



Flagler County

Board of County Commissioners

Building Department



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May HBA Newsletter

Flagler County launched a new website on May 1, 2010. If there is something that you would like to see or believe may be of assistance to you as a user of the website please let us know as we build our sites for your use in the Building, Code Enforcement and Licensing areas.

We are in the process of updating permit forms and documents. Please understand that the most recent versions are required to be used and will be posted on the website and available to you in our office. As the revisions are completed we will make every attempt to circulate the new versions. Discard forms that you may have on file and utilize the new forms to avoid delays in the permitting process.

Flagler County Central Permitting hours are from 7:30 AM to 5:00 PM. The 7:30-8:00 AM time frame is limited to building inspection personnel. We still have some customers coming in before 8:00 AM trying to drop off or pick up permits, revisions or other documents. Inspection personnel cannot perform those transactions. If you need to discuss code or inspection issues, inspectors are available between the 7:30 and 8:00 AM time frame. During that half hour, inspectors are receiving their inspections for the day, planning their inspection route, receiving/returning phone calls, coordinating with other inspectors for times when multiple inspectors are required for the site due to licensing requirements as well as performing plan review. It can be a very busy time.

Roofing Contractors: When reroofing, be sure to call for in progress inspections during the time the roof is being done. The intention is to provide the opportunity for inspection personnel to come by and check the roof deck nailing. If an in progress inspection is not needed we will let you know. Failure to call for the inspection may result in the removal of elements in order to perform the required inspection. The roofing affidavit is in addition to and not in place of the required inspection. Dry in inspections are also required. All flashings, valley treatment, drip edge and underlayment are required to be complete and ready for the final roof covering. Failure to call for the dry in may result in the removal of the roof covering for the inspection to be completed. Do not do the work and ask for forgiveness-if there are questions ask ahead of time. This not only applies to roofing contractors but to all contractors and their work scopes. Being proactive will avoid problems later.

Until next month

Gary Hiatt, CBO
Flagler County

