during real disaster events.
- ❖ Organize and plan for secure and adequate continuity of operations of Flagler County governments during disasters.
- ❖ Recruit and train disaster volunteers as authorized by County Code Chapter 12
- ❖ Follow all federal mandates regarding terrorism planning and responses.

**Flagler County Board of County Commissioners
FY 2012-2013**

EMERGENCY MANAGEMENT GENERAL-EMERGENCY SERVICES

GENERAL FUND

Fund 001 Dept 3812		ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
Revenues							
General Fund		143,891	210,347	207,705	212,745	5,040	
TOTAL REVENUES		143,891	210,347	207,705	212,745	5,040	
Expenses							
525.10-12	Regular Salaries	103,371	123,136	120,278	125,821	5,543	Acc Clerk 1.00-no longer split 50/50 w EMS Admin
525.xx-xx	Employee Benefits	32,930	41,499	37,380	40,557	3,177	Acc Clerk 1.00-no longer split 50/50 w EMS Admin
Total Personnel Expenses		136,301	164,635	157,658	166,378	8,720	
525.34-10	Other Contracted Services	63	0	0	0	0	
525.40-10	Travel Expense	0	547	0	0	0	
525.41-xx	Communications Inst/Repr	354	143	0	0	0	
525.41-10	Utilities Expense	0	36,425	40,182	35,600	(4,582)	EOC & Vehicle Storage Building electric - 40%
525.46-10	Bldg/Equip Repairs	286	2,013	0	0	0	
525.46-30	Maintenance Agreements	0	0	6,950	6,290	(660)	Ops Room/EOC Audio & Video Equip Maintenance
525.46-40	Small Tools & Equipment	967	3,614	338	657	319	
525.51-11	Office Equipment	999	370	0	0	0	
525.52-12	Other Operating Expenses	654	2,600	2,577	3,820	1,243	EOC Activation supplies
525.52-20	Clothing & Wearing Apparl	839	0	0	0	0	
Total Operating Expenses		4,162	45,712	50,047	46,367	(3,680)	
525.64-10	Equipment	3,428	0	0	0	0	
Total Capital Expenses		3,428	0	0	0	0	
TOTAL EXPENSES		143,891	210,347	207,705	212,745	5,040	Overall Expense Increase: 2.43%

**Flagler County Board of County Commissioners
FY 2012-2013**

EMERGENCY MANAGEMENT PREPAREDNESS ASSISTANCE GRANTS

EMPA-The Emergency Management Preparedness Agreement is a recurring grant developed by Florida Legislature in the mid-90's after Hurricane Andrew. The purpose of this grant is to provide a minimum amount of funding to assure adequate planning, response, and recovery by every county. The mandate for this grant is contained in Florida Statute Chapter 252. The source of these funds comes from the \$2.00/\$4.00 (\$2.00 for homes and \$4.00 for businesses) surcharge on property insurance. The annual amount of this grant for Flagler County is approximately \$103,000.00 which historically was awarded in September. The State of Florida migrated the EMPA Grant to a July fiscal cycle in 2010.

EMPG-The Emergency Management Preparedness Grant is a recurring grant developed by FEMA as part of the 1950 Stafford Act. This funding is allocated to each state for allocation to every county based on population and general threats. The purpose of this grant is to assist all counties with maintaining an Emergency Management program. The funding is part of the overall Department of Homeland Security budget and must be approved by Congress every year. This is a matching grant with an annual historical amount of approximately \$59,000.00.

EMERGENCY MANAGEMENT EMPG FEDERAL GRANT-EMERGENCY SERVICES						GENERAL FUND	
Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8040/8612	DESCRIPTION	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	EMPG/EMPA GRANTS SEPARATED IN FY 11
	Revenues						OLD FUND NUMBER 8040
331.23-00	EMPG-Federal Funds	30,842	64,241	109,059	103,343	(5,716)	Includes FY13 rollover \$44,290 to match State
	TOTAL REVENUE	30,842	64,241	109,059	103,343	(5,716)	fiscal year
	Expenses						
525.10-12	Regular Salaries	12,561	40,221	39,998	39,998	0	
525.xx-xx	Employee Benefits	4,645	18,298	14,092	13,532	(560)	
	Total Personnel Expenses	17,206	58,519	54,090	53,530	(560)	
525.34-10	Other Contracted Services	340	0	0	0	0	
41-10,41-20	Communications	6,278	6,036	8,277	4,872	(3,405)	Moved XM Satellite to EMPA Grant
525.46-40	Small Tools & Equipment	2,033	0	1,885	651	(1,234)	
525.52-12	Other Operating Expenses	4,985	0	44,807	44,290	(517)	FY13 rollover to match State fiscal year
	Total Operating Expenses	13,636	6,036	54,969	49,813	(5,156)	
	TOTAL EMPG GRANT EXPENSES	30,842	64,555	109,059	103,343	(5,716)	

Flagler County Board of County Commissioners
FY 2012-2013

EMERGENCY MANAGEMENT EMPA STATE GRANT-EMERGENCY SERVICES

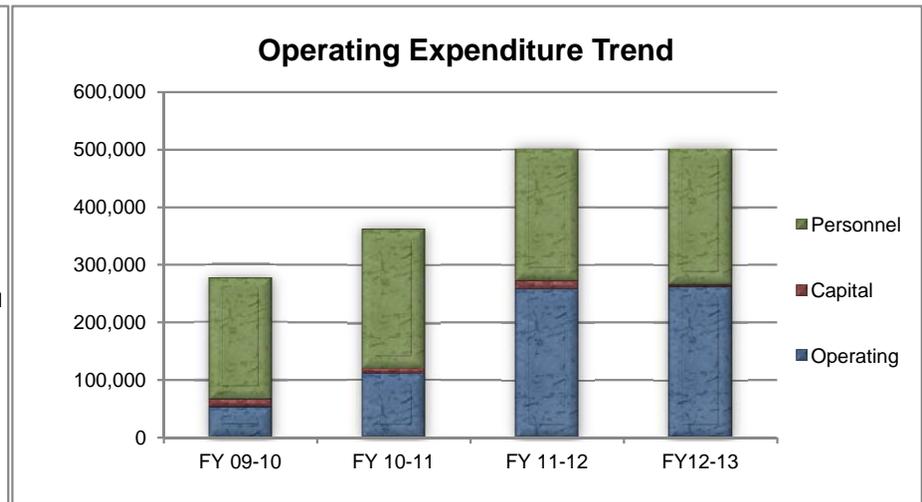
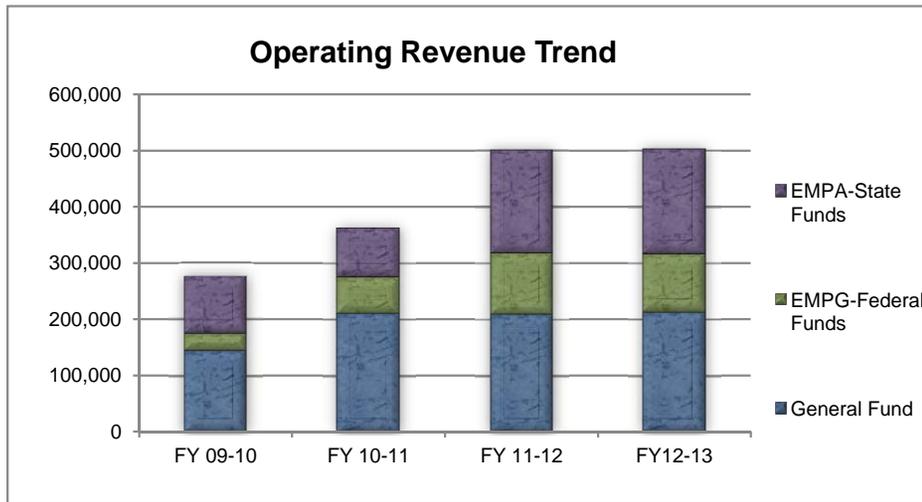
GENERAL FUND

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8040/8613		FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
	Revenues						EMPG/EMPA GRANTS SEPARATED IN FY 11
334.23-00	EMPA-State Funds	101,561	85,880	183,620	185,161	1,541	OLD FUND NUMBER 8040
	TOTAL REVENUE	101,561	85,880	183,620	185,161	1,541	Includes FY13 rollover \$83,281 to match State fiscal year
	Expenses						
525.10-12	Regular Salaries	41,642	12,631	12,561	12,561	0	
525.10-14	Overtime	0	507	0	0	0	
525.xx-xx	Employee Benefits	15,441	4,728	4,309	4,133	(176)	Change in Retirement
	Total Personnel Expenses	57,083	17,866	16,870	16,694	(176)	
525.34-10	Other Contracted Services	335	113	6,818	6,818	0	Code Red Warning Community Notification System
525.40-10	Travel Expenses	913	3,248	2,311	10,387	8,076	Travel to Conferences Required by the Grant
41-10,41-20	Communications	1,293	7,113	9,192	11,192	2,000	New FAA helicopter tracking /XM radio trans frm EMPG
525-42-01	Postage Expense	239	363	250	250	0	
525.43-10	Utilities Expense	816	804	915	432	(483)	Contract restructured
525.44-10	Rentals & Leases	0	55	0	0	0	
525-45-20	Vehicle Insurance	1,288	535	536	562	26	
525-46-10	Building/Equipment Repairs	1,843	340	0	0	0	
525-46-20	Vehicle Repair	2,497	2,037	1,685	1,550	(135)	
525-46-30	Maintenance Agreements	16,978	17,315	12,252	12,577	325	Copier, E Team Maintenance
525-46-40	Small Tools & Equipment	2,032	10,216	10,385	9,275	(1,110)	Continued expansion of weather monitoring stations
525-47-10	Printing & Binding	4,432	1,077	4,350	6,638	2,288	Annual Disaster Guide, NIMS Forms & Publications
525-48-10	Promotional Activities	0	749	0	0	0	
525-51-10	Office Supplies	1,053	2,777	3,700	2,340	(1,360)	
525.51-11	Office Equipment	915	5,591	5,800	12,840	7,040	IMT Go Kits/Mtg Rm Table Replacement/EOC
525.51-20	Data Processing Supplies	235	16	0	0	0	equip./replacement AV bulbs, IMT Ipads
525-52-10	Gas, Oil & Lubricants	1,809	788	3,120	3,120	0	
525-52-12	Other Operating Expenses	1,252	1,759	87,645	83,281	(4,364)	FY13 rollover to match State fiscal year
525.52-20	Clothing & Wearing Apparl	1,952	726	1,876	2,400	524	
525.52-30	Data Processing Software	288	1,165	0	0	0	
525.54-10	Publications/Memberships	275	857	0	0	0	
525-54-20	Conference/Seminar Registration	195	550	915	1,305	390	
	Total Operating Expenses	34,880	58,194	151,750	164,967	13,217	
525.64-10	Equipment	9,598	10,235	15,000	3,500	(11,500)	EOC GIS computer replacement
	Total Capital Expenses	9,598	10,235	15,000	3,500	(11,500)	
	TOTAL EMPA GRANT EXPENSES	101,561	86,295	183,620	185,161	1,541	
	TOTAL GRANT EXPENSES	132,403	150,850	292,679	288,504	(4,175)	

**Flagler County Board of County Commissioners
FY 2012-2013**

EMERGENCY MANAGEMENT GENERAL-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. The other revenue source for this division is the annual State Emergency Management Preparedness Assistance grant allocation.

SUMMARY

Revenues

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY12-13
General Fund	143,891	210,347	207,705	212,745
EMPG-Federal Funds	30,842	64,241	109,059	103,343
EMPA-State Funds	101,561	85,880	183,620	185,161
Total	276,294	360,468	500,384	501,249

Expenses

Personnel	210,590	241,020	228,618	236,602
Operating	52,678	109,942	256,766	261,147
Capital	13,026	10,235	15,000	3,500
Total	276,294	361,197	500,384	501,249

Personnel Summary -Positions

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY12-13
EM Division Chief-General Fund	1.00	1.00	1.00	1.00
EM Technician-General Fund	0.70	0.70	0.70	0.70
Accountant I - General Fund	0.00	0.50	0.00	0.00
Accounting Clerk*-General Fund	0.00	0.00	0.50	1.00
EM Technician-EMPA Grant	0.30	0.30	0.30	0.30
EM Planner-EMPG Grant	1.00	1.00	1.00	1.00
Total Positions	3.00	3.50	3.50	4.00

*Accounting position changed from 50/50 split with EMS Admin to 100% EM General.

800 MHz Radio System (Emergency Communication)

The 800MHz Radio System (Emergency Communication) provides for 24-hour continuous operation of Flagler County's simulcast trunking radio system, the system used by all emergency responders (Sheriff's Deputies, Municipal law enforcement, Fire, and EMS units) to communicate with one another and dispatch. The radio system is monitored 24 hours a day and has 0.25 staff assigned to manage the system. The 800MHz radio system operates countywide and serves all government agencies within Flagler County and outside agencies responding into Flagler County.

The highest priority for the 800MHz Radio System is to provide immediate and dependable radio communications throughout the county. The county has 5 tower sites used to provide this communication along with nearly 2,000 radios in use. Operational mandates for 800MHz Radio System include directives from the Federal Communications Commission, Federal Aviation Authority, Department of Homeland Security, Department of Defense, United States Secret Service, Florida Department of Management Services, Flagler County Codes, and the Florida Department of Health.

The system was created in 2004 as a result of the 1998 wildfires and terrorist attacks of 9/11/2001. It provides countywide coverage to the Cities of Palm Coast, Flagler Beach, and Bunnell, Flagler County and the Flagler County Sheriff's Office. The cost to initially install the infrastructure and user equipment was \$10,030,579. This project was funded through a bond issue in the amount of \$11,346,000.

Primary Functions

- ❖ Maintain radio interoperability with all agencies using the radio system.
- ❖ Design and maintain radio interoperability with agencies in adjoining counties to support mutual aid response.
- ❖ Comply with all mutual aid frequency allocations and radio system usage.
- ❖ Assure reliable system coverage without disruption/down time.
- ❖ Provide security at all tower sites.
- ❖ Assure adequate non-commercial power availability at tower sites.
- ❖ Comply with all FCC rules and regulations.
- ❖ Prepare expansion plans for future growth of the radio system.

