

**Flagler County Board of County Commissioners
FY 2011-2012**

APPROPRIATION SUMMARY-GENERAL FUND- BOCC

DEPARTMENT	BUDGET		% CHANGE	POSITIONS		DEPARTMENT	BUDGET		% CHANGE	POSITIONS	
	FY 11	FY 12		FY 11	FY 12		FY 11	FY 12		FY 11	FY 12
Board of County Commissioners	412,015	444,949	7.4%	5.00	5.00	Emergency Services:					
County Administration						Emergency Services-Admin	298,215	263,225	-13.3%	1.75	1.25
Administration	638,793	621,595	-2.8%	6.00	6.20	Emergency Management	501,528	500,384	-0.2%	3.50	3.50
Land Management	83,575	134,103	37.7%	1.00	2.00	Emergency Communications	1,383,923	1,253,355	-10.4%	0.00	0.00
Economic Development	880,000	747,500	-17.7%	0.00	2.00	Emergency Flight Operations	503,111	558,140	9.9%	2.00	2.00
County Attorney	552,268	559,315	1.3%	4.00	4.00	Fire/Rescue	8,276,724	7,975,563	-3.8%	84.00	83.00
Financial Services						Emergency Services Grants	49,813	132,459	62.4%	0.00	0.80
Budget	470,994	442,678	-6.4%	6.00	6.00	*Engineering	430,389	430,389	0.0%	5.00	5.00
Purchasing	243,058	250,601	3.0%	4.00	4.00	Non Departmental:					
Information Technology	510,669	497,922	-2.6%	5.00	5.00	Pooled Expenditures	2,717,771	2,517,596	-8.0%	0.00	0.00
Community Services:						Interfund Transfers	425,694	110,482	-285.3%	0.00	0.00
Human Resources	240,957	225,190	-7.0%	3.00	3.00	Tax Increment Financing	904,566	868,697	-4.1%	0.00	0.00
Extension Service	258,755	255,487	-1.3%	5.00	5.00	Gen'l Fund Capital Projects	904,077	2,107,600	57.1%	0.00	0.00
Social Services	3,060,127	3,219,003	4.9%	15.75	15.75	Medical Examiner	198,469	227,000	12.6%	0.00	0.00
Veterans Services	124,014	116,701	-6.3%	2.00	2.00	Reserves	7,303,599	7,609,569	4.0%	0.00	0.00
Library Services - Main & Bunnell	1,236,144	994,726	-24.3%	17.70	16.20	Value Adjustment Board	10,575	10,575	0.0%	0.00	0.00
General Services:						Property Insurance	688,985	657,544	-4.8%	0.00	0.00
General Services-Administration	331,942	286,203	-16.0%	5.00	4.50	Total BCC General Fund	40,140,663	40,096,906	-0.1%	246.70	251.08
Fleet Management	389,488	378,589	-2.9%	6.00	6.00						
Facilities Management	1,910,984	1,913,946	0.2%	23.00	25.00						
Government Services Building*	718,856	676,960	-6.2%	0.00	0.00						
Public Transportation*	1,784,245	1,477,637	-20.7%	23.50	26.38						
Recreation Facilities	1,311,492	1,316,746	0.4%	12.50	13.50						
Princess Place Preserve	143,207	151,819	5.7%	3.00	3.00						
Bull Creek	71,087	70,658	-0.6%	1.00	1.00						
Recreation Services/Carver Gym	90,000	92,000	2.2%	2.00	0.00						
Parks Grants	80,554	0	0.0%	0.00	0.00						



APPROVED BUDGET FY 2011-2012

**Flagler County Board of County Commissioners
FY 2011-2012**

ADMINISTRATIVE-SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	PROPOSED FY 11-12	CHANGES +/-
Revenues					
General Fund	1,832,916	1,825,043	2,566,651	2,507,462	(59,189)
Total Revenues	1,832,916	1,825,043	2,566,651	2,507,462	(59,189)
Expenses					
Board of County Commissioners	486,222	399,354	412,015	444,949	32,934
Administration	677,544	680,545	638,793	621,595	(17,198)
Land Management	0	0	83,575	134,103	50,528
County Attorney	512,500	525,144	552,268	559,315	7,047
Economic Development	156,650	220,000	880,000	747,500	(132,500)
Total Expenses	1,832,916	1,825,043	2,566,651	2,507,462	(59,189)
Revenues vs. Expenses	0	0	0	0	0

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	PROPOSED FY 11-12	CHANGES +/-
Personnel Summary -Positions					
Board of County Commissioners	5.00	5.00	5.00	5.00	0.00
Administration	6.00	6.00	6.00	6.20	0.20
Land Management	0.00	1.00	1.00	2.00	1.00
County Attorney	4.00	4.00	4.00	4.00	0.00
Total Positions	15.00	16.00	16.00	17.20	1.20

Board of County Commissioners

Flagler County was founded on April 28, 1917 from portions of St. Johns County to the north and Volusia County to the south. The County was named after Henry Morrison Flagler who was a founder with John D. Rockefeller of the Standard Oil Company. Mr. Flagler was a railroad developer and is credited with a good deal of the development of the eastern part of Florida where he brought his railroad, hotels and the tourist industry.

From its inception Flagler County has been a Non-Charter County governed by Five (5) County Commissioners who are elected by the County at-large and each serves a four-year term, with the terms being staggered. Each Commissioner represents one (1) of five (5) districts.

Flagler County's Board of County Commissioners is the legislative branch of County government. Individual Commissioners are both lawmaking officers and fiscal representatives of the County. The County Administrator and County Attorney are appointed by the Commissioners to oversee daily operations, personnel and legal matters. Additionally, multiple services of the Board of County Commissioners are provided by administrative departments and divisions under the direction of the County Administrator.

Acting in good faith and within their statutory authority, the Commissioners have wide discretion.

The Board of County Commissioners Chairman is elected by the Board members on a yearly basis and presides over all meetings, signs all legal documents, and appoints Commissioners to various committees. The Chairman is the official representative of the Board and retains a vote on all items and issues.

The Commissioners appoint citizens to more than 30 different committees. Vacancies on these advisory boards are posted as the terms are fulfilled. Those interested in serving go through an application and selection process.

The Board meets the first Monday of each month at 9:00 AM and third Monday at 5:00 PM. In addition, the Board meets in work sessions

whenever necessary to discuss matters of general importance. Video and written minutes are recorded for all Commission meetings, work sessions and public hearings, and made a part of the official public record.

Primary Functions

- ❖ Elected to a Four (4) Year Term through at-large voting selection.
- ❖ Represents One (1) of Five (5) Districts in Flagler County.
- ❖ Presides over all County Commission Meetings, Workshops and all other Commission related activities.
- ❖ Approves or disapproves proposed Laws for the Unincorporated Portion of Flagler County.
- ❖ Oversees and authorizes all Fiscal matters for the County, including the yearly County budget.
- ❖ Represents the County on various State and Local Committees and Advisory Boards.
- ❖ Considers and Approves all appointments to Flagler County Advisory Boards and Committees.
- ❖ Attends various civic and political meetings within the County and State.
- ❖ Meets with citizens and other jurisdictional officials regularly in order to coordinate County-wide projects and activities.
- ❖ Attends meetings and conferences as representative of Flagler County.
- ❖ Prepares Strategic Plans for the County's future.
- ❖ Meets regularly with the County Administrator and Staff.

**Flagler County Board of County Commissioners
FY 2011-2012**

BOARD OF COUNTY COMMISSIONERS

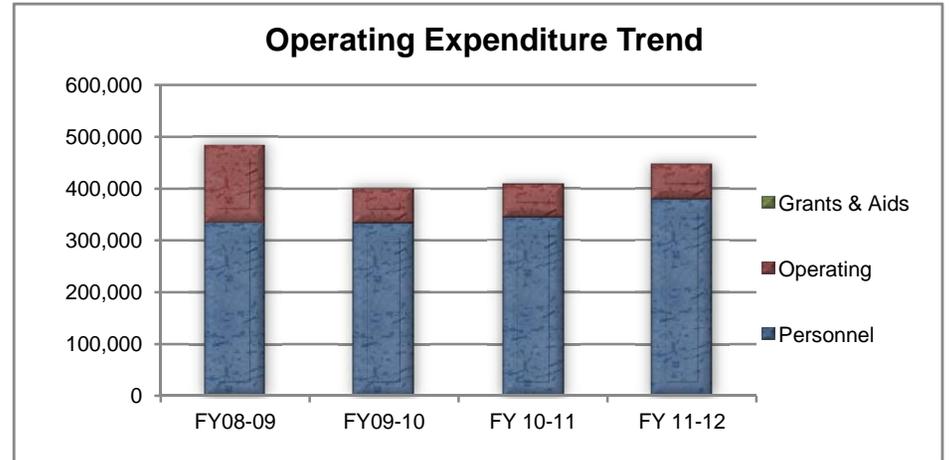
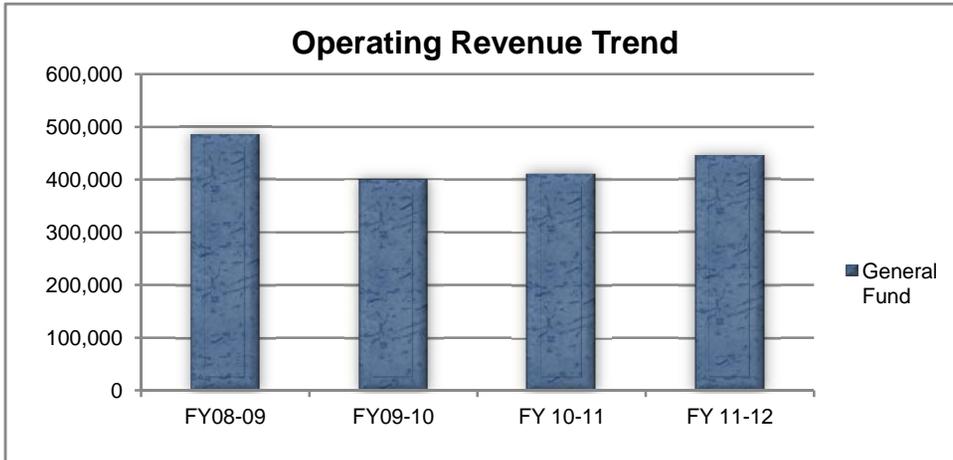
GENERAL FUND

Fund 001 Dept 0100	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	486,222	399,354	412,015	444,949	32,934	
	TOTAL REVENUES	486,222	399,354	412,015	444,949	32,934	
	Expenses						
511.10-11	Salaries	237,690	240,080	237,690	239,930	2,240	Dictated by Chapter 145.031 F.S.
511.xx-xx	Employee Benefits	95,357	91,874	105,959	139,299	33,340	
	Total Personnel Expenses	333,047	331,954	343,649	379,229	35,580	
511.31-10	Professional Services	118,621	36,000	40,000	40,000	-	County Lobbyist
40-10,54-20	Travel/Conference	10,631	10,466	4,066	9,440	5,374	Additional Commissioners Attending Training
511-41-10	Communications	1,365	1,208	300	300	0	
511.42-01	Postage Expense	2,526	2,568	2,500	2,500	0	
511.47-10	Printing & Binding	148	508	300	300	0	
511.49-10	Other Current Charges	1,423	1,435	2,200	600	(1,600)	
511.49-15	Advertising	1,310	1,911	1,100	700	(400)	
511.51-10	Office Supplies	2,467	2,021	3,000	2,500	(500)	
511.51-11	Office Equipment under \$1,000	436	452	0	0	0	
511.52-10	Gas, Oil & Lubricants	0	10	0	0	0	
511.51-20	Data Processing Supplies	100	0	0	0	0	
511.52-12	Other Operating Expenses	1,158	409	1,000	1,000	-	
511.54-10	Publications/Memberships	10,991	10,412	8,900	8,380	(520)	
	Total Operating Expenses	151,176	67,400	63,366	65,720	2,354	
511-64-10	Equipment	1,999	0	5,000	0	(5,000)	Capital Tech. - 1/3 share of new copier
	Total Capital Expenses	1,999	0	5,000	0	(5,000)	
	TOTAL EXPENSES	486,222	399,354	412,015	444,949	32,934	Overall Expense Increase: 7.99%

**Flagler County Board of County Commissioners
FY 2011-2012**

BOARD OF COUNTY COMMISSIONERS

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY 10-11	APPROVED FY 11-12
General Fund	486,222	399,354	412,015	444,949
	486,222	399,354	412,015	444,949

Expenses

Personnel
Operating
Grants & Aids
Capital

Personnel	333,047	331,954	343,649	379,229
Operating	151,176	67,400	63,366	65,720
Grants & Aids	0	0	0	0
Capital	1,999	0	5,000	0
	486,222	399,354	412,015	444,949

Personnel Summary-Positions

County Commissioners

Total Positions

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY 10-11	APPROVED FY 11-12
County Commissioners	5.00	5.00	5.00	5.00
Total Positions	5.00	5.00	5.00	5.00

County Administration

County Administration is headed by the County Administrator who serves as Flagler County's chief administrative officer and serves at the pleasure of the Board of County Commissioners. The County Administrator implements and administers policies and programs established by the Board of County Commissioners in accordance with Chapter 125 of the Florida Statutes and County Ordinances.

County Administration oversees all day-to-day County operations and the development and management of the County's annual operating and capital improvement budgets.

County Administration is also responsible for the supervision and management of Department Directors, and for ensuring that all agreements, leases and other contractual obligations of the Commission are properly performed.

County Administration directs County operations and acts as a liaison between County staff and the County Commission. The County Administrator develops and recommends alternative solutions to County programs to meet health, safety, and welfare issues for Board consideration.

County Administration staff provides support to the County Administrator, Board of County Commissioners, other County staff, and the Constitutional Officers, as well as the citizens of Flagler County. The department's duties include agenda preparation, special project administration, public communications, and coordination and scheduling of all Board of Commissioner workshops and meetings.

Staff duties also include travel arrangements for Board of County Commissioners, mailroom coordination for all County offices, receipt and fulfillment of public information requests and press releases, answering all incoming calls and routing to the proper department, setup for Board meetings, and assistance with research on topics related to County policy and/or procedures.

Primary Functions

- ❖ Administer and carry out the directives and policies of the Board of County Commissioners and enforce all orders, resolutions, ordinances, and regulations of the Board to assure that they are faithfully executed.
- ❖ Meet regularly with members of the Board of County Commissioners to assist with response to inquiries and special projects by citizens of the County.
- ❖ Prepare and submit to the Board for its consideration and adoption an annual operating budget, a capital budget, and a capital program.
- ❖ Act as a clearing house for citizen inquiries; providing a written or electronic response as appropriate.
- ❖ Provide an annual report to the board on the state of the County, the work of the previous year, and any recommendations as to actions or programs the administrator deems necessary for the improvement of the County and the welfare of its residents.
- ❖ Select, employ, and supervise all personnel and fill all vacancies, positions, or employment under the jurisdiction of the Board. The employment of all department heads requires confirmation by the Board of County Commissioners.
- ❖ Attend all meetings of the Board with the authority to participate in the discussion of any matter. Prepare background information for the Board on each item to be discussed, including the financial consequences and staff needs.
- ❖ Prepare press releases to the local media for all County sponsored special events, milestones and accomplishments.

**Flagler County Board of County Commissioners
FY 2011-2012**

ADMINISTRATION

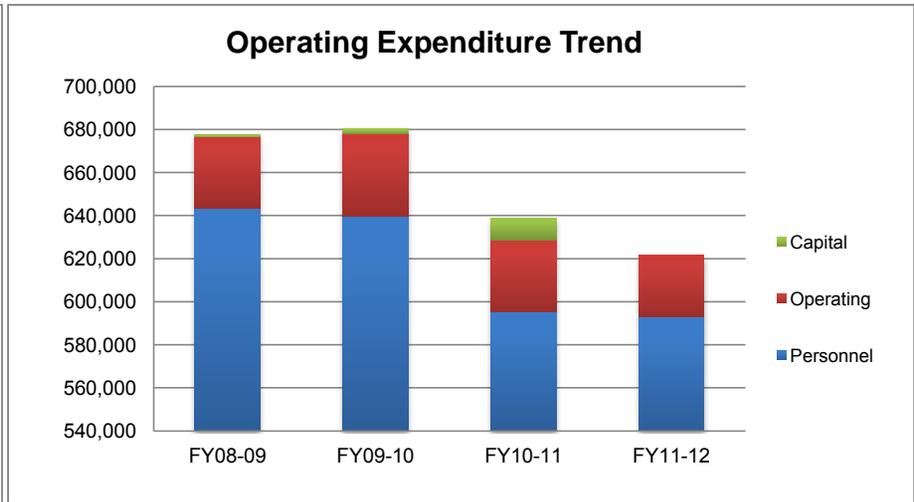
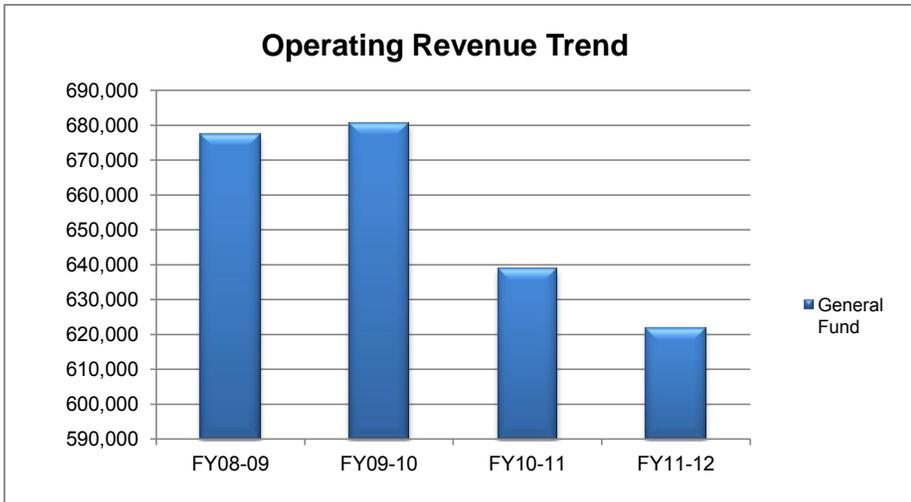
GENERAL FUND

Fund 001 Dept 0200	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	677,544	680,545	638,793	621,595	(17,198)	
	TOTAL REVENUES	677,544	680,545	638,793	621,595	(17,198)	
	Expenses						
10-11,10-12	Salaries	497,855	489,113	451,921	453,101	1,180	
512.xx-xx	Employee Benefits	145,449	150,362	143,487	140,082	(3,405)	
	Total Personnel Expenses	643,304	639,475	595,408	593,183	(2,225)	
512.34-10	Other Contracted Services	0	3,571	0	0	0	
40-10,54-20	Travel/Training	7,144	6,415	10,200	9,000	(1,200)	
41-10,41-20	Communications	3,464	3,268	3,450	3,716	266	
512.42-01	Postage Expense	2,428	801	950	950	0	
512.44-10	Rentals & Leases	7,850	6,510	8,000	4,506	(3,494)	Reduction due to New Hassler Mailing Machine
512.46-20	Vehicle Repair	0	39	0	0	0	
512.46-30	Maintenance Agreements	3,574	3,574	3,115	3,000	(115)	Admin and BOCC Copier Maintenance
512.46-40	Small Tools & Equipment	216	0	100	100	0	
512.47-10	Printing & Binding	0	2,502	100	75	(25)	Census Committee
512.48-10	Promotional Activities	0	3,765	0	0	0	
512.49-15	Advertising	2,207	1,499	0	0	0	
512.51-10	Office Supplies	1,000	740	1,900	1,700	(200)	
512.51-11	Office Equipment under \$1,000	260	452	200	200	0	
512.51-20	Data Processing Supplies	111	65	0	100	100	
512.52-10	Gas Oil & Lubricants	58	24	0	0	0	
512.52-12	Other Operating Expenses	1,025	849	1,400	1,200	(200)	
512.53-30	Data Processing Software	606	72	0	0	0	
512.54-10	Publications/Memberships	3,210	4,337	3,970	3,865	(105)	
	Total Operating Expenses	33,153	38,483	33,385	28,412	(4,973)	
512.64-10	Equipment	1,087	2,587	10,000	0	(10,000)	Capital Tech. - 2/3 share of new copier
	Total Capital Expenses	1,087	2,587	10,000	0	(10,000)	
	TOTAL EXPENSES	677,544	680,545	638,793	621,595	(17,198)	Overall Expense Reduction: -2.69%

**Flagler County Board of County Commissioners
FY 2011-2012**

ADMINISTRATION

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
General Fund	677,544	680,545	638,793	621,595
	677,544	680,545	638,793	621,595

Expenses

Personnel
Operating
Capital

Personnel	643,304	639,475	595,408	593,183
Operating	33,153	38,483	33,385	28,412
Capital	1,087	2,587	10,000	0
	677,544	680,545	638,793	621,595

Personnel Summary - Positions

County Administrator
Deputy County Administrator
Executive Assistant
Executive Assistant to CA
Special Projects/Grants Coordinator
Senior Spec Projects/Grants Coord.
Communications Manager

Total Positions

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
County Administrator	1.00	1.00	1.00	1.00
Deputy County Administrator	1.00	1.00	1.00	1.00
Executive Assistant	1.00	1.00	1.00	1.00
Executive Assistant to CA	1.00	1.00	1.00	1.00
Special Projects/Grants Coordinator	1.00	1.00	1.00	1.00
Senior Spec Projects/Grants Coord.	0.00	0.00	0.00	0.20
Communications Manager	1.00	1.00	1.00	1.00
Total Positions	6.00	6.00	6.00	6.20

Land Management

The Land Management Department is responsible for numerous activities associated with natural resource stewardship of internal and external projects.

Internal stewardship projects include the coordination with local, state, and federal agencies regarding county environmental issues, long range park planning, and natural resource maintenance, restoration, or enhancement projects.

Internal collateral duties include general project management and the oversight of the county's Environmentally Sensitive Lands Acquisition program.

External stewardship projects include the review of development proposals for compliance with natural resource portions of the land development code and general public outreach.

Primary Functions

- ❖ Act as county liaison for the Environmentally Sensitive Lands (ESL) Committee.
- ❖ Prepare and submit to the ESL Committee all requests from the public for county purchase of lands within the guidance of the ESL Program.
- ❖ Coordinate all Commission-approved ESL purchases on in the aspects of property appraisals, closing, etc.

County Attorney

The County Attorney's office is a four-person professional staff consisting of two attorneys and two paralegals. The office provides a high volume of legal advice and legal representation to the Flagler County Board of County Commissioners, County Administrator, County departments, and appointed County boards, councils and committees. The department is available to all County Constitutional Officers for assistance when requested.

The office provides a proactive role in all legal issues presented for consideration by the Board of County Commissioners, such as ordinances, resolutions, contracts, bidding, and interlocal agreements to ensure County compliance with all federal and state regulations, as well as to provide the fullest legal protection for Flagler County. The office represents the County in court proceedings, both as plaintiff and defendant, to ensure aggressive prosecution or defense of the County's legal rights.

The County Attorney's Office works closely with the Board of County Commissioners and County Administration to ensure efficient and cost-effective County government. The County Attorney's Office is committed to the protection of the public's interest through all legal documents and procedures of the County.

Primary Functions

- ❖ Review agenda items for the County Commission.
- ❖ Prepare contracts and leases.
- ❖ Prepare ordinances and resolutions.
- ❖ Represent the County in court cases.
- ❖ Represent the County in land transactions.
- ❖ Attend County Commission meetings.
- ❖ Attend County advisory committee meetings as needed.

**Flagler County Board of County Commissioners
FY 2011-2012**

COUNTY ATTORNEY

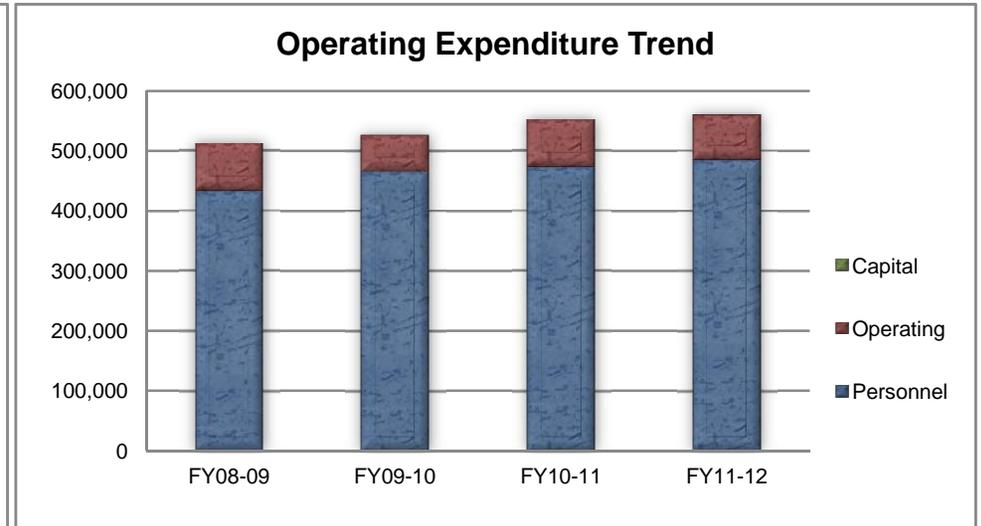
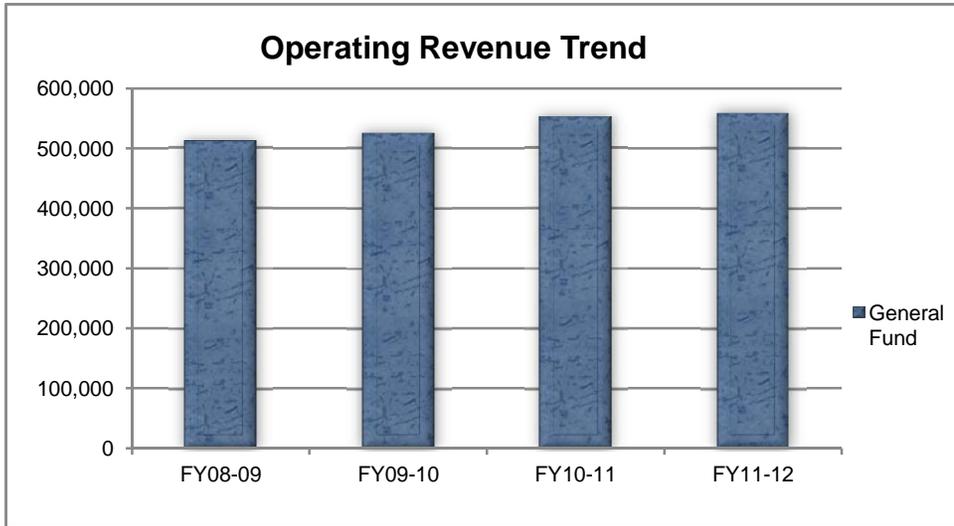
GENERAL FUND

Fund 001 Dept 0700	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	512,500	525,144	552,268	559,315	7,047	
	TOTAL REVENUES	512,500	525,144	552,268	559,315	7,047	
	Expenses						
514.10-12	Regular Salaries	333,572	361,743	362,398	371,715	9,317	3% Salary increase County Attorney per contract
514.10-14	Overtime	1,667	912	0	0	0	
514.xx-xx	Employee Benefits	96,921	102,491	109,220	113,039	3,819	
	Total Personnel Expenses	432,160	465,146	471,618	484,754	13,136	
514.31-10	Professional Services	70,101	48,096	65,000	60,000	(5,000)	Outside Legal Counsel
514.33-10	Court Reporting Services	0	0	1,000	1,000	0	Court Reporter for Depositions and Hearings
40-10,54-20	Travel/Training	2,548	3,301	5,000	4,000	(1,000)	
41-10,41-20	Communications	1,741	1,605	2,000	2,000	0	
514.42-01	Postage Expense	165	208	250	250	0	
514.45-60	Other Insurance & Bonds	0	100	100	0	(100)	
514.46-30	Maintenance Agreements	687	1,202	968	968	0	
514.46-40	Small Tools & Equip	50	0	0	0	0	
514.47-10	Printing & Binding	78	54	100	100	0	
514.49-10	Other Current Charges	882	0	500	500	0	
514.51-10	Office Supplies	846	533	1,500	1,500	0	
514.51-11	Office Equipment under \$1,000	60	496	500	500	0	
514.52-10	Gas Oil and Lubricants	84	191				
514.52-12	Other Operating Expenses	0	15	100	100	0	Filing Fees for Court Cases
514.54-10	Publications/Memberships	3,098	4,197	3,632	3,643	11	
	Total Operating Expenses	80,340	59,998	80,650	74,561	(6,089)	
513.64-10	Equipment	0	0	0	0	0	Capital Technology
	Total Capital Expenses	0	0	0	0	0	
	TOTAL EXPENSES	512,500	525,144	552,268	559,315	7,047	Overall Expense Reduction: 1.28%

**Flagler County Board of County Commissioners
FY 2011-2012**

COUNTY ATTORNEY

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

Expenses

Personnel
Operating
Capital

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
General Fund	512,500	525,144	552,268	559,315
Revenues	512,500	525,144	552,268	559,315
Personnel	432,160	465,146	471,618	484,754
Operating	80,340	59,998	80,650	74,561
Capital	0	0	0	0
Expenses	512,500	525,144	552,268	559,315

Personnel Summary -Positions

County Attorney
Deputy County Attorney
Legal Assistant

Total Positions

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
County Attorney	1.00	1.00	1.00	1.00
Deputy County Attorney	1.00	1.00	1.00	1.00
Legal Assistant	2.00	2.00	2.00	2.00
Total Positions	4.00	4.00	4.00	4.00

**Flagler County Board of County Commissioners
FY 2011-2012**

ECONOMIC DEVELOPMENT-ADMINISTRATION

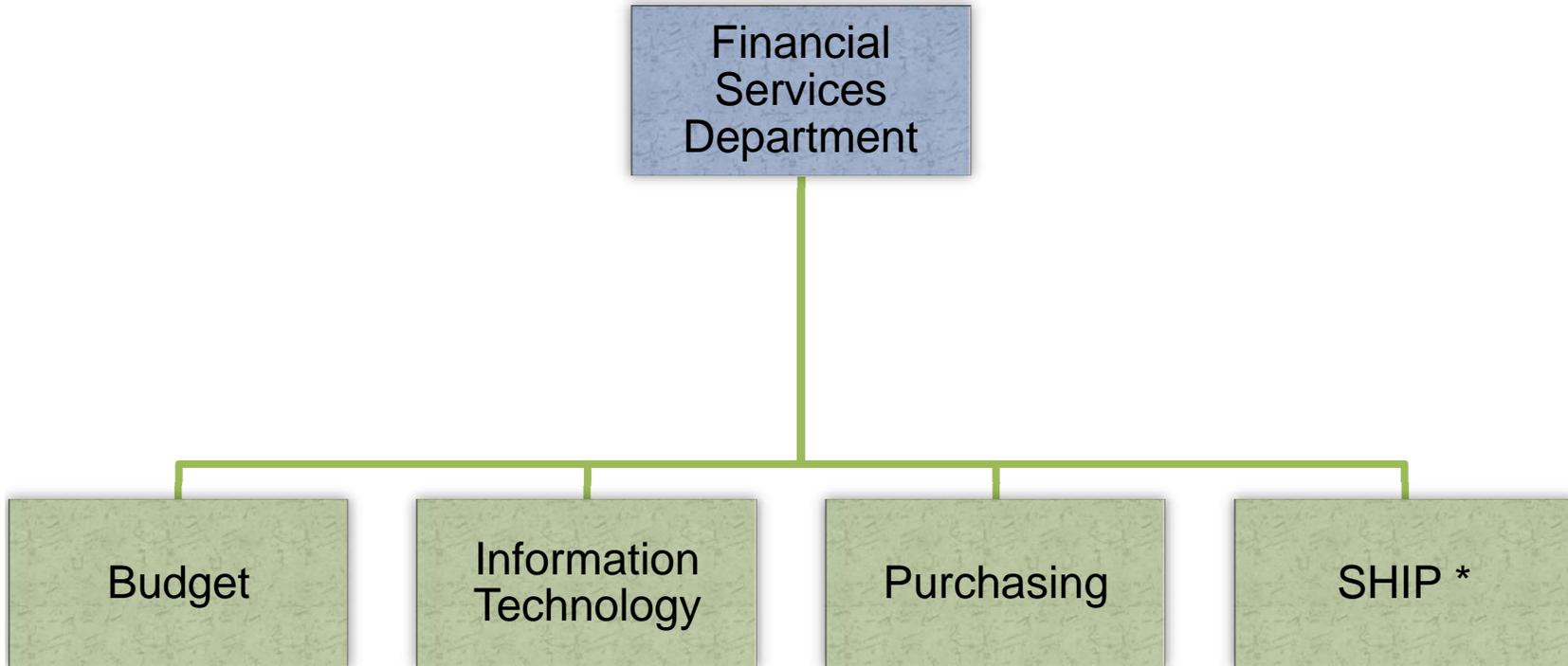
GENERAL FUND

Fund 001 Dept 0205	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	156,650	110,000	880,000	747,500	(132,500)	A portion of this funding is rollover (\$589,724)
	TOTAL REVENUES	156,650	110,000	880,000	747,500	(132,500)	Moved \$125,000 proposed for Helicopter Reserve to increase Economic Effort
	Expenses						
559.82-40	Aid to Private Organizations	1,650	110,000	770,000	510,000	(260,000)	
559.82-40	SCORE	0	0	0	2,500	2,500	
559-82-40	Ag Demonstration Project	0	0	0	10,000	10,000	
559-82-52	Economic Development Council	0	0	0	225,000	225,000	
559.82-52	Enterprise Flagler	155,000	110,000	110,000	0	(110,000)	
	TOTAL EXPENSES	156,650	220,000	880,000	747,500	(132,500)	

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Personnel Summary-Positions*				
Economic Development Director	0.00	0.00	0.00	1.00
Economic Development Manager	0.00	0.00	0.00	1.00
Total Positions	0.00	0.00	0.00	2.00

* Funds were initially budgeted for these positions in 559.82-40 and 559.82-52 and were transferred to the Salary and Benefit accounts via a budget transfer.

Flagler County Board of County Commissioners
FY 2011-2012



* SHIP (State Housing Initiative Program) funding is shown within Section 5 (Special Revenue) of the document.

Director: Mr. Thomas P. Klinker, CPA, CGFO, CPFO
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4036

**Flagler County Board of County Commissioners
FY 2011-2012**

FINANCIAL SERVICES-SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)
Revenues					
Tax Collector-Salary Reimb	0	0	47,243	47,243	0
Staff Time-TDC Reimb General Fund	6,000	6,000	12,557	12,557	0
General Fund	1,107,894	1,158,222	1,164,922	1,131,401	(33,521)
Total Revenues	1,113,894	1,164,222	1,224,722	1,191,201	(33,521)
Expenses					
Budget	397,723	431,396	470,994	442,678	(28,316)
Purchasing	250,452	237,693	243,059	250,601	7,542
Information Technology	465,719	495,133	510,669	497,922	(12,747)
Grants Division	0	0	0	0	0
Total Expenses	1,113,894	1,164,222	1,224,722	1,191,201	(33,521)

Revenues vs. Expenses	0	0	0	0	0
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	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)
Personnel Summary -Positions					
Budget	5.10	5.43	6.00	6.00	0.00
Purchasing	4.00	4.00	4.00	4.00	0.00
Information Technology	5.00	5.00	5.00	5.00	0.00
Total Positions	14.10	14.43	15.00	15.00	0.00

*Prior year actuals included here in summary; no detailed page shown within the General Fund. See SHIP Fund 143 in Section 5 of this document.

Office of Budget

The Budget Office is responsible for developing, preparing, executing and monitoring Flagler County's annual operating budget and capital improvements program in accordance with applicable laws, statutes, and policies of the Board of County Commissioners. In addition, the division provides analysis assistance on special projects as requested and assists departments in the development and revision of fees for service. Grants coordination services are provided to assist departments in the financial aspects of grant related activities according to established grant requirements.

The Budget Office also provides financial services in coordination with Constitutional Officers, County departments, Municipal Service Benefit Units and non-profit agencies by providing information needed for policy, program, and service level decisions. Currently, the County has several Municipal Service Benefit Units, organized for the specific purpose of providing municipal services in accordance with Chapter 125 of the Florida Statutes. The existing Municipal Service Benefit Units were created for the purpose of providing road maintenance and improvements, mosquito control services, and residential garbage collection services, all in the unincorporated area of Flagler County.

Primary Functions

- ❖ Annually develop a complete comprehensive and financially responsible budget in accordance with statutory requirements for Truth in Millage and budgetary compliance as established by Florida Statutes, local laws and County Policy.
- ❖ Facilitate annual development of a comprehensive Capital Improvement Program, which includes specific project information and related operating requirements while providing flexibility in project funding with available resources.
- ❖ Augment the dissemination of financial information with period reports summarizing budget to actual data.
- ❖ Analyze various legislative initiatives to determine impacts to the County's budget.
- ❖ Assist the County Administrator with strategies to reduce the budget.
- ❖ Successfully implement the budget that was adopted by the Board of County Commissioners to fund the services provided to the citizens of Flagler County.
- ❖ Process various budget transfers as needed.

**Flagler County Board of County Commissioners
FY 2011-2012**

BUDGET-FINANCIAL SERVICES

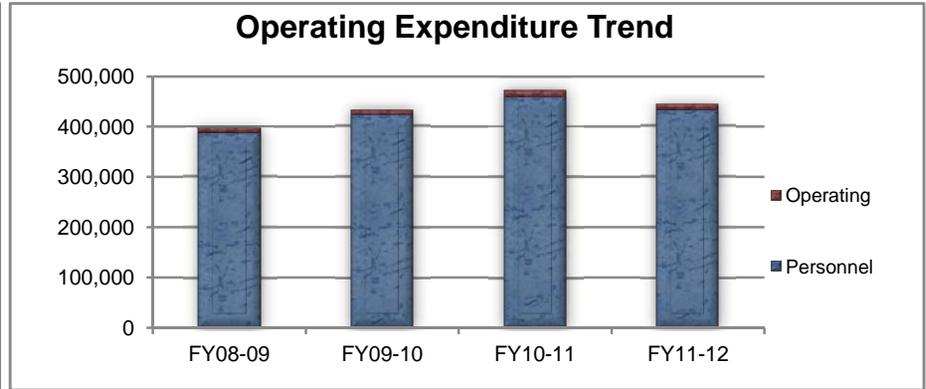
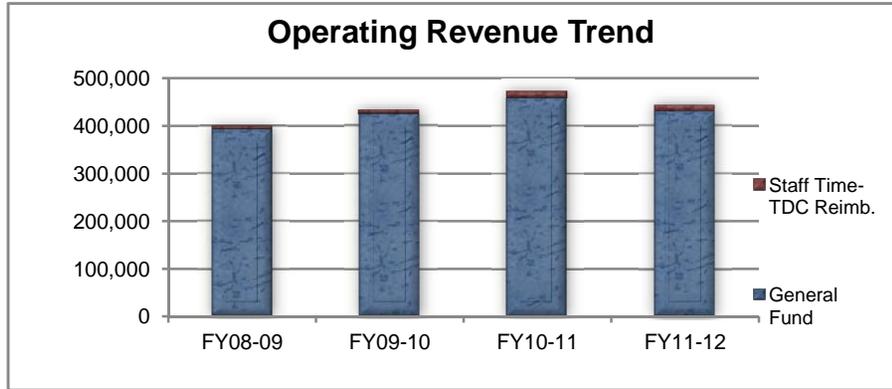
GENERAL FUND

Fund 001 Dept 0201	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	391,723	425,396	458,437	430,121	(28,316)	
341.92-00	Staff Time-TDC Reimbursement	6,000	6,000	12,557	12,557	0	.30 Staff Assist./TDC related secretarial duties
	TOTAL REVENUES	397,723	431,396	470,994	442,678	(28,316)	
	Expenses						
513.10-12	Regular Salaries	293,559	318,837	341,953	329,951	(12,002)	
513.xx-xx	Employee Benefits	93,134	103,125	117,059	101,757	(15,302)	
	Total Personnel Expenses	386,693	421,962	459,012	431,708	(27,304)	
40-10,54-20	Travel/Training	1,910	1,506	2,215	1,715	(500)	Director CPE requirements
41-10,41-20	Communications	1,242	1,269	1,740	1,740	0	
513.42-01	Postage Expense	57	24	156	156	0	
513.45-20	Vehicle Insurance	508	459	0	0	0	
513.46-10	Building/Equip Repairs	165	0	0	0	0	
513.46-20	Vehicle Repair	129	569	0	0	0	Transferred vehicle
513.46-30	Maintenance Agreements	1,188	788	2,134	2,137	3	
513.46-40	Small Tools & Equipment	0	0	0	0	0	
513.47-10	Printing & Binding	37	27	290	200	(90)	
513.49-10	Other Current Charges& Obligations	0	550	0	0	0	
513.49-15	Advertising	725	465	1,472	1,472	0	
513.51-10	Office Supplies	2,386	2,652	2,900	2,900	0	
513.51-11	Office Equipment under \$1,000	52	29	0	0	0	
513.51-20	Data Processing Supplies	0	68	0	0	0	
513.52-10	Gas, Oil & Lubricants	635	527	250	100	(150)	Reduced due to transferred vehicle
513.52-12	Other Operating Expenses	6	56	50	50	0	
513.52-30	Data Processing Software	0	0	0	0	0	
513.54-10	Publications/Memberships	420	445	775	500	(275)	
	Total Operating Expenses	9,460	9,434	11,982	10,970	(1,012)	
513.64-10	Equipment	1,570	0	0	0	0	Capital Technology
	Total Capital Expenses	1,570	0	0	0	0	
	TOTAL EXPENSES	397,723	431,396	470,994	442,678	(28,316)	Overall Expense Increase: -6.01%

**Flagler County Board of County Commissioners
FY 2011-2012**

BUDGET-FINANCIAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Revenues				
General Fund	391,723	425,396	458,437	430,121
Staff Time-TDC Reimb.	6,000	6,000	12,557	12,557
	397,723	431,396	470,994	442,678

Expenses				
Personnel	386,693	421,962	459,012	431,708
Operating	9,460	9,434	11,982	10,970
Capital	1,570	0	0	0
	397,723	431,396	470,994	442,678

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Personnel Summary -Positions				
Financial Serv. Director	1.00	1.00	1.00	1.00
Budget Director	0.00	0.00	0.00	0.00
Senior Budget Analyst	1.00	1.00	1.00	1.00
Budget Analyst	1.00	1.00	1.00	1.00
Staff Assistant IV	1.00	1.00	1.00	1.00
Budget Manager	1.00	1.00	1.00	1.00
SHIP Administrator	0.10	0.43	1.00	1.00
Total Positions	5.10	5.43	6.00	6.00

Purchasing

The Purchasing Division provides for the establishment of organizational operating processes and support systems to meet the needs of the community in an efficient and cost effective manner by procuring materials, supplies, equipment, services and construction at the lowest possible cost consistent with the quality needed to provide the very best service to the public, while maintaining fair and open competition.

This program includes all of the steps leading to a determination of the appropriate solicitation and contract type, selection of contractor/vendor, negotiation and award of contract, and numerous other administrative actions.

The Purchasing Division is also responsible for the annual inventory and proper accounting of fixed assets, along with disposal of all surplus inventories, and maintains a Central Store Warehouse.

The Purchasing Division has the responsibility for monitoring all the grants awarded to Flagler County departments for budgetary and granting agency compliance.

Primary Functions

- ❖ Establish and administer a purchasing policy and purchasing card program.
- ❖ Prepare bids, requests for proposal and requests for quotations to assure full and open competition.
- ❖ Review and approve requisitions, obtain quotes and issue purchase orders for goods and services needed by departments.
- ❖ Manage and dispose of all fixed assets and surplus inventories.
- ❖ Promote good will and public relations between County and local vendors.

Purchasing Facts (2010)

Sealed Bids Solicited	33
Annual Contracts Executed	105
Purchase Orders Processed	1172
Request for Proposals Issued	11
Request for Quotations Issued	14
Written Request for Quotations Processed	25
Tangible Personal Property Items Inventoried	4,478
Auction Proceeds Received	\$0
Purchasing Card Active Cards	136
Purchasing Card Transactions Monthly	650

**Flagler County Board of County Commissioners
FY 2011-2012**

PURCHASING-FINANCIAL SERVICES

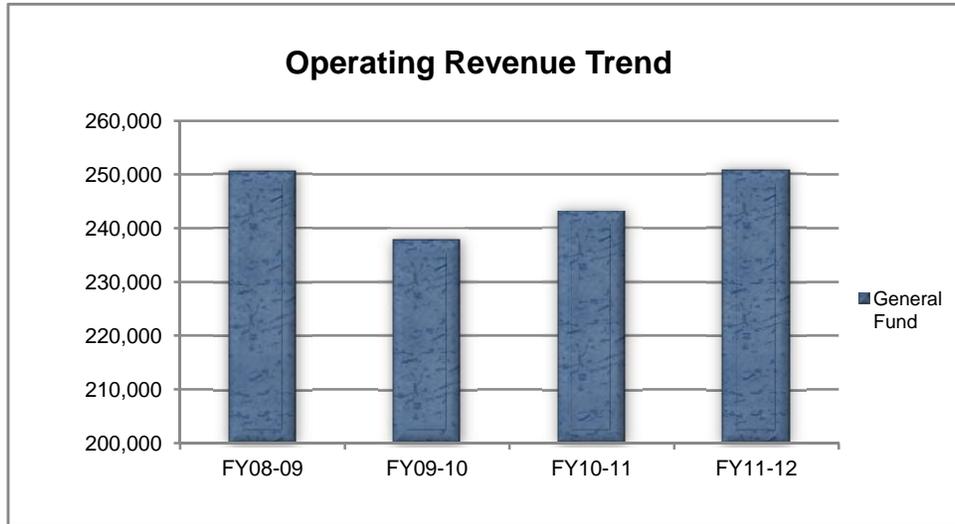
GENERAL FUND

Fund 001 Dept 0202	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	250,452	237,693	243,059	250,601	7,542	
	TOTAL REVENUES	250,452	237,693	243,059	250,601	7,542	
	Expenses						
513.10-12	Regular Salaries	174,370	169,710	171,766	185,640	13,874	
513.10-14	Overtime	0	611	1,000	1,000	0	
513.xx-xx	Employee Benefits	66,192	60,442	65,164	60,226	(4,938)	
	Total Personnel Expenses	240,562	230,763	237,930	246,866	8,936	
40-10.54-20	Travel/Training	939	150	1,260	0	(1,260)	
513.41-10	Communications	1,335	1,302	1,620	1,500	(120)	
513.41-30	Postage Expense	59	229	100	100	0	
513.44-10	Rentals and Leases	3,049	5,062	364	0	(364)	
513.46-30	Maintenance Agreements	316	316	0	0	0	
513.47-10	Printing and Binding	41	46	100	100	0	
513.49-15	Advertising	0	86	100	100	0	
513.51-10	Office Supplies	978	1,150	830	930	100	
513.51-11	Office Equipment under \$1,000	27		0	0	0	
513.51-20	Data Processing Supplies	0	0	0	0	0	
513.52-10	Gas, Oil & Lubricants	0	0	0	0	0	
513.52-12	Other Operating Expenses	2,391	(1,972)	0	0	0	
513.52-20	Clothing & Wearing Apparel	0	6	0	250	250	Uniforms Property Control Agent
513.52-30	Data Processing Software	0	0	0	0	0	
513.54-10	Publications/Memberships	755	555	755	755	0	
	Total Operating Expenses	9,890	6,930	5,129	3,735	(1,394)	
513.64-10	Equipment	0	0	0	0	0	Capital Technology
	Total Capital Expenses	0	0	0	0	0	
	TOTAL EXPENSES	250,452	237,693	243,059	250,601	7,542	Overall Expense Increase: 3.10%

**Flagler County Board of County Commissioners
FY 2011-2012**

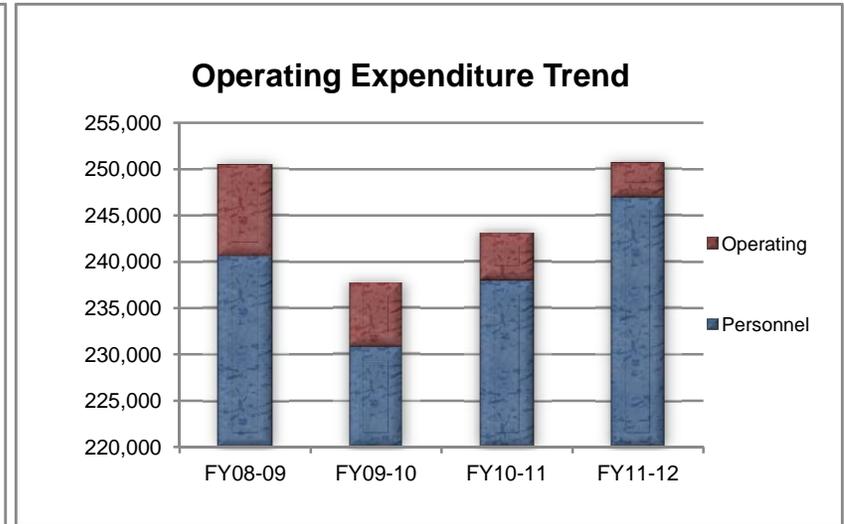
PURCHASING-FINANCIAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.



SUMMARY

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Revenues				
General Fund	250,452	237,693	243,059	250,601
	250,452	237,693	243,059	250,601

Expenses

Personnel	240,562	230,763	237,930	246,866
Operating	9,890	6,930	5,129	3,735
Capital	0	0	0	0
	250,452	237,693	243,059	250,601

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
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Personnel Summary - Positions

Purchasing Manager	1.00	1.00	1.00	1.00
Purchasing Agent	0.00	1.00	1.00	1.00
Purchasing Specialist	1.00	1.00	1.00	1.00
Mail Clerk	1.00	0.00	0.00	0.00
Property Control Agent	1.00	1.00	1.00	1.00
Total Positions	4.00	4.00	4.00	4.00

Information Technology

The Information Technology Division delivers new and cutting edge technologies and a state-of-the-art network server infrastructure for use by County staff and the Board of County Commissioners. Information Technology consists of two distinct functional groups working together to maintain telecommunications, data, audio visual, web and video services for the Flagler County Board of County Commissioners.

