



AIRPORT ADVISORY BOARD MEETING MINUTES

Flagler Executive Airport
201 Airport Rd.
Palm Coast, FL 32164
November 10, 2016

MEMBERS PRESENT: Mr. Gordon Heritage, Mr. James Brown, Mr. Brian Riehle, Mr. Robert Hanson & Mr. Kurt Schneider
MEMBERS ABSENT: None
STAFF PRESENT: Mr. Roy Sieger, & Ms. Gina Friedman
STAFF ABSENT: None
OTHERS PRESENT: Blain Meisterhans

1. After the Pledge of Allegiance, Chairman Heritage called the meeting to order at 4:00 pm.
2. The Chairman asked for approval of the **September 8, 2016** minutes. A motion was made to approve these minutes, which was seconded, motion carried.
3. Project Updates

Construction for Runway 11-29 Relocation and Extension

On September 19th the BoCC accepted an FAA Grant Offer in the amount of \$9,334,337.00, which will fund 90% of the **Construction of the Runway 11-29 Relocation and Extension** project. Additionally, at this meeting the BoCC accepted an FDOT Joint Participation Agreement (JPA) in the amount of \$829,722 and a Supplemental JPA in the amount of \$734,080, totally \$1,563,802.00 for this project as well. The JPA grant is a 100% grant to cover the remaining costs associated with the construction services, material testing, gopher tortoise removal, and AGIS survey. The Supplemental JPA is an 8% match to the FAA grant. The additional \$1,811,463.00 will be provided in July 2017 by the FDOT.

ESA has completed the gopher tortoise survey. There are approximately 223 gopher tortoise burrows that need to be excavated prior to the start of construction. This portion of the project is anticipated to begin in December 2016.

Construction of South Entrance Road (Phase II) a.k.a. Airport Executive Drive

Phase II of the South Entrance Road project is completed. The ribbon cutting ceremony was conducted on October 3rd. Airport staff has begun the project closeout process for this project.

Replacement of Precision Approach Path Indicators

The tree clearing has been completed and the FAA flight check has been scheduled. The FAA flight check for Runways 11 and 29 was conducted on October 14th. The PAPI's on Runway 11 and 29 passed and have been commissioned. Airport staff has begun the project closeout process for this project.

Wildlife Hazard Assessment

The **Wildlife Hazard Assessment** project is in the last quarter of the year-long field observation. There was one observation conducted in October, with three observations periods (dawn, mid-day and dusk). Once the field observations are concluded in November, the analysis will be completed and a final report will be provided. ESA deployed several wildlife cameras.

Mosquito Control Facility

Construction of the new **Mosquito Control Facility** is ongoing. The erection of the administration and operations building is complete. Siding has been installed on operations portion of structure. The majority of CMU walls have been erected on the administration portion of the building. Septic system has been installed. The Chemical Storage building has been erected and roof trusses installed. Interior rough-ins have begun on administration portion of the main building. The heliport concrete pad has been poured.

Additionally notable information:

- On September 29th, the Flagler Executive Airport hosted the East Central Continuing Florida Aviation System Planning Process (CFASPP) meeting. The meeting was well attended by Airport Directors and consultants within the region.
- On October 7th, Hurricane Matthew hits Flagler County. The Flagler Executive Airport sustained minimum damage. The electronics to the elevator in the Airport Professional Center was damaged and a piece of the soffit on the Enterprise came off. The Airport never lost power.
- From October 8th-14th the Flagler Executive Airport was utilized as a staging area for Florida Power & Light (FPL). At the business point of the staging area, there were approximately 900 utility and tree cutting vehicles and 3,000 personnel. The Airport was second largest staging site in Florida. There were 25 sleeper trailers, 4 shower trailers, a diesel refueling area, materials pick-up and drop off area, on-site kitchen with a 6,000 sq. ft. tent, 50 charter buses to transport people to hotels.

We also had a Point of Distribution (POD) that the Airport ran with the assistance of the Florida Army National Guard. In three days, a total of 148,000 Meals Ready to Eat (MRE) and 300,000 of water were distributed to those in need.

The Airport remained operational even with all of the extra operations going on. Governor Scott, accompanied with Major General Calhoun (head of Florida Army National Guard) flew in to the airport to see the damage to the County and to see the operation. FPL executives flew in as well.

- On October 14th the Florida Army National Guard held the ground breaking for the new Florida Army National Guard facility. Representative DeSantis and Renner and MGen Calhoun were in attendance as well as many other County and City officials.
- On October 24th the Airport Director gave Representative DeSantis a tour of the Flagler Executive Airport.
- On October 26th-28th the Airport Director and Pete Celestino attended the FAC Specialty Conference in St. Augustine, FL.
- On October 31st-November 3rd the Airport Director along with the Economic Development Director exhibited at the National Business Aviation Conference in Orlando, FL.
- On November 3rd, the Airport Director gave a presentation and tour of the Airport to the Citizen's Academy.

→ On November 7th, Governor Scott flew in to attend the reopening of A1A.

4. Fuel Sales:

Mr. Sieger reported that Jet A went up as well as Avgas.

5. ATCT Manager Comments:

Mr. Meisterhans reported that they are averaging 800 operations a day and that they are once again fully staffed. Mr. Meisterhans also touched on some of the damage that the tower received during the hurricane. He reported a minor roof leak and the backup radios did not come back on being energized. He also said that if the airport wasn't closed for the hurricane that they could have probably had over 16,000 operations this month.

6. Questions/Comments/New Business:

Mr. Sieger talked about the new business coming, Midwest Turbines, they will be a new tenant as of December 1, 2016.

Mr. Heritage asked about the AWOS, Mr. Sieger said the parts are on order and we are working on getting it operational as soon as possible.

Mr. Brown stated that he was impressed with how well the airport handled FPL staging operation. He strongly feels that these type of events need to be documented for historical purposes. This is a great opportunity to educate the public and show how important the airport is to the community.

Mr. Riehle passed out a letter he had previously drafted to Representative DeSantis and made a motion to have the County Commission and Airport Director send this letter to the Representative to try and get attention to provide Digital Bright Radar Indicator Tower Equipment to the Flagler Executive Airport. Mr. Riehle is only looking for an update, and isn't getting a response. Mr. Meisterhans asked Mr. Riehle would hold off until he can talk to his boss at Robinson Aviation. The ATCT would first need fiber run to support the system. Mr. Meisterhans said he would have rather have other equipment first prior to the radar that he feels is more important. Mr. Brown requested a friendly amendment, Mr. Riehle wants to send the letter after the next meeting if he hasn't heard anything, and Mr. Brown wants to discuss and possible make the motion to send the letter at that point. This giving everyone more time to think of how best to proceed.

7. Tenant Comments:

No comments

8. Public Comments:

No comments

9. Adjournment was called for at 4:56 p.m.