- ❖ Maintain user groups to assure communication with all agencies.
- ❖ Prepare bid specification documents for maintenance contracts and user equipment and system upgrades.

Flagler County Board of County Commissioners
FY 2012-2013

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM-EMERGENCY SERVICES

GENERAL FUND

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 3816		FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	COMMENTS
	Revenues						
351.12-00	Fines for Automation	25,074	19,200	23,000	19,500	(3,500)	
	General Fund	368,306	384,901	388,192	397,447	9,255	
	TOTAL REVENUES	393,380	404,101	411,192	416,947	5,755	
	Expenses						
529.34-10	Other Contracted Services	4,571	0	0	10,000	10,000	Contract as necessary for emergency repairs
529.40-10	Travel Expenses	125	0	0	0	0	
41-10,41-20	Communications	2,166	13,670	11,260	1,260	(10,000)	
529.41-30	Postage Expense	26	11	0	0	0	
529.43-10	Utilities Expenses	23,429	23,768	27,720	27,720	0	
529.44-10	Rentals and Leases	133,566	137,561	141,951	147,693	5,742	Scheduled rent increase per agreement
529.45-10	General Liability Insurance	117	767	767	767	0	
529.45-20	Vehicle Insurance	874	267	268	281	13	
529.46-10	Bldging/Equip Repairs	149	0	450	450	0	
529.46-20	Vehicle Repair	952	268	300	300	0	
529.46-30	Maintenance Agreements	225,050	225,050	225,051	225,051	0	Per existing maintenance contracts
529.46-40	Small Tools & Equipment	901	1,313	45	45	0	
529.51-10	Office Supplies	50	0	0	0	0	
529.51-20	Data Processing Supplies	298	147	0	0	0	
529.52-10	Gas, Oil & Lubricants	1,037	1,255	3,380	3,380	0	
529.52-12	Other Operating Expenses	52	24	0	0	0	
529.52-20	Clothing & Wearing Apparel	17	0	0	0	0	
	Total Operating Expenses	393,380	404,101	411,192	416,947	5,755	

**Flagler County Board of County Commissioners
FY 2012-2013**

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM-EMERGENCY SERVICES/DEBT SERVICE

GENERAL FUND

Fund 001 Dept 3816	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
Revenues						
337.20-02 City of Bunnell (loan repayment)	64,082	67,115	0	0	0	Loan satisfied in 2010-11
337.20-03 City of Flagler Beach (loan repayment)	94,582	21,040	0	0	0	Loan satisfied in 2010-11
361.10-00 Interest-MMIA (for loans above)	11,627	4,172	0	0	0	
General Fund	957,899	894,518	842,163	842,526	363	
TOTAL REVENUES	1,128,190	986,845	842,163	842,526	363	
Expenses						
529.71-30 Principal on Loan	742,260	646,140	547,350	573,160	25,810	Purchase of 800 MHz Communication System
529.72-30 Interest on Loan	385,930	340,205	294,813	268,616	(26,197)	Maturity Date 10/01/2020-details in Debt Svc. Section
529.73-10 Other Debt Service Costs	0	500	0	750	750	GASB 53 annual report fee
TOTAL DEBT SERV. EXP.	1,128,190	986,845	842,163	842,526	363	
TOTAL FUND EXPENSES	1,521,570	1,390,946	1,253,355	1,259,473	6,118	Overall Expense Increase: 0.49%

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM EXPANSION RESERVES

GENERAL FUND

Fund 126	ACTUAL FY 09-10	ACTUAL FY 10-11	ANTICIPATED FY 11-12	ANTICIPATED FY 12-13	CHANGES +/-	COMMENTS
Revenues						
220.16-02 City of Palm Coast -800 MHz Escrow	300,000	0	300,000	300,000	0	
399.00-00 Cash Carry Forward	0	300,000	300,000	600,000	300,000	
TOTAL REVENUES	300,000	300,000	600,000	900,000	300,000	
Reserves						
587.98-50 800 MHz Future Expansion Reserves	300,000	300,000	600,000	900,000	300,000	
TOTAL RESERVES	300,000	300,000	600,000	900,000	300,000	

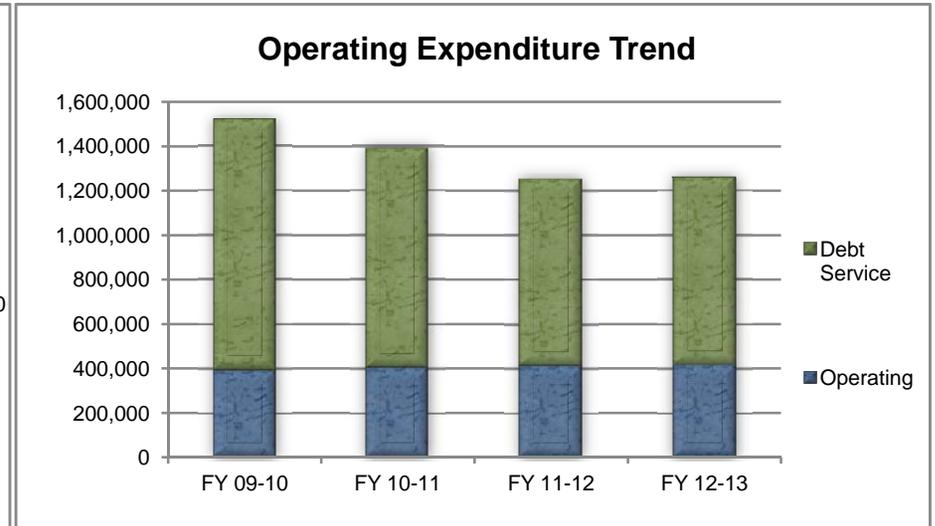
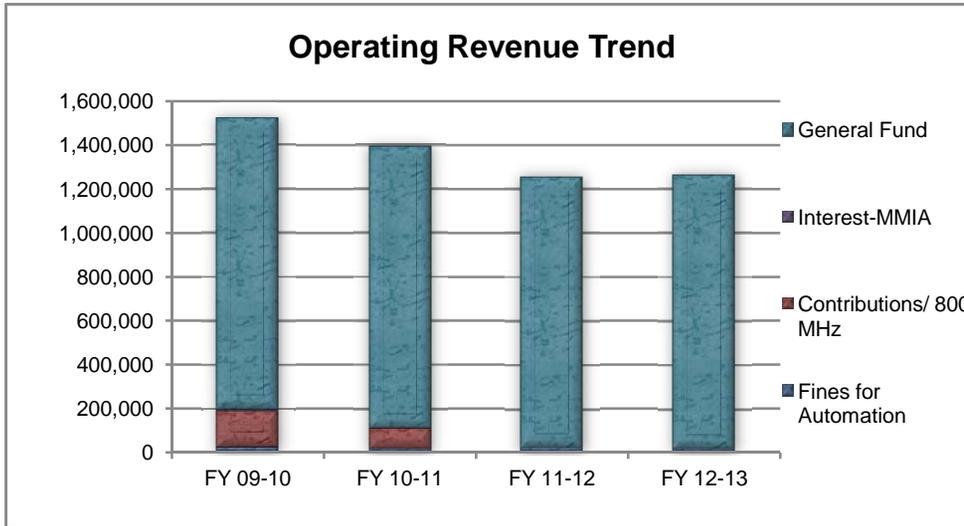
**Flagler County Board of County Commissioners
FY 2012-2013**

800 MHZ System - Amortization Schedule						
Fund:	001		Account #	001-3816-529		
Loan:		\$10,043,032				
Rate:		4.7325%				
Length:		15 Years				
Calculation Period						
FY	Date Due	Interest Payment	Total P&I	Principal	BY FISCAL YEAR Interest	TOTAL
2006	04/01/06	242,925	557,095	314,170	242,925	557,095
2007	10/01/06	231,508	546,568			
	04/01/07	224,053	555,133	646,140	455,562	1,101,702
2008	10/01/07	216,219	547,299			
	04/01/08	208,385	554,595	677,290	424,604	1,101,894
2009	10/01/08	200,193	546,403			
	04/01/09	192,001	554,231	708,440	392,193	1,100,633
2010	10/01/09	183,429	546,549			
	04/01/10	174,837	553,977	742,260	358,266	1,100,526
2011	10/01/10	165,866	545,006			
	04/01/11	156,894	423,894	646,140	322,760	968,900
2012	10/01/11	150,576	418,466			
	04/01/12	144,237	423,697	547,350	294,814	842,164
2013	10/01/12	137,625	417,975			
	04/01/13	130,991	423,801	573,160	268,616	841,776
2014	10/01/13	124,062	417,762			
	04/01/14	117,113	424,163	600,750	241,175	841,925
2015	10/01/14	109,847	416,897			
	04/01/15	102,581	423,871	628,340	212,428	840,768
2016	10/01/15	94,979	416,269			
	04/01/16	87,376	423,796	657,710	182,355	840,065
2017	10/01/16	79,416	415,836			
	04/01/17	71,455	423,895	688,860	150,871	839,731
2018	10/01/17	63,116	414,666			
	04/01/18	54,797	423,257	720,010	117,913	837,923
2019	10/01/18	46,078	414,538			
	04/01/19	37,360	423,620	754,720	83,438	838,158
2020	10/01/19	28,220	413,590			
	04/01/20	19,101	422,271	788,540	47,321	835,861
2021	10/01/20	9,561	413,621	404,060	9,561	413,621
TOTALS		3,804,802	13,902,742	10,097,940	3,804,802	13,902,742

**Flagler County Board of County Commissioners
FY 2012-2013**

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Agreements were made with the City of Bunnell and Flagler Beach in which the County loaned them the funds for their portion of the 800 MHz system. The agreements are as follows:

City of Bunnell -Original loan amount \$302,856 plus 4.732% interest satisfied April 2011.

City of Flagler Beach-Original loan amount \$463,219 plus 4.732% interest satisfied May 2011.

**Intergovernmental Radio Communications Program (Fines for Automation)
Section 318.21(9), Florida Statutes**

Civil penalties received by a county court that result from traffic infractions pursuant to the provisions of ch. 381, F.S., shall be distributed and paid monthly as directed by s. 318.21, F.S. From each moving traffic violation, the amount of \$12.50 must be used by the county to fund its participation in an intergovernmental radio communication program. If the county is not participating in a program, the revenues collected must be used to fund local law enforcement automation.

SUMMARY

Revenues

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Fines for Automation	25,074	19,200	23,000	19,500
Contributions/ 800 MHz	158,664	88,155	0	0
Interest-MMIA	11,627	4,172	0	0
General Fund	1,326,205	1,279,419	1,230,355	1,239,973
	1,521,570	1,390,946	1,253,355	1,259,473

Expenses

Operating	393,380	404,101	411,192	416,947
Debt Service	1,128,190	986,845	842,163	842,526
	1,521,570	1,390,946	1,253,355	1,259,473

Authorized Uses

The county must use the revenues to fund its participation in an intergovernmental radio communication program approved by the Department of Management Services. If the county is not participating, the revenues must be used to fund local law enforcement automation.

Flight Operations

The Flight Operations Division provides 12-hour immediate response and recovery public safety services for all of Flagler County. For the other 12 hours, on call staff is prepared to respond, if needed, for aerial support. This division has 2 employees that operate and maintain the FireFlight helicopter. FireFlight has three missions prioritized as wildfire mitigation as its first priority, medical transport as a second priority and law enforcement as its third priority. Flight Operations provides wildfire and structural fire support as directed by incident commanders. Flight Operations also provides E911 EMS helicopter transport for trauma patients and other medical emergencies. Flight Operations plans and participates with all local law enforcement agencies to provide aerial surveillance on request.

The highest priority for Flight Operations is to provide countywide aerial support efficiently and effectively when requested. Flight Operations is an imperative part of mitigation and response for containment of wildfires in Flagler County. Operational mandates for Flight Operations include directives from the Federal Aviation Authority, Department of Homeland Security, Department of Defense, Florida Division of Forestry, Florida Department of Transportation, Flagler County Airport Procedures, Flagler County Codes, and Florida Department of Law Enforcement.

Primary Functions:

- ❖ Survey Flagler County in its entirety for potential wildfires.
- ❖ Respond to all wildfires and provide a first response effort to extinguish.
- ❖ Maintain all transport requirements for aerial trauma transport.
- ❖ Provide air transport for medical patients
- ❖ Maintain the helicopter following federal requirements.
- ❖ Provide public education and training on FireFlight's capabilities.
- ❖ Train and exercise with all public safety agencies in Flagler County.
- ❖ Provide reconnaissance for law enforcement and Fire Rescue.
- ❖ Provide damage assessments after disaster events for Emergency Management.