Technical Services maintains all network infrastructure, server administration, server maintenance and operates a help desk for Flagler County employees to assist with telephone (wired and wireless), data, and audio video equipment problems experienced by its users. Technical Services provides support to the end users via e-mail, telephone, remote access, and site visits as necessary.

With the loss of the Web Developer, IT is now administering a contract with an outside vendor, and coordinating with internal departments for the hosting and updating of the County web site.

Video Production, maintains the systems that allows Flagler County Government to broadcast on a local cable government access channel (Bright House Networks Channel 198) or Flagler County Government Television (FCTV). Aside from meetings held in the Board Chambers of the Government Services Building, Video Production also has the capability to; digitally record meetings for rebroadcast at locations other than the GSB, produce training videos, or public service announcements, and regularly produces local origination programming including: ***In The News*** - a news topic interview show, ***Project Update*** – A look at the status of capital projects in the County, ***Flagler Notebook*** – a fun look at the interesting people, places and history of Flagler County, ***Health Matters*** – a partnership with Florida Hospital Flagler to look at various health issues, prevention, diagnosis and treatment, and ***Spotlight on Education*** with the School Superintendent.

All of the groups provide design, consultation services, and disaster planning and recovery efforts for information systems.

Primary Functions

- ❖ Maintain Flagler County's data and telecommunications network.
- ❖ Provide hardware and software help desk support.
- ❖ Develop and maintain County websites.
- ❖ Produce a variety of television programming for the County's government channel.

Information Technology Facts

Telephonic Equipment Supported:

Wired Telephones / Fax Machines	±800
Cellular Telephones / PDAs / Blackberries	97
Wireless Air Cards	17

Supported Computer Systems:

PC Workstations	245
Laptop Computers	105
Workgroup Printers	29
PC Applications / Software Packages	±23
Network Servers	37

Local Origination Programming Produced (FY10 as of 06/01/10):

Meetings (BCC, TDC, PB, DNSD)	36
Public Service Announcements	9
Other Local Origination Programs	20
Hours of Local Origination Programming	78

**Flagler County Board of County Commissioners
FY 2011-2012**

INFORMATION TECHNOLOGY-FINANCIAL SERVICES

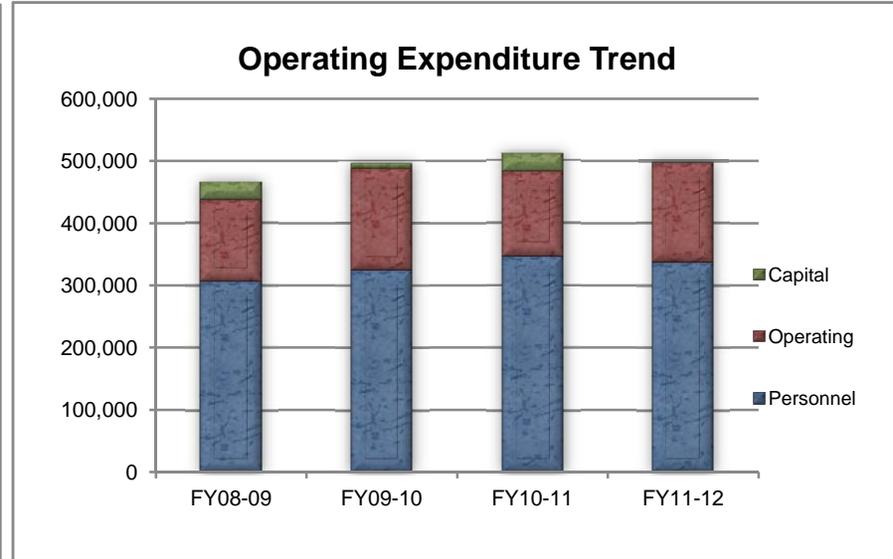
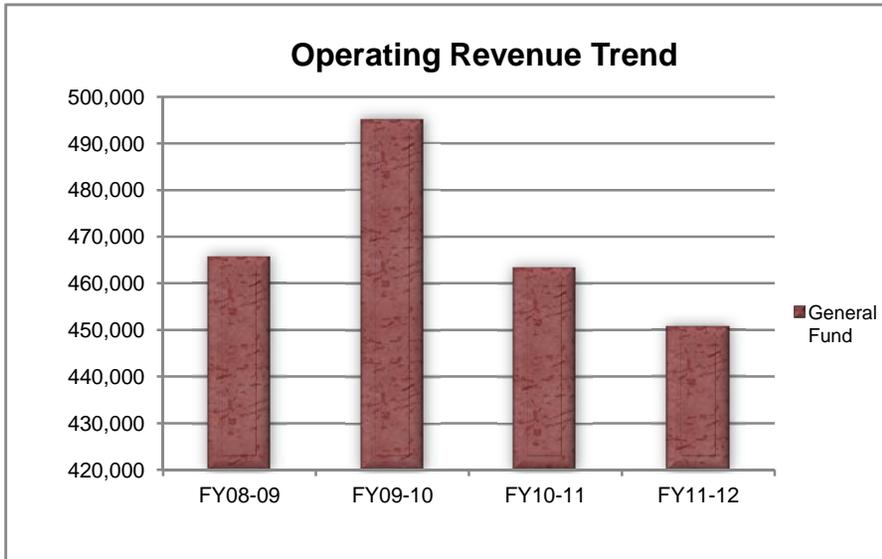
GENERAL FUND

Fund 001 Dept 0203	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	465,719	495,133	463,426	450,679	(12,747)	
341.92-08	Tax Collector	0	0	47,243	47,243	0	Salary reimbursement-IT Specialist
	TOTAL REVENUES	465,719	495,133	510,669	497,922	(12,747)	
	Expenses						
519.10-12	Regular Salaries	228,273	245,339	256,464	256,464	0	IT Specialist funded by Tax Collector
519.10-14	Overtime	124	0	555	550	(5)	
519.xx-xx	Employee Benefits	76,598	78,319	89,169	78,717	(10,452)	
	Total Personnel Expenses	304,995	323,658	346,188	335,731	(10,457)	
519.34-10	Video Streaming FCTV	1,340	35,320	1,500	1,500	0	
40-10,55-01	Travel/Training	7,941	4,800	1,000	1,000	0	
41-10,41-20	Communications	4,258	3,991	4,500	10,806	6,306	Rollover Prj. #090630 Telephone System
519.42-01	Postage Expense	43	309	200	200	0	
519.45-20	Vehicle Insurance	489	420	420	268	(152)	
519.46-10	Building/Equipment Repairs	879	175	1,000	1,000	0	
519.46-20	Vehicle Repair	246	146	500	500	0	
519.46-30	Maintenance Agreements	107,513	114,334	119,511	121,555	2,044	Website hosting + add'l software
519.46-40	Small Tools & Equipment	42	304	100	100	0	
519.49-15	Advertising	15	219	200	200	0	
519.51-10	Office Supplies	117	175	1,000	750	(250)	
519.51-11	Office Equipment under \$1,000	0	1,639	0	8,481	8,481	Rollover Prj. #090630 Telephone System
519.51-20	Data Processing Supplies	2,285	429	3,000	0	(3,000)	
519.52-10	Gas, Oil & Lubricants	224	281	400	400	0	
519.52-12	Other Operating Expenses	102	663	1,000	1,000	0	
519.52-30	Data Processing Software	6,265	532	0	12,025	12,025	Rollover Prj. #090630 Telephone System
519.54-10	Publications/Memberships	145	125	150	150	0	
	Total Operating Expenses	131,904	163,862	134,481	159,935	25,454	
519.64-10	Equipment	28,820	7,613	30,000	2,256	(27,744)	Rollover Prj. #090630 Telephone System
	Total Capital Expenses	28,820	7,613	30,000	2,256	(27,744)	
	TOTAL EXPENSES	465,719	495,133	510,669	497,922	(12,747)	Overall Expense Decrease: -2.50%

**Flagler County Board of County Commissioners
FY 2011-2012**

INFORMATION TECHNOLOGY-FINANCIAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund
Tax Collector

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
General Fund	465,719	495,133	463,426	450,679
Tax Collector	0	0	47,243	47,243
Total	465,719	495,133	510,669	497,922

Expenses

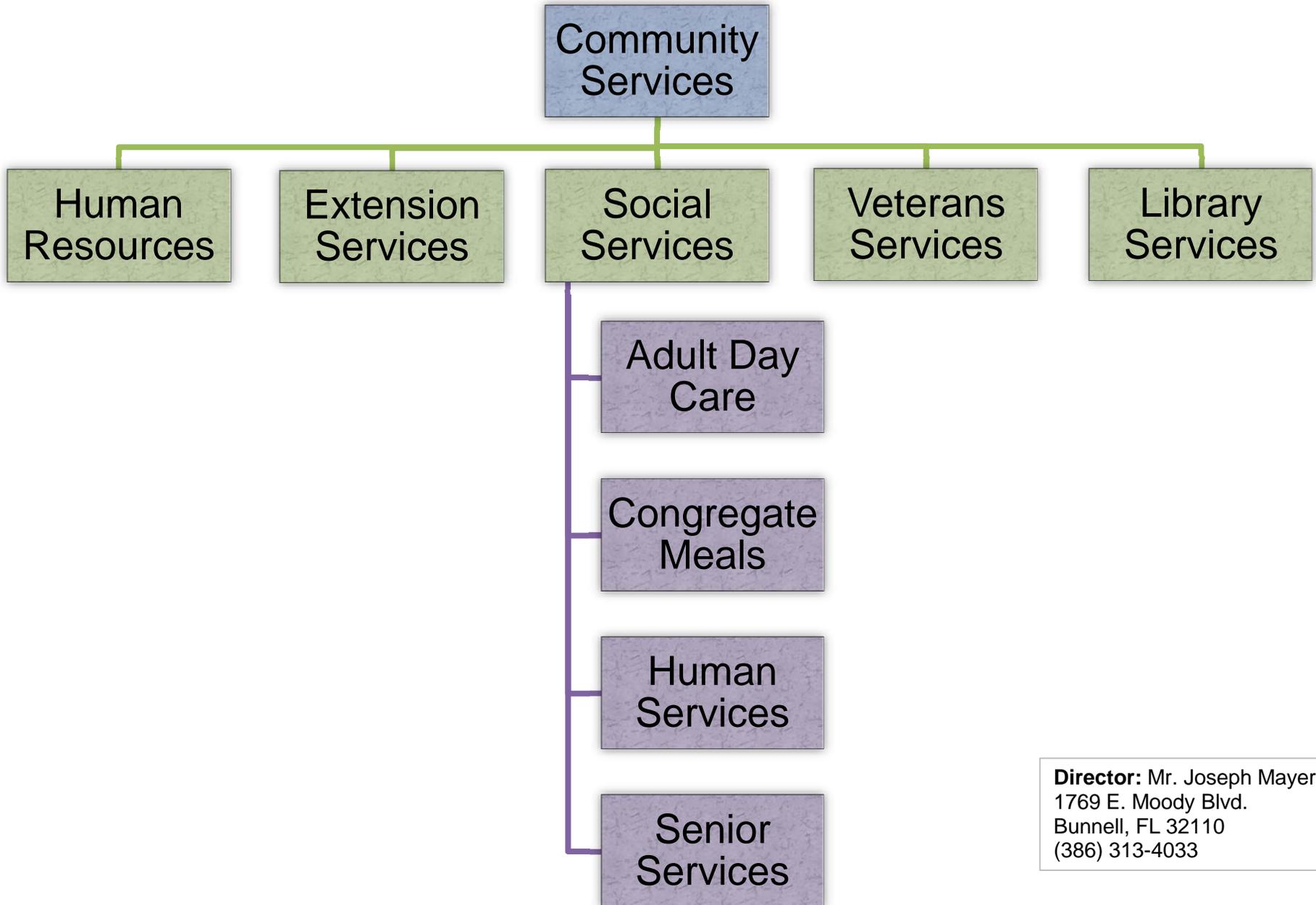
Personnel
Operating
Capital

Personnel	304,995	323,658	346,188	335,731
Operating	131,904	163,862	134,481	159,935
Capital	28,820	7,613	30,000	2,256
Total	465,719	495,133	510,669	497,922

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Personnel Summary - Positions				
I.T. Manager	1.00	1.00	1.00	1.00
I.T. Coordinator	1.00	1.00	1.00	1.00
Systems Analy.	0.00	0.00	1.00	1.00
I.T. Specialist	1.00	2.00	1.00	1.00
Web Master	1.00	0.00	0.00	0.00
Video Production	1.00	1.00	1.00	1.00
Total Positions	5.00	5.00	5.00	5.00

Funded by Tax Collector

Flagler County Board of County Commissioners
FY 2011-2012



Director: Mr. Joseph Mayer
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4033

**Flagler County Board of County Commissioners
FY 2011-2012**

COMMUNITY SERVICES DEPARTMENT SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-
Revenues					
General Fund	4,047,142	3,423,116	4,105,407	3,814,601	(290,806)
Grants	42,086	31,879	31,101	31,908	807
Choose Life License Plates	4,569	4,318	4,500	4,500	0
Med Waiver Reimbursement	25,000	55,580	25,000	25,000	0
Home full price meals	1,997	97	0	0	0
Senior Grants	454,020	623,266	491,534	645,757	154,223
ARRA-HPRR Grant	0	358,131	66,870	0	(66,870)
DCF CJ Mental Health/Substance Abuse	20,909	0	0	151,765	151,765
Co-Pays	84,537	85,300	58,000	65,460	7,460
Donations	25,725	35,675	23,765	27,416	3,651
Passport Admin Fee	38,620	46,375	41,000	0	(41,000)
Passport Carry Forward	2,924	17,000	35,000	5,000	(30,000)
Library Fees	37,364	41,678	37,820	39,700	1,880
Total Revenues	4,784,893	4,722,415	4,919,997	4,811,107	(108,890)
Expenses					
Human Resources	242,051	243,303	240,957	225,190	(15,767)
Extension Services	248,242	256,379	258,756	255,487	(3,269)
Social Services	3,018,696	3,002,777	3,060,127	3,219,003	158,876
Veterans Services	121,559	117,607	124,014	116,701	(7,313)
Library Services	1,138,632	1,066,956	1,236,143	994,726	(241,417)
Total Expenses	4,769,180	4,687,022	4,919,997	4,811,107	(108,890)
Revenues vs. Expenses	15,714	35,393	0	0	0

**Overall Expense Reduction:
-2.21%**

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-
Personnel Summary-Positions					
Human Resources	3.00	3.00	3.00	3.00	0.00
Extension Services	5.00	5.00	5.00	5.00	0.00
Social Services	17.21	15.75	15.75	15.75	0.00
Veterans Services	2.00	2.00	2.00	2.00	0.00
Library Services	18.85	18.35	17.70	16.20	(1.50)
Total Positions	46.06	44.10	43.45	41.95	(1.50)

Reduction FY11 & realignment FY12

Human Resources

The Human Resources Department provides administrative and technical support services to employees and supervisors to assist in the management of the County's workforce of approximately 300 employees. While policies and procedures play a major role in daily operations, Human Resources also strives to help employees reach their potential and grow both personally and professionally. By taking an interest in the well-being of employees, Human Resources is able to help shape Flagler County's organizational culture, one that promotes leadership and delivery of the best customer service possible.

Other technical expertise in areas such as defining and classifying rates of pay, recruitment, maintenance of personnel records, administration of employee benefits, and negotiating collective bargaining agreements, fall under the scope of responsibilities of the Human Resources Department.

Another major function of the Human Resources Department is monitoring and compliance with the County's adopted Safety Program. Initial education and periodic training on pertinent safety issues assist in keeping Worker's Compensation injuries low. The Safety Committee, comprised of a representative from every department, evaluates potential risks and makes recommendations for corrective action to eliminate or reduce potential injuries.

Just like other government organizations or businesses, the County retains liability insurance covering property and inland marine coverage, general liability coverage, public official's liability and automobile coverage. The Human Resources department coordinates the filing and resolution of all claims that may occur against the County relating to property and casualty insurance, professional liability and workers' compensation.

Primary Functions

- ❖ Maintain employee pay and classification system in an effort to remain competitive with area employers.
- ❖ Assist supervisors with recruitment and selection of new employees and upon employment, provide a new employee orientation.
- ❖ Administer the County's group medical and benefits programs.
- ❖ Design employee and supervisory training programs that will promote positive personal and professional growth.
- ❖ Negotiate collective bargaining agreements with the County's two bargaining units.
- ❖ Operate wellness programs and activities in collaboration with the County's Wellness Committee to inspire personal health and mental well-being.
- ❖ Oversee the County's Safety Program to minimize risk and keep accidents and injuries to citizens and employees, to a minimum.
- ❖ Coordinate the filing and resolution of all insurance claims relating to property and casualty insurance, professional liability and workers' compensation.
- ❖ Coordinate the Flagler County Citizens Academy to assist our citizens in understanding the County's operational and organizational needs.
- ❖ Oversee the Employee Health Clinic to ensure that our employees receive quality care.

**Flagler County Board of County Commissioners
FY 2011-2012**

HUMAN RESOURCES - COMMUNITY SERVICES

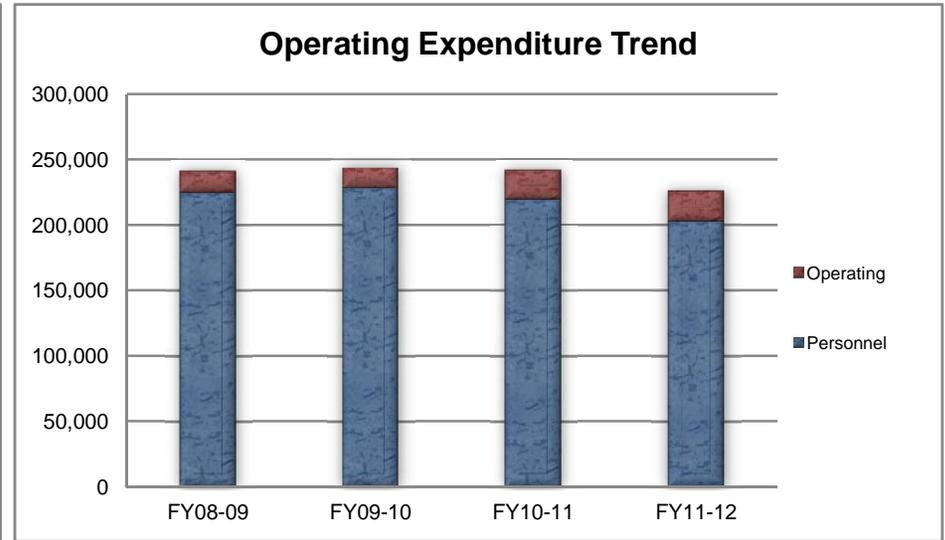
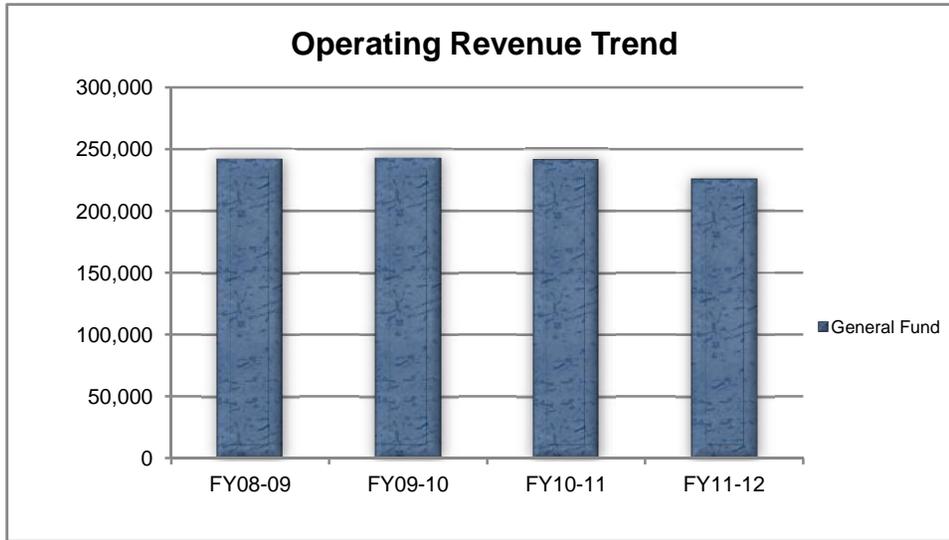
GENERAL FUND

Fund 001 Dept 0210	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	242,051	243,303	240,957	225,190	(15,767)	
	TOTAL REVENUES	242,051	243,303	240,957	225,190	(15,767)	
	Expenses						
513.10-12	Regular Salaries	167,833	169,897	160,482	154,606	(5,876)	Position filled at lower salary
513.10-xx	Employee Benefits	56,416	57,456	58,090	47,287	(10,803)	Change in retirement
	Total Personnel Expenses	224,249	227,353	218,572	201,893	(16,679)	
513.31-10	Professional Services	1,172	6,856	1,950	6,915	4,965	EAP Services transferred to this account
513.34-10	Other Contracted Services	8,004	3,566	11,610	1,710	(9,900)	EAP Svces & EE Training transferred to other accounts
4110, 4120	Communications	1,392	1,106	1,440	1,440	0	
513.42-01	Postage Expense	286	218	300	200	(100)	
513.46-30	Maintenance Agreements	100	0	0	1,547	1,547	Admin old copier transferred to HR
513.47-10	Printing & Binding	23	91	200	100	(100)	
513.49-13	Service Awards/Recognition	203	1,146	3,000	2,000	(1,000)	
513.49-15	Advertising	211	47	100	100	0	
513.51-10	Office Supplies	1,436	1,423	940	940	0	
513.51-11	Office Equipment under \$1,000	70	0	300	300	0	
513.51-20	Data Processing Supplies	389	0	0	0	0	
513.52-12	Other Operating Expenses	507	263	500	3,000	2,500	2 Citizen Academy Sessions (Fall/Spring)
513.54-10	Publications/Memberships	606	291	545	545	0	
513.54-20	Conference/Seminar Registration	289	0	0	0	0	
513.55-01	Education/Training	1,630	943	1,500	4,500	3,000	EE Training moved from Other Contracted Services
	Total Operating Expenses	16,318	15,950	22,385	23,297	912	
513.64-10	Equipment	1,484	0	0	0	0	
	Total Capital Expenses	1,484	0	0	0	0	
	TOTAL EXPENSES	242,051	243,303	240,957	225,190	(15,767)	Overall Expense Reduction: -6.54%

**Flagler County Board of County Commissioners
FY 2011-2012**

HUMAN RESOURCES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
General Fund	242,051	243,303	240,957	225,190
	242,051	243,303	240,957	225,190

Expenses

Personnel

Operating

Capital

Personnel	224,249	227,353	218,572	201,893
Operating	16,318	15,950	22,385	23,297
Capital	1,484	0	0	0
	242,051	243,303	240,957	225,190

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Personnel Summary - Positions				
Community Resource Director	0.00	0.00	0.00	0.00
Community Services Director	1.00	1.00	1.00	1.00
Human Resources Analyst	2.00	2.00	1.00	1.00
Administrative Assistant	0.00	0.00	1.00	1.00
Receptionist	0.00	0.00	0.00	0.00
Total Positions	3.00	3.00	3.00	3.00

County Extension Service

The County Extension Service is a federal-state-county partnership created in 1914 by the Smith-Lever Act. The Smith-Lever Act provided federal support for land-grant institutions to offer educational programs to enhance the application of useful and practical information beyond their campuses through cooperative extension efforts with states and local communities. The State of Florida has solidified the partnership in Section 1004.37 of the Florida Statutes.

The Flagler County Extension Service provides research-based information and educational programs on topics related to agriculture, horticulture, the environment, marine ecology, consumer sciences, nutrition, food safety and youth development. As a branch of the University of Florida Institute of Food and Agricultural Sciences (UF/IFAS), this expertise is available to all Flagler County residents to help them solve problems and make practical decisions

By partnering with local government, advisory committees, concerned citizens, commodity groups and the youth of Florida, UF/IFAS Extension creates an important link between the public and research conducted on campus and at 13 research and education centers.

The Flagler County Extension Service is required to submit a plan of work to UF/IFAS to properly plan and justify all educational programs it presents. The plan of work includes the program's purpose, objectives, target audience and educational activities. All programs are based on input from Flagler County's Extension Advisory Committees.

The Extension Service is funded by a pro-rata share between the University of Florida and Flagler County. The University provides \$333,549 and the County provides \$261,056.

Primary Functions

- ❖ Provide agriculture information and support to growers of vegetable crops, sod production, livestock and forage, and silvaculture.
- ❖ Provide education on Florida Friendly Landscaping, water conservation, preservation of natural resources, plant and insect identification and soil and water testing.
- ❖ Train and develop Master Gardener volunteers, who educate others and give back to the local community, in the area of horticulture.
- ❖ Teach nutrition and wellness, food safety and family economic stability through educational programs.
- ❖ Assist youth to develop life skills through the 4-H program, specifically 4-H clubs and projects.
- ❖ Educate individuals on the importance of protecting Flagler County's marine ecology system, including estuaries, watersheds and beaches and promote positive marine practices.

Community Served in 2010

Participants in Group Learning Events	32,900
Phone Calls Requesting Educational Information	4,521
Office Visits for Diagnostic & Educational Information	2,471
Field Consultations	205
Email Consultations	5,749
Volunteer Hours	6,894
Value of Volunteer Hours	\$125,470
Value of Grants	\$119,685

County Extension Service

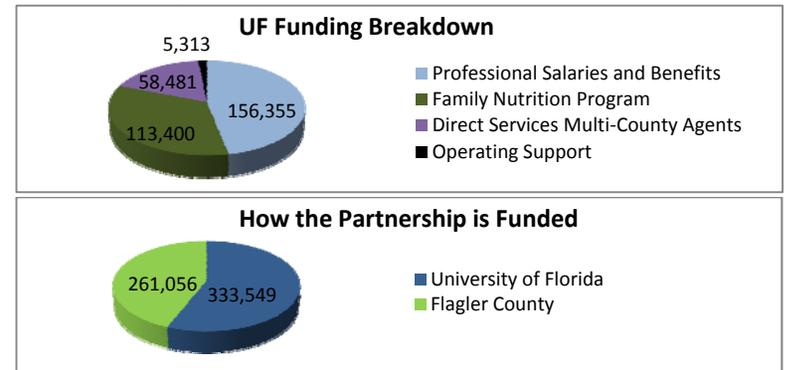
As a partnership between the University of Florida and Flagler County the Flagler County Extension Service educational programs support certain policies and objectives stated in the Flagler County Comprehensive Development Plan and the Flagler County Strategic plan, specifically those related to the preservation of natural resources and water conservation.

Examples of Extension educational programs and services include:

- ❖ Technological and educational support to sustain Flagler County's \$341M (\$35M in farm gate sales) agricultural and related green industries.
- ❖ Education on strategies to assist in the reduction of non-point source pollution and potable water usage by teaching residents and homeowners associations to adopt Florida Friendly Landscaping practices. This will assist in Flagler Counties efforts to comply with the lower St. Johns River Basin Management Action Plan.
- ❖ Education and administration of state licensing requirements for green industry businesses.
- ❖ Training and administration of pesticide certification exams for county employees, land managers and staff to control invasive plants in natural areas.
- ❖ Food safety education and administration of examinations to meet state licensing requirements for the food service industry.

Examples of the economic impact of Extension educational programs and services include:

- ❖ Trained Master Gardener Volunteers donated 6,214 of service in Flagler County valued at \$113,094.
- ❖ Master Gardener volunteers that reside in Ocean Hammock, working with the homeowner's association board of directors and a local landscape company, took leadership in creating a Florida Friendly Landscape plan for the entire community which resulted in a \$135,000 budget reduction in plant material and savings in maintenance costs annually.
- ❖ The Family Nutrition Program grant from the University of Florida provides \$113,400 of services in Flagler County to educate children and limited resource families about healthy eating habits and growing their own food.
- ❖ In 2011 through the participation in the 4-H livestock program, 29 youth earned \$31,000 in premium money, which parents report is commonly used for college tuition and related expenses.



**Flagler County Board of County Commissioners
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COUNTY EXTENSION SERVICES - COMMUNITY SERVICES

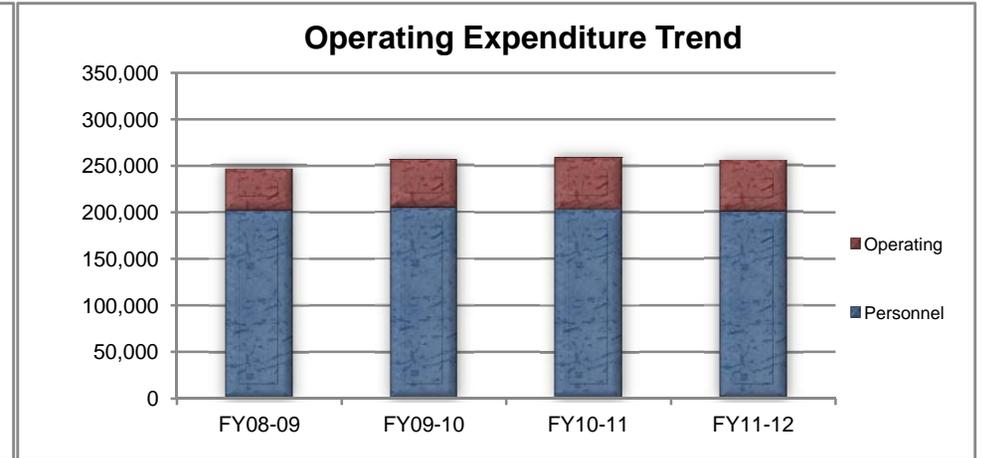
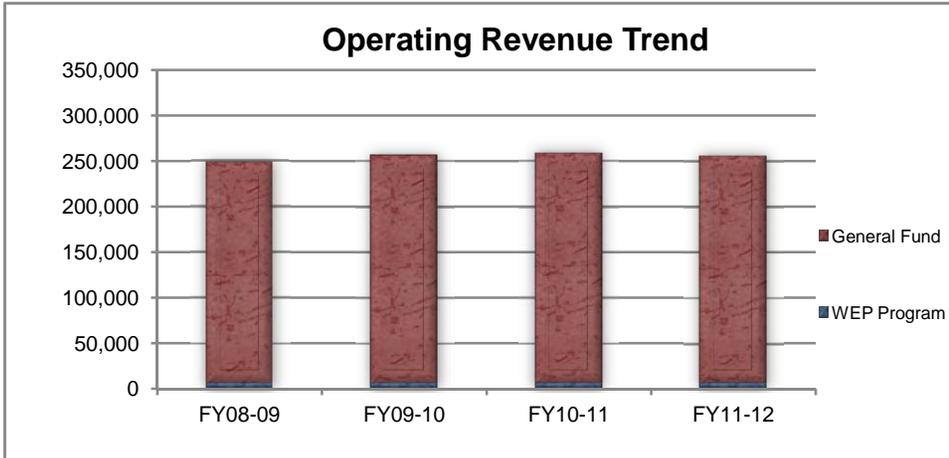
GENERAL FUND

Fund 001 Dept 2400	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
337.10-02	WEP Program	5,500	5,500	5,500	5,500	0	Water Environmental Prg./Palm Coast
	General Fund	242,742	250,879	253,256	249,987	(3,269)	
	TOTAL REVENUES	248,242	256,379	258,756	255,487	(3,269)	
	Expenses						
537.10-12	Regular Salaries	159,729	164,930	160,598	163,638	3,040	Reclassification of Agent I to II & County match of UF increase to Senior Staff position.
537.10-xx	Employee Benefits	41,542	39,624	42,340	36,666	(5,674)	Change in retirement
	Total Personnel Expenses	201,271	204,554	202,938	200,304	(2,634)	
537.34-10	Other Contracted Services	11,080	10,501	10,995	10,995	0	
40-10, 55-01	Travel/Training	1,575	1,605	3,124	2,588	(536)	
41-10, 41-20	Communications	2,877	3,038	3,448	3,448	0	
537.42-01	Postage Expense	17	2	25	25	0	
537.43-10	Utilities Expense	15,394	14,804	16,680	16,680	0	
537.45-20	Vehicle Insurance	998	894	894	894	0	
537.46-10	Building/Equipment Repairs	168	2	950	950	0	
537.46-20	Vehicle Repair	244	704	1,560	1,560	0	
537.46-30	Maintenance Agreements	2,260	1,853	2,800	2,500	(300)	Maint Agreement on Copier
537.46-40	Small Tools & Equipment	913	1,401	650	550	(100)	
537.47-10	Printing & Binding	98	20	540	540	0	
537.49-10	Other Current Charges	24	0	0	0	0	
537.49-15	Advertising	0	0	150	150	0	
537.51-10	Office Supplies	2,383	2,085	2,894	2,700	(194)	
537.51-11	Office Equipment under \$1,000	147	5,669	950	550	(400)	
537.51-20	Data Processing Supplies	296	73	500	500	0	
537.52-10	Gas, Oil & Lube	2,526	3,027	3,750	4,290	540	Increase in per gallon fuel costs
537.52-12	Other Oper Expenses	2,709	3,010	3,225	3,575	350	Soil Test Supls, Plants, Potting Mix, Trays, etc
537.52-30	Data Processing Software	0	240	200	200	0	
537.54-10	Publications/Memberships	720	1,197	1,038	998	(40)	
537.54-20	Conference/Seminar Registration	1,191	1,700	1,445	1,490	45	
	Total Operating Expenses	45,620	51,825	55,818	55,183	(635)	
537.64-10	Equipment	1,351	0	0	0	0	
	Total Capital Expenses	1,351	0	0	0	0	
	TOTAL EXPENSES	248,242	256,379	258,756	255,487	(3,269)	Overall Expense Increase: -1.26%

**Flagler County Board of County Commissioners
FY 2011-2012**

COUNTY EXTENSION SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

WEP Program
General Fund

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
WEP Program	5,500	5,500	5,500	5,500
General Fund	242,742	250,879	253,256	249,987
Total	248,242	256,379	258,756	255,487

Expenses

Personnel
Operating
Capital

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Personnel	201,271	204,554	202,938	200,304
Operating	45,620	51,825	55,818	55,183
Capital	1,351	0	0	0
Total	248,242	256,379	258,756	255,487

Funding Information:

County 40%, UF 60%
County 47%, UF 53%
County 100%
County 90%, UF 10%
County 90%, UF 10%
County 100%

Personnel Summary-Positions

County Extension Director
4H Youth Agent
Horticulture Program Assistant II
Agricultural Agent I*
Agricultural Agent II*
Staff Assistant III

Total Positions

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
County Extension Director	1.00	1.00	1.00	1.00
4H Youth Agent	1.00	1.00	1.00	1.00
Horticulture Program Assistant II	1.00	1.00	1.00	1.00
Agricultural Agent I*	1.00	1.00	1.00	0.67
Agricultural Agent II*	0.00	0.00	0.00	0.33
Staff Assistant III	1.00	1.00	1.00	1.00
Total	5.00	5.00	5.00	5.00

* Reclassification through University of Florida from Agricultural Agent I to Agricultural Agent II

**Flagler County Board of County Commissioners
FY 2011-2012**

SOCIAL SERVICES SUMMARY - COMMUNITY SERVICES

GENERAL FUND

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)
Revenues					
Alzheimer's Disease Initiative Respite (ADI)	50,713	53,623	48,177	48,177	0
Title III E Older American	28,126	45,314	30,058	30,058	0
Emergency Home Energy Assistance (EHEAP)	7,696	14,314	11,327	35,079	23,752
Comm Care for the Elderly	119,005	147,449	119,093	118,813	(280)
Title III B Support Services	92,093	102,631	96,460	134,256	37,796
Med Waiver Reimbursement	25,000	55,580	25,000	25,000	0
Donations-Transportation-S.S.	1,422	6,735	3,300	3,300	0
Title III C1 Congregate Meals	72,552	75,176	92,884	106,750	13,866
Title III C2 Home Del Meals	66,651	157,655	73,960	144,891	70,931
Title III C1 ARRA Meals	0	3,840	0	0	0
Title III C2 ARRA Meals	0	2,067	0	0	0
ADI Co-pays	3,960	4,758	3,000	5,460	2,460
Comm Care-Elderly Co-pay	21,600	19,674	15,000	15,000	0
Adult Day Care Co-Pay	58,977	60,868	40,000	45,000	5,000
Nutrition Services	17,184	27,104	19,575	27,733	8,158
Home Full Price Meals	1,997	97	0	0	0
Donations-Meal Sites	7,500	4,536	4,452	4,116	(336)
Donations-Meals On Wheels-C2	11,400	14,704	10,800	14,520	3,720
Donations to WL	0	4,252	233	0	(233)
Coalition for the Homeless	0	0	0	0	0
Title IIIB Homemaking Donation	5,100	5,448	4,980	4,980	0
DCF CJ Mental Health/Substance Abuse	20,909	0	0	151,765	151,765
ARRA-HPRR Grant	0	358,131	66,870	0	(66,870)
Choose Life License Plates	4,569	4,318	4,500	4,500	0
General Fund	2,402,242	1,834,503	2,390,458	2,299,605	(90,853)
Total Revenues	3,018,696	3,002,777	3,060,127	3,219,003	158,876
Expenses					
Social Services Administration	236,965	223,472	241,762	234,916	(6,846)
Human Services	153,098	156,811	157,597	153,098	(4,499)
Senior Services	590,113	589,220	643,369	675,499	32,130
Adult Day Care	235,178	201,995	205,121	199,286	(5,835)
Congregate & Home Delivered Meals	285,070	302,199	296,012	381,291	85,279
DCF CJ Mental Health/Substance Abuse	20,909	0	0	151,765	151,765
State Mandated Costs	711,958	477,162	710,000	665,000	(45,000)
Health/Indigent Care/Healthy Communities	229,982	213,497	246,000	241,000	(5,000)
Public Assistance	78,696	69,243	82,069	82,069	0
Outside Agency Funding	467,000	400,000	400,000	400,000	0
Emergency Assistance	9,727	11,047	11,327	35,079	23,752
Other Grants*	0	358,131	66,870	0	(66,870)
Total Expenses	3,018,696	3,002,777	3,060,127	3,219,003	158,876
Revenues vs. Expenses	0	0	0	0	0

**Flagler County Board of County Commissioners
FY 2011-2012**

REVENUE SOURCE NARRATIVES FOR SOCIAL SERVICES

EHEAP

The **Elderly Heat and Energy Assistance Program (EHEAP)** consists of pass through funds that provide assistance with utility (electric, fuel) bills to individuals meeting income criteria and are 60 years of age or older. Final shut off notice is required.

TITLE III B

Title III-B provides support services under the Older Americans Act and is partially funded with a federal grant. Examples of services include: companionship, counseling, information and referral, telephone reassurance, screening and assessment, public education, homemaking, and transportation. Seniors are provided an opportunity to contribute to these programs by donation.

TITLE III-E

Title III-E is administered via the Older Americans Act and is partially funded with a federal grant. This is a respite service for caregivers of seniors 60 years of age and older. Caregivers are provided an opportunity to contribute to this program by donation.

TITLE III C-1

Title III-C-1 provides congregate dining, nutrition education and outreach. Meals meet federal government compliance of 1/3 of the Recommended Daily Allowance. Nutrition education is provided by a state licensed, registered dietitian. Dining services are available to those seniors 60 years of age and older. Senior diners are provided opportunity to contribute to this program by donation. Administered via the Older Americans Act, Title III-C-1 is partially funded with a federal grant.

TITLE III C-2

Title III-C-2 provides Home Delivered Meals (Meals on Wheels) to those seniors 60 years of age and older with a functional impairment that restricts their ability to perform the normal activities of daily living. Meals meet 1/3 of the Recommended Daily Allowance. Nutrition education is provided with information provided by a state licensed, registered dietitian. Meals on Wheels clients are provided an opportunity to contribute to this program by donation. Administered via the Older Americans Act Title III-C-2 is partially funded with a federal grant.

ADI

Alzheimer's Disease Initiative provides a continuum of services to meet the needs of individuals with Alzheimer's disease and other memory-related disorders and their caregivers. Services include in-home and/or in-facility caregiver respite. ADI is funded in part with state general revenue funds. Seniors are fee-assessed and pay a co-pay for services per state mandate. No medical care is provided.

CCE

Community Care for the Elderly offers services and case management to frail elders, making it possible for them to live independently. Services include homemaker services, personal care, adult day care, in-home respite, and Meals on Wheels. CCE is funded in part with state general revenue funds. Seniors are fee-assessed and pay a co-pay for services per state mandate. No medical care is provided.

Medicaid Waiver

Home-based community services such as homemaking, personal care, in-home respite, adult day care, and Meals on Wheels are provided to those individuals determined eligible under the state Medicaid program.

Home Care for the Elderly

HCE gives relatives or other caregivers a monthly subsidy to assist them in keeping frail elders in their own homes or the homes of caregivers. The program may also provide special subsidies to purchase additional services or supplies, such as respite care and medical supplies. This services has historically been limited to 10 seniors. This program is funded by state general revenue funds.

Homeless Prevention/Rapid Re-Housing Program

HPRP provides rent and/or utility assistance to households that are homeless or at risk of homelessness.

SOCIAL SERVICES POSITION SUMMARY

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)
Personnel Summary - Positions					
Social Services Administration	3.75	3.75	3.75	3.75	0.00
Human Services	2.71	3.00	3.00	3.00	0.00
Senior Services	4.00	4.00	4.00	4.00	0.00
Adult Day Care	5.00	4.00	4.00	4.00	0.00
Congregate Meals	1.75	1.00	1.00	1.00	0.00
Total Positions	17.21	15.75	15.75	15.75	0.00

**Flagler County Board of County Commissioners
FY 2011-2012**

SOCIAL SERVICES ADMINISTRATION - COMMUNITY SERVICES

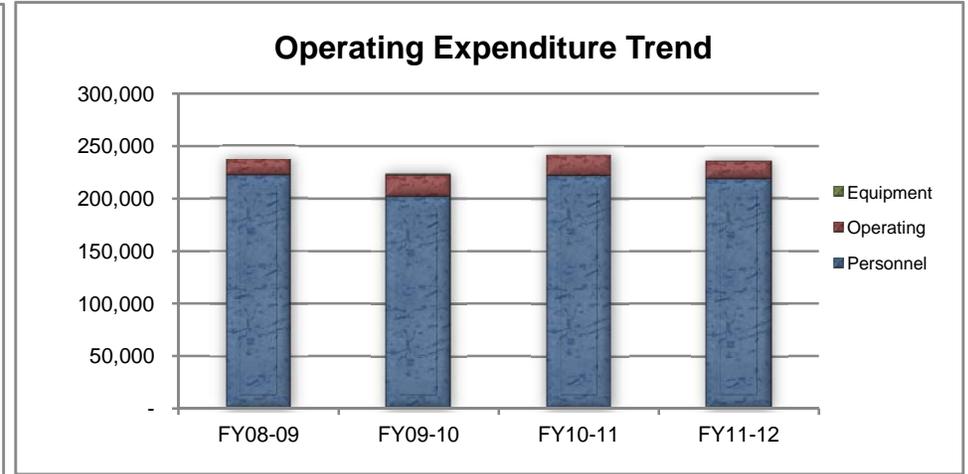
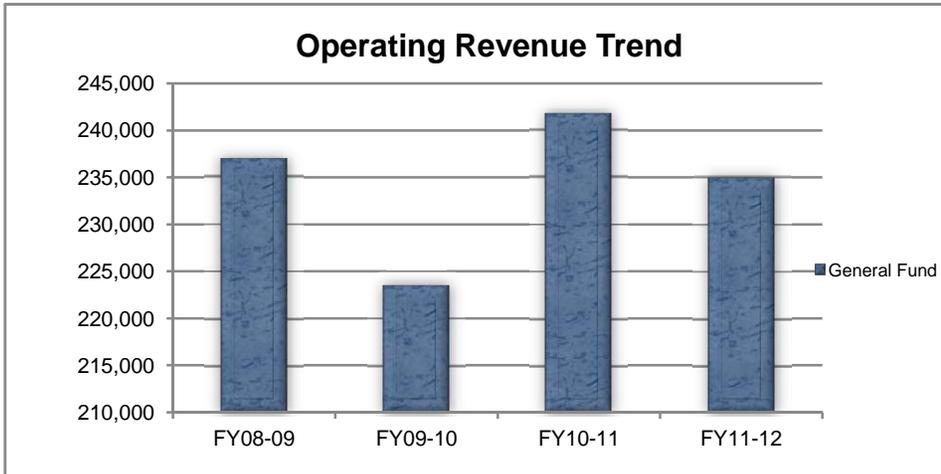
GENERAL FUND

Fund 001 Dept 2706		ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	236,965	223,472	241,762	234,916	(6,846)	
	TOTAL REVENUES	236,965	223,472	241,762	234,916	(6,846)	
	Expenses						
569.10-12	Regular Salaries	159,697	150,414	160,603	163,390	2,787	
569.10-xx	Employee Benefits	61,154	50,856	60,833	54,783	(6,050)	
	Total Personnel Expenses	220,851	201,270	221,436	218,173	(3,263)	
569.34-10	Other Contracted Services	35	7,688	75	75	0	
569.40-10	Travel Expenses	0	0	572	629	57	
4110, 4120	Communications	6,845	5,614	9,174	7,174	(2,000)	
569.43-10	Utilities Expense	7,401	6,858	9,513	7,873	(1,640)	
569.47-10	Printing & Binding	74	20	92	92	0	
560.51-11	Office Equipment	31	0	0	0	0	
569.51-20	Data Processing Supplies	0	330	0	0	0	
569.52-12	Other Operating Expenses	157	2	0	0	0	
569.51-10	Office Supplies	1,506	141	800	800	0	
569.54-10	Publications/Memberships	65	0	100	100	0	
	Total Operating Expenses	16,114	20,653	20,326	16,743	(3,583)	
569.64-10	Equipment	0	1,549	0	0	0	
	Total Equipment	0	1,549	0	0	0	
	TOTAL EXPENSES	236,965	223,472	241,762	234,916	(6,846)	Overall Expense Increase: -2.83%

**Flagler County Board of County Commissioners
FY 2011-2012**

SOCIAL SERVICES ADMINISTRATION - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
General Fund	236,965	223,472	241,762	234,916
	236,965	223,472	241,762	234,916

Expenses

Personnel
Operating
Equipment

Personnel	220,851	201,270	221,436	218,173
Operating	16,114	20,653	20,326	16,743
Equipment	0	1,549	0	0
	236,965	223,472	241,762	234,916

Personnel Summary -Positions

Accountant I
Accounting Clerk
Social Services Director
Staff Assistant IV
Total Positions

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Accountant I	1.00	1.00	1.00	1.00
Accounting Clerk	0.75	0.75	0.75	0.75
Social Services Director	1.00	1.00	1.00	1.00
Staff Assistant IV	1.00	1.00	1.00	1.00
Total Positions	3.75	3.75	3.75	3.75



APPROVED BUDGET FY 2011-2012

Human Services

Human Services provides medical care (including supplies), emergency dental, and prescription assistance through the Indigent Health Care program to low-income medically needy residents of Flagler County in accordance with Flagler County Administrative Code 4.01. Medically needy is defined as a person whose income is below 150% of Federal Poverty Guidelines, who does not have resources to obtain needed medical care, is not eligible for any state or federal program that provides such care and has insufficient third-party insurance coverage. In addition to the actual provision of services, extensive case management is provided to ascertain other needs the individual has and to make every effort to help her/him obtain assistance from other resources.

Emergency rent and/or utility assistance is provided to eligible households that are either at risk of becoming homeless or who are already homeless. The purpose of this assistance is to help individuals/families to either retain or obtain housing.

The Human Services budget provides funds to support the Flagler County Resource Center, a food pantry operated by Church Women United in a County facility. Flagler County provides the building, utilities and phone for the Resource Center.

Also included in the Human Services budget is funding for four state mandated programs as follows:

Health Care Responsibility Act (HCRA) - reimburses participating out-of-county hospitals, at the Medicaid per diem rate, for care provided to indigent Flagler residents. County financial obligation for this fund is set by the state at \$4 per capita. Applications for this assistance are processed according to the State Agency for Health Care Administration criteria and regulations.

Medicaid Nursing Home - County portion of Medicaid nursing home costs for Flagler County residents, regardless of the location of the facility. County obligation is set at \$55 per month, per individual.

Medicaid Hospitalization - County portion of costs for hospitalization of Medicaid eligible Flagler County residents.

Healthy Kids - (also known as Florida Kidcare) local match is split with Flagler County Schools to provide low cost health insurance to school-age children.

Finally, the law requires that counties provide cremation or burial of deceased residents when no other funds are available or when a body is unclaimed. Human Services handles these cases.

Primary Functions

- ❖ Provide assistance to eligible residents who are homeless or at risk of becoming homeless.
- ❖ Provide financial support and a facility to house a food pantry for individuals/families in need of emergency food.
- ❖ Provide an indigent health care program to assist medically needy residents.
- ❖ Comply with funding obligations of four state mandates – the Health Care Responsibility Act, Medicaid Nursing Home Reimbursement, Medicaid Hospitalization Reimbursement, and Healthy Kids Program.
- ❖ Coordinate and manage grants for nonprofit organizations that provide services to County residents, based on recommendations from the Human Services Allocations Committee.