**Flagler County Board of County Commissioners
FY 2012-2013**

FLIGHT OPERATIONS-EMERGENCY SERVICES

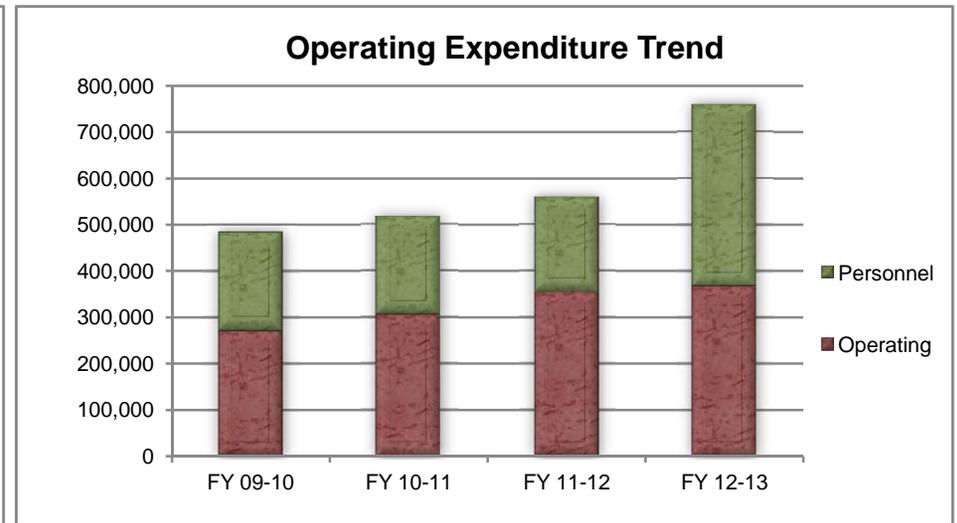
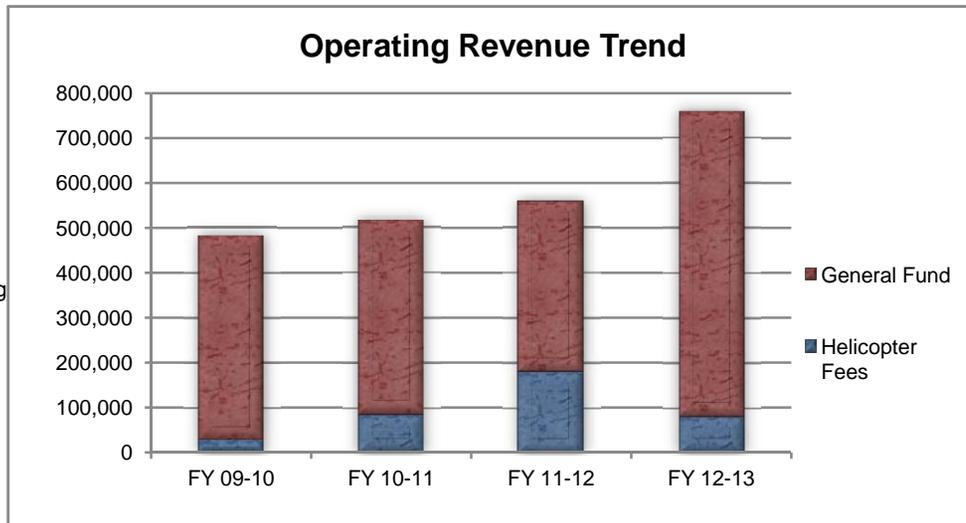
GENERAL FUND

Fund 001 Dept 3870	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
342.61-00	Helicopter Fees	27,398	84,930	180,000	80,000	(100,000)	
	General Fund	456,455	431,788	378,140	678,821	300,681	
	TOTAL REVENUES	483,853	516,718	558,140	758,821	200,681	
	Expenses						
522.10-12	Regular Salaries	149,976	150,388	142,729	178,411	35,682	Returning Pilot at higher rate & Severance/PL Payout
522.xx-xx	Employee Benefits	62,584	62,791	61,517	213,744	152,227	Back Retirement for Pilot & Severance/PL for Pilot leaving
	Total Personnel Expenses	212,560	213,179	204,246	392,155	187,909	
522-31-10	Professional Services	105	195	363	363	0	
522-34-10	Other Contracted Services	8,327	6,711	42,509	6,760	(35,749)	Removed PT Pilot expenses
40-10,55-01	Travel/Training	13,332	16,260	24,089	16,726	(7,363)	Removed PT Pilot expenses
41-10,41-20	Communications	2,526	5,282	5,576	5,816	240	
522-42-01	Postage Expense	1,900	464	952	952	0	
522-43-10	Utilities Expense	3,201	3,211	4,320	4,392	72	
522-44-10	Rentals & Leases	16,289	16,448	17,280	17,300	20	
522-45-20	Vehicle Insurance	411	267	268	281	13	
522-45-30	Property/Casualty Insurance	74,128	45,128	55,000	50,000	(5,000)	Based on Actuals
522-46-10	Building/Equipmt Repairs	586	681	500	500	0	
522-46-20	Vehicle Repair	65,670	38,865	55,000	120,740	65,740	Main Rotor Gearbox Overhaul
522-46-30	Maintenance Agreements	40,065	77,728	66,900	63,508	(3,392)	Removed PT Pilot expenses
522-46-40	Small Tools & Equipment	1,274	431	725	725	0	
522-47-10	Printing & Binding	0	2	0	0	0	
522.49-10	Other Current Charges	0	1	0	0	0	
522-51-10	Office Supplies	764	48	400	400	0	
522-51-11	Office Equip Under \$1,000	982	254	0	0	0	
522-51-20	Data Processing Supplies	0	71		0		
522-52-10	Gas, Oil & Lubricants	1,691	2,145	2,925	2,925	0	
522-52-12	Other Operating Expenses	451	724	300	300	0	
522-52-16	Aviation Oil & Jet Fuel	37,450	87,167	72,252	71,064	(1,188)	Removed PT Pilot expenses
522-52-20	Clothing & Wearing Apparel	668	1,123	2,235	1,550	(685)	Removed PT Pilot expenses
522-52-30	Data Processing Software	0	30	0	0	0	
522-54-10	Publications/Memberships	1,473	303	2,300	2,364	64	
	Total Operating Expenses	271,293	303,539	353,894	366,666	12,772	
	TOTAL EXPENSES	483,853	516,718	558,140	758,821	200,681	Overall Expense Increase: 35.96%

**Flagler County Board of County Commissioners
FY 2012-2013**

FLIGHT OPERATIONS-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.
 Helicopter Fees generated from emergency medical transports-\$4,700 flat rate plus \$75.00 per mile charged (one-way). Fee schedule updated May 2008.
 In February 2004, after receiving Air Carrier certification, Flight Operations began billing for helicopter transports of both trauma patients and interfacility transports.

SUMMARY

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Revenues				
Helicopter Fees	27,398	84,930	180,000	80,000
General Fund	456,455	431,788	378,140	678,821
	483,853	516,718	558,140	758,821

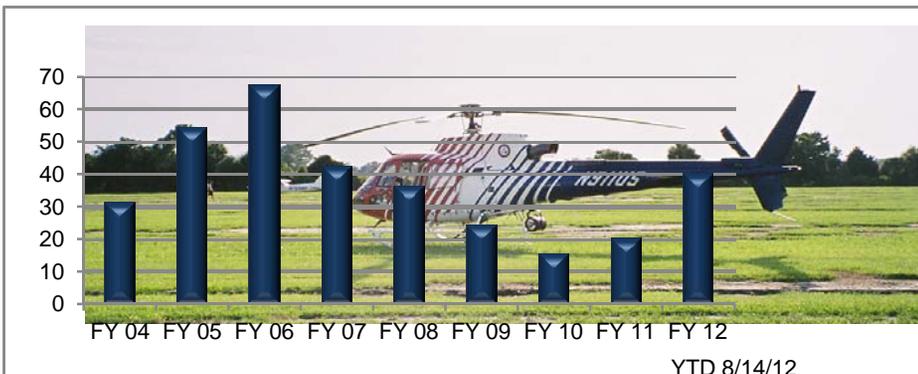
Expenses

Personnel	212,560	213,179	204,246	392,155
Operating	271,293	303,539	353,894	366,666
	483,853	516,718	558,140	758,821

Personnel Summary -Positions

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Chief Pilot	1.00	1.00	1.00	1.00
Flight Operations Chief	1.00	1.00	1.00	1.00
Total Positions	2.00	2.00	2.00	2.00

Flight Operations Transports



Fire/Rescue

The Fire/Rescue division provides a 24-hour response and recovery public safety services for all of Flagler County. As part of the overall Emergency Services countywide public safety effort, the highest priority as part of these services is to provide countywide fire and ambulance service efficiently and effectively when help is needed. Flagler County is the sole provider of ambulance services in the County. Additionally, members of the Fire Rescue staff hired after July of 2003 are required to be Firefighter Paramedics. Currently there are 76 employees who have this designation. Firefighter Paramedics have the knowledge to perform fire activities, vehicle extrication, confined space rescues, high and low angle rescues, Hazardous Material mitigation, ocean and flood water rescue and advanced medical procedures following established protocols approved by the County Medical Director and the Fire Chief.

This division has a total of 84 employees which includes paramedic support for Flight Operations. The Fire/Rescue Division staffs Station 41(Hammock) and 92 (Airport) with fire and EMS, Station 31 (Korona) with fire and EMS, Station 51 is a combination station with career and volunteers with EMS or fire, Palm Coast Stations 21 and 22 with County EMS, and Flagler Beach Station 11 with County EMS. Fire Rescue also manages 3 volunteer stations which have limited capabilities.

Operational mandates for Fire/Rescue include Florida Statutes Chapter 633, 401, Florida Administrative Code 69A, 64E, OSHA CFR 1910, NFPA Fire Codes, Flagler County Codes, and Presidential Directive #5. Agencies providing direct input into operations and responsibilities include Insurance Service Organization (ISO), Nuclear Regulatory Commission, Department of Homeland Security, Department of Defense, Florida Fire Marshall Office, Florida Department of Transportation, Occupational Safety and Health Administration, Florida Department of Health and Florida Fire Chief's Association.

Fire/Rescue Fleet

- ❖ 9 Fire Engines
- ❖ 10 Medical Transport Units
- ❖ 6 Woods Trucks
- ❖ 6 Attack Trucks
- ❖ 3 Water Tenders
- ❖ 10 Specialty and Staff Vehicles

Primary Functions

- ❖ Respond with appropriate equipment to all E911 and other emergency calls with professionalism, accuracy, good customer service, compassion, and expertise.
- ❖ Train, educate, and exercise staff and the general public on fire prevention and fire suppression.
- ❖ Provide wildfire mitigation public education each year.
- ❖ Provide in-house training opportunities for staff and volunteers with Flagler County and all municipalities.
- ❖ Assure that all EMS responses are following medical guidelines consistent with Florida pre-hospital nationwide protocols and Medical Director.
- ❖ Continue with public medical classes such as CPR and first aid, as Fire Rescue is a recognized American Heart Association training facility.
- ❖ Provide accurate building and construction plan review and building inspection following the Life Safety Code provisions and property fire lane access.
- ❖ Prepare for potential hazardous material releases.
- ❖ Maintain all fire/EMS equipment to assure operation during emergency events.

Fire/Rescue

- ❖ Team with all other county and municipal agencies for large scale community events that require Fire Rescue.
- ❖ Participate with Technical Rescue Team Response with the State of Florida as Fire Rescue is recognized for response and water rescue.
- ❖ Provide mutual aid to other jurisdictions through local and statewide agreements.

**Flagler County Board of County Commissioners
FY 2012-2013**

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND

Fund 001 Dept 3815	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	APPROVED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
342.60-00	Ambulance Fees	2,387,998	2,174,697	2,421,481	2,350,000	(71,481)	
335.21-00	Firefighters Supplement Comp	15,800	18,821	24,120	21,000	(3,120)	
349.06-00	Fire Inspection Review Fees	3,556	2,905	3,475	2,500	(975)	
342.20-01	Annual Fire Inspection	4,300	4,190	4,375	4,200	(175)	
366.01-05	CBE/ARRA Contributions	68,279	36,565	5,000	2,000	(3,000)	
399.xx-xx	CBE/ARRA Cash Carry Forward	0	0	15,726	0	(15,726)	
369.90-08	Miscellaneous-Emergency Services	6,898	3,007	800	800	0	
384.01-00	Loan Proceeds	0	0	0	123,000	123,000	Loan for MSA Self Contained Breathing Apparatus
	General Fund	5,049,630	6,267,056	5,500,586	5,710,624	210,038	
	TOTAL REVENUES	7,536,461	8,507,241	7,975,563	8,214,124	238,561	
	Expenses						
522.10-12	Regular Salaries	3,632,950	3,638,321	3,571,840	3,581,867	10,027	Increase due to Accountant instead of Acct Clerk
522.10-14	Sick & Relief/Holiday Overtime	286,752	569,479	391,559	391,155	(404)	Decrease due to new hires at a lower hrly rate
522.10-28	Scheduled Overtime	266,422	266,586	279,174	270,000	(9,174)	Decrease due to new hires at a lower hrly rate
522.10-15	Firefighters Supplemental	15,800	18,790	24,120	21,000	(3,120)	Reduction in number eligible
522.xx-xx	Employee Benefits	1,928,438	2,027,059	1,993,932	1,835,932	(158,000)	Change in Workers Comp and Retirement
	Total Personnel Expenses	6,130,362	6,520,235	6,260,625	6,099,954	(160,671)	
522.31-10	Professional Services	3,686	18,773	39,070	39,070	0	Includes contracted Medical Director
522.34-10	Other Contracted Services	14,430	18,234	11,710	11,710	0	
522.34-10	Medical Transport Billing Contract	163,228	191,133	147,000	147,000	0	Based on billing/collections
522.40-10	Travel Expense	20,369	12,856	18,910	16,000	(2,910)	
41-10,41-20	Communications	22,553	26,186	24,877	24,877	0	
522.42-01	Postage Expense	1,395	1,251	500	500	0	
522.43-10	Utilities Expense	29,104	30,518	37,759	33,000	(4,759)	
522.44-10	Rentals & Leases	2,797	3,368	3,790	3,790	0	
522.45-10	General Liability Insurance	0	4,819	4,819	3,961	(858)	Decrease due to insurance rate decrease
522.45-20	Vehicle Insurance	35,757	17,864	19,978	17,369	(2,609)	Decrease due to insurance rate decrease
522.46-10	Bldg/Equip Repairs	5,087	8,362	3,600	3,600	0	
522.46-20	Vehicle Repair	134,881	157,690	140,000	140,000	0	
522.46-30	Maintenance Agreements	35,556	41,493	46,117	48,162	2,045	Rate incrs & maint for grant purchased software
522.46-40	Small Tools & Equipment	41,001	27,285	62,576	32,576	(30,000)	New Minitor Pagers budgeted in FY12
522.47-10	Printing & Binding	637	2,392	2,000	2,000	0	
522.48-10	Promotional Activities	1,949	5,431	1,500	1,500	0	
522.49-10	Other Current Chgs	387	1,781	500	1,200	700	
522.49-15	Advertising	16	39	0	0	0	
522.49-18	Bank Lockbox Fees	14,117	9,680	7,000	3,000	(4,000)	
522.51-10	Office Supplies	3,704	4,632	5,300	4,500	(800)	
522.51-11	Office Equip Under \$1,000	1,290	1,873	1,442	1,800	358	