Eligible Individuals Helped in 2010 (1,012 applicants)

Medical/Dental Assistance	171
Emergency Rent and/or Utility Assistance	330

Flagler County Resource Center (food pantry)	12,173
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**Flagler County Board of County Commissioners
FY 2011-2012**

HUMAN SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
Dept 2700	Revenues						
335.62-10	Choose Life License Plates	4,569	4,318	4,500	4,500	0	
	General Fund	1,636,165	1,312,395	1,591,166	1,536,667	(54,499)	
	TOTAL REVENUES	1,640,734	1,316,713	1,595,666	1,541,167	(54,499)	
	Expenses						
569.10-12	Regular Salaries	107,201	108,860	108,826	108,826	0	
569.10-xx	Employee Benefits	42,673	43,282	44,974	40,658	(4,316)	Change in retirement
	Total Personnel Expenses	149,874	152,142	153,800	149,484	(4,316)	
564.52-12	Other Operating Expenses	121	0	300	300	0	
569.34-10	Other Contracted Services	37	31	55	55	0	Secure Shredding Service-Split w/Senior Serv.
569.40-10	Travel/Training	0	0	200	220	20	
4130, 4201	Postage Expense	769	799	1,002	799	(203)	
569.46-30	Maintenance Agreements	1,237	1,378	709	709	0	
569.47-10	Printing & Binding	111	0	281	281	0	Copier Maintenance
569.51-10	Office Supplies	300	121	600	600	0	
569.51-11	Office Equip under \$1,000	247	0	0	0	0	
569.52-12	Other Operating Expenses	52	0	0	0	0	
569.54-10	Publications/Memberships	300	300	500	500	0	
569.54-20	Conference/Seminar Registration	50	0	150	150	0	
	Total Operating Expenses	3,224	2,629	3,797	3,614	(183)	
569.64-10	Equipment	0	2,040	0	0	0	
	Total Capital Expenses	0	2,040	0	0	0	
	Sub-Total Expenses	153,098	156,811	157,597	153,098	(4,499)	
	Total State Mandated Funding	1,020,636	759,902	1,038,069	988,069	(50,000)	
	Total Outside Agency Funding	467,000	400,000	400,000	400,000	0	
	Total Fund Expenses	1,640,734	1,316,713	1,595,666	1,541,167	(54,499)	Overall Expense Reduction: -3.42%

Flagler County Board of County Commissioners
FY 2011-2012

STATE MANDATED FUNDING - HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

Health Services/Public Assistance

DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/-	
561.31-60 Medicaid Reimbursement- Hospital	368,062	235,559	400,000	360,000	(40,000)	See page 3-42 for Program Descriptions
562.31-60 Medicaid Reimbursement- Nursing Home	81,363	79,929	90,000	85,000	(5,000)	
562.83-73 Health Care Resp Act-HCRA	246,533	143,674	200,000	200,000	0	
564.83-71 Indigent Burial	16,000	18,000	20,000	20,000	0	
Total State Mandated Costs	711,958	477,162	710,000	665,000	(45,000)	
562.83-72 Indigent Health Care	229,982	212,998	245,000	240,000	(5,000)	
562.83-75 Healthy Communities	0	499	1,000	1,000	0	
Total Health Costs	229,982	213,497	246,000	241,000	(5,000)	
564.82-14 Alpha Pregnancy Center	11,989	3,328	9,069	9,069	0	"Choose Life" lic plate rev. Includes FY11 rollover.
564.83-70 Food Pantry Groceries	17,969	17,982	18,000	9,000	(9,000)	Transferred 9,000 to Emergency Assistance
564.83-76 Emergency Asst-Utilities/Rent	48,738	47,933	55,000	64,000	9,000	Realignment of \$9,000 from Food Pantry
Total Public Assistance	78,696	69,243	82,069	82,069	0	
Total State Mandated Funding	1,020,636	759,902	1,038,069	988,069	(50,000)	

OUTSIDE AGENCY FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/-	
564.82-23 Aid to House Next Door	28,150	0	0	0	0	See page 3-42 for Program Descriptions
564.82-24 Aid to Children's Home Society	28,500	28,500	28,500	28,500	0	
564.82-27 Aid to Children's Advocacy	50,000	50,000	50,000	50,000	0	
564.82-30 Aid to African Am Society	10,000	0	0	0	0	
572.82-16 Boys and Girls Club	30,000	30,000	30,000	30,000	0	
Total Children/Youth Services	146,650	108,500	108,500	108,500	0	
564.82-10 RSVP Flagler Volunteer Services	20,000	0	0	0	0	Moved to Pooled account
564.82-xx SMA Behavioral Health Services	173,300	173,300	173,300	173,300	0	
564.82-17 Early Learning Coalition	58,550	58,200	58,200	58,200	0	
564.82-18 Family Life Center	40,000	40,000	40,000	40,000	0	
564.82-31 United Cerebral Palsy of East Central FLA	20,000	20,000	20,000	20,000	0	
564.82-48 Aid to Ctr for Visually Impaired	8,500	0	0	0	0	
Total Adult/Family Services	320,350	291,500	291,500	291,500	0	
Total Outside Agency Funding	467,000	400,000	400,000	400,000	0	

Flagler County Board of County Commissioners
FY 2011-2012

HUMAN SERVICES - SOCIAL SERVICES PROGRAM DESCRIPTIONS

STATE MANDATED FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

MEDICAID REIMBURSEMENT- HOSPITAL

Reimburses the State for the County portion of Medicaid costs for hospitalization of Flagler County residents. Approximately 35% of hospital inpatient costs for days 11-45, per Medicaid eligible individual, per state fiscal year.

INDIGENT BURIAL

Provides deceased individuals when the body is unclaimed or when there are no resources to pay for cremation or burial costs.

MEDICAID REIMBURSEMENT- NURSING HOME

Reimburses the State for the County portion of Medicaid costs for Flagler County residents who reside in nursing homes. Cost is \$55 per month, per Medicaid eligible individual whose last place of residence was Flagler County.

HEALTHY COMMUNITIES

Provides the County's portion of required local match for the State's Healthy Kids program (Florida Kidcare) that provides low cost health insurance to school aged children.

HEALTH CARE RESP ACT-HCRA

Reimburses participating out-of-county hospitals at the Medicaid per diem rate for care provided to indigent County residents. Maximum financial obligation is \$4 per capita, all charges paid at Medicaid rates (uninsured, non-Medicaid eligible). Inpatient is max 45 days per state fiscal year, per individual, outpatient is \$1,500 limit per fiscal year.

PUBLIC ASSISTANCE FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

INDIGENT HEALTH CARE

Provides medical assistance and case management to persons whose income is below 150% of Federal poverty guidelines, who do not have resources to obtain medical care, are not eligible for any State or Federal program that provides such care and do not have sufficient third party insurance coverage.

EMERGENCY ASST-UTILITIES/RENT

Provides limited assistance to eligible County residents with past due rent or utility payments. Funds can also be paid toward the cost of the first month's rent to assist an individual in establishing a permanent residence.

FLAGLER COUNTY RESOURCE CENTER - FOOD PANTRY

This fund subsidizes the purchase of food for the Flagler County Resource Center, a food pantry operated by volunteers from Church Women United in a facility provided by the County. The cost of utilities and a telephone line are also part of the Human Services budget.

OUTSIDE AGENCY FUNDING FOR HUMAN SERVICES - SOCIAL SERVICES

GENERAL FUND

SMA BEHAVIORAL HEALTH SERVICES

Emergency mental health services to include: crisis stabilization, mental health screening, comprehensive community service team, medical outpatient services. Comprehensive substance abuse treatment to include: residential treatment, detoxification, adult outpatient treatment services, and adolescent outpatient treatment.

UNITED CEREBRAL PALSY OF EAST CENTRAL FLORIDA

Services for developmentally disabled adults to include: adult day training, supported employment, supported living, non-residential support services, companion and respite.

EARLY LEARNING COALITION

Provide child care services at licensed centers, licensed and registered Family Child Care Homes, voucher care providers, and any legal care arrangement to children who are at risk of abuse and/or neglect or whose families are experiencing socio-economic problems.

CHILDREN'S ADVOCACY CENTER

Services for children who are victims of physical, sexual, or emotional abuse and adult victims of sexual assault.

FAMILY LIFE CENTER

Emergency shelter and services for victims of domestic violence and their dependent children.

BOYS & GIRLS CLUB

Year round (after school and summer) enrichment program for children/youth ages 6-18.

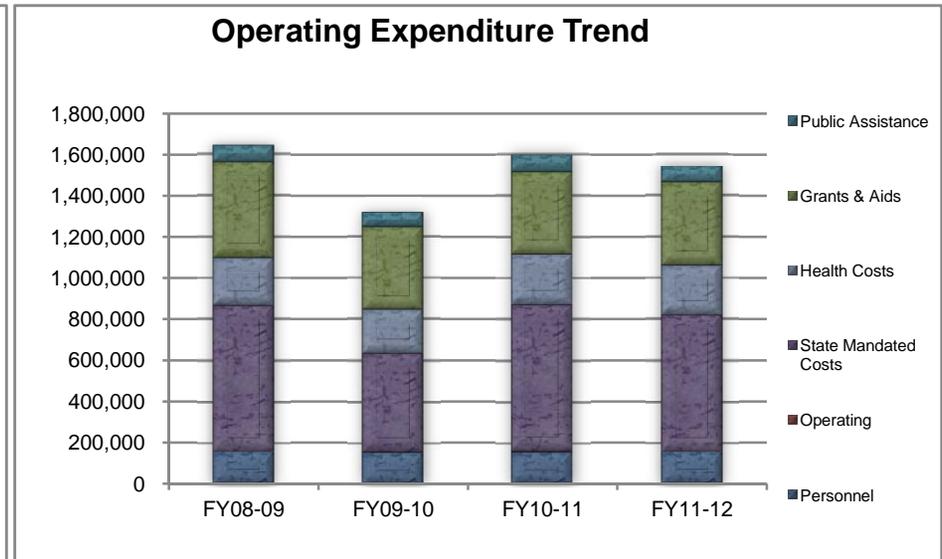
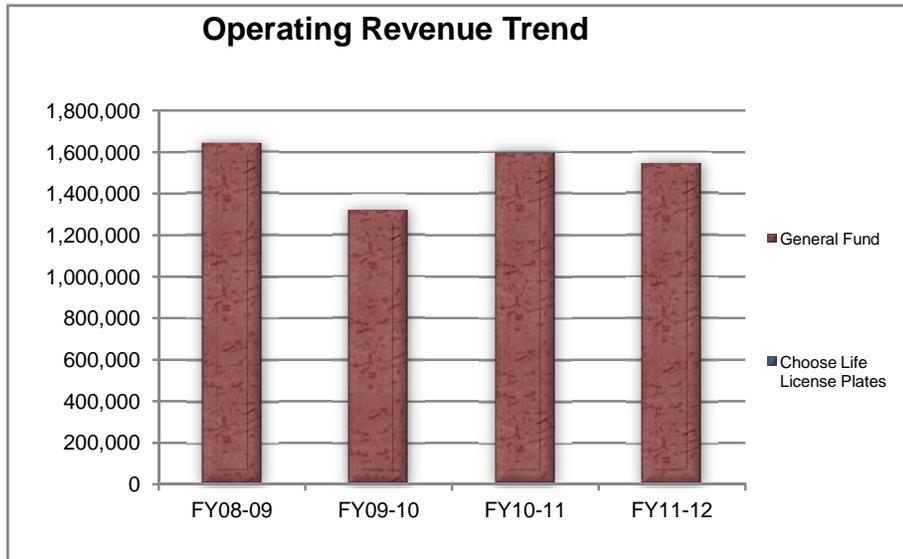
CHILDREN'S HOME SOCIETY

Home-based prevention/intervention services designed to keep families intact or assist in reunification. Emergency shelter for children who are removed from their homes due to abuse, neglect, or abandonment.

**Flagler County Board of County Commissioners
FY 2011-2012**

HUMAN SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

UNITS OF MEASUREMENT

- 1) Approximately 1,204 individuals will apply for assistance (based on 301 applicants in the 1st quarter of FY 10/11). The actual number of applicants was 322 but 21 were for the Homeless Prevention Grant that ends 6/30/11.
- 2) Approximately 1,480 units of service will be provided (based on 370 units of service provided in the 1st quarter of FY 10/11). Actual units of service provided was 501 because of the Homeless Prevention Grant but that ends 6/30/11 so that cannot be factored into 2012 activity.
- 3) Approximately 3,920 calls for information will be received (based on 980 calls received in the 1st quarter of FY 10/11).

SUMMARY

Revenues

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Choose Life License Plates	4,569	4,318	4,500	4,500
General Fund	1,636,165	1,312,395	1,591,166	1,536,667
Total	1,640,734	1,316,713	1,595,666	1,541,167

Expenses

Personnel	149,874	152,142	153,800	149,484
Operating	3,224	2,629	3,797	3,614
Capital	0	2,040	0	0
State Mandated Costs	711,958	477,162	710,000	665,000
Health Costs	229,982	213,497	246,000	241,000
Public Assistance	78,696	69,243	82,069	82,069
Grants & Aids	467,000	400,000	400,000	400,000
Total	1,640,734	1,316,713	1,595,666	1,541,167

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Human Serv. Program Mgr.	0.71	1.00	1.00	1.00
Human Serv. Case Mgr.	2.00	2.00	2.00	2.00
Total Positions	2.71	3.00	3.00	3.00

Senior Services

Services that are provided through Senior Services are available to citizens 60 years of age and older. Services are funded by the Federal Older Americans Act, State General Revenues, and the County General Fund.

Support services, such as companionship, counseling, information and referral, telephone reassurance, recreation, homemaking, transportation, and nutrition education are provided through Title III-B of the Older Americans Act. Homemaking service is provided by contracted vendors and Flagler County Public Transportation is contracted to provide transit service to medical appointments, shopping and the senior dining program.

Senior dining (congregate meals) is provided through Title III-C-1 of the Older Americans Act. A hot noon meal, which meets 1/3 of the Recommended Daily Allowance, is served 5 days a week at the George Wickline Senior Center. The Center also offers socialization, recreation, entertainment, health support activities, and guest speakers who present information about a variety of topics, including Medicare, identify theft, and consumer fraud issues.

Home Delivered Meals, commonly referred to as "Meals on Wheels", is provided through Title III-C-2 of the Older Americans Act. This service is provided to eligible seniors, 60 years of age and older, with a functional impairment that restricts their ability to perform the normal activities of daily living. Five frozen meals, which are the same meals that are served at the Senior Center, are delivered weekly, along with bread, shelf stable milk, and desserts.

Caregiver support, by way of in-home respite care, is provided through Title III-E of the Older Americans Act. This service allows 24/7 caregivers time out to attend to their own medical care, shopping, etc., with the peace of mind that their loved one is not home alone. There is no fee for any of the Older American Act services, but all seniors are encouraged and given the opportunity to make a donation. Donations are used for the continuation and expansion of services.

As the designated Lead Agency for Flagler County, Social Services administers various services with State General Revenue funds

through Community Care for the Elderly (CCE), Alzheimer's Disease Initiative (ADI), and Medicaid Waiver. These services are processed through the Aging Resource Center under ElderSource. CCE and ADI services are placed on a statewide waiting list. Applicants needs are prioritized, based on an application which is submitted to the Department of Elder Affairs. Those clients in greatest need receive services first, with the exception of high risk referrals from the Department of Children and Families/ Adult Protective Services.

Once a client is determined eligible, case managers develop a care plan for services that include case management, homemaking, personal care, adult day care, in-facility and in-home respite care. Clients in the state programs are assessed a monthly fee for services based on their income.

Primary Functions

- ❖ Support "aging in place" by maintaining quality of life in an appropriate setting that is both comfortable and familiar.
- ❖ Assist seniors at risk of institutionalization or with the greatest economic and/or social needs.
- ❖ Provide respite for full-time caregivers facing the risk of "burning out".
- ❖ Provide a daily recreation and socialization program centered around a hot, nutritional noon meal.
- ❖ Help individuals over the age of 60 locate other appropriate resources to meet their needs if they are not eligible for services.
- ❖ Maintain compliance with all established federal and state mandates for service provision and administrative responsibilities.

Services provided 2010 (total clients served 812)

- ❖ 38,613 hours of in-home support services were provided.
- ❖ 40,767 home delivered meals.
- ❖ 11,906 meals served at the senior dining site.
- ❖ 11,409 trips provided

**Flagler County Board of County Commissioners
FY 2011-2012**

SENIOR SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

Fund 001 Dept 2701	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
334.61-01	Alzheimer's Disease Respite (ADI)	4,568	8,750	4,566	4,566	0	Respite in home services
331.62-01	Emergency Heating Asst.	7,696	14,314	11,327	35,079	23,752	Energy assistance grant
331.62-02	Title III E Older American	28,126	45,314	30,058	30,058	0	
334.69-01	Comm Care for the Elderly	84,879	106,834	86,361	86,069	(292)	Homemaking, respite, personal care, support services
331.69-02	Title III B Support Services	13,106	31,726	15,061	44,884	29,823	Support Services & homemaking
346.90-06	Med waiver Reimbursement	20,000	16,715	5,000	5,000	0	
366.03-02	Donations-Transportation-S.S.	0	3,435	0	0	0	
331.69-03	Title III C1 Congregate Meals	861	883	878	881	3	
331.69-04	Title III C2 Home Del Meals	0	384	376	387	11	
366.12-01	Title IIIB Homemaking Donation	5,100	5,448	4,980	4,980	0	
346.90-09	ADI Co-pays	1,148	1,220	480	874	394	Alzheimer's Disease Respite co-pays
346.90-02	Comm Care-Elderly Co-pay	10,800	18,474	6,000	6,000	0	Homemaking, respite, personal care co-pays
	General Fund	423,556	346,770	489,609	491,800	2,191	
	TOTAL REVENUES	599,840	600,267	654,696	710,578	55,882	
	Expenses						
569.10-12	Regular Salaries	145,316	147,466	144,935	144,935	0	
569.10-xx	Employee Benefits	60,994	57,990	60,043	54,317	(5,726)	Change in retirement
	Total Personnel Expenses	206,310	205,456	204,978	199,252	(5,726)	
569.34-02	Title IIIE In Home Respite	46,375	49,490	56,965	56,965	0	
569.34-10	Other Contracted Services	322,488	320,842	361,262	399,058	37,796	Increased funding will allow for increased services.
4010, 5501	Travel/Training	65	40	138	152	14	
569.41-10	Communications	1,194	1,185	1,860	2,400	540	
569.42-01	Postage Expense	696	723	1,340	1,200	(140)	
569.44-10	Rentals & Leases	2,359	2,425	2,400	2,400	0	
569.45-20	Vehicle Insurance	1,397	1,223	1,223	971	(252)	
569.45-60	Other Insurance & Bonds	0	102	105	0	(105)	
569.46-10	Building/Equipment Repairs	0	110	0	0	0	
569.46-20	Vehicle Repair	1,184	538	3,660	3,000	(660)	
569.46-30	Maintenance Agreements	1,549	1,330	1,541	1,541	0	
569.46-40	Small Tools & Equipment	1,049	327	0	0	0	
569.47-10	Printing & Binding	185	0	388	388	0	
569.49-10	Other Current Charges	0	275	160	160	0	
569.51-10	Office Supplies	692	239	800	800	0	

**Flagler County Board of County Commissioners
FY 2011-2012**

SENIOR SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND

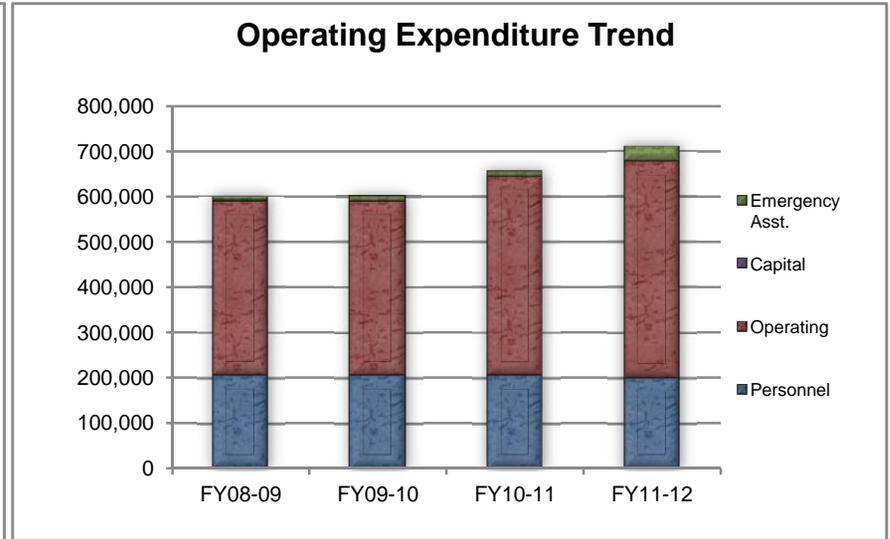
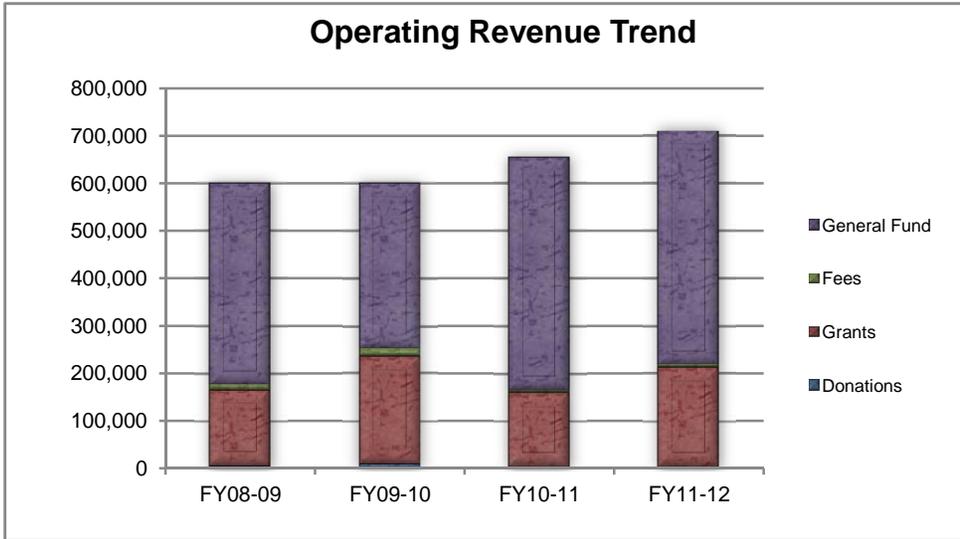
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 2701		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
569.51-20	Data Processing Supplies	220	152	0	0	0	
569.52-10	Gas, Oil & Lube	2,128	2,301	3,669	4,332	663	Increase in per gallon fuel costs
569.52-12	Other Operating Expenses	678	2,417	2,700	2,700	0	
569.54-20	Conference/Seminar Registration	60	45	180	180	0	
	Total Operating Expenses	382,319	383,764	438,391	476,247	37,856	
569.64-10	Equipment	1,484	0	0	0	0	
	Total Capital Outlay	1,484	0	0	0	0	
569.83-76	Emergency Asst	9,727	11,047	11,327	35,079	23,752	
	Total Grants & Aids	9,727	11,047	11,327	35,079	23,752	
							Overall Expense Increase:
	TOTAL EXPENSES	599,840	600,267	654,696	710,578	55,882	8.54%

	ACTUAL	ACTUAL	BUDGETED	APPROVED
	FY 08-09	FY 09-10	FY 10-11	FY 11-12
Personnel Summary -Positions				
Title III Case Mgr	1.00	1.00	1.00	1.00
Sr Svcs Progr Manager	1.00	1.00	1.00	1.00
Sr Svcs Case Manager	2.00	2.00	2.00	2.00
Total Positions	4.00	4.00	4.00	4.00

**Flagler County Board of County Commissioners
FY 2011-2012**

SENIOR SERVICES - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad-valorem taxes.

SUMMARY

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Revenues				
Donations	5,100	8,883	4,980	4,980
Grants	159,236	224,920	153,627	206,924
Fees	11,948	19,694	6,480	6,874
General Fund	423,556	346,770	489,609	491,800
	599,840	600,267	654,696	710,578
Expenses				
Personnel	206,310	205,456	204,978	199,252
Operating	382,319	383,764	438,391	476,247
Capital	1,484	0	0	0
Emergency Asst.	9,727	11,047	11,327	35,079
	599,840	600,267	654,696	710,578

Adult Day Care

Social Services operates an adult day care center, named in honor of longtime Flagler County senior advocate, David I. Siegel. The Siegel Center provides therapeutic social and health activities to functionally impaired adults (over age 18) in a warm, non-institutional atmosphere. The cost of service for eligible clients may be subsidized by grant funds or paid under Medicaid Waiver. Fees can also be paid privately at an hourly rate.

The purpose of adult day care is to delay or prevent institutionalization by providing respite to the primary caregivers. The Center also helps clients to maintain or increase their functional independence through group and individual therapeutic activities based on individual treatment/activity plans that are prepared by a case manager with input from the Adult Day Care Manager. The amount of time that a client spends at the center depends on the caregiver/family's needs and the care plan that is developed by the case managers.

The Center provides a nutritional hot lunch and snacks that furnish the minimum RDA requirements. Activities and social interaction help to reduce or prevent the loneliness and isolation sometimes experienced by older persons. Games and exercise programs are designed to be both entertaining and stimulating.

The Center is licensed for a capacity of 30 clients and maintains a staff to client ratio of 1:5 with a licensed registered nurse (Adult Day Care Manager) and three certified nursing assistants by limiting daily attendance to 20. The RN is on-site or on-call during hours of operation, M-F from 8 to 4:30, and provides such services as, monitoring vital signs, administering/monitoring medications, proper daily nutrition, and injections. The Center has a handicap accessible shower and a washer/dryer to accommodate personal hygiene needs.

Community members frequently visit the Center to entertain the clients with their musical and dancing talents and regular visits from therapy dogs is a favorite. The Center, in an agreement with the University of Central Florida's College of Nursing, provides the opportunity for nursing students to meet curriculum requirements by practicing limited hands-on and interviewing techniques with day care clients.

Primary Functions

- ❖ Support "aging in place" by maintaining quality of life in an appropriate setting that is both comfortable and familiar.
- ❖ Provide care to functionally impaired seniors who are at risk of institutionalization.
- ❖ Provide relief to full-time caregivers who face the risk of "burning out".
- ❖ Maintain compliance with all established federal and state mandates for service provision and administrative responsibilities.

2010 Adult Day Care Facts

Average daily attendance	17
Total number of attendees	58
Total hours of care	21,398
Average client stay	4 hours
Average number on waiting list	25

**Flagler County Board of County Commissioners
FY 2011-2012**

ADULT DAY CARE - SOCIAL SERVICES - COMMUNITY SERVICES

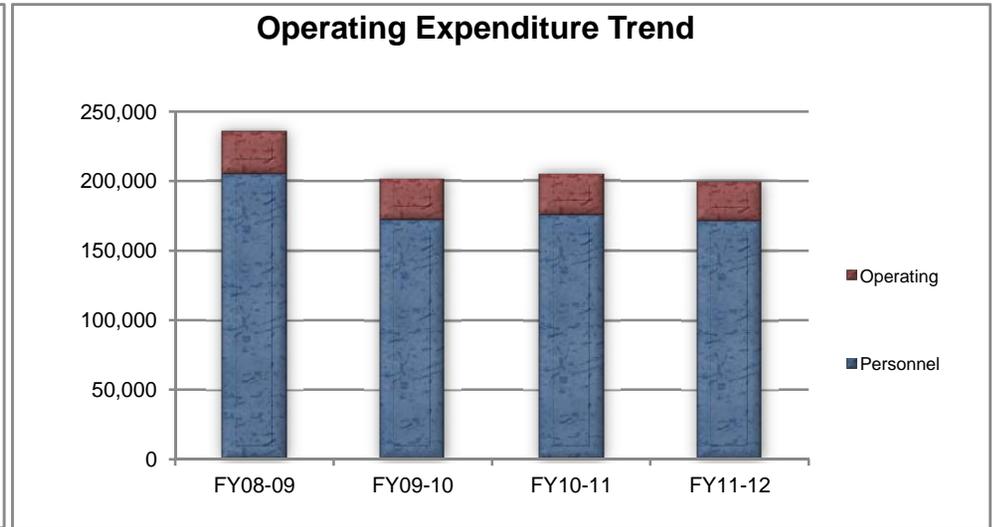
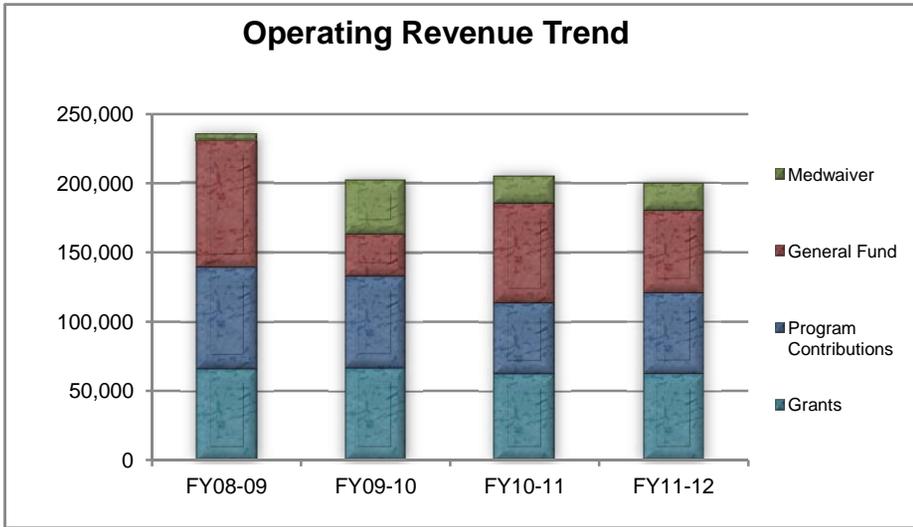
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 2702		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Revenues						
334.61-01	Alzheimer's Disease Initiative	46,145	43,775	43,611	43,611	0	Respite in facility services
334.61-02	HCE	0	1,098	0	0	0	
334.69-01	Community Care for Elderly	20,042	21,751	18,523	18,527	4	
346.90-01	Adult Day Care Co-pay	58,977	60,868	40,000	45,000	5,000	Increase in clients at regular rates
346.90-02	Comm Care-Elderly Co-pay	10,800	1,200	9,000	9,000	0	
346.90-06	Medwaiver Reimbursement	5,000	38,865	20,000	20,000	0	
346.90-09	ADI Co-pay	2,812	3,538	2,520	4,586	2,066	
	General Fund	91,402	30,900	71,467	58,562	(12,905)	
	TOTAL REVENUES	235,178	201,995	205,121	199,286	(5,835)	
	Expenses						
569.10-12	Regular Salaries	136,383	115,077	114,870	114,870	0	
569.10-13	Other Salaries & Wages	1,803	5,777	7,500	7,500	0	
569.10-xx	Employee Benefits	66,840	50,917	53,385	48,509	(4,876)	Change in retirement
	Total Personnel Expenses	205,026	171,771	175,755	170,879	(4,876)	
569.31-10	Professional Services	17	0	216	216	0	Mandatory level 2 screening renewals
569.34-10	Contracted Services	18,925	18,924	15,875	15,825	(50)	
569.xx-xx	Education/Training	159	169	177	177	0	
569.42-01	Postage	0	35	0	0	0	
569.43-10	Utilities Expense	7,010	6,678	7,812	6,903	(909)	
569.46-10	Building/Equipt Repairs	0	275	0	0	0	
569.47-10	Printing & Binding	0	0	46	46	0	
569.49-10	Other Current Chrgs/Oblig	233	484	875	875	0	
569.51-10	Office Supplies	7	15	200	200	0	
569.52-12	Other Operating Expenses	3,791	3,629	4,125	4,125	0	
569.54-20	Conference/Seminar Registration	10	15	40	40	0	
	Total Operating Expenses	30,152	30,224	29,366	28,407	(959)	
	TOTAL EXPENSES	235,178	201,995	205,121	199,286	(5,835)	Overall Expense Reduction: -2.84%

**Flagler County Board of County Commissioners
FY 2011-2012**

ADULT DAY CARE - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Grants	66,187	66,624	62,134	62,138
Program Contributions	72,589	65,606	51,520	58,586
General Fund	91,402	30,900	71,467	58,562
Medwaiver	5,000	38,865	20,000	20,000
Total	235,178	201,995	205,121	199,286

Expenses

Personnel	205,026	171,771	175,755	170,879
Operating	30,152	30,224	29,366	28,407
Total	235,178	201,995	205,121	199,286

Personnel Summary - Positions

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
ADC Program Manager	0.80	0.80	0.80	0.80
ADC Coord Sub	0.20	0.20	0.20	0.20
ADC C N A	4.00	3.00	3.00	3.00
Total Positions	5.00	4.00	4.00	4.00

**Flagler County Board of County Commissioners
FY 2011-2012**

CONGREGATE & HOME DELIVERED MEALS - SOCIAL SERVICES - COMMUNITY SERVICES

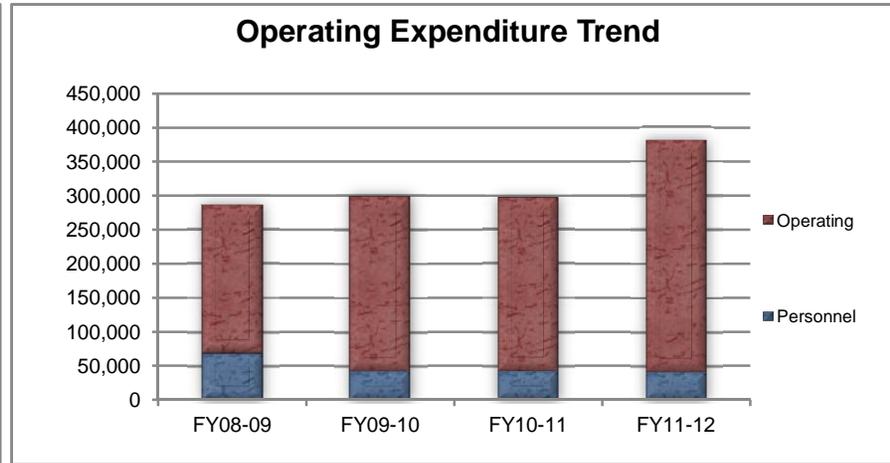
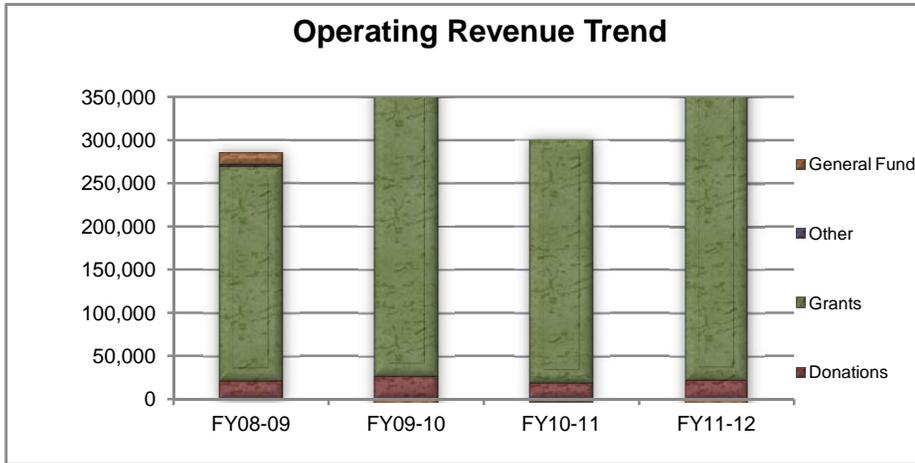
GENERAL FUND

Fund 001 Dept 2703	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
Revenues						
331.69-02	78,987	70,905	81,399	89,372	7,973	Offset transportation services
331.69-03	71,691	74,293	92,006	105,869	13,863	Dining site meals, education
331.69-04	66,651	157,271	73,584	144,504	70,920	Meals delivered to homes
331.69-05	17,184	27,104	19,575	27,733	8,158	Meals for home delivery and on site
331.69-07	0	3,840	0	0	0	ARRA funds for meals
331.69-08	0	2,067	0	0	0	ARRA funds for meals
334.69-01	14,084	18,864	14,209	14,217	8	Meals delivered to homes
346.90-03	1,997	97	0	0	0	
366.03-01	7,500	4,536	4,452	4,116	(336)	
366.03-02	1,422	3,300	3,300	3,300	0	
366.03-03	11,400	14,704	10,800	14,520	3,720	
366.03-05	0	4,252	233	0	(233)	
General Fund	14,154	(79,034)	(3,546)	(22,340)	(18,794)	
TOTAL REVENUES	285,070	302,199	296,012	381,291	85,279	
Expenses						
569.10-12	43,967	28,594	28,517	28,517	0	
569.10-xx	24,982	13,129	13,565	12,466	(1,099)	Change in retirement
Total Personnel Expenses	68,949	41,723	42,082	40,983	(1,099)	
569.34-01	80,409	80,409	80,409	86,000	5,591	
569.34-04	18,088	5,119	0	0	0	
569.34-10	101,922	145,217	152,442	237,239	84,797	
4110, 4120	843	736	804	736	(68)	
569.42-01	34	35	0	0	0	
569.43-10	8,692	12,533	13,655	12,797	(858)	
569.46-10	36	0	0	0	0	
569.46-30	200	790	790	790	0	
569.46-40	1,391	694	3,084	0	(3,084)	
569.47-10	37	0	46	46	0	
569.49-10	230	56	0	0	0	
569.49-23	0	8,128	0	0	0	
5110, 5111	335	156	200	200	0	
569.52-30	1,200	35	0	0	0	
569.52-12	2,644	3,246	2,500	2,500	0	
569.54-10	60	60	0	0	0	
Total Operating Expenses	216,121	257,214	253,930	340,308	86,378	
569.82-53	0	3,262	0	0	0	Church Women United & Grace Comm Food Pantry
Total Grants & Aids	0	3,262	0	0	0	
TOTAL EXPENSES	285,070	302,199	296,012	381,291	85,279	Overall Expense Increase: 28.81%

**Flagler County Board of County Commissioners
FY 2011-2012**

CONGREGATE & HOME DELIVERED MEALS - SOCIAL SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes. The State Grants provided by the Older American Act support these services.

SUMMARY

Revenues

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Donations	20,322	26,792	18,785	21,936
Grants	248,597	354,344	280,773	381,695
Other	1,997	97	0	0
General Fund	14,154	(79,034)	(3,546)	(22,340)
Total	285,070	302,199	296,012	381,291

Expenses

Personnel	68,949	41,723	42,082	40,983
Operating	216,121	257,214	253,930	340,308
Grants & Aids	0	3,262	0	0
Total	285,070	302,199	296,012	381,291

Personnel Summary -Positions

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
CS Meal Site Assistant	0.75	0.00	0.00	0.00
CS Meal Site Manager	1.00	1.00	1.00	1.00
Total Positions	1.75	1.00	1.00	1.00

**Flagler County Board of County Commissioners
FY 2011-2012**

SOCIAL SERVICES GRANTS - COMMUNITY SERVICES

GENERAL FUND

MENTAL HEALTH/SUBSTANCE ABUSE

This grant strengthens community support services to divert individuals with mental and substance abuse problems.

Fund 001 Dept 8704		ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Mental Health/Substance Abuse						
	Revenues						
334.16-01	Department of Children & Family	20,909	0	0	151,765	151,765	
	TOTAL REVENUES	20,909	0	0	151,765	151,765	
	Expenses						
569.10-12	Regular Salaries	9,343	0	0	0	0	
569.10-xx	Employee Benefits	4,353	0	0	0	0	
	Total Personnel Expenses	13,696	0	0	0	0	
569.31-10	Professional Services	0	0	0	151,765	151,765	Stewart-Marchman-Act Behavioral Healthcare
569.41-30	Postage	157	0	0	0	0	
569.40-10	Travel Expenses	553	0	0	0	0	
569.46-40	Small Tools & Equip	142	0	0	0	0	
569.47-10	Printing & Binding	2,186	0	0	0	0	
569.51-10	Office Supplies	579	0	0	0	0	
569.51-11	Office Equip	267	0	0	0	0	
569.54-20	Conference/Seminar Registration	189	0	0	0	0	
	Total Operating Expenses	4,073	0	0	151,765	151,765	
	TOTAL EXPENSES	17,769	0	0	151,765	151,765	

CRIMINAL JUSTICE MENTAL HEALTH AND SUBSTANCE ABUSE IMPLEMENTATION GRANT (CJMHS)

The Criminal Justice Mental Health and Substance Abuse Implementation (CJMHS) Grant from the Florida Department of Children and Families establishes a Mental Health Support Service program focusing on diverting those with mental illness or co-occurring disorders to treatment instead of the criminal justice system. It includes mental Health assessment support, on-site or in-county for adults so that the Sheriff's officers do not always have to transport to Volusia County. It will also enable the provision of intrusive case management services to these referred clients to continue diverting them from the criminal justice system in Flagler County. The program is established in conjunction with Stewart-Marchman-Act Behavioral Healthcare, the Flagler County Sheriff's Department and Haven Recovery Center.

Flagler County Board of County Commissioners
FY 2011-2012

SOCIAL SERVICES GRANTS - COMMUNITY SERVICES

GENERAL FUND

ARRA-HOMELESS PREVENTION RAPID REHOUSE GRANT

Fund 001 Dept 8705	ARRA-HPRR Grant	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
331.69-09	ARRA Homeless Prevention Grant	0	358,131	66,870	0	(66,870)	Grant ends 6/30/11.
	TOTAL REVENUES	0	358,131	66,870	0	(66,870)	
	Expenses						
564.42-01	Postage	0	17	0	0	0	
569.51-10	Office Supplies	0	1,853	0	0	0	
569.51-11	Office Equip	0	34	0	0	0	
569.51-20	Data Processing Supplies	0	104	0	0	0	
569.64-10	Equipment	0	1,020	0	0	0	
564.83-84	HPRR - Homeless Prevention	0	313,922	41,888	0	(41,888)	
564.83-85	HPRR - Rapid Rehouse	0	23,754	14,032	0	(14,032)	
564.83-86	HPRR - Administration	0	1,322	0	0	0	
564.83-87	HPPR - Data Collection	0	16,105	10,950	0	(10,950)	
	Total Operating Expenses	0	358,131	66,870	0	(66,870)	
	TOTAL EXPENSES	0	358,131	66,870	0	(66,870)	

HOMELESS PREVENTION AND RAPID RE-HOUSING GRANT

The Homeless Prevention and Rapid Re-housing Grant provides long and short-term rental/utility assistance to those who are at risk of becoming homeless and assists those who are already homeless to obtain permanent housing.

Veterans Services

The Veterans Services Department acts as an advocate for individuals that have served as a member of the Armed Forces of the United States. The department offers a professional resource for all former, present, and future members of the Armed Forces and their dependents in preparing claims for and securing benefits including compensation, hospitalization, vocational training, and all other benefits or privileges to which they may be entitled to under Federal or State law.

Section 292 of the Florida Statutes enables the County to employ a County Veterans Services Officer and staff. The statute also requires that services provided by the County be rendered without charge to veterans and their dependents. Resources are offered to those individuals and their families with service connected and non-service connected disabilities.

The Flagler County Veterans Services staff was instrumental in the passage of an additional tax exemption for those County residents deployed overseas in a combat area. This tax exemption helps to alleviate the financial burden on the families of those service men and women in combat zones.

Staff continues to work closely with agencies and other veteran service groups such as the Veterans Administration, American Legion Posts and Auxiliaries, Disabled American Veterans, Veterans of Foreign Wars, Marine Corps League, Military Officers Association of America, Italian American War Veterans and Jewish War Veterans to provide proper recognition and education on veteran related issues.

Primary Functions

- ❖ Aid veterans in completing and filing claims relating to service connected disability compensation and non-service connected pension.

- ❖ Help surviving spouses file claims for dependency and indemnity compensation.
- ❖ Assist surviving spouses and family members with obtaining burial benefits for veterans.
- ❖ Assist veterans in applying for long-term care at veterans' facilities.
- ❖ Purchase flags for veterans' grave sites and organize placement via local service organizations.
- ❖ Help veterans in obtaining VA home loan and property tax exemption certifications.
- ❖ Organize the recognition of veterans on various national holidays, specifically Veteran's Day and Memorial Day.
- ❖ Maintain annual certifications so that the most up to date veterans' assistance can be provided.
- ❖ Coordinate with volunteers and veterans to get needed medical help for veterans at veterans' administration medical facilities.

Statistics as of 2010 Census:

- ❖ There previously were 9,252 veterans in Flagler County. Statistics from the 2010 Census indicate there are now over 12,300 veterans in Flagler County.
- ❖ The veteran's population amounts to 23% of the population in Flagler County 18 years of age or older.
- ❖ There are 5,750 veterans in the County from age 18 to 64.
- ❖ There are 6,550 veterans in the County age 65 or older.

**Flagler County Board of County Commissioners
FY 2011-2012**

VETERANS SERVICES - COMMUNITY SERVICES

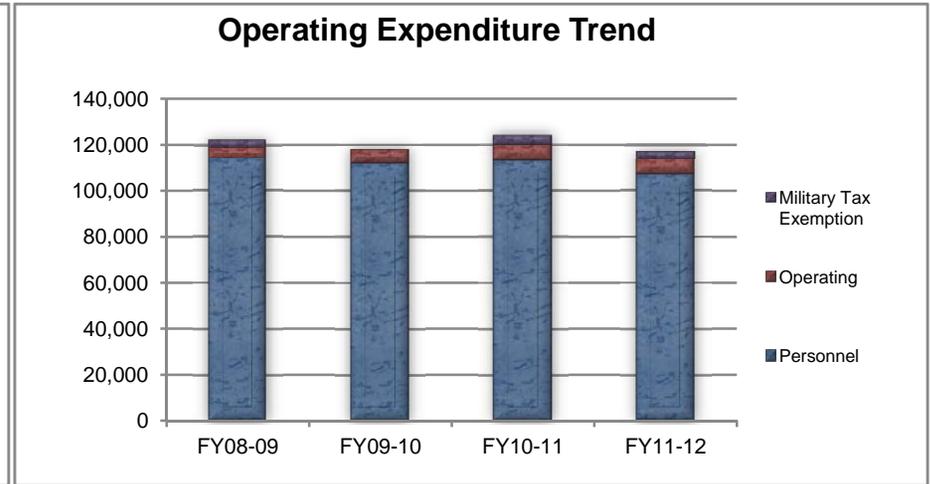
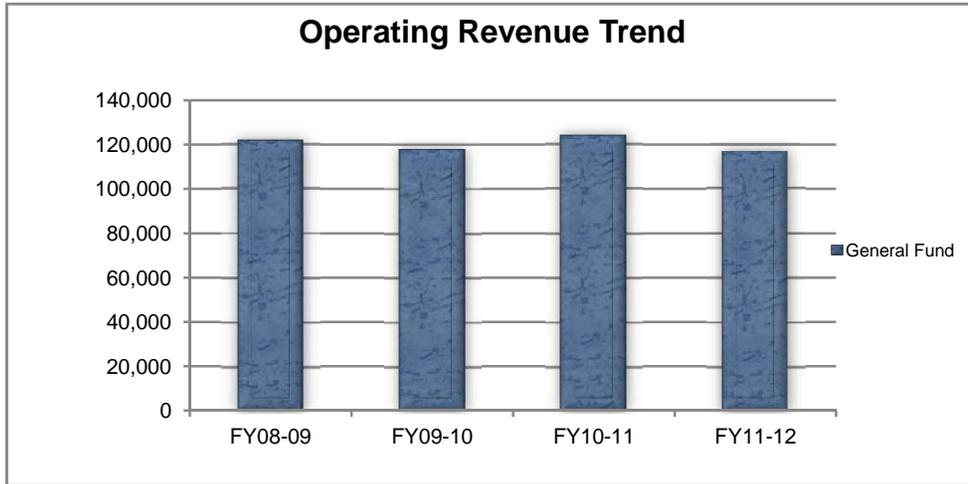
GENERAL FUND

Fund 001 Dept 2800	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	121,559	117,607	124,014	116,701	(7,313)	
	TOTAL REVENUES	121,559	117,607	124,014	116,701	(7,313)	
	Expenses						
553.10-12	Regular Salaries	81,542	81,547	81,328	78,791	(2,537)	Position filled at lower salary
553.10-xx	Employee Benefits	32,158	30,299	31,632	28,008	(3,624)	Change in retirement
	Total Personnel Expenses	113,700	111,846	112,960	106,799	(6,161)	
553.34-03	Contracted Transportation	0	0	400	400	0	Transport of Veterans to VA medical appointments
4010, 5420	Travel/Training	1,662	2,432	1,734	1,748	14	Mileage reimbursement increased 1/1/11
553.41-10	Communications	1,013	975	1,500	1,500	0	
553.42-01	Postage Expense	503	535	700	700	0	
553.46-30	Maintenance Agreements	279	252	470	470	0	Copier maintenance agreement
553.47-10	Printing & Binding	74	0	80	80	0	
553.49-10	Other Current Charges	50	50	110	0	(110)	Home Show/Outreach Program Fees removed
553.51-10	Office Supplies	267	478	750	694	(56)	
553.51-11	Office Equip under \$750	137		0	0	0	
553.51-20	Data Processing Supplies	0	105	0	0	0	
553.52-12	Other Operating Expenses	606	369	580	580	0	Flags for Patriot Day and as Gravemarkers for Memorial Day
553.52-30	Data Processing Software	0	25	40	40	0	
553.54-10	Publications/Memberships	265	165	210	210	0	
553.54-20	Conference/Seminar Registration	250	375	480	480	0	
	Total Operating Expenses	5,106	5,761	7,054	6,902	(152)	
553.83-83	Active Military Ad Valorem Tax	2,753	0	4,000	3,000	(1,000)	Award grants to qualified military personnel who are serving or have served in combat duty, and established homestead in Flagler County.
	Total Grants & Aids	2,753	0	4,000	3,000	(1,000)	
	TOTAL EXPENSES	121,559	117,607	124,014	116,701	(7,313)	Overall Expense Reduction: -5.90%

**Flagler County Board of County Commissioners
FY 2011-2012**

VETERANS SERVICES - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
General Fund	121,559	117,607	124,014	116,701
	121,559	117,607	124,014	116,701

Expenses

Personnel
Operating
Military Tax Exemption

Personnel	113,700	111,846	112,960	106,799
Operating	5,106	5,761	7,054	6,902
Military Tax Exemption	2,753	0	4,000	3,000
	121,559	117,607	124,014	116,701

Personnel Summary -Positions

Veterans Services Officer
Veterans Services Counselor

Total Positions

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Veterans Services Officer	1.00	1.00	1.00	1.00
Veterans Services Counselor	1.00	1.00	1.00	1.00
Total Positions	2.00	2.00	2.00	2.00

**Flagler County Board of County Commissioners
FY 2011-2012**

LIBRARY SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	
Revenues						
Passport Admin Fee	38,620	46,375	41,000	0	(41,000)	Minor Capital Projects to be performed by the
Passport Carry Forward	2,924	17,000	35,000	5,000	(30,000)	General Services Department
Library Fines	23,809	25,119	22,000	22,000	0	
Card Fees	4,162	3,947	4,800	4,300	(500)	
Copy/Print out Fees	8,767	12,116	10,600	12,600	2,000	
State Library Aid Grant	31,606	26,379	25,601	26,408	807	
Community Libraries In Caring Grant	4,980	0	0	0	0	
Omni Copy Fees	626	496	420	800	380	
Donations	303	0	0	500	500	
General Fund	1,038,548	970,917	1,096,722	923,118	(173,604)	
Total Revenues	1,154,345	1,102,349	1,236,143	994,726	(241,417)	

Expenses						
Palm Coast Library	1,070,973	1,001,246	1,183,067	942,831	(240,236)	
Bunnell Library	67,659	65,710	53,076	51,895	(1,181)	
Total Expenses	1,138,632	1,066,956	1,236,143	994,726	(241,417)	

Revenues vs. Expenses	15,713	35,393	0	0	0	
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	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	
Personnel Summary -Positions						
Palm Coast Library	17.65	17.15	17.10	15.60	(1.50)	Reduction FY11 & realignment FY12
Bunnell Library	1.20	1.20	0.60	0.60	0.00	
Total Positions	18.85	18.35	17.70	16.20	(1.50)	

Library

Flagler County Public Library provides more than 30 different products and services to all residents regardless of age, race, ethnic, and financial backgrounds. The Library acts as the heart of this community with more than 44,000 registered borrowers. Registering to vote, voting and Tax preparation take place and even now the Library is an acceptance facility for passport applications. The library is a one stop shopping center or an “edutainment complex”. The Library contributes to quality of life by providing the resources to inform educate and entertain the public. This allows each person the ability to redistribute their money they would have spent on books, movies, music, Internet and other forms of entertainment to areas of more importance such as gas, food, home and medicines. When you take into consideration the overall savings to each household as a result of the existence of the Public Library there would be a large return on investment.