**Flagler County Board of County Commissioners
FY 2012-2013**

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND

Fund 001 Dept 3815	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	APPROVED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Expenses (Continued)						
522.51-20	Data Processing Supplies	5,575	229	566	0	(566)	
522.52-10	Gas, Oil & Lubricants	114,813	181,056	177,000	177,000	0	
522.52-12	Other Operating Expenses	25,182	43,828	20,075	20,075	0	
522.52-20	Clothing & Wearing Apparel	57,220	70,814	51,735	51,735	0	
522.52-30	Data Processing Software	1,275	1,958	300	300	0	
522.52-40	Ambulance Drugs	154,044	171,916	177,500	177,500	0	
522.54-10	Publications/Memberships	3,912	2,572	2,500	2,500	0	
522.54-20	Conference/Seminar Registration	820	335	450	450	0	
522.55-01	Training/Educational Cost	12,804	15,801	15,550	12,000	(3,550)	
522.55-02	CBE Training	76,395	28,449	20,726	2,000	(18,726)	
	Total Operating Expenses	983,984	1,102,618	1,044,850	979,175	(65,675)	
522.63-10	Equipment	311,984	789,244	566,000	1,030,955	464,955	See breakdown below*
	Total Capital Expenses	311,984	789,244	566,000	1,030,955	464,955	

***Capital Equipment Plan:**

MSA Self-Contained Breathing Apparatus (SCBA)	246,000	See \$123,000 loan offset in rev. acct 384.01-00
Pierce Impel Pumper	434,955	
FY12 rollover of Fire Tanker	350,000	
	<u><u>1,030,955</u></u>	

FIRE/RESCUE-EMERGENCY SERVICES DEBT SERVICE

GENERAL FUND

522.71-30	Principal on Loan for Equipment	91,740	79,860	67,650	70,840	3,190	Purchased 4 ambulances & 2 pumpers
522.72-30	Interest on Loan	18,391	15,284	36,438	33,200	(3,238)	Maturity date 10/01/2020 (SWAP)
	Total Debt Service Expenses	110,131	95,144	104,088	104,040	(48)	

TOTAL EXPENSES

<u><u>7,536,461</u></u>	<u><u>8,507,241</u></u>	<u><u>7,975,563</u></u>	<u><u>8,214,124</u></u>	<u><u>238,561</u></u>
-------------------------	-------------------------	-------------------------	-------------------------	-----------------------

Overall Expense Reduction:

2.99%

**Flagler County Board of County Commissioners
FY 2012-2013**

Fire/Rescue Equipment - Amortization Schedule								
Fund:	001	General Fund	Account #	001-3815-522				
Loan:	\$1,302,968							
Rate:	4.73%	PO# 11957 -	699,692 (2) Pierce Pumpers	Pierce Mfg.				
Length:	15 Years	PO# 11956	568,000 (4) Freightliner Ambulance	American LaFrance				
	Ambulances & Fire Trucks	PO# 12247	18,132 Misc Equip to stock trucks	Ten 8 Fire Equip				
		PO# 12296	6,390 Ferno Stretchers	TriAnim				
		PO# 12298	4,530 (3) Broslow/Hinkle Sys.	Armstrong Medical				
		PO# 12896	6,224 Lightbars/Strobes	DSS, Dana Safety				
			<u>1,302,968</u>					
Calculation Period								
FY	Date Due	Principal Payment	Interest Payment	Total P&I	BY FISCAL YEAR			
					Principal	Interest	TOTAL	
2006	4/1/2006	38,830	30,024	68,854	38,830	30,024	68,854	
2007	10/1/2006	38,940	28,613	67,553				
	4/1/2007	40,920	27,692	68,612	79,860	56,305	136,165	
2008	10/1/2007	40,920	26,724	67,644				
	4/1/2008	42,790	25,755	68,545	83,710	52,479	136,189	
2009	10/1/2008	42,790	24,743	67,533				
	4/1/2009	44,770	23,730	68,500	87,560	48,473	136,033	
2010	10/1/2009	44,880	22,671	67,551				
	4/1/2010	46,860	21,609	68,469	91,740	44,280	136,020	
2011	10/1/2010	46,860	20,500	67,360				
	4/1/2011	33,000	19,391	52,391	79,860	39,892	119,752	
2012	10/1/2011	33,110	18,611	51,721				
	4/1/2012	34,540	17,827	52,367	67,650	36,438	104,088	
2013	10/1/2012	34,650	17,010	51,660				
	4/1/2013	36,190	16,190	52,380	70,840	33,200	104,040	
2014	10/1/2013	36,300	15,334	51,634				
	4/1/2014	37,950	14,475	52,425	74,250	29,808	104,058	
2015	10/1/2014	37,950	13,577	51,527				
	4/1/2015	39,710	12,679	52,389	77,660	26,255	103,915	
2016	10/1/2015	39,710	11,739	51,449				
	4/1/2016	41,580	10,799	52,379	81,290	22,538	103,828	
2017	10/1/2016	41,580	9,815	51,395				
	4/1/2017	43,560	8,832	52,392	85,140	18,647	103,787	
2018	10/1/2017	43,450	7,801	51,251				
	4/1/2018	45,540	6,773	52,313	88,990	14,573	103,563	
2019	10/1/2018	45,540	5,695	51,235				
	4/1/2019	47,740	4,618	52,358	93,280	10,313	103,593	
2020	10/1/2019	47,630	3,488	51,118				
	4/1/2020	49,830	2,361	52,191	97,460	5,849	103,309	
2021	10/1/2020	49,940	1,182	51,122				
	TOTALS	1,248,060	470,256	1,718,316	1,248,060	470,256	1,718,316	

**Flagler County Board of County Commissioners
FY 2012-2013**

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND

	ACTUAL FY 09-10	ACTUAL FY 10-11	APPROVED FY 11-12	APPROVED FY 12-13	
Personnel Summary -Positions					
Medical Director	1.00	1.00	0.00	0.00	This position became contractual effective 5/1/11
Fire Rescue Division Chief	1.00	1.00	1.00	1.00	
Fire Rescue Operations Chief	1.00	1.00	1.00	1.00	
Accountant I	0.00	0.00	1.00	1.00	
Accounting Clerk	0.00	1.00	0.00	0.00	
Training Officer	1.00	1.00	1.00	1.00	
Fire Rescue Captain	3.00	3.00	3.00	3.00	
Fire Rescue Lieutenant	18.00	18.00	18.00	18.00	
Firefighter/Paramedic	53.00	57.00	57.00	57.00	
Chief Fire Prevention Inspector	1.00	1.00	1.00	1.00	
Total Positions	79.00	84.00	83.00	83.00	

Stations:

Station 11-Flagler Beach
 Station 21-Palm Coast (west)
 Station 22-Palm Coast (east)
 Station 51-Espanola (partially volunteer)
 Station 16-(Volusia County)
 Station 41-Hammock
 Station 92-Airport

Service Provided:

EMS Only
 EMS Only
 EMS Only
 Multi-Functional
 Fire/ALS-no transport
 Multi-Functional
 Multi-Functional

Volunteer Stations:

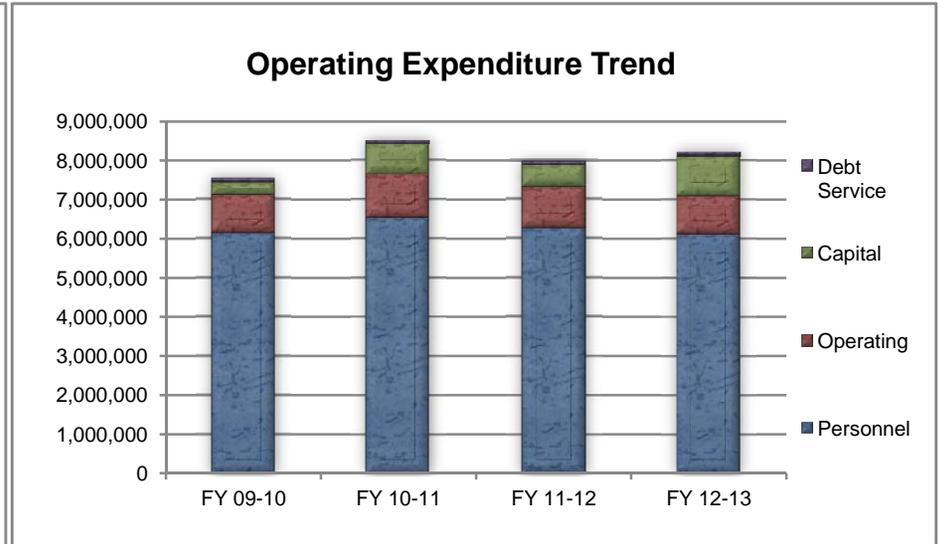
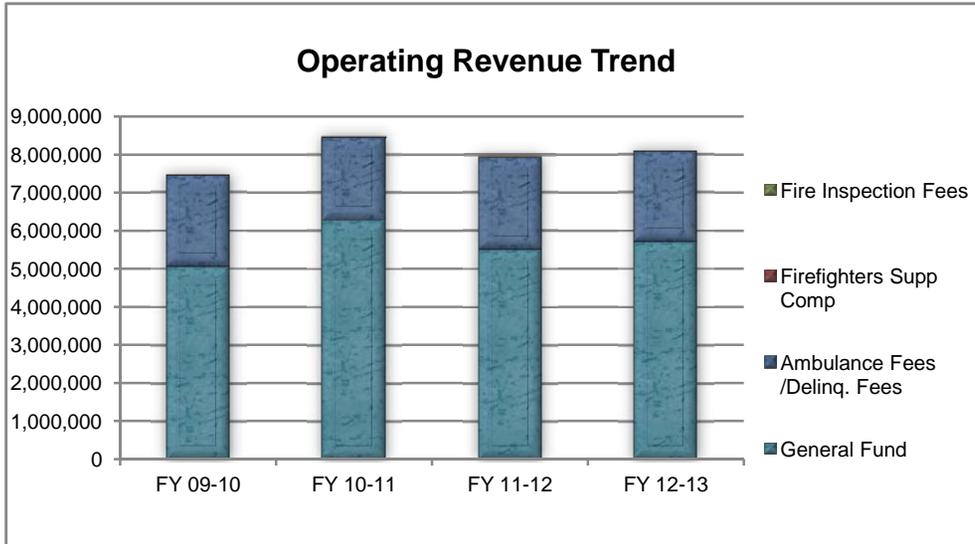
Station 71-St John's Park
 Station 81-Rima Ridge
 Station 31-Korona
 Station 51-Espanola

Fire Only
 Fire Only
 Fire Only
 Fire Only

**Flagler County Board of County Commissioners
FY 2012-2013**

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Ambulance Fees /Delinq. Fees	2,387,998	2,174,697	2,421,481	2,350,000
Firefighters Supp Comp	15,800	18,821	24,120	21,000
Fire Inspection Fees	7,856	7,095	7,850	6,700
Misc.-Emergency Services	6,898	3,007	800	800
CBE/ARRA Contributions	68,279	36,565	20,726	2,000
Loan Proceeds	0	0	0	123,000
General Fund	5,049,630	6,267,056	5,500,586	5,710,624

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
7,536,461	8,507,241	7,975,563	8,214,124	

Expenses

Personnel	6,130,362	6,520,235	6,260,625	6,099,954
Operating	983,984	1,102,618	1,044,850	979,175
Capital	311,984	789,244	566,000	1,030,955
Debt Service	110,131	95,144	104,088	104,040

7,536,461	8,507,241	7,975,563	8,214,124	
------------------	------------------	------------------	------------------	--

Flagler County Board of County Commissioners
FY 2012-2013

GRANTS-EMERGENCY SERVICES

GENERAL FUND

HAZ MAT FACILITIES GRANT

HazMat-The Hazardous Materials Planning Agreement is a recurring grant developed by Congress through the Superfund Amendment and Reauthorization Act (SARA Title III) which was passed after the Union Carbide Methyl Isocyanate disaster in Bhopal, India. Funding is provided based on reportable chemical facilities within each county. This grant is to provide funding for annual Emergency Management planning and inspections of facilities meeting the Right To Know Act criteria. The source of this funding is provided by fees charged to chemical companies by the federal government.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8026	Haz Mat Facilities Grant	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
Revenues							
334.24-01	Hazardous Materials Update	1,200	2,497	1,850	2,770	920	
	Sub Total Revenues	1,200	2,497	1,850	2,770	920	
Expenses							
525.41-10	Communications Recurring	1,200	0	0	0	0	
525.46-40	Small Tools & Equipment	0	0	1,850	2,770	920	
525.52-12	Other Operating Expenses	0	0	0		0	
	TOTAL EXPENSES	1,200	0	1,850	2,770	920	

EMS GRANT

EMS Grant-The Emergency Medical Services grant is provided by the State of Florida to provide funding for EMS projects that will enhance pre-hospital care. This grant is awarded annually at the beginning of the year after the adoption of the budget. The funding for this grant comes from traffic ticket surcharges and DUI (Driving Under the Influence) penalties. All Florida counties apply for projects and are awarded the grants based on Department of Health criteria. The amount of this grant varies from year to year and can be used for the purchase of equipment, training, education, and safety. Information shown for historical purposes.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8079	EMS Grant	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/(-)	
Revenues							
334.22-00	EMS C9818 & Following Years	13,648	7,374	15,000	15,000	0	
	TOTAL REVENUES	13,648	7,374	15,000	15,000	0	
Expenses							
526.46-40	Small Tools & Equipment	0	0	15,000	15,000	0	
526.46-30	Maintenance Agreements	1,485	0	0	0	0	
526.51-11	Office Equipt under \$1,000	2,640	0	0	0	0	
526.52-30	Data Processing Software	5,721	0	0	0	0	
526.64-10	Equipment	3,802	7,374	0	0	0	
	Total Operating Expenses	13,648	7,374	15,000	15,000	0	
	TOTAL EXPENSES	13,648	7,374	15,000	15,000	0	

**Flagler County Board of County Commissioners
FY 2012-2013**

GRANTS-EMERGENCY SERVICES

GENERAL FUND

HOMELAND SECURITY GRANT

The Homeland Security grant is a recurring grant resulting from Presidential Directive 5 which dictates funding for local public safety agencies. The Department of Homeland Security provides a different level of funding each year and every county is allowed to provide a planning or training grant application to obtain a portion of the funding. One important issue with this grant is that no equipment or capital items can be purchased. The funds must go to training, education, software, or travel. The funding for this grant comes from Congress allocations to the Department of Homeland Security. While this grant is scheduled to be issued every year, Congress can decline to fund the grant as there is no Act of Congress that dictates funding.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 8602	Homeland Security Grant	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+/-)	COMMENTS
	Revenues						
331.20-01	State Homeland Security	0	0	115,609	73,885	(41,724)	
	TOTAL REVENUES	0	0	115,609	73,885	(41,724)	
	Expenses						
525.10-12	Regular Salaries	0	0	43,996	43,996	0	Senior Special Projects Coordinator .80 FTE
525.10-14	Overtime	0	0	0	0	0	
525.10-21	Employee Benefits	0	0	13,011	12,395	(616)	
	Total Personnel Expenses	0	0	57,007	56,391	(616)	
525.34-10	Other Contracted Services	0	0	50,000	17,494	(32,506)	
525.46-40	Small Tools & Equipment	0	0	0	0	0	
525.51-10	Office Supplies	0	0	2,500	0	(2,500)	
525.51-11	Office Equipment	0	0	0	0	0	
525.52-12	Other Operating Expenses	0	0	6,102	0	(6,102)	
525.52-30	Data Processing Software	0	0	0	0	0	
525.54-21	Employee Education/Training	0	0	0	0	0	
525.64-10	Equipment	0	0	0	0	0	
	Total Operating Expenses	0	0	58,602	17,494	(41,108)	
	TOTAL EXPENSES	0	0	115,609	73,885	(41,724)	

**Flagler County Board of County Commissioners
FY 2012-2013**

GRANTS-EMERGENCY SERVICES

GENERAL FUND

CERT GRANT

The Community Emergency Response Team program grant is awarded to Flagler County by the Florida Department of Community Affairs to enhance and expand the existing Community Emergency Response Team program through training and equipment.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
Dept 8606	CERT Grant	FY 09-10	FY 10-11	FY 11-12	FY 12-13	+ / (-)	COMMENTS
Revenues							
331.20-03	Fed Homeland Security-CERT	0	0	0	3,500	3,500	
	TOTAL REVENUES	0	0	0	3,500	3,500	
Expenses							
525.46-40	Small Tools & Equipment	0	0	0	3,500	3,500	CERT Member Go Kits
	TOTAL EXPENSES	0	0	0	3,500	3,500	

Engineering

Engineer:

Ms. Faith Alkhatib
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4045

Engineering

Flagler County's Engineering Department provides professional and technical assistance on capital projects initiated by the Board of County Commissioners. The department also develops and recommends improvements to the County highway system as well as plans for long range projects and other capital improvements needed for the safety and welfare of the citizens of Flagler County.

The Engineers share the design and completion duties for capital projects and activities concerned with capital projects as well as other work performed within county rights-of-way associated with commercial developments and subdivisions.

Engineering also administers Florida Department of Environmental Protection (F.D.E.P.), Florida Inland Navigation District (F.I.N.D.), St. Johns River Water Management District (S.J.R.W.M.D.) Florida Department of Transportation (F.D.O.T.) and Department of Community Affairs (DCA) grant funds for projects such as road and drainage improvements, artificial reef, park development and beautification programs. Some projects require collaboration with municipalities (Beverly Beach, Bunnell, Flagler Beach, Marineland and Palm Coast) and local citizen groups such as Scenic A1A PRIDE, the organization that steers the efforts of Flagler County's celebrated National Scenic Byway and Florida Scenic Highway.

Although, grants help fund some capital improvement and transportation infrastructure projects, the Engineering Department plays an active role in negotiating and securing the best value for Flagler County citizens. The department's expertise is essential in developing bid specifications and contracts. After a contract has been executed, the Engineering Department is responsible for guaranteeing the terms of the contracts are fulfilled.

The Engineering Department's role is critical to the safety and welfare of citizens in Flagler County. In fact, the Florida Statutes (Section 336.03) require that County Engineer be licensed as a Professional Engineer. This standard ensures that the necessary infrastructure is provided at a quality level that conforms to the industry's most stringent standards.

Primary Functions

- ❖ Supervises capital projects from inception to completion including conceptual planning, design, permitting with state and federal agencies, and construction.
- ❖ Monitors safety and functional operation of the County's transportation infrastructure and public resources such as parks and community facilities.
- ❖ Develops bid specifications and performs contract administration to make certain that projects are completed within budget and on time.
- ❖ Work with FDOT in coordinating funding opportunities for the County's 5-year work program.
- ❖ Provides technical support to other County departments.

Current Projects

- ❖ Flagler Shore Protection Project – Flagler County is the Local Sponsor of a Hurricane and Storm Damage Reduction Feasibility Study currently under development by the US Army Corps of Engineers
- ❖ Sidewalk on U.S. 1 in Bunnell – Construction
- ❖ Varn Park Improvements - Design
- ❖ State Road 100 Sidewalks – Construction
- ❖ Malacompra Oceanfront Park Improvements and Connector Trail - Design
- ❖ Colbert Lane Trail Head (at Lehigh Rail Trail) - Construction

Engineering

Current Projects (Continued)

- ❖ Courthouse Renovations – repairs to the historic courthouse in Bunnell – Design & Construction
- ❖ Scenic Byways Project – Bing’s Landing Addition Improvements – Construction
- ❖ Beverly Beach Utility Improvements (Palm Coast Wastewater Interconnect/Pump Station) - Design
- ❖ CR 305 Widening & Resurfacing – Construction
- ❖ Old Kings Road Sidewalk-Design
- ❖ Old Kings Road Turn Lanes –Design
- ❖ John Anderson Highway Improvements – Design
- ❖ CR305 Box Culverts- Construction
- ❖ SR 100 Landscape –Design
- ❖ Roberts Road Sidewalk-Design
- ❖ Matanzas Woods / I-95 Interchange – Project Development and Environment (PD&E) Study
- ❖ Princess Place Bridge Replacement (over Styles Creek) - Design/Build
- ❖ Water Oak Road – Design

- ❖ Matanzas Woods Parkway Sidewalk-Design
- ❖ Turn Lanes on Old Kings Rd into Old Kings Elementary – Design
- ❖ River to Sea Enhancements – Design
- ❖ Bunnell Elementary Sidewalk- Design

Projects for the Upcoming Fiscal Year

- ❖ County Road 305 Bridge Replacement 734086 – Design Update
- ❖ Courthouse Renovations – repairs to the historic courthouse in Bunnell - construction
- ❖ Health Department – Parking Lot Expansion – Construction
- ❖ Matanzas Woods Parkway Sidewalk-Construction
- ❖ Old Kings Road Sidewalk-Construction
- ❖ Old Kings Road Turn Lanes –Construction
- ❖ John Anderson Highway Improvements – Construction
- ❖ SR 100 Landscape –Construction
- ❖ Bunnell Elementary Sidewalk- Construction
- ❖ Roberts Road Sidewalk – Construction

**Flagler County Board of County Commissioners
FY 2012-2013**

ENGINEERING

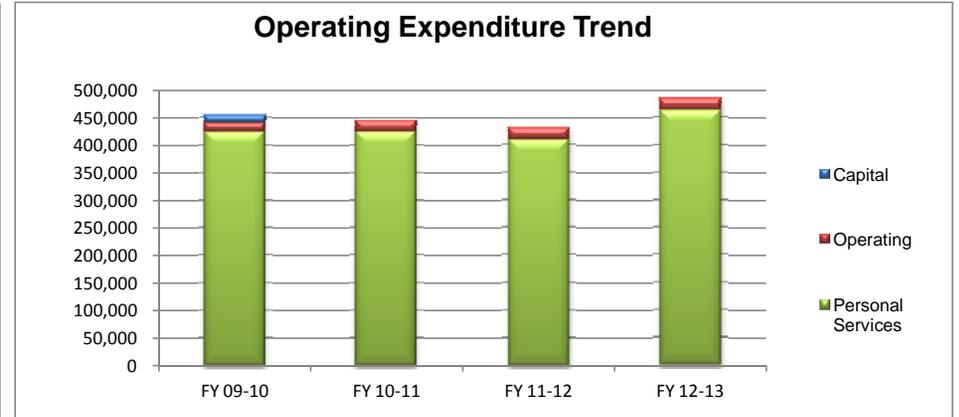
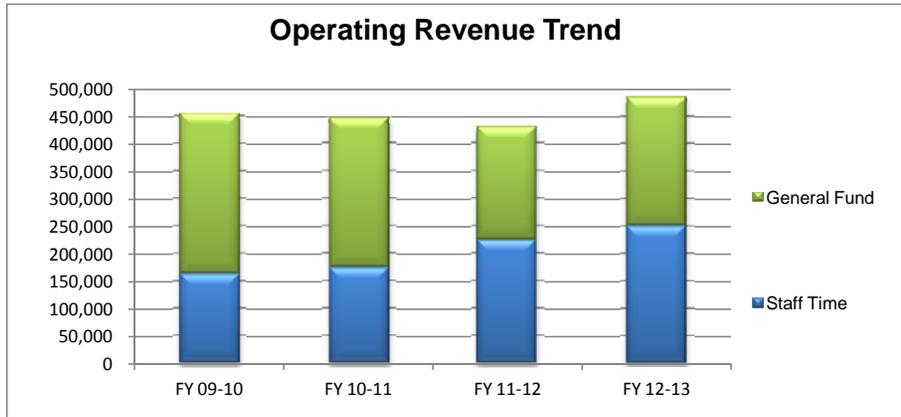
GENERAL FUND

Fund 001 Dept 0800	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
341.92-05	Staff Time	161,536	172,986	224,660	250,000	25,340	Increase due to Non-Ad Valorem funds generated by Proj Eng thru 5/31/13
381.00-00	General Fund	293,361	272,255	205,729	234,269	28,540	
	TOTAL REVENUES	454,897	445,241	430,389	484,269	53,880	
	Expenses						
541.10-12	Regular Salaries	323,661	324,569	314,621	360,027	45,406	FY12 added Project Engineer previously unfunded (FY13- 8 months funded by Engineering, 4 months funded by Fund 102 Cnty. Transp. Trust)
541.xx-xx	Employee Benefits	100,474	99,538	94,008	103,289	9,281	
	Total Personnel Expenses	424,135	424,107	408,629	463,316	54,687	
541.40-10	Travel Expenses	0	584	500	500	0	
541.41-10	Communications	2,682	1,969	2,647	3,000	353	
541.42-01	Postage Expense	444	346	400	400	0	
541.45-20	Vehicle Insurance	875	535	536	600	64	
541.46-10	Building/Equipment Repairs	0	1,791	400	400	0	
541.46-20	Vehicle Repair	138	2,264	750	750	0	
541.46-30	Maintenance Agreements	5,408	5,416	5,758	5,450	(308)	
541.46-40	Small Tools & Equipment	50	0	400	400	0	
541.47-10	Printing & Binding	179	144	295	295	0	
541.48-20	Advertising	120	121	300	300	0	
541.51-10	Office Supplies	1,377	3,449	2,750	2,930	180	
541.51-11	Office Equipment under \$1,000	1,254	876	1,574	1,574	0	
541.51-20	Data Processing Supplies	108	0	0	0	0	
541.52-10	Gas, Oil & Lubricants	1,391	1,153	2,250	1,154	(1,096)	
541.52-12	Other Operating Expenses	91	170	200	200	0	
541.52-30	Data Processing Software	0	489	0	0	0	
541.54-10	Publications/Memberships	366	87	500	500	0	
541.54-20	Conference/Seminar Registration	1,794	0	0	0	0	
541.55-01	Employee Education/Training	557	1,740	2,500	2,500	0	
	Total Operating Expenses	16,834	21,134	21,760	20,953	(807)	
541.64-10	Equipment	13,928	0	0	0	0	
	Total Capital Expenses	13,928	0	0	0	0	
	TOTAL EXPENSES	454,897	445,241	430,389	484,269	53,880	Overall Expense Increase: 12.52%

**Flagler County Board of County Commissioners
FY 2012-2013**

ENGINEERING

GENERAL FUND



As part of the FY 2010-11 budget, the Engineering Department was moved to the General Fund.