Products & Services by Type:

- ❖ *Circulation* – checking materials in or out, renewing, reserving, placing holds, patron database management, fine/fee collection.
- ❖ *Collections* – materials in various formats including print, electronic, audio, music, video, DVD and other media.
- ❖ *Cataloging/Processing* – organizing material and making information available via a library automation system.
- ❖ *Internet/Computer Use* – access to the World Wide Web, various electronic databases, Microsoft applications, games, wireless connections and e-mail.
- ❖ *Library Web Page* – funded and created by the Friends of the Library, the web page is a one stop shopping center. Patrons have access to the library catalog, library databases, Florida Electronic Library, Ask a Librarian
- Service, online renewal, information about programs and services, Flagler History information and various links.
- ❖ *Programs* – all programs are funded through the support of the Friends of the Library of Flagler County and include: special events, children’s, young adults and adult programs.
- ❖ *Reference/Research* – residents have access to a professionally trained Librarian to assist in finding the answer to questions on a wide array of topics including business and career related topics.
- ❖ *Genealogy* – residents have access to a variety of resources in print and electronic.
- ❖ *Outreach/Disability Services* – access to materials and assistive technology on various topics related to disabilities. Access to trained and knowledgeable staff capable of assisting patrons in the use of assistive technology. Provide outreach to local day care and early learning centers.
- ❖ *Interlibrary Loan Services* – resource sharing allows access to materials not in the Library collection from other libraries located all over the world.
- ❖ *Foreign Languages* – access to materials in many languages including but not limited to: Russian, Ukrainian, Polish, French, Spanish, and Italian.
- ❖ *Literacy Services* – access to materials to assist adults, parents and caregivers that are responsive to literacy issues.

Library

- ❖ *Homework Help* – students have access to materials in print and electronic format to assist with school related work. The Library provides access to various databases to assist with homework and also purchases materials based on FCAT requirements and summer reading lists as provided by the local schools.
- ❖ *John Clegg History Center* – this center provides historical information about Florida and Flagler County.
- ❖ *Law Library* – the Law collection is housed in the Bunnell Branch. Since this facility was in close proximity to the court house it was convenient to those in the legal profession but also made it accessible to the general public.
- ❖ *Flagler Oral History Project* – Library staff and members of the Friends of the Library began preserving local images and capturing memories of local community members for the future.
- ❖ *Children’s Services* – the children’s room has knowledgeable staff, materials for children 12 and under, computers with various games, parenting information and educational toys.
- ❖ *Young Adult Services* – the Teen Spot has a knowledgeable staff member and materials for young adults age 12-17.
- ❖ *Test Proctoring* – the Reference Librarian provides test proctoring by appointment only.
- ❖ *Meeting Room/Study Room Use* – used by patrons, non-profit organizations, library programs and other civic, educational or cultural related activities.
- ❖ *Bulletin Board and Pamphlet Tables* – provided for non profit organizations and to post various government meeting announcements.
- ❖ *Display Cases* – display space is available in the library’s exhibit cases for educational, artistic, and cultural materials that promote interest in the use of books, library materials, and/or provide information about the local community, current and cultural events and organizations, and to generate good public relations.
- ❖ *City of Palm Coast* – materials and a computer kiosk for access to information on the City of Palm Coast.
- ❖ *Newspaper Vending Machines* – machines located outside library give users access to various local and national newspapers.
- ❖ *Photocopying* – the Library has two photocopiers for patron use.
- ❖ *Other Entertainment* – the Library has a chess/checkers table in the main area and puzzles are available to assemble.
- ❖ *Bookstore/Booksale* – managed and operated by the Friends of the Library of Flagler County.
- ❖ *Gazebo and Gardens* – as a result of hard work by volunteers and the dedication of the Friends of the Library there is a gazebo for quiet reading and beautiful gardens that meander around the Library.
- ❖ *Voter Registration* – local residents can fill out their voter registration application and library staff will forward to Flagler County Supervisor of Elections.

Library

- ❖ *Tax Information Center* - the library provides tax forms and other tax information. Two local organizations utilize the library meeting room to assist in tax preparation for local residents.
- ❖ *Depository for the Bureau of Braille and Talking Books* – the Library currently holds more than 200 titles of Books on Tape and several assistive listening devices.
- ❖ *Passport Application Acceptance Facility* – the Library started accepting passport applications on behalf of the U.S. Department of State. Patrons have access to the various forms, and knowledgeable staff to assist in applying for or renewing a passport.
- ❖ *Passport Photos* –the Library offers a photo service for individuals applying for or renewing their passports.
- ❖ More than 3,600 patrons using wireless annually.
- ❖ Processed more than 1,300 passport applications and took more than 1,100 photos.

2010 Service Statistics

- ❖ Circulated 479,294 collection items saving residents more than \$7,200,000 if they were to purchase items themselves.
- ❖ Provided service to 407,444 persons who visited the library.
- ❖ Answered 30,713 reference and informational questions asked by citizens and visitors.
- ❖ Provided 75,049 public Internet workstation sessions to citizens and visitors.
- ❖ Borrowed 712 books from other libraries (interlibrary loan) for use by local patrons and loaned 868 books to other libraries for use by their patrons.
- ❖ Registered 33 persons to vote.
- ❖ Volunteers contributed 14,592 service hours saving more than \$300,000 in personnel expenses.
- ❖ Presented 478 programs for children, teens and adults in which 17,228 patrons attended.

**Flagler County Board of County Commissioners
FY 2011-2012**

LIBRARY - COMMUNITY SERVICES							GENERAL FUND
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3400	Revenues	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+ / (-)	
352.00-00	Library Fines	23,809	25,119	22,000	22,000	0	
347.10-01	Card Fees	4,162	3,947	4,800	4,300	(500)	
347.10-xx	Copy/Print out Fees/Processing Fee	8,767	12,116	10,600	12,600	2,000	
334.71-00	State Library Aid Grant	31,606	26,379	25,601	26,408	807	Fully funded
334.71-01	Community Libraries in Caring Grant	4,980	0	0	0	0	
369.90-00	Omni Copy Fees Collected	626	496	420	800	380	
	Donations	303	0	0	500	500	
	General Fund	970,889	905,207	1,043,646	871,223	(172,423)	Reflects completion of Capital Projects
	TOTAL LIBRARY REVENUES	1,045,142	973,264	1,107,067	937,831	(169,236)	
	Expenses						
571.10-12	Regular Salaries	526,975	499,028	496,620	463,018	(33,602)	Custodian transferred to General Services Department &
572.10-xx	Other Salaries & Wages/Overtime	380	565	2,000	2,000	0	Library Assistant reduced to PT (.50).
571.10-xx	Employee Benefits	242,706	219,149	234,505	196,815	(37,690)	Custodian transfer, Lib Assist reduction & retirement decrs
	Total Personnel Expenses	770,061	718,742	733,125	661,833	(71,292)	
571.34-10	Other Contracted Services	26,321	4,315	5,350	4,600	(750)	
4010, 5501	Travel/Training	623	494	802	571	(231)	Reimbursement rate decrease.
4110, 4120	Communications Recurring	9,238	12,198	13,995	13,995	0	Internet/Interlibrary Loan/Catalog Online Access/Suncom
571.42-01	Postage Expense	2,958	2,795	2,000	2,000	0	
571.43-10	Utilities Expense	63,440	64,164	70,000	69,996	(4)	
571.44-10	Rentals & Leases	477	477	640	650	10	
571.46-10	Building/Equipment Repairs	118	285	3,000	2,000	(1,000)	
571.46-30	Maintenance Agreements	4,663	5,727	10,350	15,381	5,031	Increase due to Library Automation & Detection Systems.
571.46-40	Small Tools & Equipment	635	419	350	350	0	
571.47-10	Printing & Binding	202	1,964	2,000	2,000	0	
571.49-15	Advertising	0	56	150	150	0	
571.51-10	Office Supplies	4,332	5,297	4,500	3,500	(1,000)	
571.51-11	Office Equip under \$1000	4,640	118	0	275	275	
571.51-20	Data Processing Supplies	401	996	1,000	1,000	0	
571.52-12	Other Operating Expenses	11,549	9,576	10,900	10,600	(300)	
571.52-30	Data Processing Software	0	0	1,500	2,000	500	Anti Virus upgrades/PC reservation software
571.54-10	Publications/Memberships	1,025	1,155	1,155	1,155	0	
54-20,55-01	Conference/Seminar Registration	304	0	275	275	0	
	Total Operating Expenses	130,926	110,036	127,967	130,498	2,531	
571.62-10	Capital Outlay Buildings	0	0	100,975	0	(100,975)	
571.63-10	Improvements Other Than Bldgs	0	0	0	0	0	
571.64-10	Equipment	6,305	5,368	0	0	0	

**Flagler County Board of County Commissioners
FY 2011-2012**

LIBRARY - COMMUNITY SERVICES						GENERAL FUND	
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3400		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Expenses-Continued						
571.66-10	Library Materials	132,567	139,118	145,000	145,000	0	
571.66-12	Library Donation Expenditures	303	0	0	500	500	
	Total Capital Expenses	139,175	144,486	245,975	145,500	(100,975)	
571.66-10	CLC/Library Materials	4,980	0	0	0	0	
	Total Grant Expenses	4,980	0	0	0	0	
	TOTAL LIBRARY EXPENSES	1,045,142	973,264	1,107,067	937,831	(169,736)	

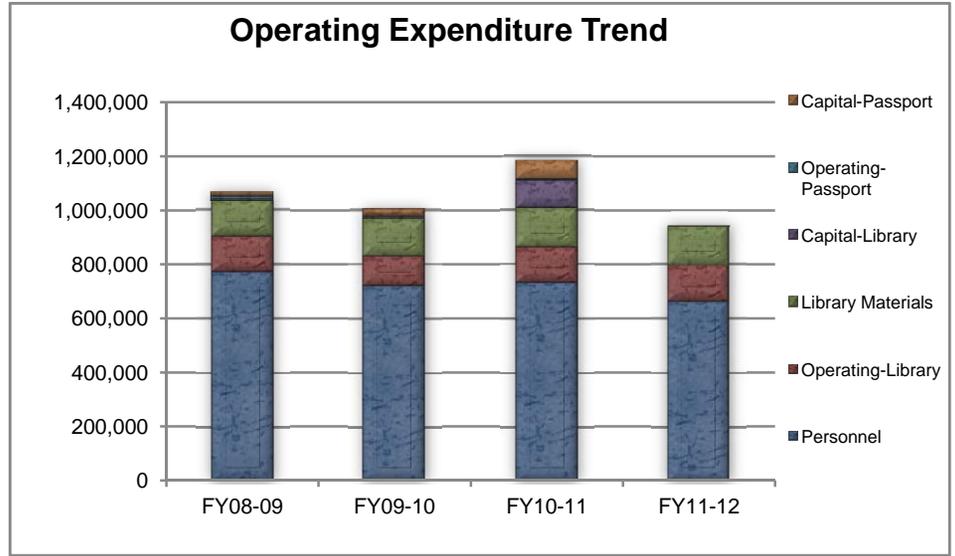
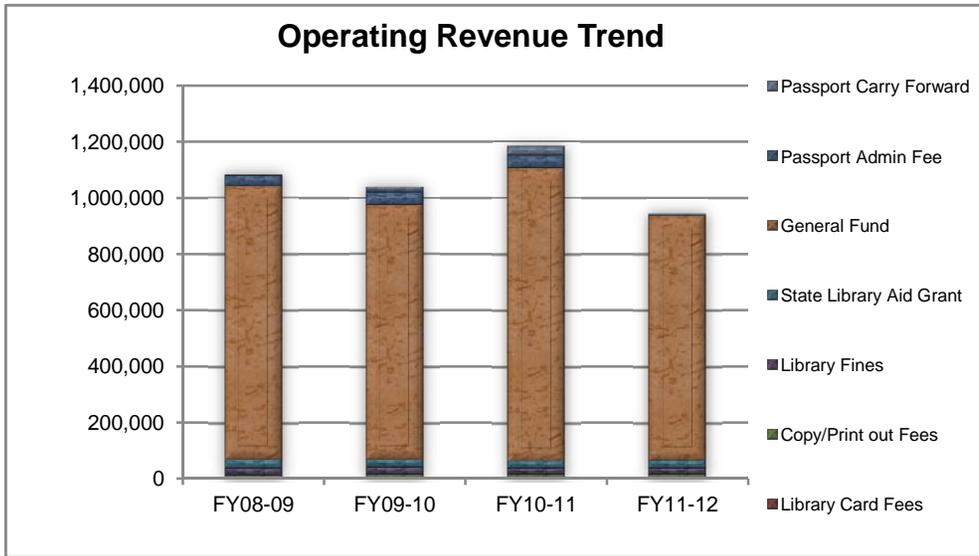
LIBRARY - COMMUNITY SERVICES - PASSPORT SERVICES						GENERAL FUND	
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3400		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Revenues						
341.95-01	Passport Admin Fee	38,620	46,375	41,000	0	(41,000)	\$60,000 moved to 001-6000-571.62-10 for FY12 Minor Capital
399.00-00	Passport Carry Forward	2,924	17,000	35,000	5,000	(30,000)	Projects to be performed by the General Services Department
	TOTAL PASSPORT REVENUES	41,544	63,375	76,000	5,000	(240,736)	
	TOTAL REVENUES	1,086,686	1,036,639	1,183,067	942,831	(409,972)	
	Expenses						
571.34-10	Other Contracted Services	0	731	0	0	0	Library enhanced services funded by Passport Revenue
4110, 4120	Communications Recurring	0	1,000	0	0	0	Library enhanced services funded by Passport Revenue
4201,5110	Postage, Supplies	0	0	2,000	3,000	1,000	Passport Processing Expenses
571.46-30	Maintenance Agreements	0	576	0	0	0	Library enhanced services funded by Passport Revenue
571.46-40	Small Tools & Equipment	196	0	0	0	0	Library enhanced services funded by Passport Revenue
571-51-11	Office Equipt under \$1,000	10,169	0	275	0	(275)	Library enhanced services funded by Passport Revenue
571-52-12	Other Operating Expenses	2,095	0	0	0	0	Library enhanced services funded by Passport Revenue
571.51-20	Data Processing Supplies	1,050	1,896	0	0	0	Library enhanced services funded by Passport Revenue
571-52-30	Data Processing Software	345	0	3,500	0	(3,500)	Library enhanced services funded by Passport Revenue
571.55-01	Training/Educational Cost	0	648	0	0	0	Library enhanced services funded by Passport Revenue
	Total Operating Expenses	13,855	4,851	5,775	3,000	(2,775)	
	Capitla Expenses						
571.62-10	Capital Outlay Buildings	8,900	0	8,425	0	(8,425)	FY12 Reserve Passport funds budgeted in Minor Capital
571-63-10	Improvements Other Than Bldgs	0	0	20,000	0	(20,000)	Projects account 001-600.519.63-57
571-64-10	Equipment	3,076	23,131	41,800	2,000	(39,800)	
	Total Capital Expenses	11,976	23,131	70,225	2,000	(68,225)	
	TOTAL PASSPORT EXPENSES	25,831	27,982	76,000	5,000	(71,000)	
	TOTAL EXPENSES	1,070,973	1,001,246	1,183,067	942,831	(240,236)	

**Overall Expense Reduction:
-20.31%**

**Flagler County Board of County Commissioners
FY 2011-2012**

LIBRARY - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes. Passport services established and approved as a revenue stream on November 21, 2007.

SUMMARY

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Revenues				
Passport Admin Fee	38,620	46,375	41,000	0
Passport Carry Forward	2,924	17,000	35,000	5,000
Library Card Fees	4,162	3,947	4,800	4,300
Copy/Print out Fees	9,393	12,612	11,020	13,400
Library Fines	23,809	25,119	22,000	22,000
State Library Aid Grant	31,606	26,379	25,601	26,408
Community Libraries in Caring	4,980	0	0	0
Donations	303	0	0	500
General Fund	970,889	905,207	1,043,646	871,223
	1,086,686	1,036,639	1,183,067	942,831
Expenses				
Personnel	770,061	718,742	733,125	661,833
Operating-Library	130,926	110,036	127,967	130,498
Operating-Passport	13,855	4,851	5,775	3,000
Library Materials	132,567	139,118	145,000	145,000
Library Donations	303	0	0	500
Capital-Library	6,305	5,368	100,975	0
Capital-Passport	11,976	23,131	70,225	2,000
Grant	4,980	0	0	0
	1,070,973	1,001,246	1,183,067	942,831

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Personnel Summary -Positions				
Library Director	1.00	1.00	1.00	1.00
Librarian II	0.85	0.85	0.00	0.00
Librarian I	1.00	2.00	2.70	2.70
Library Assistant II	5.40	3.90	3.40	4.40
Library Assistant I	7.40	7.40	8.00	6.50
Custodian I	1.00	1.00	1.00	0.00
Staff Assistant III	1.00	1.00	1.00	1.00
Total Positions	17.65	17.15	17.10	15.60

**Flagler County Board of County Commissioners
FY 2011-2012**

BUNNELL LIBRARY - COMMUNITY SERVICES

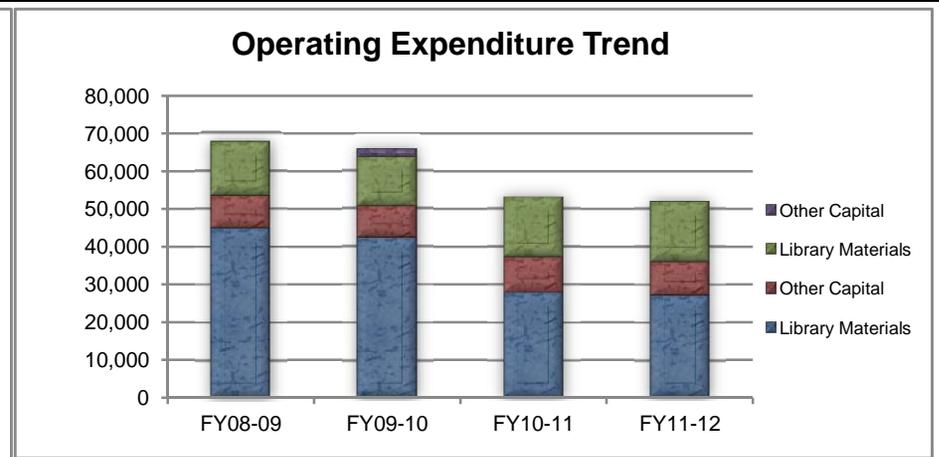
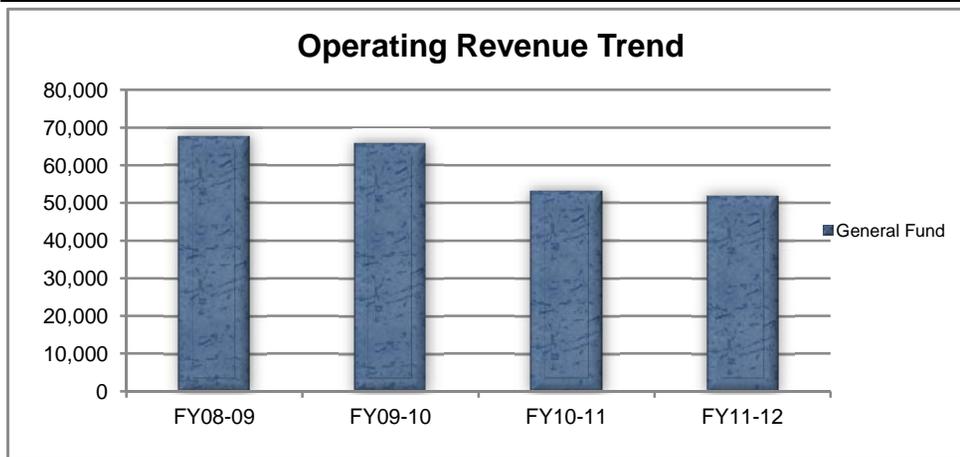
GENERAL FUND

Fund 001 Dept 3401	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	67,659	65,710	53,076	51,895	(1,181)	
	TOTAL REVENUES	67,659	65,710	53,076	51,895	(1,181)	
	Expenses						
571.10-12	Regular Salaries	28,955	28,810	19,144	19,157	13	
571.10-xx	Employee Benefits	15,835	13,445	8,548	7,754	(794)	Change in retirement
	Total Personnel Expenses	44,790	42,255	27,692	26,911	(781)	
571.34-10	Other Contracted Services	186	0	250	250	0	
4110, 4120	Communications	1,375	1,247	1,476	1,476	0	
571.42-01	Postage Expense	0	0	88	88	0	
571.43-10	Utilities Expense	5,985	6,382	5,700	5,700	0	
571.44-10	Rentals & Leases	70	70	90	90	0	
571.46-10	Building/Equipment Repairs	0	0	500	500	0	
571.46-30	Maintenance Agreements	395	395	0	0	0	
571.46-40	Small Tools & Equipment	59	44	200	200	0	
571.51-11	Office Equip under \$1,000	0	54	0	0	0	
571.51-20	Data Processing Supplies	337	35	400	400	0	
571.52-12	Other Operating Expenses	265	0	400	0	(400)	
571.52-30	Data Processing Software	0	0	280	280	0	
	Total Operating Expenses	8,672	8,227	9,384	8,984	(400)	
571.64-10	Equipment	0	2,119	0	0	0	
571.66-10	Library Materials	14,197	13,109	16,000	16,000	0	
	Total Capital Expenses	14,197	15,228	16,000	16,000	0	
	TOTAL EXPENSES	67,659	65,710	53,076	51,895	(1,181)	Overall Expense Reduction: -2.23%

**Flagler County Board of County Commissioners
FY 2011-2012**

BUNNELL LIBRARY - COMMUNITY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
General Fund	67,659	65,710	53,076	51,895
	67,659	65,710	53,076	51,895

Expenses

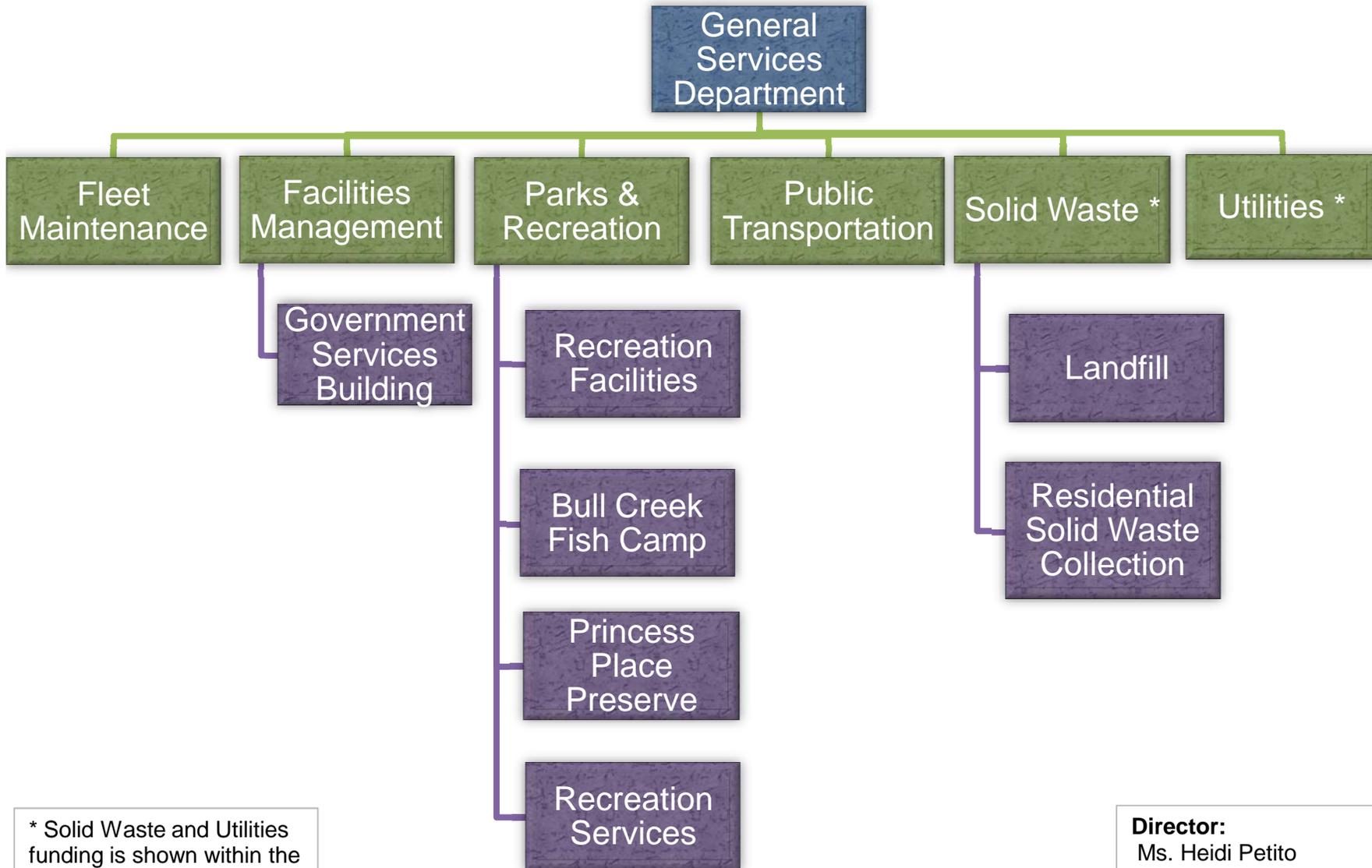
Personnel
Operating
Library Materials
Other Capital

Personnel	44,790	42,255	27,692	26,911
Operating	8,672	8,227	9,384	8,984
Library Materials	14,197	13,109	16,000	16,000
Other Capital	0	2,119	0	0
	67,659	65,710	53,076	51,895

Personnel Summary -Positions

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Library Assistant II	0.60	0.60	0.60	0.60
Library Assistant I	0.60	0.60	0.00	0.00
Total Positions	1.20	1.20	0.60	0.60

Flagler County Board of County Commissioners
FY 2011-2012



* Solid Waste and Utilities funding is shown within the Enterprise/Non General Section of the document

Director:
Ms. Heidi Petito
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4185

**Flagler County Board of County Commissioners
FY 2011-2012**

GENERAL SERVICES SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)
Revenues					
General Fund	4,413,651	4,401,513	4,489,734	4,309,224	(180,510)
Facilities Management Staff Time	189,893	219,440	133,000	133,000	0
Fleet Admin Fee on Fuel	19,434	18,539	18,500	28,050	9,550
Fleet Maintenance Charges	168,456	171,842	151,200	180,000	28,800
GSB-School Board Contribution	269,909	185,928	277,400	260,642	(16,758)
Public Transportation	1,276,550	1,217,867	1,393,901	1,207,475	(186,426)
Princess Place Creekside Festival Donations	6,260	4,497	4,400	4,400	0
Rec Facilities Parks Maintenance Trust	10,879	24,532	20,648	9,769	(10,879)
Recreation Facilities Camping Fees	5,650	10,368	7,640	10,000	2,360
Recreation Facilities Facility Rental Fees	36,315	36,000	36,000	36,000	0
Bull Creek Fish Camp	89,026	74,008	93,820	73,700	(20,120)
Carver Gym Donations/Fundraisers	0	0	0	42,000	42,000
Parks Grants	0	0	80,554	0	(80,554)
Vessel Registration	40,155	29,921	34,000	34,000	0
Carry Forward-Vessel Registration	93,534	106,000	91,058	36,298	(54,760)
Total Revenues	6,619,712	6,500,455	6,831,855	6,364,558	(467,297)
Expenses					
General Services Administration	371,222	375,619	331,942	286,203	(45,739)
Fleet Maintenance	533,394	368,993	389,488	378,589	(10,899)
Facilities Management	1,802,359	1,934,689	1,910,984	1,913,946	2,962
Government Services Building	788,059	643,253	718,856	676,960	(41,896)
Public Transportation	1,433,678	1,432,996	1,784,245	1,477,637	(306,608)
Parks & Recreation	1,614,513	1,609,389	1,696,340	1,631,223	(65,117)
Total Expenses	6,543,225	6,364,939	6,831,855	6,364,558	(467,297)
Revenues vs. Expenses	76,487	135,516	0	0	0
Personnel Summary - Positions					
General Services Administration	6.00	6.00	5.00	4.50	(0.50)
Fleet Management	7.00	6.00	6.00	6.00	0.00
Facilities Management	28.00	23.00	23.00	25.00	2.00
Public Transportation	15.50	15.50	23.50	26.38	2.88
Parks & Recreation	19.50	19.50	20.50	17.50	(3.00)
Total Positions	76.00	70.00	78.00	79.38	1.38

NOTE: UTILITIES AND ANY SOLID WASTE FUNCTIONS ARE NOT SHOWN HERE AS THESE ARE ENTERPRISE FUNDS AND ARE SHOWN IN SECTION 4

**Flagler County Board of County Commissioners
FY 2011-2012**

ADMINISTRATION - GENERAL SERVICES

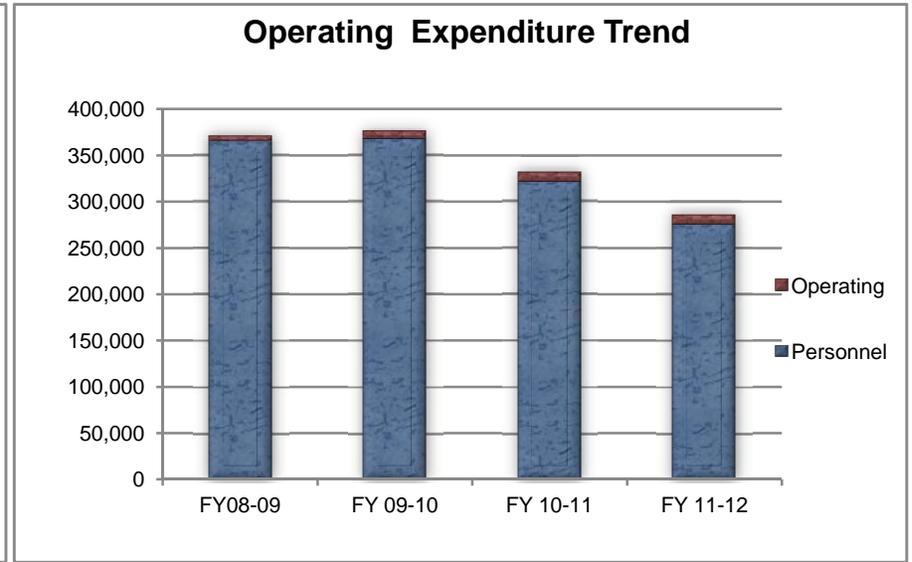
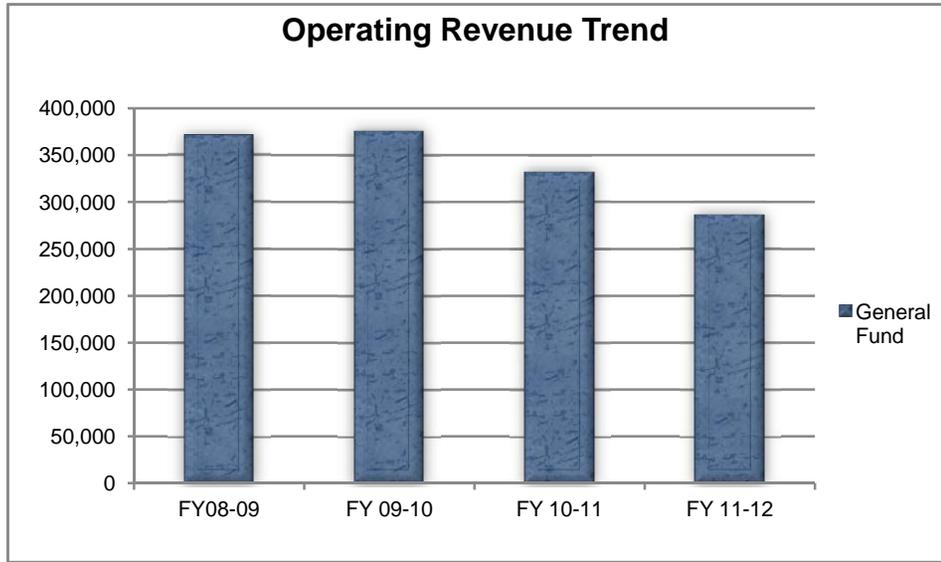
GENERAL FUND

Fund 001 Dept 0230	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	371,222	375,619	331,942	286,203	(45,739)	
	TOTAL REVENUES	371,222	375,619	331,942	286,203	(45,739)	
	Expenses						
519.10-12	Regular Salaries	264,833	271,007	235,445	206,534	(28,911)	Decrease-Grants/Land Mgt. Coord.
519.10-14	Overtime	150	66	0	0	0	transferred to Land Mgt.
519.10-xx	Employee Benefits	99,752	96,192	85,551	68,498	(17,053)	FY11 +.50 Receptionist moved from Emerg. Serv.
	Total Personnel Expenses	364,735	367,265	320,996	275,032	(45,964)	Change in retirement rate
519.34-10	Other Contracted Services	0	485	0	0	0	
519.41-10	Communications	1,990	1,660	3,290	2,234	(1,056)	Decrease based on actuals
519.42-01	Postage Expense	62	32	100	400	300	
519.45-20	Vehicle Insurance	507	894	981	1,000	19	
519.46-20	Vehicle Repair	406	397	1,000	1,000	0	
519.46-30	Maintenance Agreements	1,974	1,678	1,500	1,800	300	Increased usage shared with Public Works
519.46-40	Small Tools & Equipment	50	0	100	100	0	
519.47-10	Printing & Binding	35	116	92	100	8	
519.49-13	Service Awards/Recognition	0	0	210	0	(210)	
519.51-10	Office Supplies	329	216	450	600	150	
519.51-11	Office Equipment under \$1,000	0	206	200	200	0	
519.51-20	Data Processing Supplies	0	0	100	100	0	
519.52-10	Gas, Oil & Lubricants	1,134	2,135	2,923	3,087	164	Increase in per gallon fuel costs
519.52-20	Clothing & Wearing Apparel	0	535	0	550	550	Purchase uniforms-previously purchased elsewhere
	Total Operating Expenses	6,487	8,354	10,946	11,171	225	
	TOTAL EXPENSES	371,222	375,619	331,942	286,203	(45,739)	Overall Expense Decrease: -13.78%
	Personnel Summary -Positions						
	General Services Director	1.00	1.00	1.00	1.00	0.00	
	Asst Gen Services Director	1.00	1.00	1.00	1.00	0.00	
	Staff Assistant III	0.00	0.00	0.00	0.00	0.00	
	Administrative Assistant	1.00	1.00	1.00	1.00	0.00	
	Accounting Clerk	1.50	1.50	1.00	1.00	0.00	
	Grants Land Mgt Coordinator	1.00	1.00	1.00	0.00	-1.00	Transferred to Land Management
	Accountant I (Split funded)	0.50	0.50	0.00	0.00	0.00	
	Project Engineer	0.00	0.00	0.00	0.00	0.00	
	Receptionist	0.00	0.00	0.00	0.50	0.50	FY11 +.50 Receptionist moved from Emerg. Serv.
	Total Positions	6.00	6.00	5.00	4.50	-0.50	

**Flagler County Board of County Commissioners
FY 2011-2012**

ADMINISTRATION - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
General Fund	371,222	375,619	331,942	286,203
	371,222	375,619	331,942	286,203

Expenses

Personnel

Operating

Personnel	364,735	367,265	320,996	275,032
Operating	6,487	8,354	10,946	11,171
	371,222	375,619	331,942	286,203

Fleet Management

The Fleet Management Division provides support to all departments of the County by maintaining and repairing all vehicles and equipment in a timely and cost effective manner.

The Fleet Management Division assists with specifications for new equipment, fleet standardization and vehicle purchases, as well maintaining the County's fuel system.

Annually, over 460,000 gallons of fuel are dispersed to the County's fleet.

The Fleet Management Division receives approximately 1,800 service requests and provides maintenance and repairs for 337 County vehicles and pieces of equipment.

Types of Equipment Maintained by Fleet Management include:

- ❖ Emergency Preparedness – Fire Engines (9), Ladder Truck, Ambulances (9), Mini-pumper Attack Trucks (6), All-terrain Wildland Firefighting Apparatus/Woods Trucks (6), Water Tanker Trucks (5), Specialized Wildland Firefighting Equipment/Skidder (1)
- ❖ Road Equipment – Excavators (2), Loaders (8), Motorgraders (2), Dozers (5), Dump Trucks (12)
- ❖ Public Transportation – Buses (18)
- ❖ Other Vehicles – Fuel Truck (1), Passenger Vehicles (27), Light Duty Trucks (31), Heavy Duty Trucks (46), Trailers (20), Utility Vehicles (7)

Primary Functions

- ❖ Provides repairs and maintenance services for 307 vehicles and large equipment.
- ❖ Provides repairs and maintenance services for 30 pieces of small engine equipment.
- ❖ Performs an average of 1,800 of fleet service requests annually.
- ❖ Performs quarterly preventative maintenance to all County equipment.
- ❖ Provides, maintains and repairs the County's fueling system (Fuel Master).
- ❖ Maintains service records on all County equipment.
- ❖ Prepares specifications for new equipment and vehicle purchases.
- ❖ Provides annual safety inspections of all County vehicles and equipment.
- ❖ Provides a mobile fuel and service truck 248 days a year.

**Flagler County Board of County Commissioners
FY 2011-2012**

FLEET MANAGEMENT - GENERAL SERVICES

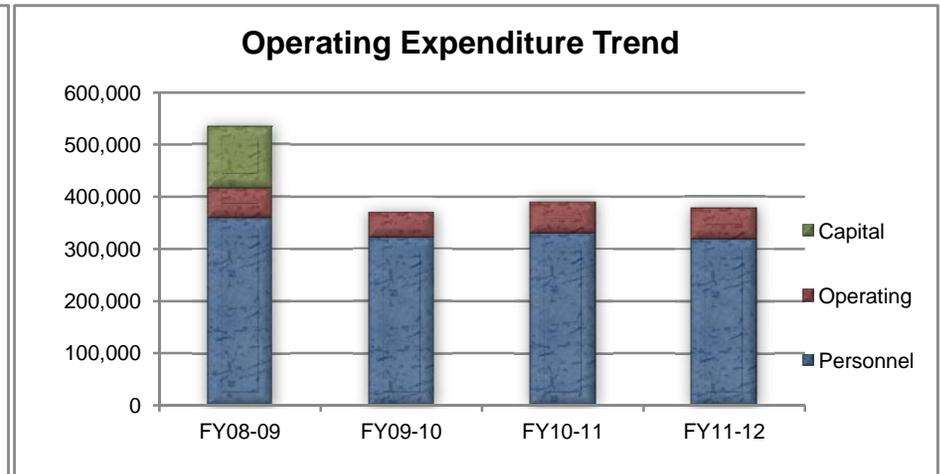
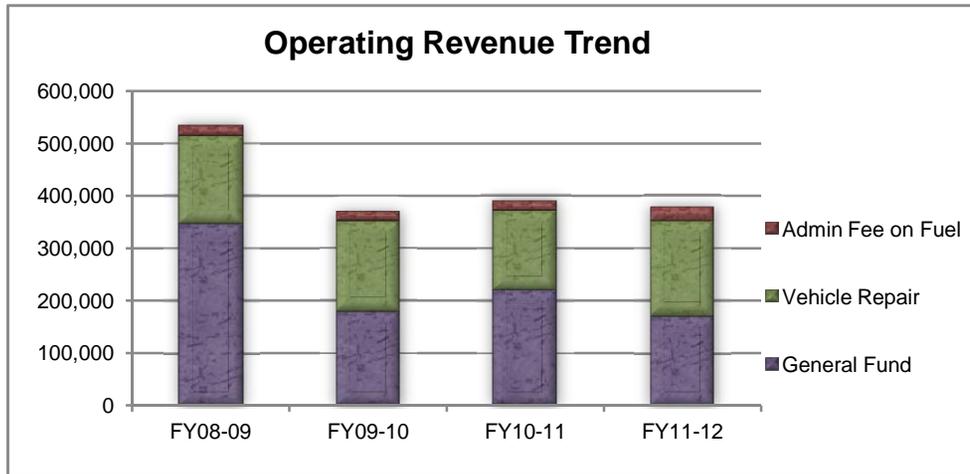
GENERAL FUND

Fund 001 Dept 1410	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
369-01-00	Admin Fee on Fuel	19,434	18,539	18,500	28,050	9,550	
369.43-00	Fleet Maintenance Charges	168,456	171,842	151,200	180,000	28,800	
	General Fund	345,504	178,612	219,788	170,539	(49,249)	
	TOTAL REVENUES	533,394	368,993	389,488	378,589	(10,899)	
	Expenses						
519.10-12	Regular Salaries	243,236	226,565	221,770	223,850	2,080	
519.10-14	Overtime	4,165	3,232	7,000	5,500	(1,500)	
519.10-xx	Employee Benefits	111,113	91,363	100,705	88,976	(11,729)	Change in retirement rate
	Total Personnel Expenses	358,514	321,160	329,475	318,326	(11,149)	
519.31-10	Professional Services	0	0	90	90	0	
519.34-10	Other Contracted Services	604	1,307	1,500	1,500	0	
519.55-01	Travel/Training	108	788	700	700	0	
4110, 4120	Communications	2,494	4,012	3,585	3,585	0	
519.42-01	Postage	0	54	0	50	50	
519.44-10	Rentals & Leases	5,496	3,910	0	2,860	2,860	Renting shop supplies due to disposal issues
519.45-20	Vehicle Insurance	4,627	2,637	3,111	1,488	(1,623)	
519.46-10	Building/Equipment Repairs	4,074	3,312	4,335	4,335	0	
519.46-20	Vehicle Repair	7,928	6,593	11,928	11,420	(508)	
519.46-30	Maintenance Agreements	2,768	3,700	3,000	3,000	0	
519.46-40	Small Tools & Equipment	6,790	1,885	7,950	6,780	(1,170)	
519.47-10	Printing & Binding	30	64	92	100	8	
519.49-10	Other Current Charges	50	50	100	100	0	
519.49-15	Advertising	0	0	100	100	0	
519.49-15	Office Supplies	53	69	504	480	(24)	
519.51-11	Office Equipment under \$1,000	0	697	400	400	0	
519.51-20	Data Processing Supplies	4,893	0	0	0	0	
519.52-10	Gas, Oil & Lubricants	13,423	12,595	16,500	16,965	465	
519.52-12	Other Operating Expenses	2,768	1,527	2,328	2,520	192	Increase based on actuals
519.52-20	Clothing & Wearing Apparel	1,144	4,633	2,040	2,040	0	
519.52-30	Data Processing Software	0	0	1,400	1,400	0	
519.54-10	Publications/Memberships	0	0	350	350	0	
	Total Operating Expenses	57,250	47,833	60,013	60,263	250	
519.64-10	Equipment	117,630	0	0	0	0	
	Total Capital Expenses	117,630	0	0	0	0	
	TOTAL EXPENSES	533,394	368,993	389,488	378,589	(10,899)	Overall Expense Reduction: -2.80%

**Flagler County Board of County Commissioners
FY 2011-2012**

FLEET MANAGEMENT - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Staff time is earned through Transportation repairs.

UNITS OF MEASUREMENT

- 1) Perform 90% of preventive maintenance services on same day
- 2) Complete service checks on vehicles and equipment twice a year
- 3) Average less than two hours per vehicle repair

SUMMARY

Revenues

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Admin Fee on Fuel	19,434	18,539	18,500	28,050
Vehicle Repair	168,456	171,842	151,200	180,000
General Fund	345,504	178,612	219,788	170,539
Total	533,394	368,993	389,488	378,589

Expenses

Personnel	358,514	321,160	329,475	318,326
Operating	57,250	47,833	60,013	60,263
Capital	117,630	0	0	0
Total	533,394	368,993	389,488	378,589

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12	CHANGES +/(-)
Personnel Summary - Positions					
Fleet Coordinator	1.00	1.00	1.00	1.00	0.00
Lead Mechanic	1.00	1.00	0.00	0.00	0.00
Service Mechanic	2.00	2.00	2.00	2.00	0.00
Mechanic II EVT	1.00	1.00	1.00	1.00	0.00
Mechanic II TVT	0.00	0.00	1.00	1.00	0.00
Service Writer/Parts Coordinator	1.00	0.00	0.00	0.00	0.00
Mechanic II	1.00	1.00	1.00	1.00	0.00
Total Positions	7.00	6.00	6.00	6.00	0.00

Facilities Management

The Facilities Management Division maintains 55 County owned/operated buildings, including the Government Services Building, Justice Center/Courthouse, Sheriff's Office and Jail Complex, Emergency Operations Center, all fire stations, libraries and other administration buildings. Duties performed at these buildings include preventative and corrective maintenance such as electrical, plumbing, air conditioning, carpentry, painting, grounds care and janitorial work. A computerized work order system records all service activities, creating a service history on each facility to enable planning for future needs.

Primary Functions

- ❖ Maintain approximately 520,000 square feet of County facilities.
- ❖ Maintain 175 air conditioning units, 4 chillers and 19 generators.
- ❖ Maintain approximately 200 acres of grounds and roadway rights-of-way throughout the County.
- ❖ Maintain approximately 25 miles of sidewalk along State Road A1A and Colbert Lane.
- ❖ Perform in-house and coordinate contractual electrical, plumbing, air conditioning and minor construction for all County facilities.
- ❖ Provide remodeling and renovation services for all County facilities.
- ❖ Provide facility assessment of all County owned and operated facilities.
- ❖ Provide staff support and expertise for capital construction and other County projects.
- ❖ Assist with construction cost estimates for all new County projects.
- ❖ Provide long range capital planning services.