SUMMARY	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Revenues				
Staff Time	161,536	172,986	224,660	250,000
General Fund	293,361	272,255	205,729	234,269
	454,897	445,241	430,389	484,269
Expenses				
Personal Services	424,135	424,107	408,629	463,316
Operating	16,834	21,134	21,760	20,953
Capital	13,928	0	0	0
	454,897	445,241	430,389	484,269

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Personnel Summary-Positions				
County Engineer	1.00	1.00	1.00	1.00
Assistant County Engineer	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	2.00
Drafter/CAD Technician	1.00	1.00	1.00	1.00
Staff Assistant III	1.00	1.00	1.00	1.00
Total Positions	5.00	5.00	5.00	6.00

added 1 Project Engineer split funded with Public Works

**Flagler County Board of County Commissioners
FY 2012-2013**

NON-DEPARTMENTAL SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-
Revenues					
General Fund	4,191,705	3,415,962	4,064,597	4,160,777	96,180
Violation of Local Ordinances/Driver Ed TF	38,174	51,000	51,000	38,000	(13,000)
Gas Reimbursement-Outside Agencies	608,062	508,750	508,750	508,750	0
Capital Grants	0	0	1,003,750	1,007,227	3,477
Ad Valorem Taxes	1,024,575	923,200	868,697	907,320	38,623
Library Passport Revenue	0	0	0	20,000	20,000
Miscellaneous Revenue	0	0	0	20,000	20,000
Vessel Registration Fees	0	0	0	60,000	60,000
Cash Carry Forward	7,327,864	7,303,600	7,609,569	6,856,857	(752,712)
Interfund Transfer	0	425,694	0	0	0
Value Adjustment Board Filing Fees	650	0	2,700	0	(2,700)
Total Revenues	13,191,030	12,628,206	14,109,063	13,578,931	(530,132)
Expenses					
Value Adjustment Board	5,117	10,575	10,575	10,575	0
Medical Examiner	249,524	227,000	227,000	259,649	32,649
Interfund Transfers	761,888	425,695	110,482	122,208	11,726
Pooled Expenditures	2,366,672	2,717,771	2,517,596	2,539,072	21,476
Tax Increment Financing	1,024,575	923,200	868,697	907,320	38,623
Reserves	7,327,864	7,609,569	7,609,569	6,806,857	(802,712)
General Fund-Capital Projects	107,443	16,659	2,107,600	2,263,227	155,627
General Liability Insurance	577,644	657,544	657,544	670,023	12,479
Total Expenses	12,420,727	12,588,013	14,109,063	13,578,931	(530,132)
Revenues vs. Expenses	770,303	40,193	0	0	0

**Flagler County Board of County Commissioners
FY 2012-2013**

VALUE ADJUSTMENT BOARD

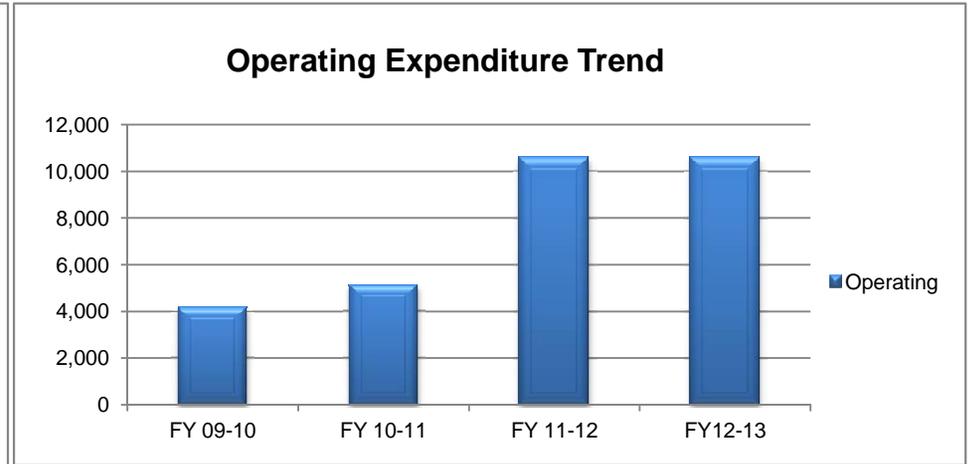
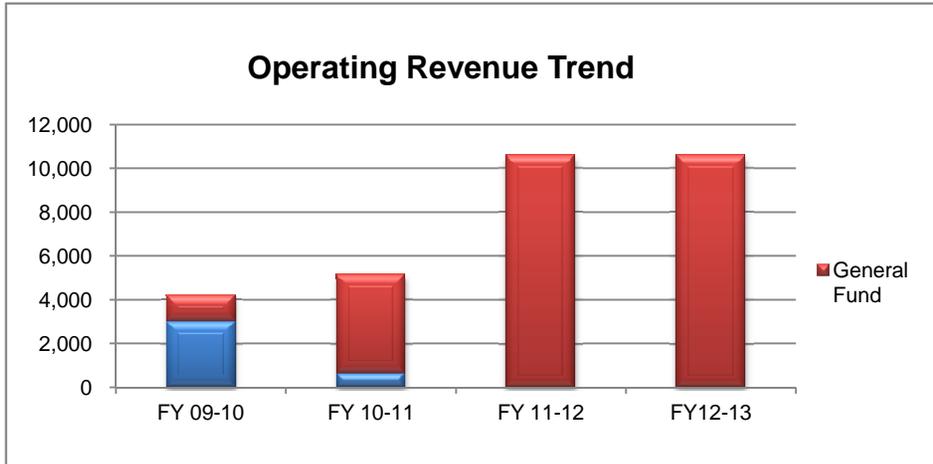
GENERAL FUND

Fund 001 Dept 0600	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +!(-)	COMMENTS
	Revenues						
341.91-00	Value Adjustment Board Filing Fees	2,980	650	0	0	0	
	General Fund	1,183	4,467	10,575	10,575	0	
	TOTAL REVENUES	4,163	5,117	10,575	10,575	0	
	Expenses						
513.31-10	Professional Services	4,025	5,052	10,000	10,000	0	Outside legal council for VAB
513.33-10	Court Reporting Services	0	0	0	0	0	
513.41-30	Postage Expense	15	7	75	75	0	
513.49-10	Other Current Charges	0	0	250	250	0	
513.49-15	Advertising	123	58	250	250	0	
	TOTAL EXPENSES	4,163	5,117	10,575	10,575	0	

**Flagler County Board of County Commissioners
FY 2012-2013**

VALUE ADJUSTMENT BOARD

GENERAL FUND



NOTE FOR GRAPH

Value Adjustment Board filing fees are collected to assist in supporting this expense.

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

DEPARTMENT SUMMARY

Based on Section 193.122, Florida Statutes, the Value Adjustment Board must certify that all requirements have been met after all hearings held as required by Section 194.032, Florida Statutes. The Value Adjustment Board ratifies that Real Property/Tangible Personal Property on the assessment roll meets all requirements of the Department of Revenue.

Based on Florida Statutes 196.194, the Property Appraiser maintains a list of all applicants who apply for exemption wholly and partially approved and those applicants who have their applications for exemption denied. Types of exemptions included: homestead \$25,000, widows, widowers, blind, disability, elder service connected, veterans preference, total and permanent disability.

Effective July 1, 2008, Chapter 2008-197 of Florida Law; the County Attorney may not represent the property appraiser, the tax collector, any taxing authority or any property owner in any administrative or judicial review of property taxes. Funds to cover expenses for outside counsel are included in the budget.

SUMMARY

Revenues

Value Adjustment Board Filing Fees
General Fund

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY12-13
Value Adjustment Board Filing Fees	2,980	650	0	0
General Fund	1,183	4,467	10,575	10,575
	4,163	5,117	10,575	10,575

Expenses

Operating

Operating	4,163	5,117	10,575	10,575
	4,163	5,117	10,575	10,575

**Flagler County Board of County Commissioners
FY 2012-2013**

MEDICAL EXAMINER

GENERAL FUND

Fund 001 Dept 2900	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	163,136	249,524	227,000	259,649	32,649	
	TOTAL REVENUES	163,136	249,524	227,000	259,649	32,649	
	Operating Expenses						
527.31-64	Medical Examiner Expense	137,821	212,218	181,979	211,578	29,599	
527.34-15	Medical Examiner Transport	25,315	17,285	25,000	25,000	0	Based upon historical actuals
	Total Operating Expenses	163,136	229,503	206,979	236,578	29,599	
527.81-02	Medical Examiner Building	0	20,021	20,021	23,071	3,050	
	Total Grant/Contribution	0	20,021	20,021	23,071	3,050	
	TOTAL EXPENSES	163,136	249,524	227,000	259,649	32,649	

The Medical Examiner is appointed by the Governor and contracts with the Board of County Commissioners to operate the morgue and fulfill the functions of this service based on the duties and responsibilities required within Chapter 406, Florida Statutes.

On September 19, 2011, an interlocal agreement For Fiscal Year 2011 and 2012 was entered into with St. Johns County, Putnam County, Flagler County and the Medical Examiner wherein the Medical Examiner agreed to perform all the duties and responsibilities required by Chapter 406, Florida Statutes, and any other laws, statutes or rules applicable to the Office of the Medical Examiner. The costs are split: St. Johns County 46.8%, Putnam County 29.6%, and Flagler County 23.6%.

SERVICE OBJECTIVES:

1. To protect the health and welfare of the citizens of Flagler County.
2. To determine if the cause of death was through means of foul play.
3. To determine if further investigation of circumstances surrounding death is required.

A new building for the Medical Examiner has been completed. A 30 year bond was issued by St John's County. Flagler County's building allowance is shown above.

**Flagler County Board of County Commissioners
FY 2012-2013**

POOLED EXPENDITURES

GENERAL FUND

Fund 001 Dept 4900	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	1,838,106	1,720,436	1,957,846	1,942,322	(15,524)	
354.11-00	Viol of Local Ordinances/Driver Ed TF	42,093	38,174	51,000	38,000	(13,000)	
341.21-00	Gas Reimbursement-Outside Agencies	445,826	608,062	508,750	508,750	0	
	Cash Carry Forward	0	0	0	50,000	50,000	Vehicle self-insurance from FY12
	TOTAL REVENUES	2,326,025	2,366,672	2,517,596	2,539,072	21,476	
	Expenses						
519.10-25	Unemployment Compensation Expense	74,413	62,707	50,000	40,000	(10,000)	
	Total Personnel Expenses	74,413	62,707	50,000	40,000	(10,000)	
511.34-10	Other Contracted Services	60,369	28,322	38,000	28,000	(10,000)	Temporary employees
513.31-10	Professional Services	4,470	0	5,000	5,000	0	
513.32-90	Annual Audit Service	149,000	158,074	148,000	146,000	(2,000)	Based on Year 2 of 3 Year Audit Agreement
513.47-10	Printing & Binding	618	0	3,000	1,500	(1,500)	
519.31-10	Professional Services	4,000	14,380	9,000	7,500	(1,500)	Investment Fees/Custodian Fee
519.34-10	Maintenance/Security	139,578	140,590	140,000	0	(140,000)	Courthouse Security to be paid by Fund 108
519.34-11	Computer Programming - H.T.E.	0	0	2,000	0	(2,000)	
519.34-90	Taxes & Assessments	1,035	835	51,000	20,000	(31,000)	Assessments for County owned tax certificates
41-10,41-20	Communications	15,214	16,638	23,008	23,000	(8)	EOC Internet & long distance for Clerk & Sheriff
519.43-10	Utilities Expense	254,305	252,338	300,000	260,000	(40,000)	Judicial Bldg & Energy Plant
519.46.20	Vehicle Repair	130	2	50,000	75,000	25,000	Start-up funding for vehicle self-insurance
519.49-12	Employee Educational Reimbursement	18,178	19,678	25,000	20,000	(5,000)	
519.49-15	Advertising	0	859	0	0	0	
519.49-18	Bank Analysis Fees	19,671	16,487	20,000	20,000	0	
519.51-11	Office Equipment	399	0	0	0	0	
519.52-10	Gas, Oil & Lubricants	445,826	598,832	508,750	600,000	91,250	Fuel purchases-outside agencies-offset by revenue
519.54-30	Membership in NEFRPC	38,363	38,363	38,363	38,363	0	
521.46-10	Building/Equipment Repairs	195	157	0	0	0	
522.34-13	Fire Prevention Activities	0	0	80,000	30,000	(50,000)	Control burn and other fire prevention activities
523.31-63	Medical Services-Prisoner	174,148	163,233	100,000	160,000	60,000	Inmate Medical based on current actuals
	Total Operating Expenses	1,325,499	1,448,788	1,541,121	1,434,363	(106,758)	

**Flagler County Board of County Commissioners
FY 2012-2013**

POOLED EXPENDITURES

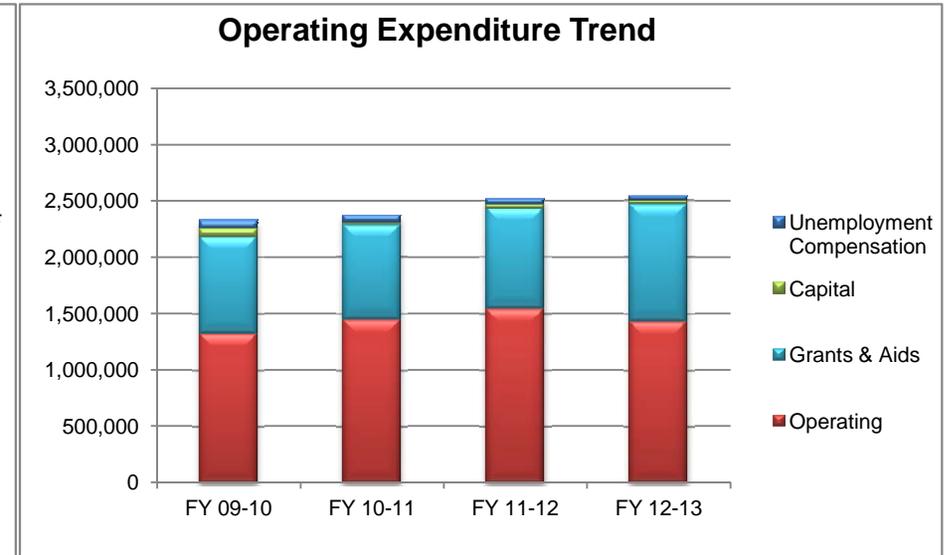
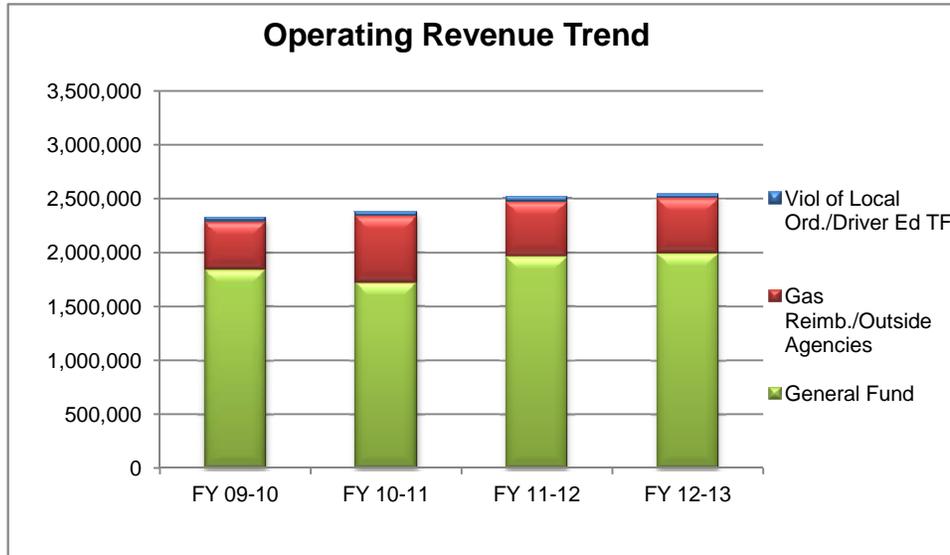
GENERAL FUND

Fund 001 Dept 4900	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Expenses (Continued)						
519-64.10	Capital Equipment	69,812	13,429	36,468	25,000	(11,468)	IT Computer Emergency Replacement Plan
	Total Capital	69,812	13,429	36,468	25,000	(11,468)	
522.81-15	Division of Forestry	18,472	18,472	18,473	18,473	0	
537.81-12	Soil & Water Conservation	610	299	2,415	750	(1,665)	
519.82-53	Other Entities	6,000	0	0	0	0	
519-82-19	Flagler Volunteer Services	20,000	20,000	20,000	15,000	(5,000)	RSVP - Social Services
562.81-10	Aid to Health Department	198,926	250,000	250,000	250,000	0	
562.83-79	Flagler Humane Society	143,352	141,702	155,340	155,340	0	
572.81-13	Aid to Flagler Beach-Lifeguard	68,777	47,940	65,000	65,000	0	
573.82-29	Aid to Council For Arts	0	0	4,000	0	(4,000)	
590.81-01	Aid/Contribution-School Board	28,677	53,110	51,000	38,000	(13,000)	Driver's Education Trust
689.81-03	Juvenile Justice - Detention	371,487	310,225	323,779	497,146	173,367	Dept of Juvenile Justice letter dated May 4, 2012
	Total Agency Funding	856,301	841,748	890,007	1,039,709	149,702	
	TOTAL EXPENSES	2,326,025	2,366,672	2,517,596	2,539,072	21,476	

**Flagler County Board of County Commissioners
FY 2012-2013**

POOLED EXPENDITURES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Gas reimbursement revenue is received from various governmental agencies utilizing Flagler County's fuel farm for the purchase of gas.

SUMMARY

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
Revenues				
General Fund	1,838,106	1,720,436	1,957,846	1,992,322
Viol of Local Ord./Driver Ed TF	42,093	38,174	51,000	38,000
Gas Reimb./Outside Agencies	445,826	608,062	508,750	508,750
	2,326,025	2,366,672	2,517,596	2,539,072
Expenses				
Unemployment Compensation	74,413	62,707	50,000	40,000
Operating	1,325,499	1,448,788	1,541,121	1,434,363
Capital	69,812	13,429	36,468	25,000
Grants & Aids	856,301	841,748	890,007	1,039,709
	2,326,025	2,366,672	2,517,596	2,539,072

**Flagler County Board of County Commissioners
FY 2012-2013**

INTERFUND TRANSFERS

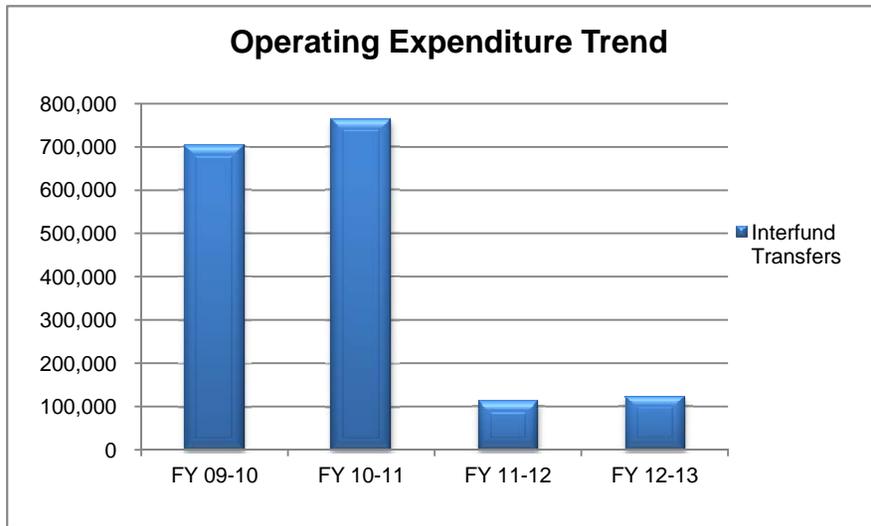
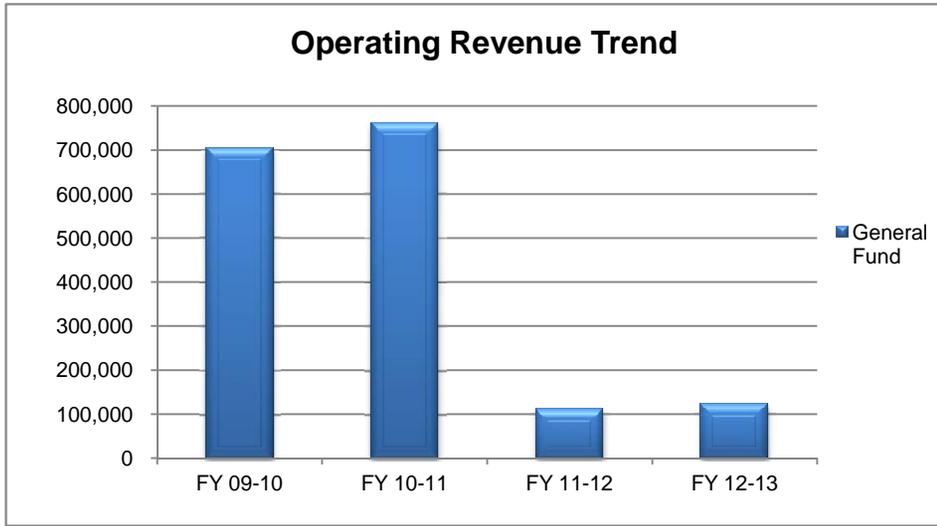
GENERAL FUND

Fund 001 Dept 4600	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	703,025	761,888	110,482	122,208	11,726	
	TOTAL REVENUES	703,025	761,888	110,482	122,208	11,726	
	Expenses						
581.91-10	Interfund Transfer (Capital Projects)	461,609	246,539	16,000	68,500	52,500	Fund 119 Bing's Boat Launch See Sec 7
581.91-10	Interfund Transfer (Municipal Services)	194,070	125,732	0	0	0	Fund 180
581.91-10	Subsidy for Teen Court Program	29,606	26,561	37,956	30,208	(7,748)	Fund 198
581.91-10	Subsidy for Legal Aid Fund	15,197	0	26,526	23,500	(3,026)	Fund 105
581.91-10	Interfund Transfer to Building Dept Fund	2,543	0	0	0	0	
581.91-10	Subsidy for Drug Court	0	0	30,000	0	(30,000)	
581.91-10		0	209,967	0	0	0	Fund 102
581.91-10		0	102,706	0	0	0	Fund 401
581.91-10		0	50,383	0	0	0	Fund 197 Court Innovations
	TOTAL EXPENSES	703,025	761,888	110,482	122,208	11,726	

**Flagler County Board of County Commissioners
FY 2012-2013**

INTERFUND TRANSFERS

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
General Fund	703,025	761,888	110,482	122,208
	703,025	761,888	110,482	122,208

Expenses

Interfund Transfers

Interfund Transfers	703,025	761,888	110,482	122,208
	703,025	761,888	110,482	122,208

Tax Increment Financing (TIF)/ Community Redevelopment Agencies (CRAs)

Community redevelopment agencies (CRA's) are created pursuant to Chapter 163, Florida Statutes, to address findings of slum or blight in a community. Examples of conditions that can support the creation of a Community Redevelopment Area include, but are not limited to: the presence of substandard or inadequate structures, a shortage of affordable housing, inadequate infrastructure, insufficient roadways, and inadequate parking. To document that the required conditions exist, the local government must survey the proposed redevelopment area and prepare a Finding of Necessity. If the Finding of Necessity determines that the required conditions exist, the local government may create a Community Redevelopment Area to provide the tools needed to foster and support redevelopment of the targeted area.

Under current law, non-charter counties have no say in the establishment, boundaries, expansion, or financing of the CRA. Municipalities can create a CRA with no input from the county while that county will be required to contribute to the CRA.

The funding mechanism to provide for redevelopment is called Tax Increment Financing (TIF). The TIF results from redirecting all growth in property tax revenues due to increased property values into a trust fund to be expended at the discretion of the CRA. Counties are required to contribute to TIF. School Boards and certain special districts are exempt from paying TIF to the CRA. Municipalities pay TIF if the CRA is within municipal boundaries. Counties and cities contribute to TIF based upon their relative millage rates. Taxing authorities, which contribute to the tax increment, continue to receive property tax revenues based on the base year value, but not on the increment value. The TIF payments are paid to the CRA trust fund by check from the County's general fund on or before December 31 each year, and without regard to whether or not the property tax revenue is actually collected by that date.

The tax increment revenues can be used immediately, saved for a particular project, or can be bonded to maximize the funds available. Any funds received from a tax increment financing area must be used for specific redevelopment purposes within the targeted area, and not for general government purposes.

There are currently 178 Community Redevelopment Areas in the State of Florida. The designation is used by Florida cities of all sizes, from Jacksonville and Tampa to Madison and Apalachicola. In Flagler County, a total of 5 CRAs have been created, and four are currently active (The Town of Beverly Beach dissolved their CRA during fiscal year 2006-07). CRAs created prior to 2002 can exist for up to sixty years. CRAs created after 2002 can exist for up to forty years.

Summary of CRAs

Municipality	Year Formed	Base Valuation	Incremental Valuation	Costs Contributed
Bunnell	2007	\$86,384,942	\$82,342,884	\$0
Flagler Beach	2002	\$24,154,210	\$70,081,673	\$187,448
Palm Coast	2004	\$40,091,077	\$189,312,848	\$ 609,032
Marineland	2000	\$5,213,466	\$ 21,162,503	\$65,094

**Flagler County Board of County Commissioners
FY 2012-2013**

TAX INCREMENT FINANCING

GENERAL FUND

Fund 001 Dept 4901	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
311-10-00	Ad Valorem Taxes	1,024,575	923,200	868,697	907,320	38,623	CRA value x millage rate
	TOTAL REVENUES	1,024,575	923,200	868,697	907,320	38,623	
	Expenses						
519.81-31	City of Flagler Beach CRA	161,570	104,152	64,088	50,801	(13,287)	
519.81-32	City of Palm Coast CRA	786,325	787,784	804,609	856,519	51,910	
519.81-26	Town of Marineland CRA	58,643	31,264	0	0	0	
519.81-33	City of Bunnell CRA	18,037	0	0	0	0	
	TOTAL CRA EXPENSES	1,024,575	923,200	868,697	907,320	38,623	

1. Flagler Beach CRA - Created 5/9/2002

Description	Amount
Current Year (2012) Taxable Value	\$ 31,707,178
Base Year (2001) Taxable Value	<u>24,154,210</u>
Tax Increment Value	\$ 7,552,968
	<u>x95%</u>
CRA Taxable Value Subject to Increment Payment	\$ 7,175,320
Multiplied by Approved FY 2013 County Millage Rate (Mills)	<u>7.0800</u>
Estimated FY 2013 TIF Payment	<u>\$ 50,801</u>

4. City of Bunnell CRA - Created FY 07/08

Description	Amount
Current Year (2012) Taxable Value	\$ 42,866,283
Base Year (2006) Taxable Value	<u>68,433,904</u>
Tax Increment Value	\$(25,567,621)
	<u>x95%</u>
CRA Taxable Value Subject to Increment Payment	\$ (24,289,240)
Multiplied by Approved FY 2013 County Millage Rate (Mills)	<u>7.0800</u>
Estimated FY 2013 TIF Payment	<u>\$ (171,968)</u>

2. City of Palm Coast CRA - Created 11/28/2000

Description	Amount
Current Year (2012) Taxable Value	\$167,435,544
Base Year (2003) Taxable Value	<u>40,091,077</u>
Tax Increment Value	\$127,344,467
	<u>x95%</u>
CRA Taxable Value Subject to Increment Payment	\$ 120,977,244
Multiplied by Approved FY 2013 County Millage Rate (Mills)	<u>7.0800</u>
Estimated FY 2013 TIF Payment	<u>\$ 856,519</u>

3. Town of Marineland CRA - Created 11/28/2000

Description	Amount
Current Year (2012) Taxable Value	\$ 3,495,000
Base Year (2002) Taxable Value	<u>5,213,466</u>
Tax Increment Value	\$(1,718,466)
	<u>x95%</u>
CRA Taxable Value Subject to Increment Payment	\$ (1,632,543)
Multiplied by Approved FY 2013 County Millage Rate (Mills)	<u>7.0800</u>
Estimated FY 2013 TIF Payment	<u>\$ (11,558)</u>

**Flagler County Board of County Commissioners
FY 2012-2013**

RESERVES

GENERAL FUND

Fund 001 Dept 5000	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
381.00-00	Interfund Transfer	600,000	0	0	0	0	Transfer from Health Insurance Fund
399.00-00	Cash Carry Forward	8,295,721	7,327,864	7,609,569	6,806,857	(802,712)	
	TOTAL REVENUES	8,895,721	7,327,864	7,609,569	6,806,857	(802,712)	
	Expenses						
587.98-10	Reserve for Contingency	300,000	300,000	343,268	250,000	(93,268)	To be allocated as needed at the Board's discretion
587.98-11	Reserves for Fund Balance Policy	7,167,485	5,680,007	5,842,709	4,000,000	(1,842,709)	F.C. Ordinance 2006-24 11/16/06
587.98-14	Reserve for Fuel	0	0	100,000	100,000	0	As needed to balance fluctuations in fuel costs
587.98-31	Emergency/Disaster Response	300,000	300,000	300,000	200,000	(100,000)	
587.98-41	Personnel Service Reserves	280,379	200,000	200,000	385,000	185,000	
587.98-50	River Club-1st Amendment-Land	16,959	16,959	16,959	16,959	0	DRI Fees
587.98-50	River Club-2nd Amendment	595	595	595	595	0	DRI Fees
587.98-50	Plantation Bay Amendment	9,661	9,661	9,661	9,661	0	DRI Fees
587.98-50	Matanzas Shore DRI Amendment	2,694	2,694	2,694	2,694	0	DRI Fees
587.98-50	Grand Haven DRI Amendment	677	677	677	677	0	DRI Fees
587.98-50	Bulow Plantation DRI	8,075	8,075	8,075	8,075	0	DRI Fees
587.98-50	Bay Drive Park	1,000	1,000	1,000	0	(1,000)	
587.98-50	Matanzas Shore	5,709	5,709	5,709	5,709	0	
587.98-50	Fire EMS Facility PC Plant	240,902	240,902	240,902	240,902	0	
587.98-50	Reserve-Fire Service Flagler Polo	12,320	12,320	12,320	12,320	0	
587.98-50	Harbor View	24,265	24,265	0	24,265	24,265	
587.98-57	Hunter's Ridge	0	0	0	1,000,000	1,000,000	
587.98-58	ITT DRI Settlement	0	0	0	300,000	300,000	
587.98-57	Future Costs-Jail Expansion	150,000	150,000	150,000	0	(150,000)	Appropriated in Capital Project for FY13
587.98-58	Reserves for Helicopter Replacement	375,000	375,000	375,000	250,000	(125,000)	
	TOTAL EXPENSES	8,895,721	7,327,864	7,609,569	6,806,857	(802,712)	