Flagler County Facilities Maintained

- ❖ Government Services Building (GSB) – County Offices
- ❖ Judicial Center
- ❖ Emergency Operations Center
- ❖ General Services and Public Works Building
- ❖ Inmate Facility
- ❖ Sheriff's Office Headquarters
- ❖ Flagler County Public Library
- ❖ Palm Coast Branch Library
- ❖ Health Department
- ❖ Agricultural Center
- ❖ Cattleman's Hall
- ❖ 6 Fire Stations
- ❖ Airport Building
- ❖ Old Courthouse
- ❖ Community Centers
- ❖ Other miscellaneous properties owned by Flagler County

**Flagler County Board of County Commissioners
FY 2011-2012**

FACILITIES MANAGEMENT - GENERAL SERVICES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1413		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Revenues						
341.92-00	Staff Time	189,893	219,440	133,000	133,000	0	Gen Svc Bldg Maintenance and Airport Cleaning
	General Fund	1,612,466	1,715,249	1,777,984	1,780,946	2,962	
	TOTAL REVENUES	1,802,359	1,934,689	1,910,984	1,913,946	2,962	
	Expenses						
519.10-12	Regular Salaries	808,377	708,480	719,247	738,837	19,590	Increase due to additional Tradesworker II for in-house
519.10-14	Overtime	20,699	20,024	17,000	17,000	0	HVAC maint. & Custodian I transferred from Library
519.10-xx	Employee Benefits	425,335	330,503	380,799	360,584	(20,215)	Change in retirement rate
	Total Personnel Expenses	1,254,411	1,059,007	1,117,046	1,116,421	(625)	
519.31-10	Professional Services	89	481	135	135	0	
519.34-10	Other Contracted Services	91,826	197,537	212,468	211,104	(1,364)	
519.34-20	Governmental Services	4,398	0	0	0	0	
4010, 5421	Travel/Training	0	850	250	350	100	
519.41-10	Communications	9,273	7,827	12,680	11,500	(1,180)	Decrease based on actuals
519.42-01	Postage	489	507	500	500	0	
519.43-10	Utilities Expense	27,063	101,232	108,812	101,552	(7,260)	
519.44-10	Rentals & Leases	12,774	10,054	3,000	3,000	0	
519.45-20	Vehicle Insurance	9,301	10,487	12,988	6,176	(6,812)	
519.46-10	Building/Equipment Repairs	113,219	150,532	136,540	146,840	10,300	Purchase AED's, batteries & pads due to lifespan
519.46-20	Vehicle Repair	26,888	25,053	23,000	23,000	0	
519.46-30	Maintenance Agreements	93,628	92,856	105,133	89,226	(15,907)	Decrease due to HVAC maint. performed in-house
519.46-40	Small Tools & Equipment	26,949	30,087	27,488	27,488	0	
519.47-10	Printing & Binding	35	32	100	100	0	
519.49-10	Other Current Charges	1,525	680	1,900	1,150	(750)	
519.49-13	Service Awards/Recognition	0	1,473	0	0	0	
519.49-15	Advertising	168	175	150	150	0	
519.51-10	Office Supplies	2,448	2,686	2,400	2,400	0	
519.51-11	Office Equipment under \$1,000	0	726	200	500	300	
5120, 5230	Data Processing Supplies/Software	120	846	0	0	0	
519.52-10	Gas, Oil & Lubricants	38,371	51,246	40,491	57,174	16,683	Increase in per gallon fuel costs
519.52-12	Other Operating Expenses	56,118	53,224	66,318	55,020	(11,298)	
519.52-20	Clothing & Wearing Apparel	7,571	6,148	7,385	7,625	240	Increase for new Tradesworker II uniform
519.54-10	Publications/Memberships	0	26	0	0	0	
	Total Operating Expenses	522,253	744,765	761,938	744,990	(16,948)	

**Flagler County Board of County Commissioners
FY 2011-2012**

FACILITIES MANAGEMENT - GENERAL SERVICES

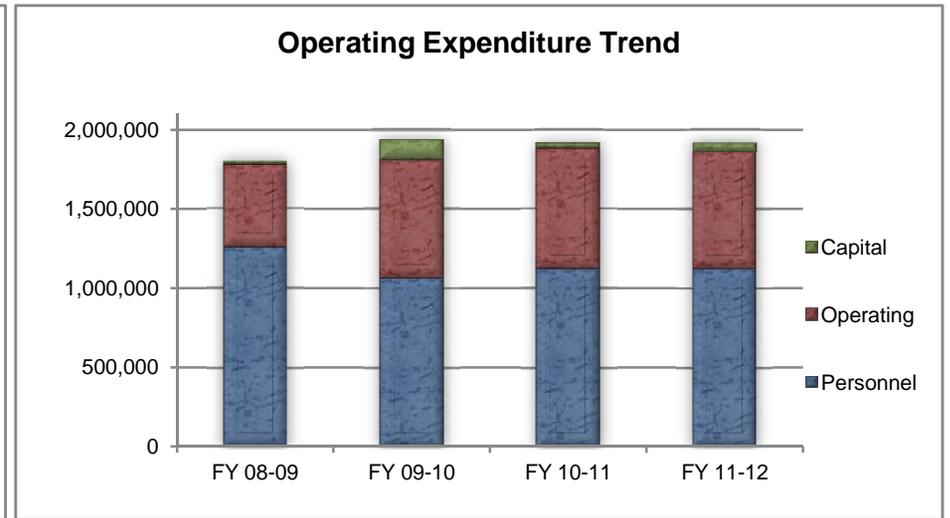
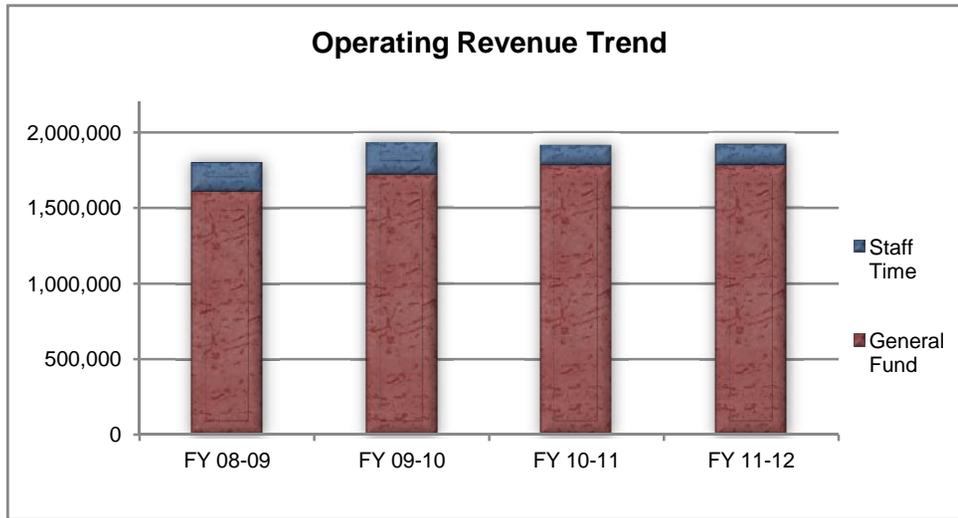
GENERAL FUND

DESCRIPTION		ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
Expenses (continued):							
519.64-10	Equipment	25,695	130,917	32,000	52,535	20,535	Capital Equipment
	Total Capital Expenses	25,695	130,917	32,000	52,535	20,535	
	TOTAL EXPENSES	1,802,359	1,934,689	1,910,984	1,913,946	2,962	Overall Expense Increase: 0.15%
Personnel Summary -Positions							
	Chief of Trades/Construction	1.00	1.00	1.00	1.00	0.00	
	Tradesworker IV	3.00	4.00	4.00	4.00	0.00	
	Tradesworker III	2.00	2.00	2.00	3.00	1.00	Crew Leader Reclassification
	Tradesworker II	2.00	1.00	1.00	2.00	1.00	HVAC Tech in lieu of maintenance contract savings
	Head Custodian	2.00	2.00	2.00	2.00	0.00	
	Custodian I	7.00	6.00	7.00	9.00	2.00	Custodian I transfer from Library & Cust/Maint Tech Reclass
	Tradesworker I	1.00	1.00	0.00	0.00	0.00	
	Crew Leader II	2.00	1.00	1.00	0.00	(1.00)	Reclassified as a Tradesworker
	HVAC Technician	3.00	3.00	3.00	3.00	0.00	
	Chief of Trades/Facilities	1.00	1.00	1.00	1.00	0.00	
	Maintenance Technician I	1.00	0.00	0.00	0.00	0.00	
	Maintenance Technician II	2.00	0.00	0.00	0.00	0.00	
	Custodian/Maintenance Technician I	1.00	1.00	1.00	0.00	(1.00)	Reclassified as a Custodian
	Total Positions	28.00	23.00	23.00	25.00	2.00	

**Flagler County Board of County Commissioners
FY 2011-2012**

FACILITIES MANAGEMENT - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Staff time is earned through project management of capital projects.

SUMMARY

Revenues

Staff Time
General Fund

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Staff Time	189,893	219,440	133,000	133,000
General Fund	1,612,466	1,715,249	1,777,984	1,780,946
	1,802,359	1,934,689	1,910,984	1,913,946

Expenses

Personnel
Operating
Capital

Personnel	1,254,411	1,059,007	1,117,046	1,116,421
Operating	522,253	744,765	761,938	744,990
Capital	25,695	130,917	32,000	52,535
	1,802,359	1,934,689	1,910,984	1,913,946

CAPITAL EQUIPMENT:

2011 F250 4X4
2011 F250 4X2 Utility Body

26,865
25,670
52,535

Replacement Vehicle/Odometer Reading

2000 GMC S 15 small pickup (109,578 miles)
2003 Ford F250 3/4 ton pickup (131,361 miles)

Government Services Building

Effective September 8, 2005, The Flagler County Board of County Commissioners and the School Board of Flagler County entered into an interlocal agreement for the ownership, construction, use and operation of an administrative office facility.

The ownership interests of the participants as of the effective date of this agreement are the Board of County Commissioners 55.8% and the School Board 44.2%. The participants share equally all items of operating costs, obligation and liability incurred in connected with the use, equipping, operation, maintenance, repair, removal and replacement of the common areas. Each participant is solely responsible for all cost and expense to occupy, use, furnish, equip, operate, maintain, repair and replace its office space. The operating budget and expense billings for the Government Services Building are prepared and maintained by the General Services Department.

- ❖ Location: 1769 E. Moody Blvd., Building 2, Bunnell, Fl.
- ❖ Occupied by the Board of County Commissioners departments, Tax Collector, Property Appraiser, Supervisor of Elections, and School Board Administrative offices.
- ❖ Construction completed December 2006.
- ❖ Flagler County Facilities maintains the landscape of the complex and invoices the School Board for appropriate share.
- ❖ Flagler County insures the property and invoices the School Board for appropriate share.
- ❖ Operating costs shared 55.8/44.2.
- ❖ Cafeteria is managed by the School Board.

**Flagler County Board of County Commissioners
FY 2011-2012**

GOVERNMENT SERVICES BUILDING (GSB) - GENERAL SERVICES

GENERAL FUND

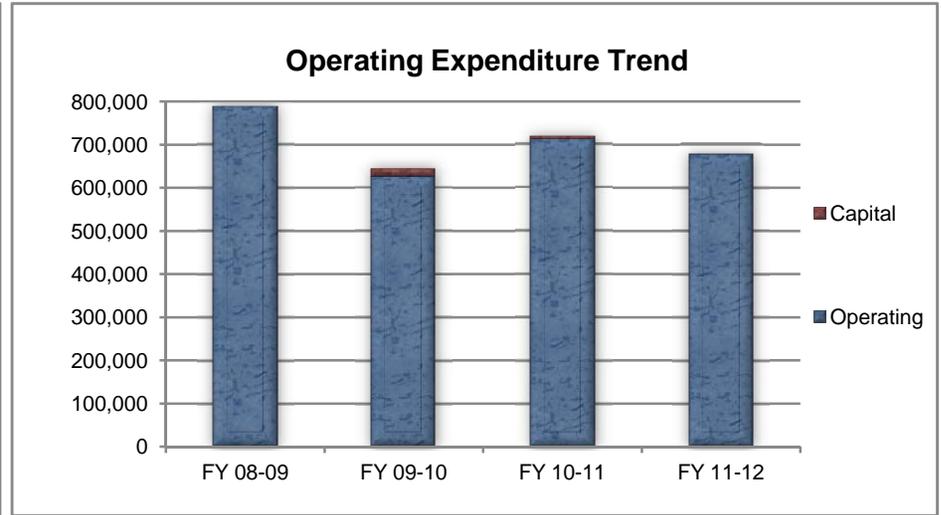
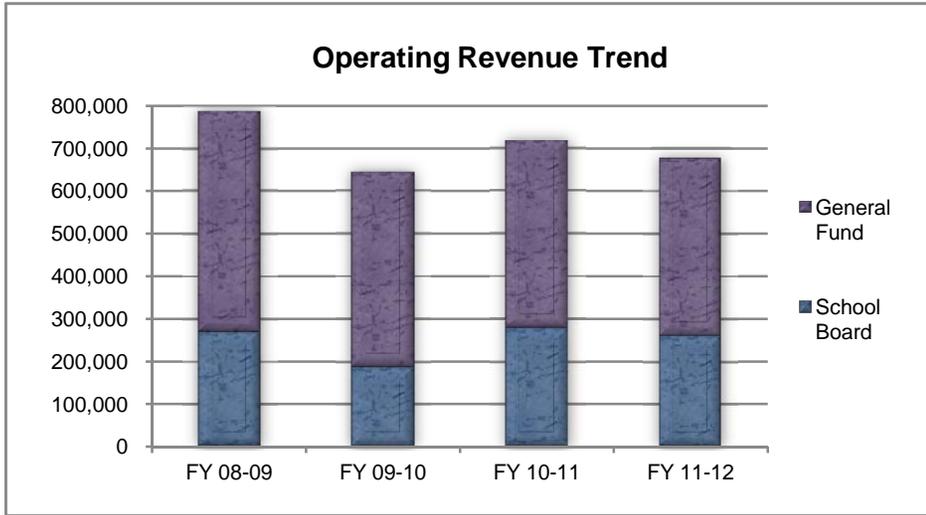
Fund 001 Dept 0250	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
337.10-01	GSB-School Board Contribution	269,909	185,928	277,400	260,642	(16,758)	School Board portion of GSB maintenance
	General Fund	518,150	457,325	441,456	416,318	(25,138)	decrease due to savings
	TOTAL REVENUES	788,059	643,253	718,856	676,960	(41,896)	
	Expenses						
519.34-10	Other Contracted Services	71,029	65,735	64,587	47,881	(16,706)	Decrease-perform HVAC maint. in-house
519.34-20	Common HVAC, Bldg & Ground Maint.	171,039	130,000	125,000	125,000	0	
519.41-10	Communications Recurring	145	925	1,200	1,200	0	Phone lines for elevators & security system
519.43-10	Utilities Expense	303,703	256,740	311,000	284,244	(26,756)	Savings due to water recycling
519.45-10	General Liability Insurance	111,747	99,799	0	0	0	
519.45-30	Property/Casualty Insurance	0	3,918	111,747	111,747	0	GSB & Chiller Plant
519.46-10	Building/Equipment Repairs	22,062	11,472	21,500	24,500	3,000	Increase for repairs to fire alarm system
519.46-30	Maintenance Agreements	48,705	50,682	51,722	65,138	13,416	Increase maint. 2 chillers going off warranty
519.46-40	Small Tools & Equipment	20	8	1,000	1,000	0	
519.49-10	Other Current Charges/Oblig	600	225	600	600	0	
519.52-10	Gas, Oil, Lubricants	419	490	500	650	150	Fuel for generators
519.52-12	Other Operating Expenses	21,914	6,798	22,000	15,000	(7,000)	Decrease based on experience
	Total Operating Expenses	751,383	626,792	710,856	676,960	(33,896)	
519.62-10	Buildings	15,161	0	0	0	0	
519.63-10	Improvements other than Building	5,640	16,461	8,000	0	(8,000)	
519.64-10	Equipment	15,875	0	0	0	0	
	Total Capital Expenses	36,676	16,461	8,000	0	(8,000)	
	TOTAL EXPENSES	788,059	643,253	718,856	676,960	(41,896)	Overall Expense Decrease: -5.83%

The Government Services Building Administration Division was created to capture costs of annual operation of the Government Services Building. An interlocal agreement with Flagler County and the School Board was executed on September 8, 2005. This agreement states how the facility and the associated site will be managed. Annually a budget is created and submitted to the School Board for approval. Costs within this budget include estimated utility costs, custodial services for common areas, property insurance, landscape, termite, pest control, fire alarm inspections, window cleaning, and

**Flagler County Board of County Commissioners
FY 2011-2012**

GOVERNMENT SERVICES BUILDING (GSB) - GENERAL SERVICES

GENERAL FUND



SUMMARY	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Revenues				
School Board	269,909	185,928	277,400	260,642
General Fund	518,150	457,325	441,456	416,318
	788,059	643,253	718,856	676,960
Expenses				
Operating	788,059	626,792	710,856	676,960
Capital	0	16,461	8,000	0
	788,059	643,253	718,856	676,960

Public Transportation

Flagler County Public Transportation (FCPT) is a pre-scheduled, demand-response, para-transit transportation system. Demand for service centers on transportation for employment, education, non-emergency medical transportation, and quality of life trips. Specialized services include general passenger assistance and wheelchair assistance.

FCPT continues to maximize transportation benefits to the general public with focus on elderly persons and persons with disabilities. Elders provide the largest segment of the riders, providing an opportunity to educate and transport seniors in need.

FCPT acts as the Community Transportation Coordinator for Flagler County. In doing so, the County is the sole transportation provider responsible for coordinating and delivering all transportation disadvantaged services within the Flagler County Service Area. This includes determining client eligibility, trip scheduling, service routing, billing, criteria priorities, collecting operating data and preparation of the Annual Operating Report.

In 2007, Flagler County began the process of planning the future of public transportation through the first phase of a transit needs assessment study. This process is a three part study to assess public transportation needs and to prepare for the impact of a change to urbanized area status in 2010. In 2012, the Census Bureau will publish a federal register listing all new and revised urbanized areas. Flagler County will be recognized as an urbanized area, which will open the door to additional funding through the Section 5307 and block grant funding programs. Completion of a transit needs assessment study will meet the federal and state planning requirement to enable Flagler County to secure available funding, which may be used for a fixed-route transportation system.

Flagler County Public Transportation Information

- ❖ Provides transportation services to 4,313 people.
 - Average age of customers is 61 years old.
 - 25% of customer base are wheelchair clients.
 - 69% of riders have City of Palm Coast destinations.
 - 7% of riders have destinations outside of Flagler County.

- ❖ Provides over 350 trips a day, 20 days a month.
- ❖ Operates 30 vehicles (21 of which are wheelchair-capable vehicles). This breaks down to:
 - 21 buses
 - 5 minivans
 - 4 passenger cars
- ❖ Average trip length is over eight miles.

Primary Functions

- ❖ Provides transportation to doctor's appointments for Medicaid eligible clients.
- ❖ Provides transportation to work for Transportation Disadvantaged individuals.
- ❖ Provides transportation to dialysis patients both during the week and on weekends.
- ❖ Provides transportation for clients to visit out-of-county doctors and hospitals.
- ❖ Provides transportation to the Community Services Congregate dining site, three days a week.
- ❖ Provides transportation to the Community Services Adult Day Care Center five days a week.
- ❖ Provides clients with one grocery shopping trip per week.
- ❖ Provides buses for County tours on weekends as requested.
- ❖ Provides emergency evacuation transportation to shelters during County disasters.
- ❖ Provides safe transportation for handicapped individuals.

**Flagler County Board of County Commissioners
FY 2011-2012**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1910	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
331.49-05	FDOT Oper Assist Grant (5311)	254,490	432,026	326,107	400,000	73,893	Description of grant on Summary page
331.49-05	New Freedom Grant-Operating (5317)	0	0	0	132,500	132,500	New grant-description on Summary page
334.49-07	Transportation Disadvantaged Grant	199,159	176,693	181,112	224,293	43,181	Description of grant below
331.42-04	SCTD-Medicaid Net Program	82,673	83,192	83,196	83,196	0	
346.90-06	Medwaiver Reimbursement	81,483	101,812	73,000	55,000	(18,000)	
364.41-00	Sale Fixed Assets	43,827	0	0	0	0	
369.90-04	Advertising	1,625	400	5,000	5,000	0	
344.30-01	Bus Fares	148,901	171,687	163,486	163,486	0	
	General Fund	144,308	132,731	382,344	254,162	(128,182)	
	TOTAL REVENUES	956,466	1,098,541	1,214,245	1,317,637	103,392	
	Expenses						
544.10-12	Regular Salaries	355,614	353,913	499,921	574,186	74,265	+2 Drivers & 1 Dispatch reimbursed by new
544.10-13	Other Salaries & Wages	111,448	157,777	0	0	0	5317 grant (\$101,878) &
544.10-14	Overtime	4,073	4,745	9,594	9,594	0	+2 Full-time Drivers
544.10-xx	Employee Benefits	211,663	196,091	256,845	284,987	28,142	-4 Part-time Drivers 19 hour
	Total Personnel Expenses	682,798	712,526	766,360	868,767	102,407	
544.31-10	Professional Services	2,032	47,899	136,956	42,800	(94,156)	\$40K Phase 3 Transportation Study
544.34-10	Other Contracted Services	868	2,504	1,800	3,200	1,400	
4010, 5420	Travel/Training	1,615	1,603	1,800	1,800	0	
544.41-10	Communications	3,372	2,317	4,260	4,260	0	
544.42-01	Postage Expense	286	430	384	384	0	
544.43-10	Utilities Expense	0	0	0	0	0	
544.45-20	Vehicle Insurance	24,003	24,827	22,593	15,002	(7,591)	Decrease based on FY 11 actuals
544.46-10	Building/Equipment Repairs	302	0	0	0	0	
544.46-20	Vehicle Repair	83,740	85,799	67,735	86,912	19,177	Increase due to expansion of service
544.46-30	Maintenance Agreements	12,917	13,970	15,000	15,000	0	related to the 5317 grant
544.46-40	Small Tools & Equipment	25	86	200	250	50	
544.47-10	Printing & Binding	0	35	40	1,100	1,060	
544.49-15	Advertising	23	22	360	160	(200)	
544.49-18	Bank Fees	0	0	0	0	0	
544.49-91	Write Offs/shortages	0	0	0	0	0	
544.51-10	Office Supplies	809	1,519	1,680	1,680	0	
544.51-20	Data Processing Supplies	0	35	0	0	0	
544.52-10	Gas, Oil & Lubricants	141,973	201,052	190,377	271,622	81,245	Increase in per gallon fuel costs &
544.52-12	Other Operating Expenses	1,506	1,764	1,850	1,850	0	expansion of service for the 5317 grant
544.52-20	Clothing & Wearing Apparel	197	2,153	2,850	2,850	0	
	Total Operating Expenses	273,668	386,015	447,885	448,870	985	
	TOTAL EXPENSES	956,466	1,098,541	1,214,245	1,317,637	103,392	Overall Expense Increase: 8.51%

**Flagler County Board of County Commissioners
FY 2011-2012**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1910	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Personnel Summary - Positions						
	Transportation Transit Director	0.00	0.00	0.00	0.00	0.00	
	Transportation Coordinator	1.00	1.00	1.00	1.00	0.00	
	Accountant I	0.00	0.00	0.00	0.00	0.00	
	Transportation Dispatch Clerks	3.00	3.00	3.00	4.00	1.00	+1 5317 Grant
	Transportation Driver	10.00	10.00	11.00	15.00	4.00	+2 5317 Grant +2 converted to full-time
	Transportation Driver Part-time	1.50	1.50	8.50	6.38	-2.12	-4 part-time drivers @ .48 FTE's
	Accounting Clerk	0.00	0.00	0.00	0.00	0.00	
	Total Positions	15.50	15.50	23.50	26.38	2.88	

Grants

GENERAL FUND

SECTION 5310 GRANT

This grant is applied for each December for the following fiscal year. This is a federal grant which is managed and administrated by the Florida Department of Transportation. The purpose is to replace one aging bus from the transportation fleet. The county applies for the purchase price of the bus that most needs to be replaced, using the Florida Vehicle Procurement Program. There is a 10% local match for this grant.

Fund 001 Dept 8205	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-
	Section 5310 Grant					
	Revenues					
	General Fund	6,320	6,588	8,000	8,000	0
331.42-02	5310 Grant	56,885	59,292	72,000	72,000	0
	TOTAL REVENUES	63,205	65,880	80,000	80,000	0
	Expenses					
544-64-10	Equipment	63,205	65,880	80,000	80,000	0
	TOTAL EXPENSES	63,205	65,880	80,000	80,000	0

USDOT/FTA GRANT (5 BUSES)

This was a federal earmark grant that Flagler County received through the efforts of Congressman Mica. Funds were used to replace buses, vans or cars with high mileage.

Fund 001 Dept 8210	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-
	Section 5309 Grant					
	Revenues					
	General Fund	6,500	75,810	0	0	0
331.42-01	USDOT/FTA Grant (5 buses)	349,007	192,765	490,000	0	(490,000)
334.49-08	Rural Area Capital Equipment Grant	58,500	0	0	0	0
	TOTAL REVENUES	414,007	268,575	490,000	0	(490,000)
	Expenses					
544.64-10	Equipment	414,007	268,575	490,000	0	(490,000)
	TOTAL EXPENSES	414,007	268,575	490,000	0	(490,000)

**Flagler County Board of County Commissioners
FY 2011-2012**

PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND

Grants - Continued

NEW FREEDOM GRANT (SERVICE EXPANSION)

This grant to be awarded in FY12 provides operating and capital funds for the expansion of transportation systems handling handicapped clients. The grant enables FCPT to expand the operating hours one hour each weekday and a full day on Saturday. The operating reimbursement portion of the grant provides \$132,500 to fund the addition of 2 full-time drivers and a full-time dispatcher in addition to the expenses associated with vehicle operation and eventual replacement. Local match is \$132,500. These expenses are added to Operating expenses above.

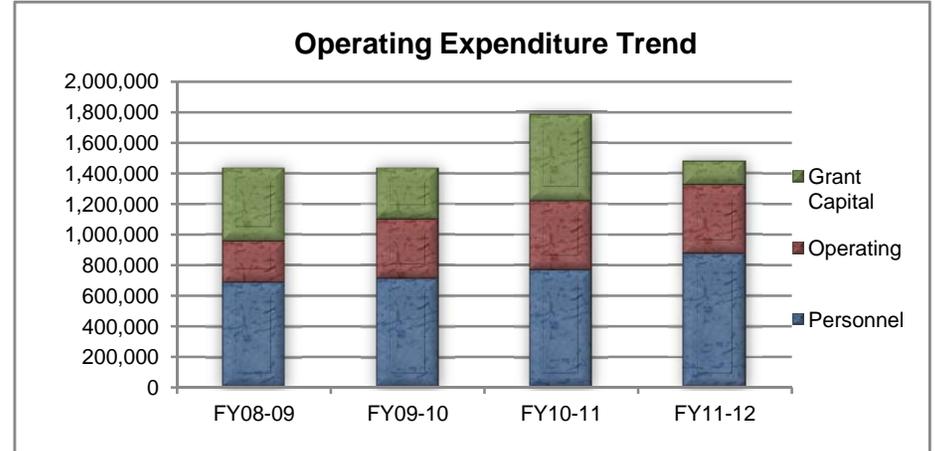
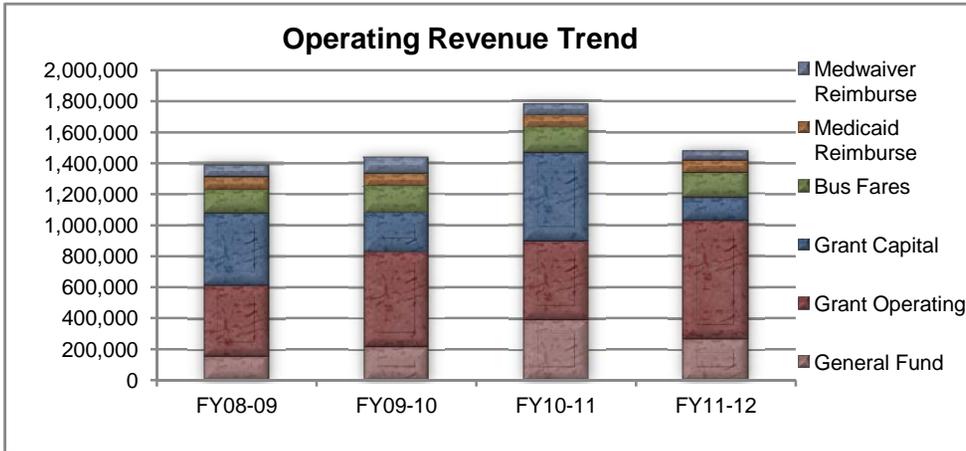
The grant also includes a capital grant award of \$72,000 with a 10% local match of \$8,000. This will provide the funds to purchase a new, less than 30' bus with 2 wheelchair positions and 14-20 passenger seats. This bus will expand the fleet to cover the extra hours of operation.

		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)
Fund 001	Section 5317 Grant					
Dept 8210	Revenues					
	General Fund	0	0	0	8,000	8,000
331.42-03	USDOT/FTA Grant (1 new bus)	0	0	0	72,000	72,000
	TOTAL REVENUES	0	0	0	80,000	80,000
	Expenses					
544.64-10	Equipment	0	0	0	80,000	80,000
	TOTAL EXPENSES	0	0	0	80,000	80,000

**Flagler County Board of County Commissioners
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PUBLIC TRANSPORTATION - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

Fee schedule approved by the Board for 3-1-2004.

SECTION 5311 GRANT FDOT OPERATION ASSISTANCE GRANT

This grant is applied for each December for the following fiscal year. This is a federal grant which is managed and administered by the Florida Department of Transportation, and its purpose is to reimburse operating expenses related to transporting individuals meeting the requirements for 5311 transportation. The grant has a 50% local match. *This grant has been received since FY 2004.*

TRANSPORTATION DISADVANTAGE TRIPS GRANT

This grant is applied for each March for the following fiscal year. This is a state grant managed and administered by the Florida Commission for the Transportation Disadvantaged, and its purpose is to reimburse the operating expense related to transporting individuals meeting the requirements for being transportation disadvantaged. There is a 10% local match for this grant. This grant has been received since FY 2004.

SECTION 5310 GRANT:

1 Replacement Bus

SECTION 5317 GRANT:

1 New Bus

CAPITAL EQUIPMENT:

Local Match Grant 5310 - Replacement bus less than 30'
Local Match Grant 5317 - Add one bus for service expansion

REPLACEMENT VEHICLE:

8,000 2006 Chev Champion Transit Bus, mileage 163,895
8,000

16,000

SUMMARY

Revenues

	ACTUAL FY08-09	ACTUAL FY09-10	BUDGETED FY10-11	APPROVED FY11-12
Grant Capital	464,392	252,057	562,000	144,000
Grant Operating	453,649	608,719	507,219	756,793
Bus Fares	148,901	171,687	163,486	163,486
Advertising	1,625	400	5,000	5,000
Other	43,827	0	0	0
Medicaid Reimburse	82,673	83,192	83,196	83,196
Medwaiver Reimburse	81,483	101,812	73,000	55,000
General Fund	157,128	215,129	390,344	270,162
	1,433,678	1,432,996	1,784,245	1,477,637

Expenses

Personnel	682,798	712,526	766,360	868,767
Operating	273,668	386,015	447,885	448,870
Grant Capital	477,212	334,455	570,000	160,000
	1,433,678	1,432,996	1,784,245	1,477,637

Parks and Recreation

The Flagler County Parks and Recreation Division provides exceptional services and facilities essential to enhancing the quality of life of all Flagler County citizens while preserving natural and historic areas.

The Parks and Recreation Division concentrates on optimizing those leisure activities that directly contributes to the overall happiness, well being and quality of life in Flagler County. Parks and Recreation strives to provide opportunities, within the constraints of available resources, for quality parks, sports programs, natural preserves, facilities, and services. Specific activities and attractions include nature walks, historic sites, a museum, boating, fishing, camping, observing wildlife in its natural habitat or direct participation in more active recreational sports activities (courts, ball fields, etc.).

The division works in cooperation with other organizations and agencies, such as the St. Johns River Water Management District, Florida Department of Environmental Protection, Flagler Audubon Society and the U.S. Fish and Game Commission to protect and promote our precious natural resources.

Parks and Recreation Facilities

- ❖ Betty Steflik Memorial Preserve
- ❖ Bing's Landing
- ❖ Bull Creek Fish Camp
- ❖ Community Centers – Carver Gym, Espanola, Hammock, Haw Creek, Hidden Trails, Pellicer, St. Johns Park
- ❖ Flagler County Recreation Complex- Fairgrounds, Civic Arena, Ball Fields and Cattleman's Hall
- ❖ Graham Swamp
- ❖ Haw Creek Preserve
- ❖ Herschel C. King, Sr. Park
- ❖ Hidden Trails Park
- ❖ Jungle Hut Road Park
- ❖ Korona Playground
- ❖ Lake Disston Boat Launch
- ❖ Lehigh Trail
- ❖ Malacompra Community Park

- ❖ Moody Boat Launch
- ❖ Old Dixie Park
- ❖ Old Salt Road / 16th Road Park
- ❖ Princess Place Preserve
- ❖ River to Sea Preserve
- ❖ Shell Bluff
- ❖ Varn Park
- ❖ Wadsworth Park

Primary Functions

- ❖ Maintains and manages approximately 6,400 acres of park land and preserves, protecting valuable pristine land and wildlife.
- ❖ Maintains seven boat ramps and three canoe/kayak launches.
- ❖ Maintains approximately 71,000 square feet of wooden boardwalks and docks which promote fishing, hiking, and wildlife observation.
- ❖ Maintains approximately 13 miles of equestrian trails which meander through diverse terrain.
- ❖ Management of a central Reservation System whereby residents and guests request and schedule use of County park facilities for special events.
- ❖ Provides approximately 9,100 historical and informational tours annually of the Princess Place Lodge.
- ❖ Contributes and supports local events such as the Creekside Festival at Princess Place Preserve and Cracker Day at the Flagler County Recreation Area.
- ❖ Performs in-house services, such as custodial, building maintenance and ground maintenance of all County park facilities.
- ❖ Provides annual facilities assessments of all County parks.

**Flagler County Board of County Commissioners
FY 2011-2012**

PARKS AND RECREATION - SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)
Revenues					
General Fund	1,409,181	1,459,579	1,328,220	1,385,056	56,836
Recreation Facilities Staff Time (Parks Maintenance Trust)	10,879	24,532	20,648	9,769	(10,879)
Princess Place Creekside Festival Donations	6,260	4,497	4,400	4,400	0
Princess Place Camping Fees	5,650	10,368	7,640	10,000	2,360
Recreation Fees/Facility Usage	33,045	36,315	36,000	36,000	0
Bull Creek Fish Camp	89,026	74,008	93,820	73,700	(20,120)
Carver Gym Donations/Fundraisers	0	0	0	42,000	42,000
Parks Grants*	17,641	0	80,554	0	(80,554)
Vessel Registration	40,155	29,921	34,000	34,000	0
Carry Forward-Vessel Registration	93,534	106,000	91,058	36,298	(54,760)
Total Revenues	1,705,371	1,745,220	1,696,340	1,631,223	(65,117)
Expenses					
Recreation Facilities	1,112,501	1,280,551	1,311,492	1,316,746	5,254
Princess Place Preserve	113,551	154,924	143,207	151,819	8,612
Bull Creek Fish Camp	79,457	58,671	71,087	70,658	(429)
Recreation Services/Carver Gym	291,363	115,153	90,000	92,000	2,000
General Fund Grants	17,641	90	80,554	0	(80,554)
Total Expenses	1,614,513	1,609,389	1,696,340	1,631,223	(65,117)
Revenues vs. Expenses	90,858	135,831	0	0	0
Personnel Summary -Positions					
Recreation Facilities	12.25	11.50	12.50	13.50	1.00
Carver Gym	2.00	2.00	2.00	0.00	(2.00)
Bull Creek	0.75	1.00	1.00	1.00	0.00
Princess Place	2.50	3.00	3.00	3.00	0.00
Recreation Services	2.00	2.00	2.00	0.00	(2.00)
Total Positions	19.50	19.50	20.50	17.50	(3.00)

**Flagler County Board of County Commissioners
FY 2011-2012**

RECREATION FACILITIES - GENERAL SERVICES

GENERAL FUND

Fund 001 Dept 1440	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
341.92-00	Staff Time	10,879	24,532	20,648	9,769	(10,879)	Parks Maint Trust Fund - Decrease due
347.29-00	Facility Use Rental Fees	33,045	36,315	36,000	36,000	0	to no FDOT road maintenance funding
	General Fund	1,025,746	1,219,704	1,129,786	1,200,679	70,893	
	TOTAL REVENUES	1,069,670	1,280,551	1,186,434	1,246,448	60,014	
	Expenses						
572.10-12	Regular Salaries	344,022	328,040	368,419	394,503	26,084	+1 Tradesworker 2 - added 5 Parks over 3 years:
572.10-14	Overtime	1,674	2,508	4,450	4,450	0	Shell Bluff, Moody's, Old Dixie Park, Lehigh Trail,
572.10-xx	Employee Benefits	179,146	157,062	193,640	191,736	(1,904)	Old Coast Guard (Malacompra) and expanded
	Total Personnel Expenses	524,842	487,610	566,509	590,689	24,180	River to Sea and Bing's Landing
572.31-10	Professional Services	750	0	0	0	0	
572.34-10	Other Contracted Services	135,734	149,051	100,239	100,249	10	
572.34-20	Governmental Services	3,150	1,368	3,150	3,150	0	
572.40-10	Travel/Training	300	1,630	200	350	150	
572.41-10, 20	Communications	4,679	4,486	8,480	7,840	(640)	Decrease based on actuals
572.42-01	Postage	0	173	0	175	175	
572.43-10	Utilities Expense	439	110,304	128,680	120,000	(8,680)	
572.44-10	Rentals & Leases	9,467	6,575	8,420	8,120	(300)	
572.45-20	Vehicle Insurance	6,995	8,033	6,706	4,565	(2,141)	
572.46-10	Equipment Repairs (Decks & Boardwalks)	32,686	100,674	43,400	70,000	26,600	Increase due to purchase of shell, gravel
572.46-20	Vehicle Repair	34,758	31,155	33,300	33,300	0	and mulch
572.46-40	Small Tools & Equipment	12,441	25,341	13,000	25,000	12,000	
572.47-10	Printing & Binding	0	1,315	1,100	1,600	500	
572.49-10	Other Current Charges	3,144	684	4,086	2,321	(1,765)	
572.49-14	Landfill Tipping Fees	2,239	5,038	3,000	7,000	4,000	
572.49-15	Advertising	0	61	0	1,000	1,000	
572.51-10	Office Supplies	0	0	0	1,500	1,500	
572.51-20	Data Processing Supplies	0	0	150	150	0	
572.52-10	Gas, Oil & Lubricants	49,473	47,135	56,774	64,194	7,420	Increase price/gallon fuel costs
572.52-12	Other Operating Expenses	43,649	53,593	40,000	40,000	0	
572.52-20	Clothing & Wearing Apparel	3,195	4,155	4,565	4,805	240	
572.52-30	Data Processing Software	195	1,038	0	0	0	
572.54-10	Publications/Memberships	0	0	175	175	0	
	Total Operating Expenses	343,294	551,809	455,425	495,494	40,069	

**Flagler County Board of County Commissioners
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RECREATION FACILITIES - GENERAL SERVICES

GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1440		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Expenses - continued						
572.64-10	Equipment	101,534	131,132	54,500	50,265	(4,235)	Capital Equipment Plan
	Total Capital Expenses	101,534	131,132	54,500	50,265	(4,235)	
572.81-01	Aid/Contribution-School Board	100,000	110,000	110,000	110,000	0	
	Total Grants & Aids	100,000	110,000	110,000	110,000	0	
							Overall Expense Increase:
	TOTAL EXPENSES	1,069,670	1,280,551	1,186,434	1,246,448	60,014	5.06%

RECREATION FACILITIES - GENERAL SERVICES - VESSEL REGISTRATION

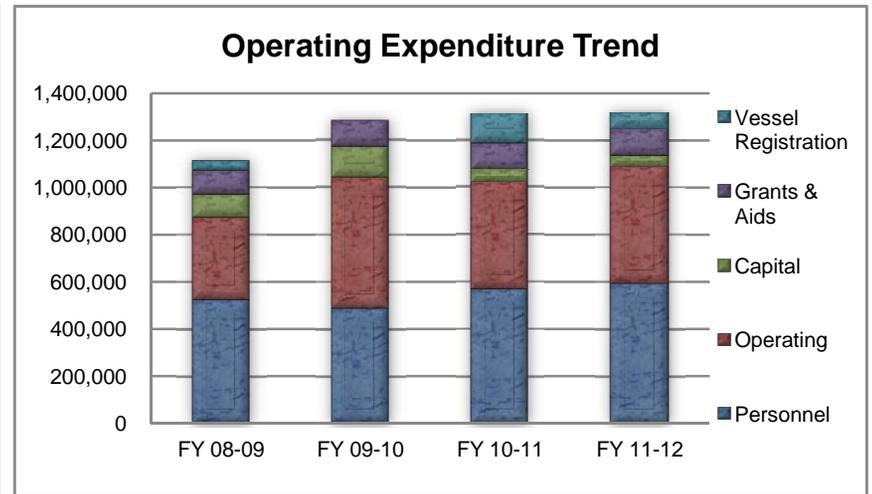
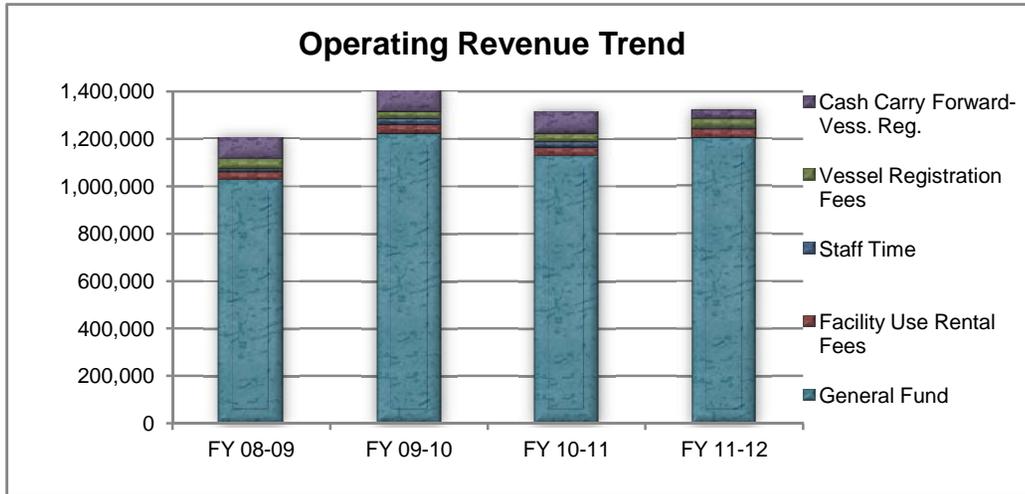
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1446		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Revenues						
329.00-00	Vessel Registration	40,155	29,921	34,000	34,000	0	
399.00-00	Cash Carry Forward-Vessel Registration	93,534	106,000	91,058	36,298	(54,760)	
	TOTAL REVENUES	133,689	135,921	125,058	70,298	(54,760)	
	Expenses						
572.46-10	Vessel Registration-Operating expenses	42,831	0	125,058	22,000	(103,058)	Designated revenue available for operating
	Total Operating Expenses	42,831	0	125,058	22,000	(103,058)	FY11 portion moved to Capital Outlay
572.63-10	Vessel Registration-Capital expenses	0	0	0	48,298	48,298	Designated revenue available for capital
	Total Capital Expenses	0	0	0	48,298	48,298	
	TOTAL EXPENSES	42,831	0	125,058	70,298	(54,760)	
		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	
		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Personnel Summary -Positions						
	Parks & Rec Manager	0.00	0.00	1.00	1.00	0.00	
	Parks & Rec Supervisor I	1.00	1.00	0.00	0.00	0.00	
	Chief of Trades	0.00	0.00	1.00	1.00	0.00	
	Tradesworker IV	2.75	2.00	2.00	2.00	0.00	
	Tradesworker III	2.00	2.00	2.00	1.00	(1.00)	Reclassifications
	Tradesworker II	0.00	0.00	1.00	4.00	3.00	Reclassifications + 1 TW II-added 5 Parks
	Maintenance Technician II	2.00	2.00	2.00	2.00	0.00	
	Custodian II	1.00	1.00	1.00	1.00	0.00	
	Custodian I	2.50	2.50	2.50	1.50	(1.00)	Reclassifications
	Equipment Operator I	1.00	1.00	0.00	0.00	0.00	
	Total Positions	12.25	11.50	12.50	13.50	1.00	

**Flagler County Board of County Commissioners
FY 2011-2012**

RECREATION FACILITIES - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

STAFF TIME

Beach Maintenance Park - Fund 308 9,769

CAPITAL EQUIPMENT:

JD Gator Utility Vehicle
25' Gooseneck Trailer, 20 GVWN
F250 4X4 Utility Body

REPLACEMENT VEHICLE:	
12,000	2004 Polaris Ranger, meter 1,100
9,500	1995 Cougar 16' trailer
28,765	2004 Chev 1/2 T pickup, 110,767 miles
50,265	

SUMMARY

Revenues

Staff Time
Facility Use Rental Fees
General Fund

Expenses

Personnel
Operating
Capital
Grants & Aids

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Staff Time	10,879	24,532	20,648	9,769
Facility Use Rental Fees	33,045	36,315	36,000	36,000
General Fund	1,025,746	1,219,704	1,129,786	1,200,679
TOTAL	1,069,670	1,280,551	1,186,434	1,246,448
Personnel	524,842	487,610	566,509	590,689
Operating	343,294	551,809	455,425	495,494
Capital	101,534	131,132	54,500	50,265
Grants & Aids	100,000	110,000	110,000	110,000
TOTAL	1,069,670	1,280,551	1,186,434	1,246,448

SUMMARY

Revenues

Vessel Registration Fees
Cash Carry Forward-Vess. Reg.