**Flagler County Board of County Commissioners
FY 2012-2013**

CAPITAL IMPROVEMENTS-GENERAL FUND

GENERAL FUND

Fund 001 Dept 6000/6010	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
Revenues - Minor Capital Projects							
341.95-01	Library Passport Revenue	0	0	60,000	20,000	(40,000)	Prj. #613555 Library Café & Teen Room
366.01-00	Friends of Washington Oaks Stage	0	0	20,000	20,000	0	Prj. #361551 Washington Oaks Stage
	General Fund Carry Over	0	0	73,000	149,655	76,655	
	General Fund	55,306	91,877	269,450	10,345	(259,105)	
	TOTAL REVENUES	55,306	91,877	422,450	200,000	(222,450)	
Expenses Minor Capital Project							
572.62-10	Carver Gym Improvements-Insulation	0	0	0	20,000	20,000	Prj. #180112
572.34-10	Clegg Property Demolition	0	0	20,000	10,000	(10,000)	Prj. #183048 FY13 project cost reduced
572.62-10	Espanola Comm. Center Pavilion Replacement	0	0	5,000	5,000	0	Prj. #190150
572.62-24	Island House - Reuse Design	0	0	25,000	20,000	(5,000)	Prj. #180558 FY13 project cost reduced
571.62-10	Library-Café & Teen Room Improvements	0	0	40,000	40,000	0	Prj. #613555-\$20K fund by Passport Revenue
572.34-10	Parks Software	0	0	35,000	25,000	(10,000)	Prj. #150984 FY13 project cost reduced
572.62-24	Princess Place Bathhouse Stabilization, Repair	0	0	15,000	15,000	0	Prj. #310291
572.62-24	Princess Place Large Pavilion	0	0	25,000	25,000	0	Prj. #310150
522.63-10	Sheriff's Qualification Range	0	0	10,000	10,000	0	Prj. #644359
572.63-10	Washington Oaks Stage	0	0	30,000	30,000	0	Prj. #361551 \$20K fund by Friends of W.Oaks
Completed Projects							
572.63-33	Herschel King Playground Equipment	9,000	0	0	0	0	Prj. #230160
572.63-10	Holden House Bldg. Improvements	14,538	8,734	0	0	0	Prj. #090112
572.63-33	Wadsworth Pk. Improvements	27,718	0	0	0	0	Prj. #360160, #360351
572.62-10	Espanola Comm. Center Flooring	0	0	10,000	0	(10,000)	Prj. #190136
572.63-17	Hammock Comm. Center Court Resurfacing	4,050	0	7,000	0	(7,000)	Prj. #205051
562.31-10	Health Dept. Parking Lot	0	2,538	23,000	0	(23,000)	Prj. #640550 defunded
572.62-24	Legacy House Repair @ Princess Place	0	0	6,250	0	(6,250)	Prj. #311554
572.31-10	Parks Signage Replacement Phase 1	0	0	30,000	0	(30,000)	Prj. #306700 defunded
572.63-10	Princess Place Wooden Bridge Replacement	0	0	10,000	0	(10,000)	Prj. #310084
572.63-33	Wadsworth Pk Brdwlk/Dock Rep	0	0	15,000	0	(15,000)	Prj. #360142
571.62-10	Library Expansion-Design	0	0	40,000	0	(40,000)	Prj. #613558 defunded
571.62-10	Library Gazebo Replacement	0	0	40,000	0	(40,000)	Prj. #613145 defunded
571.63-10	Library Walkway/Path Lighting Replacement	0	0	11,200	0	(11,200)	Prj. #613120 received grant to fund in FY12
572.63-11	Playground Equipment - Bing's Landing	0	0	25,000	0	(25,000)	Prj. #308036
	Total Exp. Minor Capital Projects	55,306	11,272	422,450	200,000	(222,450)	

**Flagler County Board of County Commissioners
FY 2012-2013**

CAPITAL IMPROVEMENTS-GENERAL FUND

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
Dept 6000/6010/8XXX							
Revenues Major Capital Projects							
331.73-08	FDOT Design/Construction Grant-Colbert Lane	0	0	530,000	425,907	(104,093)	Prj. #445575
381.00-00	Tourist Development Council-Barn Restoration	0	0	150,000	150,000	0	Prj. #310039 Fund 109
381.00-00	Tourist Development Council-Eyes on Navigation	0	0	0	32,210	32,210	Prj. #TBD
334.95-00	Nat'l Scenic Byways Grant-River to Sea	0	0	200,000	200,000	0	Prj. #325700
334.27-00	FIND Grant -Bing's Seawall Repair	0	0	43,750	0	(43,750)	Prj. #170996
334.95-00	FIND-Bing's Restroom, Dock Replacement	0	0	0	106,900	106,900	Prj. #170290
334.95-00	FIND-Eyes on Navigation	0	0	0	32,210	32,210	Prj. #TBD
331.74-01	FL Fish & Wildlife-Artificial Reef	0	0	0	60,000	60,000	Prj. #TBD
329.02-01	Vessel Registration Fees	0	0	0	60,000	60,000	Prj. #170290
	General Fund	478,647	148,242	445,750	625,542	179,792	
	General Fund (carryover)	0	109,958	315,650	370,458	54,808	
	TOTAL REVENUES	478,647	258,200	1,685,150	2,063,227	378,077	
Expenses Major Capital Projects							
572.63-44	Artificial Reef	0	0	0	85,000	85,000	Prj. #TBD FL Fish & Wildlife grant
572.63-10	Betty Steflik Preserve Boardwalk Replacement	0	0	50,000	50,000	0	Prj. #165142
572.63-10	Bing's Landing Restroom, Dock Replacement	0	0	0	213,800	213,800	Prj. #170290 FIND grant and Vessel Regis.
572.63-10	Colbert Lane Trail Head Design/Construction	0	0	530,000	425,907	(104,093)	Prj. #445575 FY11 budgeted in Fund 310
519.63-10	Undesignated Drainage Retrofit Projects	0	0	159,608	75,000	(84,608)	Prj. #999999
572.62-10	Eyes on Navigation	0	0	0	64,420	64,420	Prj. #TBD FIND grant and TDC 109
519.64-10	Facilities Heating & A/C Replacement	0	0	70,000	57,500	(12,500)	Prj. #630125 FY11 budgeted in Fund 310
519.62-10	Facilities Roof Replacement	0	0	105,000	97,500	(7,500)	Prj. #630570 FY11 budgeted in Fund 310
519.62-20	Facilities - Paint Library (FY13 Ext, FY14 Int.)	0	0	60,000	30,000	(30,000)	Prj. #613455 Exterior reduced to \$30,000
519.63-10	Jail Expansion Design	0	0	0	500,000	500,000	Prj. #TBD Jail Expansion
572.62-24	Princess PP Barn Restoration	0	0	204,000	204,000	0	Prj. #310039 (project total reduced FY11)
572.63-10	River to Sea Enhancements	0	0	240,000	194,500	(45,500)	Prj. #325700
572.63-33	Wadsworth Park Restroom Replacement	0	0	68,000	65,600	(2,400)	Prj. #360290
Completed Projects							
572.62-10	Bing's Landing Restroom Replacement	0	0	59,000	0	(59,000)	Prj. #170290/FY13 Funds transferred to ESL
572.34-10	Bing's Landing Seawall Repair	0	0	87,500	0	(87,500)	Prj. #170996
572.63-11	Bing's Landing Dock Repair	22,139	0	0	0	0	Prj. #170143
572.31-10	Lehigh Rail/Trail Seg. I & II Mitigation	0	5,387	0	0	0	Prj. #481140 moved to Fund 112
572.62-24	Princess Place Island House Deck	29,998	0	0	0	0	Prj. #310180
519.63-XX	Old Courthouse Restoration	371,204	126,748	52,042	0	(52,042)	Prj. #605566
	Total Exp. Major Capital Projects	52,137	5,387	1,685,150	2,063,227	293,077	
	TOTAL CAPITAL PROJECT EXPENSES	107,443	16,659	2,107,600	2,263,227	155,627	

**Flagler County Board of County Commissioners
FY 2012-2013**

GENERAL LIABILITY/INSURANCE

GENERAL FUND

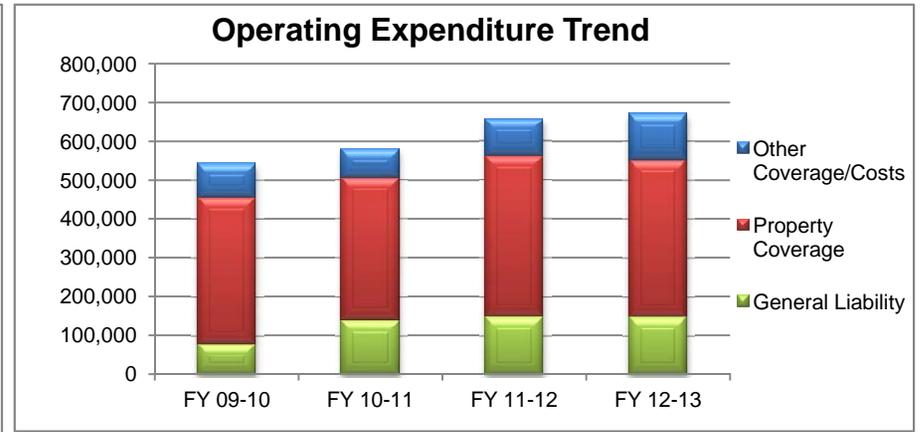
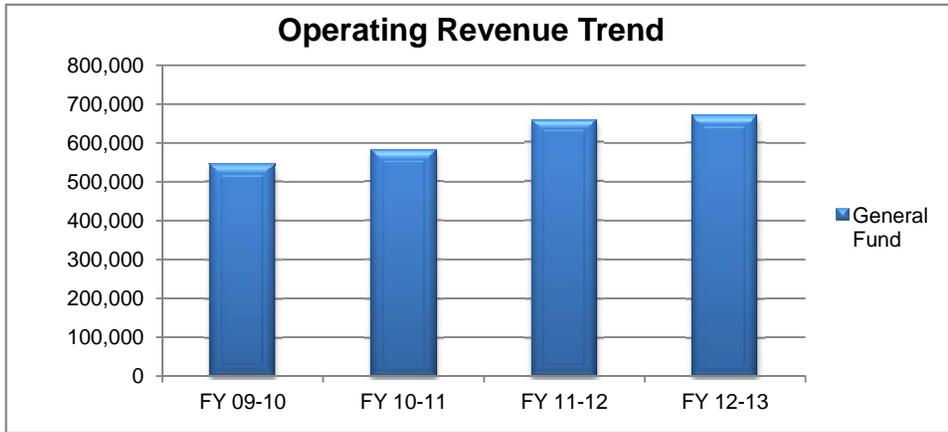
Fund 001 Dept 7000	DESCRIPTION	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	543,568	580,359	657,544	670,023	12,479	
	TOTAL REVENUES	543,568	580,359	657,544	670,023	12,479	
	Expenses						
519.34-10	Professional Services	1,568	429	2,000	2,000	0	Outside Legal Services Liability/Employment
519.45-10	General Liability Insurance	80,019	138,740	147,535	147,535	0	
519.45-11	Workers Comp Claims Exp	45,272	34,325	45,000	45,000	0	
519.45-30	Property/Casualty Insurance	375,348	366,549	414,069	403,604	(10,465)	
519.45-51	Public Officials Liability Insurance	30,112	28,117	35,101	60,647	25,546	Public Officials Crime Coverage and Liability
519.45-60	Oher Insurance & Bonds	1,765	2,715	0	2,700	2,700	
519.45-70	Law Enforcement AD & D	9,484	9,484	13,839	8,537	(5,302)	Statutory Death Benefit
	TOTAL EXPENSES	543,568	580,359	657,544	670,023	12,479	

The County has liability insurance covering property and inland marine coverage, general liability coverage, public officials liability coverage and automobile coverage. These coverage's are renewed annually.

**Flagler County Board of County Commissioners
FY 2012-2013**

GENERAL LIABILITY/INSURANCE

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes.

Flagler County is fully insured for Property Liability through (PGIT) Preferred Governmental Insurance Trust. The coverage for all buildings and contents is \$119,899,869. This coverage includes all equipment and buildings, recreational facilities, fire stations, community centers, communications equipment, electronic data processing equipment, for the Board of County Commissioners, the Property Appraiser, Tax Collector, Supervisor of Elections, Sheriff and the Clerk of Court.

SUMMARY

Revenues

General Fund

	ACTUAL FY 09-10	ACTUAL FY 10-11	BUDGETED FY 11-12	APPROVED FY 12-13
General Fund	543,568	580,359	657,544	670,023
	543,568	580,359	657,544	670,023

Expenses

General Liability
Property Coverage
Other Coverage/Costs

General Liability	80,019	138,740	147,535	147,535
Property Coverage	375,348	366,549	414,069	403,604
Other Coverage/Costs	86,436	72,355	95,940	118,884
	541,803	577,644	657,544	670,023