Expenses

Vessel Reg.-Operating expenses
Vessel Reg.-Capital expenses

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Vessel Registration Fees	40,155	29,921	34,000	34,000
Cash Carry Forward-Vess. Reg.	93,534	106,000	91,058	36,298
TOTAL	133,689	135,921	125,058	70,298
Vessel Reg.-Operating expenses	42,831	0	125,058	22,000
Vessel Reg.-Capital expenses	0	0	0	48,298
TOTAL	42,831	0	125,058	70,298

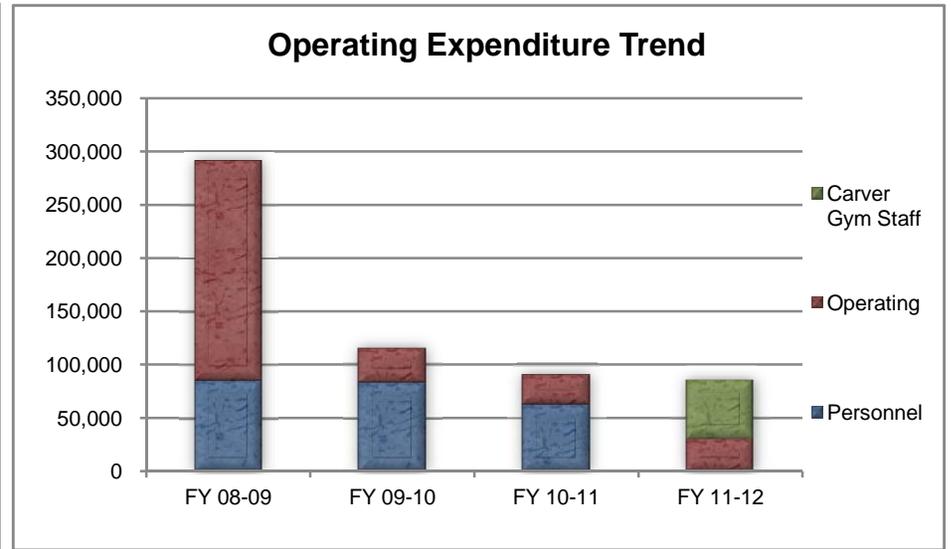
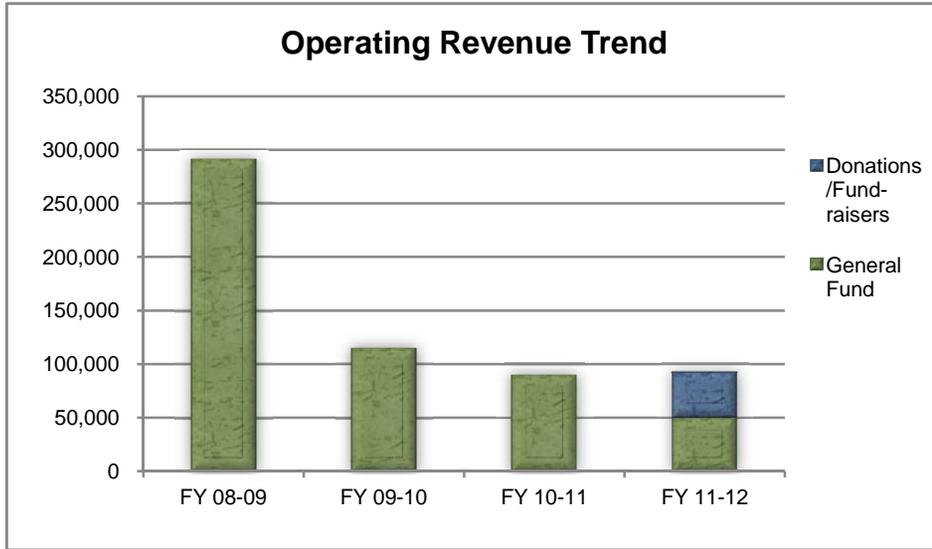
**Flagler County Board of County Commissioners
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RECREATION SERVICES/PROGRAMS - GENERAL SERVICES (Carver Gym)						GENERAL FUND
Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES
Dept 1442		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)
	Revenues					
366.03-00	Donations/Fund-raisers	0	0	0	7,000	7,000 FY12 New Funding Source
381.00-00	Interfund Transfer-Crime Prevention Fund	0	0	0	15,000	15,000 FY12 New Funding Source
337.10-03	City of Bunnell	0	0	0	10,000	10,000 FY12 New Funding Source
337.10-01	Flagler County School Board	0	0	0	10,000	10,000 FY12 New Funding Source
	General Fund	291,363	115,153	90,000	50,000	(40,000)
	TOTAL REVENUES	291,363	115,153	90,000	92,000	2,000
	Expenses					
572.10-12	Regular Salaries	55,340	55,846	40,810	0	(40,810)
572.10-14	Overtime	57	49	0	0	0
572.10-xx	Employee Benefits	29,593	26,971	21,763	0	(21,763)
	Total Personnel Expenses	84,990	82,866	62,573	0	(62,573)
573.34-10	Other Contracted Services	10,631	582	1,065	1,100	35 Contribution to City of Bunnell
41-10,41-20	Communications	2,972	2,656	1,582	0	(1,582)
572.42-01	Postage	0	0	38	0	(38)
572.43-10	Utilities Expense	133,138	21,729	14,823	22,000	7,177
572.44-10	Rentals & Leases	910	0	0	0	0
572.45-20	Vehicle Insurance	1,412	1,395	1,534	0	(1,534)
572.46-10	Building/Equipment Repairs	42,456	3,366	2,925	4,300	1,375
572.46-20	Vehicle Repair	23	103	1,770	0	(1,770)
46-40,46-41	Small Tools & Equipment	4,266	490	0	300	300
572.47-10	Printing & Binding	0	0	300	0	(300)
572.48-10	Promotional Activities	39	0	0	0	0
572.49-13	Misc. (Svc Awards, Other Current Obl., Advertising)	40	0	57	0	(57)
51-10, 51-11	Office Supplies & Office Equipment Under \$1,000	1,349	304	375	0	(375)
572.51-20	Data Processing Supplies	0	110	0	0	0
572.52-10	Gas, Oil & Lubricants	105	0	1,130	0	(1,130)
572.52-12	Other Operating Expenses	8,158	1,552	1,543	2,300	757
572.52-18	Princess Place	15	0	0	0	0
572.52-20	Clothing & Wearing Apparel	0	0	285	0	(285)
572.52-30	Data Processing Software	859	0	0	0	0
	Total Operating Expenses	206,373	32,287	27,427	30,000	2,573
572.64-10	Future Capital Outlay	0	0	0	7,000	7,000 Reserved for future capital outlay
	Total Capital Expenses	0	0	0	7,000	7,000
572.81-01	Grants/Aids/Contributions	0	0	0	55,000	55,000 FY12 Carver staff salaries
	Total Grants/Aids	0	0	0	55,000	55,000 funded by \$35K donations
	TOTAL EXPENSES	291,363	115,153	90,000	92,000	2,000 Overall Expense Increase: 2.22%

**Flagler County Board of County Commissioners
FY 2011-2012**

RECREATION SERVICES/PROGRAMS - GENERAL SERVICES (Carver Gym)

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Donations/Fund-raisers
General Fund

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Donations/Fund-raisers	0	0	0	42,000
General Fund	291,363	115,153	90,000	50,000
	291,363	115,153	90,000	92,000

Expenses

Personnel
Operating
Carver Gym Staff
Future Capital Outlay

Personnel	84,990	82,866	62,573	0
Operating	206,373	32,287	27,427	30,000
Carver Gym Staff	0	0	0	55,000
Future Capital Outlay	0	0	0	7,000
	291,363	115,153	90,000	92,000

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Personnel Summary -Positions				
Recreation Supervisor	1.00	1.00	1.00	0.00
Recreation Leader	1.00	1.00	1.00	0.00
Total Positions	2.00	2.00	2.00	0.00

**Flagler County Board of County Commissioners
FY 2011-2012**

BULL CREEK FISH CAMP - GENERAL SERVICES

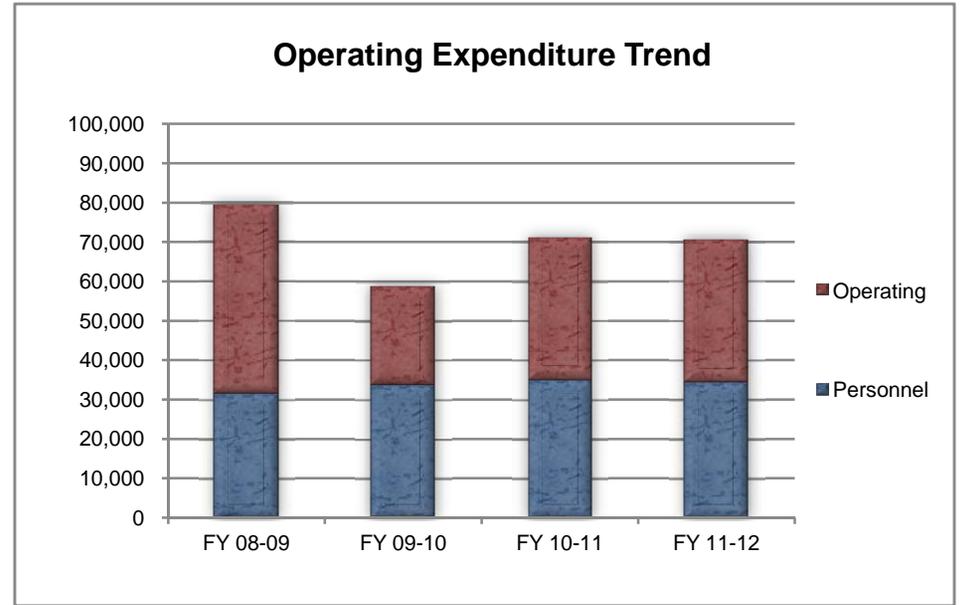
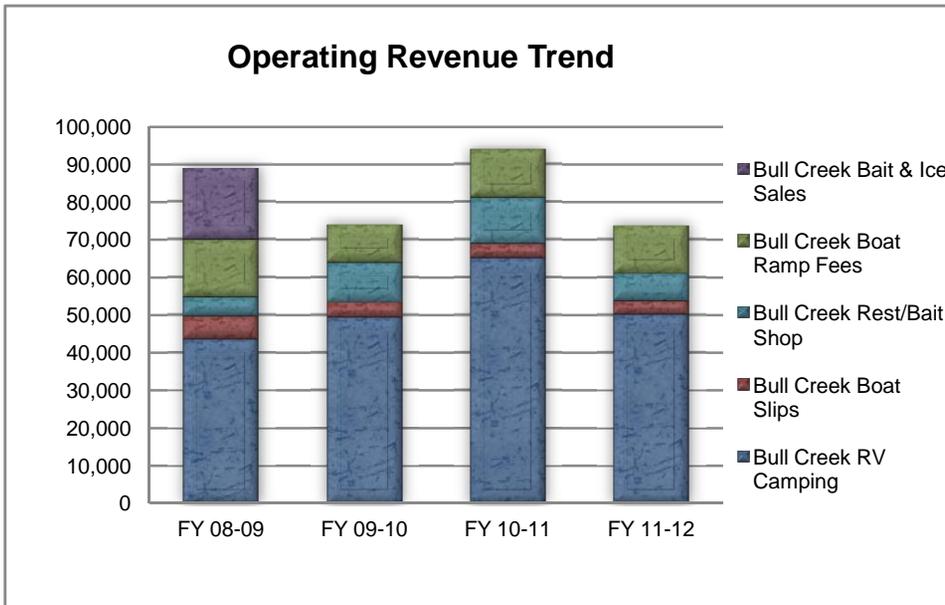
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 1444		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Revenues						
347.29-02	Bull Creek RV Camping	43,484	49,180	64,868	50,000	(14,868)	
347.29-03	Bull Creek Boat Slips	6,000	3,969	3,700	3,700	0	
362.01-03/04	Bull Creek Bait Shop/Restaurant Rent	5,010	10,723	12,252	7,000	(5,252)	
347.29-05	Bull Creek Boat Ramp Fees	15,348	10,136	13,000	13,000	0	
347.29-06/08	Bull Creek Bait & Ice Sales	19,184	0	0	0	0	
	General Fund	(9,569)	(15,337)	(22,733)	(3,042)	19,691	Contributions from (to) General Fund
	TOTAL REVENUES	79,457	58,671	71,087	70,658	(429)	
572.10-12	Regular Salaries	19,499	20,660	20,613	20,613	0	
572.10-14	Overtime	1,254	964	1,500	1,500	0	
572.10-xx	Employee Benefits	10,789	12,079	12,974	12,185	(789)	Retirement rate change
	Total Personnel Expenses	31,542	33,703	35,087	34,298	(789)	
	Expenses						
572.31-10	Professional Services	300	0	0	0	0	
572.34-10	Other Contracted Services	1,919	1,520	2,387	2,387	0	
572.34-20	Governmental Services	0	0	1,000	1,000	0	
572.41-10	Communications	360	100	890	890	0	
572.43-10	Utilities Expense	14,446	11,554	10,855	10,855	0	
572.44-10	Rentals & Leases	0	326	0	0	0	
572.45-20	Vehicle Insurance	0	0	478	0	(478)	
572.46-10	Building/Equipment Repairs	15,831	1,967	5,000	5,000	0	
572.46-20	Vehicle Repair	0	0	700	0	(700)	
572.46-40	Small Tools & Equipment	478	675	1,500	1,500	0	
572.47-10	Printing & Binding	94	148	1,000	1,000	0	
572.48-10	Promotional Activities	0	0	300	300	0	
572.49-10	Other Current Charges/Oblig	1,359	2,088	1,400	2,088	688	
572.49-15	Advertising	0	5,698	2,500	5,000	2,500	
572.51-10	Office Supplies	73	151	300	300	0	
572.51-11	Office Equipment under \$1,000	0	0	100	100	0	
572.52-10	Gas, Oil & Lubricants	0	0	1,650	0	(1,650)	
572.52-12	Other Operating Expenses	13,055	741	5,940	5,940	0	
	Total Operating Expenses	47,915	24,968	36,000	36,360	360	
	TOTAL EXPENSES	79,457	58,671	71,087	70,658	(429)	Overall Expense Decrease: -0.60%

**Flagler County Board of County Commissioners
FY 2011-2012**

BULL CREEK FISH CAMP - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

Fee structure was adopted in 2008 when the property was purchased.

SUMMARY

Revenues

Bull Creek RV Camping
Bull Creek Boat Slips
Bull Creek Rest/Bait Shop
Bull Creek Boat Ramp Fees
Bull Creek Bait & Ice Sales
General Fund

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Bull Creek RV Camping	43,484	49,180	64,868	50,000
Bull Creek Boat Slips	6,000	3,969	3,700	3,700
Bull Creek Rest/Bait Shop	5,010	10,723	12,252	7,000
Bull Creek Boat Ramp Fees	15,348	10,136	13,000	13,000
Bull Creek Bait & Ice Sales	19,184	0	0	0
General Fund	(9,569)	(15,337)	(22,733)	(3,042)
Total	79,457	58,671	71,087	70,658

Personnel Summary -Positions

Parks Ranger I
Tradesworker IV

Total Positions

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Parks Ranger I	0.50	1.00	1.00	1.00
Tradesworker IV	0.25	0.00	0.00	0.00
Total Positions	0.75	1.00	1.00	1.00

Expenses

Personnel
Operating

Personnel	31,542	33,703	35,087	34,298
Operating	47,915	24,968	36,000	36,360
Total	79,457	58,671	71,087	70,658

**Flagler County Board of County Commissioners
FY 2011-2012**

PRINCESS PLACE - GENERAL SERVICES

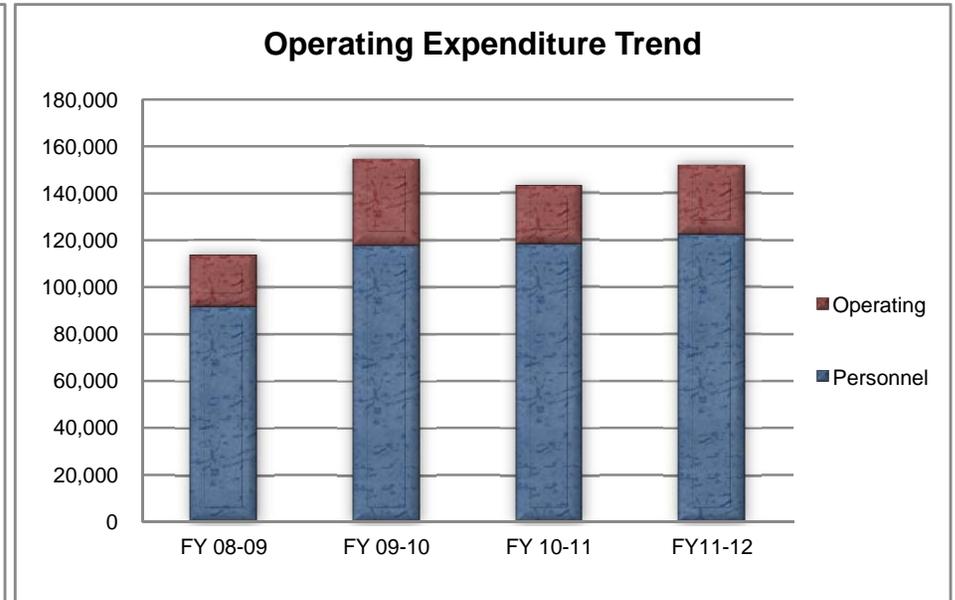
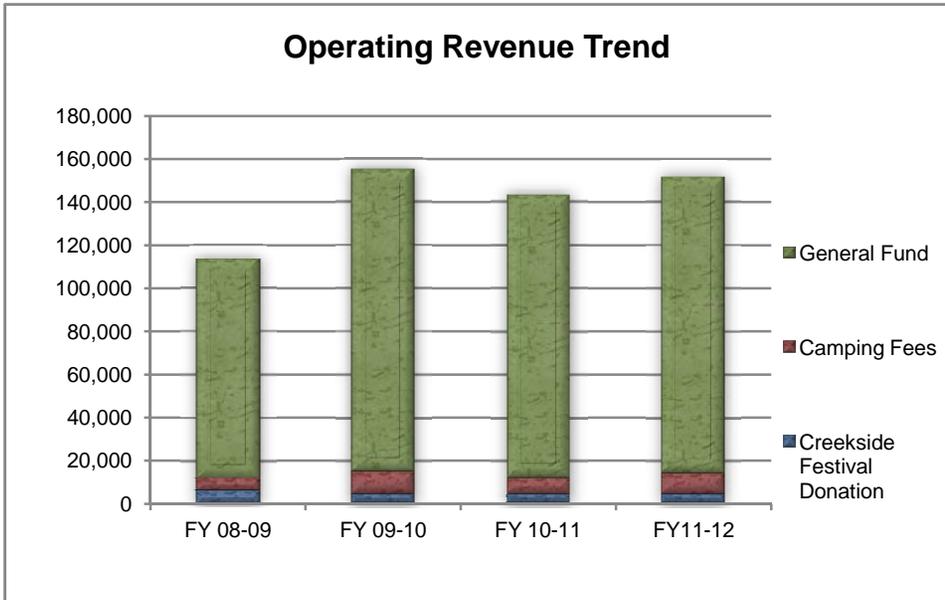
GENERAL FUND

Fund 001 Dept 1445	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY11-12	CHANGES +/(-)	COMMENTS
	Revenues						
366.05-00	Creekside Festival Donation	6,260	4,497	4,400	4,400	0	
347.29-01	Camping Fees	5,650	10,368	7,640	10,000	2,360	Increased based on experience
	General Fund	101,641	140,059	131,167	137,419	6,252	
	TOTAL REVENUES	113,551	154,924	143,207	151,819	8,612	
572.10-12	Regular Salaries	54,423	74,159	73,029	79,394	6,365	Staff realignment @ increased hourly rate
572.10-14	Overtime	2,913	4,469	2,500	2,500	0	
572.10-xx	Employee Benefits	34,136	38,944	42,568	40,321	(2,247)	Retirement rate change
	Total Personnel Expenses	91,472	117,572	118,097	122,215	4,118	
	Expenses						
572.34-10	Other Contracted Services	0	2,402	2,104	2,104	0	Annual pest control and termite treatment
572.41-10	Communications	975	1,131	2,030	2,030	0	
572.43-10	Utilities Expense	15,182	15,465	14,256	13,250	(1,006)	
572.44-10	Rentals & Leases	659	1,504	0	0	0	
572.46-10	Building/Equipment Repairs	2,174	5,815	2,500	4,000	1,500	
572.46-40	Small Tools & Equipment	1,788	6,266	2,000	3,500	1,500	
572.47-10	Printing & Binding	14	64	0	1,000	1,000	
572.47-xx	Office Supplies & Equipment	0	99	0	0	0	
572.52-12	Other Operating Expenses	1,287	4,606	1,500	3,000	1,500	
572.52-20	Clothing & Wearing Apparel	0	0	720	720	0	
	Total Operating Expenses	22,079	37,352	25,110	29,604	4,494	
	TOTAL EXPENSES	113,551	154,924	143,207	151,819	8,612	Overall Expense Increase: 6.01%

**Flagler County Board of County Commissioners
FY 2011-2012**

PRINCESS PLACE - GENERAL SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Creekside Festival Donation
Camping Fees
General Fund

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY11-12
Creekside Festival Donation	6,260	4,497	4,400	4,400
Camping Fees	5,650	10,368	7,640	10,000
General Fund	101,641	140,059	131,167	137,419
TOTAL	113,551	154,924	143,207	151,819

Expenses

Personnel
Operating

Personnel	91,472	117,572	118,097	122,215
Operating	22,079	37,352	25,110	29,604
TOTAL	113,551	154,924	143,207	151,819

Personnel Summary -Positions

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY11-12
Maintenance Technician II	1.00	1.00	1.00	1.00
Parks Ranger III	0.00	0.00	0.00	1.00
Parks Ranger II	0.00	1.00	1.00	1.00
Parks Ranger I	0.50	0.00	0.00	0.00
Tradesworker II	0.00	1.00	1.00	0.00
Maintenance Technician I	1.00	0.00	0.00	0.00
Total Positions	2.50	3.00	3.00	3.00

**Flagler County Board of County Commissioners
FY 2011-2012**

PARKS & RECREATION-GRANTS - GENERAL SERVICES (Continued)

GENERAL FUND

PRINCESS PLACE EDUCATION EXHIBIT (Shown for Historic Information Purposes Only)

Purpose: A Storybook Life: Interpreting the Princess Place Lodge

Source: State of Florida, Department of State, Division of Historical Resources and TDC

Cycle: Continuing grant that will end 12/31/08 (extension filed thru 6/30/09)

Ongoing/One Time: Ongoing

The Princess Place Education Exhibit is made possible by the generous contributions of the State of Florida, Department of State, Division of Historical Resources and the Tourist Development Council. The project consists of a permanent exhibit that showcases the history and life of Flagler County's jewel, the Princess Place Preserve. Once completed, the project will utilize selective furnishings and interpretative signage located at the main lodge. The current project encompasses Phase I of 3. Phase I includes initial research, design and production of overview exhibits and an orientation film with associated equipment, as well as way finding signage associated with the exhibit. Shown for historic information purposes only.

Fund 001 Dept 8115	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Princess Place Education Exhibit						
	Revenues						
369.99-00	Cash Carry Forward	17,641	0	0	0	0	Advance payment (\$24,445) received in FY08.
	TOTAL REVENUES	17,641	0	0	0	0	
	Expenses						
572.62-10	Buildings	17,641	0	0	0	0	Grant award \$24,445. Expired 6/30/2009.
	TOTAL EXPENSES	17,641	0	0	0	0	

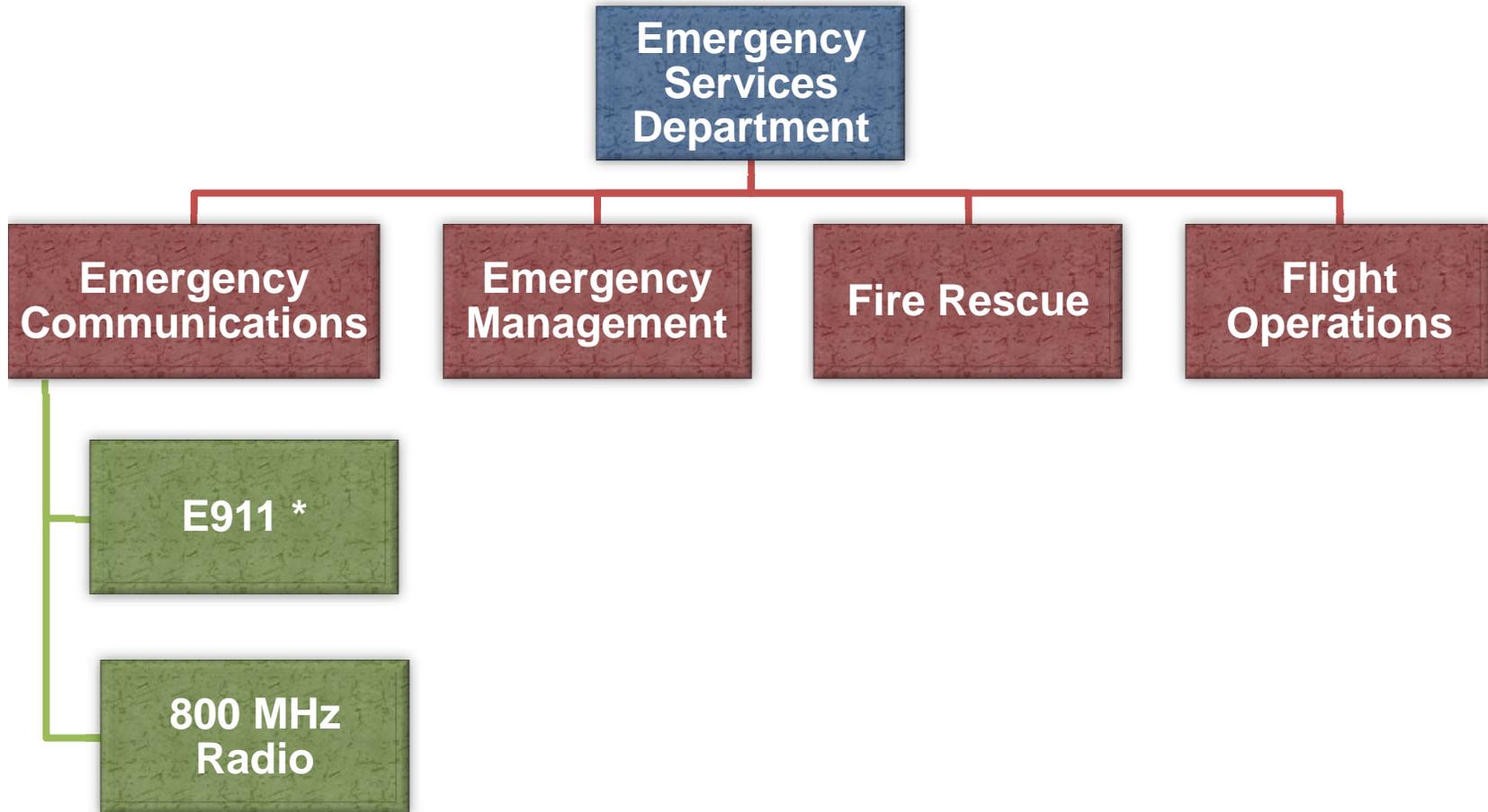
ARTIFICIAL REEF PROGRAM

See Fund 109 TDC Capital Improvement for the Match portion of this grant project (\$35,000).

Flagler County, in cooperation with the State of Florida Fish and Wildlife Conservation Commission Bureau of Marine Fisheries Management and the U.S. Army Corps of Engineers, works to enhance the demersal fishery habitat and sport and commercial fishing opportunities on the near shore continental shelf and, thereby, improve the quality of life for residents of coastal Flagler County by promoting the recreational activities and tourism through the construction of artificial fishing reefs. Grant ended FY11. Shown for historical information

Fund 001 Dept 8055	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Artificial Reef Program						
	Revenues						
331.74-01	Reef Program Grants	0	0	80,554	0	(80,554)	
	TOTAL REVENUES	0	0	80,554	0	(80,554)	
	Expenses						
572.52-15	Gas, Oil, Lubricants	0	90	554	0	(554)	
	Total Operating Expenses	0	90	554	0	(554)	
572.63-44	Artificial Reef Construction	0	0	80,000	0	(80,000)	
	Total Capital Outlay	0	0	80,000	0	(80,000)	
	TOTAL EXPENSES	0	90	80,554	0	(80,554)	

Flagler County Board of County Commissioners
FY 2011-2012



• E911 funding is shown within the Special Revenue Section.

Mr. Troy Harper, Emergency Management Div. Chief
Mr. Donald Petito, Fire Rescue Division Chief
1769 E. Moody Boulevard
Bunnell, FL 32110
(386) 313-4240

**Flagler County Board of County Commissioners
FY 2011-2012**

EMERGENCY SERVICES DEPARTMENT SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	
Revenues						
General Fund	6,198,707	6,571,582	8,003,521	7,561,965	(441,556)	
Fines for Automation	30,196	25,074	25,332	23,000	(2,332)	
City of Bunnell-Contribution	76,970	71,306	74,338	7,223	(67,115)	
City of Flagler Beach-Contribution	104,810	101,806	28,263	7,223	(21,040)	
City of Palm Coast-Contribution	224,200	3,600	3,600	3,600	0	
Interest on Loans	18,845	11,627	4,173	0	(4,173)	
EMPG-Federal Grant	30,385	30,842	109,012	109,059	47	
EMPA-State Grant	97,460	101,561	179,770	183,620	3,850	
Staff Time - GIS Mapping	5,000	0	0	0	0	Moved to Fund 302 (E911)
Other Grant Funds*	40,131	14,848	49,813	132,459	82,646	
Helicopter Fees	240,798	92,658	80,000	180,000	100,000	
Ambulance Fees	3,032,521	3,073,876	2,421,481	2,421,481	0	
Firefighters Supp Comp	12,523	15,800	23,880	24,120	240	
DRI/CDD Fees	7,200	0	0	0	0	
Fire Inspection Review/Fees	9,480	8,185	9,380	7,850	(1,530)	
CBE/ARRA Contributions	0	76,395	0	20,726	20,726	
Miscellaneous-Emergency Services Administration	0	20	250	0	(250)	
Miscellaneous-Emergency Services	553	6,898	500	800	300	
Total Revenues	10,129,779	10,206,078	11,013,313	10,683,126	(330,187)	
Expenses						
Emergency Services - Administration	538,489	373,052	298,215	263,225	(34,990)	
Emergency Management/EMPA/EMPG Grant	289,171	276,294	501,527	500,384	(1,143)	
Emergency Communication 800 MHz Radio System	1,757,233	1,521,570	1,383,923	1,253,355	(130,568)	
Flight Operations	493,799	483,853	503,111	558,140	55,029	
Fire/Rescue	7,012,714	7,536,461	8,276,724	7,975,563	(301,161)	
Other Grants*	38,373	14,848	49,813	132,459	82,646	
Total Expenses	10,129,779	10,206,078	11,013,313	10,683,126	(330,187)	Overall Expense Reduction: -3.00%
Revenues vs. Expenses	0	0	0	0	0	
Personnel Summary -Positions						
Emergency Services - Administration	4.40	3.40	1.75	1.25	(0.50)	Receptionist shared with General Services
Emergency Management/EMPA/EMPG Grant	3.00	3.00	3.50	3.50	0.00	
Flight Operations	2.00	2.00	2.00	2.00	0.00	
Fire/Rescue	79.00	79.00	84.00	83.00	(1.00)	Medical Director went contractual
Homeland Security Grant	0.00	0.00	0.00	0.80	0.80	Grant Funded Sr. Spec. Proj. Coordinator
Total Positions	88.40	87.40	91.25	90.55	(0.70)	

Emergency Services Administration

The Emergency Services Department consists of Fire Rescue, Emergency Management, Flight Operations, and Emergency Communications (E911 Database and 800MHz Radio Communications). Emergency Services is responsible for all realms of countywide public safety with the exception of law enforcement. The highest priority for Emergency Services is to provide countywide expedient and effective public safety during times of emergency. To accomplish this task, all divisions work together providing planning, response, recovery, and mitigation for all scenarios in Flagler County.

The operation and mandates for Emergency Services include Florida Statutes, Chapters 252, 401, 633, 365, Florida Administrative Code 69A, 64E, OSHA CFR 1910, NFPA Fire Codes, Flagler County Code 14-51, 89, Presidential Directive #5, and the Stafford Act. Agencies providing direct input as to responsibilities include, Insurance Services Organization (ISO), Nuclear Regulatory Commission, Department of Homeland Security, Department of Defense, Florida Fire Marshall Office, Florida Division of Emergency Management, Florida Department of Management Services, Federal Communications Commission, Florida Department of Transportation, and the Occupational Safety and Health Administration. Following the guidance from these agencies and directives from the Flagler County Board of County Commissioners, Emergency Services provides a plethora of 24-hour services to assure the public's health, safety and welfare.

Primary Functions

- ❖ Maintain, exercise, and activate the Flagler County Comprehensive Emergency Management Plan.
- ❖ Train and educate the general public on fire prevention, hurricane preparedness, E911, etc.
- ❖ Maintain and develop adequate public warning and notification systems for use during natural or manmade emergency events.
- ❖ Develop and maintain the E911 Data Base and GIS information for accuracy and efficient operation.
- ❖ Provide 24-hour countywide fire coverage for brush fires, structure fires, hazmat events, auto accidents, etc.
- ❖ Provide 24-hour countywide EMS coverage and transport for medical and trauma calls.
- ❖ Assure public safety by completing fire building and construction inspections.
- ❖ Maintain and improve interoperability of 800MHz countywide radio communication system.
- ❖ Provide aerial support with FireFlight for all fire and EMS responses including reconnaissance flights for wildfire protection.
- ❖ Seek expedient reimbursement of public funds during disaster events.

**Flagler County Board of County Commissioners
FY 2011-2012**

ADMINISTRATION-EMERGENCY SERVICES

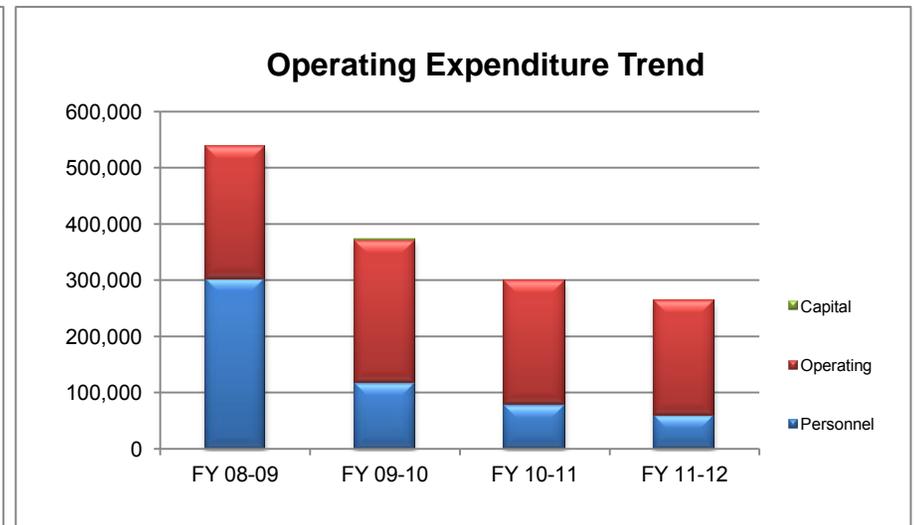
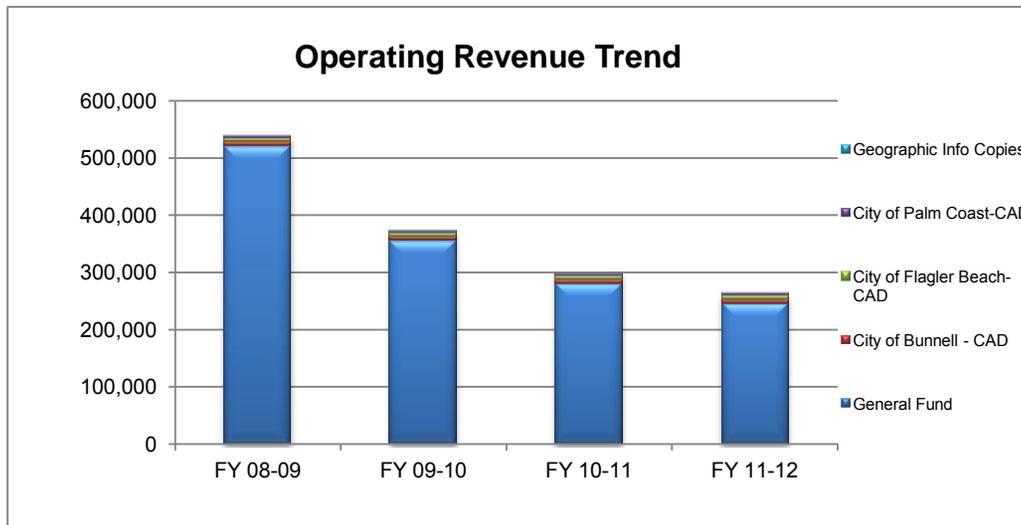
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3820		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Revenues						
337.20-02	Contribution-City of Bunnell	7,223	7,224	7,223	7,223	0	Contribution to Maintenance of CAD System
337.20-03	Contribution-City of Flagler Beach	7,223	7,224	7,223	7,223	0	Contribution to Maintenance of CAD System
337.20-01	Contribution-City of Palm Coast	3,600	3,600	3,600	3,600	0	Contribution to Maintenance of CAD System
369.90-10	Geographic Info Copies	0	20	250	0	(250)	Public records requests
	General Fund	520,443	354,984	279,919	245,179	(34,740)	
	TOTAL REVENUES	538,489	373,052	298,215	263,225	(34,990)	
	Expenses						
522.10-12	Regular Salaries	221,556	83,073	53,441	42,094	(11,347)	Relocated .5 of Receptionist to General Services
522.10-14	Overtime	0	0	0	0	0	
522.xx-xx	Employee Benefits	81,067	33,765	24,348	16,470	(7,878)	Change in retirement & .5 of Receptionist to Gen Svces
	Total Personnel Expenses	302,623	116,838	77,789	58,564	(19,225)	
522.34-10	Other Contracted Services	0	2,500	0	0	0	
41-10,41-20	Communications	3,699	8,839	6,180	6,180	0	
522.42-01	Postage Expense	96	19	75	75	0	
522.43-10	Utilities Expense	120,056	92,623	86,310	70,000	(16,310)	EOC & Vehicle Storage Building
522.45-20	Vehicle Insurance	1,374	423	423	249	(174)	
522.46-10	Bldg/Equip Repairs	895	16,446	200	200	0	
522.46-20	Vehicle Repair	583	2,001	265	265	0	
522.46-30	Maintenance Agreements	100,383	120,215	120,215	120,299	84	
522.46-40	Small Tools & Equip	250	568	0	0	0	
522.47-10	Printing & Binding	0	138	75	100	25	
522.51-10	Office Supplies	3,476	1,102	1,228	1,228	0	
522.51-11	Office Equipment Under \$1,000	60	4,714	0	0	0	
522.52-10	Gas, Oil & Lubricants	2,752	3,372	3,355	3,965	610	Increase in per gallon fuel costs
522.52-12	Other Operating Expenses	2,108	714	2,100	2,100	0	Janitorial supplies for EOC
522.51-20	Data Processing Supplies	0	25	0	0	0	
522.52-20	Clothing & Wearing Apparel	0	18	0	0	0	
522.54-10	Publications/Memberships	134	0	0	0	0	
	Total Operating Expenses	235,866	253,717	220,426	204,661	(15,765)	
522.64-10	Equipment	0	2,497	0	0	0	Capital Technology
	Total Capital Expenses	0	2,497	0	0	0	
	TOTAL EXPENSES	538,489	373,052	298,215	263,225	(34,990)	Overall Expense Reduction: -11.73%

**Flagler County Board of County Commissioners
FY 2011-2012**

ADMINISTRATION-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Personnel Summary -Positions				
Emergency Services Director-Eliminated	1.00	0.00	0.00	0.00
Accountant	1.00	1.00	0.50	0.00
Accounting Clerk	1.00	1.00	0.00	0.50
Receptionist*	1.00	1.00	1.00	0.50
E911 Coordinator-Split Funded	0.40	0.40	0.25	0.25
Total Positions	4.40	3.40	1.75	1.25

*Shared with Gen Svces

SUMMARY

Revenues

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
General Fund	520,443	354,984	279,919	245,179
City of Bunnell - CAD	7,223	7,224	7,223	7,223
City of Flagler Beach-CAD	7,223	7,224	7,223	7,223
City of Palm Coast-CAD	3,600	3,600	3,600	3,600
Geographic Info Copies	0	20	250	0
Total	538,489	373,032	298,215	263,225

Expenses

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Personnel	302,623	116,838	77,789	58,564
Operating	235,866	253,717	220,426	204,661
Capital	0	2,497	0	0
Total	538,489	373,052	298,215	263,225

Emergency Management

The Emergency Management division provides 24-hour response and recovery public safety services for all of Flagler County. Emergency Management is responsible for planning, mitigation, response and recovery from all disaster events such as hurricanes, tornadoes, wildfires, etc. The Florida Statutes (Chapter 252) require that every county have an Emergency Management program to assure adequate preparedness.

The highest priority for Emergency Management is to provide countywide disaster preparedness to assure continuity of government and public safety during any unusual event. Emergency Management defines disaster as any event that disrupts the normal day-to-day operation of Flagler County. An Emergency Management event could be as small as contamination from an auto accident or as large as a regional evacuation. Operational mandates for Emergency Management include Florida Statute Chapter 252, Florida Administrative Code 9G, Flagler County Codes, Presidential Directives, the federal Stafford Act, the PETS Act, and the Shelter Retrofit program. Agencies providing direct input to responsibilities include the Nuclear Regulatory Commission, Department of Homeland Security, National Weather Service, National Hurricane Center, Florida Division of Emergency Management, Federal Emergency Management Agency, Florida Department of Transportation, Florida Governor's Office, and the Department of Defense.

3.5 positions (EMPA/EMPG/EMGen) in the Emergency Management division is funded by the Florida Emergency Preparedness Assistance grant, the federal Emergency Management Preparedness (EMPA) grant, Department of Homeland Security grants, and federal Hazardous Materials Planning grants. These positions are responsible for all planning documents, mapping, and general preparedness activities under the supervision of the Emergency Management Division Chief.

Primary Functions

- ❖ Maintain, exercise, and activate the Flagler County Comprehensive Emergency Management Plan.
- ❖ Train and educate the general public on hurricane preparedness, disaster events, and severe weather.
- ❖ Provide 24-hour coverage for any unusual event in Flagler County and respond as needed.
- ❖ Assure adequate public warning and notification of a threat to public safety.
- ❖ Assure adequate notification for countywide protective actions during a disaster event.
- ❖ Document and submit appropriate material for expense reimbursement to Flagler County after declared emergencies.
- ❖ Train and educate all agencies on roles within the Emergency Operations Center during activation.
- ❖ Author, review, and exercise planning and procedure documents to assure proper operation during real disaster events.
- ❖ Organize and plan for secure and adequate continuity of operations of Flagler County governments during disasters.
- ❖ Follow all federal mandates regarding terrorism planning and responses.

**Flagler County Board of County Commissioners
FY 2011-2012**

EMERGENCY MANAGEMENT GENERAL-EMERGENCY SERVICES

GENERAL FUND

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 3812	DESCRIPTION	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
Revenues							
341.92-00	Staff Time - GIS Mapping	5,000	0	0	0	0	Moved to E911
	General Fund	164,975	143,891	212,745	207,705	(5,040)	
	TOTAL REVENUES	169,975	143,891	212,745	207,705	(5,040)	
Expenses							
525.10-12	Regular Salaries	115,316	103,371	120,278	120,278	0	
525.xx-xx	Employee Benefits	40,100	32,930	43,747	37,380	(6,367)	Change in Retirement
	Total Personnel Expenses	155,416	136,301	164,025	157,658	(6,367)	
525.34-10	Other Contracted Services	128	63	0	0	0	
525.41-xx	Communications Inst/Repr	390	354	0	0	0	
525.41-10	Utilities Expense	0	0	40,182	40,182	0	EOC & Vehicle Storage Building electric - 40%
525.46-10	Bldg/Equip Repairs	605	286	0	0	0	
525.47-10	Printing & Binding	190	0	0	0	0	
525.51-10	Office Supplies	170	0	0	0	0	
525.51-11	Office Equipment	298	999	0	0	0	
525.46-30	Maintenance Agreements	259	0	6,950	6,950	0	Ops Room/EOC Audio & Video Equip Maintenance
525.46-40	Small Tools & Equipment	4,226	967	338	338	0	
525-52-10	Data Processing Software	105	0	0	0	0	
525.52-20	Clothing & Wearing Apparl	417	839	0	0	0	
525.52-12	Other Operating Expenses	3,940	654	1,250	2,577	1,327	EOC Activation supplies.
	Total Operating Expenses	10,728	4,162	48,720	50,047	1,327	
525.64-10	Equipment	3,831	3,428	0	0	0	
	Total Capital Expenses	3,831	3,428	0	0	0	
	TOTAL EXPENSES	169,975	143,891	212,745	207,705	(5,040)	Overall Expense Decrease: -2.37%

**Flagler County Board of County Commissioners
FY 2011-2012**

EMERGENCY MANAGEMENT PREPAREDNESS ASSISTANCE GRANTS

EMPA-The Emergency Management Preparedness Agreement is a recurring grant developed by Florida Legislature in the mid-90's after Hurricane Andrew. The purpose of this grant is to provide a minimum amount of funding to assure adequate planning, response, and recovery by every county. The mandate for this grant is contained in Florida Statute Chapter 252. The source of these funds comes from the \$2.00/\$4.00 (\$2.00 for homes and \$4.00 for businesses) surcharge on property insurance. The annual amount of this grant for Flagler County is approximately \$103,000.00 which historically was awarded in September. The State of Florida migrated the EMPA Grant to a July fiscal cycle in 2010.

EMPG-The Emergency Management Preparedness Grant is a recurring grant developed by FEMA as part of the 1950 Stafford Act. This funding is allocated to each state for allocation to every county based on population and general threats. The purpose of this grant is to assist all counties with maintaining an Emergency Management program. The funding is part of the overall Department of Homeland Security budget and must be approved by Congress every year. This is a matching grant with an annual historical amount of approximately \$59,000.00.

EMERGENCY MANAGEMENT EMPG FEDERAL GRANT-EMERGENCY SERVICES						GENERAL FUND	
Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8040/8612	DESCRIPTION	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+ / (-)	EMPG/EMPA GRANTS SEPARATED IN FY 11 OLD FUND NUMBER 8040
	Revenues						
331.23-00	EMPG-Federal Funds	30,385	30,842	109,012	109,059	47	Includes FY13 rollover \$44,807 to match State
	TOTAL REVENUE	30,385	30,842	109,012	109,059	47	fiscal year
	Expenses						
525.10-12	Regular Salaries	20,875	12,561	39,998	39,998	0	
525.xx-xx	Employee Benefits	7,160	4,645	15,691	14,092	(1,599)	Change in Retirement
	Total Personnel Expenses	28,035	17,206	55,689	54,090	(1,599)	
525.34-10	Other Contracted Services	2,350	340	0	0	0	
41-10,41-20	Communications	0	6,278	8,516	8,277	(239)	
525.46-40	Small Tools & Equipment	0	2,033	0	1,885	1,885	
525.52-12	Other Operating Expenses	0	4,985	44,807	44,807	0	FY13 rollover to match State fiscal year
	Total Operating Expenses	2,350	13,636	53,323	54,969	1,646	
	TOTAL EMPG GRANT EXP.	30,385	30,842	109,012	109,059	47	

**Flagler County Board of County Commissioners
FY 2011-2012**

EMERGENCY MANAGEMENT EMPA STATE GRANT-EMERGENCY SERVICES

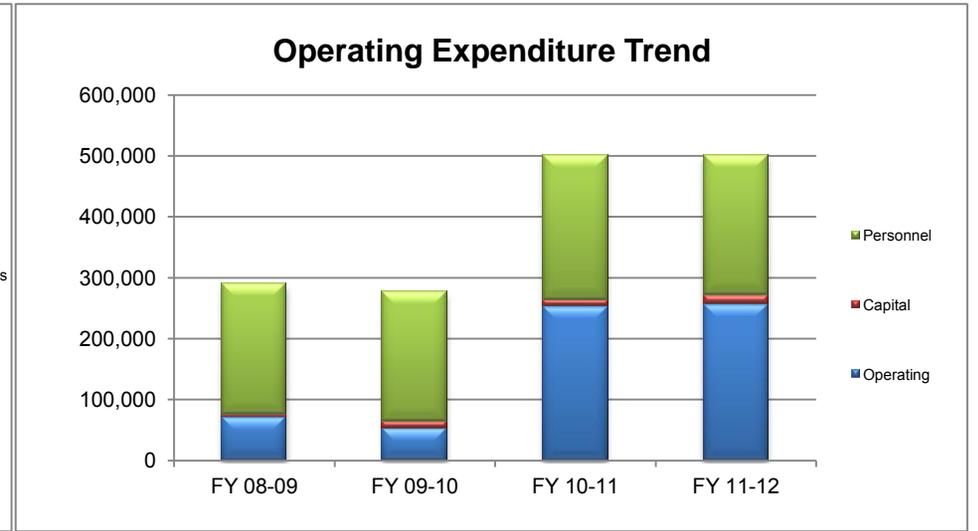
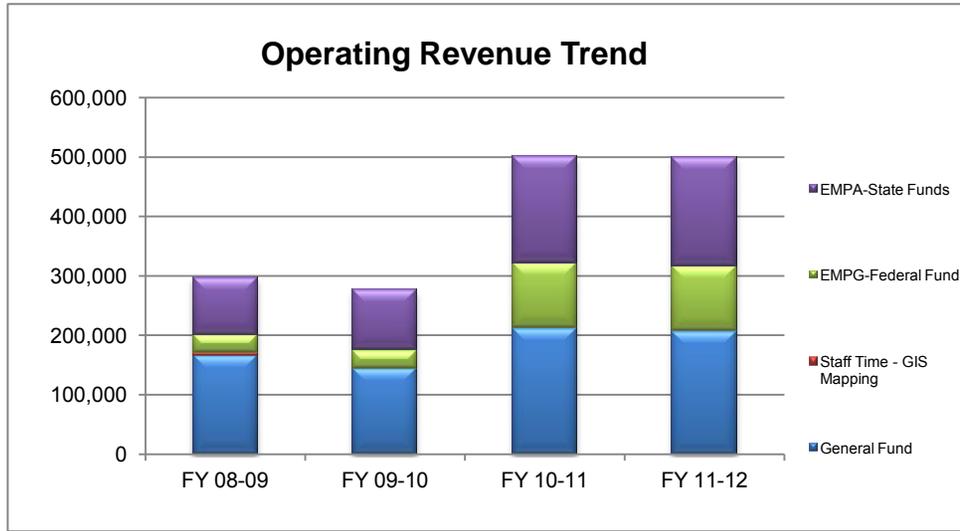
GENERAL FUND

Fund 001		ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8040/8613	DESCRIPTION	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+ / (-)	EMP/EMPA GRANTS SEPARATED IN FY 11 OLD FUND NUMBER 8040
	Revenues						
334.23-00	EMPA-State Funds	97,460	101,561	179,770	183,620	3,850	Includes FY13 rollover \$79,355 to match State fiscal year
	TOTAL REVENUE	97,460	101,561	179,770	183,620	3,850	
	Expenses						
525.10-12	Regular Salaries	20,876	41,642	12,561	12,561	0	
525.xx-xx	Employee Benefits	9,047	15,441	4,813	4,309	(504)	Change in Retirement
	Total Personnel Expenses	29,923	57,083	17,374	16,870	(504)	
525.34-10	Other Contracted Services	2,350	335	0	6,818	6,818	Code Red Warning Community Notification System
525.40-10	Travel Expenses	1,290	913	2,311	2,311	0	Travel to Conferences Required by the Grant
41-10,41-20	Communications	18,101	1,293	9,192	9,192	0	
525-42-01	Postage Expense	320	239	250	250	0	
525.43-10	Utilities Expense	804	816	900	915	15	
525.44-10	Rentals & Leases	195	0	0	0	0	
525-45-20	Vehicle Insurance	999	1,288	904	536	(368)	
525-46-20	Vehicle Repair	3,953	2,497	1,685	1,685	0	
525-46-10	Building/Equipment Repairs	1,149	1,843	0	0	0	
525-46-30	Maintenance Agreements	2,929	16,978	18,122	12,252	(5,870)	Copier, E Team Maintenance
525-46-40	Small Tools & Equipment	13,052	2,032	3,022	10,385	7,363	Replace & Expand Live Weather Monitoring
525-47-10	Printing & Binding	396	4,432	3,613	4,350	737	Annual Disaster Guide, NIMS Forms & Publications
525.49-10	Other Current Chrgs/Oblig	70	0	0	0	0	
525.49-15	Advertising	0	0	0	0	0	
525-51-10	Office Supplies	1,394	1,053	3,500	3,700	200	
525.51-11	Office Equipment	2,879	915	5,501	5,800	299	Replace AV Bulbs,EOC chairs & Training Room tables
525.51-20	Data Processing Supplies	1,049	235	0	0	0	
525-52-10	Gas, Oil & Lubricants	2,916	1,809	3,960	3,120	(840)	
525-52-12	Other Operating Expenses	3,839	1,252	95,915	87,645	(8,270)	FY13 rollover \$79,355 to match State fiscal year
525.52-20	Clothing & Wearing Apparl	701	1,952	1,350	1,876	526	
525.52-30	Data Processing Software	112	288	0	0	0	
525.54-10	Publications/Memberships	75	275	0	0	0	
525-54-20	Conference/Seminar Registration	315	195	740	915	175	
	Total Operating Expenses	58,888	34,880	150,965	151,750	785	
525.64-10	Equipment	0	9,598	11,431	15,000	3,569	Replacement of Laptops
	Total Capital Expenses	0	9,598	11,431	15,000	3,569	
	TOTAL EMPA GRANT EXP.	88,811	101,561	179,770	183,620	3,850	
	TOTAL GRANT EXPENSES	119,196	132,403	288,782	292,679	3,897	

**Flagler County Board of County Commissioners
FY 2011-2012**

EMERGENCY MANAGEMENT GENERAL-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. The other revenue source for this division is the annual State Emergency Management Preparedness Assistance grant allocation.

SUMMARY

Revenues

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
General Fund	164,975	143,891	212,745	207,705
Staff Time - GIS Mapping	5,000	0	0	0
EMPG-Federal Funds	30,385	30,842	109,012	109,059
EMPA-State Funds	97,460	101,561	179,770	183,620
Total	297,820	276,294	501,527	500,384

Expenses

Personnel	213,374	210,590	237,088	228,618
Operating	71,966	52,678	253,008	256,766
Capital	3,831	13,026	11,431	15,000
Total	289,171	276,294	501,527	500,384

Personnel Summary -Positions

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
EM Division Chief-General Fund	1.00	1.00	1.00	1.00
EM Technician-General Fund	1.00	0.70	0.70	0.70
Accountant I - General Fund	0.00	0.00	0.50	0.00
Accounting Clerk	0.00	0.00	0.00	0.50
EM Technician-EMPA Grant	0.00	0.30	0.30	0.30
EM Planner-EMPG Grant	1.00	1.00	1.00	1.00
Total Positions	3.00	3.00	3.50	3.50

800 MHz Radio System (Emergency Communication)

The 800MHz Radio System (Emergency Communication) provides for 24-hour continuous operation of Flagler County's simulcast trunking radio system, the system used by all emergency responders (Sheriff's deputies, Municipal law enforcement, Fire, and EMS units) to communicate with one another and dispatch. The radio system is monitored 24 hours a day and has 0.25 staff assigned to manage the system. The 800MHz radio system is state of the art communications which operates countywide and serves all government agencies within Flagler County and outside agencies responding into Flagler County.

The highest priority for 800MHz Radio System is to provide immediate and dependable radio communications throughout the county. The county has 5 tower sites used to provide this communication along with nearly 2,000 radios in use. Operational mandates for 800MHz Radio System include directives from the Federal Communications Commission, Federal Aviation Authority, Department of Homeland Security, Department of Defense, United States Secret Service, Florida Department of Management Services, Flagler County Codes, and the Florida Department of Health.

The system was created in 2004 as a result of the 1998 wildfires and terrorist attacks of 9/11/2001. It provides countywide coverage to the Cities of Palm Coast, Flagler Beach, and Bunnell, Flagler County and the Flagler County Sheriff's Office. The cost to initially install the infrastructure and user equipment was \$10,030,579. This project was funded through a bond issue in the amount of \$11,346,000.

Primary Functions

- ❖ Maintain radio interoperability with all agencies using the radio system.
- ❖ Comply with all mutual aid frequency allocations and radio system usage.
- ❖ Assure reliable radio system use without disruption/down time.
- ❖ Provide security at all tower sites.
- ❖ Assure adequate non-commercial power availability at tower sites.
- ❖ Comply with all FCC rules and regulations.
- ❖ Prepare expansion plans for future growth of the radio system.
- ❖ Maintain the countywide rebanding program for all radio system users.
- ❖ Maintain user groups to assure communication with all agencies.
- ❖ Prepare bid specification documents for maintenance contracts and user equipment and system upgrades.

**Flagler County Board of County Commissioners
FY 2011-2012**

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM-EMERGENCY SERVICES

GENERAL FUND

Fund 001 Dept 3816	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
Revenues						
351.12-00 Fines for Automation	30,196	25,074	25,332	23,000	(2,332)	
366.04-13 City of Palm Coast	220,600	0	0	0	0	
General Fund	344,586	368,306	389,691	388,192	(1,499)	
TOTAL REVENUES	595,382	393,380	415,023	411,192	(3,831)	
Expenses						
529.34-10 Other Contracted Services	0	4,571	180	0	(180)	
529.40-10 Travel Expenses	0	125	0	0	0	
41-10,41-20 Communications	3,966	2,166	6,260	11,260	5,000	Anticipated additional repairs for 6 year old system
529.41-30 Postage Expense	13	26	0	0	0	
529.43-10 Utilities Expenses	25,503	23,429	29,952	27,720	(2,232)	Decrease based on experience
529.44-10 Rentals and Leases	129,963	133,566	138,162	141,951	3,789	Rent increase anticipated per agreement
529.45-10 General Liability Insurance	117	117	117	767	650	
529.45-20 Vehicle Insurance	0	874	376	268	(108)	
529.46-10 Bldging/Equip Repairs	37	149	450	450	0	
529.46-20 Vehicle Repair	1,292	952	300	300	0	
529.46-30 Maintenance Agreements	212,600	225,050	236,323	225,051	(11,272)	Decrease based on experience
529.46-40 Small Tools & Equipment	1,971	901	43	45	2	
529.51-10 Office Supplies	196	50	0	0	0	
529.51-11 Office Equipment	27	0	0	0	0	
529.51-20 Data Processing Supplies	38	298	0	0	0	
529.52-10 Gas, Oil & Lubricants	1,285	1,037	2,860	3,380	520	Increase in per gallon fuel costs
529.52-12 Other Operating Expenses	1,305	52	0	0	0	
529.52-20 Clothing & Wearing Apparel	20	17	0	0	0	
529-54-20 Conference/Seminar Registration	49	0	0	0	0	
Total Operating Expenses	378,382	393,380	415,023	411,192	(3,831)	
529.64-10 Equipment	217,000	0	0	0	0	
Total Capital Expenses	217,000	0	0	0	0	
TOTAL EXPENSES	595,382	393,380	415,023	411,192	(3,831)	

**Flagler County Board of County Commissioners
FY 2011-2012**

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM-EMERGENCY SERVICES/DEBT SERVICE

GENERAL FUND

Fund 001 Dept 3816	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
Revenues						
337.20-02 City of Bunnell (loan repayment)	69,747	64,082	67,115	0	(67,115)	Loan satisfied in 2010-11
337.20-03 City of Flagler Beach (loan repayment)	97,587	94,582	21,040	0	(21,040)	Loan satisfied in 2010-11
361.10-00 Interest-MMIA (for loans above)	18,845	11,627	4,173	0	(4,173)	
General Fund	975,672	957,899	876,572	842,163	(34,409)	
TOTAL REVENUES	1,161,851	1,128,190	968,900	842,163	(126,737)	
Expenses						
529.71-30 Principal on Loan	708,440	742,260	646,140	547,350	(98,790)	Purchase of 800 MHz Communication System
529.72-30 Interest on Loan	453,411	385,930	322,760	294,813	(27,947)	Maturity Date 10/01/2020-details in Debt Svc. Section
TOTAL DEBT SERV. EXP.	1,161,851	1,128,190	968,900	842,163	(126,737)	
TOTAL FUND EXPENSES	1,757,233	1,521,570	1,383,923	1,253,355	(130,568)	Overall Expense Reduction: -9.43%

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM EXPANSION RESERVES

GENERAL FUND

	ACTUAL FY 08-09	ACTUAL FY 09-10	ANTICIPATED FY 10-11	ANTICIPATED FY 11-12	CHANGES +/(-)	COMMENTS
Revenues						
200.16-02 City of Palm Coast -800 MHz Escrow	0	300,000	300,000	300,000	0	These funds are not budgeted. They are held in escrow for future MHz expansion.
TOTAL REVENUES	0	300,000	300,000	300,000	0	
Expenses						
800 MHz Future Expansion Reserves	0	300,000	300,000	300,000	0	
TOTAL EXPENSES	0	300,000	300,000	300,000	0	

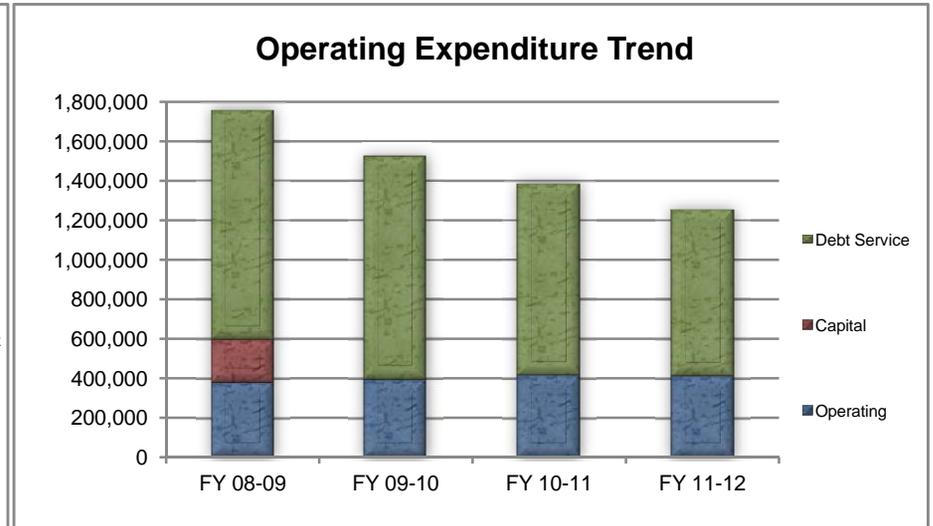
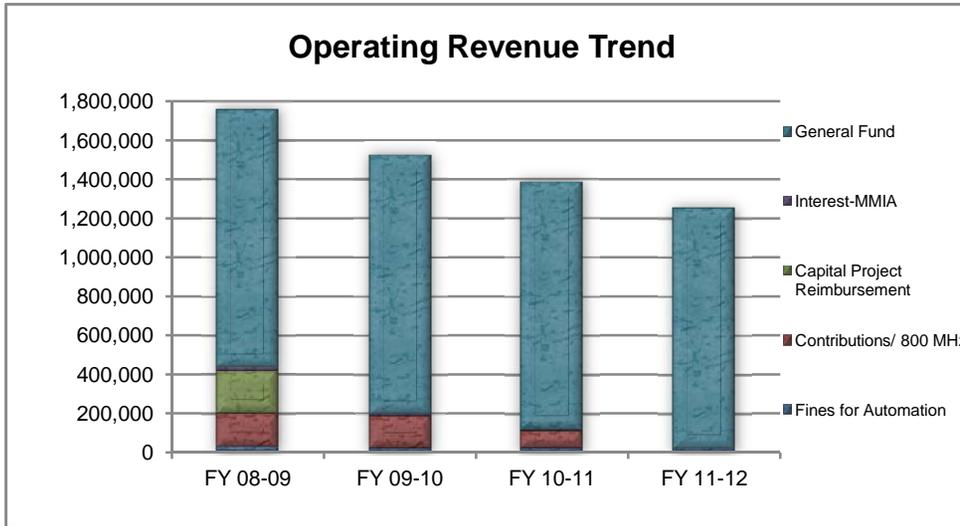
**Flagler County Board of County Commissioners
FY 2011-2012**

800 MHZ System - Amortization Schedule							
Fund:	001	General Fund	Account #	001-3816-529			
Loan:	\$10,043,032						
Rate:	4.7325%						
Length:	15 Years						
Calculation Period							
FY	Date Due	Principal Payment	Interest Payment	Total P&I	Principal	Interest	BY FISCAL YEAR TOTAL
2006	04/01/06	314,170	242,925	557,095	314,170	242,925	557,095
2007	10/01/06	315,060	231,508	546,568			
	04/01/07	331,080	224,053	555,133	646,140	455,562	1,101,702
2008	10/01/07	331,080	216,219	547,299			
	04/01/08	346,210	208,385	554,595	677,290	424,604	1,101,894
2009	10/01/08	346,210	200,193	546,403			
	04/01/09	362,230	192,001	554,231	708,440	392,193	1,100,633
2010	10/01/09	363,120	183,429	546,549			
	04/01/10	379,140	174,837	553,977	742,260	358,266	1,100,526
2011	10/01/10	379,140	165,866	545,006			
	04/01/11	267,000	156,894	423,894	646,140	322,760	968,900
2012	10/01/11	267,890	150,576	418,466			
	04/01/12	279,460	144,237	423,697	547,350	294,814	842,164
2013	10/01/12	280,350	137,625	417,975			
	04/01/13	292,810	130,991	423,801	573,160	268,616	841,776
2014	10/01/13	293,700	124,062	417,762			
	04/01/14	307,050	117,113	424,163	600,750	241,175	841,925
2015	10/01/14	307,050	109,847	416,897			
	04/01/15	321,290	102,581	423,871	628,340	212,428	840,768
2016	10/01/15	321,290	94,979	416,269			
	04/01/16	336,420	87,376	423,796	657,710	182,355	840,065
2017	10/01/16	336,420	79,416	415,836			
	04/01/17	352,440	71,455	423,895	688,860	150,871	839,731
2018	10/01/17	351,550	63,116	414,666			
	04/01/18	368,460	54,797	423,257	720,010	117,913	837,923
2019	10/01/18	368,460	46,078	414,538			
	04/01/19	386,260	37,360	423,620	754,720	83,438	838,158
2020	10/01/19	385,370	28,220	413,590			
	04/01/20	403,170	19,101	422,271	788,540	47,321	835,861
2021	10/01/20	404,060	9,561	413,621	404,060	9,561	413,621
TOTALS		10,097,940	3,804,802	13,902,742	10,097,940	3,804,802	13,902,742

**Flagler County Board of County Commissioners
FY 2011-2012**

EMERGENCY COMMUNICATIONS-800 MHz RADIO SYSTEM-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Agreements were made with the City of Bunnell and Flagler Beach in which the County loaned them the funds for their portion of the 800 MHz system. The agreements are as follows:

City of Bunnell -Original loan amount \$302,856 plus 4.732% interest satisfied April 2011.

City of Flagler Beach-Original loan amount \$463,219 plus 4.732% interest satisfied May 2011.

Intergovernmental Radio Communications Program (Fines for Automation)

Section 318.21(9), Florida Statutes

Civil penalties received by a county court that result from traffic infractions pursuant to the provisions of ch. 381, F.S., shall be distributed and paid monthly as directed by s. 318.21, F.S.

From each moving traffic violation, the amount of \$12.50 must be used by the county to fund its participation in an intergovernmental radio communication program. If the county is not participating in a program, the revenues collected must be used to fund local law enforcement automation.

SUMMARY

Revenues

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Fines for Automation	30,196	25,074	25,332	23,000
Contributions/ 800 MHz	167,334	158,664	88,155	0
Capital Project Reimbursement	220,600	0	0	0
Interest-MMIA	18,845	11,627	4,173	0
General Fund	1,320,258	1,326,205	1,266,263	1,230,355
	1,757,233	1,521,570	1,383,923	1,253,355

Expenses

Operating	378,382	393,380	415,023	411,192
Capital	217,000	0	0	0
Debt Service	1,161,851	1,128,190	968,900	842,163
	1,757,233	1,521,570	1,383,923	1,253,355

Authorized Uses

The county must use the revenues to fund its participation in an intergovernmental radio communication program approved by the Department of Management Services. If the county is not participating, the revenues must be used to fund local law enforcement automation.

Flight Operations

The Flight Operations Division provides 12-hour immediate response and recovery public safety services for all of Flagler County. For the other 12 hours, on call staff is prepared to respond, if needed, for aerial support. This division has 2 employees that operate and maintain the FireFlight helicopter. FireFlight has three missions prioritized as wildfire mitigation as its first priority, medical transport as a second priority and law enforcement as its third priority. Flight Operations provides wildfire and structural fire support as directed by incident commanders. Flight Operations also provides E911 EMS helicopter transport for trauma patients and other medical emergencies. Flight Operations plans and participates with all local law enforcement agencies to provide aerial surveillance on request.

The highest priority for Flight Operations is to provide countywide aerial support efficiently and effectively when requested. Flight Operations is an imperative part of mitigation and response for containment of wildfires in Flagler County. Operational mandates for Flight Operations include directives from the Federal Aviation Authority, Department of Homeland Security, Department of Defense, Florida Division of Forestry, Florida Department of Transportation, Flagler County Airport Procedures, Flagler County Codes, and Florida Department of Law Enforcement.

Primary Functions:

- ❖ Survey Flagler County in its entirety for potential wildfires.
- ❖ Respond to all wildfires and provide a first response effort to extinguish.
- ❖ Maintain all transport requirements for aerial trauma transport.
- ❖ Provide air transport for medical patients
- ❖ Maintain the helicopter following federal requirements.
- ❖ Provide public education and training on FireFlight's capabilities.
- ❖ Train and exercise with all public safety agencies in Flagler County.
- ❖ Provide reconnaissance for law enforcement and Fire Rescue.
- ❖ Provide damage assessments after disaster events for Emergency Management.

Flagler County Board of County Commissioners
FY 2011-2012

FLIGHT OPERATIONS-EMERGENCY SERVICES

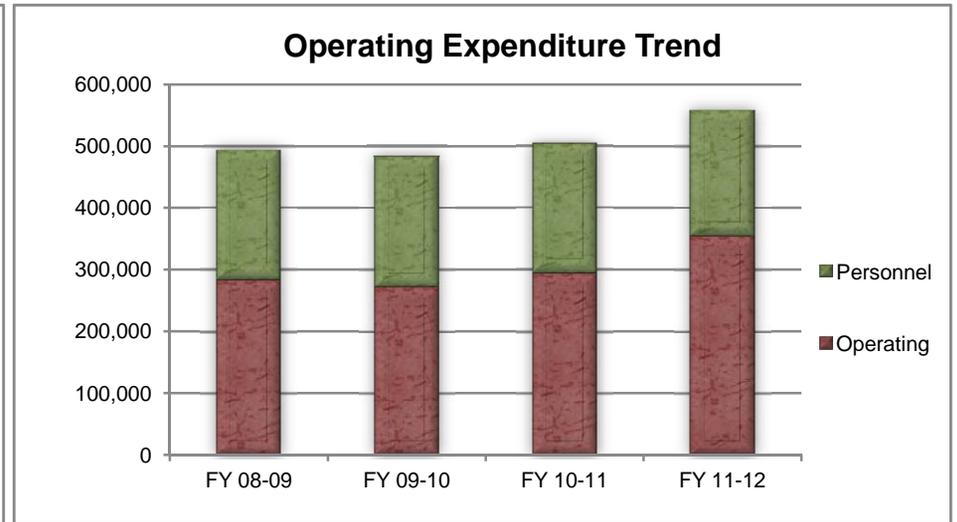
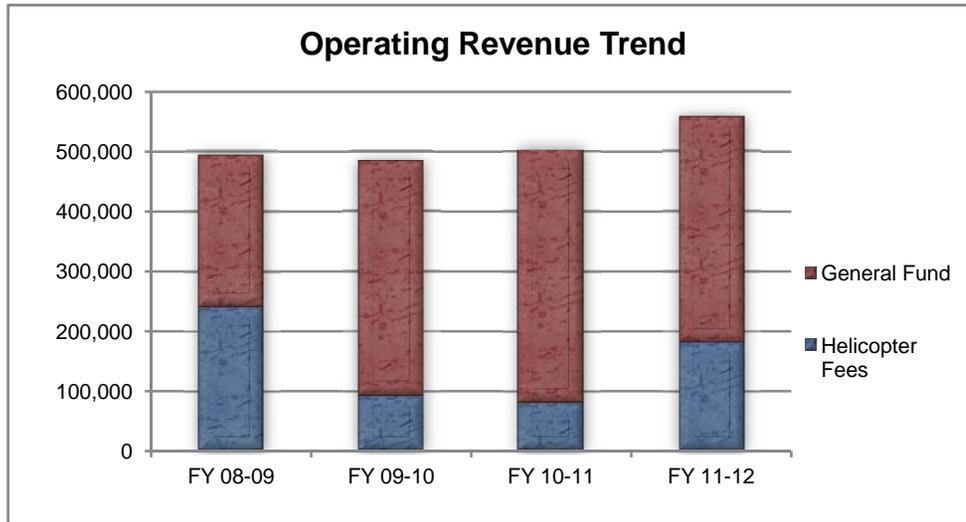
GENERAL FUND

Fund 001 Dept 3870	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
342.61-00	Helicopter Fees	240,798	92,658	80,000	180,000	100,000	Anticipated increase due to new equipment plus
	General Fund	253,001	391,195	423,111	378,140	(44,971)	increase with additional Part-Time pilot
	TOTAL REVENUES	493,799	483,853	503,111	558,140	55,029	
	Expenses						
522.10-12	Regular Salaries	146,879	149,976	142,729	142,729	0	
522.xx-xx	Employee Benefits	63,616	62,584	66,877	61,517	(5,360)	
	Total Personnel Expenses	210,495	212,560	209,606	204,246	(5,360)	
522-31-10	Professional Services	148	105	363	363	0	
522-34-10	Other Contracted Services	40,450	8,327	7,009	42,509	35,500	Additional Part-time Pilot
522-xx-xx	Travel/Training	12,760	13,332	16,580	24,089	7,509	Additional PT Pilot Eurocopter School
41-10,41-20	Communications	3,952	2,526	5,576	5,576	0	
522-42-01	Postage Expense	1,359	1,900	952	952	0	
522-43-10	Utilities Expense	3,736	3,201	4,560	4,320	(240)	
522-44-10	Rentals & Leases	16,557	16,289	16,778	17,280	502	
522-45-20	Vehicle Insurance	489	411	411	268	(143)	
522-45-30	Property/Casualty Insurance	74,128	74,128	80,890	55,000	(25,890)	Decrease due to no incidents.
522-46-10	Building/Equipt Repairs	627	586	500	500	0	
522-46-20	Vehicle Repair	44,030	65,670	55,000	55,000	0	
522-46-30	Maintenance Agreements	42,970	40,065	50,000	66,900	16,900	Cost increase plus increase due to additional PT pilot
522-46-40	Small Tools & Equipment	322	1,274	725	725	0	
522-47-10	Printing & Binding	205	0	0	0	0	
522-51-10	Office Supplies	525	764	400	400	0	
522-51-11	Office Equip Under \$1,000	37	982	0	0	0	
522-52-10	Gas, Oil & Lubricants	1,486	1,691	1,716	2,925	1,209	Increase in per gallon fuel costs
522-52-12	Other Operating Expenses	441	451	300	300	0	
522-52-16	Aviation Oil & Jet Fuel	37,840	37,450	48,000	72,252	24,252	Increase in per gallon fuel costs plus additional PT Pilot
522-52-20	Clothing & Wearing Apparel	334	668	1,480	2,235	755	
522-52-30	Data Processing Software	155	0	0	0	0	
522-54-10	Publications/Memberships	753	1,473	2,265	2,300	35	
	Total Operating Expenses	283,304	271,293	293,505	353,894	60,389	
	TOTAL EXPENSES	493,799	483,853	503,111	558,140	55,029	Overall Expense Increase: 10.94%

**Flagler County Board of County Commissioners
FY 2011-2012**

FLIGHT OPERATIONS-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

Helicopter Fees generated from emergency medical transports-\$4,700 flat rate plus \$75.00 per mile charged (one-way). Fee schedule updated May 2008.

In February 2004, after receiving Air Carrier certification, Flight Operations began billing for helicopter transports of both trauma patients and interfacility transports.

SUMMARY

Revenues

Helicopter Fees
General Fund

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Helicopter Fees	240,798	92,658	80,000	180,000
General Fund	253,001	391,195	423,111	378,140
Total	493,799	483,853	503,111	558,140

Expenses

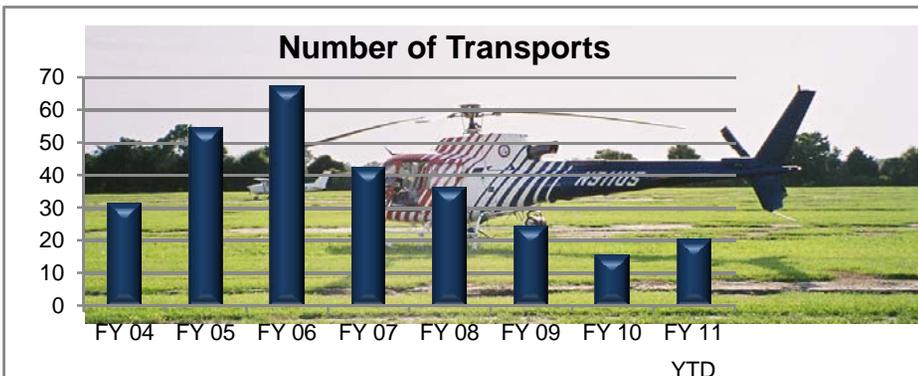
Personnel
Operating

Personnel	210,495	212,560	209,606	204,246
Operating	283,304	271,293	293,505	353,894
Total	493,799	483,853	503,111	558,140

Personnel Summary -Positions

Chief Pilot
Flight Operations Chief
Total Positions

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Chief Pilot	1.00	1.00	1.00	1.00
Flight Operations Chief	1.00	1.00	1.00	1.00
Total Positions	2.00	2.00	2.00	2.00



Fire/Rescue

The Fire/Rescue division provides a 24-hour response and recovery public safety services for all of Flagler County. As part of the overall Emergency Services countywide public safety effort, the highest priority as part of these services is to provide countywide fire and ambulance service efficiently and effectively when help is needed. Flagler County is the sole provider of ambulance services in the County. Additionally, members of the Fire Rescue staff hired after July of 2003 are required to be Firefighter Paramedics. Currently there are 76 employees who have this designation. Firefighter Paramedics have the knowledge to perform fire activities, vehicle extrication, confined space rescues, high and low angle rescues, Hazardous Material mitigation, and advanced medical procedures following established protocols approved by the County Medical Director and the Fire Chief.

This division has a total of 84 employees which includes paramedic support for Flight Operations. The Fire/Rescue Division staffs Station 41(Hammock) and 92 (Airport) with fire and EMS, Station 16 (Halifax) with fire, Station 51 is a combination station with career and volunteers with EMS or fire, Palm Coast Stations 21 and 22 with County EMS, and Flagler Beach Station 11 with County EMS. Fire Rescue also manages 3 volunteer stations which have limited capabilities.

Operational mandates for Fire/Rescue include Florida Statutes Chapter 633, 401, Florida Administrative Code 69A, 64E, OSHA CFR 1910, NFPA Fire Codes, Flagler County Codes, and Presidential Directive #5. Agencies providing direct input into operations and responsibilities include Insurance Service Organization (ISO), Nuclear Regulatory Commission, Department of Homeland Security, Department of Defense, Florida Fire Marshall Office, Florida Department of Transportation, Occupational Safety and Health Administration, Florida Department of Health and Florida Fire Chief's Association.

Fire/Rescue Fleet

- ❖ 9 Fire Engines
- ❖ 10 Medical Transport Units
- ❖ 6 Woods Trucks
- ❖ 6 Attack Trucks
- ❖ 3 Water Tenders
- ❖ 10 Specialty and Staff Vehicles

Primary Functions

- ❖ Respond with appropriate equipment to all E911 and other emergency calls with professionalism, accuracy, good customer service, compassion, and expertise.
- ❖ Train, educate, and exercise staff and the general public on fire prevention and fire suppression.
- ❖ Provide wildfire mitigation public education each year.
- ❖ Provide in-house training opportunities for staff and volunteers with Flagler County and all municipalities.
- ❖ Assure that all EMS responses are following medical guidelines consistent with Florida pre-hospital nationwide protocols and Medical Director.
- ❖ Continue with public medical classes such as CPR and first aid, as Fire Rescue is a recognized American Heart Association training facility.
- ❖ Provide accurate building and construction plan review and building inspection following the Life Safety Code provisions and property fire lane access.
- ❖ Prepare for potential hazardous material releases.
- ❖ Maintain all fire/EMS equipment to assure operation during emergency events.

- ❖ Team with all other county and municipal agencies for large scale community events that require Fire Rescue.
- ❖ Participate with Technical Rescue Team Response with the State of Florida as Fire Rescue is recognized for response and water rescue.
- ❖ Provide mutual aid to other jurisdictions through local and statewide agreements.

**Flagler County Board of County Commissioners
FY 2011-2012**

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND

Fund 001 Dept 3815	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
342.60-00	Ambulance Fees	3,032,521	3,073,876	2,421,481	2,421,481	0	
335.21-00	Firefighters Supplement Comp	12,523	15,800	23,880	24,120	240	
349.02-00	DRI/CDD Fees	7,200	0	0	0	0	
349.06-00	Fire Inspection Review Fees	4,105	3,556	4,380	3,475	(905)	
342.20-00	Fire Inspection Fees	1,375	0	0	0	0	Revenue collected in 349.06-00 above
342.20-01,02	Annual Fire Inspection	4,000	4,629	5,000	4,375	(625)	
366.01-05	CBE/ARRA Contributions	0	76,395	0	5,000	5,000	
399.xx-xx	CBE/ARRA Cash Carry Forward	0	0	0	15,726	15,726	Rollover from FY10-11
369.90-08	Miscellaneous-Emergency Services	553	6,898	500	800	300	
	General Fund	3,950,437	4,355,307	5,821,483	5,500,586	(300,171)	
	TOTAL REVENUES	7,012,714	7,536,461	8,276,724	7,975,563	(280,435)	
	Expenses						
522.10-12	Regular Salaries	2,646,532	3,632,950	3,518,149	3,571,840	53,691	Increase due to Paramedic Certification
522.10-14	Sick & Relief/Holiday Overtime	319,348	286,752	404,383	391,559	(12,824)	Decreased based on experience
522.10-28	Scheduled Overtime	1,057,008	266,422	255,501	279,174	23,673	Increase due to Paramedic Certification
522.10-15	Firefighters Supplemental	12,600	15,800	23,880	24,120	240	
522.xx-xx	Employee Benefits	1,933,280	1,928,438	2,184,348	1,993,932	(190,416)	Change in Workers Comp and Retirement
	Total Personnel Expenses	5,968,768	6,130,362	6,386,261	6,260,625	(125,636)	
522.31-10	Professional Services	4,084	3,686	20,045	39,070	19,025	Includes contracted Medical Director
522.34-10	Other Contracted Services	9,402	15,504	11,525	11,710	185	
522.34-10	Medical Transport Billing Contract	179,551	162,154	177,000	147,000	(30,000)	Per contract 140K minimum, 200K maximum
522.40-10	Travel Expense	25,906	20,369	18,910	18,910	0	
41-10,41-20	Communications	31,288	22,553	24,877	24,877	0	
522.42-01	Postage Expense	882	1,395	500	500	0	
522.43-10	Utilities Expense	34,019	29,104	38,000	37,759	(241)	
522.44-10	Rentals & Leases	3,090	2,797	3,790	3,790	0	
522.45-10	General Liability Insurance	4,801	0	6,716	4,819	(1,897)	Decrease due to insurance rate decrease
522.45-20	Vehicle Insurance	36,635	35,757	33,554	19,978	(13,576)	Decrease due to insurance rate decrease
522.46-10	Bldg/Equip Repairs	4,136	5,087	3,600	3,600	0	
522.46-20	Vehicle Repair	113,635	134,881	140,000	140,000	0	
522.46-30	Maintenance Agreements	36,920	35,556	39,823	46,117	6,294	Rate incrs & maint for grant purchased software
522.46-40	Small Tools & Equipment	55,952	41,001	55,521	62,576	7,055	Includes rollover of \$30k to purchase Minitor Paggers
522.47-10	Printing & Binding	794	637	2,000	2,000	0	
522.48-10	Promotional Activities	855	1,949	1,500	1,500	0	
522.49-10	Other Current Chgs	1,719	387	500	500	0	
522.49-15	Advertising	0	16	0	0	0	
522.49-18	Bank Lockbox Fees	14,322	14,117	14,000	7,000	(7,000)	Need to keep for 1 year for carryover
522.51-10	Office Supplies	4,278	3,704	5,300	5,300	0	
522.51-11	Office Equip Under \$1,000	2,641	1,290	1,442	1,442	0	

**Flagler County Board of County Commissioners
FY 2011-2012**

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND

Fund 001 Dept 3815	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Expenses (Continued)						
522.51-20	Data Processing Supplies	1,766	5,575	566	566	0	
522.52-10	Gas, Oil & Lubricants	105,048	114,813	110,000	177,000	67,000	Increase in per gallon fuel costs
522.52-12	Other Operating Expenses	16,867	25,182	17,062	20,075	3,013	
522.52-20	Clothing & Wearing Apparel	45,323	57,220	51,735	51,735	0	
522.52-30	Data Processing Software	1,925	1,275	300	300	0	
522.52-40	Ambulance Drugs	101,883	154,044	187,500	177,500	(10,000)	Decrease based on experience
522.54-10	Publications/Memberships	3,591	3,912	1,900	2,500	600	
522.54-20	Conference/Seminar Registration	1,279	820	450	450	0	
522.55-01	Training/Educational Cost	7,611	12,804	15,940	15,550	(390)	
522.55-02	CBE Training	0	76,395	0	20,726	20,726	
	Total Operating Expenses	850,203	983,984	984,056	1,044,850	60,794	
522.63-10	Improvements Other than Bldg.	9,400	0	0	0	0	
522.64-10	Equipment	62,620	311,984	786,656	566,000	(220,656)	See breakdown below*
	Total Capital Expenses	72,020	311,984	786,656	566,000	(220,656)	FY10-11 included \$315k rollover-see detail below

***Capital Equipment Plan:**

Uni-Body Commercial Cab and 4K Gallon Tanker	350,000
Replace 6 EKG Machines (part of 3 year plan)	209,000
Software and Printers	7,000
Total	566,000

FIRE/RESCUE-EMERGENCY SERVICES DEBT SERVICE

GENERAL FUND

522.71-30	Principal on Loan for Equipment	87,560	91,740	79,860	67,650	(12,210)	Purchased 4 ambulances & 2 pumpers
522.72-30	Interest on Loan	34,163	18,391	39,891	36,438	(3,453)	Maturity date 10/01/2020
	Total Debt Service Expenses	121,723	110,131	119,751	104,088	(15,663)	

TOTAL EXPENSES	7,012,714	7,536,461	8,276,724	7,975,563	(301,161)	-3.64%	Overall Expense Reduction:
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**Flagler County Board of County Commissioners
FY 2011-2012**

Fire/Rescue Equipment - Amortization Schedule								
Fund:	001	General Fund	Account #	001-3815-522				
Loan:	\$1,302,968							
Rate:	4.73%	PO# 11957 -	699,692 (2) Pierce Pumpers	Pierce Mfg.				
Length:	15 Years	PO# 11956	568,000 (4) Freightliner Ambulance	American LaFrance				
	Ambulances & Fire Trucks	PO# 12247	18,132 Misc Equip to stock trucks	Ten 8 Fire Equip				
		PO# 12296	6,390 Ferno Stretchers	TriAnim				
		PO# 12298	4,530 (3) Broslow/Hinkle Sys.	Armstrong Medical				
		PO# 12896	6,224 Lightbars/Strobes	DSS, Dana Safety				
			<u>1,302,968</u>					
Calculation Period								
FY	Date Due	Principal Payment	Interest Payment	Total P&I	BY FISCAL YEAR			
					Principal	Interest	TOTAL	
2006	4/1/2006	38,830	30,024	68,854	38,830	30,024	68,854	
2007	10/1/2006	38,940	28,613	67,553				
	4/1/2007	40,920	27,692	68,612	79,860	56,305	136,165	
2008	10/1/2007	40,920	26,724	67,644				
	4/1/2008	42,790	25,755	68,545	83,710	52,479	136,189	
2009	10/1/2008	42,790	24,743	67,533				
	4/1/2009	44,770	23,730	68,500	87,560	48,473	136,033	
2010	10/1/2009	44,880	22,671	67,551				
	4/1/2010	46,860	21,609	68,469	91,740	44,280	136,020	
2011	10/1/2010	46,860	20,500	67,360				
	4/1/2011	33,000	19,391	52,391	79,860	39,892	119,752	
2012	10/1/2011	33,110	18,611	51,721				
	4/1/2012	34,540	17,827	52,367	67,650	36,438	104,088	
2013	10/1/2012	34,650	17,010	51,660				
	4/1/2013	36,190	16,190	52,380	70,840	33,200	104,040	
2014	10/1/2013	36,300	15,334	51,634				
	4/1/2014	37,950	14,475	52,425	74,250	29,808	104,058	
2015	10/1/2014	37,950	13,577	51,527				
	4/1/2015	39,710	12,679	52,389	77,660	26,255	103,915	
2016	10/1/2015	39,710	11,739	51,449				
	4/1/2016	41,580	10,799	52,379	81,290	22,538	103,828	
2017	10/1/2016	41,580	9,815	51,395				
	4/1/2017	43,560	8,832	52,392	85,140	18,647	103,787	
2018	10/1/2017	43,450	7,801	51,251				
	4/1/2018	45,540	6,773	52,313	88,990	14,573	103,563	
2019	10/1/2018	45,540	5,695	51,235				
	4/1/2019	47,740	4,618	52,358	93,280	10,313	103,593	
2020	10/1/2019	47,630	3,488	51,118				
	4/1/2020	49,830	2,361	52,191	97,460	5,849	103,309	
2021	10/1/2020	49,940	1,182	51,122	49,940	1,182	51,122	
TOTALS		1,248,060	470,256	1,718,316	1,248,060	470,256	1,718,316	

**Flagler County Board of County Commissioners
FY 2011-2012**

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND

	ACTUAL FY 08-09	BUDGETED FY 09-10	APPROVED FY 10-11	APPROVED FY 11-12	
Personnel Summary -Positions					
Medical Director	1.00	1.00	1.00	0.00	This position became contractual effective 5/1/11
Fire Rescue Division Chief	1.00	1.00	1.00	1.00	
Fire Rescue Operations Chief	1.00	1.00	1.00	1.00	
Accountant I	0.00	0.00	0.00	1.00	Transfer from Emerg Mgmt (.5) and Emerg Admin (.5)
Accounting Clerk	0.00	0.00	1.00	0.00	
Training Officer	1.00	1.00	1.00	1.00	
Fire Rescue Captain	3.00	3.00	3.00	3.00	
Fire Rescue Lieutenant	18.00	18.00	18.00	18.00	
Firefighter/Paramedic	53.00	53.00	57.00	57.00	
Chief Fire Prevention Inspector	1.00	1.00	1.00	1.00	
Total Positions	79.00	79.00	84.00	83.00	

Stations:

Station 11-Flagler Beach
 Station 21-Palm Coast (west)
 Station 22-Palm Coast (east)
 Station 51-Espanola (partially volunteer)
 Station 16-(Volusia County)
 Station 41-Hammock
 Station 92-Airport

Service Provided:

EMS Only
 EMS Only
 EMS Only
 Multi-Functional
 Fire/ALS-no transport
 Multi-Functional
 Multi-Functional

Volunteer Stations:

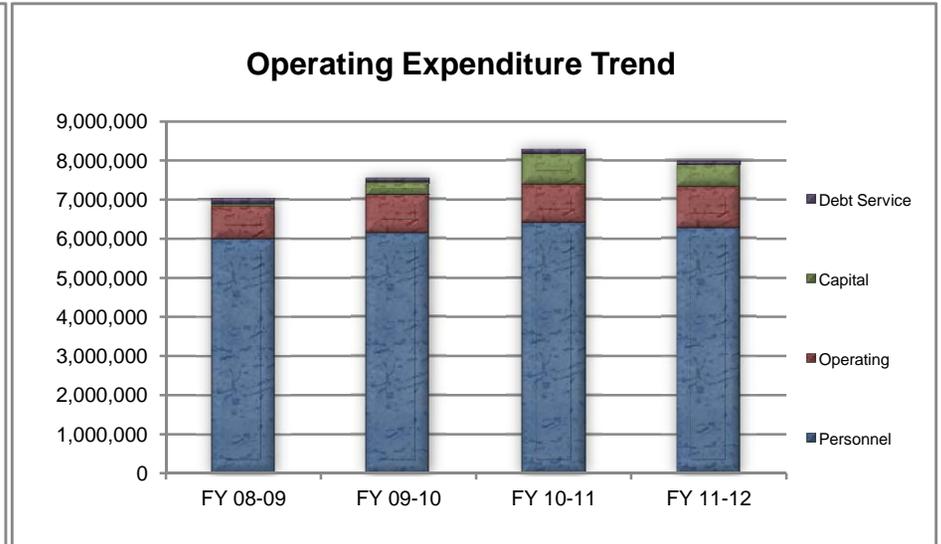
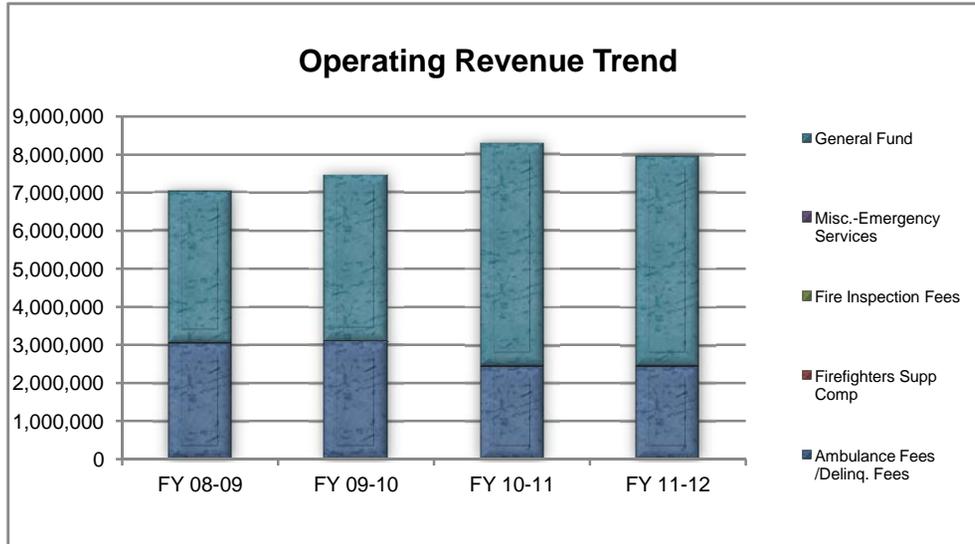
Station 71-St John's Park
 Station 81-Rima Ridge
 Station 31-Korona
 Station 51-Espanola

Fire Only
 Fire Only
 Fire Only
 Fire Only

**Flagler County Board of County Commissioners
FY 2011-2012**

FIRE/RESCUE-EMERGENCY SERVICES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

Ambulance Fees /Delinq. Fees
 Firefighters Supp Comp
 Fire Inspection Fees
 Misc.-Emergency Services
 CBE/ARRA Contributions
 General Fund

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Ambulance Fees /Delinq. Fees	3,032,521	3,073,876	2,421,481	2,421,481
Firefighters Supp Comp	12,523	15,800	23,880	24,120
Fire Inspection Fees	9,480	8,185	9,380	7,850
Misc.-Emergency Services	7,753	6,898	500	800
CBE/ARRA Contributions	0	76,395	0	20,726
General Fund	3,950,437	4,355,307	5,821,483	5,500,586
TOTAL	7,012,714	7,536,461	8,276,724	7,975,563

Expenses

Personnel
 Operating
 Capital
 Debt Service

Personnel	5,968,768	6,130,362	6,386,261	6,260,625
Operating	850,203	983,984	984,056	1,044,850
Capital	72,020	311,984	786,656	566,000
Debt Service	121,723	110,131	119,751	104,088
TOTAL	7,012,714	7,536,461	8,276,724	7,975,563

**Flagler County Board of County Commissioners
FY 2011-2012**

GRANTS-EMERGENCY SERVICES

GENERAL FUND

HAZ MAT FACILITIES GRANT

HazMat-The Hazardous Materials Planning Agreement is a recurring grant developed by Congress through the Superfund Amendment and Reauthorization Act (SARA Title III) which was passed after the Union Carbide Methyl Isocyanate disaster in Bhopal, India. Funding is provided based on reportable chemical facilities within each county. This grant is to provide funding for annual Emergency Management planning and inspections of facilities meeting the Right To Know Act criteria. The source of this funding is provided by fees charged to chemical companies by the federal government.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8026	Haz Mat Facilities Grant	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
Revenues							
334.24-01	Hazardous Materials Update	2,352	1,200	3,430	1,850	(1,580)	
	Sub Total Revenues	2,352	1,200	3,430	1,850	(1,580)	
Expenses							
525.41-10	Communications Recurring	602	1,200	600	0	(600)	
525.46-40	Small Tools & Equipment	0	0	1,079	1,850	771	
525.52-12	Other Operating Expenses	0	0	1,751	0	(1,751)	
	TOTAL EXPENSES	602	1,200	3,430	1,850	(1,580)	

EMS GRANT

EMS Grant-The Emergency Medical Services grant is provided by the State of Florida to provide funding for EMS projects that will enhance pre-hospital care. This grant is awarded annually at the beginning of the year after the adoption of the budget. The funding for this grant comes from traffic ticket surcharges and DUI (Driving Under the Influence) penalties. All Florida counties apply for projects and are awarded the grants based on Department of Health criteria. The amount of this grant varies from year to year and can be used for the purchase of equipment, training, education, and safety. Information shown for historical purposes.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8079	EMS Grant	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
Revenues							
334.22-00	EMS C9818 & Following Years	20,155	13,648	1,771	15,000	13,229	
	TOTAL REVENUES	20,155	13,648	1,771	15,000	13,229	
Expenses							
526.46-40	Small Tools & Equipment	0	0	0	15,000	15,000	
526.46-30	Maintenance Agreements	0	1,485	0	0	0	
526.51-11	Office Equipt under \$1,000	0	2,640	0	0	0	
526.52-30	Data Processing Software	0	5,721	0	0	0	
526.64-10	Equipment	20,153	3,802	1,771	0	(1,771)	
	Total Operating Expenses	20,153	13,648	1,771	15,000	13,229	
	TOTAL EXPENSES	20,153	13,648	1,771	15,000	13,229	

**Flagler County Board of County Commissioners
FY 2011-2012**

GRANTS-EMERGENCY SERVICES

GENERAL FUND

HOMELAND SECURITY GRANT

The Homeland Security grant is a recurring grant resulting from Presidential Directive 5 which dictates funding for local public safety agencies. The Department of Homeland Security provides a different level of funding each year and every county is allowed to provide a planning or training grant application to obtain a portion of the funding. One important issue with this grant is that no equipment or capital items can be purchased. The funds must go to training, education, software, or travel. The funding for this grant comes from Congress allocations to the Department of Homeland Security. While this grant is scheduled to be issued every year, Congress can decline to fund the grant as there is no Act of Congress that dictates funding.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8602	Homeland Security Grant	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+ / (-)	
Revenues							
331.20-01	State Homeland Security	8,638	0	44,612	115,609	70,997	
	TOTAL REVENUES	8,638	0	44,612	115,609	70,997	
Expenses							
525.10-12	Regular Salaries	0	0	0	43,996	43,996	
525.10-14	Overtime	2,639	0	0	0	0	
525.10-21	Employee Benefits	827	0	0	13,011	13,011	
	Total Personnel Expenses	3,466	0	0	57,007	57,007	
525.34-10	Other Contracted Services	2,570	0	42,112	50,000	7,888	
525.46-40	Small Tools & Equipment	2,596	0	0	0	0	
525.51-10	Office Supplies	0	0	2,500	2,500	0	
525.51-11	Office Equipment	0	0	0	0	0	
525.52-12	Other Operating Expenses	0	0	0	6,102	6,102	
525.52-30	Data Processing Software	0	0	0	0	0	
525.54-21	Employee Education/Training	0	0	0	0	0	
525.64-10	Equipment	0	0	0	0	0	
	Total Operating Expenses	5,166	0	44,612	58,602	13,990	
	TOTAL EXPENSES	8,632	0	44,612	115,609	70,997	

**Flagler County Board of County Commissioners
FY 2011-2012**

GRANTS-EMERGENCY SERVICES

GENERAL FUND

CERT GRANT

The Community Emergency Response Team program grant is awarded to Flagler County by the Florida Department of Community Affairs to enhance and expand the existing Community Emergency Response Team program through training and equipment. Information shown for historical purposes.

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 8606	CERT Grant	FY 08-09	FY 09-10	FY 10-11	FY 11-12	+ / (-)	
Revenues							
331.20-03	Fed Homeland Security-CERT	8,986	0	0	0	0	
	TOTAL REVENUES	8,986	0	0	0	0	
Expenses							
525.46-40	Small Tools & Equipment	6,149	0	0	0	0	
525.52-12	Other Operating Expenses	542	0	0	0	0	
525.52-20	Clothing & Wearing Apparel	855					
525.54-10	Publications/Memberships	1,440	0	0	0	0	
	TOTAL EXPENSES	8,986	0	0	0	0	

Engineering

Engineer:

Ms. Faith Alkhatib
1769 E. Moody Blvd.
Bunnell, FL 32110
(386) 313-4045

Engineering

Flagler County's Engineering Department provides professional and technical assistance on capital projects initiated by the Board of County Commissioners. The department also develops and recommends improvements to the County highway system as well as plans for long range projects and other capital improvements needed for the safety and welfare of the citizens of Flagler County.

The Engineers share the design and completion duties for capital projects and activities concerned with capital projects as well as other work performed within county rights-of-way associated with commercial developments and subdivisions.

Engineering also administers Florida Department of Environmental Protection (F.D.E.P.), Florida Inland Navigation District (F.I.N.D.), St. Johns River Water Management District (S.J.R.W.M.D.) Florida Department of Transportation (F.D.O.T.) and Department of Community Affairs (DCA) grant funds for projects such as road and drainage improvements, artificial reef, park development and beautification programs. Some projects require collaboration with municipalities (Beverly Beach, Bunnell, Flagler Beach, Marineland and Palm Coast) and local citizen groups such as Scenic A1A PRIDE, the organization that steers the efforts of Flagler County's celebrated National Scenic Byway and Florida Scenic Highway.

Although, grants help fund some capital improvement and transportation infrastructure projects, the Engineering Department plays an active role in negotiating and securing the best value for Flagler County citizens. The department's expertise is essential in developing bid specifications and contracts. After a contract has been executed, the Engineering Department is responsible for guaranteeing the terms of the contracts are fulfilled.

The Engineering Department's role is critical to the safety and welfare of citizens in Flagler County. In fact, the Florida Statutes (Section 336.03) require that County Engineer be licensed as a Professional Engineer. This standard ensures that the necessary infrastructure is provided at a quality level that conforms to the industry's most stringent standards.

Primary Functions

- ❖ Supervises capital projects from inception to completion including conceptual planning, design, permitting with state and federal agencies, and construction.
- ❖ Monitors safety and functional operation of the County's transportation infrastructure and public resources such as parks and community facilities.
- ❖ Develops bid specifications and performs contract administration to make certain that projects are completed within budget and on time.
- ❖ Work with FDOT in coordinating funding opportunities for the County's 5-year work program.
- ❖ Provides technical support to other County departments.

Current Projects

- ❖ Flagler Shore Protection Project – Flagler County is the Local Sponsor of a Hurricane and Storm Damage Reduction Feasibility Study currently under development by the US Army Corps of Engineers
- ❖ Sidewalk on U.S. 1 in Bunnell – Design
- ❖ Varn Park Improvements - Design
- ❖ U.S. 1 & Royal Palms Signalization & Intersection Improvements - Construction
- ❖ State Road 100 Sidewalks – Construction

Engineering

Current Projects (Continued)

- ❖ Matanzas Woods / I-95 Interchange – Project Development and Environment (PD&E) Study
- ❖ Malacompra Oceanfront Park Improvements and Connector Trail - Design
- ❖ Colbert Lane Trail Head (at Lehigh Rail Trail) - Design
- ❖ Courthouse Renovations – repairs to the historic courthouse in Bunnell – Design & Construction
- ❖ Scenic Byways Project – Bings Landing Addition Improvements – Construction
- ❖ Colbert Lane Resurfacing
- ❖ CR 304 Resurfacing
- ❖ Matanzas Woods / I-95 Interchange – Project Development and Environment (PD&E) Study
- ❖ Princess Place Bridge Replacement (over Styles Creek) - Design/Build
- ❖ Water Oak Road - Design
- ❖ Courthouse Renovations – repairs to the historic courthouse in Bunnell - construction
- ❖ Scenic Byways Project – Bing’s Landing Addition Improvements – Construction
- ❖ Health Department – Parking Lot Expansion – Design
- ❖ Matanzas Woods Parkway Sidewalk-Design
- ❖ Turn Lanes on Old Kings Rd into Old Kings Elementary – Design
- ❖ Old Kings Road Sidewalk-Design

Projects for the Upcoming Fiscal Year

- ❖ County Road 305 Bridge Replacement 734082 – Design Update
- ❖ Beverly Beach Utility Improvements (Palm Coast Wastewater Interconnect/Pump Station) - Design
- ❖ CR 305 Widening & Resurfacing - Construction

**Flagler County Board of County Commissioners
FY 2011-2012**

ENGINEERING

GENERAL FUND

Fund 001 Dept 0800	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
341.92-05	Staff Time	161,536	250,802	227,756	224,660	(3,096)	
335.18-01	Sales Tax 1/2 Cent Rev	167,674	0	0	0	0	
381.00-00	General Fund	124,428	204,095	220,159	205,729	(14,430)	
	TOTAL REVENUES	453,638	454,897	447,915	430,389	(17,526)	
	Expenses						
541.10-12	Regular Salaries	326,091	323,661	314,621	314,621	0	
541.10-14	Overtime	179	0	0	0	0	
541.xx-xx	Employee Benefits	107,771	100,474	112,890	94,008	(18,882)	Change in retirement rate
	Total Personnel Expenses	434,041	424,135	427,511	408,629	(18,882)	
541.40-10	Travel Expenses	0	0	500	500	0	
41-10,41-20	Communications	2,983	2,682	1,780	2,647	867	
541.42-01	Postage Expense	425	444	400	400	0	
541.45-20	Vehicle Insurance	1,808	875	875	536	(339)	
541.46-10	Building/Equipment Repairs	235	0	400	400	0	
541.46-20	Vehicle Repair	509	138	750	750	0	
541.46-30	Maintenance Agreements	4,652	5,408	4,500	5,758	1,258	Added contract for large, aging CAD printer
541.46-40	Small Tools & Equipment	0	50	400	400	0	
541.47-10	Printing & Binding	0	179	295	295	0	
541.48-20	Advertising	16	120	300	300	0	
541.51-10	Office Supplies	2,231	1,377	2,930	2,750	(180)	
541.51-11	Office Equipment under \$1,000	158	1,254	1,574	1,574	0	
541.51-20	Data Processing Supplies	0	108	0	0	0	
541.52-10	Gas, Oil & Lubricants	1,794	1,391	2,500	2,250	(250)	
541.52-12	Other Operating Expenses	476	91	200	200	0	
541.52-30	Data Software Supplies	155	0	0	0	0	
541.54-10	Publications/Memberships	447	366	500	500	0	
541.54-20	Conference/Seminar Registration	778	1,794	0	0	0	
541.55-01	Employee Education/Training		557	2,500	2,500	0	
	Total Operating Expenses	16,667	16,834	20,404	21,760	1,356	

**Flagler County Board of County Commissioners
FY 2011-2012**

ENGINEERING

GENERAL FUND

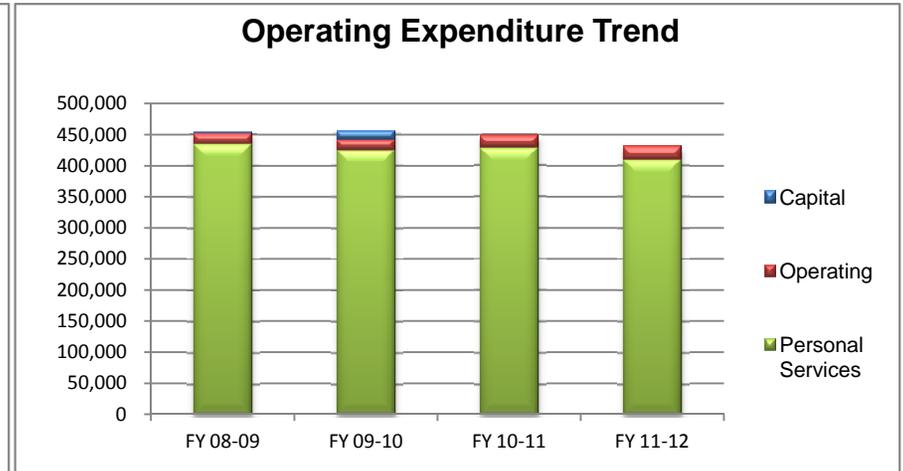
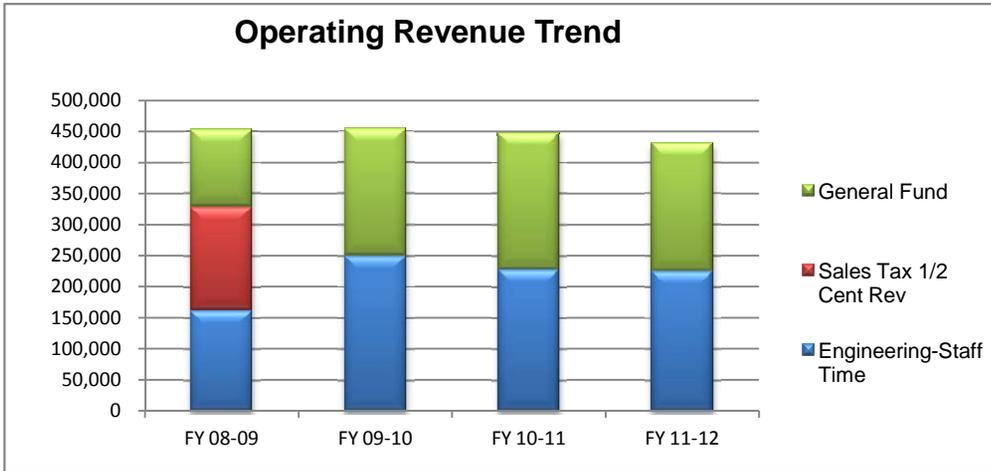
Fund 001 Dept 0800	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Expenses (Continued)						
541.64-10	Equipment	2,930	13,928	0	0	0	
	Total Capital Expenses	2,930	13,928	0	0	0	
	TOTAL EXPENSES	453,638	454,897	447,915	430,389	(17,526)	Overall Expense Reduction: -3.91%

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Personnel Summary-Positions				
County Engineer	1.00	1.00	1.00	1.00
Assistant County Engineer	1.00	1.00	1.00	1.00
Project Engineer	1.00	1.00	1.00	1.00
Drafter/CAD Technician	1.00	1.00	1.00	1.00
Staff Assistant III	1.00	1.00	1.00	1.00
Total Positions	5.00	5.00	5.00	5.00

**Flagler County Board of County Commissioners
FY 2011-2012**

ENGINEERING

GENERAL FUND



As part of the FY 2010-11 budget, the Engineering Department was moved to the General Fund.

SUMMARY

Revenues

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Engineering-Staff Time	161,536	250,802	227,756	224,660
General Fund	124,428	204,095	220,159	205,729
Sales Tax 1/2 Cent Rev	167,674	0	0	0
Total	453,638	454,897	447,915	430,389

Expenses

Personal Services	434,041	424,135	427,511	408,629
Operating	16,667	16,834	20,404	21,760
Capital	2,930	13,928	0	0
Total	453,638	454,897	447,915	430,389

**Flagler County Board of County Commissioners
FY 2011-2012**

NON-DEPARTMENTAL SUMMARY

GENERAL FUND

DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	
Revenues						
General Fund	3,692,335	4,191,705	3,415,962	4,064,597	648,635	
Violation of Local Ordinances/Driver Ed TF	48,517	42,093	38,465	51,000	12,535	
Gas Reimbursement-Outside Agencies	422,319	445,826	508,750	508,750	0	
Capital Grants	0	0	554,000	1,003,750	449,750	
Ad Valorem Taxes	851,895	1,024,575	904,566	868,697	(35,869)	
Cash Carry Forward	7,698,334	8,271,456	7,303,600	7,609,569	305,969	
Interfund Transfer	1,000,000	600,000	425,694	0	(425,694)	
Value Adjustment Board Filing Fees	2,700	2,980	2,700	2,700	0	
Total Revenues	13,716,100	14,578,635	13,153,737	14,109,063	955,326	
Expenses						
Pooled Expenditures	2,367,059	2,326,025	2,717,771	2,517,596	(200,175)	
Interfund Transfers	405,100	1,170,013	425,695	110,482	(315,213)	
Tax Increment Financing	851,895	1,024,575	904,566	868,697	(35,869)	
General Fund-Capital Projects	629,656	478,647	904,077	2,107,600	1,203,523	Includes projects previously budgeted in 310
Medical Examiner	161,697	163,136	198,469	227,000	28,531	
Reserves	8,698,334	8,871,456	7,303,599	7,609,569	305,970	
Value Adjustment Board	3,895	4,163	10,575	10,575	0	
General Liability Insurance	598,464	541,803	688,985	657,544	(31,441)	
Total Expenses	13,716,100	14,579,818	13,153,737	14,109,063	955,326	
Revenues vs. Expenses	0	(1,183)	0	0	0	

*Historical Res & Corridor Development is included for historical purposes only. No detail page is included.

**Flagler County Board of County Commissioners
FY 2011-2012**

POOLED EXPENDITURES

GENERAL FUND

Fund 001 Dept 4900	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	1,896,223	1,838,106	2,170,556	1,957,846	(212,710)	
354.11-00	Viol of Local Ordinances/Driver Ed TF	48,517	42,093	38,465	51,000	12,535	
341.21-00	Gas Reimbursement-Outside Agencies	422,319	445,826	508,750	508,750	0	
	TOTAL REVENUES	2,367,059	2,326,025	2,717,771	2,517,596	(200,175)	
	Expenses						
519.10-25	Unemployment Compensation Expense	108,684	74,413	75,750	50,000	(25,750)	Reduction based on current actuals
	Total Personnel Expenses	108,684	74,413	75,750	50,000	(25,750)	
511.34-10	Other Contracted Services	0	60,369	53,000	38,000	(15,000)	Municipal Code Codification, Land Development Reg
513.31-10	Professional Services	0	4,470	5,000	5,000	0	Bank counsel as needed
513.32-90	Annual Audit Service	149,000	149,000	158,000	148,000	(10,000)	Based on New Audit Contract
513.47-10	Printing & Binding	1,093	618	3,000	3,000	0	Printing of Annual Financial Report
519.31-10	Professional Services	62,269	4,000	4,200	9,000	4,800	Investment Fees
519.34-10	Maintenance/Security	114,797	139,578	114,800	140,000	25,200	Courthouse Security based on actual contract
519.34-11	Computer Programming - H.T.E.	0	0	2,000	2,000	0	
519.34-90	Taxes & Assessments	1,025	1,035	1,000	51,000	50,000	Application for tax deeds/tax certificates
41-10,41-20	Communications	14,565	15,214	23,008	23,008	0	EOC Internet & long distance for Clerk & Sheriff
519.43-10	Utilities Expense	394,648	254,305	516,028	300,000	(216,028)	Largest costs for Judicial Bldg & Energy Plant
519.46.20	Vehicle Repair	1,601	130	0	50,000	50,000	Start-up funding for vehicle self-insurance
519.49-12	Employee Educational Reimbursement	16,192	18,178	25,000	25,000	0	Current actuals \$25,000
519.49-18	Bank Analysis Fees	97	19,671	20,000	20,000	0	Based on FY 11 actuals
519.51-11	Office Equipment	0	399	0	0	0	
519.52-10	Gas, Oil & Lubricants	422,319	445,826	530,000	508,750	(21,250)	Fuel purchases-outside agencies-offset by revenue
519.54-30	Membership in NEFRPC	38,448	38,363	38,363	38,363	0	
521.46-10	Building/Equipment Repairs	195	195	1,800	0	(1,800)	FHP-Radar Gun repairs
522.34-13	Fire Prevention Activities	0	0	2,700	80,000	77,300	Control burn and other fire prevention activities
523.31-63	Medical Services-Prisoner	56,329	174,148	80,000	100,000	20,000	Inmate Medical based on current actuals
	Total Operating Expenses	1,272,578	1,325,499	1,577,899	1,541,121	(36,778)	

**Flagler County Board of County Commissioners
FY 2011-2012**

POOLED EXPENDITURES

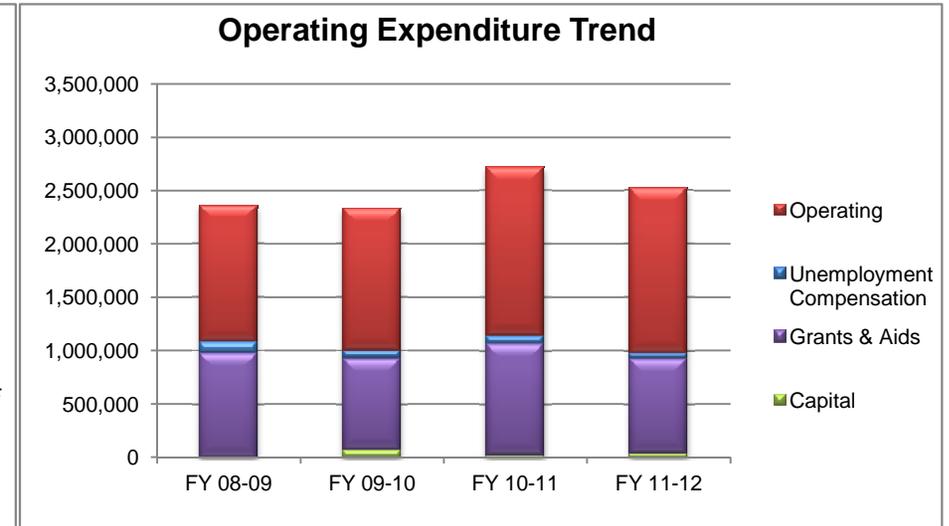
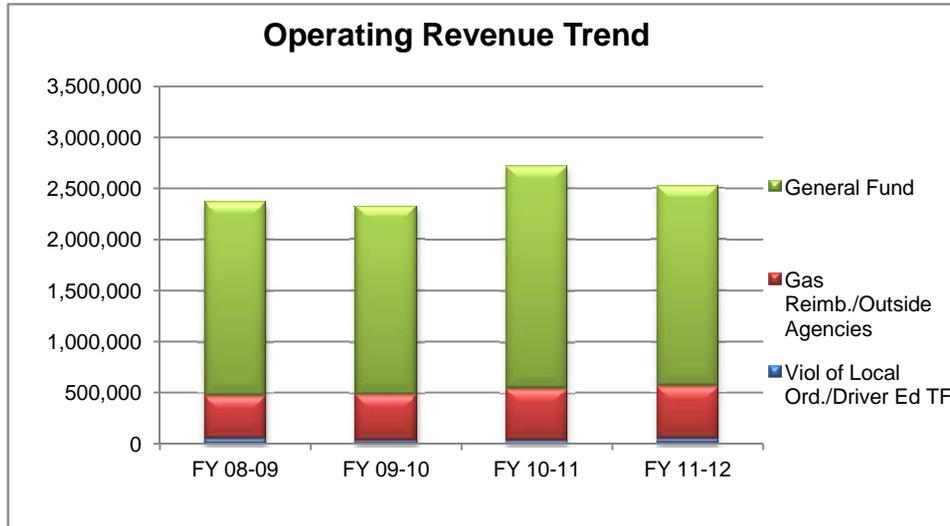
GENERAL FUND

Fund 001 Dept 4900	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Expenses (Continued)						
519-64.10	Capital Equipment	0	69,812	25,000	36,468	11,468	Rollover Prj. #090630 Telephone System Upgrade IT Computer Replacement Plan
	Total Capital	0	69,812	25,000	36,468	11,468	
517.73-10	Other Debt Service Costs	12,023	0	0	0	0	Fees on tax anticipation note
	Total Debt Service Expenses	12,023	0	0	0	0	
522.81-15	Division of Forestry	18,472	18,472	18,473	18,473	0	
537.81-12	Soil & Water Conservation	2,212	610	2,415	2,415	0	
519.82-53	Other Entities	0	6,000	0	0	0	
519-82-19	Flagler Volunteer Services	0	20,000	20,000	20,000	0	Moved from Social Services (RSVP)
562.81-10	Aid to Health Department	250,000	198,926	250,000	250,000	0	
562.83-60	Humane Society-Sterilization	20,275	16,450	24,000	24,000	0	
562.83-79	Flagler Humane Society	131,340	126,902	131,340	131,340	0	
572.81-13	Aid to Flagler Beach-Lifeguard	56,886	68,777	80,000	65,000	(15,000)	Based on Flagler Beach Program Reduction
573.82-29	Aid to Council For Arts	0	0	4,000	4,000	0	Restricted Funds rcvd. from Fla Arts License plates
590.81-01	Aid/Contribution-School Board	56,169	28,677	61,111	51,000	(10,111)	Driver's Education Trust -includes prior yr. carry over
689.81-03	Juvenile Justice - Detention	438,420	371,487	447,783	323,779	(124,004)	As per Dept of Juvenile Justice letter dated 6/6/11
	Total Agency Funding	973,774	856,301	1,039,122	890,007	(149,115)	
	TOTAL EXPENSES	2,367,059	2,326,025	2,717,771	2,517,596	(200,175)	

**Flagler County Board of County Commissioners
FY 2011-2012**

POOLED EXPENDITURES

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes. Gas reimbursement revenue is received from various governmental agencies utilizing Flagler County's fuel farm for the purchase of gas.

SUMMARY

Revenues

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
General Fund	1,896,223	1,838,106	2,170,556	1,957,846
Viol of Local Ord./Driver Ed TF	48,517	42,093	38,465	51,000
Gas Reimb./Outside Agencies	422,319	445,826	508,750	508,750
TOTAL	2,367,059	2,326,025	2,717,771	2,517,596

Expenses

Unemployment Compensation	108,684	74,413	75,750	50,000
Operating	1,272,578	1,325,499	1,577,899	1,541,121
Capital	0	69,812	25,000	36,468
Grants & Aids	973,774	856,301	1,039,122	890,007
Debt Service	12,023	0	0	0
TOTAL	2,367,059	2,326,025	2,717,771	2,517,596

**Flagler County Board of County Commissioners
FY 2011-2012**

INTERFUND TRANSFERS

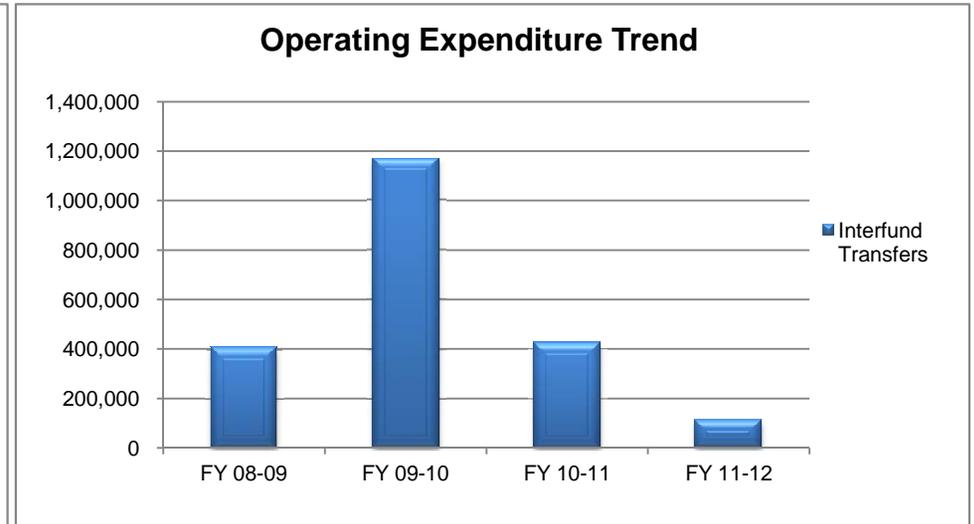
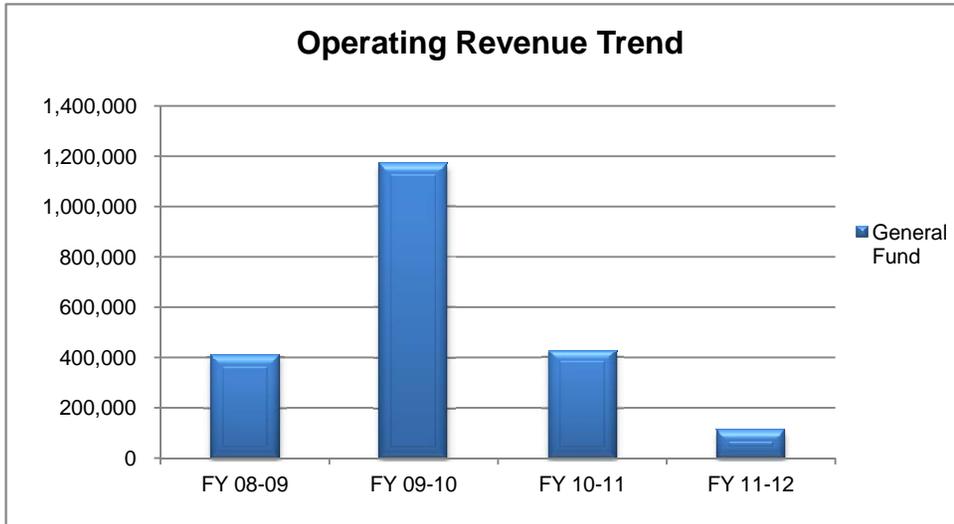
GENERAL FUND

Fund 001 Dept 4600	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	405,100	1,170,013	425,694	110,482	(315,212)	
	TOTAL REVENUES	405,100	1,170,013	425,694	110,482	(315,212)	
	Expenses						
581.91-10	Interfund Transfer (Capital Projects)	0	915,576	369,133	16,000	(353,133)	For Capital project details see Section 7
581.91-10	Interfund Transfer (Municipal Services)	0	213,606	0	0	0	Transfer to Fund 180 (Municipal Services)
581.91-10	Subsidy for Teen Court Program	12,600	29,606	26,561	37,956	11,395	
581.91-10	Subsidy for Legal Aid Fund	0	11,225	0	26,526	26,526	
581.91-10	Subsidy for Drug Court	0	0	30,000	30,000	0	
581.91-10	Debt Service-Govt Services Complex	0	0	0	0	0	
581.91-10	Grant Match-Bull Creek-Capital Projects	42,500	0	0	0	0	
581.91-10	Styles Creek Bridge Repair-Princess Place	300,000	0	0	0	0	
581.91-10	Advancement of River to Sea Caretakers	50,000	0	0	0	0	
	TOTAL EXPENSES	405,100	1,170,013	425,694	110,482	(315,212)	

**Flagler County Board of County Commissioners
FY 2011-2012**

INTERFUND TRANSFERS

GENERAL FUND



NOTE FOR GRAPH

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

SUMMARY

Revenues

General Fund

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
General Fund	405,100	1,170,013	425,694	110,482
	405,100	1,170,013	425,694	110,482

Expenses

Interfund Transfers

Interfund Transfers	405,100	1,170,013	425,694	110,482
	405,100	1,170,013	425,694	110,482

Tax Increment Financing (TIF)/ Community Redevelopment Agencies (CRAs)

Community redevelopment agencies (CRA's) are created pursuant to Chapter 163, Florida Statutes, to address findings of slum or blight in a community. Examples of conditions that can support the creation of a Community Redevelopment Area include, but are not limited to: the presence of substandard or inadequate structures, a shortage of affordable housing, inadequate infrastructure, insufficient roadways, and inadequate parking. To document that the required conditions exist, the local government must survey the proposed redevelopment area and prepare a Finding of Necessity. If the Finding of Necessity determines that the required conditions exist, the local government may create a Community Redevelopment Area to provide the tools needed to foster and support redevelopment of the targeted area.

Under current law, non-charter counties have no say in the establishment, boundaries, expansion, or financing of the CRA. Municipalities can create a CRA with no input from the county while that county will be required to contribute to the CRA.

The funding mechanism to provide for redevelopment is called Tax Increment Financing (TIF). The TIF results from redirecting all growth in property tax revenues due to increased property values into a trust fund to be expended at the discretion of the CRA. Counties are required to contribute to TIF. School Boards and certain special districts are exempt from paying TIF to the CRA. Municipalities pay TIF if the CRA is within municipal boundaries. Counties and cities contribute to TIF based upon their relative millage rates. Taxing authorities, which contribute to the tax increment, continue to receive property tax revenues based on the base year value, but not on the increment value. The TIF payments are paid to the CRA trust fund by check from the County's general fund on or before December 31 each year, and without regard to whether or not the property tax revenue is actually collected by that date.

The tax increment revenues can be used immediately, saved for a particular project, or can be bonded to maximize the funds available. Any funds received from a tax increment financing area must be used for specific redevelopment purposes within the targeted area, and not for general government purposes.

There are currently 178 Community Redevelopment Areas in the State of Florida. The designation is used by Florida cities of all sizes, from Jacksonville and Tampa to Madison and Apalachicola. In Flagler County, a total of 5 CRAs have been created, and four are currently active (The Town of Beverly Beach dissolved their CRA during fiscal year 2006-07). CRAs created prior to 2002 can exist for up to sixty years. CRAs created after 2002 can exist for up to forty years.

Summary of CRAs

Municipality	Year Formed	Base Valuation	Incremental Valuation	Costs Contributed
Bunnell	2007	\$86,384,942	\$82,342,884	\$0
Flagler Beach	2002	\$24,154,210	\$70,081,673	\$187,448
Palm Coast	2004	\$40,091,077	\$189,312,848	\$ 609,032
Marineland	2000	\$5,213,466	\$ 21,162,503	\$65,094

**Flagler County Board of County Commissioners
FY 2011-2012**

TAX INCREMENT FINANCING

GENERAL FUND

Fund 001 Dept 4901	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
311-10-00	Ad Valorem Taxes	851,895	1,024,575	904,566	868,697	(35,869)	CRA value x millage rate
	TOTAL REVENUES	851,895	1,024,575	904,566	868,697	(35,869)	
	Expenses						
519.81-31	City of Flagler Beach CRA	175,811	161,570	106,783	64,088	(42,695)	
519.81-32	City of Palm Coast CRA	609,032	786,325	766,837	804,609	37,772	
519.81-26	Town of Marineland CRA	67,052	58,643	30,946	0	(30,946)	
519.81-33	City of Bunnell CRA	0	18,037	0	0	0	
	TOTAL CRA EXPENSES	851,895	1,024,575	904,566	868,697	(35,869)	

1. Flagler Beach CRA - Created 5/9/2002

Description	Amount
Current Year (2011) Estimated Taxable Value	\$ 34,994,396
Base Year (2001) Taxable Value	<u>24,154,210</u>
Tax Increment Value	\$ 10,840,186
	<u>x95%</u>
CRA Taxable Value Subject to Increment Payment	\$ 10,298,177
Multiplied by Approved FY 2012 County Millage Rate (Mills)	<u>6.2232</u>
Estimated FY 20112 TIF Payment	<u>\$ 64,088</u>

2. City of Palm Coast CRA - Created 11/28/2000

Description	Amount
Current Year (2011) Estimated Taxable Value	\$176,187,727
Base Year (2003) Taxable Value	<u>40,091,077</u>
Tax Increment Value	\$136,096,650
	<u>x95%</u>
CRA Taxable Value Subject to Increment Payment	\$ 129,291,818
Multiplied by Approved FY 2012 County Millage Rate (Mills)	<u>6.2232</u>
Estimated FY 2012 TIF Payment	<u>\$ 804,609</u>

3. Town of Marineland CRA - Created 11/28/2000

Description	Amount
Current Year (2011) Estimated Taxable Value	\$ 4,411,105
Base Year (2002) Taxable Value	<u>5,213,466</u>
Tax Increment Value	\$ (802,361)
	<u>x95%</u>
CRA Taxable Value Subject to Increment Payment	\$ (762,243)
Multiplied by Approved FY 2011 County Millage Rate (Mills)	<u>6.2232</u>
Estimated FY 2011 TIF Payment	<u>\$ (4,743)</u>

4. City of Bunnell CRA - Created FY 07/08

Description	Amount
Current Year (2011) Estimated Taxable Value	\$ 45,210,722
Base Year (2006) Taxable Value	<u>68,433,904</u>
Tax Increment Value	\$(23,223,182)
	<u>x95%</u>
CRA Taxable Value Subject to Increment Payment	\$ (22,062,023)
Multiplied by Approved FY 2012 County Millage Rate (Mills)	<u>6.2232</u>
Estimated FY 2012 TIF Payment	<u>\$ (137,296)</u>

**Flagler County Board of County Commissioners
FY 2011-2012**

CAPITAL IMPROVEMENTS-GENERAL FUND

GENERAL FUND

Fund 001 Dept 6000/6010	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +!(-)	COMMENTS
Revenues - Minor Capital Projects							
341.95-01	Library Passport Revenue	0	0	0	60,000	60,000	Library Minor Capital Projects
366.01-00	Friends of Washington Oaks (Wash. Oaks Stage)	0	0	0	20,000	20,000	Prj. #361551 Washington Oaks Stage
	General Fund Carry Over	0	0	0	73,000	73,000	Prj. #640550 Health Dept. Parking
	General Fund	0	55,306	91,877	269,450	177,573	
	TOTAL REVENUES	0	55,306	91,877	422,450	330,573	
Expenses Minor Capital Project							
572.34-10	Clegg Property Demolition	0	0	0	20,000	20,000	Prj. #183048
572.34-10	Parks Software	0	0	35,000	35,000	0	Prj. #150984 rebudgeted FY12
572.62-10	Espanola Comm. Center Flooring	0	0	0	10,000	10,000	Prj. #190136
572.62-10	Espanola Comm. Center Pavilion Replacement	0	0	0	5,000	5,000	Prj. #190150
572.63-17	Hammock Comm. Center Court Resurfacing	0	4,050	0	7,000	7,000	Prj. #205051
562.31-10	Health Dept. Parking Lot	0	0	28,000	23,000	(5,000)	Prj. #640550 FY11 budgeted in 310
572.62-24	Island House - Reuse Design	0	0	0	25,000	25,000	Prj. #180558
572.62-24	Legacy House Repair @ Princess Place	0	0	0	6,250	6,250	Prj. #311554
571.62-10	Library Expansion-Design	0	0	0	40,000	40,000	Prj. #613558
571.62-10	Library Gazebo Replacement	0	0	0	40,000	40,000	Prj. #613145
571.63-10	Library Walkway/Path Lighting Replacement	0	0	0	11,200	11,200	Prj. #613120
571.62-10	Library-Café & Teen Room Improvements	0	0	0	40,000	40,000	Prj. #613555
572.31-10	Parks Signage Replacement Phase 1	0	0	0	30,000	30,000	Prj. #306700
572.63-11	Playground Equipment - Bing's Landing	0	0	0	25,000	25,000	Prj. #308036
572.62-24	Princess Place Bathhouse Stabilization & Repair	0	0	0	15,000	15,000	Prj. #310291
572.62-24	Princess Place Large Pavilion	0	0	0	25,000	25,000	Prj. #310150
572.63-10	Princess Place Wooden Bridge Replacement	0	0	0	10,000	10,000	Prj. #310084
519.63-10	Sheriff's Qualification Range	0	0	0	10,000	10,000	Prj. #644359
572.63-33	Wadsworth Pk Brdwlk/Dock Rep	0	0	15,000	15,000	0	FY11 Rollover Prj. #360142
572.63-10	Washington Oaks Stage	0	0	0	30,000	30,000	Prj. #361551
Completed Projects							
572.63-33	Herschel King Playground Equipment	0	9,000	0	0	0	Prj. #230160
572.63-10	Holden House Bldg. Improvements	0	14,538	8,877	0	(8,877)	Prj. #090112
572.64-10	Moody Homestead Pk Improve.	0	0	5,000	0	(5,000)	Prj. #289153
572.63-33	Wadsworth Pk. Improvements	0	27,718	0	0	0	Prj. #360160, #360351
	Total Exp. Minor Capital Projects	0	55,306	91,877	422,450	330,573	

**Flagler County Board of County Commissioners
FY 2011-2012**

CAPITAL IMPROVEMENTS-GENERAL FUND

GENERAL FUND

Fund 001 Dept 6000/6010	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
Revenues Major Capital Projects							
334.27-00	FIND Grant (Bing's Seawall Repair)	0	0	0	43,750	43,750	Prj. #170996
337.70-03	FDOT Design/Construction Grant (Colbert Lane)	0	0	0	530,000	530,000	Prj. #445575
331.39-00	Federal Grant (Barn Restoration)	0	0	204,000	0	(204,000)	Prj. #310039 grant not received FY11
581.91-10	Tourist Development Council (Barn Restoration)	0	0	150,000	150,000	0	Prj. #310039 Fund 109
334.95-00	National Scenic Byways Grant (River to Sea)	0	0	200,000	200,000	0	Prj. #325700
	General Fund	629,656	478,647	148,242	445,750	297,508	Projects moved from Fund 310 Capital Projects
	General Fund (carryover)	0	0	109,958	315,650	205,692	Prj. #325700 River to Sea
	TOTAL REVENUES	629,656	478,647	812,200	1,685,150	872,950	
Expenses Major Capital Projects							
572.62-10	Betty Steflik Preserve Boardwalk Replacement	0	0	0	50,000	50,000	Prj. #165142
572.62-10	Bing's Landing Restroom Replacement	0	0	0	59,000	59,000	Prj. #170290
572.34-10	Bing's Landing Seawall Repair	0	0	0	87,500	87,500	Prj. #170996
572.62-10	Colbert Lane Trail Head Design/Construction	0	0	0	530,000	530,000	Prj. #445575 FY11 budgeted in Fund 310
519.31-10	Drainage Retrofit Project - Marineland	0	0	0	59,873	59,873	Prj. #285082 FY11 budgeted in Fund 310
519.63-10	Drainage Retrofit undesignated projects	0	0	0	99,735	99,735	Rollover from Fund 310
519.64-10	Facilities Heating & A/C Replacement	0	0	0	70,000	70,000	Prj. #630125 FY11 budgeted in Fund 310
519.62-10	Facilities Roof Replacement	0	0	0	105,000	105,000	Prj. #630570 FY11 budgeted in Fund 310
519.62-10	Facs. Maint. - Paint Library	0	0	0	60,000	60,000	Prj. #613455
572.62-24	Princess PP Barn Restoration	0	0	408,000	204,000	(204,000)	Prj. #310039 (project total reduced FY11)
572.62-10	River to Sea Enhancements	0	0	250,000	240,000	(10,000)	Prj. #325700
572.63-33	Wadsworth Park Restroom Replacement	0	0	0	68,000	68,000	Prj. #360290
519.63-XX	Old Courthouse Restoration	66,642	371,204	150,000	52,042	(97,958)	Rollover Prj. #605566
Completed Projects							
572.63-11	Bing's Landing Dock Repair	0	22,139	0	0	0	Prj. #170143
572.31-10	Lehigh Rail/Trail Seg. I & II Mitigation	0	0	4,200	0	(4,200)	Prj. #481140 moved to Fund 112
572.62-24	Princess Place Island House Deck	0	29,998	0	0	0	Prj. #310180
	Sheriff Jail Expansion	563,014	0	0	0	0	Prj. #645630
	Total Exp. Major Capital Projects	629,656	423,341	812,200	1,685,150	872,950	
	TOTAL PROJECT EXPENSES	629,656	478,647	904,077	2,107,600	1,203,523	

**Flagler County Board of County Commissioners
FY 2011-2012**

MEDICAL EXAMINER

GENERAL FUND

Fund 001 Dept 2900	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/(-)	COMMENTS
	Revenues						
	General Fund	161,697	163,136	198,469	227,000	28,531	
	TOTAL REVENUES	161,697	163,136	198,469	227,000	28,531	
	Operating Expenses						
527.31-64	Medical Examiner Expense	145,557	137,821	156,062	181,979	25,917	Based on Actual Death Certificates Issued for Flagler Co
527.34-15	Medical Examiner Transport	16,140	25,315	22,400	25,000	2,600	Based on Actual Costs
	Total Operating Expenses	161,697	163,136	178,462	206,979	28,517	
527.81-02	Medical Examiner Building	0	0	20,007	20,021	14	
	Total Grant/Contribution	0	0	20,007	20,021	14	
	TOTAL EXPENSES	161,697	163,136	198,469	227,000	28,531	

The Medical Examiner is appointed by the Governor and contracts with the Board of County Commissioners to operate the morgue and fulfill the functions of this service based on the duties and responsibilities required within Chapter 406, Florida Statutes.

On October 1, 1992, an interlocal agreement was entered into with St. Johns County, Putnam County, Flagler County and the Medical Examiner wherein the Medical Examiner agreed to perform all the duties and responsibilities required by Chapter 406, Florida Statutes, and any other laws, statutes or rules applicable to the Office of the Medical Examiner. The costs are split: St. Johns County 46.8%, Putnam County 29.6%, and Flagler County 23.6%.

SERVICE OBJECTIVES:

1. To protect the health and welfare of the citizens of Flagler County.
2. To determine if the cause of death was through means of foul play.
3. To determine if further investigation of circumstances surrounding death is required.

A new building for the Medical Examiner has been completed. A 30 year bond was issued by St John's County. Flagler County's building allowance is shown above.

**Flagler County Board of County Commissioners
FY 2011-2012**

RESERVES

GENERAL FUND

Fund 001 Dept 5000	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
381.00-00	Interfund Transfer	1,000,000	600,000	0	0	0	Transfer from Health Insurance Fund
399.00-00	Cash Carry Forward	7,698,334	8,271,456	7,303,599	7,609,569	305,970	
	TOTAL REVENUES	8,698,334	8,871,456	7,303,599	7,609,569	305,970	
	Expenses						
587.98-10	Reserve for Contingency	300,000	300,000	300,000	343,268	43,268	To be allocated as needed at the Board's discretion
587.98-11	Reserves for Fund Balance Policy	6,740,000	7,167,485	5,680,007	5,842,709	162,702	F.C. Ordinance 2006-24 11/16/06
587.98-13	Encumbrances	48,000	0	0	0	0	
587.98-14	Reserve for Fuel	0	0	0	100,000	100,000	As needed to balance fluctuations in fuel costs
587.98-31	Emergency/Disaster Response	250,000	300,000	300,000	300,000	0	
587.98-41	Personnel Service Reserves	310,309	280,379	200,000	200,000	0	
587.98-50	River Club-1st Amendment-Land	16,959	16,959	16,959	16,959	0	DRI Fees
587.98-50	River Club-2nd Amendment	595	595	595	595	0	DRI Fees
587.98-50	Plantation Bay Amendment	9,661	9,661	9,661	9,661	0	DRI Fees
587.98-50	Matanzas Shore DRI Amendment	2,694	2,694	2,694	2,694	0	DRI Fees
587.98-50	Grand Haven DRI Amendment	677	677	677	677	0	DRI Fees
587.98-50	Bulow Plantation DRI	8,075	8,075	8,075	8,075	0	DRI Fees
587.98-50	Bay Drive Park	1,000	1,000	1,000	1,000	0	Developer paid SJRWMD permit application fee
587.98-50	Matanzas Shore	5,709	5,709	5,709	5,709	0	
587.98-50	Reserve Sheriff Repeater Station	652	0	0	0	0	\$35,000 rcvd 2/89
587.98-50	Reserves for Patrol Car	3,645	0	0	0	0	\$20,000 rcvd 8/95-veh. bought-need disposition
587.98-50	Equity-Land	7,038	0	0	0	0	Maritime Est \$3,888, Marineland Bch Subd \$3,150
587.98-50	Fire EMS Facility PC Plant	240,902	240,902	240,902	240,902	0	
587.98-50	Reserve-Fire Service Flagler Polo	12,320	12,320	12,320	12,320	0	
587.98-57	Future Costs-Jail Expansion	365,098	150,000	150,000	150,000	0	
587.98-58	Reserves for Helicopter Replacement	375,000	375,000	375,000	375,000	0	
	TOTAL EXPENSES	8,698,334	8,871,456	7,303,599	7,609,569	305,970	

**Flagler County Board of County Commissioners
FY 2011-2012**

VALUE ADJUSTMENT BOARD

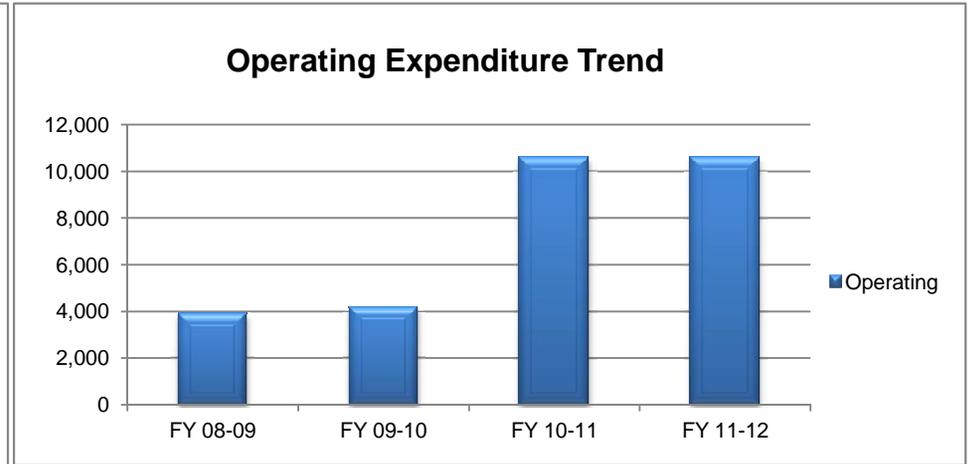
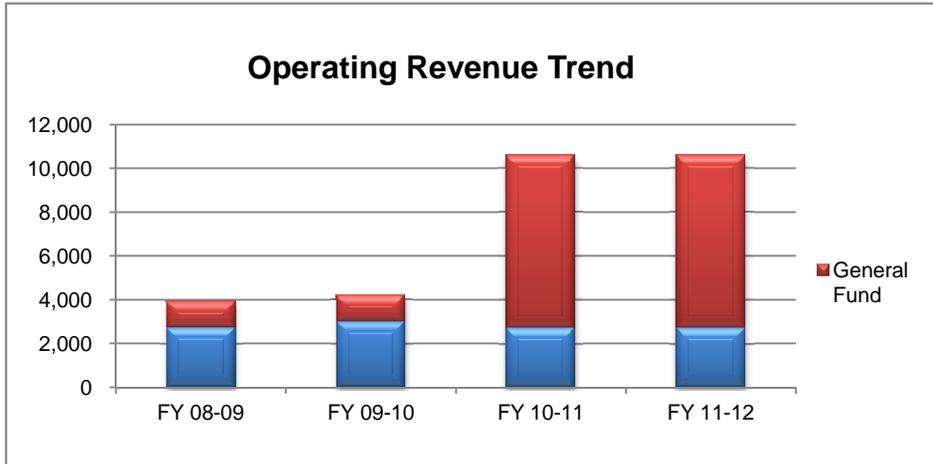
GENERAL FUND

Fund 001	DESCRIPTION	ACTUAL	ACTUAL	BUDGETED	APPROVED	CHANGES	COMMENTS
Dept 0600		FY 08-09	FY 09-10	FY 10-11	FY 11-12	+/(-)	
	Revenues						
341.91-00	Value Adjustment Board Filing Fees	2,700	2,980	2,700	2,700	0	
	General Fund	1,195	1,183	7,875	7,875	0	
	TOTAL REVENUES	3,895	4,163	10,575	10,575	0	
	Expenses						
513.31-10	Professional Services	3,738	4,025	10,000	10,000	0	Outside legal council for VAB
513.33-10	Court Reporting Services	0	0	0	0	0	
513.41-30	Postage Expense	61	15	75	75	0	
513.49-10	Other Current Charges	0	0	250	250	0	
513.49-15	Advertising	96	123	250	250	0	
	TOTAL EXPENSES	3,895	4,163	10,575	10,575	0	

**Flagler County Board of County Commissioners
FY 2011-2012**

VALUE ADJUSTMENT BOARD

GENERAL FUND



NOTE FOR GRAPH

Value Adjustment Board filing fees are collected to assist in supporting this expense.

General Fund Revenues are sources not specific to this division. The largest source is ad valorem taxes.

DEPARTMENT SUMMARY

Based on Section 193.122, Florida Statutes, the Value Adjustment Board must certify that all requirements have been met after all hearings held as required by Section 194.032, Florida Statutes. The Value Adjustment Board ratifies that Real Property/Tangible Personal Property on the assessment roll meets all requirements of the Department of Revenue.

Based on Florida Statutes 196.194, the Property Appraiser maintains a list of all applicants who apply for exemption wholly and partially approved and those applicants who have their applications for exemption denied. Types of exemptions included: homestead \$25,000, widows, widowers, blind, disability, elder service connected, veterans preference, total and permanent disability.

Effective July 1, 2008, Chapter 2008-197 of Florida Law; the County Attorney may not represent the property appraiser, the tax collector, any taxing authority or any property owner in any administrative or judicial review of property taxes. Funds to cover expenses for outside counsel are included in the budget.

SUMMARY

Revenues

Value Adjustment Board Filing Fees
General Fund

	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12
Value Adjustment Board Filing Fees	2,700	2,980	2,700	2,700
General Fund	1,195	1,183	7,875	7,875
	3,895	4,163	10,575	10,575

Expenses

Operating

Operating	3,895	4,163	10,575	10,575
	3,895	4,163	10,575	10,575

**Flagler County Board of County Commissioners
FY 2011-2012**

GENERAL LIABILITY/INSURANCE

GENERAL FUND

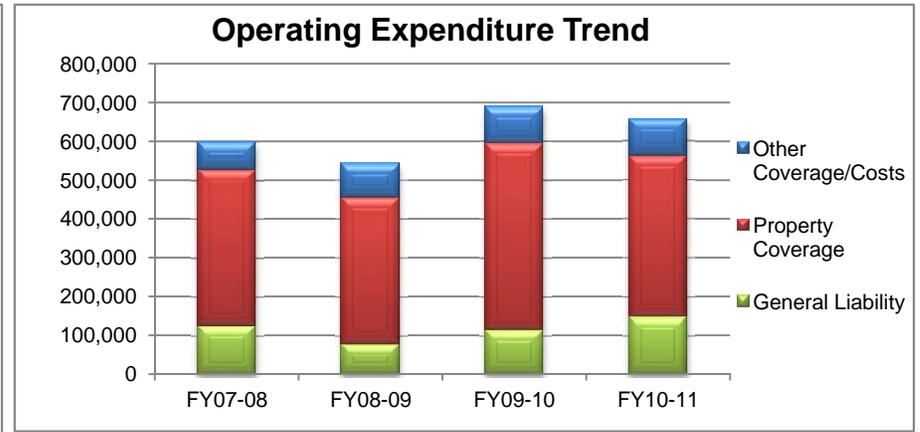
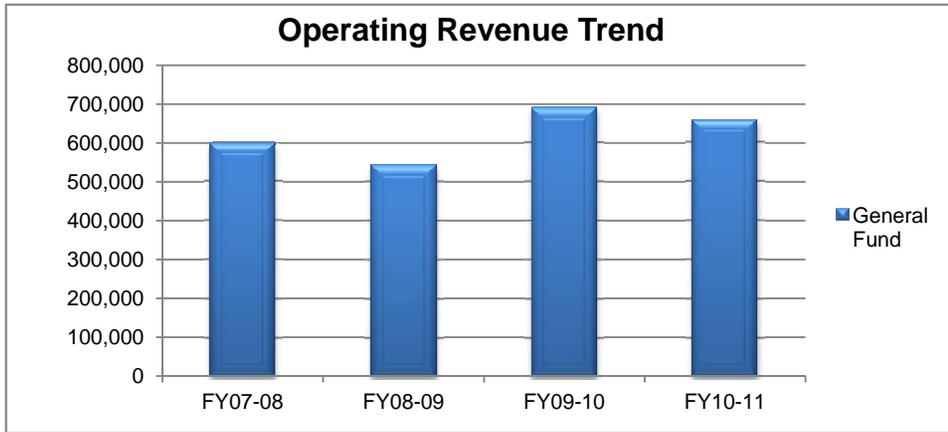
Fund 001 Dept 7000	DESCRIPTION	ACTUAL FY 08-09	ACTUAL FY 09-10	BUDGETED FY 10-11	APPROVED FY 11-12	CHANGES +/-	COMMENTS
	Revenues						
	General Fund	598,464	541,803	688,985	657,544	(31,441)	
	TOTAL REVENUES	598,464	541,803	688,985	657,544	(31,441)	
	Expenses						
519.34-10	Professional Services	12,947	1,568	0	2,000	2,000	Outside Legal Services Liability/Employment
519.45-10	General Liability Insurance	125,005	80,019	115,346	147,535	32,189	
519.45-11	Workers Comp Claims Exp	17,370	45,272	45,000	45,000	0	
519.45-30	Property/Casualty Insurance	401,661	375,348	479,699	414,069	(65,630)	
519.45-51	Public Officials Liability Insurance	27,642	30,112	35,101	35,101	0	Public Officials Crime Coverage and Liability
519.45-70	Law Enforcement AD & D	13,839	9,484	13,839	13,839	0	Statutory Death Benefit
	TOTAL EXPENSES	598,464	541,803	688,985	657,544	(31,441)	

The County has liability insurance covering property and inland marine coverage, general liability coverage, public officials liability coverage and automobile coverage. These coverage's are renewed annually.

**Flagler County Board of County Commissioners
FY 2011-2012**

GENERAL LIABILITY/INSURANCE

GENERAL FUND



NOTE FOR GRAPH

General Fund are sources not specific to this division. The largest source is ad valorem taxes.

Flagler County is fully insured for Property Liability through (PGIT) Preferred Governmental Insurance Trust. The coverage for all buildings and contents is \$119,899,869. This coverage includes all equipment and buildings, recreational facilities, fire stations, community centers, communications equipment, electronic data processing equipment, for the Board of County Commissioners, the Property Appraiser, Tax Collector, Supervisor of Elections, Sheriff and the Clerk of Court.

SUMMARY

Revenues

General Fund

Expenses

General Liability
Property Coverage
Other Coverage/Costs

	ACTUAL FY07-08	ACTUAL FY08-09	BUDGETED FY09-10	APPROVED FY10-11
General Fund	598,464	541,803	688,985	657,544
	598,464	541,803	688,985	657,544
General Liability	125,005	80,019	115,346	147,535
Property Coverage	401,661	375,348	479,699	414,069
Other Coverage/Costs	71,798	86,436	93,940	95,940
	598,464	541,803	688,985	657,544



APPROVED BUDGET FY 2011-2012